

COMMITTEE CHARTERS

WATER ADVISORY COMMITTEE

PREAMBLE

1. The committee is advisory to the Board of Trustees on all matters pertaining to the water system and works to maintain the integrity of the system.
2. The Committee is composed of a chairperson, volunteer members with interest and a technical background/training in the area of water systems, and a Board liaison. Membership of this Committee must be approved by the Board of Trustees. The Committee will have a minimum of three members, excluding the Board liaison. (CG By-Laws, Article VI, #6, Committees of the Board.)
3. The Committee Chairperson is approved by the Board and will serve for a two-year time period beginning after the August Board meeting.

DUTIES

1. Studies matters relative to the water system as requested by the Board. Prepares a written report to the Board following completion of a study, including copies of data used in the study.
2. Keeps written minutes of all meetings which will include the members present, date, and signature of the chairperson and/or secretary of the Committee and presents oral reports at regular Board of Trustee meetings when appropriate. The chairperson or designee submits an annual written and oral report at the CG Annual Membership meeting.
3. Advises the Board and/or make recommendations on current issues relative to the water system such as, but not limited to: water quality; need for repair and/or maintenance; changes to relevant laws, water system security, regulations and requirements for the water system.
4. Makes recommendations to the Board for updating the Water Comprehensive Plan as required by regulatory agencies.
5. Coordinates activities with the Water System and Cape George Managers.
6. The committee will meet monthly or as necessary to accomplish its goals and activities. The committee will make at least one visit each year to the tank farm.

President

Secretary

Effective May 2023