

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

The Board Meeting was called to order by President, Jane Ludwig at 3:02 pm

There will be an Executive Session at the end of this meeting to discuss member violations and personnel matters.

In Attendance: Jane Ludwig, Fayla Schwartz, Pat Gulick, John Dwyer, Joel Janetski, Betsy Coddington, Bart Mooyman-Beck and Mike Heckinger

Action on Minutes: Pat Gulick moved, and Fayla Schwartz seconded to approve the minutes of the regular Board Meeting dated – June 23, 2022. Passed – 6/0

Pat Gulick moved and Betsy Coddington seconded to approve the minutes of the Special Board Meeting dated July 16, 2022. Passed - 6/0

New Members: Welcome to our newest members.

Miles & Sherry McRae purchased 181 Saddle Dr from John & Kathleen Sailer

Rod & Sarah Diseker purchased lot 29-3 S Rhododendron from Clark & Betty Anderson

Darren Ramsey purchased 300 Dennis from Marvin & Jamie Herridge

Joshua & Erica Tirado purchased 301 Saddle from Jeff & Angela Crabtree

Brian & Beth Etscheid purchased 32 Queets Pl from Don & Carolyn Lee

Cynthia & Deborah Wallace purchased 90 Victoria Lp from Edith Offstein Trust

Mark & Marianne Lause purchased 52 W Vancouver Dr. from Chris Marin

Managers' Report: July 2022

Thank you Cape George Members who Zoomed into the Annual Meeting on July 16. A highlight of the meeting was Ross Anderson and Fayla Schwartz's presentation, "Cape George 101," about the historic and present profile of this beautiful community. The presentation will be posted on the Cape George web site. Next year we hope to have a combined Zoom and in-person meeting.

Welcome to our new Board Members Betsy Coddington and Bart Mooyman-Beck. They are accomplished professionals and will be a great complement to the Board. I look forward to working with both of you!

The Cape George community continues to grow with 51 properties sold between July 1, 2021, and June 30, 2022. The "Hot Topics" report, put together by the wonderful Welcome Committee, led by Carol Chandler, is part of the welcome to new residents, it is also posted under the "About" tab on the Cape George Colony Club web site.

One of the best ways for new residents to meet people and learn about the community is to volunteer on a committee or join one of the regularly scheduled member events or activities. The current calendar is posted on the CapeGeorge.org web site along with the committees and other important information about our community.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 28, 2022
via ZOOM

Upcoming events

1. August 20: Waterfront Festival, hosted by the Marina Committee, 11 a.m. - 8 p.m.
2. August 23: Micaela Kingslight, Acoustic Concert, at the Clubhouse, 5 - 8 p.m.

Administration

The second round of lot mowing is complete! The final mowing will take place the last week of August.

Maintenance

1. The new telemetry system was installed at the tank farm. This was an item paid for from our Reserves. It improves the efficiency and access to monitor the water system.
2. A new seasonal landscape assistant will join Donnie and Aimee in August and stay on staff until October.
3. Donnie installed baby changing tables in the Men's and Women's pool restrooms.

Violations

1. Several violations were resolved this month with homeowners complying with maintenance requests. These include:
 - The removal of debris and re-grading the front yard of one home
 - Removal of an abandoned vehicle, discarded furniture, and overgrown grass from one yard
 - Removal of garbage that was being stored in the back of a pickup truck in a driveway.
2. One landscape/hedge violation was written this month. One landscape maintenance violation was sent this month.
3. I have received several barking dog complaints. Please be considerate of your neighbors and work with your dogs to keep barking to a minimum. Please make sure that your dog is on a leash or responds to voice commands. Dogs should never be allowed to jump on or follow people they don't know.

Next Projects

Treasurer Fayla Schwartz, and I are working with the finance committee to begin the proposed budget for 2023. We will be in touch with the committees and other parties in the coming weeks to discuss anticipated changes for next year.

As always, if you have questions, concerns, suggestions, or feedback please get in touch with me. Your input is important.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

Treasurer's Report: Fayla Schwartz

June 30, 2022

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office upon request.

2022 BALANCE SHEET COMMENTS

All bank statements have been received, reconciled, and reviewed.

In June, we transferred funds from two matured Pacific Premier Bank CDARS accounts into CDARS accounts opened through Kitsap bank. We also opened a money market account at Kitsap bank. We established a short rollover time for the CDARS accounts so that we can renew at higher interest rates. This transfer decreased our balance at Pacific Premier Bank, but we note that our balances at both Pacific Premier Bank and Chase Bank are still over the FDIC insurance limit of \$250,000 per bank. This means that we still need to either invest in one or more additional CDARS or open an additional account at another bank. I will ask the Finance Committee to advise.

2022 REVENUE AND EXPENSE COMMENTS

Salary and benefit expenses in all three cost centers are lower than predicted year to date because our General Manager did not start work until May 2022, and our new employee health care plan is less expensive to Cape George than the previous one was.

The Lot Mow income was lower than expected in June due to late mowing this year. Income will be made up as vacant lots are mowed. Lot mow expense is nearly double the revenue. This may be a billing error related to timing of invoicing vs. mowing. We will investigate the situation.

Water revenues are higher than expected so far this year due to an increase in new users. Additionally, we have been fortunate to have had virtually no water repair and maintenance expenses during the first half of this year.

Nearly all of our monthly excise taxes paid to the state are paid on water fee income. Earlier in the year, we had to file amendments to January and February excise tax returns, and we are still waiting for refunds totaling about \$3100. This will correct the higher-than-expected expense associated with the water cost center.

Marina moorage income was low in June because nearly all marina moorage fees were collected in the spring this year. Marina revenue is already ahead of total annual budget, so currently it appears that there will be more income than expected for 2022. The channel was dredged in June, incurring an expense of about \$9,500, which is \$4000 lower than the original \$13,500 estimate.

There were no Reserve expenditures in June, and Reserve expenses and revenue conform to the budgeted values.

Minutes

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
 July 28, 2022
 via ZOOM

We have submitted all requested information to Newman CPA auditors, and Karen Krug will be overseeing communication with them until the 2021 audit is completed.

The General Manager and the Treasurer, with assistance from the Finance Committee, have begun work on the 2023 budget so that it can be presented to the community in October.

CAPE GEORGE COLONY CLUB								7/27/2022
<i>Balance Sheet as of June 30, 2022 and 2021 - Preliminary Subject to Audit</i>								
Assets	2022	2021		Liabilities and Fund Balances	2022	2021		
Cash and Cash Equivalents:				Current Liabilities:				
Operations Checking & Petty Cash	\$ 300,990	\$ 247,151	22%	Accounts Payable & Other Liabilities	\$ 67,091	\$ 59,785	12%	
Operating Savings & ICS	197,410	197,420	0%	Prepaid Income	100,935	138,181	-27%	
Reserves - General, Water & Marina	1,254,213	1,163,565	8%	Unearned Income Marina Wait List	900	900	0%	
Total Cash & Equivalents	1,752,613	1,608,136	9%	Total Current Liabilities	168,926	198,866	-15%	
Net Accounts Receivable	4,601	8,007	-43%	FUND BALANCES:				
Total Net Fixed Assets	1,669,384	1,677,339	0%	Fund Balances & Equity (Combined)	3,165,377	3,046,739	4%	
Total Prepaid & Other Assets	24,028	1,448	1559%	Modified Cash Basis Income	116,322	49,325	136%	
TOTAL ASSETS	\$3,450,626	\$3,294,930	5%	TOTAL LIABILITIES & FUND BALANCE	\$3,450,625	\$ 3,294,930	5%	

Summary Revenue and Expense Statements for the periods ended June 30, 2022 and 2021 (Modified cash basis, excludes depreciation)

*Preliminary Subject to Audit - **2021 Reserve Activity Removed from Operations for Comparison to 2022*

	2022 Year to Date - Unaudited					Comparative - Unaudited			
	Actual	Budget	Variance	%		2022 YTD	2021 YTD**	Variance	%
General					General				
General Assessment	\$ 162,923	\$ 162,922	1	0%	General Assessment	\$ 162,923	\$ 159,809	\$ 3,114	2%
Revenue - All Other Sources	7,581	9,701	(2,120)	-22%	Revenue - All Other Sources	7,581	11,828	(4,247)	-36%
Total General Revenue	170,504	172,623	(2,119)		Total General Revenue	170,504	171,637	(1,133)	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	53,230	79,822	26,592	33%	Salaries, Benefits, PR Tax	53,230	88,206	34,976	40%
Repairs & Maintenance	9,024	14,432	5,408	37%	Repairs & Maintenance	9,024	27,691	18,667	67%
Contracted Services	46,475	34,631	(11,844)	-34%	Contracted Services	46,475	33,745	(12,730)	-38%
Supplies & Small Tools	9,562	6,160	(3,402)	-55%	Supplies & Small Tools	9,562	8,478	(1,084)	-13%
Pool Expense & Utilities	11,852	11,149	(703)	-6%	Pool Expense & Utilities	11,852	21,887	10,035	46%
Utilities & Insurance	16,792	17,663	871	5%	Utilities & Insurance	16,792	16,826	34	0%
Other Expenses (incl taxes)	7,421	7,350	(71)	-1%	Other Expenses (incl taxes)	7,421	4,990	(2,431)	-49%
Total General Expenses	154,356	171,207	20,156		Total General Expenses	154,356	201,823	40,913	
General Net Income	\$ 16,148	\$ 1,416	\$ 14,732	-1040%	General Net Income	\$ 16,148	\$ (30,186)	\$ 46,334	>-100%
Water					Water				
Revenue - Water Use Fees	\$ 107,146	\$ 106,575	\$ 571	1%	Revenue - Water Use Fees	\$ 107,146	\$ 102,712	\$ 4,434	4%
Revenue - All Other Sources	8,740	3,269	5,471	167%	Revenue - All Other Sources	8,740	4,435	4,305	97%
Total Water Revenue	115,886	109,844	6,042		Total Water Revenue	115,886	107,147	8,739	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	29,022	39,783	10,761	27%	Salaries, Benefits, PR Tax	29,022	39,039	10,017	26%
Repairs & Maintenance	0	4,950	4,950	100%	Repairs & Maintenance	-	507	507	100%
Contracted Services	13,045	13,054	9	0%	Contracted Services	13,045	13,116	71	1%
Supplies & Small Tools	2,783	3,500	717	20%	Supplies & Small Tools	2,783	5,164	2,381	46%
Utilities & Insurance	11,190	11,915	725	6%	Utilities & Insurance	11,190	11,200	10	0%
Other Expenses (incl taxes)	10,168	7,969	(2,199)	-28%	Other Expenses (incl taxes)	10,168	4,368	(5,800)	-133%
Total Water Expenses	66,208	81,171	14,963		Total Water Expenses	66,208	73,394	7,186	
Water Net Income	\$ 49,678	\$ 28,673	\$ 21,005	73%	Water Net Income	\$ 49,678	\$ 33,753	\$ 15,925	47%

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 28, 2022
via ZOOM

Marina					Marina				
Revenue - Moorage/Parking	\$ 74,489	\$ 37,625	\$ 36,864	98%	Revenue - Moorage/Parking	\$ 74,489	\$ 64,136	\$ 10,353	16%
Revenue - All Other Sources	17,738	8,092	\$ 9,646	119%	Revenue - All Other Sources	17,738	13,140	4,598	35%
Total Marina Revenue	92,227	45,717	46,510		Total Marina Revenue	92,227	77,276	14,951	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	9,706	12,874	3,168	25%	Salaries, Benefits, PR Tax	9,706	13,734	4,028	29%
Repairs & Maintenance	15,297	9,250	(6,047)	-65%	Repairs & Maintenance	15,297	1,267	(14,030)	0%
Contracted Services	4,780	3,177	(1,603)	-50%	Contracted Services	4,780	4,902	122	2%
Supplies & Small Tools	1,506	2,226	720	32%	Supplies & Small Tools	1,506	1,721	215	12%
Utilities & Insurance	9,698	8,350	(1,348)	-16%	Utilities & Insurance	9,698	9,843	145	1%
Other Expenses (incl taxes)	461	1,157	696	60%	Other Expenses(incl taxes)	461	2	(459)	-22950%
Total Marina Expenses	41,448	37,034	(4,414)		Total Marina Expenses	41,448	31,469	(9,979)	
Marina Net Income	\$ 50,779	\$ 8,683	\$ 42,096	485%	Marina Net Income	\$ 50,779	\$ 45,807	\$ 4,972	11%
Net Income/Loss - Combined Operations	\$ 116,605	\$ 38,772	\$ 77,833	201%	Combined Operations, No Reserve Activity	\$ 116,605	\$ 49,374	\$ 67,231	136%
Reserve Activity					**Reserve Activity				
Routine Reserve Assessment	96,223	97,106	(883)	-1%	Routine Reserve Revenue	96,223	95,090	1,133	1%
Reserve Interest - all **	-	1,125	(1,125)	-100%	Reserve Interest - all	-	-	0	>100%
Less: Reserve Offset***	(96,333)	(97,314)	981		Less: Reserve Offset	(96,333)	(95,140)	(1,193)	
Net Reserve Activity	\$ (110)	\$ 917	\$ (1,027)	-112%	Gross Reserve Activity	\$ (110)	\$ (50)	\$ (60)	0%

Committee Reports: The following committee reports were submitted to the Board of Trustees: Fitness x 2, Marina, Pool, and Water. The reports are attached to these minutes and incorporated by reference.

Member participation: A member asked about the balance of the reserves chart usually noted on the treasurer's financial reports. Treasurer, Fayla Schwartz will reinstate the chart once we have a completed 2021 audit report to confirm the figures.

New Business Action Items:

Motion 1: John Dwyer moved, and Pat Gulick seconded to accept the resignation of Joel Janetski from the Board. Passed - 6/0

President, Jane Ludwig announced the appointment of Mike Heckinger as trustee to fill the term expiring July 2023.

Motion 2: Fayla Schwartz moved, and John Dwyer seconded to appoint the four new officers and general manager as signers on Pacific Premier Bank, Chase Bank and Kitsap Bank accounts, and to remove any previous signers from the accounts. Current officers: Linda Jane Ludwig, President; John Dwyer, Vice President; Patricia Gulick, Secretary; Fayla Schwartz, Treasurer and Martha Woodward, General Manager. Passed – 6/0

Motion 3: Fayla Schwartz moved, and Mike Heckinger seconded accept the following Committee Board liaisons appointments. Passed – 6/0

Building and Roads Committee: Betsy Coddington and John Dwyer

Emergency Preparedness Committee: Jane Ludwig

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

Election Committee: Pat Gulick

Environmental Committee: Pat Gulick

Fitness Committee: Betsy Coddington

Finance Committee: Fayla Schwartz and Bart Mooyman-Beck

Harbormaster: Mike Heckinger

Marina Committee: Mike Heckinger

Nominating Committee: Jane Ludwig

Pool Committee: Jane Ludwig

Water Committee: Bart Mooyman-Beck

Workshop Committee: John Dwyer

Motion 4: Fayla Schwartz moved, and Mike Heckinger seconded to authorize payment of insurance premium for Auto Insurance in the amount of \$2833.69 due in August. Passed – 6/0

Motion 5: Pat Gulick moved, that the Marina liaison confers with said committee to pursue replacing the current light on the flag with something less bright and to install appropriate lighting for the channel entering the Marina – Motion withdrawn.

Motion 6: Bart Mooyman-Beck moved, and Betsy Coddington seconded to combine the Technology and Security Ad-hoc Committees. Passed – 6/0

Motion 7: John Dwyer moved, and Fayla Schwartz seconded to accept the resignation of Mardella Rowland from the chair position of the Fitness Committee. Passed – 6/0

Motion 8: Fayla Schwartz moved and Pat Gulick seconded to accept the following changes to the 2022-2023 Board calendar. Passed- 6/0

- Budget meeting will be scheduled for Monday Oct. 17, 2022
- November Study Session will be scheduled for Nov. 14, 2022 and November Board Meeting for Nov. 17, 2022.
- February Study Session will be scheduled for Tuesday, Feb. 21, 2023 and February Board Meeting for Friday, Feb. 24, 2023.

Motion 9: Fayla Schwartz moved, and Betsy Coddington seconded the appointment of Nancy Charpentier as Chair of the Finance Committee, effective July 31, 2022. Passed-6/0

Motion 10: Fayla Schwartz moved, and Mike Heckinger seconded to appoint Karen Krug to be the Cape George contact with Newman CPA Auding Firm until completion of the 2021 audit. Passed – 6/0

Motion 11: John Dwyer moved, and Betsy Coddington seconded to approve the request of a Due Date Adjustment for a community member. Passed – 6/0

Motion 12: Pat Gulick moved, and Fayla Schwartz seconded to approve the appointment of Christine Buzzard as co-chair of the Environmental Committee. Passed – 6/0

Motion 13: Fayla Schwartz moved, and John Dwyer seconded to accept the proposed and published changes to FIN 08. Passed – 6/0

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

Motion 14 Betsy Coddington moved and Pat Gulick seconded to accept the recommended members of the Village Mailbox Committee to include, Ray Pierson, Nancy Charpentier, Evan Pate and Donna Curly with George Marin as chair.

Open Board Discussion: John Dwyer recommended we limit discussions with our attorney about the 1 % resellers fee until we have a feel for what the community would support.

Adjournment: Fayla Schwartz moved, and Mike Heckinger seconded to move to adjourn the regular session and move to Executive Session at 3:53 pm. Passed - 6/0

Adjournment: Mike Heckinger moved, and Fayla Schwartz seconded to adjourn the Executive Session and move to the regular session at 4:25 pm. Passed – 6/0

Adjournment: Mike Heckinger moved, and Bart Mooyman-Beck seconded to adjourn the Board Meeting at 4:29 pm. Passed – 6/0

Announcements:

Trustee Onboarding Meeting on August 9th from 10 – 11:30 AM. Location to be determined.

Study Session – Monday, August 22, 2022, at 3 pm via Zoom

Board meeting - Thursday, August 25, 2022, at 3 pm via Zoom

Submitted by:

Approved by:

Pat Gulick, Secretary

Jane Ludwig, President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 28, 2022
via ZOOM

Cape George Fitness Center (FC) Committee Minutes 6/21/2022

Attendees: Marnie Levy, John Dwyer, Mardella Rowland, Phyllis Ballough, Robin Scherting, Bill Sery, Fred Miercort, Tom Ramsey, Linda Mollino, Mike Hinojos

After welcoming Marnie, our new CG Manager, and introductions to the FC Committee we acknowledged major thanks to all who contributed to the FC Fundraiser and will continue to plan the month of February to be our traditional fundraising month. We also thanked CG members for supporting the Pool Committee in their fundraiser, as all amenities are important to our community.

Some discussion followed concerning diagnostics from FIT Inc concerning repair or maintenance from Aug-Sept 2021. Some were denied by the previous manager. Marnie and I will research those; however, at this time most of them are a moot point, especially since we have replaced the Precor elliptical. Marnie and I will also research the "maintenance" contract with Fit Inc.

It was voted on to approve the next equipment replacement needs to be the L7 Landice Treadmill. Besides its age, it was never meant to be for running; it has a narrow deck and has hitches in its timing mechanism. Many complaints have confirmed this. Phyllis will research an appropriate replacement moving forward.

We discussed potential ADA access to the FC given the outside stairs. It is not realistic given DNR permits and major construction to do this. NOTE: If you desire ADA access to the FC, please contact the office. The office has a key to the door via the pool entrance. (The door near the clubhouse was discussed; upon review, it has stairs and is not wide enough for wheelchairs).

It was voted on to have the brown bench press reupholstered. I will research and find a quote for that and get it done.

Suggestions for a music streaming service in the FC were denied. Members bring their own ear buds! A nice suggestion for an art panel in front of the FC was suggested; it was tabled for future consideration given the FC weather frontage.

The FC Committee expressed thanks to Aimee for her cleaning service. In transition, Marnie has related such expectations to the new team. Saturday morning 7:30-9:30 cleaning time will remain as they clean the club house as well. We will also be checking into a dispenser for disinfectant wipes rather than using containers. All aerosol sprayers will be removed and given to the club house.

Committee adjourned at 12:00 pm

Respectfully submitted

Mardella Rowland, FC Chair

Minutes

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

Fitness Center Committee Meeting Minutes 7/19/22

Welcome and sign-in

Attendees: Mardella Rowland, Marnie Levy, Robin Scherting, Bill Sery, Tom Ramsey, Allen Zee

The two wall-mounted antiseptic wipes containers have been ordered, and Donnie will install when they arrive. Two four-pack wipes (6400) also have been ordered.

Copies of the Rules and Regulations - Access to Commonly Owned Facilities by Non-Members (Guests and Visiting Adult Family Members) CP20 approved in 2009 and Rules and Regulations - Use of Club Property CP06 approved in 2012 were distributed to take home to review for any updates. If no changes are required, Marnie will laminate and post in the FC. If changes are required, then submission to the Board for approval will be necessary. Allan suggested paper copies be made of these in a folder if needed.

We will keep the steel bench press and have it reupholstered by Simone at Custom Sewing & Upholstery in Port Townsend. I will move this forward.

The committee is requesting a donation on its behalf, via the Board, to contribute to the Environmental Committee's work concerning a tribute to Bob Carter and his years of service to the CG Community. Manager Marnie and John Dwyer will follow up on this item. As well, Robin is purchasing a Soak-on-the Sound gift certificate for Jan Carter to honor her service.

It was decided to call on any woodworkers or metal workers in the community to design a weather-proof sign "Cape George Fitness Center" to be installed above the FC entrance. We are willing to pay a stipend for this sign. Please contact me if you are interested.

IMPORTANT: Bill Sery provided an in-depth discussion concerning the old-wiring and electrical issues within the FC and surrounding facilities. It's apparent that before we buy the L10 treadmill (which is our unanimous choice), an electrician needs to be brought in immediately to assess dedicated circuits and loads. Bill, Tom Ramsey, and I walked through the FC after the meeting testing outlets. Bill is emailing his findings to myself, Marnie, and John. **We need an electrician asap** (preferably Double D) to meet with Bill, Tom, Marnie, and John at the FC. This issue goes to Safety, Protection of Property, and Liability issues. When this issue is settled, then the FC will move forward to buy the L10 to replace the L7 treadmill.

As you may know, I submitted my resignation as FC chair at the CG Annual Zoom meeting last Saturday. It's been an honor to be of service, and we have accomplished quite a bit with our account strong at \$11K. Thank you to all the volunteers on the committee; we need more dedicated members to join us. In the interim to finding a new chair, Phyllis Ballough and Linda Mollino will be co-chairs; thank you, ladies! I'll remain on the committee throughout the transition and beyond. Calling on Volunteers!

Respectfully submitted, Mardella Rowland

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

Marina Committee Meeting Minutes, 5 July 2022

Marina Chair Jim Bodkin called the meeting to order at 11 am.

Attendees: 24 marine committee members

Introduction

The dredging of the marina channel entrance has been completed and the initial depth is about +4' at the zero tidal elevation. It is expected that this will be reduced over time. Channel markers are in place, it will be best to stay within these markers during all but the higher tides. As always, mariners should exercise caution when navigating through the entrance and be aware of other vessels transiting the entrance. An additional 220 tons of large rock on the north jetty were placed in June, completing the prescribed jetty dimensions. Please avoid climbing on the jetty as the rock may be continuing to settle.

The annual marina sale was completed on June 17-18-19. Much thanks to Dick Poole and John Hanks and all the contributors and volunteers that made this a success.

Agenda items

- 1) Waterfront Festival: Discussions continues regarding arrangements for the 2022 Waterfront Festival to be held on 20 August. Volunteers to assist in various parts of the festival, including set up, take down and clean up, the BBQ... are needed. Contact Jim Bodkin at 917 873 2799 to find out how you can help.
 - a. Band **Tony Petrillo and the Roundabouts (Ross Anderson)**
 - b. Dinner and Beverages (**Crab, burgers, hot dogs, sides, desert, beer, wine and NA beverages**)
 - c. Regatta (**Ben Fellows and Gary Rossow**)
 - d. Boat Parade/ Races (**Geoff McMichael, John Hanks, Penny Jensen, Marty Bluewater**)
 - e. Other activities
 - i. Festival shirts, for volunteers and for sale. (**Kris Edwards**)
 - ii. Olympic Salmon Coalition (**\$400 donation**)
 - iii. Popcorn machine (**Geoff McMichael**)
 - iv. Regatta boat rides (**Ross**)
- 2) Draft Marina Organizational Chart (Thanks to the sub-committee, Mark Thayer, Penny Jensen, Nick Muzik, Jim Barr, John Lacy and Ben Fellows)
 - a. Discussion tabled pending revisions of draft
- 3) Jim reported that there have been preliminary discussions about the possibility of extending the south jetty. This would require engineering and permitting.

Open Floor

Next meeting will be Tuesday 2 August, 11 am.

Minutes

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 28, 2022
via ZOOM

Pool Committee Meeting
7/5/2022

Called to order at 3pm by Vice Chair: Marta Krissovich

Members Present: Patty Dunmire; Kriss Edwards; Marta Krissovich; John Galm; Sandy Gulin; Linda Mollino; Mardella Rowland; Robin Scherting; Marnie Woodward, Cape George Manager

Absent: Chair: Penny Jensen,

Financial Report:

Reviewed by Marta: current account balance: \$6422.87

Pool Fundraiser: \$5,722!!!!!!!!!!!!!! We already had \$875.87 in our account so current balance after paying Kris Edwards for mats \$219.93 is: \$6377.94

Planned pool expenditures: \$4,377.99

Minutes of Last Meeting: Minutes will be emailed to Committee prior to meetings

Marta requested that any outstanding receipts from pool fundraiser be turned into her for reimbursement.

New Business:

- Review of Pool Fundraising events: everyone agreed that both events were a success and should be repeated next year. Suggestion for next year is to have snack bags for the children's party and do it after lunch to keep food out of the pool area This will keep with consistent of no food in the pool area.
- Artwork by Sandy Gulin is completed and has been installed outside of pool. Thank you and congratulations to Sandi
- Major discussion about remaining items to be purchased and installed:

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

Purchase now	Future Items	Committee Member
Shoe rack		Kriss: ordered
Banners/Flags to replace over the pool		Sandi and Kriss have agreed to install them Linda is working with Candace Crafts for specialized flags
Grab Bars for the Shower (priority)		Sandi and Jose
Kick Boards for children		In the pool area: positive response from parents and
Lights for Entrance and alcove to pool		Penny
Mats for shower rooms		Kriss/Marta/Penny: Kriss has concern about the ability to clean the new mats. Kriss to check on whether they can be returned.
Pool Toy Box		Will use new rack for both toys and weights. See below
Commercial baby changing table		Need to be installed: Kriss/Donnie: location needs to be decided
Rack for Foam Weights		Kriss/Marta: much discussion about this item. One design chosen by the committee. Marta/Sandi agreed to do some additional research to ensure it is the correct item and to see if we are still eligible for a discount.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

July 28, 2022
via ZOOM

Weights		Marta and Patty talked about the weights that were ordered and another set that were donated. Decision made to have the Water Aerobics Class try them out to know which kind to order additional sets.
Receptacle for Noodles		Marta: pending. Marta to investigate
Tall Cabinet for misc items		Kriss: on back order
	Fan for shower rooms to increase the temperature	John
Mirrors to replace one in women's shower room		Kriss: ordered and will be installed once delivered
	Lockers for shower rooms	Kriss
	Power lift for accessing pool for disabled folks	Linda
	Robotic Pool Vacuum	Patty
	Wall Mounted Sound System	Patty/Marta
	Water Extraction Spinner	Marta

- Reminder that any additional orders need to go to Penny so that she is ordering items.
- Cleaning Service: seems to be going better with the current cleaning service.
- Entrance to the pool still an ongoing discussion> Penny will come back with ideas.
- Next Meeting : August 2, 2022, 3 pm, Clubhouse

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 28, 2022
via ZOOM

**Cape George Water Advisory Committee
Meeting Report July 5, 2022**

The meeting was held at 4 PM July 5, 2022, in the Clubhouse. Present: Cape George Manager Marnie Levy, Water Manager Jose Escalera, Board Liaison John Dwyer, Carl Berger, Thad Bickling, Steve King, Stew Pugh, Scott Carpenter, and Chair Marty Gilmore.

The committee did not meet in June.

Water tank diving and inspection is scheduled for late summer.

The new telemetry system will be installed and tested by mid-July.

Hydrant painting is also scheduled for late summer.

During a recent power failure the generator at the tank farm was started by the Water Manager, but was turned off by an unknown and unauthorized person. The committee discussed security for the tank farm, and several actions will be taken:

- The gate code has been changed and will be closely held. The code will be shared with the Chair of the Emergency Preparedness Committee.
- Jose will investigate the ability of the new telemetry system to be expanded to assist with tank farm security.
- Marnie will include tank farm security in her review of overall security for Cape George.

Cape George has renewed its insurance for the community. The committee will review coverage as it affects the water system.

Cape George has scheduled testing for its three cross connections.

The committee's proposed revision to CP08a, the Water Connection and Use Permit Application, was approved by the Board.

The next scheduled meeting will be Tuesday, August 2, 2022, at 4 PM in the clubhouse. Marty will be absent.