

**CAPE GEORGE BOARD OF TRUSTEES
CALENDAR OF BOARD MEETINGS AND DEADLINES
2022-2023**

<u>August, 2022</u>
22 - Study Session Meeting, 3 pm
25 - Board Meeting, 3:00 pm via Zoom
<u>September, 2022</u>
1 - Budget estimates due from Committee Chairs
26 - Study Session Meeting, 3 pm, Review Assessment and Reserve Expenditures
29 - Board Meeting, 3:00 pm via Zoom
<u>October, 2022</u>
1 - Member quarterly assessment due
17 - Special Board Meeting – Review and Approve Operating budget
24 - Study Session Meeting, 3:00 pm,
27 - Board Meeting, 3:00 pm via Zoom
<u>November, 2022</u>
1 - Mail out ballots to Membership (Budget/Building Regs) or sooner
15 - Ballots Counted by Election Committee
14 - Study Session Meeting, 3:00 PM
18 - Budget Ratification meeting, 2:30 PM
17 - Board Meeting, 3:00 pm via Zoom
<u>December, 2022</u>
7 - Mail new quarterly statements to members by vendor
12 - Study Session Meeting, 3:00 pm
15 - Board Meeting, 3:00 pm via Zoom
<u>January, 2023</u>
1 - Member quarterly assessment due
23 - Study Session meeting, 3:00 pm
26 - Board Meeting, 3:00 pm via Zoom

February, 2023

- 21 - Study Session Meeting, 3:00 pm
- 24 - Board Meeting, 3:00 pm via Zoom

March, 2023

- 27 - Study Session Meeting, 3:00 pm
- 21 - Nominating Committee initiates recruitment of Board candidates for two positions
- 30 - Board Meeting, 3:00 pm via Zoom

April, 2023

- 1 - Member quarterly assessment due
- 24 - Study Session Meeting, 3:00 pm
- 27 - Board Meeting, 3:00 pm via Zoom

May, 2023

- 22 - Study Session Meeting, 3:00 pm
- 25 - Board Meeting, 3:00 pm via Zoom (Close of nominations and announce candidates.)

June, 2023

- 1 - Mail out ballots for election of Board Members (Includes announcement of Annual Membership Meeting scheduled for July 15th.)
- 26 - Meet the Candidates Session, 2:00 pm
- 26 - Study Session Meeting, 3:00 pm
- 29 - Board Meeting, 3:00 pm via Zoom

July, 2023

- 1 - Member quarterly assessment due
- 10 - Count ballots for Board election
- 15 - Annual Membership Meeting, 2 pm (Announce election results.)
- 15 - Special Board Meeting to select Board Officers. Following Annual Meeting
- 24 - Study Session Meeting, 3:00 pm
- 27 - Board Meeting, 3:00 pm via Zoom

*Dates listed are tentative and may be changed at discretion of Board with appropriate notice given to membership.