

**CAPE GEORGE BOARD OF TRUSTEES
CALENDAR OF BOARD MEETINGS AND DEADLINES
2020-2021**

<u>August, 2020</u>
24 - Study Session Meeting, 3 pm
27 - Board Meeting, 3:00 pm
<u>September, 2020</u>
1 - Budget estimates due from Committee Chairs
21 - Study Session Meeting, 3 pm, Review Assessment and Reserve Expenditures
24 - Board Meeting, 3:00 pm
<u>October, 2020</u>
1 - Member quarterly assessment due
15 - Special Board Meeting – Review and Approve Operating budget
26 - Study Session Meeting, 3:00 pm,
29 - Board Meeting, 3:00 pm
<u>November, 2020</u>
2 - Mail out ballots to Membership (Budget/Building Regs) or sooner
13 - Ballots Counted by Election Committee
16 - Budget Ratification meeting, 2:30 PM
16 - Study Session Meeting, 3:00 PM
19 - Board Meeting, 3:00 pm
<u>December, 2020</u>
7 - Mail new quarterly statements to members by vendor
14 - Study Session Meeting, 3:00 pm
17 - Board Meeting, 3:00 pm
<u>January, 2021</u>
1 - Member quarterly assessment due
25 - Study Session meeting, 3:00 pm
28 - Board Meeting, 3:00 pm

February, 2021	
22	- Study Session Meeting, 3:00 pm
25	- Board Meeting, 3:00 pm
March, 2021	
22	- Study Session Meeting, 3:00 pm
22	- Nominating Committee initiates recruitment of Board candidates for two positions
25	- Board Meeting, 3:00 pm
April, 2021	
1	- Member quarterly assessment due
26	- Study Session Meeting, 3:00 pm
29	- Board Meeting, 3:00 pm
May, 2021	
24	- Study Session Meeting, 3:00 pm
27	- Board Meeting, 3:00 pm (Close of nominations and announce candidates.)
June, 2021	
1	- Mail out ballots for election of Board Members (Includes announcement of Annual Membership Meeting scheduled for July 17th.)
21	- Meet the Candidates Session, 2:00 pm
21	- Study Session Meeting, 3:00 pm
24	- Board Meeting, 3:00 pm
July, 2021	
1	- Member quarterly assessment due
9	- Count ballots for Board election
17	- Annual Membership Meeting, 2 pm (Announce election results.)
17	- Special Board Meeting to select Board Officers. Following Annual Meeting
26	- Study Session Meeting, 3:00 pm
29	- Board Meeting, 3:00 pm
*Dates listed are tentative and may be changed at discretion of Board with appropriate notice given to membership.	