

# CAPE GEORGE COLONY

## Board of Trustees Nomination Form

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Cape George Address (if different) \_\_\_\_\_ Length of Ownership \_\_\_\_\_

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**Please create a Biographical Sketch Document, which will be distributed in our newsletter and accompany the ballots when they're mailed to the membership. Suggestions as to content are listed on the attached document entitled "*Informational Statements from Nominees*".**

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In becoming a candidate for the office of Trustee of Cape George Colony Club Board of Trustees you are to be commended for your interest in the affairs and well being of our community, and by your willingness to participate in its governance. As a nominee for the Board of Trustees you are encouraged to attend the regular Study Sessions and Board Meetings prior to the election. You will be provided with copies of pertinent documents for study and asked to attend and participate in "meet the candidates" sessions so the community may get to know you.

Since the duties of a Trustee involve certain commitments, the following agreement gives each Trustee an equal share in the responsibilities in the governance of the Club.

As a nominee for election to the Board of Trustees, if elected I agree to:

1. To the best of my ability, attend all regular and special Board meetings
2. Notify the Board through the Secretary or President if I am unable to attend a Board meeting
3. Serve three years if elected for that period in accordance with Club By-Laws
4. Serve for and in the best interests of the Club membership
5. Accept special service assignments for the Club as I am able to assist in the success of special projects deemed needed by the Board.
6. Serve as Liaison to at least one active Committee for the HOA
7. Learn and abide by the policies outlined in our governing documents, reviewing and revising if needed to represent needs of the Community

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## INFORMATIONAL STATEMENTS FROM NOMINEES

Please prepare a statement that will be distributed to the membership. This is your first contact with residents who may not know you to acquaint them with who you are, so feel free to be thorough. A suggestion is to keep to one typewritten page if possible. Remember there will be opportunities to meet with the membership during Candidate Forums.

Not sure where to start? Below is a list of suggested topics that may help you formulate your introduction, however feel free to deviate as you wish.

- The reason you've chosen to run for the Board of Trustees
- Any experiences which have specifically prepared you to serve in a leadership capacity in our community
- Any volunteer or committee work that you have done, either at Cape George or outside the community
- Anything specific you would like to help implement to enhance the quality of life for Cape George residents
- Ways in which you foresee managing change as we grow
- Work and educational background if you feel it provides insight into your candidacy
- Any additional information would you like your neighbors to know about you