

**CAPE GEORGE COLONY CLUB**61 CAPE GEORGE DRIVE  
PORT TOWNSEND, WA 98368PHONE: (360) 385-1177  
FAX: (360) 385-3038**FILLS, EARTHWORK, PERC TEST HOLES, CULVERTS & DRAINAGE  
PERMIT APPLICATION**

Name:		Date:
Mailing Street Address:	City:	State & Zip
Telephone No. (day):	Telephone No. (evening):	
Contractor:		
Legal Location: <input type="checkbox"/> Colony <input type="checkbox"/> Village <input type="checkbox"/> Highlands	Lot No. ____ Div No. ____ Blk No.: ____	
Street Name and No.:		

**Nature of work requested:** (Please attach a rough sketch of project, showing approximate distance to nearest property corner.)

Please answer the following questions	Yes	No
Will this project lie within 25 feet of the Club right-of-way?		
Will this project lie within 5 feet of adjacent property line?		
Will this project require cutting into roadway or shoulder?		
Will this project involve tightlines entering or crossing over Club property? (if yes, please answer questions on reverse.)		
Contact Building or Road Committee Chair upon completion of your project		
Owner's Signature: _____ Date: _____		

**----- CLUB USE ONLY -----**

<b>We have reviewed this application and recommend</b>		Approval <input type="checkbox"/>	Disapproval <input type="checkbox"/>
• Reason for disapproval:			
Building Committee ( <i>signature</i> ):	Date:	Or	Road Committee ( <i>signature</i> ):
			Date:

<b>We have inspected this project and certify it in compliance with Club Regulations.</b>			
Building Committee ( <i>signature</i> ):	Date:	Or	Road Committee ( <i>signature</i> ):
			Date:

## FILLS, EARTHWORK, CULVERTS & DRAINAGE

### 1. Fills and Earthwork:

A. No member or his agent will make any pre-construction fill or perform earthwork modification to any property without first obtaining a permit for such construction, fill or earthwork modification. The application will contain sufficient information to allow the Building and Road Committees to determine any immediate or long range effect on the road or drainage system.

B. Upon completion of the planned work, the Building and Road Committees shall inspect the project for compliance with the approved plan. If non-compliance is found to exist, the condition must be immediately corrected or the Club will perform the work at owner's expense.

C. Any fill or other earthwork of significant proportion that is accomplished without a permit shall be considered a violation of the regulation. Any remedial work, including removal of encroaching material, shall be the responsibility of the property owner or the Club will perform the work at owner's expense.

### 2. Culverts and Drainage Structures:

A. No member or his agent shall install or construct any culvert or drainage structure on or adjacent to Club rights-of-way without first obtaining a permit for such installation or construction. The application will include sufficient information to allow the Building and Road Committees to determine any immediate or long-range effect on the road, drainage system or the Club's common property, such as the bluff/beach area.

B. Upon completion of the work, the Building and Road Committees shall inspect the project for compliance with the approved plan. If non-compliance is found to exist, the condition shall be immediately corrected as provided in 1C above.

C. NON-DRIVEWAY LOCATIONS: Culverts placed on Cape George Colony Club road right-of-ways, typically in ditches, must meet the following specifications, including a drawing:

- Twelve (12) inch perforated pipe (concrete, C.M.P, or P.V.C.), unless tightline required by County permit.
- Catch basins installed at seventy-five (75) foot intervals, or where needed to accommodate cleaning the culvert and surface water entrance to pipe.
- Minimum 12 inches cover over pipe is required -- Six (6) inches of filter rock above pipe with filter fabric over the filter rock. Then six (6) inches of gravel and/or CSTC over filter fabric.

Questions Regarding Tightline Drains	YES	NO
1. Do you have a Jefferson County permit?		
2. Does your tightline drain plan include:		
a. Clean out points?		
b. Ultraviolet resistant drainpipe?		
c. A method of anchoring the drainpipe?		
d. How outfall flow dissipation will be managed?		
3. Do you have a tightline drain monitoring plan that includes:		
a. A routine maintenance schedule?		
b. A method of documenting maintenance?		