



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

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Vol. 50 No. 6

January 2019

## Managers Report— Sharon Mitchel

It is the time of year that mail theft increases. Unfortunately our Village mailboxes were hit on Friday, December 7th. Please be sure to pick up your mail as soon as possible after delivery. If you don't already have a heavy duty locking mailbox, now would be a good time to purchase one that will fit in your current mailbox location.

We have received our employee medical and dental insurance renewal package. The 2019 premium is within budget.

A residence under construction in the Colony hasn't been completed on the exterior within 6 months of the start date. It appears the contractor is making better progress. Fines continue to be applied monthly.

The sidewalk replacement project was completed by a large team of Cape George volunteers. The fitness committee has already noticed less sand and rock being tracked into the fitness room which means less damage to equipment and flooring. Instead of spending \$4200 or more on the project, we spent \$2066. This has been a wonderful example of what the Cape George community can accomplish. Thanks to all of you who helped out!

The swimming pool shower project will be complete soon but later than expected. Unfortunately, there was a lot more damage behind the walls. We will let you know once we have an exact reopening date. Last spring, the pool committee held a fundraiser, "April Showers" to help with the project since they wanted to be sure of a better outcome this time. When it was time to do the work, other Cape George volunteers answered the call and have removed all the shower walls and plumbing. They insulated all the dripping exposed pipes. They replumbed the showers and under the ladies room sink.

They have installed very water resistant FRP exterior walls on the shower stalls. Will these showers stand the test of time? We expect they will! I hope you'll drop by to take a dip in the pool.... after your cleansing shower in our new changing rooms. Enjoy!

Projects being worked on by the Office Administrator, Terri Brown:

- Prepared and sent out annual marina registration notices
- Processing Accounts Payable
- Sent out final backflow device notices.

Projects being worked on by the Maintenance Staff, Donnie Weathersby:

- Continuing work on the manganese filtration system
- Assisted volunteers with the pool shower update—Thank you Donnie!

I have received the following reports/complaints/concerns over the past month:

- Dogs barking in the Colony
- Inoperable vehicles in a Village front yard
- Inoperable boat and trailer parked in Marina South parking lot

Very importantly, I'd like to thank all of you from the bottom of my heart for all of your support and kind words since I assumed the role as Cape George Manager. I will miss working with Terri, Donnie, the Trustees, Committees and each and every member. I will never forget this experience! Leaving Cape George is going to be difficult but I'm looking forward to my new life as a retiree living closer to my family in Oklahoma. I wish all of you the very best!

**NOTE FROM THE PRESIDENT**

The votes have been counted and the results are in. Our Members approved all the measures on the ballot. The “one lot one vote” amendment to the Bylaws and Articles of Incorporation represented a fairly significant change to our governing documents, but was supported by a substantial majority of the voting membership. Thanks to the Election Committee for their meticulous work in verifying and counting the votes.

The efforts of your Board to find a new Manager continue. It was a disappointment to us that the first candidate we selected had to back out due to health issues, but we are continuing our search. Finding the right “fit” for Cape George is our paramount concern.

**Katie Habegger**  
**President**



**Did you know...USPS offers Informed Delivery for your mail and packages?**

**What is Informed Delivery®?**

Informed Delivery is a free and optional notification feature that gives residential consumers the ability to digitally preview their letter-sized mail and manage their packages scheduled to arrive soon. Informed Delivery benefits the entire household by allowing users to view what is coming to their mailbox whenever, wherever – even while traveling – on a computer, tablet, or mobile device.

**How does Informed Delivery work?**

The United States Postal Service® (USPS) digitally images the front of letter-sized mail that runs through our automated mail sorting equipment. USPS is now using those images to provide digital notifications to users in advance of the delivery of physical mail. Users receive emails to the email address in their personal USPS.com® account containing gray-scale images of the exterior, address side of up to 10 pieces of incoming letter-sized mail that is arriving soon. The remaining mail images can be viewed on your dashboard. Informed Delivery is also available to consumers that have a PO Box.

For more information and how to sign up go to: [www.usps.force.com/faq/s/article/Informed-Delivery-The-Basics](http://www.usps.force.com/faq/s/article/Informed-Delivery-The-Basics)

Ring in the New Year on January 2, the **FIRST WEDNESDAY**,  
with a great selection of warm **SOUP!**



Social time starts at 5:30.

Actual dinner at 6:00pm, after we've all done introductions and  
said what soup you've brought (or dessert).

Please plan to bring soup or dessert for 8. We've had a LOT of people attending  
lately, so more would be ok too.

It's been suggested that names of creators of each soup be on each pot so that those  
who want to find the recipe will know who to go to. Totally optional.

You'll need to bring your own silver, bowls, dishes, and something to drink. Yes, we  
can have wine and beer (as those who have attended already know). See you there!!

Your hosts: Dan and Linda Sutton - 360 344-2052  
and Bob and Joyce Skoien - 360 379-9749

*Cape George University* 

No events scheduled for January or February



## Meet our new Cape George Harbormaster Ben Fellows.

Ben is no stranger to all kinds of water from inland lakes to the rolling waves of the Salish Sea. In a former life he worked as an engineer for the 3-M company in Minnesota. There with his wife Marge he raised two children. Their family could be found canoeing on inland lakes, the Boundary Waters and other rivers and outdoor areas in Minnesota and surrounding states. Ben and Marge grew up in Bremerton where they actively power boated with her family. When retirement came around they purchased a lot and built a house in Cape George. Ben knew he needed a boat so he built a 22 foot Devlin power boat which they apply named Fellowship at his house in Minnesota. They trailered it to Washington and splashed it at Cape George.

Ben is a very active volunteer at the marina. It became apparent that the old styrofoam dock floats were not holding the marina docks out of the water. Ben and other engineers designed system that they could slip under a dock. They pumped air into the system and raised the docks out of the water. They purchased new durable plastic floats and slipped them under the docks and lowered the docks back into the water. This project took about 5 years and saved thousands of dollars to Cape George. If there is a way to fix something that needed fixing, Ben is always there to figure it out with the marina volunteers.

Since Ben became harbormaster he began to look at future strategic planning to keep the marina going. Looking into his crystal ball he will keep the marina on track way into the future. On any given sunny windy day you can usually find Ben sailing with partners Bill Hamilton and Jack Salmon their sailboat White Wing in Discovery Bay. Welcome Ben and thank you for all the innovative thinking you bring to the marina.

Article by Paul Happel

## CP08 Water System Rule

At the December Study Session the Trustees requested that CP08 rule and Form CP08a be published for member comment. The proposed updates are recommendations from the Water Committee and will align the water use rules and regulations with the water connection permit. Text added to the proposed rule is in underlined type. Deleted text has been stricken. Please provide written input to the office by January 7, 2019 so it can be added to the Study Session Information packet.

### RULES AND REGULATIONS – USE OF CLUB PROPERTY

#### **WATER SYSTEM**

The following Rules and Regulations are established and fixed for controlling the connection, use and price of water supplied by Cape George Colony Club (hereinafter called "The Club"). Inquiries concerning these Rules and Regulations shall be directed to the Club Manager, who is responsible for the enforcement of these Rules and Regulations.

**SECTION 1.** The Club, as the purveyor of the water, shall observe existing Rules and Regulations of the Washington State Department of Health.

**SECTION 2.** Any member desiring to have premises connected with the Club water system is required to complete a Water Connection and Use Permit Application (CP08a) (~~BG03a~~) supplied by the Club for this purpose. The completed and approved Application together with these Rules and Regulations (CP08) and CP08b – Water Conservation Pricing This Application constitutes a contract on the part of the signer to pay the connection charge and for water delivered at the rates specified and to abide by these Rules and Regulations. The connection supplied by the Club shall not be used to supply water to any lot other than that specified in the Application.

**SECTION 3.** The Board of Trustees reserves the right to charge and collect the rates and to enforce the penalties provided for in these Rules and Regulations. Additionally the Board of Trustees reserves the rights:

- a. To change the connection fees and rates, which will take effect 30 days after a hearing of the membership. Notice of the date of the hearing and publication of the proposed changes shall be given to the membership no less than one week prior to the hearing date.
- b. To temporarily discontinue service for unscheduled maintenance or in emergency circumstances.
- c. To interrupt service for scheduled maintenance with notice given by bulletin board announcement.
- d. To establish the maximum amount of water to be used by each lot at the basic rate and to set additional charges for all uses of water in excess of the permissible usage defined in CP08b – Water Conservation Pricing. the service application.
- e. To install meters to measure usage.

f. To disconnect water service to an owner's premises under the following conditions:

- **Noncompliance with Club Building Codes.** Water service to be disconnected after written notice has been given to the owner. The owner shall have the right to appeal within 15 days in writing to the Board of Trustees, after which termination of service may take effect. Disconnect shall remain in effect until such time as The Club Building Committee notifies the Board that said noncompliance has been corrected.
- **Emergencies:** Improper fittings or failure of a service on the residence side of the meter box deemed an emergency requires the Club to immediately disconnect the service and notify the property owner. Service may be resumed following written

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application to restore service by the owner and an on-site inspection verifies the repair.

- **Violation of Washington State Regulations:** The Club shall immediately disconnect the service and notify the owner. Service may be resumed following written application to restore service by the owner and an on-site inspection verifies the violation has been corrected.
- **Nonpayment of Water Charges.** All water charges shall be against the premises for which the service was installed. Charges for water, if unpaid, shall be declared in delinquency after ~~thirty (30)~~ ~~sixty (60)~~ days from the due date. The water supply shall be turned off in ten (10) days after a shut off notification as scheduled in FIN03 until those charges are paid in full as detailed in FIN03-Section 1.10, or a satisfactory written payment plan is instituted. A service fee, established annually by the Board, of \$25.00 will be charged to turn water back on after payment.

**SECTION 4.** In the event the water supply should be interrupted or fail for any reason, the Club shall not be liable for damages consequent to such interruption or failure, nor shall such interruptions or failures constitute a breach of contract on the part of the Club, or in any way relieve the consumer from performing the obligations of the contract, provided that said interruption or failure of service does not extend beyond 30 days or a reasonable time period to make necessary repairs.

**SECTION 5.** All contracts shall take effect on the date signed, and the rates will be charged commencing in the calendar quarter when the water meter is installed, on the date when the water is turned on.—Water connections are considered permanent and will only be disconnected when the owner sells his or her property. The connection provided by the Club will thereafter be maintained by and retained within the exclusive control of the Club.

**SECTION 6.** Cape George must have access to all water meters 24/7/365 for safety, emergency and operational purposes. It is the owner's responsibility to prevent landscaping, structures, vehicles or other items from blocking access to water meters at all times. Violations shall be enforced as necessary by the Manager.

**SECTION 7.** All plumbing on the residence side of the meter box is the responsibility of the owner applicant and must meet the requirements of the Jefferson County Building Permit, given in the Cape George Colony Club Building Guidelines. Such plumbing may also require an approved pressure reducing valve to protect the residence's plumbing, in most locations in Cape George. The use of buried galvanized steel pipe and fittings is prohibited. All buried connections, including the service line between the meter and the residence shall be inspected by the Club prior to backfilling.

**SECTION 8.** A cross connection is any actual or potential physical connection between a potable water line and any pipe, hose, vessel, or machine such that it is possible for contamination to enter the potable water system by backflow. No cross connections shall be made, on or off premises, from the Club's water service to any other water system(s). Any/all connections between the potable water system and an actual or potential non-potable source shall be protected by an approved backflow prevention device (air gap, vacuum breaker, or double check valve assembly) that is kept in good working order. All backflow valve assemblies are required to be tested and certified in good working order annually at the expense of the owner. The Club has the right (and obligation under state law) to enter the premises to inspect for cross connections and to verify that approved cross connections are in compliance with the

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Club Water System Plan Appendix "S", Washington State Department of Health requirements and American Water Works Association adopted standards.

**SECTION 9.** The Club will accomplish all work required to bring water service to the property line, including a meter box and attendant internal fittings. The connection fee for this service will be established annually by the Board. Any consequent damage to the connection, check valve, loop, valve, meter, or meter box as the result of unauthorized use by the property owner, or others at the owner's direction, shall be billed to said property owner.

**SECTION 10.** Turning water on or off at the meter shall be done only by authorized Club personnel. Part-time residents shall make all requests for turn on/off to the Club Manager.

**SECTION 11.** The scheduled rates shall be payable in the manner specified by the Board, ~~tri-~~ annually quarterly, with water surcharges payable annually.

~~SECTION 12. See related forms CP08a – Water Conservation Pricing, and CP08b – Water Connection and Use Permit Application for additional rules/regulations, by reference hereby a part of these Rules and Regulations. (Form BG03a Water Connection Permit Application and Water System Rules, BG03b Water System Use Application).~~

Adopted at Board of Trustees meeting, \_\_\_\_\_

(See next page for permit application)

### WATER CONNECTION AND USE PERMIT APPLICATION

Name:		Date:	
Mailing Street Address:	City:	State & Zip	
Telephone:		Email address:	
Property address or Lot #, street:			

- I hereby apply for permission to connect to the water mains of the Club. I understand that placement of the water meter will be entirely at the discretion of Cape George Colony Club unless a formal arrangement is made through the Manager.
- I agree that water will be used only on this lot for family needs unless explicitly approved by the Board for any other use.
- I agree and contract to abide by and be bound by the Rules and Regulations pertaining to the water system.
- I agree to use the water efficiently for beneficial purposes only. Beneficial uses are considered human consumption, bathing, cleaning and watering of landscape and lawns.
- I agree to conserve water to the best of my ability and abide by the water conservation program in the Cape George Club Small Water System Plan.
- I will pay to the Club such charges as the Board of Trustees may establish for water service and related facilities. Please refer to the most recent Cape George Fee Schedule for current fees.
- I understand there is a surcharge for water usage above 250 gallons per day per home.
- This signed application constitutes a contract on the part of the signer and Cape George Colony Club.

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Owner's Signature:	Date:
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Adopted at Board of Trustees meeting, \_\_\_\_\_

\_\_\_\_\_  
Katie Habegger, President

\_\_\_\_\_  
Joel Janetski, Secretary

ARE YOU READY  
FOR SOME   
**BUNCO?**

Tuesday, January 8th  
5:30 pm @ Clubhouse

\$5 buy-in  
BYOB & light supper or  
snacks to share

Deadline for February Newsletter—January 20th

**People and their pets meet:** Meet Ellen and Sake

Ellen and Bob Niemitalo moved into Cape George 2 years ago with their cat Sake. Ellen was born in Ohio but left as a child. In her career as an executive for IBM she moved around a bit including New York, Florida, N. Carolina and Colorado. A true animal lover she has always had a cat or dog or both. Her current four legged friend is a rescue named Sake who is a big guy weighing 15 lbs and full of personality. Ellen is currently selling real estate and has taught Yoga. She is so committed to animal welfare that she has pledged her 2019 net income to a local animal rescue group and will provide food for cats and dogs thru the local food bank. Sake has a great family, for sure!



## Book Group Selection for January

### “Ordinary Grace” by William Kent Krueger

New York Times Best Seller

Winner of 2014 Edgar Best Novel and 2014 Dilys Award

New Bremen, Minnesota, 1961. The Twins were playing their debut season, ice-cold root beers were selling out at the soda counter of Halderson’s Drugstore, and Hot Stuff comic books were a mainstay on every barbershop magazine rack. It was a time of innocence and hope for a country with a new, young president. But for thirteen-year-old Frank Drum it was a grim summer in which death visited frequently and assumed many forms. Accident. Nature. Suicide. Murder.

Told from Frank’s perspective forty years after that fateful summer, *Ordinary Grace* is a brilliantly moving account of a boy standing at the door of his young manhood, trying to understand a world that seems to be falling apart around him.

*(Note that the titles listed for 2019 in the December newsletter were not in strict chronological order. The Book Group tries, whenever possible, to borrow “Book Kits” of ten books from the library, but such kits are subject to availability, so the order of books for discussion will change from time to time through the year)*

The Cape George Book Group meets Tuesday, January 15th  
1 pm in the Cape George Clubhouse.  
All are welcome to attend.



## Cape George Acoustic Music Jam Wednesday, January 16th -7 pm to 9 pm



Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 344-2783

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
December 13, 2018  
3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

Election Results are as follows:

A total of 251 ballots were received and twenty (20) of those could not be counted. Ten (10) were not signed, one (1) had no outside envelope, six (6) trusts not properly identified, one (1) LLC not properly identified and two (2) no security envelope. There were 231 total votes counted. A super majority necessary for some changes is 155 (67% of 231). Not everyone voted for every item.

The voting results are:

Measure	Item	Votes Cast	Approval	Disapproval
1	2019 operating budget	225	208	17
2	2019 reserve project expenditures	225	203	22
3	Amend Building and Property Regulations	225	196	29
4	Amend Bylaws	226	195	31
5	Amend Articles of Incorporation	226	196	30
6	IRS Resolution	224	216	8

Executive session to follow today's meeting to discuss personnel matters.

**In Attendance:** Katie Habegger, Joel Janetski, Karen Krug and George Martin

**Action on Minutes:** Joel Janetski moved and Karen Krug seconded to approve the minutes of the Special Board Meeting dated December 4, 2018. Passed -4/0

Joel Janetski moved and George Martin seconded to approve the minutes of the Regular Board Meeting dated November 15, 2018. Passed – 4/0

**Membership Report:** Joel Janetski

Bruce & Lyn Zoellick purchased lot 18-3 Spruce Dr from Boyd & Wanda Cochran

Jeffrey Crabtree purchased 301 Saddle Dr from Kimberly Morgan

Leslie Gordon purchased 190 Colman from Anne Jimenez

Kathleen Friend purchased 410 S Palmer from Bill & Debra Cooper

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BOARD OF TRUSTEES MEETING MINUTES  
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**Treasurer's Report:** Karen Krug  
As of November 30, 2018

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.

**2018 BALANCE SHEET COMMENTS**

All bank accounts have been reconciled and the bank statements reviewed. At month end, all financial institutions were within the FDIC/NCUA limits. Cape George has established an additional bank account to ease any FDIC/NCUA limit pressure.

In comparing the current balance sheet to the same month last year there are several differences worth noting. Cash is \$30,000 higher largely a result of the increase in year-to-date net income. Net receivables are less than half of what they were this time last year, the result of both more aggressive collection efforts and new owners for several properties that were chronically delinquent in the past.

The collected amount of unearned marina wait revenue is noticeably higher than in November of last year. There have been a number of Members added to the wait list during 2018, a number of Members have received slip assignments during the year and several Members have withdrawn from the wait list forfeiting their previous deposits.

**OVERALL OPERATING COMMENTS**

Operations are producing significantly more favorable results than originally budgeted through the first eleven (11) months of the current fiscal year. The improved results are a combination of unanticipated revenues and lower than budgeted expenses. As is typical for Cape George, the final month of the year will have operating expenses but virtually no additional revenue. Even with this pattern, and barring unforeseen circumstances, it appears operating results for the full year will be better than budget.

**General Operations**

Unexpected revenue from donations, bad debt recoveries and fines coupled with pool utilities that have not been as high as expected are the primary drivers of better than budgeted General Operations results.

**Water Operations**

New water service installations together with bad debt recoveries have resulted in higher than budgeted revenue. This coupled with lower repair expenses are generating the better than budgeted results. Repair and maintenance is always budgeted to include contingencies for this critical service. No repair or maintenance was deferred during the year; the expenditure just proved unnecessary.

**Marina Operations**

Revenue in nearly all sub-categories was slightly higher than budget. The single largest item was the sale of old copper wire that was removed prior to the installation of the new electrical system. Lower than budgeted repairs and

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maintenance, especially not adding rock to the jetties have also contributed to the better than budgeted operating performance.

**FUTURE ACTIVITIES**

As mentioned above, December is typified by expenses with little to no revenue. In addition, producing financial statements for the month is generally delayed to ensure that all current year financial activities are captured and recorded prior to the required external audit. This year will be no exception. The repair of the pool showers, a Member approved 2018 reserve project will most likely be completed before the end of December. Like many repair projects to older, heavily used facilities, especially those in a harsh, wet environment, the extent of the needed repairs was not known until the project started. What was thought to be mostly a replacement of shower tile turned out to be a replacement of numerous structural wall and floor elements. The project which was Member approved at \$6,200 is currently expected to cost around \$12,000. The Pool Committee, to ensure that the repairs are done properly, has promised donations for the cost overruns.

<b>CAPE GEORGE COLONY CLUB</b>					
<i>Balance Sheet as of November 30, 2018 and 2017</i>					
<b>Assets</b>	<b>2018</b>	<b>2017</b>	<b>Liabilities and Fund Balances</b>	<b>2018</b>	<b>2017</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 168,257	\$ 131,480	Accounts Payable & Other Liabilities	\$ 15,513	\$ 16,016
Operating Investment-Savings	82,264	98,381	Unearned Income General/Water/Etc.	4,984	4,975
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assemnt	499	609
Reserves - General, Water & Marina	786,018	681,794	Unearned Income Marina Wait List	1,850	1,500
Routine Reserve Assessment	124,763	121,651	Total Current Liabilities	22,846	23,100
<b>Total Cash &amp; Equivalents</b>	<b>1,161,902</b>	<b>1,033,906</b>			
Net Accounts Receivable	2,507	5,855	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,890,295	1,867,546	Fund Balances (Combined)	2,761,054	2,653,054
Total Prepaid & Other Assets	27,328	24,784	Modified Cash Basis CY Income	298,132	255,937
<b>TOTAL ASSETS</b>	<b>\$3,082,032</b>	<b>\$2,932,091</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$3,082,032</b>	<b>\$2,932,091</b>

<i>Summary Revenue and Expense Statements for the periods ended November 30, 2018 and 2017 respectively</i>									
	2018 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2018 YTD	2017 YTD	Variance	%	
General Assessment	\$ 296,576	\$ 296,576	-	0%	General Assessment	\$ 296,576	\$ 286,408	\$ 10,168	4%
Revenue - All Other Sources	29,816	22,035	7,781	35%	Revenue - All Other Sources	29,816	37,732	(7,916)	-21%
<b>Total General Revenue</b>	<b>326,392</b>	<b>318,611</b>	<b>7,781</b>		<b>Total General Revenue</b>	<b>326,392</b>	<b>324,140</b>	<b>2,252</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	130,876	135,795	4,919	4%	Salaries, Benefits, PR Tax	130,876	123,911	(6,965)	-6%
Repairs & Maintenance	19,153	16,542	(2,611)	-16%	Repairs & Maintenance	19,153	13,791	(5,362)	-39%
Contracted Services	36,911	37,121	210	1%	Contracted Services	36,911	38,910	1,999	5%
Insurance	18,425	18,048	(377)	-2%	Insurance	18,425	17,419	(1,006)	-6%
Pool Expense & Pool Util.	28,451	34,583	6,132	18%	Pool Expense & Pool Util.	28,451	31,814	3,363	11%
Utilities	9,109	8,879	(230)	-3%	Utilities	9,109	9,451	342	4%
Other Expenses (incl taxes)	15,928	15,075	(853)	-6%	Other Expenses (incl taxes)	15,928	34,786	18,858	54%
<b>Total General Expenses</b>	<b>258,853</b>	<b>266,043</b>	<b>2,141</b>		<b>Total General Expenses</b>	<b>258,853</b>	<b>270,082</b>	<b>(11,334)</b>	
<b>General Net Income</b>	<b>\$ 67,539</b>	<b>\$ 52,568</b>	<b>\$ 14,971</b>	28%	<b>General Net Income</b>	<b>\$ 67,539</b>	<b>\$ 54,058</b>	<b>\$ 13,481</b>	25%

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**BOARD OF TRUSTEES MEETING MINUTES**  
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<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 188,715	\$ 187,920	\$ 795	0%	Revenue - Water Use Fees	\$ 188,715	\$ 186,960	\$ 1,755	1%
Revenue - All Other Sources	8,268	1,500	6,768	451%	Revenue - All Other Sources	8,268	5,544	2,724	49%
<b>Total Water Revenue</b>	<b>196,983</b>	<b>189,420</b>	<b>7,563</b>		<b>Total Water Revenue</b>	<b>196,983</b>	<b>192,504</b>	<b>4,479</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	58,145	60,595	2,450	4%	Salaries, Benefits, PR Tax	58,145	56,008	(2,137)	-4%
Repairs & Maintenance	1,927	10,385	8,458	81%	Repairs & Maintenance	1,927	13,615	11,688	86%
Contracted Services	16,350	19,666	3,316	17%	Contracted Services	16,350	15,878	(472)	-3%
Insurance	9,275	9,086	(189)	-2%	Insurance	9,275	8,880	(395)	-4%
Utilities	11,928	11,412	(516)	-5%	Utilities	11,928	11,238	(690)	-6%
Other Expenses (incl taxes)	22,498	25,311	2,813	11%	Other Expenses(incl taxes)	22,498	24,059	1,561	6%
<b>Total Water Expenses</b>	<b>120,123</b>	<b>136,455</b>	<b>16,332</b>		<b>Total Water Expenses</b>	<b>120,123</b>	<b>129,678</b>	<b>9,555</b>	
<b>Water Net Income</b>	<b>\$ 76,860</b>	<b>\$ 52,965</b>	<b>\$ 23,895</b>	45%	<b>Water Net Income</b>	<b>\$ 76,860</b>	<b>\$ 62,826</b>	<b>\$ 14,034</b>	22%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 56,986	\$ 56,094	\$ 892	2%	Revenue - Moorage/Parking	\$ 56,986	\$ 54,294	\$ 2,692	5%
Revenue - All Other Sources	14,453	10,702	3,751	35%	Revenue - All Other Sources	14,453	14,280	173	1%
<b>Total Marina Revenue</b>	<b>71,439</b>	<b>66,796</b>	<b>4,643</b>		<b>Total Marina Revenue</b>	<b>71,439</b>	<b>68,574</b>	<b>2,865</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	14,109	14,792	683	5%	Salaries, Benefits, PR Tax	14,109	13,321	(788)	-6%
Repairs & Maintenance	12,727	18,109	5,382	30%	Repairs & Maintenance	12,727	13,506	779	6%
Contracted Services	1,977	4,851	2,874	59%	Contracted Services	1,977	7,527	5,550	74%
Insurance	6,544	5,866	(678)	-12%	Insurance	6,544	6,196	(348)	-6%
Utilites	5,006	5,958	952	16%	Utilites	5,006	5,844	838	14%
Other Expenses (incl taxes)	4,390	3,539	(851)	-24%	Other Expenses(incl taxes)	4,390	3,628	(762)	-21%
<b>Total Marina Expenses</b>	<b>44,753</b>	<b>53,115</b>	<b>8,362</b>		<b>Total Marina Expenses</b>	<b>44,753</b>	<b>50,022</b>	<b>5,269</b>	
<b>Marina Net Income</b>	<b>\$ 26,686</b>	<b>\$ 13,681</b>	<b>\$ 13,005</b>	95%	<b>Marina Net Income</b>	<b>\$ 26,686</b>	<b>\$ 18,552</b>	<b>\$ 8,134</b>	44%
Routine Reserve Assmnt	124,456	124,456	-		Routine Reserve	124,456	121,808	2,648	
All Reserve Interest/(Exp)	2,591	(521)	3,112		All Reserve Interest/(Exp)	2,591	(1,307)	3,898	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 298,132</b>	<b>\$ 243,147</b>	<b>\$ 54,983</b>	23%	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 298,132</b>	<b>\$ 255,937</b>	<b>\$ 42,195</b>	16%

\*\*Modified Cash Basis, Excludes Depreciation

KCK 06/10/15

**Manager's Report:** see cover page

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

The manager will merge the marina and general petty cash accounts and reduce the amount held in petty cash from \$600 to \$300.

Discussion on 2019 bank signatories was postponed until January

The manager was directed to post changes to CP08 and CP08a in the upcoming newsletter for member comment  
The trustees have asked that the Marina Committee review the trailer registration and insurance requirements on the marina registration form

**Member participation:** Ben Fellows expressed doubt that a stop sign would be as effective as the speed bump at the bottom of the hill on Marina Drive.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
December 13, 2018  
3:30 PM  
**DRAFT**

**New Business Action Items:**

**Motion 1:** Having served its purpose, George Martin moved and Joel Janetski seconded to remove the temporary speed bump on Marina Drive and install a stop sign on Marina Drive for the traffic entering the Clubhouse/ Marina parking lot, closer to the Clubhouse/Play area, the exact location to be determined. Passed – 4/0

**Motion 2:** George Martin moved and Karen Krug seconded to accept the Marina Committee's recommendation and appoint Marty Bluewater as Marina Committee Chair. Passed – 4/0

**Motion 3:** Joel Janetski moved and George Martin seconded to accept the proposed 2019 clubhouse blackout dates. Passed – 4/0

**Motion 4:** George Martin moved and Karen Krug seconded to approve the refund requests AFF001, COU002 & GAM001 in the amount of \$400.00 each for Clubhouse Rental Deposit, as the events were signed off by the event coordinator. Passed – 4/0

**Motion 5:** Karen Krug moved and Joel Janetski seconded to accept a \$4,056 cash/check donation from the Pool Committee's Non-Cape George funds to be applied against the cost overrun for the major pool shower repair. Passed – 4/0

**Motion 6:** Karen Krug moved and George Martin seconded to approve placing with SABA the three accounts whose balances are more than 180 days past due as detailed in the Manager's memo of December 7, 2018 which was included in the December 2018 Study Session material. Passed – 4/0

**Motion 7:** Karen Krug and Joel Janetski seconded to ratify total Allowances for Doubtful Accounts in the amount of \$1,990 as detailed outlined in the Treasurer's memo dated December 6, 2018 which was included in the December 2018 Study Session material. Passed – 4/0

**Motion 8:** Karen Krug moved and George Martin seconded to ratify the 2018 additions and deletions to the fixed asset listing as detailed in the Treasurer's memo of December 6, 2018 which was included in the December 2018 Study Session material. Passed – 4/0

**Motion 9:** Karen Krug moved and Joel Janetski seconded to approve the 2018 minimum excess operating cash transfer of \$80,053 to the three individual reserve accounts as detailed in the Treasurer's memo December 6, 2018 which was included in the December 2018 Study Session material. Passed – 4/0

**Motion 10:** Karen Krug moved and George Martin seconded to approve the 2018 reserve assessment allocation of a net of \$124,124 to the three individual reserve Accounts as detailed in the corrected Treasurer's memo dated December 12, 2018 which was distributed at the start of the December 2018 Board meeting. Passed – 4/0

**Motion 11:** George Martin moved and Karen Krug seconded to approve end of year bonuses of \$300 (net) for employees actively employed as of December 31, 2018. Passed – 4/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
December 13, 2018  
3:30 PM  
**DRAFT**

**Open Board Discussion:** none

**Announcements:**

Special Board Meeting – December 19, 2018 1:30 P.M.  
Study Session – January 8, 2018 3:00 P.M.  
Board Meeting – January 10, 2018 3:30 P.M.

**Adjournment:** George Martin moved and Karen Krug seconded to adjourn the Regular Board Meeting and moved to Executive Session at 3:50 pm. Passed –4/0

Ray Pierson, Vice President joined the executive session.

Karen Krug moved and Joel Janetski seconded to adjourn the executive session and move to regular session at 4:15 pm. Passed – 5/0

**Motion 1:** Karen Krug moved and George Martin seconded to accept a correction in Sharon Mitchel’s resignation letter from December 31<sup>st</sup>, 2018 to January 31<sup>st</sup>, 2019. Passed – 5/0

**Adjournment:** Joel Janetski moved and George Martin seconded to adjourn regular session at 4:16 pm. Passed – 5/0

**Submitted by:**

**Approved by:**

---

Joel Janetski, Secretary

---

Katie Habegger, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE–  
Monday, December 10, 2018, 9:15 am**

**IN ATTENDANCE:** James Clarkson, Joanne Clarkson, Katie Habegger, Steve McDevitt, Sharon Mitchel, Katy Muzik, Ruth Ross, Kitty Rucker, Robin Scherting, Varn Brooks, Fayla Schwartz , Patty Dunmire

**I. CALL TO ORDER:** Kitty called the meeting to order at 9:15 am.

**II. APPROVAL OF MINUTES:** Robin moved and Varn seconded that the minutes from the November meeting be approved as revised. The minutes were approved unanimously.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
December 13, 2018  
3:30 PM  
**DRAFT**

**III. FISCAL REPORT:** The current balance is \$2,562.94, which reflects payment for plants for Memorial Park. *(These are not funds that belong to Cape George Colony Club Inc.)*

**IV. OLD BUSINESS:**

**Photos:** Kitty noted that she was able to print and put up a photo of the Environmental Committee cleaning the clubhouse bell in one of the committee frames by the thermostat.

**Work party at clubhouse:** The following people participated in the work party on November 19: Betty Hanks, Katie Habegger, Ruth Ross, Dennis McDaniel, Pat Gulick, Patty Dunmire, and Kitty Rucker. The work of pruning the bushes and weeding was completed in about an hour. Betty Hanks provided guidance on how to trim the different plants.

**Film:** *Plastic Sea* will be shown at the clubhouse on Tuesday, Dec. 18, at 7 p.m. Lorna and Darrell will introduce the film. Katy Muzik, who is staying with her brother at the moment, is an expert on coral reefs and is also very interested in this topic. She offered to do some research and share information at the film.

**Rain Gardens**

Presentation on rain gardens by Bob Simmons of Washington State University is scheduled for March 28, at 7:00 pm at the Clubhouse. This is made possible by the Jefferson County Marine Resources Committee.

Steve McDevitt has arranged to meet Bob Simmons at Memorial Park Wednesday Dec. 12, 10 a.m. to visit sites where rain gardens might work in Cape George, Fayla Schwartz will also come. Others who are interested are welcome.

**V. NEW BUSINESS:**

**1. Bird Count at Cape George:** Varn reported that he will be working with the Audubon Society to do a Christmas bird count for Cape George on Dec 15. He noted that he has enough volunteers, except that they need someone who can accurately identify birds to do a count at his or her feeder in the Village. This count can be done on a single day between Dec 12 to 18

**2. Sharon's good-bye:** Kitty thanked Sharon for providing wonderful help and support to the committee and presented her with a card and a gift certificate to Alchemy Bistro. Robin praised Sharon for her great ability to deal with the very demanding job of manager. The meeting was then adjourned and a cake saying "Thank you, Sharon" was shared.

**VI. ADJOURNMENT:** The meeting was adjourned at 9:45 am.  
Respectfully submitted by Ruth Ross

**Marina Committee minutes: Nov. 6, 2018**

Harbormaster Ben Fellows called the meeting to order at 11 am. About 15 members were present. Ben expressed thanks to the committee members who helped construct the new sidewalk to the Fitness Room.

Ben briefed the committee on steps he has taken toward a Spill Response Plan, including upgraded absorbent booms and pumps. He also has prepared a list of people to be contacted in the event of a spill.

Ben briefed the committee on marina related tasks where he needs help from members, including long term planning, management of the south parking lot, the marina sale and the Waterfront Festival. Several members expressed a willingness to help.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
December 13, 2018  
3:30 PM  
**DRAFT**

Ben updated members on what he has learned about options for future replacement of the marina docks. The existing wooden docks are nearly 30 years old and will eventually need to be replaced—possibly with aluminum or some other material. One small section of aluminum dock has been loaned to the marina. And Ben is organizing a field trip to Pleasant Harbor to get a look at their docks.

Members discussed when to shut off water to the docks to prevent pipes from freezing. The consensus was to shut off the water later in November, but to consider opening them briefly at times during the winter.

The meeting was adjourned at 12:10 pm  
Ben

**Marina Committee Meeting, December 4, 2018**

Attendees: Cape George Manager, Sharon Mitchel, Board Member, Ross Anderson, Harbormaster, Ben Fellows and Marina Chairperson, Marty Bluewater. Marina Committee: Paul Happel, Jim Bodkin, Tom Cawrse, Lee Jensen, Nick Muzik, Dow Webber, Marta Favati, Jack Scherting, Dave Drewry, Bob Skoien and Thad Bickling,

COME ON OUT ON TUESDAYS FROM 9:00-12:00 AND VOLUNTEER AT THE MARINA. MEET INTERESTING PEOPLE AND ASSIST THE COMMUNITY IN MAINTAINING THE MARINA.

The meeting was called to order at 11:00 am by Harbormaster, Ben Fellows. A long range planning committee has been formed for the marina. In anticipation of replacement of the docks during the 2025-2026 reserve schedule the marina is visiting marinas with new dock systems. Marina committee members visited Pleasant Harbor to look at an example of current marina dock systems. Northwest Docks placed an example of their dock system adjacent to the marina crab shack for Cape George to look at. Currently the marina is evaluating our docks to see what condition they are in and assessing repairs needed to keep the docks in good shape.

Marina Dredging was discussed for the 2021 reserve schedule. Different scenarios were discussed to dredge the marina.

The 2019 reserve schedule calls for graveling the access road and the marina boat parking lot. Water line replacement for the docks is also in this reserve schedule. A dilapidated unusable utility trailer donated to the marina years ago is being scrapped to the junk yard. Ben asked that after the crab season that all crab pots and related materials be removed from the docks and taken away from the marina.

Marina volunteers formed up and finished a sidewalk from the parking lot to the fitness room saving the community \$2,000 in labor and materials. To honor the volunteers the fitness committee donated pizza and soft drinks for the marina committee meeting. Ben Fellows thanked Sharon Mitchel for all the wonderful things she has done as the manager of Cape George. The meeting adjourned at 11:40 am.



## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Soup Supper	Jan 3rd– 5:30p
Bunco	Jan 8th—5:30p
Book Grp	Jan 15th –1p
Music Jam	Jan 16th—7p

This photo captured by Larry Southwick of a fox on his deck.

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Ray Pierson, Vice-President, 360-379-0878  
 Karen Krug, Treasurer, 360-379-2570 - Joel Janetski, Secretary, 801-319-0542  
 Ross Anderson, Trustee, 360-379-4976 - Carol Wood, Trustee, 360-385-1021  
 George Martin, Trustee, 509-336-9914

### **CAPE GEORGE STAFF**

Manager - Sharon Mitchel– 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Unassigned.....	
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421		Laurie Owen.....	360-385-9458
Environmental.....	Kitty Rucker .....	360-385-4927	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Finance .....	Unassigned		Water Advisory .....	Marty Gilmore.....	360-301-3111
Fitness Center .....	Phyllis Ballough....	360-344-3706	Welcome.....	Carol Chandler.....	360-344-2783
Harbormaster.....	Ben Fellows .....	360-301-0241	Workshop.....	Michael LaPointe..	503-977-1893
Librarians: .....	Mary Maltby .....	360-385-3110			
	Jeannie Ramsey....	360-385-1263	Clubhouse Phone .....		360-385-3670
Marina .....	Marty Bluewater....	206-790-5705	Fitness Center Phone .....		360-385-3619
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2019 Calendar

# January

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1</b>  Office is closed Open swim all day	<b>2</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p  Soup Supper 5:30 p	<b>3</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>4</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p	<b>5</b>
<b>6</b>	<b>7</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p  Water Com 5p	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon Marina Com 11 a Study Session 3p Bunco 5:30p	<b>9</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>10</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  Board Meeting 3:30 p	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p	<b>12</b>
<b>13</b>	<b>14</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon  Book Grp 1 p	<b>16</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p  Music Jam 7p	<b>17</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>18</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p	<b>19</b>
<b>20</b>	<b>21</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon	<b>23</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>24</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p	<b>26</b> Clubhouse Is Reserved
<b>27</b>	<b>28</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon	<b>30</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>31</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p	

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

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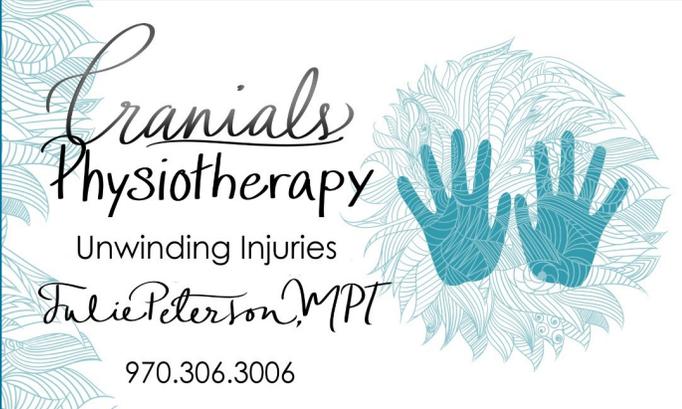


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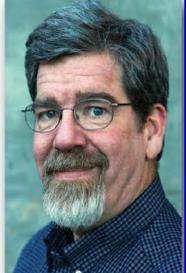
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CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 50 No. 7

February 2019

## Managers Report— Sharon Mitchel

Outdoor lighting has become an issue once again. Members are encouraged to turn off outside at night so that others can enjoy the beautiful night sky. A number of members feel they need to keep their outside lights on at night for security. If you feel you must keep your lights on later into the night, shielded “dark-sky” lights work well since they provide light yet won’t illuminate neighboring homes as much. Motion sensitive lights could also provide more security since they only come on when there is movement.

While the pool was closed, we repaired the plaster in the deep end. The County Environmental Health Specialist recently inspected the repair and while here he inspected the rest of the facility. He was satisfied that we are doing a good job.

A member reported that the shower room floors are slippery. We will be treating them as soon as possible with an anti-slip product and ask members and guests to use an abundance of caution and wear slip resistant shoes/flip-flops when walking on the wet surfaces. Wearing slip resistant footwear will also help prevent the spread of fungus that thrives in wet environments. We sanitize the facility weekly, but fungus does grow in warm damp environments.

It was also reported that the shower rooms are cold. The heater is set for 75 degrees and it seems to be functioning properly. The Lincoln-log style walls are not insulated and are quite porous so the shower rooms simply don’t retain heat in the cold winter months.

A residence under construction in the Colony remains incomplete on the exterior. After many months the home

is nearing completion. Fines continue to be applied monthly until the house is completed on the outside including paint, as outlined in our Covenants.

Projects being worked on by the Office Administrator, Terri Brown:

- Preparing 2019 files
- Processing Accounts Payable
- Applying 2019 1<sup>st</sup> quarter charges and processing payments
- Processing marina registrations
- Preparing water overage invoices

Projects being worked on by the Maintenance Staff, Donnie Weathersby:

- Cut up and disposed of downed trees and branches
- Assisted volunteers with the pool shower update
- Assisted marina volunteers with marina debris removal

I have received the following reports/complaints/concerns over the past month:

- Mobile home being demoed in the Village without permit
- Multiple inoperable vehicles parked in a member’s front yard
- Outdoor lighting on all night in the Village
- Large dog knocked down a member in the Village
- Moss and tree branch covered roads in the Highlands have become slippery

**No Music Jam this Month—See you in March!**

**NOTE FROM THE PRESIDENT- FEBRUARY 2019**

We are delighted to welcome Patrick Rooney to our community as our new Cape George Manager. A long-time Washington resident, Pat is highly qualified and comes to us with over thirty years' experience in community association management.

Regretfully, we lose the services of Sharon Mitchel, who has served us so well for many years, both as Office Administrator and subsequently as Manager. Sharon has gone above and beyond the call of duty on so many occasions, but her willingness to work past her planned year-end retirement date and through the month of January to ensure a smooth management transition has been a huge help to the Board and the community. Sharon's warm personality and dedication to Cape George has been a tremendous asset to us, and she will be greatly missed. We wish her every happiness in her retirement and new life in Oklahoma.

**Katie Habegger  
President**



**CAPE GEORGE NEEDS YOU!**

Spring is just around the corner, and this is the time when we see not only daffodils poking through the soil, but the first annual stirrings of our democratic process. Our Nominating Committee will be meeting soon to discuss and contact potential candidates for the two Board of Trustees positions which will be on this year's ballot. Sadly, Kitty Rucker, the long-time Chair of the Nominating Committee has stepped down after many years of service, which leaves the committee short-handed for this important task. Please consider joining the Nominating Committee and assisting in their work. Contact the Office for more details.

**Deadline for March Newsletter—February 20th**

## SOUP SUPPER



Join your Friends and Neighbors  
for  
Soup Supper

Wednesday, February 6th at the Clubhouse.

5:30 PM--Social & 6:00 PM--Soup

Bring a soup or dessert to share, your  
own dishes, and a beverage.  
Homemade Bread and salad will be provided.

Contact:  
Joanne & James Clarkson 360-344-8242  
George & Marilee Martin 509-336-9914  
for more information.

*Cape George University* 

No events scheduled for February

## February Fitness News



Dear Members, as many of you read this past month I presented my resignation as chairperson of the Fitness Committee to the board. I have served in that position for 14 years. It has been my privilege to work with some outstanding people who have helped to create something lasting to serve our wonderful community. I encourage anyone who wants to be on the Fitness Committee contact one of the committee members.

I do intend to stay on the committee and to help the new chairman as much as possible. In earlier meetings it has been discussed, that as equipment wears out and has to be replaced, to use reserve funds that might be available and to use committee funds to upgrade to a better grade of equipment that may provide a longer life span and performance. Those that have been in the room have seen that we were able to do that recently with the new Landice treadmill and the recumbent bike.

February 1<sup>ST</sup> well begin our yearly **fund raising campaign**.

We know that our old treadmill is on borrowed time and we are still looking at a suitable replacement for the weight bench. We need one to serve a dual purpose, for free weights and has a stand behind for weight lifters. Our current one does do that but is very narrow to lie down on and needs reupholstering. I will continue to manage the fund raiser this year; I ask you leave your donation in the collection envelope located in the office. Our sincere thanks to you all for your support of the fitness room -both in the past and present.

Phyllis Ballough



### Interested in a New Gentle Aerobics Group?

Monday & Fridays 10:30 to 11:30am

Research has demonstrated that exercise is the single most important factor in keeping up our brain health, energy and mobility. Many of us have trouble motivating ourselves to go out and exercise in the cold months or to exercise alone at home. Come have fun and help us motivate each other to stay fit. Mondays and Fridays from 10:30 to 11:30 at the clubhouse, starting Friday February 8th.

We will use exercise videos, gentle enough for seniors and can also offer enough intensity for those more fit. If you are interested, contact Yolanda Aguirre at [yolandaaguirre19@yahoo.com](mailto:yolandaaguirre19@yahoo.com) or at 206 979 9489. We hope you join us!

Many of us have experienced this scenario: a neighbor installs a new light on their property. It's an unshielded fixture that casts a bright light that spills onto your property and perhaps even inside your home.



This is known as light trespass and it can cause a lot of agony and frustration. To be fair, your neighbor may not even realize that their unshielded lighting is shining on your property, wasting energy, money and creating a safety hazard.

Don't hesitate to ask your neighbor for their advice or opinion in solving the problem. Goodwill goes a long way.

Many people believe that more and brighter lighting makes us safer, but there is no conclusive evidence suggesting that's true. In fact, glare from unshielded lights can create harsh shadows where criminals can hide. And bright lighting can even make it easier for criminals to work.

Outdoor lighting is intended to enhance safety and security at night, but too much lighting can actually have the opposite effect. Visibility should always be the goal. Glare from bright, unshielded lights actually decreases safety because it shines into our eyes and constricts our pupils. This can not only be blinding, it also makes it more difficult for our eyes to adjust to low-light conditions.

So, how do you talk to your neighbor about this situation?

- Make friends, not enemies. Your neighbors probably don't even realize their lighting is bothersome.
- Stay positive and don't argue. Be tactful and understanding about your neighbor's right to light their property.
- Suggest alternatives: Look for shielded or "Night Sky" lighting fixtures or add a motion sensor so it's activated only when needed. Offer to help get this done.
- Remember that everyone wants the same thing: a chance to relax in his or her own environment. Work together to create an atmosphere that benefits the community.



## Cape George Artists & Art Wall

### "Cape George Goes Around the World" January 2019-April 2019

The new art display is up in the clubhouse.  
Come visit and let the artists know how much you enjoy their work.



Thank you to the following artists who contributed:

Ray Graves, Ruth Asare, Karen Lull, Ed Kraft, Linda Sutton, Karen Harvey, Shelley Fye,  
Laurie Owen, Ruth Ross, Naomi Nachun, Brad Taylor, Isabel Aguirre, Jeannie Ramsey, Paul Happel,  
Susie Gomez, Varn Brooks, Sue Adrien, Dan Fye, Carol McFarland, Steve Duniho and Sue Gee.



# ARE YOU READY FOR SOME BUNCO?

Tuesday, February 5th  
5:30 pm @ Clubhouse

\$5 buy-in  
BYOB & light supper or  
snacks to share

## People and their pets meet:

We would like you to meet Peter and Anna Quinn and their  
Cairn Terrier - Indie!

This family seems to return to Cape George on a regular basis.  
First on south Palmer then into town and now back with us in  
Sept. 2018.

They own Writers' Workshoppe and Imprint Book store in P.T.  
Anna is a writer and Peter a poet . Anna is currently working on  
her second novel - her first The Night Child was published a year  
ago. Indie gets his name to honor the Independent Book Store  
of his "parents".

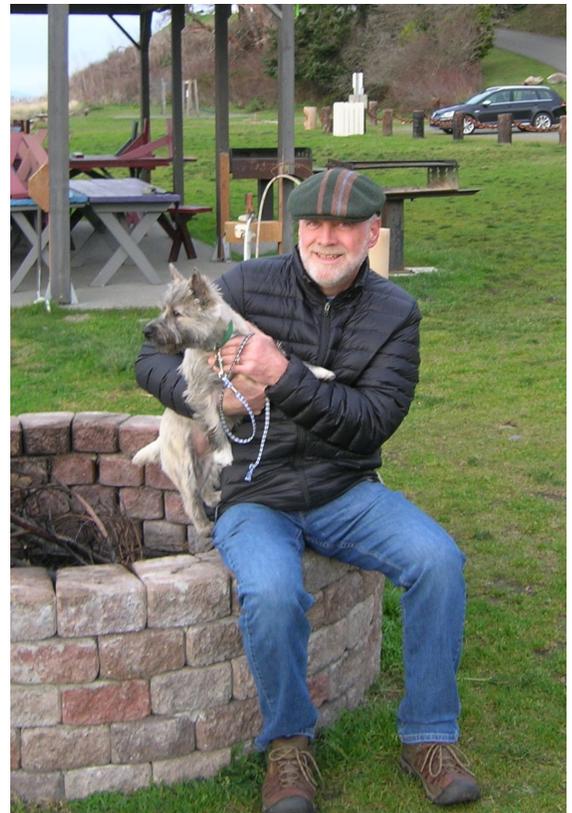
Peter has worked in the area of wireless telecommunications for  
20 years in a wide variety of companies and locations. He has also  
held several local director positions including Quimper Mercantile  
and the JeffCo Economic Development Council.

Indie was born April 29, 2018 and became part of the family at  
6 weeks of age. He is an extrovert and full of energy and would  
play ball or hide and seek all day if his people had the energy  
to keep up with him! He loves to run and chase the other dogs  
at Play Time . ( He runs and they take turns trying to catch him !)

Peter and Anna have had other dogs including a Jack Russell mix , an Westie and another Cairn terrier .

Anna is currently working on her second novel - her first The Night Child was published a year ago. Indie gets his  
name to honor the Independent Book Store of his "parents".

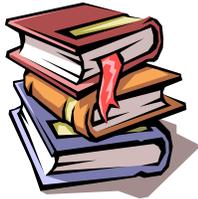
Peter & Indie



## Book Group Selection for February

### “The Leisure Seeker” by Michael Zadoorian

In Michael Zadoorian’s bittersweet road novel, an elderly couple has shared a wonderful life for more than sixty years. Now in their eighties, Ella suffers from cancer and John has Alzheimer’s. Yearning for one last adventure, the self-proclaimed "down-on-their-luck geezers" kidnap themselves from the adult children and doctors who seem to run their lives. They steal away from their home in suburban Detroit on a forbidden vacation of rediscovery. With Ella as his vigilant copilot, John steers their '78 Leisure Seeker RV along the forgotten roads of Route 66 toward Disneyland in search of a past they're having a hard time remembering. Yet Ella is determined to prove that, when it comes to life, you can go back for seconds—even when everyone says you can't.



The Cape George Book Group meets Tuesday, February 19th  
1 pm in the Cape George Clubhouse.  
All are welcome to attend.



### Spirits

BAR & GRILL at the

## Valentines Day Dinner

THURSDAY, FEBRUARY 14TH 4-8:30PM  
DELICIOUS DINNER SPECIALS AND  
REGULAR MENU AVAILABLE  
MAKE YOUR RESERVATIONS TODAY  
360-390-4017



310 Hadlock Bay Road

### Did you know that the Cape George website has the following information available?

- All of the governing documents for the community including, covenants, bylaws, and rules.
- Study Session and Board Meeting agendas, information packets and minutes.
- Current building and earthworks permits.
- Forms, forms and more forms!

The next time you are looking for some information about the community, go to

[www.capegeorge.org](http://www.capegeorge.org)

CAPE GEORGE COLONY CLUB  
 BOARD OF TRUSTEES MEETING MINUTES  
 January 10, 2019  
 3:30 PM  
 DRAFT

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

**In Attendance:** Katie Habegger, Ross Anderson, Ray Pierson, Karen Krug and George Martin

**Action on Minutes:** Karen Krug moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated December 13, 2018. Passed -4/0

Karen Krug moved and Ray Pierson seconded to approve the minutes of the Special Board Meeting dated December 19, 2018. Passed – 4/0

**Membership Report:** Katie Habegger

Lani Peterson purchased 20 Ridge Dr from Rick Riddle

Misty Jensen purchased 481 Dennis Blvd from Paul Beck

**Treasurer's Report:** Karen Krug

**CAPE GEORGE COLONY CLUB, INC. TREASURER'S REPORT  
 PRELIMINARY STATEMENTS - SUBJECT TO CHANGE - As of December 31, 2018**

The following are a highly summarized comparative balance sheets and statements of revenues and expenses. Detailed preliminary statements are available on the Cape George website and more detailed financial information is available for review in the office. All bank statements have been received reconciled without exception. No financial institution holds balances over the FDIC/NCUA limits.

This year, like last, preliminary financial information is being provided in the normal month-end time frame. December financial activity will not be completed until the third or fourth week in January when full statements are sent to the external auditors. As a result, the values presented here may change.

**ALTHOUGH IT IS NOT ANTICIPATED THERE WILL BE MATERIAL CHANGES BETWEEN THESE PRELIMINARY STATEMENTS AND THOSE PROVIDED TO THE AUDITORS, CAUTION SHOULD BE EXERCISED WHEN REVIEWING OR RELYING ON THIS PRELIMINARY INFORMATION.**

*Balance Sheet as of December 31, 2018 and 2017*

Assets	2018	2017		Liabilities and Fund Balances	2018	2017
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking + Petty Cash	\$ 127,410	\$ 90,533	B1	Accounts Payable & Other Liabilities	\$ 20,522	\$ 19,763
Operating Investment-Savings	82,299	82,024	B2	Unearned Income General/Water/Etc.	77,884	71,323
Reserves-General, Water & Marina	990,400	885,023	B3	Unearned Reserve Assessment	14,774	11,866
Routine Reserve Assessment	15,930	12,344	B4	Unearned Income Marina Wait List	2,200	1,650
Total Cash & Equivalents	<u>1,216,039</u>	<u>1,069,924</u>		Total Current Liabilities	<u>115,380</u>	<u>104,602</u>
Net Accounts Receivable	284	334	B5	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,779,253	1,771,040	B6	Fund Balances (Combined)	2,761,054	2,653,054
Total Prepaid & Other Assets	<u>21,179</u>	<u>24,357</u>		Modified Cash Basis Income	<u>140,321</u>	<u>107,999</u>
<b>Total Assets</b>	<u><u>\$3,016,755</u></u>	<u><u>\$2,865,655</u></u>		<b>Total Liabilities &amp; Fund Balance</b>	<u><u>\$ 3,016,755</u></u>	<u><u>\$ 2,865,655</u></u>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**January 10, 2019**  
**3:30 PM**  
**DRAFT**

**BALANCE SHEET COMMENTS:**

B1 - The improvement in cash positions since last year is the result of operating activities that have performed at better than budgeted levels.

B2 - The savings account was established by Member vote in 1996 with a requirement that it maintain a minimum balance of \$70,000. The savings account is not a reserve account.

B3 - The 2018 reserve accounts **do** include the minimum transfer of excess operating cash as well as the allocation of the reserve assessment. Major expenditures from the reserves this year from the General Reserve include the Pool heat pump (\$11,300); Pool Painting (\$10,200) and Fitness Equipment (\$3,500). The expenditure from the Marina Reserve was for the Dock Electrical system (\$\$104,000). There were no expenditures from the water reserve. As of 12/31/2018, the individual reserve balances are: General = \$279,583; Water = \$675,748; and Marina = \$37,996.

B4 - At year end this account is comprised primarily of next year's, or prepaid, assessments. (See also Comment #6)

B5 - Total gross receivables at 12/31/18 were \$1,954. They are shown net of estimated uncollectibles.

B6 - Annual depreciation, which reduces Net Fixed Assets, is included. The values for 2018 and 2017 are \$122,000 and \$124,000 respectively. The reserve expenditure items listed in B2 were added to fixed assets this year along with fitness equipment acquired with donated funds.

B7 - The amounts in these accounts represent prepayments of the coming year fees. The comparison between this year and the prior year that shows higher pre-payments is largely the result of rate increases.

B8 - Marina wait list collections become income only when a slip is received or when a Member withdraws from the wait list. As of 12/31/18 there were twenty-one (21) boats on the wait list with the majority in the over 29 ft. category.

B9 - Net income will change as a result of some of the adjustments discussed earlier as well as any adjustments required to prepare statements for audit and any adjustments required by the external auditors.

**CAPE GEORGE COLONY CLUB, INC. TREASURER'S REPORT**  
**PRELIMINARY - SUBJECT TO CHANGE - As of December 31, 2018**

*Summary Revenue and Expense Statements for the periods ended December 31, 2018 and 2017 respectively (Modified Cash Basis)*

	2018 Year to Date					COMPARATIVE				
	Actual	Budget	Variance	%		2018YTD	2017 YTD	Variance	%	
<b>GENERAL</b>										
General Assessment	\$ 296,576	\$ 296,576	-	0%	G1	General Assessment	\$ 296,576	\$ 286,408	\$ 10,168	4%
Donations	12,827	-	12,827	>100%	G2	Donations	12,827	8,630	4,197	49%
Revenue - All Other Sources	23,270	22,870	400	2%	G3	Revenue - All Other Sources	23,270	31,519	(8,249)	-26%
Total General Revenue	332,673	319,446	13,227	4%		Total General Revenue	332,673	326,557	1,919	2%
<b>Expenses:</b>										
Salaries, Benefits, PR Tax	144,568	147,301	2,733	2%	G4	Salaries, Benefits, PR Tax	144,568	139,642	(4,926)	-4%
Repairs & Maintenance	20,594	17,166	(3,428)	-20%	G5	Repairs & Maintenance	20,594	14,124	(6,470)	-48%
Contracted Services	40,056	39,052	(1,004)	-3%		Contracted Services	40,056	40,222	166	0%
Pool Expense inc. Utilities	31,932	39,000	7,068	18%	G6	Pool Expense inc. Utilities	31,932	35,132	3,200	9%
Insurance	20,201	19,689	(512)	-3%	G7	Insurance	20,201	19,001	(1,200)	-6%
Supplies, Small Tools, etc.	9,933	9,681	(252)	-3%		Supplies, Small Tools, etc.	9,933	14,775	4,842	33%
Utilities	9,910	9,641	(269)	-3%		Utilities	9,910	10,568	658	6%
Business & Property Tax	1,439	1,950	511	26%		Business & Property Tax	1,439	1,743	304	17%
Federal Income Tax	181	1,000	819	>100%	G8	Federal Income Tax	181	1,120	939	84%
Bad Debts	686	3,408	2,722	80%	G9	Bad Debts	686	2,735	2,049	75%
Purchases - New Capital	-	-	-	N/A	G10	Purchases - New Capital	-	16,368	16,368	100%
Other Expenses	5,973	2,550	(3,423)	-134%	G11	Other Expenses	5,973	3,748	(2,225)	-59%
Total General Expenses	285,473	290,438	4,857	2%		Total General Expenses	285,473	299,178	(9,230)	5%
General Net Income	\$ 47,200	\$ 29,008	\$ 18,192	63%	G12	General Net Income	\$ 47,200	\$ 27,379	\$ 19,821	72%

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**January 10, 2019**  
**3:30 PM**  
**DRAFT**

**GENERAL OPERATIONS COMMENTS:**

- G1 - The difference in the general assessment revenue between 2017 to 2018 are due entirely to the 3.6% rate increase.
- G2 - The two largest donations in 2018 were \$8,086 from the Fitness Committee for equipment and \$4,056 from the Pool Committee for additional work on the shower rooms. During the year in-kinds donations were received from the family of a former Member and the Social Club.
- G3 - There are numerous different types of income in this line item and most performed at levels consistent with both budget and prior year. Exceptions include a \$5,145 non-cash loss on the required early disposal of a pool heat pump and the recovery of \$4,600 in previously written-off bad debts.
- G4 - Labor expenses were favorable compared to budget as the seasonal caretaker was hired later in the year than originally planned and slightly fewer hours than budgeted were used by the office staff.
- G5 - The largest component of general repairs and maintenance are annual minor road repairs. In 2018, \$9,200 was spent on such repairs nearly identical to the budget but considerably higher than the \$6,200 spent last year. Repairs to the fitness room side walk and a new mailbox enclosure are responsible for most of the 2018 variance.
- G6 - Pool utilities that were significantly lower than the 2018 budget were responsible for one-half of the favorable variance from budget. The new dehumidification system, once it stabilized the room, operates much more efficiently than the old air handling system as is evidenced by the difference between the current and prior year utility costs. Slightly warmer weather also helped keep utility bills perform slightly better than anticipated.
- G7 - General insurance premiums for the second half of the year were less than anticipated but a \$2,000 per year earthquake policy was added. Earthquake insurance had been unobtainable for the past several years.
- G8 - Cape George is not recognized as a non-profit for Federal income tax purposes. As a result some revenue items are subject to income tax. Calculation of the actual tax liability is not practical until the audit is completed so this item varies considerably from year to year and is usually budgeted based on prior year actual.
- G9 - Focused collection practices that include the use of an external collection agency coupled with several chronically delinquent properties being sold to new owners resulted in bad debt expense significantly lower than budget and the prior year.
- G10 - There were no new capital purchases in 2018. In 2017 the workshop drainage project was acquired using current year cash. Including this line item in a net income statement is atypical but done to ensure appropriate use of current cash.
- G11 - Other expenses in 2018 included about \$3,300 in Manager recruitment costs or 60% of the total recruitment costs to date. Those expenses were unknown when the 2018 budget was prepared.
- G12 - The majority of the favorable net income variance was generated by the 2018 unexpected donations. Non-cash depreciation expense of \$75,000 is not included in this summarization. General net income can be used to increase the balance in the operations savings account, to acquire new capital and or to discretionarily augment reserves. As of 12/31/2018, \$29,008 in excess general cash had been transferred to the General Reserve and any additional transfers occurring when the audit is completed.

**CAPE GEORGE COLONY CLUB, INC. TREASURER'S REPORT**  
**PRELIMINARY - SUBJECT TO CHANGE - As of December 31, 2018**

*Summary Revenue and Expense Statements for the periods ended December 31, 2018 and 2017 respectively (Modified Cash Basis)*

	2018 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2018 YTD	2017 YTD	Variance	%
<b>Water</b>								
Revenue - Water Use Fees	\$ 188,715	\$ 187,920	\$ 795	<1%	\$ 188,715	\$ 186,960	\$ 1,755	1%
Revenue - All Other Sources	8,268	1,500	6,768	451%	8,268	5,544	2,724	49%
Total Water Revenue	196,983	189,420	7,563	4%	196,983	192,504	4,479	2%
Expenses:								
Salaries, Benefits, PR Tax	63,797	65,891	2,094	-3%	63,797	63,249	(548)	-1%
Repairs & Maintenance	3,138	11,329	8,191	72%	3,138	14,785	11,647	79%
Contracted Services	18,666	21,298	2,632	12%	18,666	17,275	(1,391)	-8%
Supplies, Small Tools, etc.	9,814	13,160	3,346	25%	9,814	10,730	916	9%
Insurance	10,146	9,912	(234)	-2%	10,146	9,692	(454)	-5%
Utilities	12,671	12,450	(221)	-2%	12,671	12,057	(614)	-5%
Business & Property Tax	10,724	11,300	576	5%	10,724	10,471	(253)	-2%
Federal Income Tax	-	-	-	N/A	-	-	-	N/A
Bad Debts	438	1,800	1,362	78%	438	1,080	642	59%
Other Expenses	2,500	1,400	(1,100)	-79%	2,500	3,076	576	19%
Total Water Expenses	131,894	148,540	16,646	11%	131,894	142,415	10,521	7%
<b>Water Net Income</b>	<b>\$ 65,089</b>	<b>\$ 40,880</b>	<b>\$ 24,209</b>	<b>59%</b>	<b>\$ 65,089</b>	<b>\$ 50,089</b>	<b>\$ 15,000</b>	<b>30%</b>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**January 10, 2019**  
**3:30 PM**  
**DRAFT**

**WATER COMMENTS:**

- W1 - The slight difference between 2018 actual and budget and when compared to 2017 is the result of new water users. Billing for new users starts in the quarter the connection is established. On 12/31/18 there were 524 billable water connections throughout Cape George. Water rates did not increase between 2017 and 2018.
- W2 - New water hookup fees of \$1,100 per service, are not budgeted due to the uncertainty of when new services will be added. In 2018 there were four new connections. The excess water fees included in this line were \$2,400 in 2018, nearly identical to the 2017 value. Also included in the 2018 line item are the \$1,233 in recoveries for previously written off bad debts.
- W3 - Labor expenses were favorable compared to budget as the seasonal caretaker was hired later in the year than originally planned and slightly fewer hours than budgeted were used by the office staff.
- W4 - Water repairs are always budgeted high to ensure needed maintenance can be completed. In some years like 2017 there are noticeable needed repairs while in others, like this year, no significant repairs were necessary. No water repairs or maintenance was deferred or postponed during the year it was just nothing major needed to be fixed.
- W5 - The 2018 budget anticipated starting the process to update the Water System Plan which is due in 2020. This did not occur.
- W6 - The chemical supplies used to treat our water comprised about half this category. The expenses were lower than budget and lower than last year.
- W7 - Water system transactions are not currently subject to Federal income taxation as charges fall within the IRS safe-harbor provisions.
- W8 - Focused collection practices that include the use of an external collection agency coupled with several chronically delinquent properties being sold to new owners resulted in bad debt expense significantly lower than budget and the prior year.
- W9 - Other expenses in 2018 included about \$1,650 in Manager recruitment costs or 30% of the total recruitment costs to date. Those expenses were unknown when the 2018 budget was prepared.
- W10 - As in years past, water operations performed better than budget in large part due to the conservative contingencies included in the expense categories for this critical service. Non-cash depreciation expense of \$23,500 is not included in this summarization. Excess cash from operations in the water cost center can be used to purchase new assets or to discretionarily augment the reserves. As of 12/31/2018, \$40,880 in excess water cash had been transferred to the Water Reserve with any additional transfers occurring when the audit is completed.

**CAPE GEORGE COLONY CLUB, INC. TREASURER'S REPORT**  
**PRELIMINARY - SUBJECT TO CHANGE - As of December 31, 2018**

*Summary Revenue and Expense Statements for the periods ended December 31, 2018 and 2017 respectively (Modified Cash Basis)*

	2018 Year to Date					COMPARATIVE				
	Actual	Budget	Variance	%		2018 YTD	2017 YTD	Variance	%	
<b>Marina</b>										
Revenue - Moorage/Parking	\$ 57,067	\$ 56,094	\$ 973	2%	M1	Revenue - Moorage/Parking	\$ 57,067	\$ 54,294	\$ 2,773	5%
Donations	-	-	-	>100%		Donations	-	1,736	(1,736)	>100%
Revenue - All Other Sources	14,642	10,765	3,877	36%	M2	Revenue - All Other Sources	14,642	15,088	(446)	-3%
<b>Total Marina Revenue</b>	<b>71,709</b>	<b>66,859</b>	<b>4,850</b>	<b>7%</b>		<b>Total Marina Revenue</b>	<b>71,709</b>	<b>69,382</b>	<b>2,327</b>	
<b>Expenses:</b>										
Salaries, Benefits, PR Tax	15,294	16,126	832	5%	M3	Salaries, Benefits, PR Tax	15,294	15,179	(115)	-1%
Repairs & Maintenance	13,290	18,255	4,965	27%	M4	Repairs & Maintenance	13,290	13,506	216	2%
Contracted Services	2,308	5,237	2,929	56%	M5	Contracted Services	2,308	7,742	5,434	70%
Supplies, Small Tools, etc.	3,556	1,577	(1,979)	-125%	M6	Supplies, Small Tools, etc.	3,556	1,957	(1,599)	-82%
Insurance	7,179	6,399	(780)	-12%		Insurance	7,179	6,783	(416)	-6%
Utilities	5,944	6,500	556	9%	M7	Utilities	5,944	6,523	579	9%
Business & Property Tax	320	600	280	47%		Business & Property Tax	320	234	(86)	-37%
Federal Income Tax	-	1,000	1,000	>100%	M8	Federal Income Tax	-	1,120	1,120	100%
Bad Debts	-	-	-	N/A	M9	Bad Debts	-	-	-	N/A
Other Expenses	1,125	1,000	(125)	-13%	M10	Other Expenses	1,125	711	(414)	-58%
<b>Total Marina Expenses</b>	<b>49,016</b>	<b>56,694</b>	<b>7,678</b>	<b>14%</b>		<b>Total Marina Expenses</b>	<b>49,016</b>	<b>53,735</b>	<b>4,719</b>	<b>9%</b>
<b>Marina Net Income</b>	<b>\$22,693</b>	<b>\$10,165</b>	<b>\$ 12,528</b>	<b>123%</b>	<b>M11</b>	<b>Marina Net Income</b>	<b>\$ 22,693</b>	<b>\$ 15,647</b>	<b>\$ 7,046</b>	<b>45%</b>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**January 10, 2019**  
**3:30 PM**  
**DRAFT**

**MARINA COMMENTS:**

M1 - Boat parking and moorage were slightly better than budget due to increased use. The favorable variance from the prior year relates mostly to rate increases.

M2 - Most other items that comprise this grouping performed at or near budget. An exception was the receipt of \$1,050 from the sale of scrap copper that was removed during the replacement of the Marina's electrical system.

M3 - Labor expenses were favorable compared to budget. The Marina is charged with virtually no caretaker expenses so the variance is due to fewer hours than budgeted by the office staff.

M4 - This category is mostly costs associated with dredging and dock repair. As a result of the focus on replacing the marina electrical system, routine dock repair was \$4,200 lower than budgeted. (See also Comment M6).

M5 - In 2018 contracted services included consulting contingencies of \$3,700 of which only \$2,700 was spent.

M6 - Nearly all the variance in this category occurred in direct marina supplies, mostly consumable supplies and materials for the docks.

M7 - During replacement of the marina electrical system power was shut off for nearly a month. This coupled with warmer weather generated the favorable variance.

M8 - Some Marina revenue activities are considered taxable income for Federal purposes. The amount of tax is determined after audit.

M9 - Since nearly all marina fees are due and payable during the first month of the year, the Marina seldom incurs bad debts.

M10 - Other expenses in 2018 included about \$520 in Manager recruitment costs or 10% of the total recruitment costs to date. Those expenses were unknown when the 2018 budget was prepared.

M11 - Marina operations performed better than budget and better than the prior year. Non-cash depreciation expense of \$23,400 is not included in this summarization. Excess cash from operations in the marina cost center can be used to purchase new assets in the current year or to discretionarily augment the reserves. As of 12/31/2018, \$10,165 in excess marina cash had been transferred to the Marina Reserve with any additional transfers occurring when the audit is completed.

	2018 Year to Date					COMPARATIVE				
	Actual	Budget	Variance	%		2018 YTD	2017 YTD	Variance	%	
<b>Reserve Assessments</b>						<b>Reserves</b>				
Routine Reserve Assmnt	\$ 124,456	\$ 124,456	-	0%	R1	\$ 124,456	\$ 121,808	\$ 2,648	2%	
Assmnt Other Income/(Exp)	-	-	-	N/A	R2	-	(2,047)	2,047	100%	
Bad Debts & Recoveries	378	(1,128)	1,506	-134%	R3	378	(719)	1,097	153%	
Reserve Interest - all	2,390	50	2,340	>100%	R4	2,390	778	1,612	-207%	
<b>Reserve Net Income</b>	<b>\$ 127,224</b>	<b>\$ 123,378</b>	<b>\$ 3,846</b>	<b>3%</b>	<b>R4</b>	<b>\$ 127,224</b>	<b>\$ 119,820</b>	<b>\$ 7,404</b>	<b>6%</b>	

**RESERVE COMMENTS:**

R1 - The difference in the Routine Reserve assessment revenue between 2017 and 2018 is entire due to the 2.2% rate increase.

R2 - There were no unusual capital transactions or donations in 2018.

R2 - Focused collection practices that include the use of an external collection agency coupled with several chronically delinquent properties being sold to new owners resulted in bad debt expense significantly lower than budget and the prior year. Also in 2018 there were \$600 in recoveries of previously written off bad debts.

R4 - To be conservative and given the historically low interest rates and reserve balances, interest income has not been budgeted.

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

The Trustees discussed fire danger in Cape George and suggested that Emergency Preparedness Committee sponsor a day and an evening community presentation next summer.

The Trustees directed the Manager to send a letter to the Postmaster to her know that members were notified

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
January 10, 2019  
3:30 PM  
**DRAFT**

about mail theft with an email blast and newsletter announcement.

The Trustees directed the Manager to send a response to the member who objected to paying for pickleball court maintenance.

**Member participation:** none

**New Business Action Items:**

**Motion 1:** George Martin moved and Ross Anderson seconded to rescind the portion of the motion of December 13, 2018 to place a stop sign at the base of Marina Drive and instead place other cautionary signage including reducing the parking lot speed to 10 MPH. Passed – 4/0

**Motion 2:** Ray Pierson moved and George Martin seconded to approve the request for refund of the clubhouse rental deposit. Passed – 4/0

**Motion 3:** Ross Anderson moved and Karen Krug seconded to transfer \$7,740 from General Reserves to General Checking for pool shower update costs. Passed – 4/0

**Motion 4:** George Martin moved and Ross Anderson seconded for the Board, after expressing appreciation for her years of service, accept the resignation of Phyllis Ballough as the Fitness Committee Chair. Passed – 4/0

**Motion 5:** Karen Krug moved and Ray Pierson seconded to adopt water rule CP08 – Water System and CP08a – Water Connection and Use Permit as discussed at the December 2018 Study Session and published in the January 2019 newsletter. Passed – 4/0

**Motion 6:** Karen Krug moved and George Martin seconded to approve the financial and signatory listing dated December 13, 2018 and included in the January 2019 Study Session material to be effective on or before January 31, 2019. Passed – 4/0

**Motion 7:** Ray Pierson moved and Karen Krug seconded to approve 3 due date adjustment requests. Passed – 4/0

**Motion 8:** Karen Krug moved and Ross Anderson seconded the Board approve the \$320 modification to the Allowances for Doubtful Accounts as outlined in a Treasurer's memo dated January 8, 2019. Passed – 4/0

**Open Board Discussion:** none

**Announcements:**

Study Session – February 12, 2019 3:00 P.M.

Board Meeting – February 14, 2019 3:30 P.M.

**Adjournment:** Ross Anderson moved and Karen Krug seconded to adjourn the Regular Board Meeting at 3:43 pm. Passed - 4/0

**Submitted by:** \_\_\_\_\_  
Joel Janetski, Secretary

**Approved by:** \_\_\_\_\_  
Katie Habegger, President

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
January 10, 2019  
3:30 PM  
**DRAFT**

**Committee reports:**

MARINA COMMITTEE MEETING JANUARY 8, 2019

THANK YOU MARINA VOLUNTEERS FOR ALL THE WORK YOU DO AND THE SAVINGS YOU PROVIDE FOR OUR MARINA AND CAPE GEORGE

Committee meeting was called to order by Harbor Master Ben Fellows at 11:00am.

Committee members present were Bob Skoien, Bill Hamilton, Lad Burgin, Ross Anderson, Archie Bickling, Steve McDevitt, Tom Cawrse, Marty Bluewater, Frank Kiefer, Bob Schlentner, Jim Bodkin, Greg Maker, Mark Thayer, Thad Bickling and Paul Happel.

Ben Fellows talked about wind damage to the docks, wear and tear, and replacement of metal items that hold the dock together. G dock has been hit hard with pilings rubbing and metal fatigue due to corrosion. The reserve dock water line replacement was discussed. ¾" diameter high density polyester piping will be used to replace the old piping. A pipe fusing system will be purchased to accomplish the job. Materials will be purchased and the marina committee will install the piping. By using marina volunteers thousands of dollars will be saved. If you are interested the process is explained on the website HDPE Supply.com. The proposal was made to the marina committee and was moved by Lad Burgin and seconded by Marty Bluewater.

The reserve schedule calls for a two inch overlay of gravel on the marina access road and parking lot. The underlying surface will be roughed up and overlaid with gravel. The contract will start January 30th. An email blast will be sent out to all trailer owners to move their boats by January 24. All boat trailers will have to be removed from the boat parking

lot and stored in the main parking lot at the clubhouse. The graveling process will take about three weeks and the access road will be closed at that time. The total bid for the process is \$13,000.

The reserve schedule has allowed \$7,000 to place a 16 foot aluminum frame test dock to be placed on D dock. The dock will be evaluated during the period from placement to the year 2525-2526 when the docks are to be replaced. A motion was made by Lad Burgin and Seconded by Thad Bickling.

Boat trailers storage was discussed. Previously on the registration form it was required that the trailer registration and trailer insurance is to be provided for storage at the marina. It was discovered that the rules and regulations do not require or are silent on this action. A motion was made by Bob Skoien and seconded by Mark Thayer to remove this wording from the registration form.

By year 2023 a regulatory permitting survey will be required for the marina. Steve McDevitt a former Corps of Engineers surveyor has volunteered to gather all the marina survey data and compile it in a data base. To do this he will have to acquire computer software for approximately \$200.00. The marina committee offered to pay for the software out of the "Marina Memorial Fund" derived from the marina sale. This action will save thousands of dollars to the community.

The committee meeting was adjourned at 12:10pm.



## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Bunco	Feb 5th—5:30p
Soup Supper	Feb 6th— 5:30p
Book Grp	Feb 19th –1p

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Ray Pierson, Vice-President, 360-379-0878  
 Karen Krug, Treasurer, 360-379-2570 - Joel Janetski, Secretary, 801-319-0542  
 Ross Anderson, Trustee, 360-379-4976 - Carol Wood, Trustee, 360-385-1021  
 George Martin, Trustee, 509-336-9914

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### **CAPE GEORGE STAFF**

Manager - Pat Rooney– 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

---

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Unassigned.....	
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421		Laurie Owen.....	360-385-9458
Environmental.....	Kitty Rucker .....	360-385-4927	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Finance .....	Unassigned		Water Advisory .....	Marty Gilmore.....	360-301-3111
Fitness Center .....	Bill Sery.....	360-385-0157	Welcome.....	Carol Chandler.....	360-344-2783
Harbormaster.....	Ben Fellows .....	360-301-0241	Workshop.....	Michael LaPointe..	503-977-1893
Librarians: .....	Mary Maltby .....	360-385-3110			
	Jeannie Ramsey...360-385-1263				
Marina .....	Marty Bluewater....	206-790-5705	Clubhouse Phone .....		360-385-3670
Memorial .....	Jeannie Ramsey....	360-385-1263	Fitness Center Phone .....		360-385-3619

# Cape George 2019 Calendar

# February

SUN	MON	TUE	WED	THU	FRI	SAT
					<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p	<b>2</b>
<b>3</b>	<b>4</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p	<b>5</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11 a</b> <b>Water Com 5p</b> <b>Bunco 5:30p</b>	<b>6</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p  <b>Soup Supper</b> <b>5:30 p</b>	<b>7</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Clubhouse</b> <b>Reserved 5-8pm</b>	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p  Exercise Class 10:30	<b>9</b>
<b>10</b>  <b>Clubhouse</b> <b>Is</b> <b>Reserved</b>	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30	<b>12</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon  <b>Study Session 3p</b>	<b>13</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>14</b>  Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting</b> <b>3:30 p</b>	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p  Exercise class 10:30	<b>16</b>
<b>17</b>	<b>18</b> <b>President's</b> <b>Day</b>  Open swim all day	<b>19</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon  <b>Book Grp 1 p</b>	<b>20</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>21</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p	<b>23</b>
<b>24</b>	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p	<b>26</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon	<b>27</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>28</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p		

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

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 stevenk@johnscott.com



**Ellen Niemitalo**  
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 emnptwa@gmail.com



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- 1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 50 No. 8

March 2019

## Managers Report— Pat Rooney

I wish to thank the Trustees for their confidence in me to be the new Cape George Colony Club Manager. I began my new position on January 22, 2019. Former Manager Sharon Mitchel and I worked together for eight business days. Sharon had a three page list of issues and items for me to learn, be familiar with or take an action. I am not sure of the percentage of information I actually retained, but I am confident over time I will have learned what is needed. I want to thank Sharon for her efforts in educating me and wish her well in her retirement.

Employees Donnie Weathersby and Terri Brown have also been very helpful in “filling in the blanks” for me. With their continued support and the continued support of the Trustees, I will become more knowledgeable and efficient as the months go by.

I have been to a Marina Committee meeting and a Building Committee meeting. I also participated in an email meeting of the Water Committee. Donnie gave me an extensive tour of the Water system in the Highlands. Ben Fellows gave me a tour of the Marina Docks. It is clear to me that volunteerism is the heart and soul of the community. I look forward to working with the committees.

### Administration

1. Adding new manager to bank accounts and removing former manager from same accounts
2. Setting up online banking access to all accounts – A few more left to do.

3. Successfully transferred administration of Chase Quick Deposit system to new manager
4. Continued marina registrations
5. Processing quarterly assessment payments
6. Assisting with compiling year-end financial documents
7. Transfer keys and key control

### Maintenance

1. Install new signage at bottom of Marina Drive
2. Plowed community and used 45 bags of salt to melt ice on roads of snow event #1
3. Purchased 45 more bags of salt for snow event #2
4. Installed sander machine on back of flatbed truck for use. First time prepared for use since 2013
5. We have been unsuccessful in getting the Port Angeles based street sweeping company to contact us after they submitted a proposal that did not meet the specifications requested. We will be looking into renting equipment to do the task in-house.

### Complaints & Reports

1. Our postal carrier reports an increase in parcel thefts left at front doors of homes in the area
2. An owner complained by phone to the manager that their street was not plowed. Inspection revealed it had. All streets will be plowed when there is a snow event. Hills will be plowed first.
3. An owner has requested in writing to update and replace signage at the entrance to CGCC regarding private roads and access. This is submitted to the Trustees in the information packet.

Reminder: 2nd quarter assessments are due April 1st

**NOTE FROM THE PRESIDENT– March 2019**

We survived “Snowmageddon”! After what was – for most of us – the heaviest snowfall we had ever experienced in the area, it was a beautiful sight to see Donnie out plowing the streets so promptly. Thanks to Donnie, for doing an amazing job. And thanks also to our new Manager, Pat Rooney, for heeding the scary weather forecasts and planning ahead. Great teamwork.

Plans are moving ahead for the Marina road gravel project approved by the Membership for 2019. Work is scheduled to start mid-March and last for up to three weeks. During that time, it will likely be necessary to relocate a few boats and trailers to the east side of the clubhouse parking lot. The timing of the work has been planned to avoid major clubhouse social events and cause minimal inconvenience to Members.

**Katie Habegger**  
**President**

**POOL CHANGING ROOMS – THE SHOWERS ARE DONE!!**

So go down and check them out and enjoy the pool. The Pool Committee wants to thank the community for their generous donations to the project and to the many wonderful volunteers who helped with the remodeling. Special thanks to George Martin for all the work finalizing the project and getting all the last minute things done so that it could re-open on time! The showers are beautiful!!



**Deadline for April Newsletter—March 20th**

## SOUP SUPPER



Join your Friends and Neighbors  
for  
Soup Supper

Wednesday, March 6th at the Clubhouse.

5:30 PM--Social & 6:00 PM--Soup

Bring a soup or dessert to share, your own dishes, and a beverage.  
Homemade bread and salad will be provided.

Contact:

Susan & Richard 847-877-6108

Robin & Jack 360-379-1344

for more information.



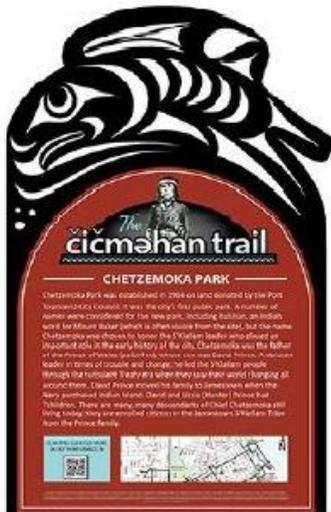
## **Cape George Acoustic Music Jam** **Wednesday, March 20th -7 pm to 9 pm**

Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 344-2783

**Wanted:** Short term rental or house sitting -beginning last week March through April (+?).

Mature, 32, female with references. Distance UW grad student, employed 2 days/week in PT tax office. No pets, no smoking; safe place to eat, sleep, study. New build is not ready for move in when needed.

Contact Dale: 707-365-5444 / [Eladkoenig@gmail.com](mailto:Eladkoenig@gmail.com)



# CHETZEMOKA čicməhán Trail

Discover the Chetzemoka Trail  
& S'Klallam history  
in Port Townsend.

**CAPE GEORGE CLUB HOUSE**  
**MONDAY, MARCH 4, 2019, 7-9 PM**  
**REFRESHMENTS SERVED**

**Celeste Dybeck**, Jamestown S'Klallam Elder,  
**Lys Burden**, Trail Planner &  
**Jo Blair**, *Native Connections* Co-facilitator  
will give an illustrated presentation on the sixteen sites  
& their historical importance.

This interpretive trail is a joint project of  
Jamestown S'Klallam Tribe



& *Native Connections Action Group/QUUF*  
**Questions? Contact Jo Blair:**  
360-385-5999 or [barbarajoblair@gmail.com](mailto:barbarajoblair@gmail.com)



# St. Patrick's Dinner



Saturday  
March 16  
Social 5 pm  
Dinner 5:30  
\$10 per person

The Pool and Emergency Prep Committees are hosting a  
**St. Patrick's Dinner!**

**MENU:** Corned Beef, Irish Soda Bread and Baked Potato with your choice of Toppings: Chili, Veggies, Salsa, Cheese, Bacon, Onions, Sour Cream and Butter. Salad, Dessert & Lemonade provided /BYOB if desired

Make Reservations at the Cape George Office  
Deadline is Wed.- March 13, 2 pm  
Exact Change or Check required

There will be a 50/50 Raffle at the event.  
Two winners will each get 25% of the money collected, with the remaining 50% going to the Emergency Prep Committee.



## CGU Presents: An Insider's Take on the Power of Theatre

Cape George University is getting back in gear and on **March 13th @7PM** in the Clubhouse, we're privileged to have **Denise Winter** of **Key City Public Theatre**, a great story teller, speak at Cape George University about her experiences in theatre, both large and small and how local people can get involved. Please join us.

Denise Winter is in her thirteenth season with **Key City Public Theatre** where she brings nearly 30 years of professional experience to her role as the theater company's first Artistic Director. Under her leadership, KCPT has garnered numerous awards and honors for artistic merit including *Kitsap Sun* A & E Award's "Best Theater" honors.

Prior to arriving in Port Townsend, Denise served on the artistic staff of six Tony Award-winning theaters. She helped create the Broadway productions of several plays. She has toured 48 states, Canada and China, with New York City Opera, The Children's Theatre Company, American Repertory Theatre, Clear Channel/Nickelodeon, and *The Radio City Christmas Spectacular* starring the Rockettes.

For KCPT, Denise co-wrote the award-winning musical, *Spirit of the Yule* with long-time collaborator, composer/lyricist, Linda Dowdell and has directed many theatre experiences and workshops of numerous new works. She is the creator, along with Linda Dowdell, of the holiday musical *Most Wonderful Time of the Year*.

KEY CITY PUBLIC THEATRE  
CELEBRATING 60 YEARS

**Coming in April:** CGU will bring us an unique look at the History of Port Townsend Bruce Ramsey's book is "The Panic of 1893: The Untold Story of Washington State's First Depression." It's a report about a boom followed by failed banks, railroads in bankruptcy, factories closing – in a state not yet a decade old – that shaped the destiny of many towns, especially Port Townsend.

The crash so decimated Port Townsend that one writer, visiting Port Townsend in the 1920s, said it was like a ghost town, "as if some movie outfit had erected not just a street of storefronts, but a whole city, block after block, complete with signs, and then had gone on to other things elsewhere, leaving the stupendous 'set' to the elements."

We will keep you posted as to the final date and we will look forward to seeing you there.

# RAIN GARDENS



**March 28, 2019**

**7:00 pm at the Clubhouse**

The Environmental Committee will be sponsoring a community event on Rain Gardens. The speaker will be Bob Simmons of Washington State University Extension Service and in coordination with Jefferson County Marine Resources Committee. Bob has come out to Cape George to study the area and discover what areas would be favorable for this type of activity.

Rain gardens are a method of treating the land to avoid excessive run off and pollution to the Salish Sea. There are several Rain Gardens in Port Townsend that are environmentally good for the Sea.



Please come and learn how to use this method and make your property more environmentally friendly.

ARE YOU READY  
FOR SOME   
**BUNCO?**

**Tuesday, March 5th  
5:30 pm @ Clubhouse**

\$5 buy-in  
BYOB & light supper or snacks  
to share

Home for sale: 81 Alder Dr, in the Village. Escrow cannot close before May 1st.  
See Zillow listing for details. Contact Dale: 707-365-5444 / [eladkoenig@gmail.com](mailto:eladkoenig@gmail.com)



## Book Group Selection for March

### ***"The Warmth of Other Suns" by Isabel Wilkerson***

In this epic, beautifully written masterwork, Pulitzer Prize-winning author Isabel Wilkerson chronicles one of the great untold stories of American history: the decades-long migration of black citizens who fled the South for northern and western cities, in search of a better life. From 1915 to 1970, this exodus of almost six million people changed the face of America.

The Cape George Book Group meets Tuesday, March 19th  
1 pm in the Cape George Clubhouse.  
All are welcome to attend.



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**Introducing Thursday Spaghetti Dinners**

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**Meat & Vegetarian options**

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360-390-4017

### **Marina graveling project**

Graveling of the road alongside the marina and the south parking lot is set to begin March 18.

The contractor estimates that it will take two weeks to complete. The road along the marina will be closed during this project.

Members are encouraged to take their boats/trailers home or make other storage arrangements during the project.

Please contact Harbormaster: Ben Fellows  
360 301 0241 if you have questions.

A detailed parking plan will be emailed to those with trailer parking about March 1.

Thanks, Ben

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
February 14, 2019  
3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

Introductions

New Manager, Patrick Rooney

Rich Hilfer has stepped in to replace Carol Wood as trustee for the remainder of her term.

There will be an Executive Session following this meeting to discuss a legal matter.

**In Attendance:** Katie Habegger, Ray Pierson, Karen Krug, Joel Janetski, George Martin and Rich Hilfer

**Action on Minutes:** Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Special Board Meeting dated January 9, 2019. Passed -5/0

Joel Janetski moved and George Martin seconded to approve the minutes of the Regular Board Meeting dated January 10, 2019. Passed – 5/0

Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Special Board Meeting dated January 24, 2019. Passed -5/0

**Membership Report:** Joel Janetski

No new members this month

**Treasurer's Report:** Karen Krug

As of January 31, 2019

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.

**2018 AUDIT**

The 2018 financial statements as sent to the auditors and those summarized in the January 2019 Treasurer's Report differ by only \$726, resulting from a late arriving December invoice. There are some minor differences between the cost centers due to correction of allocations for legal fees and recruitment.

The audit of the 2017 financial activities and results is well underway. By the auditor's request, the entire audit is being completed on a remote basis this year. As of 2/7/2019, there have been no significant issues raised and it is still expected that the audit will be complete by early to mid-March.

**2019 BALANCE SHEET COMMENTS**

Bank statements have been received and reviewed with no exceptions. No reconciled bank was over the FDIC/NCUA limits.

As is evidenced in the condensed balance sheet on the next page, there has been little change in most line items when compared to this same time last year.

**2019 REVENUE AND EXPENSE COMMENTS**

With only one month of the current fiscal year completed, there are few meaningful comments on operations.

**Other 2019 ACTIVITIES**

Cape George is transitioning the external payroll provider from Intuit to ADP. The Intuit payroll system has difficulty with Washington employment related taxes causing additional work for Cape George personnel. ADP, the largest provider of external payroll services in the U.S., does not have the same limitations and provides considerably more benefit in the realm of Human Resource services. Although ADP is slightly more costly than Intuit, the benefits are much broader and the strain on Cape George staff will be considerably less.

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The transition from internal bookkeeping to an external service partner will continue over the next several months. As part of that change internal practices and processes are being reviewed to streamline activities. The change from Intuit to ADP is one such example.

<b>CAPE GEORGE COLONY CLUB</b>						
<i>Balance Sheet as of January 31, 2019 and 2018</i>						
<b>Assets</b>	<b>2019</b>	<b>2018</b>		<b>Liabilities and Fund Balances</b>	<b>2019</b>	<b>2018</b>
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 273,008	\$ 239,149		Accounts Payable & Other Liabilities	\$ 13,964	\$ 13,625
Operating Investment-Savings	82,334	82,035		Unearned Income General/Water/Etc.	74,627	71,085
Petty Cash (2 accounts)	300	600		Unearned Income Reserve Assment	18,468	17,538
Reserves - General, Water & Marina	982,897	873,923		Unearned Income Marina Wait List	2,450	1,650
Routine Reserve Assessment	49,677	47,075		Total Current Liabilities	109,509	103,898
Total Cash & Equivalents	1,388,216	1,242,782				
Net Accounts Receivable	10,749	9,736		<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,779,253	1,769,333		Fund Balances (Combined)	2,900,649	2,758,973
Total Prepaid & Other Assets	19,825	19,300		Modified Cash Basis Income	187,885	178,280
<b>TOTAL ASSETS</b>	<b>\$3,198,043</b>	<b>\$3,041,151</b>		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$3,198,043</b>	<b>\$ 3,041,151</b>

<i>Summary Revenue and Expense Statements for the periods ended January 31, 2019 and 2018 (Modified Cash Basis)</i>									
	<b>2019 Year to Date</b>					<b>COMPARATIVE</b>			
	Actual	Budget	Variance	%		2019 YTD	2018 YTD	Variance	%
<b>General</b>					<b>General</b>				
General Assessment	\$ 76,792	\$ 76,792	-	0%	General Assessment	\$ 76,792	\$ 74,144	\$ 2,648	4%
Revenue - All Other Sources	2,137	498	1,639	>100%	Revenue - All Other Sources	2,137	(4,298)	6,435	>100%
Total General Revenue	78,929	77,290	1,639		Total General Revenue	78,929	69,846	9,083	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	12,708	14,075	1,367	10%	Salaries, Benefits, PR Tax	12,708	10,469	(2,239)	-21%
Repairs & Maintenance	22	629	607	97%	Repairs & Maintenance	22	1,504	1,482	99%
Contracted Services	1,648	1,883	235	12%	Contracted Services	1,648	1,492	(156)	-10%
Insurance	1,775	1,778	3	0%	Insurance	1,775	1,603	(172)	-11%
Pool Expense, pool utilities	2,424	2,667	243	9%	Pool Expense, pool utilities	2,424	3,506	1,082	31%
Utilities	1,325	991	(334)	-34%	Utilities	1,325	800	(525)	-66%
Other Expenses (incl taxes)	838	5,517	4,679	85%	Other Expenses (incl taxes)	838	738	(100)	-14%
Total General Expenses	20,740	27,540	2,212		Total General Expenses	20,740	20,112	(1,085)	
<b>General Net Income</b>	<b>\$ 58,189</b>	<b>\$ 49,750</b>	<b>\$ 8,439</b>	17%	<b>General Net Income</b>	<b>\$ 58,189</b>	<b>\$ 49,734</b>	<b>\$ 8,455</b>	17%
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 47,340	\$ 47,160	\$ 180	0%	Revenue - Water Use Fees	\$ 47,340	\$ 46,980	\$ 360	1%
Revenue - All Other Sources	2,497	2,500	(3)	0%	Revenue - All Other Sources	2,497	3,600	(1,103)	-31%
Total Water Revenue	49,837	49,660	177		Total Water Revenue	49,837	50,580	(743)	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	4,691	5,983	1,292	22%	Salaries, Benefits, PR Tax	4,691	4,804	113	2%
Repairs & Maintenance	102	582	480	82%	Repairs & Maintenance	102	134	32	24%
Contracted Services	2,057	1,238	(819)	-66%	Contracted Services	2,057	1,257	(800)	-64%
Insurance	871	853	(18)	-2%	Insurance	871	807	(64)	-8%
Utilities	1,127	1,079	(48)	-4%	Utilities	1,127	1,037	(90)	-9%
Other Expenses (incl taxes)	1,567	5,786	4,219	73%	Other Expenses (incl taxes)	1,567	2,914	1,347	46%
Total Water Expenses	10,415	15,521	5,106		Total Water Expenses	10,415	10,953	538	
<b>Water Net Income</b>	<b>\$ 39,422</b>	<b>\$ 34,139</b>	<b>\$ 5,283</b>	15%	<b>Water Net Income</b>	<b>\$ 39,422</b>	<b>\$ 39,627</b>	<b>\$ (205)</b>	-1%

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<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 51,690	\$ 49,000	\$ 2,690	5%	Revenue - Moorage/Parking	\$ 51,690	\$ 51,176	\$ 514	1%
Revenue - All Other Sources	10,090	9,636	\$ 454	5%	Revenue - All Other Sources	10,090	9,126	964	11%
<b>Total Marina Revenue</b>	<b>61,780</b>	<b>58,636</b>	<b>3,144</b>		<b>Total Marina Revenue</b>	<b>61,780</b>	<b>60,302</b>	<b>1,478</b>	
<b>Expenses:</b>					<b>Expenses:</b>				
Salaries, Benefits, PR Tax	1,312	1,673	361	22%	Salaries, Benefits, PR Tax	1,312	1,201	(111)	-9%
Repairs & Maintenance	641	147	(494)	-336%	Repairs & Maintenance	641	51	(590)	-1157%
Contracted Services	465	280	(185)	-66%	Contracted Services	465	226	(239)	-106%
Insurance	635	567	(68)	-12%	Insurance	635	565	(70)	-12%
Utilities	341	650	309	48%	Utilities	341	400	59	15%
Other Expenses (incl taxes)	127	1,388	1,261	91%	Other Expenses (incl taxes)	127	329	202	61%
<b>Total Marina Expenses</b>	<b>3,521</b>	<b>4,705</b>	<b>1,184</b>		<b>Total Marina Expenses</b>	<b>3,521</b>	<b>2,772</b>	<b>(749)</b>	
<b>Marina Net Income</b>	<b>\$ 58,259</b>	<b>\$ 53,931</b>	<b>\$ 4,328</b>	<b>8%</b>	<b>Marina Net Income</b>	<b>\$ 58,259</b>	<b>\$ 57,530</b>	<b>\$ 729</b>	<b>1%</b>
<b>Reserve Activity</b>					<b>Reserve Activity</b>				
Routine Reserve Revenue	31,776	31,776	-	0%	Routine Reserve Revenue	31,776	31,114	662	2%
Bad Debts, Recoveries, Misc	-	-	-	0%	Bad Debts, Recoveries, Misc	-	109	(109)	N/A
Reserve Interest - all	239	2	237	0%	Reserve Interest - all	239	165	74	45%
<b>Net Reserve Income</b>	<b>\$ 32,015</b>	<b>\$ 31,778</b>	<b>\$ 237</b>	<b>1%</b>	<b>Net Reserve Income</b>	<b>\$ 32,015</b>	<b>\$ 31,388</b>	<b>\$ 627</b>	<b>2%</b>
<b>Cmbnd Net Income/(Loss)*</b>	<b>\$ 187,885</b>	<b>\$ 169,597</b>	<b>\$ 18,287</b>	<b>11%</b>	<b>Cmbnd Net Income/(Loss)(3)</b>	<b>\$ 187,885</b>	<b>\$ 178,279</b>	<b>\$ 8,944</b>	<b>5%</b>

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

The Manager was asked to make sure the pump station auto dialer system was working well.

The memo from the Treasurer regarding the transition to Community Financials as a service provider is attached for reference.

**Member participation:** Ruth Ross extended her gratitude to Donnie for his tireless efforts to keep our roads clear during recent snow events.

**New Business Action Items:**

**Motion 1:** Rich Hilfer moved and George Martin seconded to adopt the recommendations of the Marina Committee regarding the 2019 road gravel project to include the following elements: Passed – 5/0

1. The project is expected to take up to three weeks.
2. The project will be coordinated by the Harbormaster and the Manager to minimize disruption to Club-house events or Marina usage.
3. Members may take their trailers home for the duration of the project. During this time, the Manager shall have discretion to waive or modify the parking requirements of CP03 and CP12 in order to facilitate the safe storage of these trailers. However, no such parking will be allowed if it risks damage to the Club's right-of-way or roadway.
4. Up to 15 trailers with boats may be parked on the east side of the north parking lot across from the Club

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house. The spots will be allocated by the Harbormaster to Members with paid parking who intend to fish during the graveling project.

5. In addition, a few trailers may be parked out of the way behind the barn.
6. For additional parking, a Member may offer to allow other Members to park on their lot(s).
7. All relocation of trailers is voluntary and at a Member's own risk.
8. Any trailer left parked at the south lot may be moved if necessary to accommodate the contractor.
9. The road along the Marina will be closed to vehicle traffic during the project. Foot traffic will be permitted.
10. Trailers remaining in the south lot during the project will be unavailable until the project is completed.

**Motion 2:** George Martin moved and Rich Hilfer seconded to approve the change to Form CP02b, Clubhouse Use Application/ Agreement, to insert the line *"The fee and deposit will be deposited in the operating account of Cape George Colony Club"* following the line *....at the time of reservation*. Passed – 5/0

**Motion 3:** George Martin moved and Rich Hilfer seconded to approve three due date adjustment requests for two members submitted at the February 12th Study Session. Passed – 5/0

**Motion 4:** Joel Janetski moved and Ray Pierson seconded to form an ad hoc committee chaired by Rich Hilfer to request RFP's from attorneys specializing in community association law. Passed – 5/0

**Motion 5:** Karen Krug moved and George Martin seconded to accept the minor modifications to EMP04; FIN05; FIN07 and FIN09 as outlined in the Treasurer's memo of February 2, 2019 and further detailed in each of the respective rule sections attached to that memo, all of which was included in the February 2019 Study Session material. Passed – 5/0

**Motion 6:** George Martin moved and Joel Janetski seconded to approve the refund request for BER004 of \$400 Clubhouse rental/cleaning/damage deposit and \$185 rental fee as the event was canceled. Passed – 5/0

**Motion 7:** Rich Hilfer moved and George Martin seconded to approve Bill Sery as chairperson of the Fitness Committee. Passed – 5/0

**Motion 8:** Katie Habegger moved and Karen Krug seconded to approve a \$947.00 refund of prepaid 2019 Marina fees, as the boat was subsequently sold prior to the January 31<sup>st</sup> renewal deadline. Passed – 5/0

**Motion 9:** Karen Krug moved and George Martin seconded to approve a \$250 net bonus for Donnie Weathersby in recognition of his efforts, going beyond the call of duty during the recent snow events. Passed – 5/0

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**Open Board Discussion:**

The Manager's request for reimbursement of CAI Annual Membership, PCAM Certification and CMCA Certification expenses were approved. The CAI National Conference expense was tabled for further discussion in March.

**Announcements:**

Study Session – March 12, 2019 3:00 P.M.

Board Meeting – March 14, 2019 3:30 P.M.

**Adjournment:** Katie Habegger moved and Joel Janetski seconded to adjourn the Regular Board Meeting at 4:02 pm and move to Executive Session. Passed - 5/0

Richard Hilfer moved and George Martin seconded to adjourn from Executive Session and return to Regular Session at 5 pm. Passed - 5/0

George Martin moved and Karen Krug seconded to adjourn the Regular Board Meeting at 5:01 pm. Passed - 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

**Committee reports:**

Marina Committee Meeting, February 5, 2019

Attendees: Cape George Manager, Patrick Rooney, Harbormaster Ben Fellows, and Marina Committee members: Paul Happel, Tom Cawrse, Jack Scherling, Bob Skoien, Bob Schlentner and Lad Burgin.

The meeting was called to order at 11:00 am by Harbor Master Ben Fellows. The access road and trailer parking lot will be graveled in late February. The contract will take approximately three weeks. During the contract all boats and trailers should be removed from the parking lot. The proposal is as follows: 1. Those that are willing should take their trailers home during the project. 2. Fifteen trailers with boats may be parked on the east side of the north parking lot across from the club house. The spots will be allocated to people with paid boat parking who intend to fish during the graveling project. If you are planning to fish please call harbor master Ben fellows at 360-301-0241 to make arrangements. This will be on a first come first served basis. 3. A few trailers may be parked out of the way behind the Red Barn. 4. Brian Ritchie has offered the use of the lot east of his house for additional parking. 5. All relocation of trailers is voluntary and at the member's risk. 6. Trailers left in the boat parking lot will be moved as necessary to accommodate the contractor. 7. The access road to the boat parking lot will be closed to vehicle traffic during the contract. Foot access to the south end of the marina will be permitted. 8. Trailers left in the boat parking

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lot will be unavailable until the project is complete.

The dock water pipe project is gearing up for this year. High Density Polyethylene piping and fittings will be used for the project. The pipe and fittings have been ordered. The equipment for joining the pipe and fitting has arrived. The cost of the project is about \$2,000.00. for tools and materials. Marina volunteers will install the project. If you are interested in looking into the system you can google it on the internet at [hdpsupply.com](http://hdpsupply.com).

Fees for slip rental, moorage and reserved trailer parking were due January 30<sup>th</sup>. Harbor master Ben Fellows is working with the office to notify delinquent members. Boat slips will be allocated to new slip holders who are on the moorage waiting list.

Dock storm damage is currently being worked on to repair the docks. Gary Rossow is currently working on a maintenance plan for the marina for permitting purposes.  
The meeting adjourned at 11:50 am.

Memo

To: Board of Trustees

From: K. Krug, Treasurer

CC: P. Rooney, Manager

Date: February 2, 2019

Re: Community Financials- Transition Update

As discussed in previous memos, outsourcing with a highly skilled partner like Community Financials (CF) who works exclusively with HOA financials is an exciting step in the natural evolution of Cape George's financial activities. CF has assisted Cape George with the 2018 close and preparation of January 2019 financial activities.

The URL below takes you to a section of CF's website that shows the broad range of services that are available to Cape George. <https://communityfinancials.com/your-toolbox/>

Currently Cape George spends between \$15,000 and \$16,000 per year for direct financial activities. These direct costs include a bookkeeper's salary, TOPS software support, and some office supply costs. There are also indirect costs not included in the previous figure which include things like the Manager's time in invoice coding, banking activities, the Office Administrator's time in report generation, banking and copying activities and finally the Treasurer's time which has averaged between 12 and 16 hours per month over the past three years.

In Phase1 the cost of Community Financials services will be about \$19,000 per year. This fee will replace all the current direct financial activity costs and most, but not all, indirect costs. This fee also includes migrating to the newest version of TOPS at no additional cost. Once fully operationalized, staff time will be considerably reduced and a Treasurer's time commitment should be no more than 4 and 6 hours per month.

As proposed, Phase 1 of the transition includes:

**Cape George activities:**

Office Admin will handle walk in payments, scan checks, etc. using PPM Bank

Office Admin will handle AR owner payment questions

Continue to liaise with collection agency/ attorney on delinquent accounts

Handle payment exceptions to pair unclear payments to proper accounts

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**Community Financial activities:**

- Provide for assessment mailings: coupon books, statements and e-statements as specified
- Provide Members an online ACH payment option
- Deposit online and mailed payments to lockbox into PPM bank account
- Apply owner payments per community's cash application order
- Apply late fees, special assessments and loan assessments as required
- Provide online review and approval of bills by manager and up to 2 board members online
- Code all invoices- onsite manager to review and correct as needed
- Pay all approved bills (2 Board members can approve) includes the cost of checks, envelopes & postage
- Handle vendor payment questions
- Provide monthly financial reports to the board & manager including Balance sheet, comparative income & expense report, check register, general ledger and aged delinquencies-other reports TBD Prepare P&L statements on three cost centers
- Reconcile all association bank accounts monthly
- Provide year end financials to community's CPA for year-end audit

A second, more fully automated phase - Phase 2 - provides all of the services listed above but frees the Cape George Office Administrator from nearly all the accounts receivable related activities. The cost of Phase 2 would be about \$27,000 per year.

**Spring Time Art Workshop**

Friday March 22, 2019  
1:00 - 4:00 pm  
Cape George Clubhouse

Let's create some art work for the May Art Wall. The theme will be "Spring Flowers"

Bring a canvas any size, flat or stretched along with paint, fabric, paper, beads or anything else you want to use to create with.

Let me know if you need a canvas, I have a few I could sell.

I will also have some supplies everyone can use.

We are all as different as the art we create and together it will make a great Art Wall.

If you are a Cape George member you are invited to participate.

Please RSVP to Shelley Fye 360-344-2064 225sunshinehouse@gmail.com



Star caught exploring an igloo in Memorial Park

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Trail Talk	Mar 4th—7p
Bunco	Mar 5th—5:30p
Soup Supper	Mar 6th— 5:30p
CGU	Mar 13th—7p
St Pat's Dinner	Mar 16th—5p
Book Grp	Mar 19th -1p
Music Jam	Mar 20th—7p
Art Workshop	Mar 22nd—1p
Rain Garden	Mar 28th—7p

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Ray Pierson, Vice-President, 360-379-0878  
 Karen Krug, Treasurer, 360-379-2570 - Joel Janetski, Secretary, 801-319-0542  
 Ross Anderson, Trustee, 360-379-4976 - Rich Hilfer, Trustee, 360-3379-0492  
 George Martin, Trustee, 509-336-9914

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### **CAPE GEORGE STAFF**

Manager - Pat Rooney— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

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Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Unassigned.....	
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick.....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Environmental.....	Kitty Rucker .....	360-385-4927	Water Advisory .....	Marty Gilmore.....	360-301-3111
Finance .....	Unassigned		Welcome .....	Carol Chandler.....	360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241			
Librarians: .....	Mary Maltby .....	360-385-3110	Clubhouse Phone .....		360-385-3670
	Jeannie Ramsey...360-385-1263		Fitness Center Phone .....		360-385-3619
Marina .....	Marty Bluewater....	206-790-5705			
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2019 Calendar

# March

SUN	MON	TUE	WED	THU	FRI	SAT
					<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Exercise class 10:30	<b>2</b>
<b>3</b>	<b>4</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30  <b>Chetzemoka Trail</b> 7-9 p	<b>5</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11 a</b> <b>Water Com 5 p</b> <b>Bunco 5:30 p</b>	<b>6</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p  <b>Soup Supper</b> 5:30 p	<b>7</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Workshop Com</b> 10a	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Exercise Class 10:30	<b>9</b>
<b>10</b>  <b>Clubhouse</b> <b>Is</b> <b>Reserved</b>	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30  <b>Enviro Com 9:15a</b>	<b>12</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon <b>Study Session 3 p</b>	<b>13</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p  <b>CGU 7 p</b>	<b>14</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting</b> 3:30 p	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Exercise class 10:30	<b>16</b>  <b>St Patrick's</b> <b>Day Dinner</b> 5 p
<b>17</b>	<b>18</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30	<b>19</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon  <b>Book Grp 1 p</b>	<b>20</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p  <b>Music Jam 7 p</b>	<b>21</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Exercise class 10:30  <b>Art Workshop</b> 1-4 p	<b>23</b>
<b>24</b>  <b>31</b>	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30	<b>26</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-12noon	<b>27</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>28</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>"Rain Garden"</b> <b>Enviro Com 7 p</b>	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Exercise class 10:30  <b>Clubhouse</b> <b>Reserved 4-11 p</b>	<b>30</b>

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

# Cape George Newsletter Advertising

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**Newsletter Advertising—New Rates**

Rates listed below are for a business card size ad.

- 1-5 months-\$25 per month
- 6-11 months-\$20 per month
- 12 months or more-\$15 per month
- 1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats  
 Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 50 No. 9

April 2019

## Managers Report— Pat Rooney

Once again I would like to thank the Board of Trustees for their support when my Father-in-law passed away on February 25th. Donnie and Terri did a great job taking care of the community while I was absent. I appreciate those wishing me well after getting a head cold also.

### Administration

1. Terri has been processing owners off wait list for moorage.
2. Manager attended a Marina Committee Meeting and met with the new Fitness Committee Chairperson.
3. As part of the annual insurance renewal process, we are updating company vehicle drivers and fleet vehicle information.
4. The manager worked with the Marina Committee Chair to file for a permit (JARPA) from the Army Corps of Engineers to fix and repair docks at the marina. The current five year permit expires soon.

### Maintenance

1. The community went through three separate snowfall events in February. Over 100 bags of salt to melt ice was used and 14 hours of overtime by Donnie Weathersby was needed to keep up the community roads through "snowmagedon".
2. A new mail kiosk was installed at the Colony mailbox area for a group of owners.
3. Several lots have new water meters installed in preparation of home building. A total of six are going in. We have purchased three more meters at a cost of \$633.00. We will need to order more in the months ahead

4. The marina road gravel project is scheduled to start March 20th.

5. An alternative water shut-off system at the Village is still being planned. Parts and materials will be ordered.

### Complaints & Reports

1. We received a letter from Badger Meter, the entity that provides water meters, meter reader and software that the reader (aka bumblebee) and software CGCC has will no longer be supported as of June 2020. The Water Advisory Committee has this information and will be working on a recommended solution that it will present to the Board of Trustees at a later date.

2. An owner has reported damage to the men's bathroom at the pool. On February 26th he discovered a diaper, bathing suit, and broken plastic pieces on the floor of the bathroom from the paper towel dispenser. The owner is concerned in light of the recent improvements to the bathroom. The towel dispenser is fixed and working but a small piece is broken off the far side of it.

3. An owner called about a barking dog but three checks did not find or hear any barking taking place in the vicinity of the concerned owner.

4. An owner contacted the manager to ask for a waiver regarding the driveway apron policy. A letter was sent to the owner explaining that only the Board of Trustees could waive the policy.

## **NOTE FROM THE PRESIDENT— April 2019**

At last we are seeing some warmer temperatures, the daffodils are blooming and those pesky piles of snow have finally melted away. Spring is also the time of year when we receive the results of our annual financial audit of the prior year's accounts, and your Board was pleased to note that the auditors provided us with a "clean" opinion, with no noted control deficiencies. The departure of our long-time Book keeper in mid-December just prior to our year-end financial closing created a very difficult situation for Cape George. However, we were fortunate at short notice to secure the services of an excellent outside accounting service specializing in homeowner associations, and the transition to the new service has been successfully accomplished. We are indebted to Board Treasurer Karen Krug for making this smooth transition possible.

**Katie Habegger**  
**President**

## **Join your Friends and Neighbors for Soup Supper**



**Wednesday, April 3rd at the Clubhouse.**

**5:30 PM--Social & 6:00 PM--Soup**

Bring a soup or dessert to share, your own dishes, and a beverage.  
Homemade Bread and salad will be provided.

Contact:  
**Dick & Sue Poole 360-379-4173**  
or  
**Richard & Susan Keller 847-877-6108**  
for more information.

## **Deadline for May Newsletter—April 20th**

# Cape George Social Committee Potluck Luncheon



## **All Cape George Residents are Invited**

Learn about the social committee activities for the year.

Meet your neighbors.

**Tuesday, April 9th**

**11:30 am**

**Cape George Clubhouse**

**Bring a dish to share.**

Place settings & drinks provided by your social committee.

# Granny's Attic is Coming Soon

Mark Your Calendar!

Fri. 4/19 9am - 3pm      Sat. 4/20 9am - 12 noon  
Cape George Clubhouse



## Accepting Quality Items - New & Used

Check your closets, drawers, and garages.  
Household items, collectibles, small appliances, clothes.  
If it is in good shape and usable, bring it in.

\*\*\*\*\*  
Donations accepted April 15 - 18 from 10:00 am and 2:00 pm

No Advanced Sales

If you have questions or would like to volunteer to assist with set up or at the sale, please contact either Norma Lupkes at 360-302-5202 or Cassie Reeves at 360-344-2174

Pick up of donations available on a limited basis. Call to inquire.

# Port Townsend Wearable Art Show

May 11

Tickets:  
[ptwearableart.com](http://ptwearableart.com)



Sole fundraiser event for Jefferson Community  
Foundations' Fund for Women & Girls.  
Two Shows! 2 p.m. & 7 p.m. at  
McCurdy Pavilion -Fort Worden State Park  
Paid advertisement

Time to update your  
marina key to the ramp,  
south parking lot &  
Crab shack.



Please bring your old key to  
the office for  
exchange starting April 8th

## The Back Story: Environmental Committee/Cape George Road Cleanup

According to the Environmental Committee Charter, one of the duties is to “Facilitate the Cape George Road Clean-up Project from the firehouse to Discovery Road. There is also a road sign on Cape George Road recognizing Cape George Colony Club for maintaining this portion of the Jefferson County road clean-up project.

For many years (before 1995) the Environmental Committee has been responsible for road clean-up along this portion of Cape George Road. This was done twice a year with CG volunteers working in coordination with Jefferson County. They provided road signs, bright orange or yellow vests and bags to collect the trash. After the clean-up was completed the trash was taken to the Jefferson County Waste Disposal plant.

Many, many Environmental Committee members have participated in this project—too many to mention except for a few who spearheaded the project: Amy Brandon (who many may remember), Ron and Sharon Niccoli, and Bernie Del Valle. After a while this project was losing its members and was fading away. Bernie, John Dwyer and Phil Habegger took over the project. Now twice a year these three pick up trash from the Fire Hall to Discovery Road. It is a great service not only to Jefferson County but also fulfills one of the Environmental Committee Charter duties.

When you drive this area along Cape George Road in front of Cape George Colony Club and notice it is trash free-- CG Community members Bernie, John and Phil have been hard at work. A job well done.

Article by Robin Scherting

## Beach Walking Sticks



Walking on a rocky stretch of beach can be slippery and dangerous. The Environmental Committee is providing sticks to help you traverse the slick rocky areas. The walking sticks are located under the Ramada by the clubhouse. Please return any stick you use, and if you happen to find a good walking stick while you are on the beach, please add it to our collection. Thank you!



Gary Gunning opened his front door to find this handsome fellow (on Ridge Dr). He then proceeded to get a mole and brought it by to show it off. Pictures courtesy of Pat Gunning.

### Did you know that the Cape George website has the following information available?

- All of the governing documents for the community including, covenants, bylaws, and rules.
- Study Session and Board Meeting agendas, information packets and minutes.
- Current building and earthworks permits.
- Forms, forms and more forms!

The next time you are looking for some information about the community, go to [www.capegeorge.org](http://www.capegeorge.org)

## Ken Owen 1951-2019

Ken Owen, whose personal warmth and artistic handiwork have become an integral part of the Cape George community, died March 11 after a long battle with prostate cancer.

Ken was a retired welder, an avid fisherman and the consummate community volunteer, whose work ranged from the marina seawall to the wacky scrap-metal welcome sign next to the shop door. Ken was born and raised in San Mateo, California, where he met Lauri, his wife of 43 years. They married and moved to Portland, then to Vancouver, Wa, where he worked as a welder on projects ranging from scrapping railroad cars to building tanker ships.

Ken and Lauri retired and moved to Cape George seven years ago. "He took one look at the marina and the shop and he knew this was where he wanted to retire," Lauri recalls.

He was also an avid fisherman, a whiskey aficionado, and a devoted father to two boys, Luke and Mike, who live in Vancouver, and two grandchildren.

Despite his long battle with cancer, Ken maintained a positive attitude to the last. As Lauri put it, "Ken was a happy guy. And he died happy."

## Cape George Marina Garage Sale

Save These Dates! April 27 & 28

Sale begins: 8 AM to 2 PM Saturday & 9 AM to 1 pm Sunday

The marina committee is having their annual sale the last weekend in April. Now is the time to donate those un-needed and un-used items in your home and garage. We are accepting shop tools and machinery, boat & vehicle equipment, fishing tackle, garden tools and some household items. If you are unsure if your treasure is suitable, please ask us, we will be happy to take a look.

You can drop your donations off at the marina/workshop on Tuesdays between 9 and Noon.



## Pool Reminder

By Pat Rooney, Manager

Recently there was some minor damage discovered in the men's room of the pool facility. Additionally a mess was left behind. The pool bathrooms have recently been renovated. We would like to remind members of the community of the importance to make sure the pool and facility are being properly used and taken care of by members and their guests. Damages can lead to additional cost for the community.

We ask that members make sure there is no unsafe conduct that may damage the facility or create a mess. We ask all members to review regulation CP01 regarding the swimming pool. You can visit the regulation online at the Cape George Website or visit the Cape George Office during business hours to get a copy.

Thank you

### TIME TO WAKE-UP CEDAR PARK

Mark your APRIL 13th Saturday 10 am to join the gardening work party at Cedar Park in Cape George Village. Let's see what wintered over, pick weeds, spread mulch, rake debris, and enjoy this little gem of a park. Bring gloves and tools or just show up for few hours. HAPPY SPRING!



ARE YOU READY  
FOR SOME   
**BUNCO?**

**Tuesday, April 2nd  
5:30 pm @ Clubhouse**

\$5 buy-in  
BYOB & light supper or snacks  
to share

Reminder: 2nd quarter assessments are due April 1st

## Notice of Hearing on Request for Variance

**Date:** April 9, 2019

**Time:** 2:45 pm

**Place:** CAPE GEORGE CLUBHOUSE

**Lot Location:** 260 Ridge Dr

**Lot Owner:** Ron & Jayne Hanson

**Variance Requested:** To build within setback

**Reason:** Allow for a shed on a corner lot

The variance file is maintained in the office for community review. Written responses to the variance request are included in the Study Session Information packet which is available in the office and on [www.capegeorge.org](http://www.capegeorge.org) preceding the Variance Hearing.

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I KNOW WHAT SELLS  
CAPE GEORGE!"



A MINIMUM OF 5% OF MY  
COMMISSIONS  
GOES DIRECTLY  
TO SUPPORT  
ANIMALS IN NEED!

## Book Group Selection for April



### “The Log from the Sea of Cortez” by John Steinbeck

This day-by-day account of Steinbeck's trip to the Sea of Cortez with biologist Ed Ricketts is a wonderful combination of science, philosophy, and high-spirited adventure. In 1940, Steinbeck and his friend, biologist Ed Ricketts, ventured into the Sea of Cortez on the fishing boat the “Western Flyer” to search for marine invertebrates along the beaches. This account of their trip provides a fascinating portrait of Steinbeck and Ricketts, and some interesting background on the “Western Flyer”, now undergoing restoration in Port Townsend.

The Cape George Book Group meets Tuesday, April 16th  
1 pm at the Cape George Office.  
All are welcome to attend.

**Spirits**  
BAR & GRILL at the 

*Easter Sunday  
Brunch*

Sunday, April 21, 2019  
9:00 am - 2:00 pm

Make your reservations today by calling  
360-390-4017

**\$35.00**

Old Alcohol Plant  
310 Hadlock Bay Road  
Port Hadlock WA 98339  
[www.oldalcoholplant.com](http://www.oldalcoholplant.com)

### *Highlands Hoop-la II*

*Friends and neighbors!  
Come gather at the Clubhouse and enjoy  
great food and comradery  
Please bring a dish, music, firewood—  
most importantly your best self.  
We share so much in common, this is an  
opportunity to be thankful together, share  
a meal, sit around the fire pit  
and tell stories.  
Kids, elders...ALL are welcome.  
Come join the fun!*

*Saturday, April 6th  
Starts at noon  
For more info contact Lisa Widner  
541-973-5150 or  
[lisadesigns2001@yahoo.com](mailto:lisadesigns2001@yahoo.com)*

## ENVIRONMENTAL COMMITTEE FILM NIGHT PRESENTATION

**APRIL 30, 2019  
AT THE CLUBHOUSE  
7:00 p**



Darrell and Lorna Smith, Cape George resident biologists and birders will present the film **Winged Migration**.

This documentary presents an epic portrait of winter bird migration. Filmed on all seven continents over four years, the footage is brought together into one portrait of a journey that's uniformly arduous for all kinds of different birds. The film near-wordlessly portrays the sheer physical effort demanded of the birds on their disparate routes. Along the way, we see the many dangers they face, from man-made waste to a group of hungry crabs. The filming of birds in motion is spectacular! Darrell and Lorna will augment the film with new information on the migration of our North American/West Coast birds and how to enjoy their visits and help them on their way!

### **Wanted –**

A retired couple looking to rent a house around July 23rd until August 23rd  
Currently building a new home in Cape George Colony and the builder is behind schedule.  
Please call Susan and Richard at 847-877-6108 or 847-877-6109 Thanks!



### **Meet Tula and man servant, Peter Kennedy**

Tula moved here with her humans in 2013 from Athens, Ga. she was 3 at the time. Her man servant had retired and she decided that he and his wife should travel and explore more so they moved to the left coast to do just that. They had already explored most of the east coast. Tula will celebrate her ninth birthday on March 20th with a steak dinner especially prepared by her man servant who formally owned a restaurant in Atlanta, Ga.

Tula enjoys taking her humans for walks and play time at the marina, as well as sharing her prestigious amount of squeaky toys with them any time of day or night, when she isn't sleeping in their laps or bed. Tula is a mini Dachshund, a German breed known for her dominating will and a lifelong ability to ignore most anyone or anything and for any amount of time. Tula is most cooperative when in the company "cheese" or other tasty food products. She takes great pleasures in overseeing the activities of all the other dogs at the marina and letting them know in certain terms when they are enjoying themselves to much. She also takes great pleasure in keeping all the wild critters she encounters in their place, there is a hierarchy in the animal world that must be maintained, everyone must understand that Dachshunds RULE! .....Lastly Tula enjoys dancing with her man servant.

CAPE GEORGE COLONY CLUB  
 BOARD OF TRUSTEES MEETING MINUTES  
 March 14, 2019  
 3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will follow this meeting to discuss a personnel matter.

**In Attendance:** Katie Habegger, Joel Janetski, Ray Pierson, Karen Krug, Rich Hilfer and George Martin

**Action on Minutes:** Joel Janetski moved and Rich Hilfer seconded to approve the minutes of the Regular Board Meeting dated February 14, 2019. Passed -5/0

**Membership Report:** Joel Janetski

Christopher & Joanne O'Higgins purchased 151 Johnson from Erik & Elaina Nygard  
 Jacqueline Levin & Randy Smithers purchased lot 38-3 Hemlock from Charles Arthur  
 Nicole Larson purchased 164 Cole Ave from the Carla Renz estate

**Treasurer's Report:** Karen Krug

**TREASURER'S REPORT**  
 As of February 28, 2019

With only two months of the current year completed there is little that warrants comment. The February 2019 financial results are presented below in a much more highly summarized version than is typical. Greater detail can be found in the normal financial statement information that is included at the end of the formal March Board packet.

In February Cape George began the transition from the Intuit payroll system to the ADP system. As with all transitions there have been a few hurdles by the process is proceeding as expected. ADP provides a broader range of services for both management and staff than did the previous vendor.

Bank statements have been received and reconciled with no exceptions. No financial institution is over the FDIC/NCUA limit.

*Balance Sheet as of February 28, 2019 and 2018*

Assets	2019	2018	Liabilities and Fund Balances	2019	2018
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 249,073	\$ 212,190	Accounts Payable & Other Liabilities	\$ 9,754	\$ 13,005
Operating Investment-Savings	82,365	82,044	Unearned Income General/Water/Etc.	76,516	76,105
Petty Cash (2 accounts)	300	600	Unearned Income Reserve Assment	19,032	18,854
Reserves - General, Water & Marina	983,112	870,691	Unearned Income Marina Wait List	2,200	1,600
Routine Reserve Assessment	51,702	49,561	Total Current Liabilities	107,502	109,564
Total Cash & Equivalents	1,366,552	1,215,086			
Net Accounts Receivable	2,757	3,766	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,780,523	1,782,100	Fund Balances (Combined)	2,900,649	2,761,054
Total Prepaid & Other Assets	16,524	18,449	Modified Cash Basis Income	158,204	148,783
<b>TOTAL ASSETS</b>	<b>\$3,166,356</b>	<b>\$3,019,401</b>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 3,166,355</b>	<b>\$ 3,019,401</b>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**March 14, 2019**  
**3:30 PM**  
**DRAFT**

*Summary Revenue and Expense Statements for the periods ended February 28, 2019 and 2018 (Modified Cash Basis)*

	2019				COMPARATIVE				
	Actual	Budget	Variance	%	2019 YTD	2018 YTD	Variance	%	
<b>General</b>					<b>General</b>				
General Assessment	\$ 76,792	\$ 76,792	-	0%	General Assessment	\$ 76,792	\$ 74,144	\$ 2,648	4%
Revenue - All Other Sources	2,793	995	1,798	>100%	Revenue - All Other Sources	2,793	(3,086)	5,879	>100%
Total General Revenue	79,585	77,787	1,798		Total General Revenue	79,585	71,058	8,527	
Less Expenses:					Less Expenses:				
Total General Expenses	42,073	55,212	1,680		Total General Expenses	39,957	39,957	(1,485)	
<b>General Net Income</b>	<b>\$ 37,512</b>	<b>\$ 22,575</b>	<b>\$ 14,937</b>	<b>66%</b>	<b>General Net Income</b>	<b>\$ 39,628</b>	<b>\$ 31,101</b>	<b>\$ 8,527</b>	<b>27%</b>
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 47,340	\$ 47,160	\$ 180	0%	Revenue - Water Use Fees	\$ 47,340	\$ 46,980	\$ 360	1%
Revenue - All Other Sources	5,905	2,500	3,405	136%	Revenue - All Other Sources	5,905	3,708	2,197	59%
Total Water Revenue	53,245	49,660	3,585		Total Water Revenue	53,245	50,688	2,557	
Less Expenses:					Less Expenses:				
Total Water Expenses	24,429	29,592	4,830		Total Water Expenses	20,390	20,390	1,454	
<b>Water Net Income</b>	<b>\$ 28,816</b>	<b>\$ 20,068</b>	<b>\$ 8,748</b>	<b>44%</b>	<b>Water Net Income</b>	<b>\$ 32,855</b>	<b>\$ 30,298</b>	<b>\$ 2,557</b>	<b>8%</b>
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 56,810	\$ 54,800	\$ 2,010	4%	Revenue - Moorage/Parking	\$ 56,810	\$ 52,085	\$ 4,725	9%
Revenue - All Other Sources	11,294	10,594	700	7%	Revenue - All Other Sources	11,294	9,880	1,414	14%
Total Marina Revenue	68,104	65,394	2,710		Total Marina Revenue	68,104	61,965	6,139	
Less Expenses:					Less Expenses:				
Total Marina Expenses	8,525	9,009	475		Total Marina Expenses	6,133	6,133	-	
<b>Marina Net Income</b>	<b>\$ 59,579</b>	<b>\$ 56,385</b>	<b>\$ 3,194</b>	<b>6%</b>	<b>Marina Net Income</b>	<b>\$ 61,971</b>	<b>\$ 55,832</b>	<b>\$ 6,139</b>	<b>11%</b>
<b>Reserve Activity</b>					<b>Reserve Activity</b>				
Net Reserve Income	\$ 32,297	\$ 31,778	\$ 434	2%	Net Reserve Income	\$ 31,550	\$ 31,550	\$ 951	0%
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 158,204</b>	<b>\$ 130,807</b>	<b>\$ 27,313</b>	<b>21%</b>	<b>Cmbnd Net Income/(Loss)(3)</b>	<b>\$ 166,004</b>	<b>\$ 148,781</b>	<b>\$ 17,512</b>	<b>12%</b>

A summarized version of the 2018 audit using the typical Cape George format is included as the last two pages of this report.

**TREASURER'S REPORT**  
**Fiscal Year 2018 Audit**  
**CAPE GEORGE COLONY CLUB**

The 2018 financial audit by Newman and Associates, formerly Caguanut and Company has concluded and a clean, or unqualified, audit opinion has been issued. Before Cape George receives a copy of the formal, not draft, audit, the auditors must receive the signed the "representation letter." This will likely happen at the Board meeting on March 14, 2019.

There was only one required entry this year and it was due to the 2018 Federal income tax liability. The required adjustment adds an additional \$1,420 to the Federal income tax expense and is entirely attributable to the General cost center. The tax is about equally divided between tax on interest income, net Clubhouse rentals and net donations.

**Comparative Balance Sheets:**

There are some notable changes in the balance sheet since last year most especially the increases in cash. The increase in operating cash is largely the result of a higher number of 2019 prepayments received at year end. The increase in reserve balances can be attributed primarily to having only one major project during the year, the Marina electrical project.

As of December 31, 2018 individual reserve balances were: General - \$279,603; Water - \$672,800; and Marina - \$37,997. Those balances do include minimum transfers and allocations that were made on December 14, 2018. Nearly all of the \$16,500 balance in the Routine Reserve Assessment account represents early collections of the 2019 reserve assessment.

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**Comparative Revenue and Expense Statements (next page):**

The results of operations, excluding depreciation, were \$21,000 higher than last year. The increase in general assessments, a very large bad debt recovery, lower than anticipated tank maintenance expenses and several donations were the primary contributors to the improvement.

**General operations** were nearly identical to last year. The increase in the general assessment, lower than anticipated pool utility costs as well as lower expenditures for supplies and small tools were primarily responsible for the \$3,200 improvement in the bottom line.

**Water operations** produced results that were \$12,000 better than the prior year. Some of the improvement is traceable to higher excess water charges but the majority of the improvement was because there was no need to do a comprehensive interior cleaning of the water storage tanks in 2018.

**Marina operations** finished the year nearly \$6,000 ahead of the prior year. Higher moorage revenues contributed to the favorable performance with the majority of the improvement traceable to lower contracted services, mostly consulting between 2018 and 2017.

*Summarized comparative audit information in the Cape George format is presented below and on the following page. Detailed audited statements will be available online and in the Office after March 18, 2019.*

**Audited Balance Sheets for the years ended December 31 (Cape George Format)**

<b>Assets</b>	<b>2018</b>	<b>2017</b>	<b>Liabilities and Fund Balances</b>	<b>2018</b>	<b>2017</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 125,357	\$ 89,933	Accounts Payable & Other Liabilities	\$ 19,574	\$ 19,761
Operating Investment-Savings	82,298	82,024	Unearned Income General/Water	77,884	71,324
Petty Cash (2 accounts)	300	600	Unearned Income Reserve Assemnt	14,774	11,866
Reserves - General, Water, Marina	990,401	885,022	Other Unearned Income	4,145	1,650
Routine Reserve Assessment	16,533	12,344	Due To Operations**	7,740	11,263
<b>Total Cash &amp; Equivalents</b>	<b>1,214,889</b>	<b>1,069,923</b>	<b>Total Current Liabilities</b>	<b>124,117</b>	<b>115,864</b>
Net Accounts Receivable	284	334			
Total Net Fixed Assets	1,779,253	1,771,040	<b>FUND BALANCES:</b>		
Total Prepaid & Other Assets	21,179	24,357	Fund Balances (Combined)	2,761,054	2,653,054
Due from Reserves**	7,740	11,263	Net Income after Depreciation	138,174	107,999
<b>TOTAL ASSETS</b>	<b>\$3,023,345</b>	<b>\$2,876,917</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$3,023,345</b>	<b>\$2,876,917</b>

\*\* These represent Board approved transfer from Reserve accounts to Operations checking that had not cleared as of 12/31. These are typical at year end and generally clear by the end of January.

**A memo dated March 5, 2019 contains the recommendations for the final 2018 transfer of excess operating cash as well as a small additional allocation of the final 2018 routine reserve.**

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<b>CAPE GEORGE COLONY CLUB</b>				
<i>Audited Results for the years ended December 31 (Cape George Format)</i>				
	2018	2017	Variance	%
General Assessment	\$ 296,576	\$ 286,408	10,168	4%
Revenue - All Other Sources	35,697	40,148	(4,451)	-11%
<b>Total General Revenue</b>	<b>332,273</b>	<b>326,556</b>	<b>5,717</b>	<b>2%</b>
<b>Expenses:</b>				
Salaries, Benefits, PR Tax	144,626	139,512	(5,114)	-4%
Repairs & Maintenance	20,594	14,124	(6,470)	-46%
Contracted Services	37,254	40,222	2,968	7%
Insurance	20,201	19,001	(1,200)	-6%
Pool Expense	31,932	34,909	2,977	9%
Supplies & Small Tools	9,933	14,934	5,001	33%
Utilities	10,070	10,758	688	6%
Federal Income Tax	1,601	159	(1,442)	-907%
Other Expenses	8,134	8,250	116	1%
<b>Total General Expenses</b>	<b>284,345</b>	<b>281,869</b>	<b>(9,816)</b>	<b>-1%</b>
<b>General Net Income</b>	<b>47,928</b>	<b>44,687</b>	<b>\$ 3,241</b>	<b>7%</b>
<b>Water</b>				
Revenue - Water Use Fees	188,715	186,960	\$ 1,755	0%
Revenue - All Other Sources	8,267	5,544	2,723	49%
<b>Total Water Revenue</b>	<b>196,982</b>	<b>192,504</b>	<b>4,478</b>	<b>2%</b>
<b>Expenses:</b>				
Salaries, Benefits, PR Tax	63,823	63,249	(574)	-1%
Repairs & Maintenance	3,138	14,785	11,647	78%
Contracted Services	20,965	17,275	(3,690)	-21%
Insurance	10,146	9,692	(454)	-5%
Supplies & Small Tools	9,815	10,730	915	9%
Utilities	12,711	11,914	(797)	-7%
Federal Income Tax	0	0	-	0%
Other Expenses	13,660	14,447	787	5%
<b>Total Water Expenses</b>	<b>134,258</b>	<b>142,092</b>	<b>7,834</b>	<b>6%</b>
<b>Water Net Income</b>	<b>62,724</b>	<b>50,412</b>	<b>12,312</b>	<b>24%</b>
<b>Marina</b>				
Revenue - Moorage/Parking	57,067	54,294	\$ 2,773	5%
Revenue - All Other Sources	14,642	15,088	\$ (446)	-3%
<b>Total Marina Revenue</b>	<b>71,709</b>	<b>69,382</b>	<b>2,327</b>	<b>3%</b>
<b>Expenses:</b>				
Salaries, Benefits, PR Tax	15,300	15,179	(121)	-1%
Repairs & Maintenance	13,290	13,506	216	2%
Contracted Services	2,811	7,744	4,933	64%
Insurance	7,180	6,763	(417)	-6%
Supplies & Small Tools	3,556	1,957	(1,599)	-82%
Utilities	5,944	6,907	963	14%
Federal Income Tax	0	0	-	#DIV/0!
Other Expenses	1,444	951	(493)	-52%
<b>Total Marina Expenses</b>	<b>49,525</b>	<b>53,007</b>	<b>3,482</b>	<b>7%</b>
<b>Marina Net Income</b>	<b>22,184</b>	<b>16,375</b>	<b>5,809</b>	<b>35%</b>
<b>Reserves</b>				
Net Reserve Activity	127,308	119,847	(7,461)	-6%
<b>Cmbnd Net Income/(Loss)**</b>	<b>260,144</b>	<b>231,321</b>	<b>(28,823)</b>	<b>12%</b>
Less: Depreciation Expense	121,970	123,322	1,352	1%
<b>Net Income/(Loss) after Dprn.</b>	<b>138,174</b>	<b>107,999</b>	<b>(\$30,175)</b>	<b>-28%</b>

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
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**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Water (3), Marina and Environmental. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

Manager will write a letter of response to owner regarding construction complaint.  
Manager will find out if new riding mower can have a roll bar kit added

**Member participation:** none

**New Business Action Items:**

**Motion 1:** Karen Krug moved and Joel Janetski seconded, that since the Board has had an opportunity to review the 2018 general Representation Letter as it relates to the Newman and Associates 2018 financial audit that was included in the March 12, 2019 Study Session packet, that the Board accept that letter with a submission date of March 14, 2019. Passed – 5/0

**Motion 2:** Karen Krug moved and George Martin seconded, that since the Board has had an opportunity to review the draft financial audit including the supplemental information and notes thereto included in the March 12, 2019 Study Session packet, that the Board accept the 2018 audit as prepared by Newman and Associates noting that the auditors have deemed it unnecessary to generate a report on internal control for 2018. Passed - 5/0

**Motion 3:** Karen Krug moved and Rich Hilfer seconded that since the Board has had an opportunity to review 2018 1120-H tax return prepared by Newman and Associates that shows a 2018 Federal Income Tax liability of \$1,601, that the Board accept the return as included in the March 12, 2019 Study Session packet. Passed – 5/0

**Motion 4:** Karen Krug moved and Ray Pierson seconded that the Board approve the final 2018 excess cash transfers and the 2018 excess reserve allocation as detailed in a memo from the Treasurer dated March 5, 2019 and included in the March 12, 2019 Study Session packet. Passed – 5/0

**Motion 5:** Rich Hilfer moved and Karen Krug seconded to approve the request for refund of the clubhouse rental deposit. Passed – 5/0

**Motion 6:** George Martin moved and Ray Pierson seconded to approve the due date adjustment request submitted to the Board at the March 12<sup>th</sup> Cape George Board Study Session. Passed – 5/0

**Motion 7:** George Martin moved and Joel Janetski seconded to approve the request to purchase a new riding lawnmower, Toro Time Cutter MX5000, at a cost not to exceed \$3500 including tax. Passed – 5/0

**Motion 8:** George Martin moved and Rich Hilfer seconded to approve the Social Club request to sell some unused items from the Cape George kitchen at Granny's Attic Sale. Passed – 5/0

**Motion 9:** Joel Janetski moved and Ray Pierson seconded to approve the suggested amendment to CP07. Passed – 5/0

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**Motion 10:** Joel Janetski moved and George Martin seconded to approve reimbursing manager Patrick Rooney up to \$1000 for receipted expenses incurred while attending the CAI conference in Orlando, Florida. Passed – 3/1/0

**Motion 11:** Katie Habegger moved and Ray Pierson seconded to approve Carol Wood as Chairperson of the Nominating Committee. Passed – 5/0

**Motion 12:** Karen Krug moved and Rich Hilfer seconded that the Board adopt the Pacific Premier drafted banking resolution appointing Community Financials, Inc. as a financial agent for the Cape George Colony Club, Inc. corporation with authority as stated in that resolution which is made part of the March 14, 2019 Board minutes. Passed – 5/0

**Motion 13:** Karen Krug moved and Ray Pierson seconded that the Board open Pacific Premier checking account xxxxxx0125 for operations and Pacific Premier money market account xxxxxx0082 for Reserve transactions and list as signatories on both accounts, K. Habegger – President; R. Pierson – Vice President; J. Janetski – Secretary; K. Krug – Treasurer and P. Rooney- Manager. Passed – 5/0

**Motion 14:** Richard Hilfer moved and Karen Krug seconded a motion to deny the waiver of Clubhouse Rule submitted on 3/13/2019 by Penny Jensen. Passed – 5/0

**Open Board Discussion: none**

**Announcements:**

Study Session – April 9, 2019 3:00 P.M.

Board Meeting –April 11, 2019 3:30 P.M.

**Adjournment:** Katie Habegger moved and Ray Pierson seconded to adjourn the Regular Board Meeting at 3:55 pm. Passed - 5/0

Executive Session: Katie Habegger opened Executive Session at 3:55 pm.

Adjournment: Richard Hilfer moved and George Martin seconded to adjourn Executive Session and return to Regular Session at 4:55 pm. Passed – 5/0

Adjournment: Karen Krug moved and Ray Pierson seconded to adjourn Regular Session at 4:55 pm. Passed – 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

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**Committee reports:**

**Cape George Water Advisory Committee  
Meeting Report, December 4, 2018**

The meeting was held at 5 PM in the office. Attendees: Greg Rae, Steve Wright (water manager), Karen Krug (Board Liaison), Larry Southwick, Scott James, Stewart Pugh, Thad Bickling, and Chair Marty Gilmore.

Greg is attending his last meeting as Water Manager, although he will be available for questions. Larry Southwick, with a big smile, has relinquished the Chair duties.

The PLC for the variable frequency pump drives for the Highlands pump station has been programmed and Stew is testing it. Stew will program the PLC and the operations interface. The plan is to have the PLC tested and ready to install by the end of January. The contractor DD needs about a month notice to be on site.

The dirty water problem has been resolved. The most recent test for manganese showed a level of 0.0. The chlorine injectors are working again and this is successfully controlling the manganese level.

It was confirmed that the last asbestos testing was more than five years ago. Because more than 10% of our water distribution system is asbestos/concrete pipe we will require a new test. Greg advised that the test is inexpensive.

Our Water System Plan is due to be updated in 2020. It is advised that we start in early 2019 to ensure we submit the update on time. Because of our size we can consider changing to a "Small Water System Plan". We will have to talk to the Department of Health. NTI may have system records; we do not have any remaining personal contacts at NTI. DOH contacts are Scott Pollard, Regional Engineer, and Fern Schultz, Regional Planner.

Two members have not reported regarding cross-connection back flow testing. (After the meeting, the two members did report and reporting is now at 100%. We have no issues.)

The next meeting will be Monday January 7 at 5 PM in the office.

**Cape George Water Advisory Committee  
Meeting Report, January 7, 2019**

The meeting was held at 5 PM in the office. Attendees: Steve Wright (water manager), Sharon Mitchell, Larry Southwick, Stewart Pugh, and Chair Marty Gilmore.

Programming and testing of the PLC for the variable speed pumps is continuing. Sharon will call the contractor DD with a plan to have them on site in late February.

There were no comments on the latest revision to the water rules CP08 and the Board will adopt them at this week's meeting. This rule change will allow Cape George staff to access all water connections at all

CAPE GEORGE COLONY CLUB  
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There were no comments on the latest revision to the water rules CP08 and the Board will adopt them at this week's meeting. This rule change will allow Cape George staff to access all water connections at all times.

Steve and Greg will work to simplify the tracking spreadsheet. Greg has been updating it daily and this may not be necessary.

The Readcenter meter reading software and handheld water meter reader will no longer be supported by the manufacturer after the middle of 2019. We have a quote to upgrade the software and the reader for \$14,900. This cost is not currently in the budget.

The next meeting will be Tuesday Feb 5 at 5 PM in the office. Marty will be out of town and Larry has agreed to chair the meeting.

### **Cape George Water Advisory Committee -Meeting Report, March 5, 2019**

The meeting was held at 5 PM in the office. Attendees: Steve Wright (water manager), Karen Krug (Board liaison), Scott James, Thad Bickling, Larry Southwick, Stewart Pugh, and Chair Marty Gilmore.

The February meeting of the Water Advisory Committee was cancelled due to weather.

Programming of the PLC for the variable speed pumps is complete and the program is being debugged. Stewart is starting to work on the interface with the operating system, with the plan being to get Pump 2 working, then copy the interface to Pump 3. Steve and Stew will meet Friday to define the remaining tasks before the new control system goes live. Steve will contact DD to determine when they are available to perform the electrical work. We discussed the importance of completing the project in April.

Steve reported that the tank high level alarm failed and the float switch did not shut off the pump. The phone call auto-notice did work and the pump was shut off manually. The phone numbers for the auto-notice will be reviewed to ensure that they are current. The float switch controller is corroded and will be replaced. Donny and Steve will identify a replacement.

We need a preventative maintenance list. Steve and Donny will identify maintenance items and the schedule for preventative maintenance. They will also identify spares and replacement parts that should be on hand.

Seven new water taps are being installed for new construction. Last month there were 17 leaks and we discussed the importance of consistent notification of all homeowners who have leaks regardless of the size of the leak. If the office does not have a phone number for the homeowner, they can be notified by certified letter if necessary.

The Readcenter meter reading software and handheld water meter reader will no longer be supported by the manufacturer after the middle of 2019. We have a quote to upgrade the software and the reader for \$14,900.

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The Water Advisory Committee will develop a recommendation in advance of the August review of the reserve schedule.

Work has not started on the Water System Plan update due in 2020.

The next meeting will be Tuesday April 2 at 5 PM in the office. Marty will be out of town and Larry has agreed to chair the meeting.

### **March 5, 2019 Marina Committee Meeting**

Meeting was held in the workshop office and called to order at 11 am by Harbor Master Ben Fellows. Those present included Bill Hamilton, Scott Munson, Thad Bickling, Bob Schlentner, Tom Cawrse, Stu Pugh, Arch Bickling, Chuck Hommel, Jim Bodkin, Greg Mika, George Martin, Pat Rooney, and Marty Bluewater.

Ben announces that the parking lot gravel project is scheduled to start March 20 and is expected to take up to 2 weeks. Boats are being moved and parked in several places. The road to the south end will be closed during the project.

The Dock Water Project is nearing a start. Most materials are on hand. The socket fusion joining system is being experimented with.

Some concerns have been raised over the apparent storage of a member's vehicle in the south parking lot and this was briefly discussed.

Greg Mika raised a concern over vehicles without CG stickers visiting the south parking lot. He offered to investigate the cost of an automated gate to the area.

Ben mentioned that during stormy weather, some boats, especially the larger ones, jerk their mooring lines with great force and that some dock damage occurred during this winter. He is recommending that all members with boats in the north part of the marina and those on G dock use a 'rubber snubber' to dampen the peak loads on each mooring line and also take care to adjust their lines to equalize the strains on them.

No motions were made during the meeting.

Minutes by B. Fellows

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**ENVIRONMENTAL COMMITTEE MINUTES** - CAPE GEORGE CLUBHOUSE

DRAFT

Monday, March 11, 2019, 9:15 am

IN ATTENDANCE: Patty Dunmire, Sue Dunning, Katie Habegger, Dennis McDaniel, Patrick Rooney, Ruth Ross, Kitty Rucker, Robin Scherting, Fayla Schwartz, Lorna Smith

I. CALL TO ORDER: Kitty called the meeting to order at 9:15 am.

II. APPROVAL OF MINUTES: Robin moved and Dennis seconded that the minutes from the December meeting be approved as revised. The minutes were approved unanimously.

III. FISCAL REPORT: The current balance is \$2,562.94. (These are not funds that belong to Cape George Colony Club, Inc.)

IV. OLD BUSINESS

1. New CG Manager: Kitty introduced our new Cape George manager, Pat Rooney. The committee explained some of the functions our committee performs in the neighborhood (eg, work parties to weed and prune, hosting educational programs and films on environmental topics, beach walk and survey) and invited Pat to tell us something about himself.

2. Rain Gardens: Bob Simmons of the Washington State University Extension Service, in coordination with Jefferson County Marine Resources Committee, will give a presentation on Rain Gardens at the Clubhouse on Thursday March 28, at 7 p.m. He has identified some potential spots for rain gardens in the neighborhood and will share that information with us.

3. Walking sticks: Sue reported that there is a can in the shelter by the clubhouse with walking sticks for use on the beach and a sign asking people to please return them after use. Sue will do a short article for the newsletter about this.

4. Slide on the beach below the end of Victoria Loop: The group discussed the recent slide and whether a notice should be posted warning people to be cautious when walking in that area.

V. NEW BUSINESS

1. PTMSC Lecture: Dr. Bob Boekelheide will give a lecture titled "Seabirds and Marine Mammals of the Protection Island Aquatic Reserve" March 24, at 3 p.m., in the Fort Worden Chapel. Admission is \$5.(It is free for those who participated in the survey)

2. Beach Marine Survey for Protection Island Aquatic Reserve: A marine life survey will be conducted for the second time this year on the Cape George beach on Tues, July 16. The training session will be July 10, at 11 a.m. Another beach survey will be held at Kinsey beach on June 5, with training on June 3, if people want to participate

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3. Marine Insect Survey: Tristan Carette-Myers will be conducting a marine insect survey on the shores of the Aquatic Reserve for Tristan's marine research project at Evergreen State College. There will be 3 surveys: the first 2 on July 16, one during the day after the marine survey and one that night, with the third July 18th, during the day. Two or 3 people will be needed to help. Guest access to our beach to conduct the surveys also needs to be obtained/

4. Movies for April Film Night: Lorna suggested a number of ideas. It will be held on April 30, at 7 p.m. s for our next film night. The group voted unanimously to start with the film Winged Migration, and they would also like to show a film on coyotes later in the year. Committee members are encouraged to submit ideas for future programs and presentations.

5. Work Party for Spring: The Environmental Committee will hold a work party outside the clubhouse at 9 am, April 2 to weed and prune. Ruth will ask Betty Hanks if she can come advise us on how best to prune and about getting Donnie to come trim the branches over the clubhouse.

6. Beach Walk: The group discussed whether we should again hold a beach walk. These have been done every year for the past 5 years and have been very successful with 30 to 50 people taking part. The cost to the committee is approximately \$100. Ruth moved and Fayla seconded that we again hold a beach walk this year and the committee approved the motion unanimously. It will be held on July 2, 2019, from 9:30 until 11:30.

7. Poison Hemlock: The committee discussed with Pat Rooney what should be done about the poison hemlock growing in CG public areas. It was agreed that it is too dangerous to ask volunteers to remove it. Pat will check with professionals who treat the poison hemlock to see what type of herbicide they use. Fayla sent the committee an online article concerning control of poison hemlock. Kitty will discuss options with Varn and the committee will revisit the topic at the next meeting.

VI. ADJOURNMENT: The meeting was adjourned at 10:00 am.

Respectfully submitted by Ruth Ross



# EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

- Bunco April 2nd—5:30p
- Soup Supper April 3rd— 5:30p
- Highland Hoop-La April 6th—noon
- Social Club Lunch April 9th—11:30a
- Book Grp April 16th—1p
- Granny's Attic April 19 & 20th
- Marina Sale April 27 & 28th
- Enviro Film Night April 30th—7p

**Board of Trustees**

- Katie Habegger, President, 360- 385-1606 - Ray Pierson, Vice-President, 360-379-0878
- Karen Krug, Treasurer, 360-379-2570 - Joel Janetski, Secretary, 801-319-0542
- Ross Anderson, Trustee, 360-379-4976 - Rich Hilfer, Trustee, 360-3379-0492
- George Martin, Trustee, 509-336-9914

**CAPE GEORGE STAFF**

- Manager - Pat Rooney— 360-385-2208
- Office Administrator - Terri Brown - 360-385-1177
- Maintenance Manager - Donnie Weathersby - 360-385-1177

**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Carol Wood .....	360-385-1021
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Environmental.....	Kitty Rucker .....	360-385-4927	Water Advisory .....	Marty Gilmore.....	360-301-3111
Finance .....	Unassigned		Welcome .....	Carol Chandler.....	360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241			
Librarians: .....	Mary Maltby .....	360-385-3110			
	Jeannie Ramsey...360-385-1263				
Marina .....	Marty Bluewater....	206-790-5705	Clubhouse Phone .....		360-385-3670
Memorial .....	Jeannie Ramsey....	360-385-1263	Fitness Center Phone .....		360-385-3619

# Cape George 2019 Calendar

# April

SUN	MON	TUE	WED	THU	FRI	SAT
	<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30	<b>2</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon <b>Marina Com 11 a</b> <b>Water Com 5 p</b> <b>Bunco 5:30 p</b>	<b>3</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p  <b>Pool Com 3 p</b> <b>Soup Supper</b> <b>5:30 p</b>	<b>4</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>5</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Exercise class 10:30	<b>6</b> <b>Highlands</b> <b>Hoop la 2</b> At <b>Clubhouse</b> Noon - 10p
<b>7</b>	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30  <b>Enviro Com 9:15a</b>	<b>9</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon <b>Social Club</b> <b>Lunch 11:30a</b> <b>Study Session 3 p</b>	<b>10</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Board Meeting</b> <b>3:30 p</b>	<b>12</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Exercise Class 10:30	<b>13</b>  <b>Memorial</b> <b>Service</b> 2—7 p
<b>14</b>	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p	<b>16</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon	<b>17</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 2p	<b>18</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p	<b>19</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  <b>Granny's Attic</b> <b>Sale 9a-3p</b>	<b>20</b>  <b>Granny's Attic</b> <b>Sale</b> 9a—noon
Donations accepted for Granny's Attic Sale 10 a to 2 p						
<b>21</b>	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p	<b>23</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon	<b>24</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 2p	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p	<b>26</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p	<b>27</b>  <b>Marina Sale</b> 8a—2p
Clubhouse is unavailable during sale prep						
<b>28</b>  <b>Marina Sale</b> 9a—1p	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Exercise class 10:30	<b>30</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon  <b>Enviro</b> <b>Film Night 7p</b>				

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

# Cape George Newsletter Advertising



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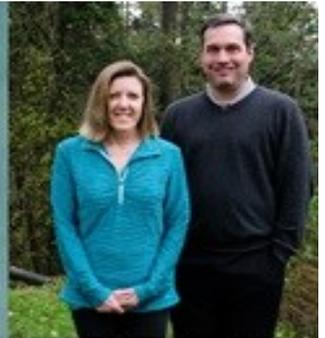
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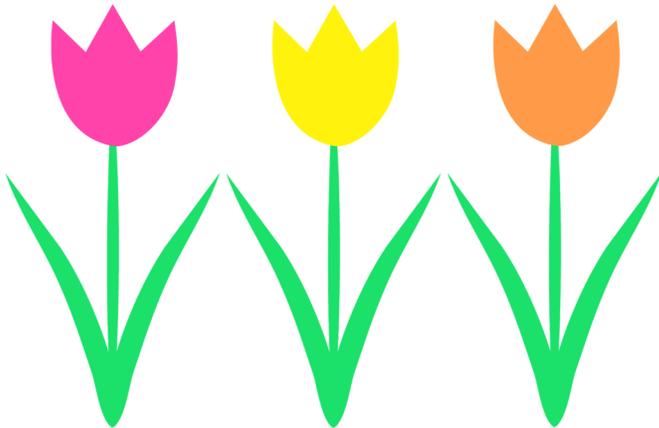
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Rates listed below are for a business card size ad.

1-5 months-\$25 per month

6-11 months-\$20 per month

12 months or more-\$15 per month

1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office  
by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

email: [office@capegeorge.org](mailto:office@capegeorge.org)

website: [capegeorge.org](http://capegeorge.org)

Vol. 50 No. 10

May 2019

## Managers Report— Pat Rooney

March was a good month for catching up to various activities as the snow subsided. Three new water meters were installed with at least three more to be done. New signage was added near the beach just north of the clubhouse and the playground area reminding members to be cautious of the potential slide area. Our seasonal employee Aimee Garrett starts on Monday, April 1<sup>st</sup>.

### Administration

The manager met with the Environmental Committee and Marina Committee in March. The newsletter was produced and distributed. More than 80 St. Patrick Day Dinner Tickets were sold. The change in the accounts payable process commenced with the new accounting provider Community Financial.

### Maintenance

A new riding lawn mower was purchased and delivered in time to start the mowing season. The new riding mower replaces an old mower.

The marina road gravel project started March 20<sup>th</sup> and is now complete.

The Marina Committee volunteers have started a marina dock water pipe replacement project. George Martin installed a new 6 gallon hot water tank in the office. The old one stopped working properly.

New connecting pins for the snow plow were purchased in preparation of next season.

The Ford Ranger pick-up truck had an oil change and tires rotated.

We are working on a plan to street sweep certain roads to remove moss and debris from the winter.

### Complaints & Reports

An owner sent a complaint regarding cigarette butts on the side of Colony roads asking if we would put a reminder in the newsletter for members and guests to not toss cigarette butts on the ground.

An owner reported disrespectful behavior by a members' family member at the exercise room.

A coyote and a beaver sighting was reported to the CGCC office.

\*\*\*\*\*  
\*  
\* The Cape George library, located at the back of the Clubhouse, is a community resource. Feel free to browse and borrow—there are no checkout procedures, due dates, or fines. Please return books to the marked return shelf under the window. If you'd like to donate a book or two you've enjoyed, just place it in the return shelf. Because our space is extremely limited we cannot accept a large number of donations at this time. Please don't leave boxes of donated books in the clubhouse unless you check with us first.  
\* Contact Joan Hommel [jshommel@gmail.com](mailto:jshommel@gmail.com) 360.344.2611 or  
\* Jeannie Ramsey [jeannieram01@gmail.com](mailto:jeannieram01@gmail.com) 360.385.1263 if you have questions or comments.  
\*  
\*\*\*\*\*

**NOTE FROM THE PRESIDENT– Katie Habegger**

The subject of the security and protection of Cape George and our community assets is a topic which has given rise to some concern and discussion over the past month, due to incidents in the pool and fitness room. At present, our access fob/card system is our primary security monitoring tool, although the subject of adding security cameras will likely be discussed again. In the meantime, members are reminded not to prop open or hold open the doors to the fitness room and pool, which can allow unauthorized users access. Any lost access card or fob should be reported immediately to the office, so that it can be deactivated. We would also like to remind members of the rules relating to the use of club facilities by guests and family members.

A member in good standing may host one or more guests, but must remain with the guests at all times.

A member in good standing may provide to a visiting adult family member (over 18 years) unaccompanied access to club facilities by means of an “Adult Family Member Pass” available from the office.

The use of the fitness room and pool by minors is also covered in detail by our rules, the full texts of which are available on our web site.

Lastly, we would remind you that nominations for the Board close on May 16<sup>th</sup>. If you are considering running and want to know more about what is involved in service as a Trustee, please don’t hesitate to contact me or any of the other Board members.



**Book Group Selection for May**

**BECOMING** by Michelle Obama

In her memoir, Michelle Obama invites readers into her world, chronicling the experiences that have shaped her - from her childhood on Chicago’s South Side to her years as an executive balancing the demands of motherhood and work, to her time in the White House.

The Cape George Book Group will discuss “*Becoming*” an honest and witty account of Obama’s triumphs and disappointments at their Tuesday, May 21 meeting.

“Warm, wise and revelatory, *Becoming* is the deeply personal reckoning of a woman of soul and substance who has steadily defied expectations.”

The Cape George Book Group meets Tuesday, May 21st  
1 pm at the Clubhouse  
All are welcome to attend.



Honoring the men and women who died while serving in the U.S. military.

**MONDAY, MAY 27**

**Meet and Greet 5:30**

**Grills Ready 6:00**

Come and enjoy the first barbeque of the season with your neighbors!

**Bring:**

Your own beverage and meat to grill

Your own plates, utensils and glasses

Side dish, salad or dessert to serve 8 people

**SEE YOU THERE!**

# NOMINATIONS COMMITTEE SEEKS CANDIDATES FOR TWO BOARD VACANCIES

**TRUSTEES:** Cape George rotates the election of its 7-member Board of Trustees, with either 2 or 3 members being elected annually. This year 2 Trustees are up for election. The election term is for 3 years and Trustees may only serve for 2 consecutive terms.

**VOLUNTEERS IN SERVICE:** Cape George depends on a vast number of volunteers to provide services to keep the HOA moving forward in a positive manner. If you have participated in activities here, have leadership skills, experience and qualifications to help guide the future of the HOA, will you consider serving as a Trustee?

**DID YOU KNOW:** In recent years some 60 to 70 members have been personally contacted by the Nominations Committee each year to request that the member consider serving on the Board of Trustees. Only a very few people are even willing to run and serve on the Board, if elected, and usually no more than the number of vacancies to be filled! **Do it once and see how rewarding it is...for you and for our community.**

**MINIMUM DUTIES:** Trustees are required to prepare for and attend 2 meetings the second week of each month: Study Session (when issues are discussed with community members) and a Board Meeting where formal action is taken by the Trustees. Each Trustee serves as a Board Liaison to one or more Cape George Committee. Other meetings and attendance at Executive Sessions will likely be required to conduct the business as necessary.

## REMAINING SCHEDULE FOR THIS YEAR:

May 6	Breezing with the Board (an informal session for prospective candidates who wish to meet with the President and other board representatives in the office meeting room.) One Hour at 1:30 p.m.
May 16	Close of nominations and announcement of candidates
June 4	Mail out ballots
June 11	Meet the Candidates Session with the community, 2 p.m.
July 11	Voting closes 3:30 p.m.
July 12	Count ballots for Board of Trustees Election
July 20	Announce election results

PLEASE CONTACT THE NOMINATIONS COMMITTEE or the office if you are willing to be a candidate in the upcoming election OR if you can suggest a qualified candidate for the Nominations Committee to contact for these upcoming Trustee vacancies.

## NOMINATIONS COMMITTEE MEMBERS:

Ross Anderson	360-379-4976	ross_inkstainedwretch@hotmail.com
Jeannie Ramsey	360-385-1263	jeannieram01@gmail.com
Kitty Rucker	360-385-4927	kittyjrucker@gmail.com
Jan Stone	360-379-3006	js@cablespeed.com
Carol Wood (Chair)	360-531-4635	cwoodnla@aol.com

**Time to update your  
marina key to the ramp,  
south parking lot &  
Crab shack.**



**Please bring your old key to  
the office for exchange.**



*Sip & Shop*  
CELEBRATE MOM WITH AN ARTIST  
TRUNK SHOW COMPLEMENTARY  
BUBBLES WHILE YOU SHOP

Saturday, May 4, 3:00 pm - 5:00 pm  
Sunday, May 5, 1:00 pm - 3:00 pm

*Mother's Day Brunch*

Sunday, May 12, 9:00 am - 2:00 pm  
\$40.00 per person \$10.00 kids 10 and under

*Spirits*   
BAR & GRILL at the

310 Hadlock Bay Road  
Port Hadlock WA  
360-390-4017

## *Cape George University*

### **PRACTICAL CYBER SECURITY: STOP. THINK. CONNECT**

Cybersecurity does not have to be confusing for people who are not 'digital natives.' Join Cape George resident, Lynn Terwoerds on Wednesday, May 22 at 7 pm as she presents a very practical approach to cybersecurity. Lynn, a cybersecurity expert will explain very practical approaches to cybersecurity. Participants will learn how to defend against fraud and phishing, identity theft and other internet mischief. Everyone is invited to bring their devices for an interactive evening.

Lynn has more than 24 years' experience in information systems, over half of which has been in information security. She was director of information security risk for Oracle's Health Sciences Global Business Unit and formerly was ten years at Microsoft corporate headquarters in security response and then as a security strategist and director of software compliance. She was also head of Security Architecture, Standards and Infrastructure Engineering for Barclay's Bank in London.

Lynn is a founding member of the Cloud Security Alliance and, locally, on the board off the Northwest Maritime Center. She holds a CISSP, CEH, NACD Governance Fellow and MA from the University of Missouri, Columbia.

**May 22nd at 7 pm in the Clubhouse**

## VOLUNTEERS MAKE OUR COMMUNITY WORK

One of the nicest things about living in Cape George is that we have wonderful volunteers who give a little of their time to make the community a better place to live. The Environmental Committee is in charge of all of the common areas. We make sure that they are cared for and look attractive. Members give an hour or so each month and take responsibility for a small area of the community. It requires weeding, watering, and keeping it neat. This saves our maintenance people from having to do it, and it saves us all the cost of hiring someone to do the work. Right now we are looking for a few people to take the following OPEN areas under their wing:

Below is the list of jobs and who has volunteered to assume them. Call Kitty to acquire your spot.

**Common Area Coordinator– Kitty Rucker -385-4927**

### **Pool/Clubhouse Area**

Maintain front of the Pool area – Pat Gulick

Clubhouse, north side and barbecue area – **OPEN**

Maintain the west side of the Clubhouse - **OPEN**

Maintain the north jetty at the marina – **OPEN**

Maintain around workshop area & marina picture board – Marina workshop crew

Maintain Playground area -Chris Buzzard

Maintain dog area at beach – Dog People

Petanque Court - **OPEN**

### **Colony Area**

Maintain the corner of CG Drive. & Palmer – Dennis McDaniel

Maintain the Colony mailboxes from drive to road – Dennis McDaniel

Maintain the Vancouver West Park – Donna and Jim Bodkin

Maintain the Office window boxes – Terri Brown

Maintain the area in front of the Office – Dennis McDaniel

Maintain the Barn area – **OPEN**

Maintain the area around Pickle Ball area – Ann (Pi) Hueter

Maintain Fred Evans trail – Varn Brooks and Ruth Ross

Steps from Marina Area to Victoria Loop –Joan Hommel

Amy's Tree and Trees in front of office – Phyllis Ballough

### **Village/Huckleberry/Highlands**

Huckleberry mailboxes & trail to Ravine - Kathy & Jerry Weatherman

Maintain the Village mailboxes - Neil and Norma Lupkes

Maintain the Highlands mailboxes – **OPEN**

Maintain/watering the Village entrance at Ridge – **OPEN**

Maintain Cedar Park in the Village – Mardella Rowland and neighbors

Maintain Ravine Trail – **OPEN**

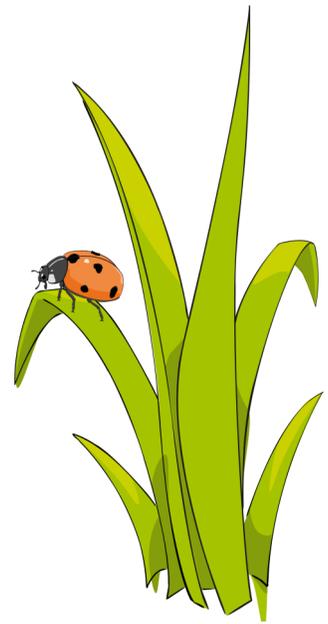
**Memorial Park** – Kyanne Anderson and Pat Hartman **(They need a helper)**

### **Miscellaneous**

Maintain bags at dog boxes – Robin Scherting & Ruth Ross

Maintain Cape George Road – Bernie del Valle

Horticultural and design advisor – Betty Hanks





## DINK AND LOB ARE BACK

After surviving one of our coldest, wettest winters, Pickleball returns with a new season of classes, clinics, mini tourneys and probably at least one Margarita party! Stay tuned for announcements for upcoming events.

This winter many of our regular players traveled south and found Pickleball in Arizona and Mexico. For the next several months we will highlight their travels and new P-Ball venues and experiences. Some local news includes a new District Ambassador for the USAPA- Kathryn Thomas who lives in P.T. and plays at the Y as well as a visitor to our court! Also, our own Lynn Pierle has been named the new Port Townsend Ambassador for the USAPA. She will be working with the In-Town group as well as continuing to teach and coach for Cape George!

Doug and Sherry and Jeannie all traveled to Mazatlán, Mexico to enjoy the weather and the growing Pickleball community there. There are several venues and some new clubs forming. The skill levels range from the beginners to the more advanced 4.0-4.5. There are fees charged to play or join either by the hour or the season (\$10-\$40 US) and a number of different mixers and tournaments were held. Interest and courts are growing steadily with the help of some donations of paddles and balls. One interesting game was called a Mortimer with 3 players on a team (third player stayed in the back court all the time!) Something for the Non-dinkers!

Jo and John spent a little over a month in San Miguel de Allende, Mexico and enjoyed playing 4 mornings a week for about \$15 month. There were 3 courts where Americans, Canadians and Mexican nationals enjoyed the game. They became quite good at calling the score in Spanish! Challenges there were altitude (6,000ft.) and heat. Not too much action in the afternoons! As is common with P-Ball folks, social connections developed which led to some dinners and margaritas after the games!! A good range of skills were seen and special days were offered - Ladies Day, Open play and Advanced.

Lob welcomes our winter travels back with these reminders:

1. Be aware of the temps and warmup before playing
2. Keep our locker and contents orderly and dry.
3. Welcome and include new players to your group when you can.
4. Report problems or suggestions to [pibird130@gmail.com](mailto:pibird130@gmail.com)

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### The Good Old Days....Opening Day 2012



# Wildland fire risks and prevention in Cape George

*Mark your calendars: Thursday May 30<sup>th</sup>, 7pm in the Clubhouse*

Please join the Cape George Emergency Preparedness Committee and volunteers for this excellent presentation that will inform all of us about the best practices for mitigating fire risks around our homes. East Jefferson Fire Rescue (EJFR) Chief Jim Walkowski will share his 30 years of knowledge and experiences in fire fighting and fire prevention. He will help us to understand how wildland fires can spread quickly or slow significantly depending on the fuels (man-made or natural) available to it.

Despite recent rains we are well below average moisture levels in Jefferson County. It should be a little startling to everyone that there have already been several wildland fires in our County just between January and March – this is very unusual. This should also start us thinking about what June through September will be like if this trend continues.

Research around **home destruction vs. home survival** in wildfires point to embers and small flames as the main way that the majority of homes ignite in wildfires. Embers are burning pieces of airborne wood and/or vegetation that can be carried more than a mile through the wind that can cause spot fires and ignite homes, debris and other objects.

Using examples from many previous fires around the Western US Chief Walkowski will demonstrate how some straightforward mitigation of trees and shrubs around the Cape George perimeters and heavily treed lots (known as the “wildland interface) can significantly slow any advancing wildfires. Most importantly he will show us how we should mitigate the vegetation and other “fuels” immediately around our homes, creating defensible spaces, to further reduce the risk of a wildfire's advance into the interior lots of Cape George. These defensible spaces are critical to our firefighter's abilities to access and save our homes.

We will also be discussing issues surrounding disaster evacuations and communications within and outside of Cape George. There will be several important handouts you won't want to miss. Please bring your notepads and pens (and a neighbor) and be ready to learn!

Some of the methods and resource links Chief Walkowski will be referencing are below:

Firewise USA

<https://www.nfpa.org/Public-Education/By-topic/Wildfire/Firewise-USA>

Cal Fire: Prepare for Wildfire

<http://www.readyforwildfire.org/Defensible-Space/>

For kids and grandkids:

<http://www.sparky.org/>

## WONDERFUL SALMON BELL by Kitty Rucker

I absolutely love the beautiful metal bell that is down in front of the Clubhouse. If you haven't taken the time to really look at it, I suggest that you do. It is dedicated to the native salmon. It shows their lives and their importance to us.

The bell was donated to Cape George by Bob Carter, one of our members. Bob had it cast by Tom Jay in honor of his dad, and it was originally placed in H. J. Carrol Park. It was removed and given to us about five years ago because people had begun to damage it. They were hitting it with hard objects, and the family was afraid that it would be ruined.

The Environmental Committee and the Marina Committee worked to place the bell at the Clubhouse, and the Environmental Committee has worked to keep it cleaned and polished. On April 24<sup>th</sup>, the Environmental Committee gave it its yearly maintenance.

Unfortunately we have recently had some problems with people doing things that could damage the bell here. There was a young man who was banging on it with a hard object. We ask that all of the members help us to preserve the bell. If you see anyone banging on the bell with a rock or a hard object, please ask them to stop. They may think that because it is metal that it is unbreakable. It isn't!!! We treasure this bell, and we ask your help to maintain it. It is too lovely to risk damaging it.



ARE YOU READY  
FOR SOME   
**BUNCO?**

**Tuesday, May 7th  
5:30 pm @ Clubhouse**

\$5 buy-in  
BYOB & light supper or snacks  
to share



**Look what was spotted  
on Victoria Loop!**

**Ever seen a beaver  
before in Cape George?**

Pictures provided by Chuck Hommel

### **Wanna Learn How to Play?**

Whether you have played a racket/paddle sport before....

Whether you are a natural athlete or not ...

This game is not hard to learn and provides a great source of exercise and fun with new and old friends.

Come to the court on May 3 at 9 am and see a demo, meet the instructors and sign up for lessons (all equipment provided).

**Questions:** [pibird130@gmail.com](mailto:pibird130@gmail.com)



### **Cape George Acoustic Music Jam Wednesday, May 15th 7 pm - 9 pm**

Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 344-2783

**Deadline for June Newsletter—May 20th**

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
April 11, 2019  
3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

There will be an Executive Session following this meeting to discuss a legal matter, member violation and personnel matter.

**In Attendance:** Katie Habegger, Ross Anderson, Karen Krug, Joel Janetski and George Martin

**Action on Minutes:** Joel Janetski moved and Ross Anderson seconded to approve the minutes of the Regular Board Meeting dated March 14, 2019. Passed -4/0

**Membership Report:** Joel Janetski

Nancy Charpentier & Bonnie Rosalind purchased 41 Dennis Blvd from The Kilcullen's

**Treasurer's Report:** Karen Krug

**TREASURER'S REPORT as of March 31, 2019**

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.*

**2019 BALANCE SHEET COMMENTS**

Bank statements have been reconciled with no exceptions. The accounts at 1st Security are slightly, \$7,000, over the FDIC limit but this is temporary. With short term CD rate having risen, some approaching 2%, and more reliable reserve study projections, Cape George can now place a portion of the reserve funds in 6, 9 and perhaps 12 month CDs through an interbank network, CDARS. This will not only generate slightly better income on cash balances but will also reduce the number of financial institutions holding funds.

As is evidenced in the condensed balance sheet on the next page, there have been only minor changes in most Balance Sheet line items when compared to this same time last year. The noticeable exception has occurred in the Reserve balances. There a combination of few large expenditures to date, the cumulative effective of the Reserve Assessment and of course, the positive budgetary performance of 2018 has increased balances by about \$130,000. As of March 31, the individual reserve balances were General = \$284,500; Water = \$685,200; and Marina = \$50,300.

**2019 REVENUE AND EXPENSE COMMENTS**

At the end of the first quarter, all three cost centers are performing better than budget. The biggest single reason, across all three cost centers for this favorable performance, can be seen in the "Other Expenses" category. During the budget process it was thought that recruitment efforts would continue into first quarter and this of course has not been necessary. A large element of this variance should continue throughout the year.

Another variance, this time unfavorable, which is currently impacting all three cost center is in "Contracted Services." In March the expenses for the 2018 audit were recognized. These expenses were budgeted but spread throughout the year. As a result, that variance will diminish. That is also

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
 April 11, 2019  
 3:30 PM  
**DRAFT**

the category where the fees for the external financial services will be recognized and this transition was unknown when the 2019 budget was prepared. These fees will of course be offset by savings in bookkeeping labor and system support.

**Other 2019 ACTIVITIES**

Cape George is just now completing the transition to the new external payroll provider ADP. There have been a few glitches but ADP has proven very responsive in assisting with corrections and education. The final piece of this transition is the filing of the 2019 first quarter Federal and State tax reports since there is information from two providers and must be aggregated. Once this has been done the system will be considered verified and this should occur in the next week to ten days.

The transition from internal bookkeeping to an external service partner is also continuing. At the end of March, Cape George processed it's last accounts payable (AP) invoices. Starting on April 1, the AP activities are being handled by our partner, Community Financials, Inc., CF for short. A few payables, notably refunds to Members, will still be prepared here at Cape George. This transition saves considerable time for Cape George staff, e.g. coding, entering, filing, mailing, and also reduces the cost of materials for check printing, storing invoices, mailing costs, etc.

The next major phase of the transition will move the accounting activities and financial statement production to Community Financials (CF). This eliminates the need not only for employing internal bookkeeping staff but also eliminate the need to maintain old legacy accounting computer systems, computer equipment for those systems and vendor support costs of the legacy systems.

The final phase of the transition to CF will be the one with the most direct benefit to Members. When fully implemented, Members will have the choice of paying their bills as they do now with checks to the office, through their bank by EFT like many already pay other bills or by credit card. In addition, Members, if they choose will have online access to view their account statements. Our Office Administrator will continue to be available to accept some payments, help with questions and generally be a resource to Cape George Members

There is still considerable work to be done before the transition is complete but the target date is a goal of May 31, 2019 and no later than June 30, 2019.

<b>CAPE GEORGE COLONY CLUB</b>					
<i>Balance Sheet as of March 31, 2019 and 2018</i>					
<b>Assets</b>	<b>2019</b>	<b>2018</b>	<b>Liabilities and Fund Balances</b>	<b>2019</b>	<b>2018</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 173,640	\$ 179,349	Accounts Payable & Other Liabilities	\$ 12,686	\$ 14,224
Operating Investment-Savings	105,309	82,054	Uneamed Income General/Water/Etc.	120,751	92,771
Petty Cash (2 accounts)	300	600	Uneamed Income Reserve Assment	24,072	23,225
Reserves - General, Water & Marina	1,019,964	891,213	Uneamed Income Marina Wait List	2,050	1,650
Routine Reserve Assessment	55,887	54,626	Total Current Liabilities	159,559	131,870
Total Cash & Equivalents	<u>1,355,100</u>	<u>1,207,842</u>			
Net Accounts Receivable	1,196	1,524	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,784,471	1,783,598	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	<u>13,221</u>	<u>15,224</u>	Modified Cash Basis Income	119,272	115,264
<b>TOTAL ASSETS</b>	<u><b>\$3,153,988</b></u>	<u><b>\$3,008,188</b></u>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><b>\$ 3,178,060</b></u>	<u><b>\$ 3,008,188</b></u>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**April 11, 2019**  
**3:30 PM**  
**DRAFT**

*Summary Revenue and Expense Statements for the periods ended March 31, 2019 and 2018 (Modified Cash Basis)*

	2019 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2019 YTD	2018 YTD	Variance	%
<b>General</b>								
General Assessment	\$ 76,792	\$ 76,792	-	0%	\$ 76,792	\$ 74,144	\$ 2,648	4%
Revenue - All Other Sources	4,909	1,569	3,340	>100%	4,909	58	4,851	>100%
Total General Revenue	81,701	78,361	3,340		81,701	74,202	7,499	
<b>Expenses:</b>								
Salaries, Benefits, PR Tax	37,731	42,226	4,495	11%	37,731	33,101	(4,630)	-14%
Repairs & Maintenance	1,351	2,087	736	36%	1,351	4,358	3,007	69%
Contracted Services	7,915	5,650	(2,265)	-40%	7,915	7,107	(808)	-11%
Insurance	5,326	5,332	6	0%	5,326	4,824	(502)	-10%
Pool Expense, pool utilities	8,495	8,000	(495)	-6%	8,495	8,437	(58)	-1%
Utilities	3,484	2,973	(511)	-17%	3,484	2,723	(761)	-28%
Other Expenses (incl taxes)	4,370	12,676	8,306	66%	4,370	2,560	(1,810)	-71%
Total General Expenses	68,672	78,944	2,972		68,672	63,110	(2,933)	
<b>General Net Income</b>	<b>\$ 13,029</b>	<b>\$ (583)</b>	<b>\$ 13,612</b>	<b>-2335%</b>	<b>\$ 13,029</b>	<b>\$ 11,092</b>	<b>\$ 1,937</b>	<b>17%</b>
<b>Water</b>								
Revenue - Water Use Fees	\$ 47,370	\$ 47,160	\$ 210	0%	\$ 47,370	\$ 46,980	\$ 390	1%
Revenue - All Other Sources	5,905	2,500	3,405	136%	5,905	4,925	980	20%
Total Water Revenue	53,275	49,660	3,615		53,275	51,905	1,370	
<b>Expenses:</b>								
Salaries, Benefits, PR Tax	16,493	17,949	1,456	8%	16,493	15,283	(1,210)	-8%
Repairs & Maintenance	119	1,747	1,628	93%	119	317	198	62%
Contracted Services	6,161	3,714	(2,447)	-66%	6,161	5,501	(660)	-12%
Insurance	2,614	2,559	(55)	-2%	2,614	2,428	(186)	-8%
Utilities	2,765	3,237	472	15%	2,765	2,717	(48)	-2%
Other Expenses (incl taxes)	7,134	11,332	4,198	37%	7,134	5,793	(1,341)	-23%
Total Water Expenses	35,286	40,538	5,252		35,286	32,039	(3,247)	
<b>Water Net Income</b>	<b>\$ 17,989</b>	<b>\$ 9,122</b>	<b>\$ 8,867</b>	<b>97%</b>	<b>\$ 17,989</b>	<b>\$ 19,866</b>	<b>\$ (1,877)</b>	<b>-9%</b>
<b>Marina</b>								
Revenue - Moorage/Parking	\$ 57,019	\$ 57,727	\$ (708)	-1%	\$ 57,019	\$ 52,799	\$ 4,220	8%
Revenue - All Other Sources	11,612	11,457	155	1%	11,612	10,094	1,518	15%
Total Marina Revenue	68,631	69,184	(553)		68,631	62,893	5,738	
<b>Expenses:</b>								
Salaries, Benefits, PR Tax	4,684	5,017	333	7%	4,684	3,869	(815)	-21%
Repairs & Maintenance	1,010	442	(568)	-129%	1,010	693	(317)	-46%
Contracted Services	2,371	841	(1,530)	-182%	2,371	1,286	(1,085)	-84%
Insurance	1,906	1,701	(205)	-12%	1,906	1,699	(207)	-12%
Utilities	1,987	1,950	(37)	-2%	1,987	1,971	(16)	-1%
Other Expenses (incl taxes)	961	2,812	1,851	66%	961	803	(158)	-20%
Total Marina Expenses	12,919	12,763	(156)		12,919	10,321	(2,598)	
<b>Marina Net Income</b>	<b>\$ 55,712</b>	<b>\$ 56,421</b>	<b>\$ (709)</b>	<b>-1%</b>	<b>\$ 55,712</b>	<b>\$ 52,572</b>	<b>\$ 3,140</b>	<b>6%</b>
<b>Reserve Activity</b>								
Routine Reserve Revenue	31,776	31,776	-	0%	31,776	31,114	662	2%
Bad Debts, Recoveries, Misc.	55	-	55	0%	55	109	(54)	N/A
Reserve Interest - all	711	4	707	0%	711	510	201	39%
<b>Net Reserve Income</b>	<b>\$ 32,542</b>	<b>\$ 31,780</b>	<b>\$ 762</b>	<b>2%</b>	<b>\$ 32,542</b>	<b>\$ 31,733</b>	<b>\$ 809</b>	<b>3%</b>
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 119,272</b>	<b>\$ 96,740</b>	<b>\$ 22,532</b>	<b>23%</b>	<b>\$ 119,272</b>	<b>\$ 115,263</b>	<b>\$ 3,347</b>	<b>3%</b>

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

April 11, 2019

3:30 PM

DRAFT

**Committee Reports:** None

**Information Items:** None

**Member participation:** None

**New Business Action Items:**

**Motion 1:** Karen Krug moved and Joel Janetski seconded, based on the 03/19/19 recommendation of the Building Committee, the Cape George covenants and building regulations and the information provided during the 04/09/19 Variance Hearing, that the Board deny the request by Ron and Jayne Hanson for a variance to construct a shed within the published setbacks at the residence at 260 Ridge Dr. Passed - 4/0

**Motion 2:** George Martin moved and Karen Krug seconded to approve the nomination of Franklin H. Hazlehurst to the building committee. Passed – 4/0

**Motion 3:** Karen Krug moved and George Martin seconded to ratify the carryover and payment pf 26 hours of 2018 accrued vacation time in excess of that specified in EMP04 for S. Mitchel. Passed – 4/0

**Motion 4:** Joel Janetski moved and Ross Anderson seconded to approve the request a refund of the \$400 club-house rental cleaning/damage deposit for JEN001. Passed – 4/0

**Motion 5:** Joel Janetski moved and Ross Anderson seconded to approve the request a refund of the \$400 club-house rental cleaning/damage deposit for HUB001. Passed – 4/0

**Motion 6:** George Martin moved and Joel Janetski seconded to approve five due date adjustment requests for four owners. Passed – 4/0

**Motion 7:** George Martin moved and Karen Krug seconded to approve the towing contract with Evergreen Collision Centers, Inc. *d.b.a.* All City Autobody & Towing (518 Logan St, Port Townsend, WA 98368) to tow vehicles from Cape George property. Passed – 4/0

**Motion 8:** Ross Anderson moved and George Martin seconded to approve the Resolution requesting authorization to transfer funds from Reserves to Operating account for payment of the parking lot gravel project in the amount of \$14,020.00 including tax. Passed – 4/0

**Motion 9:** Karen Krug moved and Ross Anderson seconded, based on the information provided by the Treasurer prior to the 04/09/19 Study Session regarding CDARS (Certificates of Deposit Account Registry Service) and ICS (Insured Cash Sweeps) FDIC fully insured options available through our accounts at Pacific Premier Bank, Inc. (PPBI), as well as discussions at the 04/09/19 Study Session and in keeping with the Cape George investment policy FIN09, approve the transfer and subsequent closure of all funds from Chase #9928, Wells Fargo #5374, US Bank #3724, Kitsap #9120, 1<sup>st</sup> Security #7070, First Federal #8401 and Peninsula Credit Union #8414. Passed – 4/0

**Open Board Discussion:** The discussion on the attorney firm selection has been postponed for a month to give all of the trustees the opportunity to comment.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

April 11, 2019

3:30 PM

**DRAFT**

**Announcements:**

Study Session – May 14, 2019 3:00 P.M.

Board Meeting – May 16, 2019 3:30 P.M.

**Adjournment:** Karen Krug moved and Ross Anderson seconded to adjourn the Regular Board Meeting at 3:50 pm. and move to Executive Session. Passed - 4/0

Ray Pierson joined the Executive Session.

Joel Janetski moved and George Martin seconded to adjourn the Executive Session at 5:30 pm. Passed – 5/0

Joel Janetski moved and George Martin seconded to adjourn the Regular Board Meeting at 5:31 pm. Passed - 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
**Joel Janetski, Secretary**

\_\_\_\_\_  
**Katie Habegger, President**

## Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author's name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Notepad, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.



## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Bunco	May 7th—5:30p
Music Jam	May 15th—7p
Book Grp	May 21st—1p
CGU	May 22nd—7p
Memorial BBQ	May 27th—5:30p
Firewise Presentation	May 30th—7p

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Ray Pierson, Vice-President, 360-379-0878  
 Karen Krug, Treasurer, 360-379-2570 - Joel Janetski, Secretary, 801-319-0542  
 Ross Anderson, Trustee, 360-379-4976 - Rich Hilfer, Trustee, 360-3379-0492  
 George Martin, Trustee, 509-336-9914

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### **CAPE GEORGE STAFF**

Manager - Pat Rooney— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

---

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Carol Wood .....	360-385-1021
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Environmental.....	Kitty Rucker .....	360-385-4927	Water Advisory .....	Marty Gilmore.....	360-301-3111
Finance .....	Unassigned		Welcome .....	Carol Chandler.....	360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241			
Librarians: .....	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey...360-385-1263				
Marina .....	Marty Bluewater....	206-790-5705			
Memorial .....	Jeannie Ramsey....	360-385-1263			
			Clubhouse Phone .....		360-385-3670
			Fitness Center Phone .....		360-385-3619

# Cape George 2019 Calendar

# May

SUN	MON	TUE	WED	THU	FRI	SAT
			<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 4:30p <b>Pool Com 3 p</b>	<b>2</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  Intro to Pickleball 9a <b>Clubhouse Reserved 4-10p</b>	<b>3</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30	<b>4</b>  <b>Clubhouse Reserved</b>
<b>5</b>	<b>6</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Aerobics 10:30	<b>7</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a <b>Workshop Com 10a</b> <b>Marina Com 11 a</b> <b>Water Com 5 p</b> <b>Bunco 5:30 p</b>	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 4:30p	<b>9</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>10</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30	<b>11</b>  <b>Castaneda Memorial</b>
<b>12</b>	<b>13</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Aerobics 10:30  <b>Enviro Com 9:15a</b>	<b>14</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Study Session 3p</b>	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 4:30p  <b>Music Jam 7p</b>	<b>16</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Board Meeting 3:30p</b>	<b>17</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30	<b>18</b>
<b>19</b>  <b>Clubhouse Reserved</b>	<b>20</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Aerobics 10:30	<b>21</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Book Grp 1p</b>	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 4:30p  <b>CGU 7p</b>	<b>23</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>24</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30	<b>25</b>
<b>26</b>	<b>27</b>  <b>Memorial Day BBQ 5:30p</b> 	<b>28</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 4:30p	<b>30</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Wildland Fire Presentation 7p</b>	<b>31</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30	

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

# Cape George Newsletter Advertising



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Payment is due in advance and must be received in the office  
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Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

email: [office@capegeorge.org](mailto:office@capegeorge.org)

website: [capegeorge.org](http://capegeorge.org)

Vol. 50 No. 11

June 2019

## Managers Report— Pat Rooney

Now that spring has arrived we are actively mowing common lawns and trimming culverts. Many members are out walking with their friends and pets.

### Administration

1. The manager met with the Marina Committee, Water Advisory Committee, Environmental Committee and Fitness Committee in April.
2. The monthly newsletter was produced and distributed.
3. Both Grannie's Attic Sale and Marina Sale at the clubhouse were very successful. A great effort was made by many volunteers
4. Near the end of April an upgrade was made to the accounting & management software called TOPS. We went to Tops ONE software from the former TOPS Pro Software. The Board members were actively monitoring and discussing this change online during the process. A smooth transition took place.

### Maintenance

1. The Marina Committee volunteers continue to work on the marina dock water pipe replacement project.
2. An oil leak has started under the Ford F450 Truck. While the leak is not significant, it will be taken in for service and repair.
3. The Highlands and parts of the Colony had their roads street swept to remove moss build-up.
4. Two treadmills in the Fitness Room were repaired by a vendor.
5. 41 Owner lots were mowed the last week of April.
6. New Towing Signs have been installed in the Marina/Clubhouse area and at Memorial Park.

7. Environmental Committee volunteers polished the bell at the clubhouse.

### Complaints & Reports

1. On April 13<sup>th</sup> minor vandalism occurred when the pool and pool men's room were found in disarray. Anyone that may have information is encouraged to contact the CGCC Office.
2. A complaint regarding construction noise was made to the office. The contractor was notified of quiet hours.
3. A complaint was received that a member of the community witnessed a young adult ringing the bell harmfully and was concerned with potential damage.
4. A Bobcat was reported on or near Sunset on 4/30/2019.
5. An owner reported a clogged culvert at North Rhododendron and North Palmer. It was cleared.
6. A contractor parked a company van after work hours at the South Marina parking lot and allegedly had his dinner and watched a movie. He was locked in at dusk. The Contractor cut the lock to the gate the next morning to get his work truck out. The company was identified. The manager called the business and conveyed the action of their employee making it clear it violated regulations of the community. They apologized and indicated they would notify their employee that he must immediately leave after working.
7. In addition to the manager's report, a report was made of graffiti found in the outside restroom at the pool.

## NOTE FROM THE PRESIDENT— Katie Habegger

Over the past month, we have made considerable progress in the transition to an external bookkeeping service provider. Our banking operations have been streamlined by closing eight local bank accounts and consolidating funds under a single “umbrella” account, invested in a variety of certificates of deposit and short term instruments, all insured under the Federal Deposit Insurance Corporation. The other major change – one that we believe will be of direct benefit to our members – is that we have migrated our homeowner management data from the old TOPS Pro software to the new TOPS ONE version. The new software will allow members to

- Make payments on line at no cost via one time or recurring e-check
- Make payments via credit card for a small convenience fee
- View the status of their member account on line via the owner portal

These new features will be available very soon. Office Administrator Terri, Treasurer Karen Krug and the back-office staff of our accounting service are hard at work on the conversion, and we aim to be able to launch the new member features by July 1.

## Deadline for July newsletter is June 20th



### Book Group Selection for June

#### LOCAL AUTHOR—ANNA QUINN PENS PSYCHOLOGICAL THRILLER

Anna Quinn’s debut novel “The Night Child,” is the June read for the Cape George Book Group. Quinn’s protagonist, Nora Brown teaches high school English. Living a quiet life in Seattle with husband and six-year-old daughter, Nora is unprepared for what happens one day just after she dismisses her English class. An apparition appears with “a luminous face with startling blue eyes, a face floating on top of shapeless drapes of purples and blues where arms and legs should have been.”

Just 24 hours later during the Thanksgiving vacation, the face appears again. Nora consults a neurologist and then a psychologist before a horrible secret is revealed, one that will push Nora toward a psychological breakdown.

This novel examines the impact of traumatic childhood experiences and is a story of resilience, hope and the capacity of the mind, body and spirit to heal itself.

Anna Quinn is the owner of the Writer’s Workshop in Port Townsend. She will attend the Tuesday, June 18 meeting of the book group to take part in the discussion of her novel. All are invited to attend.

June 18th at 1 pm  
Cape George Clubhouse

# Coming Soon to Cape George!

## Online access to your Cape George account

Once registered you will be able to:

Look up your account activity from any computer or mobile device

Pay your dues and fees online

Pay by credit card

Receive invoices and notices via email instead of mail—great if you are traveling

Update your phone number or alternate address anytime.

**\*\*Watch for a registration letter later this month with instructions on how to get started.**

### **Cape George Artists**

Come check out the Spring Art wall -"Flowers" on display now at the clubhouse.

In late June we will put up a new display "Summer Days"

Thank you to the following artists who participated in the spring display:

Linda Witherow, Carol McFarland, Jan Freeland, Susie Gomez, Sharon Schlentner,  
Ruth Asare, Cassie Reeves, Sue Gee, Ruth Ross, Sue Adrien, Isabel Aguirre and  
Shelley Fye

If you would like to participate in future art displays or would like to know about this group, please contact Shelley Fye 360-344-2064 [225sunshinehouse@gmail.com](mailto:225sunshinehouse@gmail.com)

# Pickleball in Full Swing

The winter travelers have returned and the court schedule is filling up! Classes for new players have graduated 9 of our residents with the basic skills to join in the fun. Please welcome: Rick Root, Frank and Michelle Kiefer, Susan and Richard Keller, Maureen Gustafson, Patty and Chris Dunmire and Barb Maynard. Remember how it was when you first "broke into the game" and make them feel welcome and help them integrate into appropriate playing groups. There will be continuing skill building sessions offered as well clinics and fun mixer tourneys.



New Graduates



Continuing our series about the "traveling paddle" we highlight play and players who went to Arizona for the winter and missed all the fun in the snow at Cape George.

Georgette and Gary have a second home at Lake Havasu, AZ. There are several venues for indoor play with a minimal charge and there are 4 outdoor courts provided by Parks and Rec department. There are plans to add 12 more courts due to the increased demand. There are round robin tournaments held in November and March for 3.0 and up players. The outdoor courts often have the Wind handicap!

Superstition Mountain Resort in Apache Junction AZ is a winter destination for a number of our Cape George players. This park has 2 courts (with lights) and is busy with open play times, sign-up hours and lessons and clinics as well as tournaments. Gail K., Jan S., Dimne, Woody, Vickie S. and Bonnie B enjoyed winter play there. Gail and Woody, Dimne and Bonnie were all tournament winners. There is an active group of players /club members of around 50 who enjoy the many other activities offered at the park.

Our new 2 hour scheduling time blocks seem to be going well with 9 am and 5pm still open most days. Open play on Wed. for all skill levels gives players a chance to mix and meet as well as modify their play and work on one particular part of their game, (third shot drop or change placement of serve). Communication with new and different partners can be worked on!

Lob offers these suggestions:

- 1 Remember the rules and follow them - that allows you to play anywhere you go!
2. If you have guests playing with you - be sure they are using Quiet paddles
3. If you are the last group on the court - be sure balls are all picked up and locker is properly closed.

## BOARD TRUSTEE ELECTION

It is the time of year when cast our ballots for who will be on our Board of Trustees for the coming years. There are seven people who serve on the board. This year two of these positions are up for election. The election term is for three years, and trustees may only serve for two consecutive terms.

Here is the schedule for this year.

June 4 – Mail out ballots

June 11 – Meet the candidates

July 11 – Voting closes 2 pm

July 12 – Count ballots

July 20 – Announce election results at the Annual Membership Meeting



For the first time this year you will receive a ballot for every property you own. One lot—one vote. Please return each ballot in a separately provided envelope. Sign each envelope.

The people on the Board do very valuable work for us all. **Please vote.**



### THE NOXIOUS SCOTCH BROOM

This familiar plant, also known as Scot's Broom, is an invasive flowering shrub that grows commonly throughout the Puget Sound region. Originally introduced from Europe as an ornamental and for erosion control, it is highly aggressive and forms dense stands which crowd out native vegetation and reduce wildlife habitat value.

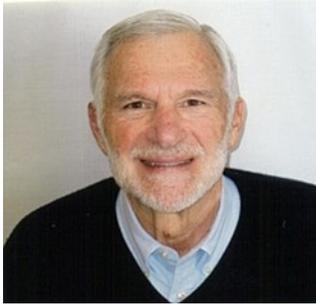
Jefferson County has it listed as a plant of high concern for control. In the coming weeks the office will be sending out notices to members who have it growing on their property asking them to remove it before it takes hold. We ask that everyone be on the lookout for this plant on their own property.

To that end, two Scotch Broom pullers are available for our members use. One is a six foot tool for the larger plants and we also have a smaller tool that is easier to use on smaller plants. If you would like to borrow either puller contact the office for availability.

**Reminder: 3rd quarter assessments are due July 1st**

# Meet The Candidates

Stop in Tuesday, June 11 at 2pm before the Study Session for the opportunity to meet the candidates running for two Trustee positions. Below you will find the names and informational bios of those who have asked to be considered for these positions



**Lad Burgin**

My wife, Burke, and I moved to Cape George in September 2016 from Foster City, CA. We live on West Vancouver Drive and have a sailboat in the Marina. I am running for the Board because I value community service and wish to sustain and enhance this exceptional community in which we live.

**Education:** I am a graduate of The Ohio State University where I earned B.Sc., MBA and Ph.D. (Management and Organizational Behavior) degrees and played football for legendary coach Woody Hayes.

**Work Experience:** My career has consisted of being a business executive, a consultant, and coach to business executives. I am the founder and President of HRMG, LLC (formerly HRMG, Inc.), a management consulting firm.

I have had the good fortune to be a corporate staff executive at Transamerica Corporation, the CEO of two new business startups (Transamerica Human Resource Management Services, Inc. and Transamerica Health Resources, Inc.), and the CEO of a publicly traded company (Gynecare, Inc.). As a consultant, I have worked with the CEO's of more than 300 companies in 25 different industries around The World. As a board member, I have served on the Boards of five corporations and consulted with many more.

**Volunteer Experience:** At Cape George, I have been a member of the Marina Committee since 2016 and led the project to replace the Marina's electrical wiring in 2017.

As a resident of Bayfront Court (Completed in 1995, Bayfront Court is a housing development of 154 townhomes in Foster City, CA.), I served on the HOA Board and as its President. During my service as Board President, we oversaw the successful settlement of a construction defects lawsuit and a subsequent reconstruction of all buildings which included complete replacement of siding, windows and roofing.

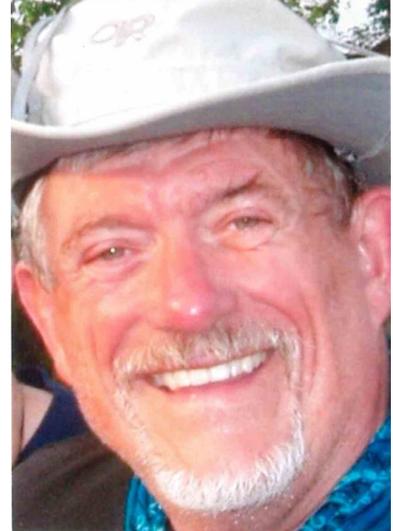
If I am elected to the Board, I will endeavor to sustain and enhance the quality of life of our community by assuring that it is properly maintained and that we soundly plan for its future. I hope you will find me well qualified by the service I have given Cape George, my previous service to the Bayfront Court HOA, and my business experience to serve on the Cape George Board.

## Ray Graves - Biographical Sketch

Our new home was hardly completed in Cape George before neighbors were extending their welcome, inviting us not only into their homes but also into their hearts and lives. This community has been so giving to us the least I can offer is to serve the community when it calls.

Educational Background:  
Bachelor Howard Payne University,  
Masters Sam Houston State University  
Masters United State Army Command & General Staff College

Work Experience:  
Public & private Education (Texas, Venezuela and Virginia)  
Counseling, Testing & Supervision  
United States Navy Retired Surface Warfare Officer  
Real Estate Managing Broker/Owner (REO Broker)



### Skills:

I have planning, budgeting and project manager skills. As a small business owner I developed training and team building programs, developed marketing and sales training and established procedures for state audits and compliance.

### Ideals for Improvement:

Major Issue in our community appears to be Homeowner complaints and I would suggest that the Board undertake a study of the rules and regulations and update, simplify and discard as necessary. I have already observed that some rules and regulations are so vague they lead to multiple interpretations.

Personal Qualifications to be successful are: I am a good listener; I have been a HOA director and Officer on two prior boards. I am creative and seek to develop solutions by thinking outside the box.

*"Any man who may be asked in this century what he did to make his life worthwhile, I think can respond with a good deal of pride and satisfaction, I served in the United States Navy."*

John F. Kennedy

## POISON HEMLOCK

Poison Hemlock is a noxious weed that grows here in Cape George. Unlike most noxious weeds like Scotch broom or tansy ragwort, it not only takes over the area, but it is also dangerous to people and animals.

The Environmental Committee, the Marina Committee and Cape George have been fighting the infestation of this plant for years. We have had work parties to pull it, have cut it down, and have tried spraying herbicides to kill it. It is still growing and spreading. We have great areas of it on the slope above the children's play area, on the hill above the Petanque Court, on the berm, and at the bottom of the ravine. You may also have it beginning in your yard.

This plant is a member of the carrot family. It has the large, smooth fern-like leaves like a carrot, and it produces a small, flat-topped flower. If left to grow, it can get to a height of 8 feet. It can also be deadly to people and animals, your dogs and cats included. It contains toxic alkaloids, including coniine and γ-conicein.

Poison Hemlock is biennial plant, which means that it typically lives for two years. The first year it forms a basal rosette of leaves. The second year it develops flowering stems and produces about a thousand seeds per plant. Seeds can be spread by human activities, animals, water, vehicles, or through the movement of soil.

If you see this plant in your area, please remove it before it becomes entrenched. When doing this **BE VERY CAREFUL!!!** Be sure to cover your skin, wear gloves, and wear goggles. These poisonous compounds affect the nervous system. Initial symptoms may include a burning sensation in the mouth or skin, nausea, vomiting, confusion, respiratory depression, and muscle paralysis. After picking the plants, make sure to bag them and dispose of them in the garbage. Do not throw them in the compost mulch or let them lie on the ground.

We have included a picture of this plant with the article, but it is in black and white and doesn't show it in the best way. There are laminated pictures of all noxious weeds in the office that show it in greater detail.

There will be a noxious weed presentation, June 27 at 3 p.m. in the clubhouse. We are also having poison hemlock pulling party at the clubhouse at 10 a.m. on May 29. Please come and help.



# 4TH OF JULY

## Annual Cape George BBQ



- When:** Thursday, July 4<sup>th</sup>, 2019  
5:30 pm Social - 6:00 Grill Ready to Go
- Where:** Clubhouse & Picnic Ground
- Why:** To Celebrate our Nation's Independence
- Bring:** Your own beverage and meat to grill  
Your own plates, utensils & glasses  
A side dish or dessert to share for 8

*No Fireworks!*

**Cape George Acoustic Music Jam**  
**Wednesday, June 19th**  
**7 pm - 9 pm**



Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 344-2783

**Reminder:** boat registrations are renewed in June.

Please submit a photocopy of your new registration to the office.

**It is that time of year for home projects.**

Do you have plans to build or enlarge a deck, thin out some trees, burn a pile of branches or install a fence or shed ?

Before you pick up a hammer, or saw don't forget to get a Cape George Permit  
There is no charge for our permits but they are required.

The permits are available on our website: [www.capegeorge.org/documents/forms](http://www.capegeorge.org/documents/forms)  
Or pick them up at the office from 9 am to 2 pm Mon-Fri

**ARE YOU READY**  
**FOR SOME**  **BUNCO?**

**Tuesday, June 4th**  
**5:30 pm @ Clubhouse**

\$5 buy-in  
BYOB & light supper or snacks  
to share

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

May 16, 2019

3:30 PM

**DRAFT**

**President Katie Habegger called the meeting to order at 3:34 p.m.**

Welcome

Names of two trustee candidates have been submitted by the Nominating Committee, Lad Burgin and Ray Graves. An Executive Session will be held following this meeting to discuss a legal matter, and personnel matter.

**In Attendance:** Katie Habegger, Ross Anderson, Karen Krug, Joel Janetski and Richard Hilfer

**Action on Minutes:** Joel Janetski moved and Richard Hilfer seconded to approve the minutes of the Regular Board Meeting dated April 11, 2019. Passed -4/0

**Membership Report:** Joel Janetski

Kristian & Danielle Ferrero purchased 200 N Rhody from Justin Hirsch

Andrew Lloyd purchased 120 Ridge Dr from David & Doris Riggs

Jon Karpilow & Loretta Cameron purchased 61 S Palmer from Tim & Jane Berry

**Treasurer's Report:** Karen Krug

**As of April 30, 2019**

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.*

**2019 BALANCE SHEET COMMENTS**

Bank statements reviewed and reconciled with no exceptions.

**There were significant changes in banking activities in April, changes that had been planned since early January. The changes include closing eight local bank accounts and investing in the ICS, Insured Cash Sweep, and CDARS, CD Account Registry Service, offered by Pacific Premier Bank (PPB). Those changes and the movement of funds are detailed on Pages 2, 12 and 17 of 21 in the April 2019 Financial Information that appears at the end of the April Board packet.**

**2019 REVENUE AND EXPENSE COMMENTS**

All three cost centers are performing noticeably better than budget. The principle reason for the favorable variance in three, like last month, relates to lower than budgeted recruitment costs.

**SYSTEM CONVERSION ACTIVITIES**

The transition from internal bookkeeping to an external service provider continues. The major activity this month was the conversion from the TOPS Pro legacy system to the TOPS ONE system. Unlike Pro, ONE will not reside on Cape George servers but is licensed and maintained through our external partner, Community Financials (CF). Cape George has access to the newest version of the TOPS software, does not have to pay a separate fee for ONE and no longer will have to pay the \$260 month fee for to license and back-up the Pro system. Cape George has been using some version of TOPS software since the mid-90s.

**CAPE GEORGE COLONY CLUB**  
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The April 2019 financial statements are the last that will be produced using the Pro system. Future financial statements will be produced by CF using TOPS ONE system. Cape George will keep the TOPS Pro system active for a few months to ensure that historical information has been downloaded for future reference.

Part of the full transition to a completely external financial service firm are the efforts to streamline process and practices without losing integrity and comparability of financial information. Much like the summarized manner that wages, benefits and payroll taxes are now allocated across the cost centers using the long established budget methodology but doing so in aggregate rather than by multiple lines, Cape George is working to streamline the way other common items like office supplies, accounting services, copier maintenance, etc. are allocated. For a month or two there may be some slightly differences as the switch to more aggregated allocations occurs, but at year-end there should be virtually no discernable difference.

The April study session material contains a memo with additional information on the conversion efforts this past month. There remains considerable work to be done before the transition is complete but the target date is a goal of May 31, 2019 and no later than June 30, 2019 have not changed.

<b>CAPE GEORGE COLONY CLUB</b>					
<b>Balance Sheet as of April 30, 2019 and 2018</b>					
<b>Assets</b>	<b>2019</b>	<b>2018</b>	<b>Liabilities and Fund Balances</b>	<b>2019</b>	<b>2018</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 230,171	\$ 227,075	Accounts Payable & Other Liabilities	\$ 13,526	\$ 13,679
Operating Investment-Savings	105,362	82,065	Unearned Income General/Water/Etc.	54,048	53,607
Petty Cash	300	600	Unearned Income Reserve Assment	13,440	13,101
Reserves - General, Water & Marina	1,006,217	887,888	Unearned Income Marina Wait List	1,850	1,600
Routine Reserve Assessment	64,070	74,229	Total Current Liabilities	82,864	81,987
Total Cash & Equivalents	1,406,120	1,271,857			
Net Accounts Receivable	8,889	7,579	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,798,784	1,783,930	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	11,848	12,919	Modified Cash Basis Income	243,548	233,244
<b>TOTAL ASSETS</b>	<b>\$3,225,641</b>	<b>\$3,076,285</b>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$3,225,641</b>	<b>\$ 3,076,285</b>

<b>Summary Revenue and Expense Statements for the periods ended April 30, 2019 and 2018 (Modified Cash Basis)</b>									
	<b>2019 Year to Date</b>					<b>COMPARATIVE</b>			
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>%</b>		<b>2019 YTD</b>	<b>2018 YTD</b>	<b>Variance</b>	<b>%</b>
<b>General</b>					<b>General</b>				
General Assessment	\$ 153,584	\$ 153,584	-	0%	General Assessment	\$ 153,584	\$ 148,288	\$ 5,296	4%
Revenue - All Other Sources	5,920	5,892	28	>100%	Revenue - All Other Sources	5,920	197	5,723	>100%
Total General Revenue	159,504	159,476	28		Total General Revenue	159,504	148,485	11,019	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	50,434	56,302	5,868	10%	Salaries, Benefits, PR Tax	50,434	44,523	(5,911)	-13%
Repairs & Maintenance	1,617	2,783	1,166	42%	Repairs & Maintenance	1,617	4,374	2,757	63%
Contracted Services	11,003	14,212	3,209	23%	Contracted Services	11,003	9,324	(1,679)	-18%
Insurance	7,101	7,110	9	0%	Insurance	7,101	6,416	(685)	-11%
Pool Expense, pool utilities	10,383	10,667	284	3%	Pool Expense, pool utilities	10,383	11,820	1,437	12%
Utilities	4,665	3,963	(702)	-18%	Utilities	4,665	3,792	(873)	-23%
Other Expenses (incl taxes)	4,916	14,042	9,126	65%	Other Expenses (incl taxes)	4,916	3,110	(1,806)	-58%
Total General Expenses	90,119	109,079	18,960		Total General Expenses	90,119	83,359	(5,518)	
<b>General Net Income</b>	<b>\$ 69,385</b>	<b>\$ 50,397</b>	<b>\$ 18,988</b>	38%	<b>General Net Income</b>	<b>\$ 69,385</b>	<b>\$ 65,126</b>	<b>\$ 4,259</b>	7%

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
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**DRAFT**

<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 94,980	\$ 94,320	\$ 660	0%	Revenue - Water Use Fees	\$ 94,980	\$ 94,050	\$ 930	1%
Revenue - All Other Sources	7,005	2,500	4,505	180%	Revenue - All Other Sources	7,005	4,925	2,080	42%
<b>Total Water Revenue</b>	<b>101,985</b>	<b>96,820</b>	<b>5,165</b>		<b>Total Water Revenue</b>	<b>101,985</b>	<b>98,975</b>	<b>3,010</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	22,879	23,932	1,053	4%	Salaries, Benefits, PR Tax	22,879	20,480	(2,399)	-12%
Repairs & Maintenance	172	2,329	2,157	93%	Repairs & Maintenance	172	317	145	46%
Contracted Services	7,228	6,752	(476)	-7%	Contracted Services	7,228	6,763	(465)	-7%
Insurance	3,486	3,411	(75)	-2%	Insurance	3,486	3,230	(256)	-8%
Utilities	3,805	4,317	512	12%	Utilities	3,805	3,557	(248)	-7%
Other Expenses (incl taxes)	10,462	15,117	4,655	31%	Other Expenses (incl taxes)	10,462	8,449	(2,013)	-24%
<b>Total Water Expenses</b>	<b>48,032</b>	<b>55,858</b>	<b>7,826</b>		<b>Total Water Expenses</b>	<b>48,032</b>	<b>42,796</b>	<b>(5,236)</b>	
<b>Water Net Income</b>	<b>\$ 53,953</b>	<b>\$ 40,962</b>	<b>\$ 12,991</b>	32%	<b>Water Net Income</b>	<b>\$ 53,953</b>	<b>\$ 56,179</b>	<b>\$ (2,226)</b>	-4%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 59,679	\$ 57,727	\$ 1,952	3%	Revenue - Moorage/Parking	\$ 59,679	\$ 53,770	\$ 5,909	11%
Revenue - All Other Sources	12,460	11,520	940	8%	Revenue - All Other Sources	12,460	10,428	2,032	19%
<b>Total Marina Revenue</b>	<b>72,139</b>	<b>69,247</b>	<b>2,892</b>		<b>Total Marina Revenue</b>	<b>72,139</b>	<b>64,198</b>	<b>7,941</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	6,509	6,691	182	3%	Salaries, Benefits, PR Tax	6,509	5,153	(1,356)	-26%
Repairs & Maintenance	1,044	2,839	1,795	63%	Repairs & Maintenance	1,044	2,767	1,723	62%
Contracted Services	2,528	1,721	(807)	-47%	Contracted Services	2,528	1,511	(1,017)	-67%
Insurance	2,541	2,268	(273)	-12%	Insurance	2,541	2,261	(280)	-12%
Utilities	2,803	2,600	(203)	-8%	Utilities	2,803	2,675	(128)	-5%
Other Expenses (incl taxes)	1,015	3,149	2,134	68%	Other Expenses (incl taxes)	1,015	927	(88)	-9%
<b>Total Marina Expenses</b>	<b>16,440</b>	<b>19,268</b>	<b>2,828</b>		<b>Total Marina Expenses</b>	<b>16,440</b>	<b>15,294</b>	<b>(1,146)</b>	
<b>Marina Net Income</b>	<b>\$ 55,699</b>	<b>\$ 49,979</b>	<b>\$ 5,720</b>	11%	<b>Marina Net Income</b>	<b>\$ 55,699</b>	<b>\$ 48,904</b>	<b>\$ 6,795</b>	14%
<b>Reserve Activity</b>					<b>Reserve Activity</b>				
Routine Reserve Revenue	63,552	63,552	-	0%	Routine Reserve Revenue	63,552	62,228	1,324	2%
Bad Debts, Recoveries, Misc.	55	-	55	0%	Bad Debts, Recoveries, Misc.	55	109	(54)	N/A
Reserve Interest - all	904	7	897	0%	Reserve Interest - all	904	697	207	30%
<b>Net Reserve Income</b>	<b>\$ 64,511</b>	<b>\$ 63,559</b>	<b>\$ 952</b>	1%	<b>Net Reserve Income</b>	<b>\$ 64,511</b>	<b>\$ 63,034</b>	<b>\$ 1,477</b>	2%
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 243,548</b>	<b>\$ 204,897</b>	<b>\$ 38,651</b>	19%	<b>Cmbnd Net Income/(Loss)(3)</b>	<b>\$ 243,548</b>	<b>\$ 233,243</b>	<b>\$ 8,981</b>	4%

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Water. The Social Club also submitted minutes from their semi-annual meeting. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

- A member inquired about mitigating wildfire danger at our water tank farm. Members of the Water Committee walked the site to form a plan of action regarding fire prevention and protecting our water supply. Members are encouraged to attend the Preparing for Wildfires presentation on May 30<sup>th</sup>, 7 pm at the Clubhouse brought to us by the Emergency Preparedness Committee and East Jefferson Fire Rescue.
- Discussions on cable/internet to clubhouse to install a security camera system are continuing to determine possible options.
- Katie Habegger will establish an ad hoc committee to make recommendations on community entry (monument) signs.
- Discussion regarding a group of members wanting to bury electrical utilities is postponed for clarification.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

May 16, 2019

3:30 PM

**DRAFT**

- e. Note page 33 of the May Board packet for detailed information on the cash transfers in consolidating bank activities.

**Member participation:** none

**New Business Action Items:**

**Motion 1:** Richard Hilfer moved and Karen Krug seconded to approve a requested refund of the \$400 clubhouse rental cleaning/damage deposit. Passed - 4/0

**Motion 2:** Joel Janetski moved and Ross Anderson seconded to approve one due date adjustment request for a member. Passed – 4/0

**Motion 3:** Karen Krug moved and Richard Hilfer seconded to turnover to SABA for collections the two accounts listed in the past due account memo from the Manager dated 05/10/19 and included in the May Study Session material. Passed – 4/0

**Motion 4:** Karen Krug moved and Joel Janetski seconded to approve the insurance renewal proposal submitted by CAU for the coverages and amounts listed in the Package Policy Premium Summary for coverage distributed at the May Board meeting knowing that the coverage is basically the same as the current coverage but the overall premiums have increased by an aggregate of 7% with the basic hazard increasing nearly 9%. Passed – 4/0

**Motion 5:** Karen Krug moved and Richard Hilfer seconded to approve the Records Retention policy, FIN11 as included in the May Board meeting material. Passed – 4/0

**Motion 6:** Karen Krug moved and Ross Anderson seconded to approve the replacement for FIN06, the Check Signing Procedure, with FIN06, Expenditure Authorization policy as included in the May Board meeting material. Passed – 4/0

**Motion 7:** Richard Hilfer moved and Karen Krug seconded to retain Leahy Fjelstad Peryea as new counsel. Passed – 4/0

**Open Board Discussion:** none

**Announcements:**

Study Session – June 11, 2019 3:00 P.M.

Board Meeting – June 13, 2019 3:30 P.M.

**Adjournment:** Katie Habegger moved and Karen Krug seconded to adjourn the Regular Board Meeting at 3:53 pm and move to Executive Session. Passed - 4/0

Richard Hilfer moved and Ross Anderson seconded to adjourn from Executive Session and return to regular session at 4:20 pm. Passed – 4/0

Richard Hilfer moved and Karen Krug seconded to adjourn the regular session at 4:20 pm. Passed – 4/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
May 16, 2019  
3:30 PM  
**DRAFT**

Submitted by:

Approved by:

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE  
Monday, April 8, 2019, 9:15 am**

**ATTENDANCE:** Joost Besijn, Varn Brooks, Patty Dunmire, Pat Gulick, Katie Habegger, Anne Jimenez, Dennis McDaniel, Patrick Rooney, Ruth Ross, Kitty Rucker, Robin Scherting,

**I. CALL TO ORDER:** Kitty called the meeting to order at 9:15 am.

**II. APPROVAL OF MINUTES:** Varn moved and Anne seconded that the minutes from the March 2019 meeting be approved as revised. The minutes were approved unanimously.

**III. FISCAL REPORT:** The current balance is \$2,562.94. (*These are not funds that belong to Cape George Colony Club, Inc.*)

**IV. Old Business**

**1. Poison Hemlock.** Our manager Pat Rooney reported that he had spoken with a licensed Weed Control service that could spray poison hemlock with a product designed specifically for water environments and put up flags and signs. He was told temperatures needed to be >50 at night for the spray to be effective. The committee asked Pat to get the product name. The committee agreed that only public areas at ground level (eg around playground, near ravine) should be sprayed and a blast email sent out to notify people. Varn invited Joost Besijn, Environmental Program Manager for the Jefferson County Noxious Weed Control Board to attend our meeting and advise us. Joost explained different options (pulling, spraying) for Poison Hemlock control, that it is important to spray before the plants seed, to use a broadleaf selective herbicide, and to bag and throw away the hemlock if it is pulled. He has Washington Conservation Corps crews working in Jefferson County now both pulling and spraying. He will check to see if there is any way his office can provide assistance to our community. Dennis moved and Pat Gulick seconded a motion that Varn create a map for Joost showing the areas where poison hemlock is a problem in the community. Robin moved and Patty Dunmire seconded that Joost investigate with the county the possibility that they could help. Pat Gulick moved and Ruth seconded that Pat ask the weed control service if they can pull as well as spray and put dye in the spray. All motions were unanimously approved.

**2. Beach Walk.** Kitty reported that the walk will take place Tuesday, July 2, 2019, 9:30 until 11:30. The committee with pay \$125 to the PT Marine Science Center for Gabriele Sanches to assist. Kitty will purchase continental breakfast items.

**3. Rain Garden Presentation.** Kitty reported that 10 people attended Bob Simmons' talk on March 28, most of whom had interest in and appropriate sites for rain gardens. We will continue to consult with Bob about a possible rain garden in the ravine area.

**4. Movie for April.** Darrell and Lorna Smith will present the film *Winged Migration*. April 30<sup>th</sup> at 7 pm in the clubhouse. Kitty will provide popcorn.

**5. Presentation by Dr. Bob Boekelheide on March 24 at Fort Worden.** Ruth and Varn reported that the presentation summarized the latest data on bird and marine mammal populations from the monthly boat outings in the Protection Island Aquatic Reserve.

**6. Work Party.** Ruth reported that she, Sue Dunning, Patty Dunmire, Katie Habegger, Dennis McDaniel, Steve

CAPE GEORGE COLONY CLUB  
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3:30 PM

**DRAFT**

McDevitt, and Robin Scherting weeded and pruned around the clubhouse for 2 hrs on April 2. Varn will give used soaker hoses to Pat Gulick who will be taking care of the front of the clubhouse this summer.

7. **Refresher training for 2019 Cape George Beach Survey** will take place Wednesday, July 10, 11 a.m., at the Clubhouse. The survey will be July 16, with the insect survey the same day. Those wanting to help with the Kenzi Survey need to attend the training June 3. Call Betsy Carlson for time/place.

**V. NEW BUSINESS**

1. **Work parties this summer.** Mardela will be scheduling a work party at Cedar Park in the Village. Work in the park area near the old fire house in the Village is also needed.

2. **Volunteer List.** Kitty reviewed those who are currently taking jobs and noted the need for more volunteers and asked members to see if they can recruit some help. The list will also be included in an upcoming newsletter to help elicit volunteers.

3. **Bell Polishing.** The bell will be polished Wednesday April 24 at 10 am. Helpers are welcome.

4. **Octoberfest:** The committee agreed that again our main fundraiser should be a Halloween party. We have lots of decorations available and can serve brats and buns and have people bring dishes. Ruth and Robin will do something special for the children who come, since we had quite a few children attend in costume last year.

**VI. ADJOURNMENT:** The meeting was adjourned at 10:25 am.

Respectfully submitted by Ruth Ross

**Marina Committee minutes**

May 7, 2019

Chair Marty Bluewater called the meeting to order at 11:10 am. Thirteen members and manager Pat Rooney were present in the workshop meeting room.

Ben Fellows reported that the new water system project is going well, the work being done by volunteers. The north end of the marina is almost complete, and work will begin soon on the south end.

Ben briefed members on recent changes in the waiting list for moorage.

Ben reported that he continues to research dock replacement possibilities. \$7300 in reserves is available to buy a sample section of aluminum dock. The frame he is looking at would cost less.

Ben reported that he and Gary Rossow continue to work on obtaining the permits that will be needed for the future dock replacement project.

Ben reported that dredging of the marina entrance has been scheduled for the low tides of July 2 and 3.

Dick Poole reported that the annual marina sale in April raised a total of \$5896. It was moved and seconded that the proceeds be split 50-50 with the workshop committee. The motion was approved.

The meeting was adjourned at 11:50 am.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
May 16, 2019  
3:30 PM  
**DRAFT**

**Cape George Water Advisory Committee  
Meeting Report April 2 2019**

The meeting was held at 5 PM in the office. Attendees: Steve Wright (water manager), Karen Krug (Board liaison), Patrick Rooney (CG Manager), Scott James, Thad Bickling, Stewart Pugh, and Chair Marty Gilmore.

Programming of the PLC for the variable speed pumps is complete and the program is being debugged. Stewart is continuing to work on the interface with the operating system, with the plan being to get Pump 2 working, then copy the interface to Pump 3. No one has established contact with DD so the schedule for completing the work is uncertain, and April completion is becoming unlikely.

A new owner complained about the water tap location for their new water line. The tap was moved and a saddle installed as part of the tap. The discussion that followed emphasized that owners cannot require non-standard installations since liability for any failure would stay with Cape George.

Previously the tank high level alarm failed and the float switch did not shut off the pump. The float switch controller is corroded and will be replaced. Donny and Steve will identify a replacement. Work on this switch will require an electrical permit, this is a Cape George requirement. When DD is on site for the pump controller project, they will be asked what work is required for a new tank level alarm.

We need a preventative maintenance list. Steve and Donny will identify maintenance items and the schedule for preventative maintenance. They will also identify spares and replacement parts that should be on hand.

DOH has requested pictures of work done in 2016. These were sent, and then lost by DOH. New copies will be sent.

Steve is on a one-year contract and has not decided to take the required certification test to continue in his current position as water manager.

The Readcenter meter reading software and handheld water meter reader will no longer be supported by the manufacturer after the middle of 2019. We have a quote to upgrade the software and the reader for \$14,900 but an alternative based on Windows 10 is also available and cheaper. The Water Advisory Committee will develop a recommendation in advance of the August review of the reserve schedule.

Work has not started on the Water System Plan update due in 2020.

The next meeting will be Tuesday May 7 at 5 PM in the office.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
May 16, 2019  
3:30 PM  
**DRAFT**

**CAPE GEORGE WATER ADVISORY COMMITTEE  
MEETING REPORT, MAY 7, 2019**

The meeting was held at 5:00 pm at the Office. The following attended: Patrick Rooney, Manager; Karen Krug, Board Liaison; Steve Wright, Water Manager; Scott James, Acting Committee Chair; and members Larry Southwick, and Thad Bickling.

1. Letter from Jefferson County, Department of Community Development, Port Townsend Water Service Expansion. There were no objections or concerns to the expansion of the Port Townsend Service area. The Manager was asked to submit the Cape George response.
2. Steve will prepare the annual water quality report that is sent to members June 4th along with the board ballots.
3. Steve has decided not to pursue the additional certifications required by the state to run our water system and will finish his contract in November. As a result Pat will start a search for a new water system manager.
4. All members were in favor of purchasing a McGraw air compressor from Harbor Freight for about \$249. The compressor is used to control valves at the Ed Skowrya Memorial Tank Farm.
5. Steve presented an estimate of \$5,983.66 from Electric America for improvements to well pumps at the Ed Skowrya Memorial Tank Farm, the committee asked for more information on the proposed work and a more detailed estimate to be presented at the June meeting.
6. Pat and Steve will meet with Electric America at the Ed Skowrya Memorial Tank Farm to gather more information on an alternative pump controller project. More information will be presented to the committee at the June meeting.
7. Larry gave the committee some information about the state requirements for back flow testing for our water system and let Pat know he will transfer the information he has to the office.
8. Thad will do a fire risk assessment of the Ed Skowrya Memorial Tank Farm and report back to the water committee. There was also discussion of the fire protection points raised in a memo from Ben Fellows.

The next scheduled meeting is June 4,2019 at 5 pm at the Office.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
May 16, 2019  
3:30 PM  
**DRAFT**

**Cape George Social Club  
Bi-Annual Meeting Minutes  
April 09, 2019 11:30 am- Spring Luncheon**

- I. **Call to order:** Cassie Reeves called the meeting to order at 12:05 pm.
- II. **Minutes of Last Meeting:** Mary Rothschild moved and Marta Krissovich seconded that the minutes from the 9-11-18 meeting be approved which was unanimously approved.
- III. **Financial Report:** Mary Maltby, who has been handling the classified ads for the past 13 years, reported that income from the ads has not decreased since rates were raised not quite a year ago and that \$35,000 has been raised from classified ads in total over the years. Treasurer Cassie Reeves presented the financial report (see attached) and noted that it has been working pretty smoothly for the Social Club to handle the funds and cut the checks for the different committees.
  
- IV. **New Business**
  1. **Leadership Team** was introduced: Treasurer Cassie Reeves, and members Mary Maltby, Mary Rothschild, (Jane Ludwig, who could not be present,) Reesa Rees, Marta Krissovich, and Ruth Ross. Mary Hilfer was acknowledged for printing agendas and minutes for this meeting. Distribution of duties among team members was discussed. Ruth will take minutes and handle printing of agenda and minutes for the meetings. Jane will help create flyers for events. Reesa will help post flyers for events. Reesa and Cassie will do the shopping at Costco.
  2. **First Aid Kits.** Pat Rooney, our new manager, will obtain OSHA approved first aid kits for the clubhouse and workshop and arrange with a company to monitor to ensure we continue to remain in compliance with OSHA regs. The group discussed the need to offer another first aid/CPR class in the community.
  
- V. **Old Business**
  1. **Picnic tables.** Mary Rothschild suggested that we should consider adding more picnic tables because there is often a shortage of them at events. Carl Schwersinske has agreed to head up the picnic table rebuilding project, which will start when he returns at the end of May/early June. The group discussed whether we should build, repair, or purchase new picnic tables or a combination of these options. Sue Poole will ask her husband Dick to research picnic table products for us. The Social Club has already committed to providing \$500 for "repairs" which will instead be used for two new tables.
  2. **Reduction of plastic use in clubhouse.** It has been agreed to use silverware at community events whenever feasible to reduce our plastic waste. Note that, for events such as the barbecues, people bring their own plates, cups, silverware and beverages.
  3. **Granny's Attic Sale:** Drop off and set up Mon 4/15-Thurs 4/18 10 am-2 pm; Sale Fri 4/19 9am-3 pm and Sat 4/20 9 am-12 pm. Co-chairs: Norma and Cassie. Volunteers: Robin Scherting, Mary Maltby, Mary Hilfer, Dennis McDaniel, Marilee Martin, Mercedes Del Valle, Marta Krissovich, Reesa Rees, Ruth Ross, Terri Stafford, Mike LaPointe, Kathleen McCormick, Shelley Fye, Bianca Thayer, Andrea Kruse, Sue Poole, Susan, Brandon, Slade and Blake. Cassie will purchase necessary stickers (price tags, not for sale stickers, name tags).

CAPE GEORGE COLONY CLUB  
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4. **Committee photo wall:** Shelley Fye was thanked for setting up the photo wall for the Cape George Committees. Rotating photos from each committee will illustrate their activities.
5. **Filing cabinet:** Jane Ludwig and Mary Rothschild were thanked for clearing out the old filing cabinet in the storeroom so that Social Club materials can be stored in it.
6. **Band on the Beach:** Robin and Carl will continue to coordinate this event. Band Coyote tentatively scheduled for 2019. Robin and Carl will handle their own advertising and set up.
7. **St Patrick's Day Dinner:** The Emergency Prep committee (with help from the Pool Committee) hosted the event in 2019 and made just over \$600. The Pool Committee will host the 2020 event. Since both committees are small, they will both provide volunteers for set up, serving, and cleaning. Funds will go to the 'host' team each year.
8. **Salmon BBQ/Waterfront Festival:** Last year's event was very well attended. The combined event is planned for August 10, 2019. T-shirt sales helped cover expenses for the Waterfront Festival (Marina portion). Salmon sales covered expenses for the BBQ (Workshop). As noted above, people will bring their own plates, cups, silverware, and beverages for this event.
9. **Upcoming Events:**
  - April 19-20 Granny's Attic Sale
  - April 26-28 Marina Sale
  - May 27 Memorial Day BBQ: Dick and Sue Poole will start barbecue. Social starts at 5:00 pm with grill ready at 6:00 pm.
  - July 2 Beach Walk by Environmental Committee
  - July 4 Independence Day BBQ **[Need volunteer to start barbecue etc]**
  - July 17 Band on the Beach
  - August 10 Salmon BBQ/Waterfront Festival
  - Sept 2 Labor Day Barbecue: Mary Rothschild will start grill for this event
  - October 26 Environmental Committee Halloween party

Shelley Fye reported that she is planning to organize a tree trimming party where people can make ornaments and trim the clubhouse tree, which Donnie puts up.

**V. Adjournment:** The meeting was adjourned at 1:10 pm.

Next Social Club meeting September 10, 2019 at 11:30 AM

Respectfully submitted by Ruth Ross

CAPE GEORGE COLONY CLUB  
 BOARD OF TRUSTEES MEETING MINUTES  
 May 16, 2019  
 3:30 PM  
**DRAFT**



**IMPORTANT: Insurance Information**

Name of Insured: Cape George Colony Club  
 CAU Account #: 10449  
 Effective Date: 06/19/2019  
 Quotation Date: 05/06/2019

C14

**Please return by mail or fax - NO LATER THAN 06/04/2019**  
 Indicate your selection by checking either "yes" or "no" for each item shown below.

**Package Policy Premium Summary**

Coverage	Annual Premium	Yes	No
<b>Policy including Earthquake, as per attached quotation</b>	\$24,994	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Earthquake limit: \$6,260,000			
Earthquake deductible: 10% per building			

**Package Policy Options**

Coverage	Option	Annual Premium Change	Yes	No
Increase Property Deductible - Currently \$5,000	\$10,000	(\$464)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ordinance or Law Coverage:				
Demolition Cost - Currently \$342,000	\$1,185,000	\$338	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Increased Cost of Construction - Currently \$342,000	\$1,185,000	\$338	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Additional Claim Expenses - Currently \$0	\$2,500	\$102	<input type="checkbox"/>	<input checked="" type="checkbox"/>
General Liability Limit - Currently \$2,000,000	\$3,000,000	\$1,083	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stop Gap - Employers Liability Limit - Currently \$2,000,000	\$3,000,000	\$20	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Stop Gap - Employers Liability limit cannot exceed the General Liability limit.				

**Other Insurance Policies**

	Estimated Annual Premium	Yes	No
<b>Directors and Officers Liability</b>			
Issue per attached proposal page	\$6,299	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Volunteer Accident Insurance</b>			
Issue per attached proposal page	\$300	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Commercial Auto</b>			
Issue per attached proposal page	\$2,103	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Commercial Umbrella Liability</b>			
Limit of \$5,000,000	\$2,935	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Limit of \$10,000,000	\$3,378	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Limit of \$15,000,000	\$3,743	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Limit of \$25,000,000	\$4,070	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Limit of \$50,000,000	\$8,528	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**IF NO OPTIONS ARE SELECTED, PACKAGE POLICY WILL BE ISSUED PER THE ATTACHED QUOTATION**

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
May 16, 2019  
3:30 PM  
**DRAFT**

**Coverage Options**

**Please confirm additional policy selections, as indicated below:**

**Cyber Liability Coverage**

CAU offers Cyber Liability coverage for community associations. We offer various coverage options to protect your Community Association and Community Managers from cyber-related risks.

Please select "Yes" below if you would like a quote for your Association.

Cyber Liability

Yes

No

**Difference in Conditions (DIC) / National Flood Insurance Program (NFIP)**

A DIC policy is designed to provide property coverage for some of the causes of loss which are excluded from most coverage forms. Flood and excess earthquake are two such causes of loss.

For eligible properties, flood or excess earthquake coverage through a DIC policy is an economical way to strengthen your association's overall insurance program. We recommend that your association consider this important coverage.

For associations that do not qualify for flood coverage on a DIC policy form, coverage is available through the National Flood Insurance Program( NFIP ).

Please select "Yes" below if you would like additional information about flood or excess earthquake coverage for your association.

Excess Earthquake  
Flood

Yes

No

It is understood that flood and earthquake present a catastrophic threat. Unless the association chooses to purchase the type of coverage described above, there is no coverage for these perils.

**We understand that no new coverage is in effect until we receive confirmation from CAU.**

Signed \_\_\_\_\_ Date 05/16/2019  
(Board Member or other Authorized Representative)

Printed name \_\_\_\_\_

Title \_\_\_\_\_ Phone Number \_\_\_\_\_

**IF NO OPTIONS ARE SELECTED, PACKAGE POLICY WILL BE ISSUED PER THE ATTACHED QUOTATION**



**Purple Starfish are coming back!**  
**Annual Beach Walk set for July 2nd**

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Bunco	June 4th—5:30p
Meet the Candidates	June 11th—2p
Book Grp	June 18th—1p
Music Jam	June 19th—7p
Enviro Noxious Weed	June 27th—3p
Presentation	
Beach Walk	July 2nd—9:30a

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Ray Pierson, Vice-President, 360-379-0878  
 Karen Krug, Treasurer, 360-379-2570 - Joel Janetski, Secretary, 801-319-0542  
 Ross Anderson, Trustee, 360-379-4976 - Rich Hilfer, Trustee, 360-3379-0492  
 George Martin, Trustee, 509-336-9914

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### **CAPE GEORGE STAFF**

Manager - Pat Rooney— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

---

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Carol Wood .....	360-385-1021
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Environmental.....	Kitty Rucker .....	360-385-4927	Water Advisory .....	Marty Gilmore.....	360-301-3111
Finance .....	Unassigned		Welcome .....	Carol Chandler.....	360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241			
Librarians: .....	Joan Hommel.....	360-344-2611	Clubhouse Phone .....		360-385-3670
	Jeannie Ramsey...360-385-1263		Fitness Center Phone .....		360-385-3619
Marina .....	Marty Bluewater....	206-790-5705			
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2019 Calendar

# June

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2 <b>Clubhouse Reserved</b>	3 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Aerobics 10:30 a	4 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a  <b>Marina Com 11 a</b> <b>Water Com 5 p</b> <b>Petanque 4:30p</b>	5 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 10:30a	6 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	7 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30 a	8
9	10 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Aerobics 10:30 a  <b>Enviro Com 9:15a</b>	11 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon  <b>Meet the Candidates 2p</b> <b>Study Session 3p</b>	12 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 10:30a	13 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Board Meeting 3:30p</b>	14 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30 a	15
16 	17 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Aerobics 10:30 a	18 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon  <b>Book Grp 1p</b> <b>Petanque 4:30p</b>	19 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 2p  <b>Clubhouse Reserved 7 a—5:30p</b>  <b>Music Jam 7p</b>	20 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	21 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30 a <b>1st day of Summer</b> 	22
23          <b>30</b>	24 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Duplicate Bridge 11:45 Open Swimming 1p Aerobics 10:30 a	25 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon	26 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Pool Closed 12-2p Open Swimming 2p Aerobics 10:30a	27 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Environmental Com. 3p</b>	28 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Beginning Yoga 9a Open Swimming 1p Aerobics 10:30 a	29

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

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## Newsletter Advertising

Rates listed below are for a business card size ad.

1-5 months-\$25 per month

6-11 months-\$20 per month

12 months or more-\$15 per month

1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office  
by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

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Vol. 50 No. 12

July 2019

## Managers Report— Pat Rooney

Spring has arrived. It is a great time to go outside and perform yard work. Please remember that owners have a duty to remove Poison Hemlock and Scotch Broom from their lots. Please remember any building or adding of structures requires a permit from Cape George Colony Club!

### Administration

1. The Office Administrator and Manager worked with Community Financials and the Treasurer on the conversion from TOPS Pro Accounting and Management Software to TOPS One Accounting and Management Software. It is an ongoing conversion.
2. Accounts Payables have been processed through the new AvidExchange/Strongroom cloud based program for invoice approvals. This will be an ongoing program.
3. The Manager attended the Community Association Institute National Conference the week of May 10<sup>th</sup>.
4. Trustee election package was prepared and mailed June 4<sup>th</sup>.

### Maintenance

1. The Marina Committee volunteers continue to work on the marina dock water pipe replacement project. They are now starting the south end after completing the north end.
2. An oil leak has started under the Ford F450 Truck. The leak is not significant and will be fixed in the fall.

3. We are working on getting proposals from a service provider to do quarterly or semi-annually check all fitness equipment and perform maintenance as needed.
4. The Environmental Committee held a Poison Hemlock pulling party and a separate event to pull Scotch Broom along Cape George Drive. Many thanks to the volunteers. There will be more pulling parties soon.
5. The East Jefferson County Fire Chief visited the community and met with the Emergency Preparedness Committee, Board President, and Manager on May 29<sup>th</sup>. We learned about clearing low materials and tree limbs as well as dead snags at the Tank Farm and at entrances to the community.
6. The Fire Chief also met with the community at an event held at the Clubhouse on Thursday, May 30<sup>th</sup>. Owners learned how they manage wildfire reduction steps around their home.

### Complaints & Reports

1. An owner reported vehicles parked at the clubhouse/marina that did not have Cape George parking stickers.
2. An owner provided information that they received spoof phone calls about duct cleaning and that owners should be aware.
3. An owner requested brush clearing at the entrance to Huckleberry Place.

**Reminder: 3rd quarter assessments are due July 1st**

**NOTE FROM THE PRESIDENT– Katie Habegger**

July is a month of change for your Board of Trustees. Once the ballots are counted, we will be installing two new Trustees at our Annual Membership meeting on July 20<sup>th</sup>. We salute our two departing Trustees, Karen Krug and Richard Hilfer. Karen has served for six years as our Treasurer, and has devoted countless hours to Cape George in that capacity. Her financial experience and professionalism have been an invaluable asset to our community, and her services will be greatly missed. Rich Hilfer was kind enough to agree to serve out the last few months of Carol Wood’s (originally Raul Huerta’s) term of office, despite having previously contributed eight years of continuous service on the Board. We wish them both a restful and well-earned “retirement” from Board responsibilities, and offer them our sincere thanks for all their hard work.



**ANNUAL CAPE GEORGE BEACH WALK**

It is the time of the year when we have extreme low tides during the day. This gives us a wonderful chance to walk the beach and see the amazing sea life that we have. The Environmental Committee has once again arranged to have a BEACH WALK led by the Marine Science Center scientists so that you can take advantage of their expertise and get to know our beach better.

The Beach Walk will take place from 9:30 until 11 on Tuesday, July 2nd. Sorry that we couldn't make Mother Nature cooperate and make the extreme low tide on the week end. We hope that you will be available and can bring your grandkids, friends and neighbors to take part in the event. It is one of the nicest presentations of the year.

Of course, as always, the Environmental Committee will have treats, donuts, and goodies for you to enjoy. We don't want you expiring on the beach from hunger. Please come and take part in this wonderful experience. We look forward to seeing a large crowd once again. (Boots are a big help when exploring the tidal pools.)



## People and their Pets



### A New Gang in the Colony - "The Sequim Place Ten"

On May 6th Hailey, a Belgian Malinois Mix, gave birth to 10 beautiful puppies. With the help of mid-wives Cassie and Reesa, 6 boys and 4 girls weighing in at about 3/4 lbs. each became new members of Cape George Colony. They are now 6 weeks plus and weighing in at up to 10 lbs. They are all healthy, happy and developing their own personalities.

Hailey came to the Jefferson Humane Society from a shelter in Calif. She arrived pregnant (dad was a black and tan German Shepard) and was taken into Foster care by Cassie who was led to believe that there might be up to 6 babies! Guess what, they just kept coming! Hailey has been an excellent mother feeding and loving them all even though she is young and had no experience or pre-natal classes!! Her breed is known for their scent tracking abilities. She has a sweet temperament and will surely pass that along to her kids! They will be ready for adoption thru the Human Society of Jefferson Co. after they are spayed and neutered, vaccinated & microchipped. Apply on line: [www.HSJCwa.org](http://www.HSJCwa.org). Please consider being a Rescue parent to one or more of these wonderful Pups!

Already named: girls are Birdie, Lexi, Rosie & Winnie- boys are Reuben, Jax, Charlie, Bear, Lucas & Frankie (I am sure these could be easily changed)

Special thanks to Katie Habegger, Marta Krissovich, and Marty Gilmore who sacrificed their bodies to pick Scotch Broom with me. As you can see in an hour and a quarter we filled my truck with the noxious weed. It is amazing how much you can pick in a short time. We didn't get it all because we are old and damaged, but we got most of it.

Kitty Rucker



# Pickleball

Dink just reminded me that today (6/21) is the first day of summer! He has been enjoying watching the birds at the feeder and hearing the happy sounds of children out of school for the summer. The Pickleball schedule is filling up and the 2 hour scheduling blocks are encouraging larger groups to play and enjoy short breaks between games. Several of the newer players are coming out for Open play on Wed. mornings and improving their skills as well as meeting new people. This time is purely recreational and open to all levels of play. No sign up needed just show at 11 am

Coming soon we will have our annual Pro-Am fun mixer. Experienced players will be partnered with newer ones for some matches on our newly surfaced court! This will also include some skill challenges like Dinking and Mortimer - a 3 on a side goofy game! Snacks and a special drink will also be featured. Keep an eye out for that announcement!

Lob has been watching some play lately and pleased to see people not only having fun but using some of the tried-and-true shot strategies. Over and over again -Down the Middle was a winner. OOPs, was that mine or yours? Another game changer is the change-up short drop shot after a series of long ground strokes. Oops, can't get there!

Another Traveling Paddle story: Lynn Pierle vacationed in Puerto Vallarta this past winter and found Pickleball courts thru a Google search. One of the local hotels with 2 tennis courts had allowed the courts to be lined for P-ball and become 8 courts for morning play 5 days a week. Players from the U.S., Canada and other countries of the world gathered to enjoy the game and meet new lovers of the sport.

Four courts were for recreational play and four for the more competitive types. Up to 56 picklers a day showed up. By noon it was too warm so other activities like siesta or swimming became popular. Motto of the story -Never leave home without your Paddle!

A couple of Housekeeping reminders:

1. If the umbrella is up during your time on the court- Put it down unless the next group arrives before you leave. Our wind is unpredictable!
2. As the cars pull out check for balls underneath them
3. Don't leave the sweater or jacket you took off!



## Attention Boaters

Marina entrance dredging is scheduled for July 2nd and 3rd. Please be aware that the marina entrance will be closed from 7 am to 1 pm on both of these days. We regret the inconvenience but this summer offers very few low tides that could be scheduled for this work.

Also the Marina Committee meeting has been canceled for July 2nd.

Ben Fellows, Harbor Master

## Cape George Art Wall

The new summer Art Wall display is now up at the clubhouse and will remain up until September.



Thank you to the 21 artists who contributed to this display:

Mac McDonald, Linda Witherow , David Ross, Andrea Kruse, Bobbie Blinder, Carol McFarland, Bianca Thayer, Sue Adrien, Victoria Rae Smith, Sue Dunning, Isabel Aguirre, Cassie Reeves, Reesa Rees, Ruth Asare, Hailey Owen, Susie Gomez, Karen Lull, Sue Gee, Karen Harvey, Varn Brooks and Shelley Fye.

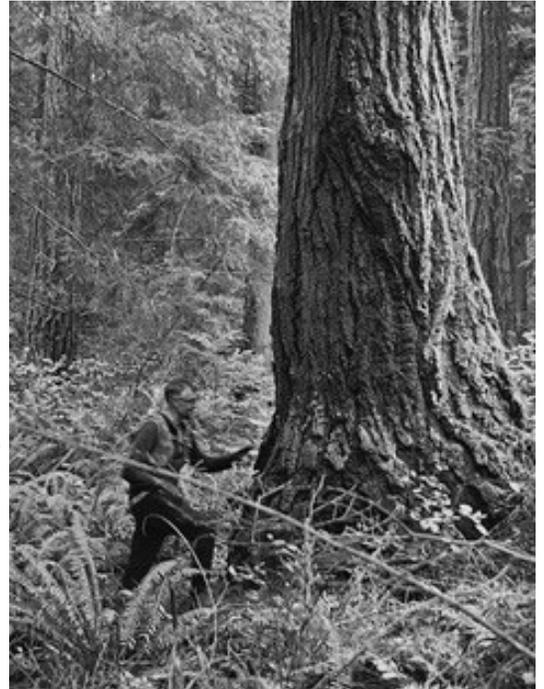
If you would like to participate or know more about this group please contact: Shelley Fye  
360-344-2064 [225sunshinehouse@gmail.com](mailto:225sunshinehouse@gmail.com)

## OLD GROWTH QUIMPER LOST WILDERNESS

The Environmental Committee has just been informed about a wonderful Old Growth Tree area right next to our community. It is located just East of Beckett Point. It was discovered by Steve Grace, a well-known author of books about nature and the environment. One of his books is **This Dam Nation: How Water Shaped the West and Will Determine Its Future**. He lives in Ocean Grove, the community around Beckett Point.

One day, he was hiking and looking for a shortcut home when he found this wonderful patch of old growth trees, some of them really old and really big. He checked with the Washington State Department of Natural Resources and found that they really didn't think it was special because it had been selectively cut back in 1885. He would like to try to get the Department of Natural Resources to re-evaluate the status of this area and save it for us, and our descendants, to enjoy in the future.

We have invited Steve to come to tell the community about this treasure of huge trees. He will be speaking at the Clubhouse on July 18<sup>th</sup>, at 7 p.m., to enlist our help in trying to save the old growth area from destruction. Please tell your neighbors and plan to come to the presentation so that you too can see this wonderful stand of trees, which is so close to our community.



A special thank you to the people who helped pick poison hemlock with me today - Steve, Katie, Varn, Sue and Bill Dunning.

This is the big truck full that we picked in one hour. But there is a lot more to pick. If you want to help, be sure to contact me.

Kitty Rucker—Environmental Committee

# 4TH OF JULY

## Annual Cape George BBQ



- When:** Thursday, July 4<sup>th</sup>, 2019  
5:30 pm Social - 6:00 Grill Ready to Go
- Where:** Clubhouse & Picnic Ground
- Why:** To Celebrate our Nation's Independence
- Bring:** Your own beverage and meat to grill  
Your own plates, utensils & glasses  
A side dish or dessert to share for 8

*No Fireworks!*



# **Remember to Vote!**

**Ballots are due to  
the office by  
Thursday, July 11th  
before 2pm**

**Cape George Acoustic Music Jam  
Tuesday, July 16th  
7 pm - 9 pm**



Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 402-981-0405

**You are cordially invited  
To the Cape George Annual Membership Meeting**

**Saturday, July 20th  
2:00 pm at the Clubhouse**

A Special Board Meeting is immediately following.

CAPE GEORGE COLONY CLUB  
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June 13, 2019  
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**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will be held following this meeting to discuss a Legal matter and Owner matter

**In Attendance:** Katie Habegger, Ross Anderson, Joel Janetski and George Martin

Action on Minutes: Joel Janetski moved and Ross Anderson seconded to approve the minutes of the Regular Board Meeting dated May 16, 2018. Passed -4/0

**Membership Report:** Joel Janetski

Ted Peterson & Elizabeth Bryson purchased 81 Alder from Dale Koenig

Richard & Lori VanDeMark purchased 66 N Palmer Dr from Tom Barnett & Jean Akin

Ken & Marilyn Matthews purchased 530 Saddle from Bob & Linda Frenette

Marguerite McGrath purchased 231 Victoria Loop from Steve & Sharon Mitchel

Mark Costanti purchased 111 Alder Dr from Diane Morrison

**Treasurer's Report:** Karen Krug

TREASURER'S REPORT as of May 31, 2019

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.*

**2019 BALANCE SHEET COMMENTS**

Bank statements have been received and reviewed with no exceptions. The primary operating account at PPB appears to be over the FDIC limit but it is not. The balance in that account includes the ICS sweeps that are actually resident at other financial institutions.

As of May 31, 2019, total reserves were slightly over \$1 million. Of that total \$284,700 was for General, \$685,300 was for Water, \$36,300 for Marina. The Reserve assessment which gets distributed on a pro-rata basis at the end of each year was nearly \$65,000 as of the end of May.

**2019 REVENUE AND EXPENSE COMMENTS**

Combined operations are performing ahead of both budget and the prior year. Lower labor expenses and timing differences in expenses for both repairs and contract services continue to be the primary reasons for the current favorable performance.

The conversion from one accounting software system to another and the transition from in-house to external bookkeeping activities have required changing some processes and practices. As expected these changes have also come with a few bums and glitches. There are still a few things to be ironed but none of them major.

There is a slight misalignment in several expense and income accounts, resulting from the difference between the old and new account numbering requirements. The items that still need to be realigned include some interest in

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come for the reserves and one or two pool expense categories. These items are not "missing," they are just located in the wrong place right now. This will be corrected by the end of June.

There is also a lag in revenue recognition this month. It is small at less than \$3,000; about half impacts General operations and half impacts Marina operations. Again, this income is not "missing" the process of transferring it from Cape George to Community Financial just slowed down the recognition. This timing difference will be corrected in June as the new processes become more familiar to all parties.

**Manager's Report:** see cover page

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Workshop. The reports are attached to these minutes and incorporated by reference.

**Information Items:** The Manager notified the Board that the new bank received an envelope with owner checks sent by the Office Administrator for deposit. Unfortunately they provided the wrong lockbox address. The bank indicates the envelope was returned marked "Return to Sender". This was a month ago.

**Member participation:** none

**New Business Action Items:**

**Motion 1:** George Martin moved and Joel Janetski seconded to abate a fine for late building completion in view of weather delays during construction. The exterior of the home is now complete. Passed – 4/0

**Motion 2:** George Martin moved and Joel Janetski seconded to approve the two refund requests, ART002 & THA001, in the amount of \$400 each for clubhouse rental cleaning/ damage deposits as the events were signed off by the event coordinator. Passed – 4/0

**Motion 3:** Ross Anderson moved and George Martin seconded to accept the request for funds by the Workshop Committee to repair the Workshop South wall in an amount not to exceed \$5000. Passed – 4/0

**Motion 4:** Joel Janetski moved and Ross Anderson seconded to accept the bid from Sound Sports Surfaces of Kirkland for resurfacing the Sports Court in an amount not to exceed \$6500.00 Passed – 4/0

**Motion 5:** Actions regarding the Aluminum Dock Frame Proposal have been withdrawn at this time by the Harbor-master.

**Open Board Discussion:** none

**Announcements:**

Study Session – July 9, 2019 3:00 PM

Board Meeting – July 11, 2019 3:30 PM

Annual Meeting – July 20, 2019 2:00 PM

**Adjournment:** George Martin moved and Joel Janetski seconded to adjourn the Regular Board Meeting and move to Executive Session at 3:45 pm. Passed - 4/0

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Joel Janetski moved and George Martin seconded to adjourn and move to regular session at 4:35 pm. Passed - 4/0

George Martin moved Joel Janetski seconded to authorize the attorney to compose a non-confidential opinion letter as suggested in June 12, 2019 memo from Leahy Fjelstad Peryea. Passed - 4/0

Adjournment: George Martin moved and Joel Janetski seconded to adjourn the regular session at 4:40 pm. Passed - 4/0

Submitted by:

Approved by:

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

**Committee reports:**

ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE  
Monday, May 13, 2019, 9:15 am

ATTENDANCE: Varn Brooks, Patty Dunmire, Sue Dunning, Pat Gulick, Mandy Johnson, Dennis McDaniel, Steve McDevitt, Ruth Ross, Kitty Rucker, Robin Scherting, Fayla Schwartz, Carol Schlecht, Janet Lee Thearle, Terry Thearle, Gina Webber

I. CALL TO ORDER: Kitty called the meeting to order at 9:15 am.

II. APPROVAL OF MINUTES: Ruth moved and Sue seconded that the minutes from the April 2019 meeting be approved as revised. The minutes were approved unanimously.

III. FISCAL REPORT: The current balance is \$ 2,460.26. (These are not funds that belong to Cape George Colony Club, Inc.) This reflects \$15 received from the sale of a picture and book and \$40.69 spent for supplies to clean the bell.

IV. Old Business

Movie Night. Kitty reported that due to a technical problem the planned film would not project. Instead Darryl and Lorna gave an excellent talk about large predators in the area.

Clubhouse. Pat Gulick will keep up with weeding and pruning at the front of the clubhouse and Patty Dunmire will assist.

Rain Garden: Bob Simmons, associate professor for water quality at the WSU Extension, has identified an area near the ravine for a rain garden that he thinks would be beneficial in improving water quality from run off and has requested a \$1000 grant for the project. Steve will discuss with Bob whether county permits are needed for the project before the committee presents the project to the Board of Trustees and will ask Bob to come to our next meeting. [Addendum: members of the committee met with Bob at the Ravine on May 14 to discuss the potential rain garden in more detail.]

Poison Hemlock. Manager Patrick Rooney notified Kitty that Donnie's assistant Amy has pulled the larger hemlock near the playground and the committee asked if she could also pull in the bottom of the ravine. He also reported to Kitty that there is a licensed sprayer who could spray with blue dye and notification signs. The committee discussed the pros and cons of spraying, which has only been done for the past 4-5 years and does not appear to have done

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much good. Sue moved and Pat seconded a motion that we not spray. The committee voted unanimously not to spray the hemlock at this time. Sue will talk to the marina people about working with us to organize a work party to pull and weed eat the hemlock near the marina and clubhouse. Varn, Sue, Pat, and Steve said they would help. It is important to wear protective gear when pulling the hemlock and goggles, especially when weed eating. Kitty will prepare an email blast and an article for the newsletter with pictures and maps educating the community about the need to try to eradicate the poison hemlock and cautions to take when removing it. Varn will update the pictures and maps and send to Kitty for distribution. Kitty will invite Joost Besijn, the Program Manager for the Jefferson County Toxic Weed Control Board, to make a presentation to the community in the near future. [Addendum: A poison hemlock pulling party will be held Wednesday, May 29, at 10 am and a presentation on poison hemlock for the community is scheduled for Thursday, June 27, at 3.p.m. at the clubhouse.]

New Volunteers: After the newsletter article, several new people have volunteered. Terry and Janet Lee Thearle volunteered to maintain the jetty and gazebo at the marina and Gina Webber volunteered to maintain the area the petanque courts.

Bell Polishing: On April 24, Ted, Katy, Ruth, Kitty, and Robin polished the bell.

Halloween Dinner is scheduled for Oct 26, 2019

V. NEW BUSINESS

1. Mandy Johnson, a volunteer from Port Townsend Marine Science center who is working with the citizen science based project Coastal Observations and Seabird Team (COAST) came to the meeting to request permission to monitor trash that washes up on the Cape George beaches. She would select randomized parts of the beach to reduce bias and write up and photograph her results. The committee unanimously approved the request and will work with the office to obtain a parking permit for Mandy. Varn Brooks and Steve McDevitt indicated that he would like to assist with this project.

2. Work party in Village at Cedar Park: Mardella Rowland is not able to supervise a work party at the moment because of the health of her husband. Sue and Gina volunteered to run a work party on a Wednesday. Kitty will set up a time.

3. Scotch Broom: Kitty expressed concern about the scotch broom spreading on the side of Cape George Road. The neighborhood has a scotch broom puller. Kitty, Ruth and Fayla volunteered to help with this project, which will be discussed further at the next meeting.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted by Ruth Ross

ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE  
Monday, June 10, 2019, 9:15 am

ATTENDANCE: Varn Brooks, Sue Dunning, Pat Gulick, Steve McDevitt, Ruth Ross, P.J. Rooney, Kitty Rucker, Robin Scherting, Carol Schlecht, Fayla Schwartz, Elaine Sullivan, Gina Webber

I. CALL TO ORDER: Kitty called the meeting to order at 9:15 am.

II. APPROVAL OF MINUTES: Robin moved and Pat seconded that the minutes from the May 2019 meeting be approved as revised. The minutes were approved unanimously.

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III. FISCAL REPORT: The current balance is \$2,460.26. (These are not funds that belong to Cape George Colony Club, Inc.)

IV. OLD BUSINESS

- A. Poison hemlock picking work party: Kitty reported that a very large amount was pulled near the play area, and that the marina committee have also been pulling in their area.
- B. Scotch Broom picking work party: Kitty reported that all of the broom along the Cape George side of Cape George Road near the community entrance was pulled
- C. Presentation on noxious weeds is scheduled for June 27, 3-4 p.m. at Clubhouse.
- D. Beach Walk is scheduled for July 3, 2019, from 9:30 am until 11 am.
- E. Training for Intertidal Surveys: Varn Brooks, Steve McDevitt, Ruth Ross, Fayla Schwartz, Ann Jimenez, [Who else went?] attended the intertidal beach survey training at the Port Townsend Marine Science Center on June 3. Ruth Ross also participated in the Kinzie Beach intertidal monitoring on June 5 and reported that it went well, although it took longer to complete than last year's survey at Cape George, probably because of the greater number of rocks and larger amount of algae present at the site.
- F. Training review for the intertidal beach survey at Cape George will be held July 10, 11 a.m., at the Clubhouse and the actual survey will take place July 16, starting at 9 am. All those interested in helping should attend the training on July 10.
- G. Rain Garden in Cape George: Steve McDevitt is keeping in touch with Bob Simmons, the Rain Garden expert with the Jefferson County Marine Resources Committee. He is developing a diagram of the area at the west side of the ravine , along Sunset, above Memorial Park. He also has applied for a grant of \$1000 to do the work. Steve has agreed to do the maintenance for that area and to be the contact with Bob. We are waiting for a good rain to see what the runoff in that area is. So far, we haven't had a good rain. We will return to this potential project when we get more information. We will then decide whether to present it to the Board.

V. NEW BUSINESS

- A. Second Poison Hemlock Work Party: Varn moved and Carol seconded that another work party be scheduled which was unanimously approved. It was requested that it be scheduled on a Tuesday. [Addendum: the next poison hemlock work party is scheduled for Tuesday, June 25. Please meet at the clubhouse at 10 am and remember to dress appropriately--long sleeves, gloves, and eye protectors].
- B. Cedar Park Work Party: Kitty will schedule a time and notify us. [Addendum: the Cedar Park Work Party is scheduled for 10 am, on Wednesday, June 19, 2019]
- C. Wilderness area: Varn told the committee about a pristine wilderness area close to Becket Point that is scheduled to be razed next year. He will organize a walking tour of the area for the committee to learn more and will notify the committee of the date. Fayla moved and Robin seconded that we sponsor a presentation concerning this area for the community, which was unanimously approved. The presentation is scheduled for July 18, at 7 p.
- D. Annual Report to Community on Environmental Committee Activities:
  - 1. Kitty summarized suggested edits to the annual report for the community which she had circulated (eg, per Fayla's suggestion, adding that several articles on noxious weeds were published in the newsletter. Also adding our Beach Walk to the accomplishments).
  - 2. A further concern was expressed about one statement in the draft report, which was based on the September 2018 minutes. "We sent a notice to the Board to ask that they try to save as many trees as possible, instead of just cutting them down. Windowing and selective removal allow for views without removing trees." The original

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minutes also included the names of the property owners involved in this issue. Carol moved and Pat seconded that the committee remove the individuals' names from the original minutes, which was unanimously approved. Ruth moved and Fayla seconded that the words "instead of just cutting them down" be deleted from the Annual Report to the community, but that the remaining wording, "We sent a notice to the Board to ask that they try to save as many trees as possible. Windowing and selective removal allow for views without removing trees." be included in the report, as it accurately reflects the committee's opinion. This was unanimously approved. The September minutes and the 2019 Annual Report have been so amended.

E. Petanque Court: Gina has done a great job removing weeds from the Petanque Court. Pat moved and Gina seconded a motion to treat the area with salt and vinegar to prevent weed growth which the committee approved.

F. Wildfires: Next month we will put fire danger on our agenda.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted by Ruth Ross

### **Cape George Marina Committee minutes for June 4, 2019**

Chair Marty Bluewater called the meeting to order at 11 am. Ten members and manager Pat Rooney were present. Gary Rossow reported he is communicating with the Army Corps of Engineers about obtaining the permit necessary to replace marina pilings. He does not believe there is a serious hang up.

Harbormaster Ben Fellows updated the committee on early planning for future dock replacement. He suggested that Cape George spend about \$2200 for a 6'x16' aluminum dock frame per quote from Mantle Industries. Additional materials would be needed for the completed dock section. \$7300 has been approved from reserves in the 2019 budget. Gary Rossow made the motion, seconded by Dick Poole. The motion was approved.

Ben reported that the volunteer project to replace dock plumbing is complete in the north end of the marina, and underway in the south end.

Gary Rossow made a motion to divide proceeds from the 2019 marina sale equally between the Marina and Workshop committees. Mike LaPointe seconded the motion, which was approved unanimously.

Ben reminded the committee that the marina entrance will be dredged during morning low tides July 2 and 3.

Ben reported that docks, especially in the north end, were subjected to stress during winter storms. He requested that boats larger than about 27 feet use rubber "snubbers" on their mooring lines to absorb some of the shock from incoming wave action.

Members discussed plans for the waterfront festival and salmon bake on August 10. Ben and Gary will manage the regatta, and Mike LaPointe will manage the barbecue. More plans to come.

Carl Schwersinske reminded the committee that his inspections of the south wall of the shop last year indicated the wall is in danger of collapsing. He proposes to use volunteer labor and about \$3500 in materials to dismantle the brick chimney and rebuild the wall using heavy timbers. Gary Rossow made the motion, seconded by Ben, to ask the board for up to \$5,000 in reserve funds to make those repairs as soon as possible. The motion was approved.

Mike LaPointe reported that the Workshop Committee has reconsidered its decision last month to allocate \$300 from the marina sale proceeds as a gift to two members who worked especially hard on the sale. While the gift was well intended, all agreed that it would set a poor precedent. Since gift cards have already been purchased, it was decided to use the money to help pay for a memorial bench for the late Ken Owen.

The meeting was adjourned at 11:50 am.

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**Workshop Committee Meeting Minutes - June 4, 2019**

Attending: Mike Lapointe, Karl Schwersinske, Ben Fellows, Marty Bluewater, Bob Skoien, Bill Dunning, Brian Ritchie, Gary Rossow, Pat Rooney

While a workshop meeting had not been formally planned, some discussions in the Marina meeting involved issues that technically had to be decided in a workshop meeting. The meeting was started by Mike Lapointe at 11:50 AM.

Previously \$300 in gift cards had been purchased with workshop funds (not funds belonging to Cape George Colony Club). The intended purpose had been reconsidered, and now discussions had arrived at a new purpose. Ben Fellows moved and Brian Ritchie seconded that the \$300 in gift cards be put towards the purchase of a memorial bench for the late Ken Owen, which Bob Skoien is spearheading. The motion was approved.

Discussion in the Marina meeting regarding the poor state of the south wall of the workshop building resulted in a recommendation for action in that meeting. It seemed appropriate that the workshop committee echo its support. Marty Bluewater moved and Carl Schwersinske seconded to ask the board for up to \$5,000 in reserve funds to make repairs to the workshop south wall as soon as possible. The motion was approved.

The meeting was adjourned at 11:57 AM.

Mike Lapointe

**Cape George Water Advisory Committee  
Meeting Report June 4 2019**

The meeting was held at 5 PM in the office. Attendees: Karen Krug (Board liaison), Patrick Rooney (CG Manager), Scott James, Thad Bickling, Larry Southwick, and Chair Marty Gilmore. Water manager Steve Wright was absent. Considerable activity has taken place concerning protection of the tank farm from wildland fires. Chief Jim Walkowski from East Jefferson Fire and Rescue has walked the tank farm with some of the committee members, and community members have also expressed concerns. The highest priority item is tree branch encroachment into and above the tank farm. On the north side tree branches from eight alders overhang one of the pump houses; the CG manager has obtained a quote for \$1500 to remove the trees. Funds for tree removal would come from Water Maintenance.

Additional fire risk concerns are dead snags on the east and west sides of the tank farm. Cost for removal of these snags was first quoted at \$2500, which seems high, and the CG manager is exploring whether this cost can be reduced. Other encroaching branches are smaller and at lower heights and Donnie and Amy can remove these. The fence for the tank farm does not follow the property line and this is particularly a concern on the west side where there is a house near the property line. The portion of the perimeter outside the fence has not been cleared at the point closest to the house. The CG manager will talk to the property owner; he will attempt to locate the property line on the west side of the tank farm and obtain permission if needed to remove brush and the dead snag.

The Fire Chief mentioned the need to protect buildings at the tank farm from fire that runs through the grass from the tank farm fence to the buildings. The grass will be kept as short as possible as a continuing maintenance item

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
June 13, 2019  
3:30 PM  
**DRAFT**

for the tank farm. Future consideration will be given to replacing the existing building siding with fire-resistant siding. The two highest priority buildings are the filter building and the generator building.

We have received quotes for electrical work for two projects, variable speed pump drives for the Highlands booster pumps and soft-start for well pumps. It is unclear what work is covered by the quotes. Pat and Marty will meet to determine work scopes and will then communicate with contractors.

Efforts are ongoing to find a new water manager to take over when Steve's contract ends.

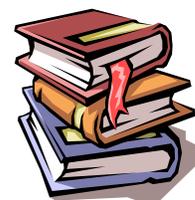
The Water Committee annual report will be drafted this week and will be sent to the Cape George Manager by June 14 for inclusion in the package for the Member Meeting in July.

Work has not started on the Water System Plan update due in 2020.

The next meeting will be Tuesday July 2 at 5 PM in the office.

ANN PATCHETT'S: *COMMONWEALTH*

IS JULY'S BOOK



A christening crasher sparks the end of a marriage and subsequently the joining of two families. Spanning five decades, *Commonwealth* explores how the chance encounter at the christening effects the lives of the four parents and six children. Spending summers together, the children form a lasting bond based on shared disillusionment with their parents.

When Franny, the baby at the christening, grows up she begins an affair with famous author, Leon Poxen. Her family becomes the basis for an extremely successful book, forcing the siblings to come to terms with the loyal connections they had forged through the years.

Told with both humor and heartbreak, Patchett's novel is a wonderfully brilliant tale of the ties of love and responsibility that bind us together.

The book group meets at 1 pm on July 16 in the Cape George Clubhouse.  
Everyone is invited to attend.

**Deadline for August newsletter is July 20th**



## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Beach Walk	July 2nd—9:30a
BBQ	July 4th—5:30p
Book Grp	July 16th—1p
Music Jam	July 16th—7p
Band on Beach	July 17th -5 p
Old Growth Trees	July 18th -7p
Annual Member Meeting	July 20th—2p

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Ray Pierson, Vice-President, 360-379-0878  
 Karen Krug, Treasurer, 360-379-2570 - Joel Janetski, Secretary, 801-319-0542  
 Ross Anderson, Trustee, 360-379-4976 - Rich Hilfer, Trustee, 360-3379-0492  
 George Martin, Trustee, 509-336-9914

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### **CAPE GEORGE STAFF**

Manager - Pat Rooney— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

---

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Carol Wood .....	360-385-1021
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Environmental.....	Kitty Rucker .....	360-385-4927	Water Advisory .....	Marty Gilmore.....	360-301-3111
Finance .....	Unassigned		Welcome .....	Carol Chandler.....	360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241			
Librarians: .....	Joan Hommel.....	360-344-2611	Clubhouse Phone .....		360-385-3670
	Jeannie Ramsey...360-385-1263		Fitness Center Phone .....		360-385-3619
Marina .....	Marty Bluewater....	206-790-5705			
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2019 Calendar

# July



SUN	MON	TUE	WED	THU	FRI	SAT
	<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>2</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12  <b>Workshop Com 9a</b> <b>Beach Walk 9:30a</b> <b>Water Com 4 p</b>	<b>3</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>4</b>  <b>BBQ</b> <b>on the 4th</b> <b>5:30p</b>  Office closed Open swim all day	<b>5</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>6</b>
<b>7</b>	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p  Enviro Com 9:15a	<b>9</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  Study Session 3p	<b>10</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p <b>Ballots due by 2p</b>  <b>Board Meeting</b> <b>3:30p</b>	<b>12</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>13</b>  <b>Clubhouse</b> <b>Reserved</b>
<b>14</b>	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>16</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Book Grp 1p</b> <b>Music Jam 7p</b>	<b>17</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  <b>Band on the Beach</b> <b>5p</b>	<b>18</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p <b>Old Growth Trees 7p</b>	<b>19</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>20</b> <div style="border: 2px solid red; padding: 5px; text-align: center;"> <b>Annual</b>  <b>Membership</b>  <b>Meeting</b>  <b>2p</b>    <b>at clubhouse</b> </div>
<b>21</b>	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>23</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon	<b>24</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>26</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>27</b>  <b>Clubhouse</b> <b>Reserved</b>
<b>28</b>	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>30</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon	<b>31</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p			

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

# Cape George Newsletter Advertising



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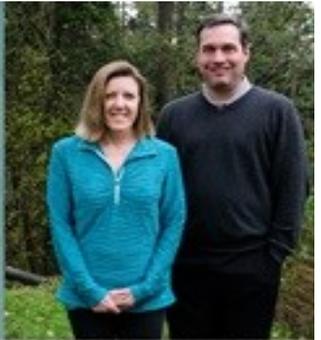
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Rates listed below are for a business card size ad.

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- 6-11 months-\$20 per month
- 12 months or more-\$15 per month
- 1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office  
by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

email: [office@capegeorge.org](mailto:office@capegeorge.org)

website: [capegeorge.org](http://capegeorge.org)

Vol. 5 No. 1

August 2019

## Managers Report— Pat Rooney

Welcome to Summer! A big thanks to the volunteers that have pulled poison hemlock and Scotch Broom this past month. I wanted to take this opportunity to remind owners in the community that yard waste should not be placed in common areas of the community or in the Jefferson County right of way.

### Administration

1. As most members of the community have learned there is a new way to look at your account with Cape George by setting up an account portal with the written information from Community Financials that was sent to all owners. You now have multiple ways to pay your assessments.
2. At the end of June I was finally able to move my entire family to the area. We look forward to being members of the greater Quimper Peninsula community.  
The Annual Meeting is set for Saturday, July 20<sup>th</sup> in the Clubhouse at 2:00 PM.

### Maintenance

1. The Marina volunteers have replaced valves and faucets related to the fish/crab cleaning stations.
2. The Board of Trustees approved a budget of \$5,000.00 to make emergency repair to the south Workshop wall. Volunteers will make the repairs.
3. Another water meter was added for a new home in the Colony.

4. A battery was replaced on the older riding mower.
5. One of the glass panels at the pool facing Discovery Bay was broken. A service to have it replaced has been ordered. It will happen sometime in July.
6. A drainage/flush valve on Victoria Loop has a small underground leak. We are working on bid administration to get it replaced.
7. Two water complaints were received. One was for low pressure in the Highlands and one for water discoloration. Both were checked out by Donnie Weathersby. Water pressure came back and the other owner advised to flush line by opening taps.

### Complaints & Reports

1. Complaint received by owner regarding a German Shepard belonging to a renter that bit the owner. Resolved by owner of rental by ordering dog removed from property.
2. Complaint of car speeding southward on Sunset. Owner sent a violation notice.
3. Received two separate complaints regarding unmowed lots on S. Vancouver and Colman. Violation Notices sent.
4. Received a letter from an owner regarding a drone use by an owner or renter over their property.
5. The office received a report of suspicious activity late at night in the ravine. Cars parked on Marine View without Cape George Stickers reported.

A big "THANK YOU" to Donnie and Aimee for making the entrance to Huckleberry Place look wonderful. Also, I was very pleased with the quick response on getting tree limbs removed that was growing over the street. It looks great. Both projects are very noticeable and greatly appreciated!!  
A Happy Huckleberry Homeowner

**NOTE FROM THE PRESIDENT– Katie Habegger**

Following our Annual Meeting in July, we have two newly-elected Board Members, Lad Burgin and Ray Graves. Both new members come to us with many years of professional experience, plus years of serving on other HOA Boards. They will bring a lot to our discussions, and we extend a warm welcome to them. Sadly, we learned in July that Ross Anderson wished to step down from the Board due to his health issues. Ross has been a tremendous asset to the Board, and we will miss his wry sense of humor and wordsmith skills. We wish him good health and many more years of happy boating. We are immensely grateful to Rich Hilfer for once again stepping up to the plate and agreeing to serve out Ross’s final year of service on the Board. Rich’s wise counsel and depth of knowledge of Cape George has been an invaluable asset to us over the past several years, and it will again be an immense privilege having him continue to participate in our deliberations. In reviewing the materials for our July Annual Meeting, I was struck by the amazing list of accomplishments over the past twelve months listed by our various volunteer committees. Our volunteers are truly the heart and soul of our community, and we could not run Cape George without them. If you are new to the neighborhood and not yet involved in one of our volunteer activities, please think about joining an activity that appeals to you. It’s a great way to get to know your neighbors, make new friends and contribute to your community. A list of our committees is on the website.

**KAREN KRUG, SUPERSTAR**



Our long-time Treasurer, Karen Krug, stepped down from the Board at the conclusion of our Annual meeting, after completing six years as Treasurer, plus four prior years serving on the Finance Committee.

In all her work for Cape George, Karen brought an extraordinary level of dedication and expertise. We have benefited immensely from her professionalism and depth of knowledge. The transition of our book keeping services to an outside provider turned out to be more complex than any of us had anticipated, but Karen devoted countless hours to troubleshooting problems as they arose and ensuring an orderly transition. All of us on the Board have learned a lot from her, and we will endeavor to maintain the high standards she has set. We wish her all the best for the future and thank her sincerely for all that she has accomplished.

Katie Habegger, President

**Deadline for September newsletter is August 20th**

**The Marina Committee  
invites you to  
the Waterfront Festival!  
August 10th**



all members and their guests are welcome to attend the events of the day:

1 PM - The annual sailing regatta will start

4 PM - Free hot dogs and hamburgers from the grill - bring a side dish or dessert for the potluck! Adult beverages and soft drinks will be provided as well

5 PM - Uncle Funk and the Dope 6 return this year to move you from dinner table to dance floor with their energetic classics

Made possible by the funds raised at the annual Marina sale, thanks to the many donations of the community! Thank you!



## **Salmon BBQ**

Cape George's experienced grill masters will be grilling up fresh local salmon on August 10th.

Serving starts at 4 PM. Wipe the drool off your lips and buy tickets now at the office! Only \$12 per person.

Bring a side dish or dessert for the potluck!

Brought to you by the Workshop Committee.



## **CGU Presents: HOW DOES CAPE GEORGE WORK?**

Newcomers to Cape George, learn how our community works...long-timers, what's new in the hood? **Cape George University offers a unique format on Tuesday, August 20 at 4 pm.**

If you have not had the opportunity to meet new manager, Pat Rooney, here is your chance! This is an interactive presentation with a slideshow followed by walk-through of some of our amenities.

Come have your questions answered about many of the functions of Cape George, followed by visits to the Marina, led by Ross Anderson; explore the workshop with Mike LaPointe and peruse the exercise room with Judith Chambliss.

There is something to be learned by everyone in our HOA. Please plan to attend this important presentation at the clubhouse.

SAVE THE DATE: September 26th at 7:00pm

Cape George University Presents --- THEY CAME HERE FIRST --

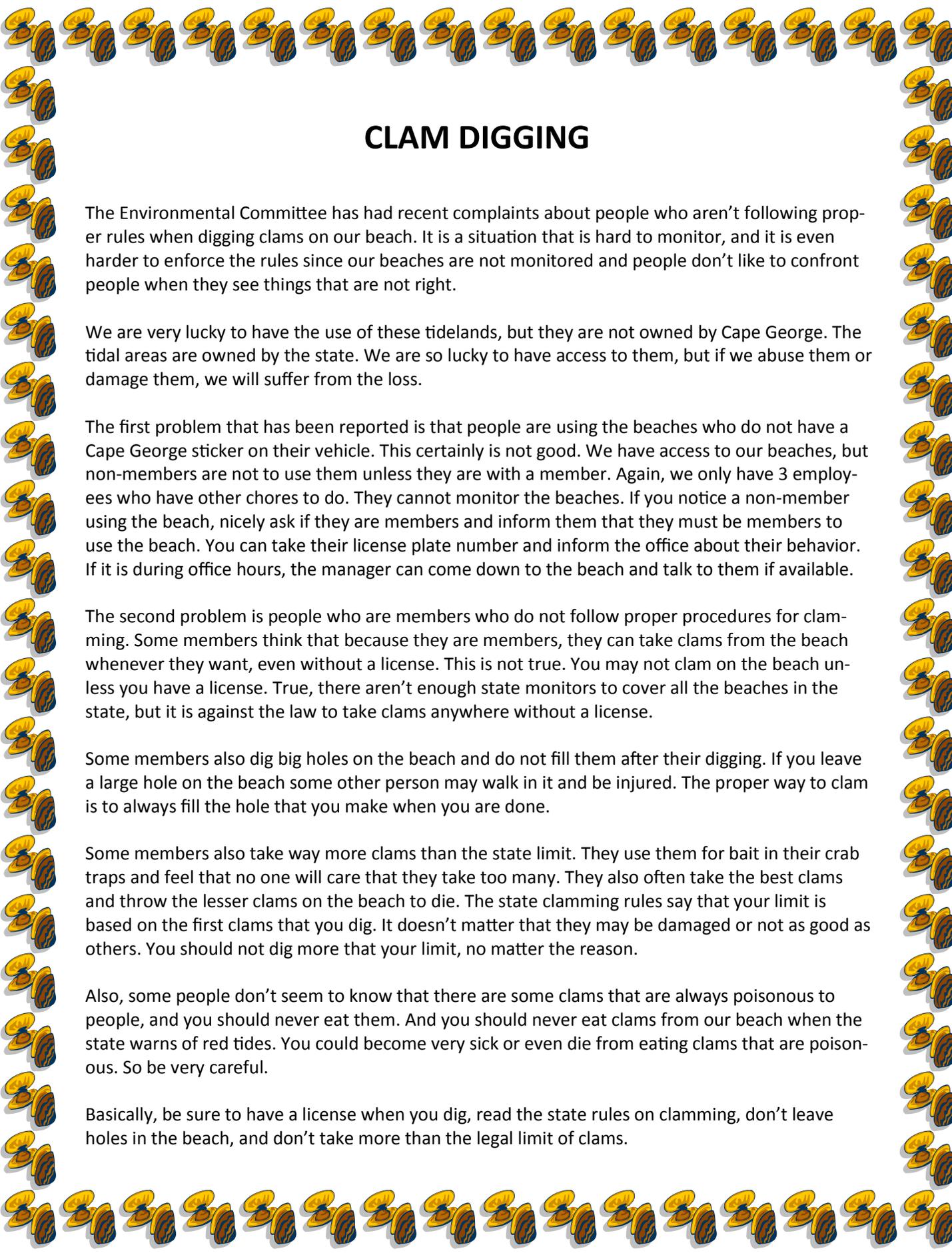
The Strange History of UFOs in the Pacific Northwest.—Presented by James Clarkson

Navy fighter pilots chasing UFOs – it's in the news. Did you know the Pacific Northwest has a long, strange history of UFO encounters? Join us on September 26, 2019 at 7 pm – A s a career criminal investigator with a lifelong UFO hobby describes the best cases from over 30 years of UFO investigations.

## **Calling All Sailors**

The 2019 Cape George Annual Sailboat Regatta will be held on Saturday, August 10 in conjunction with the Waterfront Festival. The race is open to all Cape George sailors. If you would like to participate but have not done so or have changed boats, please call Ben Fellows 360 301 0241 so a handicap can be determined. If you have raced with us before you are all set to go.

There will be a Skippers meeting in the Clubhouse at 12 noon to discuss the course and rules. The race will start promptly at 1:00 pm. If the weather is not suitable the race may be postponed to Sunday. If you have questions please call Ben.



## CLAM DIGGING

The Environmental Committee has had recent complaints about people who aren't following proper rules when digging clams on our beach. It is a situation that is hard to monitor, and it is even harder to enforce the rules since our beaches are not monitored and people don't like to confront people when they see things that are not right.

We are very lucky to have the use of these tidelands, but they are not owned by Cape George. The tidal areas are owned by the state. We are so lucky to have access to them, but if we abuse them or damage them, we will suffer from the loss.

The first problem that has been reported is that people are using the beaches who do not have a Cape George sticker on their vehicle. This certainly is not good. We have access to our beaches, but non-members are not to use them unless they are with a member. Again, we only have 3 employees who have other chores to do. They cannot monitor the beaches. If you notice a non-member using the beach, nicely ask if they are members and inform them that they must be members to use the beach. You can take their license plate number and inform the office about their behavior. If it is during office hours, the manager can come down to the beach and talk to them if available.

The second problem is people who are members who do not follow proper procedures for clamming. Some members think that because they are members, they can take clams from the beach whenever they want, even without a license. This is not true. You may not clam on the beach unless you have a license. True, there aren't enough state monitors to cover all the beaches in the state, but it is against the law to take clams anywhere without a license.

Some members also dig big holes on the beach and do not fill them after their digging. If you leave a large hole on the beach some other person may walk in it and be injured. The proper way to clam is to always fill the hole that you make when you are done.

Some members also take way more clams than the state limit. They use them for bait in their crab traps and feel that no one will care that they take too many. They also often take the best clams and throw the lesser clams on the beach to die. The state clamming rules say that your limit is based on the first clams that you dig. It doesn't matter that they may be damaged or not as good as others. You should not dig more than your limit, no matter the reason.

Also, some people don't seem to know that there are some clams that are always poisonous to people, and you should never eat them. And you should never eat clams from our beach when the state warns of red tides. You could become very sick or even die from eating clams that are poisonous. So be very careful.

Basically, be sure to have a license when you dig, read the state rules on clamming, don't leave holes in the beach, and don't take more than the legal limit of clams.

# QUIMPER LOST WILDERNESS

## THE OLD GROWTH FOREST IN OUR BACKYARD

Through a recent series of unlikely events, a 30 acre stand of unique, old-growth trees has been discovered in our neighborhood adjacent to Cape George Road, near the junction of Beckett Point Road. DNR is planning to log this parcel of state trust land as early as next year and we need your help. There are trees there that could be as old as 500 to 600 years of age.

Earlier this year Steve Grace, a new Ocean Grove resident, naturalist, author and educator, discovered a stand of very mature/old-growth forest, nestled within a larger parcel, and has been taking local experts and neighbors in to see it. Their assessments support that it is a rare and unique forest worth conserving and they have expressed their surprise and delight in finding this undiscovered forest nestled in our midst. And now, we need to save it. Steve gave a wonderful presentation at the clubhouse on July 18 to about 30 Cape George residents.

We know the forest is home to deer, coyote, bobcats and cougar, as well as many species of birds. A large great blue heron rookery borders the stand on the edge facing Beckett Point and there are also trees with platform branches of a size to support marbled murrelet nesting; although we lack the resources to confirm this as fact. The marbled murrelet is listed as threatened under the federal Endangered Species Act, and is listed as endangered by the state of Washington. Murrelet's are seen frequently near Protection Island, a short flight from the forest and they may nest here.

If we can save these 30 acres, we could make it into a county park with access to the community and offer educational activities for our kids.

A small group of neighbors from Ocean Grove (located off Cape George Rd on the other side of Beckett Point) and Cape George have been measuring the trees and recording their GPS coordinates for the purpose of mapping them to the satellite image of the forest. Steve Grace has recently presented to the Jefferson County Commissioners and the Port Townsend Climate Action Committee in order to gain attention and assistance in saving the forest. At this time, our request is to delay logging until we can better assess and document the characteristics of the trees and habitat. We are hoping that the County Commissioners will support our request when they meet with DNR in the next month, or so. Steve McDevitt, a Cape George member, is working on preparing a map of the area.

Here's what you can do:

- 1) Take a tour of the forest and see it for yourself. If you'd like to schedule a tour, send an email to: [nancycraig7@gmail.com](mailto:nancycraig7@gmail.com)
- 2) Let your County Commissioners know that you are in support of asking DNR to delay logging of the forest while we explore measures to save it through designations such as a Community Forest, a Trust Land Transfer or, simply an appeal to DNR to designate the area as rare, old-growth and agree to take it off their list for logging. You may email the County Commissioners at: [jeffbocc@co.jefferson.wa.us](mailto:jeffbocc@co.jefferson.wa.us)
- 3) TELL EVERYONE YOU KNOW! If they're interested in seeing the forest or in adding their name to our updates, please give them the email above for Nancy Craig.
- 4) Volunteer with Nancy Craig to help measure these trees and work with the committee to save the forest!!!

Thank you!

The Cape George Environmental Committee

# Volunteers Needed



Cape George would like to thank Larry Southwick for sharing his vast knowledge and expertise in maintaining our roads. He has been dedicated to the roads committee for over 18 years, giving freely many hours of his valuable time. Now Larry and his wife are relocating. We are extremely grateful and wish him and his wife all the best on their new venture.

This means we are in need for volunteers for the roads committee. All committees must consist of at least three members and we are left with only two with Larry's departure.

**VOLUNTEERS** are what this community is about!

For more information see the Roads Charter on the Cape George website. If you would like to contribute to our wonderful community please contact the office or Ray Pierson (360-379-0878), roads committee liaison.

Thank you to all of the Cape George folks who showed up to help raise the ten sweet German Shepherd puppies for the Humane Society of Jefferson County. Help included financial donations, newspaper and bedding donations, dump runs, socialization time, aptitude testing, post surgery cuddling, clean up assistance and supply pickups, and every bit of help was greatly appreciated. This rescue was a community effort and you all helped give ten puppies the best possible start in life.

All ten of the puppies and their mother were adopted!

Thank you from foster moms, Cassie and Reesa



PS: The mama dog, Hailey, was being adopted this week and one of the new puppy owners happened to come by the shelter as mama was leaving. After two weeks, this was the sweet reunion of mama and son, Charlie. We plan a reunion of a few more puppies and mom soon.



## OPEN STUDIO TOUR–2019

Sponsored by Northwind Art Center

August 17 & 18  
10 am - 4 pm



Several Cape George artists will have their studios open to the public during this year's Open Studio tour.

You are invited to see where their creative actions take place.

### **JONAH TROPLE** - 11 Quinault Loop

Jonah will be featuring mixed media wood art, hand-carved sculptures and items. For more info: [www.jonahtrople.com](http://www.jonahtrople.com)

### **MEG KACZYK** - 261 Quinault Loop

Meg will be showing her new works, small paintings, prints, cards and sketches. Meg is an accomplished artist and instructor. For more info: [www.megkaczyk.com](http://www.megkaczyk.com)

### **LINDA TILLEY & JINX BRYANT** -- 403 Sunset Blvd.

Jinx and Linda will have a wide variety of large and small pieces to show in oil, acrylic, pastel and watercolor. For more info: [www.artbytilley.com](http://www.artbytilley.com) [www.jinxbryant.com](http://www.jinxbryant.com)

Look for the Open Studio signs.

## ENVIRONMENTAL COMMITTEE PICTURES OF OLYMPIC MOUNTAINS AND BOOKS ON PROTECTION ISLAND

At the Beach Walk, the Environmental Committee had for sale, 1' by 3½ ' pictures of the Olympic Mountains that were ink drawn by Barbara Hinchliff. Barbara, a Cape George member, donated her artwork to our committee to raise money for our projects. A copy of the picture is in the left window of the Clubhouse. We also had books explaining Protections Island's geography and history. This book is a compilation of all the articles we could find about the island. The picture sells for \$10 and the book sells for \$5. Several people asked to buy these items at the Beach Walk, but didn't have money with them. If you were one of these people, contact Kitty Rucker, at (360)385-4927, to get your copy.

There was one couple that asked if they could take a copy of the picture with them and said that they would contact me to pay me for it when they got home since they had no money with them. It is now 2 weeks since the Beach Walk, and I have not yet heard from them. I would like to believe that members understand that these are the primary means of our raising funds for projects. If you forgot to contact me, please do so ASAP. I believe that members can be trusted to support our activities. Thank you!

## **FIGHT! Waterfront Festival vs Salmon BBQ**

### **2019 Waterfront Festival – a FREE event, August 10th**

Sponsored by the Cape George Marina Committee, all members in good standing are welcome to come to the Waterfront Festival and enjoy the regatta at 2, live music at 5, plus FREE FOOD AND BEVERAGES at 4!

### **2019 Salmon Barbecue – a PAID event, August 10th at 4pm**

The Workshop Committee is putting on the Salmon BBQ again this year with volunteers cooking delicious fresh local salmon smoked on the barbecue. Like last year, it happens the same day as the Waterfront Festival. Tickets for salmon are \$12 per person.

#### **Q & A:**

**Q:** The WFF event is free and the Salmon BBQ is paid, how does that work?

**A:** Hot dogs and hamburgers are FREE for all members and their guests. If you want Salmon, buy tickets in the office for \$12 per person. Potluck for all – bring a side dish or dessert!

**Q:** So I can show up with my kids and grandkids and not have to pay an arm and a leg to feed them?

**A:** Yup, hot dogs and hamburgers are free. Bring a side dish or dessert for the potluck!

**Q:** So there is a potluck?

**A:** Yes. If you come to eat (whether you get Salmon or burgers/dogs) bring a side dish or dessert sized for 8-10 servings. If you have a big group, please bring potluck side dish quantities commensurate with the size of your party, to be fair to other members.

**Q:** But I didn't like combining these two events. There was a huge list of things that went wrong last year! Why are you doing it again?

**A:** There were problems last year, true. But most of those had little to do with combining the events, and many of the problems can be mitigated or eliminated. We think we can do better this year. Plus, many people liked the combination. As for why: fewer and/or combined events are the alternative to “event fatigue” that some complained about in the past.

**Q:** The parking was terrible last year! What's going to be different?

**A:** One problem was the band reportedly encouraged their fans to attend the musical event, resulting in non-members showing up when they should not have. We have communicated with the band that this is a private event and they should not encourage anyone else to attend. The band has changed their event calendar such that the location is not disclosed. Still, it's a good idea for attendees to carpool with their neighbors for popular clubhouse events - the volunteers will be!

**Q:** We ran low on side dishes last year near the end, what are you doing about that?

**A:** See the mention of non-members above – eliminating that problem will help. We're also taking care to remind people to bring side dishes – that's what a potluck is about! Plus, as usual, we hold some side dishes back at first. Why? Because there's not enough room on the tables! Then we bring out the backup dishes as others get used up. We want to make sure that you don't have to rush the side dishes to get a good selection. It works best if you get your entree first, and then your sides.

## MAO'S LAST DANCER IS AUGUST PICK



Li Cunxin is the author and hero of *Mao's Last Dancer*. Born just before the Cultural Revolution in China, Li was raised in extreme poverty and was a witness to Communist brutality. Even so, he revered Mao's programs.

At 11-years-old, Li was selected by representatives of Madame Mao's arts programs to join the Beijing Dance Academy. In 1979, he was selected to spend a summer in Houston where he was a member of the Houston Ballet - the first official exchange between America and China since 1949.

Being given a taste of American Freedom, once back in China, Li lobbied to return to America and was granted permission for a one-year return. In an international incident, Li defected to the United States where he became a principal dancer with the Houston Ballet, and later the American Ballet Company.

The Cape George Book Group will discuss the book and it's implications toward American-Chinese relations and the dissolution of the Communist ideal in the life of the author.

The group meets at 1 pm on Tuesday, August 20 in the Cape George Clubhouse.  
All are invited to attend.



## **Cape George Acoustic Music Jam** **Wednesday, August 21st** **7 pm - 9 pm**

Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 402-981-0405

## **DRIVE CAREFULLY – BLIND SPOT**

Today while we were working at the Clubhouse pulling Poison Hemlock, we saw someone drive down the hill at about 40 miles an hour. They slowed down as they approached the level area at the clubhouse, but they were going way too fast on the hill.

Later as I was going up the hill on Marina Drive, I made the turn around the curve, I suddenly saw a little boy, about 3 or 4 walking down the hill right at the turn. He was with his mom and some other children. I literally could not see him until after I made the turn. I was suddenly aware that if I had been going any faster (say 30 or 40 miles an hour) I would have hit him. That turn is a blind area for people driving up the hill from the beach.

I would like to warn drivers about this blind spot. Please don't go faster than 15 or 20 miles an hour, you will not be able to see them and you could hit them.

If you are walking down the hill, particularly with little kids, please walk on your right side of the road. Because of the blind spot there, you or you children are at risk of being hit by a driver coming up the hill, particularly if they are driving too fast.

They have tried putting rocks there; they have tried putting a bump there, but today made me realize just how dangerous this area is. Let's avoid a real tragedy and try to be very careful there. Kitty Rucker



## Annual Cape George Labor Day Potluck BBQ



- When:** Monday, Sept. 2<sup>nd</sup>  
5:30 pm – Meet & Greet  
6:00 pm – Grills Ready
- Where:** Clubhouse & Picnic Ground
- Why:** To Share Food, Fun & Community
- Bring:** Your own beverage and meat to grill  
Your own plates, utensils & glasses  
A side dish or dessert to share for 8

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

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**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will be held following this meeting to discuss a legal and owner matter.

**In Attendance:** Katie Habegger, Ross Anderson, Joel Janetski, Ray Pierson, Karen Krug and Richard Hilfer

**Action on Minutes:** Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated June 13, 2019 as amended. Passed -5/0

**Membership Report:** Joel Janetski

Tim & Jan McGruder purchased lot 9-7 Saddle Dr from Elizabeth Hackenbruch

Purple Dawgs Trust purchased lot 11-2 Sunset Blvd from David & Janell Wait

Diane Barker & Marc Papageorges purchased lot 16-1 Victoria Lp from the Grove's

**Treasurer's Report:** Karen Krug

As of June 30, 2019

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.*

Comments for the six months ended June 30, 2019 are slightly different and less robust than a typical month since there is similar but more detailed financial information that will be included in the Financial Report for the Annual Meeting.

#### **2019 BALANCE SHEET COMMENTS**

Bank statements and reconciliations have been received and reviewed. There is a \$1.12 unexplained variance in one of the accounts, although still being investigated; it appears to be tied to a journal entry and not a bank error. No banks are over the FDIC/NCUA limits thanks in part to the ICS Sweep program.

Cash positions remain strong. The glitch with the new bank where 24 checks were misplaced has been resolved. After a month of search, Pacific Premier Bank located the checks and they have been returned. No late charges or fees will be assigned to the 24 Members involved.

The atypical balance in Petty Cash is the result of a timing difference between when funds were drawn and when the fund was replenished. The replenishment took place in early July.

Receivables are slightly higher than this time last year, largely a result of processes with the new bank that are still new. The Office Administrator does have access to the receivables section of the ONE system and is able to monitor transitions. She is also assisting CF with their questions and issues to help ensure a successful conversion.

#### **2019 REVENUE AND EXPENSE COMMENTS**

Combined operations are performing ahead of both budget and the prior year. On the revenue side the favorable variance is driven by higher excess water charges and higher than expected Marina revenue, especially parking and

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moorage. On the expense side favorable variances are traceable to a self-correcting timing difference in Marina dredging as well as lower repair and maintenance costs in both General and Water. Also contributing to the favorable performance is the favorable lower labor cost, although some of the apparent favorable variance is offset by slightly higher contracted services costs related to the shift from in-house to external financial activity.

**OTHER COMMENTS**

Transitions and conversion are always expected to have bumps, glitches and challenges. The transition to an external financial services firm as well as the transition to the TOPS "ONE" system has not gone as smoothly as was anticipated. Progress with both transitions while slower than expected is definitely moving in the right direction. The basic integrity of the financials are solid and could be sent to the external Auditors with no qualms.

The new banking arrangement with Pacific Premier Bank is working well and the Board receives monthly bank statements and reconciliations of those bank statements just as it always has with any of the Cape George bank accounts. These statements and reconciliations are the assurance that all Cape George funds are accounted for. There was a bit of a bump early on where 24 checks went missing but the bank had supplied an incorrect mailing address to Cape George and after search for over a month, they did find the missing checks.

**TREASURER'S REPORT**  
**As of June 30, 2019**

<i>Balance Sheet as of June 30, 2019 and 2018</i>					
<b>Assets</b>	<b>2019</b>	<b>2018</b>	<b>Liabilities and Fund Balances</b>	<b>2019</b>	<b>2018</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 170,469	\$ 160,343	Accounts Payable & Other Liabilities	\$ 50,433	\$ 86,372
Operating Investment-Savings	105,375	82,092	Unearned Income General/Water/Etc.	69,123	73,744
Petty Cash (2 accounts)	74	600	Unearned Income Reserve Assment	13,248	18,425
Reserves - General, Water & Marina	1,006,257	855,791	Unearned Income Marina Wait List	1,950	1,400
Routine Reserve Assessment	65,519	81,023	Total Current Liabilities	134,754	179,941
Total Cash & Equivalents	1,347,694	1,179,849			
Net Accounts Receivable	6,406	2,296	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,796,246	1,888,822	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	35,913	39,757	Modified Cash Basis Income	152,275	169,729
<b>TOTAL ASSETS</b>	<b>\$3,186,258</b>	<b>\$3,110,724</b>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$3,186,258</b>	<b>\$ 3,110,724</b>

**Summary Revenue and Expense Statements for the periods ended June 30, 2019 and 2018 (Modified Cash Basis)**

	<b>2019 Year to Date</b>				<b>COMPARATIVE</b>			
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>%</b>	<b>2019 YTD</b>	<b>2018 YTD</b>	<b>Variance</b>	<b>%</b>
<b>General</b>					<b>General</b>			
General Assessment	\$ 153,584	\$ 153,584	-	0%	General Assessment	\$ 153,584	\$ 148,288	\$ 5,296 4%
Revenue - All Other Sources	10,524	11,013	(489)	-4%	Revenue - All Other Sources	10,524	19,742	(9,218) -47%
Total General Revenue	164,108	164,597	(489)		Total General Revenue	164,108	168,030	(3,922)
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	76,991	84,453	7,462	9%	Salaries, Benefits, PR Tax	76,991	69,075	(7,916) -11%
Repairs & Maintenance	3,016	4,175	1,159	28%	Repairs & Maintenance	3,016	5,574	2,558 46%
Contracted Services	25,871	21,657	(4,214)	-19%	Contracted Services	25,871	21,416	(4,455) -21%
Insurance	8,877	10,665	1,788	17%	Insurance	8,877	9,599	722 8%
Pool Expense+pool utilities	18,091	16,000	(2,091)	-13%	Pool Expense, pool utilities	18,091	17,238	(853) -5%
Utilities	7,789	5,945	(1,844)	-31%	Utilities	7,789	5,290	(2,499) -47%
Other Expenses (incl taxes)	14,177	17,618	3,441	20%	Other Expenses (incl taxes)	14,177	10,583	(3,594) -34%
Total General Expenses	154,812	160,513	6,195		Total General Expenses	154,812	138,775	(9,091)
<b>General Net Income</b>	<b>\$ 9,296</b>	<b>\$ 4,084</b>	<b>\$ 5,212</b>	128%	<b>General Net Income</b>	<b>\$ 9,296</b>	<b>\$ 29,255</b>	<b>\$ (19,959) -68%</b>

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<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 94,980	\$ 94,320	\$ 660	0%	Revenue - Water Use Fees	\$ 94,980	\$ 94,110	\$ 870	1%
Revenue - All Other Sources	7,005	2,500	4,505	180%	Revenue - All Other Sources	7,005	5,724	1,281	22%
<b>Total Water Revenue</b>	<b>101,985</b>	<b>96,820</b>	<b>5,165</b>		<b>Total Water Revenue</b>	<b>101,985</b>	<b>99,834</b>	<b>2,151</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	35,692	35,898	206	1%	Salaries, Benefits, PR Tax	35,692	31,101	(4,591)	-15%
Repairs & Maintenance	963	3,494	2,531	72%	Repairs & Maintenance	963	410	(553)	-135%
Contracted Services	10,894	9,229	(1,665)	-18%	Contracted Services	10,894	9,291	(1,603)	-17%
Insurance	7,005	5,118	(1,887)	-37%	Insurance	7,005	4,832	(2,173)	-45%
Utilities	4,754	6,475	1,721	27%	Utilities	4,754	5,680	926	16%
Other Expenses (incl taxes)	12,127	17,951	5,824	32%	Other Expenses (incl taxes)	12,127	11,804	(323)	-3%
<b>Total Water Expenses</b>	<b>71,435</b>	<b>78,165</b>	<b>6,730</b>		<b>Total Water Expenses</b>	<b>71,435</b>	<b>63,118</b>	<b>(8,317)</b>	
<b>Water Net Income</b>	<b>\$ 30,550</b>	<b>\$ 18,655</b>	<b>\$ 11,895</b>	64%	<b>Water Net Income</b>	<b>\$ 30,550</b>	<b>\$ 36,716</b>	<b>\$ (6,166)</b>	-17%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 60,778	\$ 57,727	\$ 3,051	5%	Revenue - Moorage/Parking	\$ 60,778	\$ 56,944	\$ 3,834	7%
Revenue - All Other Sources	13,313	11,815	\$ 1,498	13%	Revenue - All Other Sources	13,313	12,999	314	2%
<b>Total Marina Revenue</b>	<b>74,091</b>	<b>69,542</b>	<b>4,549</b>		<b>Total Marina Revenue</b>	<b>74,091</b>	<b>69,943</b>	<b>4,148</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	10,169	10,036	(133)	-1%	Salaries, Benefits, PR Tax	10,169	7,661	(2,508)	-33%
Repairs & Maintenance	2,939	7,633	4,694	61%	Repairs & Maintenance	2,939	11,616	8,677	75%
Contracted Services	2,746	2,281	(465)	-20%	Contracted Services	2,746	1,962	(784)	-40%
Insurance	3,811	3,402	(409)	-12%	Insurance	3,811	3,404	(407)	-12%
Utilities	4,977	3,900	(1,077)	-28%	Utilities	4,977	3,416	(1,561)	-46%
Other Expenses (incl taxes)	1,385	3,825	2,440	64%	Other Expenses (incl taxes)	1,385	1,470	85	6%
<b>Total Marina Expenses</b>	<b>26,027</b>	<b>31,077</b>	<b>5,050</b>		<b>Total Marina Expenses</b>	<b>26,027</b>	<b>29,529</b>	<b>3,502</b>	
<b>Marina Net Income</b>	<b>\$ 48,064</b>	<b>\$ 38,465</b>	<b>\$ 9,599</b>	25%	<b>Marina Net Income</b>	<b>\$ 48,064</b>	<b>\$ 40,414</b>	<b>\$ 7,650</b>	19%
<b>Reserve Activity</b>					<b>Reserve Activity</b>				
Routine Reserve Revenue	63,552	63,552	-	0%	Routine Reserve Revenue	63,552	62,228	1,324	2%
Bad Debts, Recoveries, Misc.	(188)	-	(188)	0%	Bad Debts, Recoveries, Misc.	(188)	39	(227)	N/A
Reserve Interest - all	999	384	615	0%	Reserve Interest - all	999	1,076	(77)	-7%
<b>Net Reserve Income</b>	<b>\$ 64,363</b>	<b>\$ 63,936</b>	<b>\$ 427</b>	1%	<b>Net Reserve Income</b>	<b>\$ 64,363</b>	<b>\$ 63,343</b>	<b>\$ 1,020</b>	2%
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 152,274</b>	<b>\$ 125,139</b>	<b>\$ 27,133</b>	22%	<b>Cmbnd Net Income/(Loss)(3)</b>	<b>\$ 152,274</b>	<b>\$ 169,729</b>	<b>\$ (18,779)</b>	-10%

Note - Interest income has been properly categorized in Reserve Activity as is the standard Cape George practice.

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental and Water. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

Discussion on payment possibilities through owner portal was held at Study Session.

Rich Hilfer provided update on possible security system for Clubhouse. Rich will provide options to Board by end of month or sooner.

Ray Pierson discussed advertising for a new member of the Roads Committee. It will be placed in the next community newsletter.

The Manager will contact the local towing company about the proposed revised contract related to abandoned vehicles.

The Treasurer provided a report on the status of the transition with Community Financials.

**Member participation:** none

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**New Business Action Items:**

**Motion 1:** Richard Hilfer moved and Ray Pierson seconded to approve the request for refund of the clubhouse rental deposit as the event was canceled. Passed – 5/0

**Motion 2:** Joel Janetski moved and Richard Hilfer seconded to approve the request for refund of moorage fees. The member did not purchase a boat with in the allotted time. Passed – 5/0

**Motion 3:** Joel Janetski moved and Ray Pierson seconded to approve the request for refund due to a property sale. Passed – 5/0

**Motion 4:** Ray Pierson moved and Richard Hilfer seconded to approve the requests for three Due Dates Adjustments. Passed – 5/0

**Motion 5:** Ross Anderson moved and Karen Krug seconded to approve the acceptance and placement of the Protection Island Aquatic sign produced by Dept. of Natural Resources. The location site is to be determined. Passed – 5/0

**Open Board Discussion:**

Karen Krug clarified that the transition for newly elected and retiring trustees takes place at the Annual Membership Meeting, July 20<sup>th</sup>, 2019.

Ray Pierson followed up the cleanliness of the pool showers after reports of concern. The manager has a call in to our janitorial service.

**Announcements:**

Annual Meeting – July 20, 2019 2:00 PM

Board Study Session - August 13, 2019

Board Meeting – August 15, 2019

**Adjournment:** Rich Hilfer moved and Joel Janetski seconded to adjourn the Regular Board Meeting and move to Executive Session at 3:50 pm. Passed - 5/0

Richard Hilfer moved and Ross Anderson seconded to adjourn from Executive Session at 4:25 pm. Passed-- 5/0

Ray Pierson moved and Joel Janetski seconded to abate the fines on two lots mowed by mistake. Passed – 5/0

Ray Pierson moved and Richard Hilfer seconded to adjourn the Regular Board meeting at 4:27 pm. Passed- 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

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Committee reports:

ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE  
Monday, June 10, 2019, 9:15 am

**ATTENDANCE:** Varn Brooks, Sue Dunning, Pat Gulick, Steve McDevitt, Ruth Ross, P.J. Rooney, Kitty Rucker, Robin Scherting, Carol Schlecht, Fayla Schwartz, Elaine Sullivan, Gina Webber

**I. CALL TO ORDER:** Kitty called the meeting to order at 9:15 am.

**II. APPROVAL OF MINUTES:** Robin moved and Pat seconded that the minutes from the May 2019 meeting be approved as revised. The minutes were approved unanimously.

**III. FISCAL REPORT:** The current balance is \$2,460.26. (*These are not funds that belong to Cape George Colony Club, Inc.*)

**IV. OLD BUSINESS**

**A. Poison hemlock picking work party:** Kitty reported that a very large amount was pulled near the play area, and that the marina committees have also been pulling in their area.

**B. Scotch Broom picking work party:** Kitty reported that all of the broom along the Cape George side of Cape George Road near the community entrance was pulled

**C. Presentation on noxious weeds** is scheduled for June 27, 3-4 p.m. at Clubhouse.

**D. Beach Walk** is scheduled for July 3, 2019, from 9:30 am until 11 am.

**E. Training for Intertidal Surveys:** Varn Brooks, Steve McDevitt, Ruth Ross, Fayla Schwartz, Ann Jimenez, (Who else went?) attended the intertidal beach survey training at the Port Townsend Marine Science Center on June 3. Ruth Ross also participated in the Kinzie Beach intertidal monitoring on June 5 and reported that it went well, although it took longer to complete than last year's survey at Cape George, probably because of the greater number of rocks and larger amount of algae present at the site.

**F. Training review for the intertidal beach survey at Cape George** will be held July 10, 11 a.m., at the Clubhouse and the actual survey will take place July 16, starting at 9 am. All those interested in helping should attend the training on July 10.

**G. Rain Garden in Cape George:** Steve McDevitt is keeping in touch with Bob Simmons, the Rain Garden expert with the Jefferson County Marine Resources Committee. He is developing a diagram of the area at the west side of the ravine, along Sunset, above Memorial Park. He also has applied for a grant of \$1000 to do the work. Steve has agreed to do the maintenance for that area and to be the contact with Bob. We are waiting for a good rain to see what the runoff in that area is. So far, we haven't had a good rain. We will return to this potential project when we get more information. We will then decide whether to present it to the Board.

**V. NEW BUSINESS**

**A. Second Poison Hemlock Work Party:** Varn moved and Carol seconded that another work party be scheduled which was unanimously approved. It was requested that it be scheduled on a Tuesday. [*Addendum: the next poison hemlock work party is scheduled for Tuesday, June 25. Please meet at the clubhouse at 10 am and remember to dress appropriately--long sleeves, gloves, and eye protectors*].

**B. Cedar Park Work Party:** Kitty will schedule a time and notify us. [*Addendum: the Cedar Park Work Party is scheduled for 10 am, on Wednesday, June 19, 2019*]

**C. Wilderness area:** Varn told the committee about a pristine wilderness area close to Becket Point that is scheduled to be razed next year. He will organize a walking tour of the area for the committee to learn more and will notify the committee of the date. Fayla moved and Robin seconded that we sponsor a presentation concerning this area for the community, which was unanimously approved. The presentation is scheduled for July 18, at 7 p.

**D. Annual Report to Community on Environmental Committee Activities:**

CAPE GEORGE COLONY CLUB  
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1. Kitty summarized suggested edits to the annual report for the community which she had circulated (eg, per Fayla's suggestion, adding that several articles on noxious weeds were published in the newsletter. And also adding our Beach Walk to the accomplishments).

2. A further concern was expressed about one statement in the draft report, which was based on the September 2018 minutes. "We sent a notice to the Board to ask that they try to save as many trees as possible, instead of just cutting them down. Windowing and selective removal allow for views without removing trees." The original minutes also included the names of the property owners involved in this issue. Carol moved and Pat seconded that the committee remove the individuals' names from the original minutes, which was unanimously approved. Ruth moved and Fayla seconded that the words "instead of just cutting them down" be deleted from the Annual Report to the community, but that the remaining wording, "We sent a notice to the Board to ask that they try to save as many trees as possible. Windowing and selective removal allow for views without removing trees." be included in the report, as it accurately reflects the committee's opinion. This was unanimously approved. The September minutes and the 2019 Annual Report have been so amended.

**E. Petanque Court:** Gina has done a great job removing weeds from the Petanque Court. Pat moved and Gina seconded a motion to treat the area with salt and vinegar to prevent weed growth which the committee approved.

**F. Wildfires:** Next month we will put fire danger on our agenda.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted by Ruth Ross

Cape George Water Advisory Committee  
Meeting Report July 2 2019

The meeting was held at 4 PM in the office; the new earlier time was requested by two of the committee members. Attendees: Karen Krug (Board liaison), Patrick Rooney (CG Manager), Steve Wright (Water Manager), Greg Rae (former Water Manager), Scott James, Stewart Pugh, Larry Southwick, and Chair Marty Gilmore.

Fire protection at the tank farm continues to be a priority. The alders outside the north fence will be removed by the end of July; they are overhanging the fence and one of the pump houses. An additional quote will be obtained for dead snag removal on the east and west side, and Donnie will cut back smaller branches at lower heights. Patrick has contacted a surveyor to determine the property line on the west side so we know where responsibilities lie for brush and tree management on that side of the tank farm.

The tank farm valves are not numbered. They should be numbered for identification so the correct valves can be activated during emergency response.

We have received quotes for electrical work for three projects- variable speed pump drives for the Highlands booster pumps, new tank level controls, and soft-start for number 6 well pump. It is unclear what work is covered by the quotes. Patrick and Marty will meet July 12 to write work scopes and will then communicate with contractors. It was agreed that the tank level controls are the highest priority as they

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

July 11, 2019

3:30 PM

DRAFT

have frequently failed, thereby requiring manual intervention often during the night.

Efforts are ongoing to find a new water manager to take over when Steve's contract ends. Patrick and Marty will interview a prospective candidate July 18. If the candidate seems to be acceptable the next step will be an interview with the full Water Advisory Committee, followed by presentation to the CG Board.

We need a second Chlorine injection pump to use when the installed pump breaks down. Continuous operation of the chlorine system is important for manganese control and therefore for water visual quality. If the operating pump breaks down it can take a few days to repair.

The meter reader software is no longer supported by the vendor and they have given us a \$14,900 quote for software upgrade and support. This is unnecessary since there is available Windows 10 software that we can use when the existing software is no longer usable. We will, however, obtain replacement batteries for the meter reader while they remain available.

The individual meters at each property also have batteries that are coming to the end of their life. A replacement plan is being developed.

There were 19 leaks in May and 91 users at less than 30 GPD. The average use per meter was 151 gpd, which seems high for May.

The Water Committee annual report was drafted and sent to the Cape George Manager for inclusion in the package for the Member Meeting on July 20.

At the August meeting, the committee will address the water system budget for 2020 as this has to be presented in August.

Work has not started on the Water System Plan update due in 2020. HDR is a potential consultant to assist with this work; the contact is Jeff Hansen at 360-570-4410. This consultant might also be of assistance in preparing the water efficiency goals for 2020; these goals require public notice within and beyond the Cape George HOA and will require public meetings prior to final issue.

The next meeting will be Tuesday August 6 at 4 PM in the office.

CAPE GEORGE COLONY CLUB  
SPECIAL BOARD OF TRUSTEES MEETING MINUTES  
July 20, 2019  
1:45 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 1:45 pm.**

Welcome

This meeting is to conclude business discussed at the previous Special meeting on July 16' 2019.

**In Attendance:** Katie Habegger, Ray Pierson, Karen Krug, Richard Hilfer, Joel Janetski, and George Martin

**Business Action Items:**

**Motion 1:** Richard Hilfer moved and Karen Krug seconded to move to approve the Final Determination of the hedge violation dispute reached by the Trustees after consultation with the association's attorney:

*Final Determination*

*In consultation with Legal Counsel, the Cape George Colony Club governing Board of Trustees has reviewed the current hedge violation at XXX, Port Townsend, WA 98368. The Board of Trustees has determined that compliance with the hedge restriction can be restored by establishing a sufficient separation between trees or by other steps which remove commingling of trees. The separate trees would no longer constitute a hedge. Compliance would need to be accomplished by August 31<sup>st</sup>, 2019 or sooner. Monthly fines for May, June, July and August are hereby suspended. If compliance is not reached by August 31, 2019, it will result in the resumption of periodic fines. The fines will be capped at \$500.00 per month for a total of 6 months including fines already imposed and paid for. If compliance is not reached after 6 months, the neighboring owners may exercise their independent right to seek judicial enforcement of the Board of Trustees compliance restoration decision. Passed – 5/0*

**Motion 2:** George Martin moved and Ray Pierson seconded to accept the resignation of Ross Anderson as Trustee and appoint Richard Hilfer to fill the vacancy for the remainder of the term. Passed – 4/0/1

**Adjournment:** Ray Pierson moved and George Martin seconded to adjourn the Special Board Meeting at 1:50 pm. Passed - 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

CAPE GEORGE COLONY CLUB  
SPECIAL BOARD OF TRUSTEES MEETING MINUTES  
July 20, 2019  
Immediately following the Annual Membership Meeting  
**DRAFT**

**The meeting was called to order by President, Katie Habegger, at 2:12 pm at the Clubhouse, following the Annual Membership Meeting.**

Welcome

The purpose of the meeting is to elect new board officers, approve the board calendar and assign committee liaisons.

**In Attendance:** Katie Habegger, Ray Pierson, Richard Hilfer, Joel Janetski, George Martin, Ray Graves and Lad Burgin

**Election of Officers:**

**Motion 1:** Ray Pierson moved and Joel Janetski seconded to elect Richard Hilfer as Vice President. Passed - 6/0

**Motion 2:** Ray Pierson moved and George Martin seconded to re- elect Joel Janetski as Secretary. Passed – 6/0

**Motion 3:** Joel Janetski moved and Ray Pierson seconded to re-elect Katie Habegger as President. Passed – 6/0

**Motion 4:** Ray Pierson moved and Richard Hilfer seconded to elect George Martin as Treasurer. Passed -6/0

**Motion 5:** George Martin moved and Ray Pierson seconded that the Board not approve any portion of a septic system to be built within the Cape George right of way. Passed – 6/0

**The board approved the 2019-2020 Board Calendars as set, including meeting times.**

**Motion 6:** Ray Pierson nominated George Martin and Richard Hilfer as trustee liaisons to the Building Committee. Lad Burgin seconded. Passed – 6/0

**New Board liaisons and/or members were chosen for the following committees:**

Building Committee – Richard Hilfer & George Martin

Election--Joel Janetski

Emergency Preparedness – Ray Graves

Environmental – Katie Habegger

Fitness – Katie Habegger

Marina – Lad Burgin

Nominating – Joel Janetski

Pool – Ray Pierson

Roads – Ray Pierson

Water – Richard Hilfer

Workshop –George Martin

**Motion 7:** Ray Pierson moved and Richard Hilfer seconded to suspend the Finance Committee Charter. Passed-6/0

**Motion 8:** George Martin moved and Richard Hilfer seconded to approve the list of Banking Signatories with the addition of the newly elected officers. Passed – 6/0

CAPE GEORGE COLONY CLUB  
SPECIAL BOARD OF TRUSTEES MEETING MINUTES  
July 20, 2019  
Immediately following the Annual Membership Meeting  
**DRAFT**

**Motion 9:** Lad Burgin moved and George Martin seconded to appoint Karen Krug to the Water Committee. Passed – 6/0

The Trustees signed the FIN10 Conflict of Interest Policy Signature Form, which will be maintained for our records. The Trustees signed the MIS09 Trustee Code of Conduct & Signature Form, which will be maintained for our records.

Manager Pat Rooney discussed changes to quorum requirements for next year’s Annual Meeting. To comply, a new document for attendance or proxy will be used.

**Adjournment:** Ray Pierson moved and Lad Burgin seconded to adjourn the Special Board Meeting at 3:00pm. Passed - 6/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

## Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author’s name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Notepad, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.

**CAPE GEORGE BOARD OF TRUSTEES  
CALENDAR OF BOARD MEETINGS AND DEADLINES  
2019-2020**

<b><u>August, 2019</u></b>
13 - Study Session Meeting, 3 pm
15 - Board Meeting, 3:30 pm
20 - Newsletter deadline
<b><u>September, 2019</u></b>
3 - Budget estimates due from Committee Chairs
10 - Study Session Meeting, 3 pm, Review 2018 Assessment and Reserve Expenditures
12 - Board Meeting, 3:30 pm, Exec. Session (Personnel)
20 - Newsletter deadline
<b><u>October, 2019</u></b>
1 - Member quarterly assessment due
8 - Study Session Meeting, 3 pm, Discuss 2019 Budget, and Capital Expenditures
10 - Board Meeting, 3:30 pm
21 - Newsletter deadline
<b><u>November, 2019</u></b>
1 - Mail out ballots to Membership (Budget)
12 - Study Session Meeting, 3 pm
14 - Board Meeting, 3:30 pm
20 - Newsletter deadline
<b><u>December, 2019</u></b>
10 - Budget Ratification Membership Meeting, 2:45 pm
10 - Study Session Meeting, 3 pm
12 - Count ballots starting at 9 am
12 - Board Meeting, 3:30 pm (Announce results of vote)
18 - Prepare and Mail Coupons to Members
20 - Newsletter deadline
<b><u>January, 2020</u></b>
1 - Member quarterly assessment due
14 - Study Session meeting, 3 pm
16 - Board Meeting, 3:30 pm
21 - Newsletter deadline

<b><u>February, 2020</u></b>	
11	- Study Session Meeting, 3 pm
13	- Board Meeting, 3:30 pm
20	- Newsletter deadline
<b><u>March, 2020</u></b>	
10	- Study Session Meeting, 3 pm
12	- Board Meeting, 3:30 pm
20	- Newsletter deadline
21	- Nominating Committee initiates recruitment of Board candidates for three positions
<b><u>April, 2020</u></b>	
1	- Member quarterly assessment due
14	- Study Session Meeting, 3 pm
16	- Board Meeting, 3:30 pm
21	- Newsletter deadline
<b><u>May, 2020</u></b>	
12	- Study Session Meeting, 3 pm
14	- Board Meeting, 3:30 pm (Close of nominations and announce candidates.)
20	- Newsletter deadline
<b><u>June, 2020</u></b>	
3	- Mail out ballots for election of Board Members (Includes announcement of Annual Membership Meeting scheduled for July 19th.)
9	- Meet the Candidates Session, 2 pm
9	- Study Session Meeting, 3 pm
11	- Board Meeting, 3:30 pm
20	- Newsletter deadline
<b><u>July, 2020</u></b>	
1	- Member quarterly assessment due
11	- Count ballots for Board election
14	- Study Session Meeting, 3 pm
16	- Board Meeting, 3:30 pm
18	- Annual Membership Meeting, 2 pm (Announce election results.)
18	- Special Board Meeting to select Board Officers. This brief meeting will follow Immediately after Annual Meeting.
21	- Newsletter deadline
*Dates listed are tentative and may be changed at discretion of Board with appropriate notice given to membership.	

Here is a website for fire resistant landscape plants. Note that many of these are not deer proof, but some are.

<http://www.firefree.org/wp-content/uploads/2016/02/Fire-Resistant-Plants.pdf>

Provided by Varn Brooks and Karen Lull

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Waterfront Festival	August 10th—1p
Salmon BBQ	August 10th—4p
Book Grp	August 20—1p
CGU—Intro to CG	August 20—4p
Music Jam	August 21—7p

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492  
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542  
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473  
 Lad Burgin, Trustee, 650-759-1145

---

### **CAPE GEORGE STAFF**

Manager - Pat Rooney— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

---

Building.....	Bill Deckman.....	360-385-9769	Nominating.....	Carol Wood .....	360-385-1021
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Roads.....	Larry Southwick....	360-379-2878
Elections .....	Joyce Skoien.....	360-379-9749	Social Club.....	Cassie Reeves.....	360-344-2174
	Scott James.....	360-379-2570	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Emergency Prep.....	Thad Bickling.....	360-531-2421	Water Advisory .....	Marty Gilmore.....	360-301-3111
Environmental.....	Kitty Rucker .....	360-385-4927	Welcome .....	Carol Chandler.....	360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241			
Librarians: .....	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey...360-385-1263		Clubhouse Phone .....		360-385-3670
Marina .....	Marty Bluewater....	206-790-5705	Fitness Center Phone ...		360-385-3619
Memorial .....	Jeannie Ramsey....	360-385-1263			
Newsletter.....	Office.....	360-385-1177			

# Cape George 2019 Calendar

# August

SUN	MON	TUE	WED	THU	FRI	SAT
				<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>2</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>3</b>  <b>Clubhouse Reserved</b>
<b>4</b>	<b>5</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>6</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon <b>Workshop Com 9a</b> <b>Marina Com 11a</b> <b>Water Com 4 p</b>	<b>7</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>9</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>10</b> <b>Waterfront Festival &amp; Salmon BBQ</b> 
<b>11</b>	<b>12</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>13</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  Marina Work Day 9a-noon <b>Study Session 3p</b>	<b>14</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting 3:30p</b>	<b>16</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>17</b>
<b>18</b>	<b>19</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>20</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon  <b>Book Grp 1p</b> <b>CGU 4p</b>	<b>21</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  <b>Music Jam 7p</b>	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>23</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>24</b>
<b>25</b>	<b>26</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>27</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon	<b>28</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>30</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>31</b>

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

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by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

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Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

email: [office@capegeorge.org](mailto:office@capegeorge.org)

website: [capegeorge.org](http://capegeorge.org)

Vol. 51 No. 2

September 2019

## Managers Report— Pat Rooney

We had a very successful Annual meeting on Saturday, July 20<sup>th</sup>. Our new Directors are Lad Burgin and Ray Graves. Rich Hilfer was appointed to fill the remaining term of Ross Anderson who resigned for personal reasons. Katie Habegger is President, Rich Hilfer is Vice President, Joel Janetski Secretary, and George Martin is the Treasurer.

### Administration

1. We want to remind owners that use their bank bill payer system to change the account number and mailing address for your payments to the Association. If you do not know your new account number, please call our office.
2. We encourage owners that want to send personal checks to pay assessments to send them to:  
Cape George Colony Club  
P.O. Box 173930  
Denver, CO 80217-3930
3. There is a "How Cape George Works" Presentation scheduled for August 20<sup>th</sup> at the Clubhouse at 4:00 PM. This is your opportunity to meet me as your new manager.
4. Soon owners will be sent a letter about having their backflow preventer valves tested and checked.

### Maintenance

1. Work on the South wall of the workshop is taking place. There was much rot found.
2. Stop signs on Quinault Loop have been replaced.
3. The glass that was broken at the pool has been replaced.
4. We will be replacing a water meter that has frozen in the open position in the Highlands
5. The Ford F450 Truck is in the shop. There is a problem with power related to the turbo.
6. Empty lots on our list are scheduled to be mowed the last week of August

### Complaints & Reports

1. An owner that received a violation notice reminder about fireworks has pointed out a problem as the policy is written
2. An owner expressed concern about a truck with a political flag.
3. An owner expressed concern about a tree permit. A permit was issued then it was learned the trees are not in front of the lot of the owner that made the request. The permit was revoked.



## Cape George Acoustic Music Jam Wednesday, Sept 18th 7 pm - 9 pm

Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 402-981-0405

## **NOTE FROM THE PRESIDENT– Katie Habegger**

The summer fun is winding down now, but our August Waterfront Festival and Salmon Bake was a wonderful success, reminding us how blessed we are to live in the amazing community of Cape George. Many thanks to the dedicated volunteers of the Marina and Workshop committees for organizing the event, providing free hamburgers and hot dogs and cooking up the succulent salmon. After a rainy start to the day, the weather finally cooperated by afternoon and the lively band Uncle Funk and the Dope Six and their infectious rhythms got almost everyone dancing.

At the August Board Study Session, Ray Graves, chair of the newly-formed ad hoc sign committee, presented an initial report. As many of our members have no doubt noticed, several of the signs at the entrances to Cape George are in in very poor condition and in urgent need of replacement . The committee has been tasked with coming up with a recommendation for the new signs, and already has some initial design and placement suggestions. These were discussed at the study session, and work on this project is continuing.

## **VOLUNTEER LEADER NEEDED**

Thanks to Phil Habegger for volunteering to be a member of the Roads Committee. We are now seeking a volunteer to be the new Chairperson of the Roads Committee. Last month we let everyone know of Larry Southwick's departure from the community. He was the chairperson for many years.

You do not need to be a civil engineer to be the Chairperson. If you have experience in building construction, land use, architecture & design, facilities management or other related experience and have a desire to help Cape George run smoothly please contact us. We need a leader to guide the committee through its mission of providing recommendations to the Board of Trustees and processing permit application requests. The Roads Committee Charter can be reviewed online at our community website.

VOLUNTEERS are what this community is about...Uncle George wants you!

If you would like to contribute to our wonderful community please contact the office or Ray Pierson (360-379-0878), roads committee liaison.



**Deadline for October Newsletter - September 20th**



## Annual Cape George Labor Day Potluck BBQ



- When:** Monday, Sept. 2<sup>nd</sup>  
5:30 pm – Meet & Greet  
6:00 pm – Grills Ready
- Where:** Clubhouse & Picnic Ground
- Why:** To Share Food, Fun & Community
- Bring:** Your own beverage and meat to grill  
Your own plates, utensils & glasses  
A side dish or dessert to share for 8



## **THEY CAME HERE FIRST: THE STRANGE HISTORY OF UFO'S IN THE PACIFIC NORTHWEST**

"Navy fighter pilots Chase UFO's" was a typical newspaper headline! The Pacific Northwest has a long, strange history of UFO encounters and you can find out much more about those encounters when Cape George University features James Clarkson on **Thursday, September 26 at 7 pm.**

James, a Cape George resident and a career criminal investigator, has had a lifelong UFO hobby and will describe the best cases from her 30 years of investigations. What would you learn from being exposed to abductees, policemen and pilots who have seen flying discs in the sky, a crashed UFO that became a local legend, a witness who managed an office for scientists at Wright-Patterson involved in the cover-up and many other UFO encounters? Hear the best cases where truth is stranger than fiction. Hear key insights into what is reliable evidence of UFO's as well as updates on famous cases.

James is a retired police sergeant a fatal accident team supervisor and a patrol team supervisor. After 20 years of service, he became a child abuse detective and has more than a decade of service as a fraud investigator for a state agency.

Believer or not, this should be a fascinating presentation being held in the Cape George Clubhouse.



Coming to Cape George University on Tuesday, October 15th

### **"The Panic of 1893: The Untold Story of Washington State's First Depression"**

Come and listen to author and journalist Bruce Ramsey tell us about the many fascinating facts that he uncovered while writing about the history of our state, and in particular, our town, during this pivotal time in our region's history.

Bruce will tell the story of the last depression of the 19th century, which hit hard in the new state of Washington, and especially in places like Port Townsend and Port Angeles. Banks closed. Money became so scarce in PA that people began printing their own currency. Bruce explains what happened and how it changed the fate of communities that had sprung up as if by magic, and then struggled just to exist.

Don't miss it! Hope to see you on Tuesday, October 15th at 7pm in the Clubhouse.

# Pickleball according to Dink and Lob



Hopefully by the time you read this our court will be in use again! This has been a sad time for all our enthusiastic players. We have never been without our court for such a long time. I am sure many are wondering what happened after the beautiful new surface was applied. After a over night rainfall, the surface began to bubble (blister-like) and peel revealing a lack of bonding between the "resurfacing " material and the new paint. The company contracted to do the work was notified and visual documentation was provided. We are waiting for their response and correction of the problem.

Until we are back on our home court there are several places to play in town as well as Sequim. To find the days and hours of play in P.T go to [www.ptpickleball.com](http://www.ptpickleball.com) and in Sequim [www.sequimpicklers.net](http://www.sequimpicklers.net)

Dink was wondering what people are doing without their favorite sport so he did a little survey. The deer in the area are wondering where their favorite free Sports channel has gone?? One of our players ran off to Tonga to drown his sorrows! Several of the players are wearing out the equipment in the fitness room. One person has been forced to clean the closet after the cat got in it and trashed it! There have been several Prayer Vigils held after dark by an unnamed group of pacifist picklers! There has been only one positive response to this unfortunate lapse in play -" Oh boy, I can pull more weeds!" A strange but true remark!



Until we can play again stay busy and positive and visualize your best shots . The party planned will go on with games and prizes and open bar Margaritas when we have our court back!

We miss you.

Reminder: 4th quarter assessments are due October 1st

# Cape George Social Committee Potluck Luncheon



## **All Cape George Residents are Invited**

Learn about the social committee activities for the year.

Meet your neighbors.

**Tuesday, Sept. 10th**

**11:30 am**

**Cape George Clubhouse**

Bring a dish to share and  
your own plates, utensils & glasses



### **LOVE TO SING?**

Join the Community Chorus of Port Townsend & E. Jefferson County  
Singers of all ages welcome!

<b>Registration:</b>	September 8	5:30 pm
	September 15	5:30 pm
<b>Rehearsals:</b>	Every Sunday night from 6:30 – 8:30 pm	
	Beginning September 8	
<b>Location:</b>	St. Mary Star of the Sea Catholic Church 1335 Blaine Street, Port Townsend	
<b>Concert:</b>	December 6	7:00 pm
	December 8	3:00 pm

For more information, visit our website at [ptchorus.org](http://ptchorus.org)  
Or call Pat Hartman at 360-385-0405

Paid advertisement

## **DOGGY BAG BOXES**

The Environmental Committee has wonderful volunteers who work very hard to keep our community clean and beautiful. One group manages the Doggy Bag Boxes and makes sure that they are filled with clean bags to be used by members to pick up their doggy waste if they happen to not have a bag when it is needed.

PLEASE use the bags that we provide and take your dogs' poop back to your house rubbish can. The Doggy Bag Boxes are not to be used for depositing doggy poop.

Volunteers at Memorial Park have also found dog waste in their weed can. The volunteers who maintain the park, put a can there with a sign that says, "Please pick up a few weeds and deposit them in this can. That will save us a little weeding."

They often find poop in that can as well. This can is for weeds only, not dog waste.

If you see someone depositing waste where it shouldn't be, PLEASE remind them not to do that. If you are a dog owner who is thoughtful enough to pick up your dog's waste, we are happy. Now just take it home and dispose of it responsibly.

Kitty Rucker

## CUTTING FOR STONE by Abraham Verghese



The premier novel by Ethiopian-born, Indian American medical doctor, Abraham Verghese is a saga of twin brothers orphaned by their mother's death at birth and forsaken by their father. *Cutting for Stone* takes place in Addis Ababa, beginning in 1954 when the twin's mother, Sister Mary Joseph Praise, and Indian Carmelite nun, dies during childbirth. The book follows the lives of the twins from being extremely close into their tumultuous teen years and eventually being torn apart.

Politics in the failed attempt to overthrow Haile Selassie's regime, genital mutilation, the hijacking on an Ethiopian Airlines plane, and a deathbed request, all add to the intrigue of a story that ultimately leads to a reconciliation of the brothers as well as to their biological father.

The book group meets on Tuesday, September 17 in the Cape George Clubhouse.

All are invited to attend.



Thank you to those that supported Dick and Sue Poole's grandchildren's Lemonade stand.

They were able to donate the proceeds of \$57.00 to Jefferson County Humane Society.

A great community we live in.



**Bayside Housing**  
**Skunk Island Blues Festival**  
**Saturday, September 14th 1:00 - 7:00 pm**  
on the Green at the Old Alcohol Plant

1:00-2:30 pm  
**Lost in the Shuffle**  
2:30 - 4:00 pm  
**Hounds of Townsend**  
4:00 - 5:30 pm  
**Harlem Ren**  
5:30 - 7:00 pm  
**Badd Dog Blues**



**Beer Garden**

Enjoy Chef Troy's  
famous Pig Roast  
Buffet \$30

Thank you to our  
sponsors:



Proceeds benefit Bayside Housing  
[www.baysidehousing.org](http://www.baysidehousing.org)

Old Alcohol Plant  
210 Hadlock Bay Road  
Port Hadlock WA 98229  
[www.oldalcoholplant.com](http://www.oldalcoholplant.com)  
360-290-4077

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

August 15, 2019

3:30 PM

**DRAFT**

**President Katie Habegger called the meeting to order at 3:34 p.m.**

Welcome

An Executive Session will be held following this meeting to discuss a legal matter.

**In Attendance:** Katie Habegger, Rich Hilfer, Joel Janetski, Ray Pierson, George Martin, Ray Graves and Lad Burgin

**Action on Minutes:** Joel Janetski moved and Rich Hilfer seconded to approve the minutes of the Regular Board Meeting dated July 11, 2019. Passed -6/0

Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Special Board Meeting dated July 20, 2019. Passed – 6/0

Joel Janetski moved and Ray Pierson seconded to approve the minutes of the second Special Board Meeting dated July 20, 2019. Passed – 6/0

**Membership Report:** Joel Janetski

Bart & Constance Mooyman-Beck purchased 51 Sunset from Ron & Sharon Niccoli

Jason & Joelle Boyce purchased 50 Hemlock from Michael & Robin Ballou

**Treasurer's Report:** George Martin

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website.

**COMMENTS**

Transitions and conversion are always expected to have bumps, glitches and challenges and my acceptance as Treasurer has been no exception.

**PAST COMENTS:**

The new banking arrangement with Pacific Premier Bank is working well and the Board receives monthly bank statements and reconciliations of those bank statements just as it always has with any of the Cape George bank accounts. These statements and reconciliations are the assurance that all Cape George funds are accounted for. There was a bit of a bump early on where 24 checks went missing but the bank had supplied an incorrect mailing address to Cape George and after search for over a month, they did find the missing checks.

Comments for the six months ended June 30, 2019 are slightly different and less robust than a typical month since there is similar but more detailed financial information that will be included in the Financial Report for the Annual Meeting.

**2019 BALANCE SHEET COMMENTS**

Bank statements and reconciliations have been received and reviewed. There is a \$1.12 unexplained variance in one of the accounts, although still being investigated; it appears to be tied to a journal entry and not a bank error. No banks are over the FDIC/NCUA limits thanks in part to the ICS Sweep program.

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
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Cash positions remain strong. The glitch with the new bank where 24 checks were misplaced has been resolved. After a month of search, Pacific Premier Bank located the checks and they have been returned. No late charges or fees will be assigned to the 24 Members involved.

The atypical balance in Petty Cash is the result of a timing difference between when funds were drawn and when the fund was replenished. The replenishment took place in early July.

Receivables are slightly higher than this time last year, largely a result of processes with the new bank that are still new. The Office Administrator does have access to the receivables section of the ONE system and is able to monitor transitions. She is also assisting CF with their questions and issues to help ensure a successful conversion.

**2019 REVENUE AND EXPENSE COMMENTS**

Combined operations are performing ahead of both budget and the prior year. On the revenue side the favorable variance is driven by higher excess water charges and higher than expected Marina revenue, especially parking and moorage. On the expense side favorable variances are traceable to a self-correcting timing difference in Marina dredging as well as lower repair and maintenance costs in both General and Water. Also contributing to the favorable performance is the favorable lower labor cost, although some of the apparent favorable variance is offset by slightly higher contracted services costs related to the shift from in-house to external financial activity.

**OTHER COMMENTS**

The transition to an external financial services firm as well as the transition to the TOPS "ONE" system has not gone as smoothly as was anticipated. Progress with both transitions while slower than expected is definitely moving in the right direction. The basic integrity of the financials are solid and could be sent to the external Auditors with no qualms.

**TREASURER'S REPORT**  
**As of July 31, 2019**

<b>Balance Sheet as of July 31, 2019</b>						
<b>Assets</b>	<b>2019</b>	<b>2018</b>		<b>Liabilities and Fund Balances</b>	<b>2019</b>	<b>2018</b>
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 180,894	\$ 205,404		Accounts Payable & Other Liabilities	\$ 15,221	\$ 14,146
Operating Investment-Savings	105,383	82,127		Unearned Income General/Water/Etc.	38,659	39,598
Petty Cash (2 accounts)	300	600		Unearned Income Reserve Assment		
Reserves - General, Water & Marina	1,006,268	785,207		Unearned Income Marina Wait List	2,000	1,550
Routine Reserve Assessment	68,398	99,140		Total Current Liabilities	55,879	55,295
Total Cash & Equivalents	<u>\$ 1,361,243</u>	<u>1,172,478</u>				
Net Accounts Receivable	\$ 22,650	8,538		<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,797,365	1,888,822		Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	38,845	36,662		Modified Cash Basis Income	264,994	290,150
<b>TOTAL ASSETS</b>	<u><b>\$ 3,220,102</b></u>	<u><b>\$3,106,499</b></u>		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><b>\$3,220,102</b></u>	<u><b>\$ 3,106,499</b></u>
<b>Summary Revenue and Expense Statements for the periods ended July 31, 2019 and 2018 (Modified Cash Basis)</b>						

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
 August 15, 2019  
 3:30 PM  
**DRAFT**

	2019 Year to Date					COMPARATIVE			
	Actual	Budget	Variance	%		2019 YTD	2018 YTD	Variance	%
<b>General</b>					<b>General</b>				
Total General Revenue	244,446	242,036	2,409		Total General Revenue	244,446	243,184	1,262	1%
Total General Expenses	178,967	164,753	(14,214)		Total General Expenses	178,967	159,416	19,550	12%
<b>General Net Income</b>	<b>\$ 65,479</b>	<b>\$ 77,283</b>	<b>\$ (11,804)</b>	-15%	<b>General Net Income</b>	<b>\$ 65,479</b>	<b>\$ 83,767</b>	<b>(18,288)</b>	-22%
<b>Water</b>					<b>Water</b>				
Total Water Revenue	150,640	143,980	6,660		Total Water Revenue	150,640	148,094	2,545	2%
Total Water Expenses	83,774	97,367	13,592		Total Water Expenses	83,774	75,865		
<b>Water Net Income</b>	<b>\$ 66,865</b>	<b>\$ 46,613</b>	<b>\$ 20,252</b>	43%	<b>Water Net Income</b>	<b>\$ 66,865</b>	<b>\$ 72,230</b>	<b>\$ (5,364)</b>	-7%
<b>Marina</b>					<b>Marina</b>				
Total Marina Revenue	76,298	69,775	6,524		Total Marina Revenue	76,298	70,726	5,572	8%
Total Marina Expenses	39,729	44,492	4,762		Total Marina Expenses	39,729	31,361	8,369	27%
<b>Marina Net Income</b>	<b>\$ 36,569</b>	<b>\$ 25,283</b>	<b>\$ 11,286</b>	45%	<b>Marina Net Income</b>	<b>\$ 36,569</b>	<b>\$ 39,366</b>	<b>\$ (2,797)</b>	-7%
<b>Reserve Activity</b>					<b>Reserve Activity</b>				
Routine Reserve Revenue	95,256	95,256	-	0%	Routine Reserve Revenue	95,256	Not Available		
Bad Debts, Recoveries, Misc.	(133)	-	(133)	0%	Bad Debts, Recoveries, Misc.	(133)	Not Available		N/A
Reserve Interest - all	958	384	574	150%	Reserve Interest - all	958	Not Available		
<b>Net Reserve Income</b>	<b>\$ 96,082</b>	<b>\$ 95,640</b>	<b>\$ 442</b>		<b>Net Reserve Income</b>	<b>\$ 96,082</b>	<b>\$ 94,788</b>	<b>\$ 1,294</b>	1%
<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 264,994</b>	<b>\$ 244,818</b>	<b>\$ 20,175</b>	8%	<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 264,994</b>	<b>Not Available</b>		
<i>Note - Interest income has been properly categorized in Reserve Activity as is the standard Cape George practice.</i>									

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Water and Workshop. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

1. The manager would like to attend a one day workshop presented by AWWA/Washington on water systems.
2. Information on How to have FEMA pay for road cleanup after a disaster will be forwarded to the Emergency Prep Committee.
3. Ray Graves of the ad-hoc Sign Committee presented some material choices and designs to replace our community entrance signs. The committee requested a target budget for the signs and mountings. The Board recommended \$1000.00 per sign was an acceptable amount.

**Member participation:** none

**New Business Action Items:**

**Motion 1:** Ray Pierson moved and George Martin seconded to approve the request for two Due Date Adjustments. Passed – 6/0

**Motion 2:** Joel Janetski moved and George Martin seconded to approve the request for refund of clubhouse damage deposits for two members. Passed – 6/0

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**Motion 3:** Lad Burgin moved and Rich Hilfer seconded to approve the Resolution 2019-5 a transfer of Reserve Funds. Passed – 6/0

**Motion 4:** Joel Janetski moved and George Martin seconded to approve the request of the Environmental Committee to pursue the design and feasibility of installing a Rain Garden on Colman Dr. Passed – 6/0

**Motion 5:** Lad Burgin moved and Rich Hilfer seconded to accept the Marine Surveys & Assessments estimate to prepare the Biological Evaluation Report needed for the JARPA permit. Passed – 6/0

**Motion 6:** Rich Hilfer moved and Ray Pierson seconded to approve the Soft Start proposal for Well 6 pump. Passed – 6/0

**Motion 7:** Rich Hilfer moved and Lad Burgin seconded to approve the replacement of pump controller at the tank farm. Passed – 6/0

**Motion 8:** Ray Pierson moved and George Martin seconded to allow a member to move forward with the Cape George permit process to fill in a ditch. Passed -6/0

**Motion 9:** Ray Pierson moved and Rich Hilfer seconded to appoint Bob Holtz as Chairperson of the Roads Committee. Passed - 6/0

**Motion 10:** Ray Pierson moved and Lad Burgin seconded to appoint Phil Habegger as a member of the Roads Committee. Passed – 6/0

**Motion 11:** Rich Hilfer moved and Lad Burgin seconded to appoint Richard VanDeMark as a member to the Building Committee. Passed – 6/0

**Motion 12:** George Martin moved and Joel Janetski seconded to approve the contract with Community Financials. Passed – 6/0

**Open Board Discussion:**

Katie Habegger noted that Carol Wood has stepped down as chairperson of the Nominating Committee and we will be looking for someone to replace her.

A conflict in our rules regarding fireworks was discovered and will be corrected.

Jose Escalera was introduced by Water Committee Chairperson, Marty Gilmore as a potential new Water Manager. Jose currently works for Jefferson County PUD, but has been cleared for outside contracted employment by PUD and the union. He holds a Water District System Level II certificate and is pursuing management and cross connection certificates, which should be completed by years end. The Water Committee recommends Jose Escalera for the position of Water Manager.

**Announcements:**

Board Study Session – September 10, 2019

Board Meeting – September 12, 2019

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

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**Adjournment:** Ray Pierson moved and Lad Burgin seconded to adjourn the Regular Board Meeting and moved to Executive Session at 4:07 pm. Passed - 6/0

Rich Hilfer moved and George Martin seconded to end the Executive Session and move to the Regular Board Meeting at 4:20 pm. Passed – 6/0

**Motion 13:** Lad Burgin moved and Rich Hilfer seconded to authorize Cape George manager Pat Rooney to negotiate a contract with Jose Escalera to serve as Water Manager Contractor for Cape George within the parameters discussed by the CG Board Trustees, with an initial monthly payment of \$1,000 through 2019 and then an amount not to exceed \$1300/month starting January 2020, contingent on the approval of the Board President and Secretary. Passed - 6/0

**Adjournment:** Lad Burgin moved and Rich Hilfer seconded to adjourn the Regular Board Meeting at 4:22 pm. Passed – 6/0

Submitted by:

Approved by:

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

Committee reports:

ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE  
Monday, August 12, 2019, 9:15 am

**ATTENDANCE:** Eileen Branscome, Varn Brooks, Sue Dunning, Katie Habegger, Ruth Ross, Pat Rooney, Kitty Rucker, Robin Scherting, Bob Sullivan, Elaine Sullivan, Gina Webber

**I. CALL TO ORDER:** Kitty called the meeting to order at 9:15 am.

**II. APPROVAL OF MINUTES:** Gina moved and Varn seconded that the minutes from the July 2019 meeting be approved as revised. The minutes were approved unanimously.

**III. FISCAL REPORT:** Current balance is \$2,336.74, reflecting \$75 received from sale of pictures and books. *(These are not funds that belong to Cape George Colony Club, Inc.)*

**IV. OLD BUSINESS**

- 1. Poison hemlock:** Because the plants are now very large and shedding seed, the committee decided not to do more pulling this late in the season, since it would be likely to spread the seed.
- 2. Beach Survey:** The second annual Cape George Intertidal Survey was done July 16 with volunteers from our community working with naturalists from Port Townsend Marine Science Center to gather data on plants, invertebrates, and beach structure. An insect survey was done by a graduate student from Evergreen College and results will be provided to us soon.
- 3. Old Growth Forest:** An article on the “Quimper Lost Wilderness” appeared in the August newsletter. The article and an email circulated to committee members asked interested citizens to email the County Commissioners supporting preservation of this old growth forest area.

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**4. Rain Garden Presentation to Board Study Session** will be made Aug 13 at 3 pm. Steve McDevitt will present and Bob Simpson, the rain garden expert with the Jefferson County Marine Resources Committee, will be there. Steve and Bob have marked the proposed area in the ravine but a good rain is needed to track the flow of water to confirm the best location. The county has confirmed that there are no pipes or electric lines in the proposed location. Robin will attend the study session as a representative of the environmental committee.

**5. Thank you from Sharon:** Sharon Mitchell sent a nice thank you card for our going away celebration.

#### V. NEW BUSINESS

**1. Doggy Waste Boxes:** The committee discussed the waste bag boxes, which Ruth and Robin monitor. The committee agreed that they are helpful in the more public areas, such as near the club house, marina, mailboxes, and memorial park, for dog owners who may find they need an extra bag, but that the boxes at the ravine and Huckleberry Place, which are in very poor repair, should be taken down. Our manager Pat will arrange for this to be done.

**2. Restarting Film Night.** Halloween dinner is coming up Oct 26 so films will start in November.

**3. Invasive plants behind the shop.** Varn reported that he has been pulling hemlock in the area behind the shop for the last 5 years, but that Herb Robert is now spreading there. Varn proposed a work party to clean out the area this fall and then to plant native plants there in February. The committee will look at the area after the meeting and ask Fayla to consult on how best to proceed.

**4. Chairmanship:** Kitty reported that, because of her husband's upcoming surgery and the care he will need afterwards, she will not have time to chair the committee in upcoming months. Sue Dunning, Robin Scherting, and Gina Webber volunteered to fill in & co-chair the committee in the coming months. Ruth Ross will continue doing the minutes and circulate agenda and minutes.

**5. Grasses outside fitness room:** Pat was asked to have the grasses outside the fitness room trimmed so that the view will not be blocked. Varn said it would not harm the grass as long as it is left at least 6 inches tall.

The meeting was adjourned at 10:10 a.m.

Respectfully submitted by Ruth Ross

### Cape George Water Advisory Committee Meeting Report August 6 2019

The meeting was held at 4 PM in the office. Attendees: Patrick Rooney (CG Manager), Richard Hilfer (Board liaison), Karen Krug, Scott James, Stewart Pugh, and Chair Marty Gilmore.

We interviewed Jose Escalera for the Water Manager position. Last month Jose had a preliminary interview with Patrick and Marty at the tank farm. The committee recommends that he be hired, contingent on successful negotiation of his contract.

We reviewed proposal 3028 from Electric America for replacement of the water tank level controls, and we recommend acceptance of this proposal. The new system will use a transducer to determine water level, rather than floats, and will replace the corroded control panel. We consider replacement to be a better

CAPE GEORGE COLONY CLUB  
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DRAFT

option than repairing the existing system since this will improve reliability, accuracy, and longevity of the system. Float control of storage tanks is an obsolescent technology. In addition, the transducer will allow future interface with a programmable controller which could further improve operations.

We reviewed proposal 3029 from Electric America for adding soft start control to pump 6, and we recommend acceptance of this proposal. The other two well pumps already have soft start. Adding soft start to pump 6 will lengthen the life of the pump and reduce maintenance.

The alders outside the north fence of the tank farm have been removed to improve fire protection; they were overhanging the fence and one of the pump houses. There is uncertainty about the property line and therefore the responsibility for dead tree removal on both the west and east sides of the fence line. A quote to survey the tank farm property lines is \$3200. A quote to remove the two dead trees is just under \$5000. No action is being taken yet on these two proposals.

The tank farm valves are not numbered; they should be numbered for identification so the correct valves can be activated during emergency response.

We need a second Chlorine injection pump to use when the installed pump breaks down. Continuous operation of the chlorine system is important for manganese control and therefore for water visual quality. If the operating chlorine pump breaks down it can take a few days to repair. We have purchased a replacement permanganate injection pump.

Work has not started on the Water System Plan update due in 2020. HDR is a potential consultant to assist with this work; the contact is Jeff Hansen at 360-570-4410. This consultant might also be of assistance in preparing the water efficiency goals for 2020; these goals require public notice within and beyond the Cape George HOA and will require public meetings prior to final issue.

The next meeting will be Tuesday Sept 3 at 4 PM in the office.

#### Workshop Com. Meeting – August 6, 2019

Attending: Mike Lapointe, Mac, Paul Serafin, Dow Webber, Bill Dunning, Marty Bluewater, Bob Skoien, George Martin, Laurie Owen, Dick Poole, Ross Anderson Started meeting shortly after 9 AM.

\* Mac says that we should secure advertising for the Marina sale soon on the board in town

\* Salmon BBQ is this weekend.

-Mac says trash cans are in men's bathroom; put them outside along with recycle bins.

-Discussed ticket sales, which seem a bit slow. Mike will check in with Terri in the office to monitor status, and call Key City to determine options for adjusting the order to more closely match sales.

-Donnie needs help Friday morning at 830 to help setup the picnic shelters. Several folks volunteered.

-Need to have leather gloves for grill handling. Some in shop, volunteers will bring the rest.

-Need some 2½" brushes for basting

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES

August 15, 2019

3:30 PM

**DRAFT**

- Mac will talk to Jim Barr about getting ice
- Checked status of supplies to determine what to buy; some items already plentiful
- Change charcoal order from Key City to one bag instead of two
- Asked about 'extra' racks hanging around near the shop. These should be kept in the barn.

\* Discussed the Waterfront Festival food, due to overlap.

-Need to decide how much food to provide. Laurie talked to several folks involved in previous events, and based on this decided on about 60 burgers, 40 dogs, 20 brats, w/ buns to match.

-Mike will talk to Ben Fellows about a chat to the crowd during the event

-Buy regular charcoal for grilling the burgers & dogs – 2 pack from Costco

\* Discussed offer of a large high-quality tile saw from Jose Gulin. Mac says there's a similar one in the barn. Consensus is that having one at the workshop is desirable (for member project use – not likely needed for the marina!) but it would have to be installed outside. Mike will discuss further with Jose.

\* Mike's winter absence is going to be a few months longer than usual this year, so the possibility of a replacement or on-site backup was discussed. Nobody offered to be a replacement. George offered to be on-site backup.

Ended meeting about 10 AM. Mike Lapointe

## Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author's name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.



## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Labor Day BBQ	Sept 2nd—5:30p
Social Club Lunch	Sept 10th—11:30a
Book Grp	Sept 17th—1p
Music Jam	Sept 18th—7p
CGU	Sept 26th —7p

### Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492  
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542  
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473  
 Lad Burgin, Trustee, 650-759-1145

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### CAPE GEORGE STAFF

Manager - Pat Rooney— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### Cape George Office Hours M-F, 9am-2pm

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Building.....	Bill Deckman.....	360-385-9769	Nominating.....	to be determined
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Roads.....	to be determined
Elections .....	Joyce Skoien.....	360-379-9749	Social Club.....	Cassie Reeves.....360-344-2174
	Scott James.....	360-379-2570	Swimming Pool .....	Neil D'Acquisto.....360-385-7625
Emergency Prep.....	Thad Bickling.....	360-531-2421	Water Advisory .....	Marty Gilmore.....360-301-3111
Environmental.....	Kitty Rucker .....	360-385-4927	Welcome .....	Carol Chandler.....360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241		
Librarians: .....	Joan Hommel.....	360-344-2611		
	Jeannie Ramsey...360-385-1263		Clubhouse Phone .....	360-385-3670
Marina .....	Marty Bluewater....	206-790-5705	Fitness Center Phone ...	360-385-3619
Memorial .....	Jeannie Ramsey....	360-385-1263		
Newsletter.....	Office.....	360-385-1177		

# Cape George 2019 Calendar

# September

SUN	MON	TUE	WED	THU	FRI	SAT
<b>1</b>	<b>2</b>  <b>Potluck BBQ 5:30p</b> <b>Open swim all day</b> <b>Office closed</b>	<b>3</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon <b>Workshop Com 9 a</b> <b>Marina Com 11a</b> <b>Water Com 4 p</b>	<b>4</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>5</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>6</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>7</b>
<b>8</b>	<b>9</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>10</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a  <b>Social Club Luncheon 11:30 a</b> <b>Study Session 3p</b>	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>12</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting 3:30p</b>	<b>13</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>14</b>
<b>15</b>	<b>16</b> Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p	<b>17</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon <b>Book Grp 1p</b>	<b>18</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  <b>Music Jam 7p</b>	<b>19</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>20</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>21</b>
<b>22</b>	<b>23</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>24</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Marina Work Day 9a-noon	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>26</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>CGU 7p</b>	<b>27</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>28</b>  <b>Clubhouse Reserved Private Party</b>
<b>29</b>	<b>30</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p					

\*\*The dog group meets at the clubhouse shelter daily at 3pm

# Cape George Newsletter Advertising



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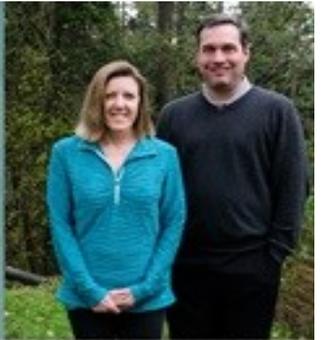
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**Steve Kraght**  
360.301.6484  
stevenk@johnscott.com

**John L. Scott**  
REAL ESTATE  
Port Townsend - WA

**Ellen Niemitalo**  
360.531.4313  
emntwa@gmail.com



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### Newsletter Advertising

Rates listed below are for a business card size ad.

- 1-5 months-\$25 per month
- 6-11 months-\$20 per month
- 12 months or more-\$15 per month
- 1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office  
by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

email: [office@capegeorge.org](mailto:office@capegeorge.org)

website: [capegeorge.org](http://capegeorge.org)

Vol. 51 No. 3

October 2019

## Managers Report— Pat Rooney

Summer is coming to end soon. Make sure you take every opportunity be outside in the community before the gray skies appear with greater frequency. The Salmon Bake and Waterfront Festival was successful. Thanks to the many volunteers that made these fun events for the community.

### Administration

1. Notices will be going out in September to remind owners to get their Back Flow Preventer valves inspected by a State approved contractor to test them. This is a part of the Cape George Cross Connection Plan as require as a water system supplier.
1. There was a "How Cape George Works" Presentation scheduled on August 20<sup>th</sup> at the Clubhouse. It was attended by 41 members of the community. Many thanks to the Cape George University volunteers.
3. This fall a questionnaire will be sent to approximately one third of the community to solicit updated information on any new water connections to spas, irrigation, or ponds etc. on owner lots.

### Maintenance

1. New 24 hour parking signage was installed in the Marina Parking lot area.
2. An owner has donated a good utility Trailer to the Association. It will be used by volunteers for community work and by Staff.
3. The last lot mowing of the season took place the last week of August.
4. The F450 work Truck is due to return to service on Friday, September 6<sup>th</sup>.
5. Our new Water Manager Jose Escalera started on September 1st

### Complaints & Reports

1. A complaint was received regarding a dog roaming freely in the village.
2. Some owners expressed concern about the conduct of another owner.
3. Two written complaints were submitted regarding hedge issues.
4. A report was submitted that non-permitted work was taking place in the Highlands.

## Cape George Acoustic Music Jam

Wednesday, October 16th  
7 pm - 9 pm



Come join us in the Clubhouse for an evening of music and song.  
Question? Contact Carol Chandler at 402-981-0405

## NOTES FROM THE PRESIDENT OCTOBER 2019

There was considerable discussion at both the September Study Session and the Board Meeting regarding the failure of the new surface on the sports court. It was decided that, as an interim step, the contractor will be requested to remove the defective surface as soon as possible by pressure washing. This will enable all-weather play on the original surface. A fresh surface will be applied in dry weather in the Spring. The failure of the new surface is a great disappointment to us all, and we appreciate your patience while we work on finding the cause of the problem and achieving a solution.

Katie Habegger, President

Reminder: 4th quarter assessments are due October 1st

## Flu shots are being offered by Safeway Pharmacy

Wednesday, October 16<sup>th</sup>, from 1 to 4  
at the Cape George Clubhouse

Regular flu vaccine and High Dose (for people over 65) as well as Pneumonia vaccines will be available to residents over the age of 5.

Be sure to bring your insurance information with you.

Most insurance companies including Medicare B cover the cost, otherwise a co-payment may apply. Co-payments are payable by check only.

If you have any questions, please call the pharmacy at 360-385-2860.

**Get your Flu Shot!**



# ENVIRONMENTAL COMMITTEE HALLOWEEN PARTY

OCTOBER 26, 2019

5:30 SOCIALIZING - 6:00 DINNER



At the Clubhouse

It is that time of year again, when we act like kids, dress up in crazy costumes, scare our friends and family, and just have fun. This is one of the most entertaining events at Cape George. We will once again have the Scariest Food Contest, the Adult Costume Contest, a Carved Pumpkin Contest, and this year we are having a Costume Contest and a Parade for Kids. Of course we will have Halloween music and lots of fun decorations.

We are providing Brats (for meat eaters and vegetarians), buns, sauerkraut, condiments and lots of candy, You should bring a side dish or dessert that will serve about 8 and whatever beverage that you wish to drink. In consideration of our environment, attendees are encouraged to bring their own plates, utensils, and cups, but silverware and paper products will be available as a backup if you forget. Anything that lessens waste is good for Mother Earth.

In addition, we ask you to sign up in the Office by October 22 to let us know how much food to buy. We also ask that you pay \$5 for each adult/big kid. Kids under 8 are free, but do let us know how many will be coming so that we make sure that everyone gets a hot dog.

This event is our big fundraiser which allows us to pay for our environmental activities.

We will also have for sale pictures of the Olympic Mountains which were painted by Barbara Hinchliff and books on the history of Protection Island.





CAPE GEORGE UNIVERSITY presents:

**“The Panic of 1893: The Untold Story of Washington State’s First Depression”**  
by Bruce Ramsey

Tuesday, October 15th at 7:00pm in the Clubhouse

Come and hear the author and journalist, Bruce Ramsey, tell us the fascinating story of our town and our region during the late 1800’s, a pivotal time in the history of Washington State.

Bruce was a business reporter for the Seattle Post-Intelligencer in the 1980s, then moved to Hong Kong as a senior writer at Asiaweek magazine. He returned to Seattle and the P-I in 1993 as a business and editorial columnist before joining the editorial board at the Seattle Times in 2000. He retired in 2013.

“The Panic of 1893” tells the story of the last depression of the 19th century, which hit hard in the new state of Washington and especially in places like Port Townsend and Port Angeles. Banks closed. Money became so scarce in PA that people began printing their own currency!

This bust came on the heels of a major boom. In Port Townsend, for instance, residents had sunk money into brick buildings on Water Street and fine houses on the hill, in part out of anticipation that a railroad would be built and the town would be Puget Sound’s major seaport. Everyone was making money. Then it all fell apart.

Bruce explains what happened and how it changed the fate of communities that had sprung up as if by magic, and then struggled just to exist.

Come join us on Tuesday, October 15th in the Clubhouse at 7pm for a compelling look at how the year of 1893 affected our life today in Port Townsend.



MARK YOUR CALENDARS NOW FOR AN EXCITING NOVEMBER 6th CGU PRESENTATION:

Artificial intelligence impacts your daily life from sorting email to helping optimize bus, train and airplane schedules. Lynn Terwoerds will help you take a peek at how artificial intelligence works. Look “under the hood” to understand the elements that make up A.I-machine learning, deep learning and neural networks. You will gain insight into AI’s limitations and how the intelligence can sometimes be artificial instead of useful, and what scientists are doing to correct this.

**Cape George Emergency Preparedness Committee  
and Sub-Committees will participate in the annual  
*Great Washington Shakeout Drill*  
all residents are encouraged to participate as well!**

At 10:17 a.m. on October 17, 2019, hundreds of thousands of Washingtonians will “Drop, Cover, and Hold On” in The Great Washington ShakeOut, the state’s largest earthquake drill ever! All Cape George residents are encouraged to participate in the drill.

Our Emergency Preparedness Volunteers will be holding a radio exercise and discussing our tsunami inundation zone and bluff area evacuation procedures. Major earthquakes may happen anywhere you live, work, or travel. The ShakeOut is our chance to practice how to protect ourselves, and for everyone to become prepared. The goal is to prevent a major earthquake from becoming a catastrophe for you, your organization, and your community.

Why is a “Drop, Cover, and Hold On” drill important? To respond quickly you must practice often. You may only have seconds to *protect yourself* in an earthquake before strong shaking knocks you down, or something falls on you.

**DROP** where you are, onto your hands and knees.

- This position protects you from being knocked down and also allows you to stay low and crawl to shelter if nearby.

**COVER** your head and neck with one arm and hand

- If a sturdy table or desk is nearby, crawl underneath it for shelter
- If no shelter is nearby, crawl next to an interior wall (away from windows)
- Stay on your knees; bend over to protect vital organs

**HOLD ON** until shaking stops

- Under shelter: hold on to it with one hand; be ready to move with your shelter if it shifts
- No shelter: hold on to your head and neck with both arms and hands.

After the drill, you should consider the following topics in your homes:

- Identify items in your homes that might fall during earthquakes and secure them (tall book-cases, TV's, china cabinets etc.).
- Organize or refresh your pantry and emergency supply kits. Work towards a 30-day supply of food and water.
- Test or make family communication and re-unification plans.
- Discuss what you learned and make improvements where needed.
- Sign up everyone in your home for NIXLE text/email alerts (related to your Zip Code). Go to <http://www.jeffcoec.org> and click on the cell phone picture to begin registration.

# Free Concert!

Come enjoy an evening of original music performed by Pink Camel while the sun is setting on Discovery Bay

Open to all Cape George residents  
and their guests.

When: Saturday, October 5, 2019 ~ 6pm-8pm

Where: Clubhouse

Bring: BYOB beverages, Light snacks provided

An ensemble of talented musicians, Pink Camel appeals to a wide audience with an eclectic mix of genres and styles, perhaps best described as a combination of Folk-Rock and Americana.



Sample their music at: <https://www.pinkcamel.org>

Sponsored by Chris Huss

# Soup Supper at Cape George

Wednesday October 2nd @ Clubhouse

Social period 5:30 - Soup's on 6:00 pm

Bring your favorite soup or dessert to serve 8.

Salad and bread will be provided.

Bring your own bowl, spoon and beverage.



Hosts: Ben and Marge Fellows 360 301 5868

&

Ken and Marilyn Matthews 360 385 1202

please call if you have questions



Wanted: 12-month rental house, preferably with garage, beginning January 2020, for couple building home in the Village. Have one sweet old cat. Contact Jeff or Jill at 206-527-1390 (landline) or 206-679-6253 (cell) or [jeffcollum@msn.com](mailto:jeffcollum@msn.com).

# Bunco is Back!

New date is now the last Tuesday of the month.

Same time, Same Fun

See you there!



Tuesday, October 29

5:30 pm @ Clubhouse

\$5 buy-in

**BYOB & light supper or snacks to share**



Contact George or Marilee Martin  
509-335-9914 or 509-336-9914

## VOLUNTEER NEEDED

We are seeking a volunteer to be the new Chairperson of the Roads Committee. If you have experience in building construction, land use, architecture & design, facilities management or other related experience and have a desire to help Cape George run smoothly please contact us.

We need a leader to guide the committee through its mission of providing recommendations to the Board of Trustees and processing permit application requests. The Roads Committee Charter can be reviewed online at our community website.

VOLUNTEERS are what this community is about...

If you would like to contribute to our wonderful community please contact the office or Ray Pierson (360-379-0878), roads committee liaison.



## Recommendations from the Marina Committee:

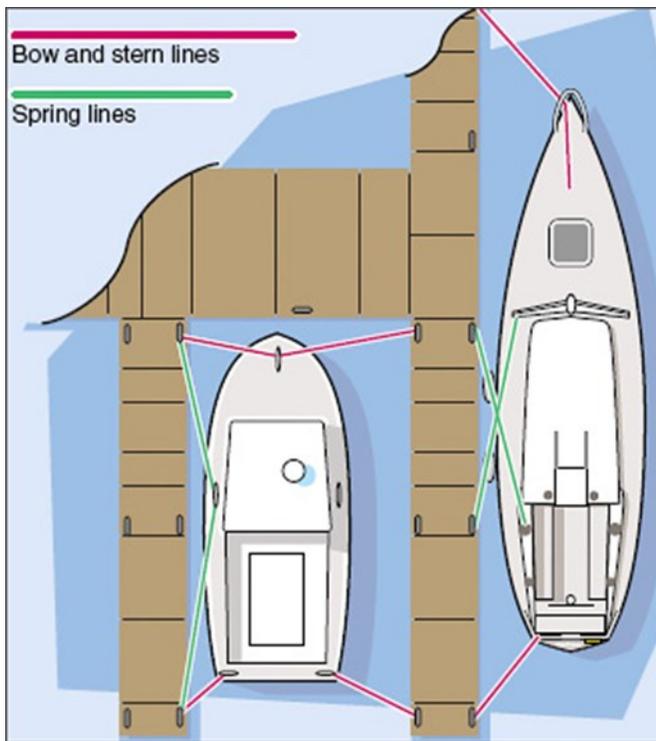
The fall and winter storm season is just ahead. Our docks have 25-30 years of winter storms behind them. They are showing their age and we must treat them with care and take every opportunity to reduce the stress and shock rough weather can transmit through wave and boat movement. The article below was taken from the *West Marine Adviser* and offers recommendations on the type, size and arrangement of mooring lines. The Marina Committee would like you to read and to adopt these guidelines.

Dock cleats are a vital part of mooring and if you feel you need to change the number or arrangement of them at your slip please contact Ben Fellows (360 301 0241). If you would like to re-arrange your slip cleats please do so. Feel free to ask for help if you need it. Please see additional comments at the end of this article.

## How to Choose the Right Dock Lines

*By Tom Burden, Last updated 8/7/2019 from the West Marine Adviser*

**Dock lines** secure your boat to a dock, or to another boat when rafting, either temporarily or semi-permanently. These applications demand different types of dock lines.



Typical Dock Line Arrangement. The powerboat is using double bow and stern lines to keep the boat away from the dock. The sailboat is using spring lines to prevent fore and aft surging, while the bow and stern lines "locate" the boats.

When your boat is away from its regular slip or mooring, you need to have some designated nylon lines aboard, preferably with spliced eyes, ready for use when you tie up somewhere. We call these **transient dock lines**. The eye in the end is easily passed around a cleat or piling by someone on the dock and the bitter end is adjusted on board. There are dozens of combinations of diameters and lengths.

**Permanent dock lines** are also made of nylon, but differ from transient dock lines in several ways. First, they must be protected from chafe, the enemy of all lines in constant use. This calls for leather, rubber or fabric chafe gear where the line passes through the chocks, and possibly a chafe sleeve on the eye where it goes around the cleat on deck. At the dock, lines should be protected from chafe using eye splices and shackles if the dock has rings, or eye splices and short lengths of chain if the dock has cleats. Permanent dock lines should be cut to fit the particular boat in the slip.

## Do you prefer braided or three-strand dock lines?

Three types of rope construction.

Dock lines should be made from nylon, a synthetic fiber that has a superior combination of strength and stretch. Nylon is strong (although it shrinks and loses about 10-15% of its strength when wet), durable, and stretchy (three-strand nylon stretches up to 16% of its length when loaded to 15% of its breaking strength), so it absorbs shocks. Low-stretch lines, like old worn-out polyester double braid used for sailboat running rigging, are less desirable because they transmit shocks from waves, loading up and loosening dock cleats and your boat's deck hardware. There are three main types of rope construction for dock lines: three-strand, double braid and Mega Braid.



**Three-strand line** has a knobby finish, is easy to splice and is the most affordable.

**Double braid** is somewhat stronger for a given size, has about half of three-strand's stretch, and is available in many colors so you can color-coordinate your dock lines to match the color of your trim or canvas.

**Mega Braid** is a 12-strand single braid from New England Ropes. Single braids are very supple and limp, so they are easy to coil and handle. Mega Braid is frequently the choice for boats above 70'. It is harder to splice, so boaters may want to order custom Mega Braid from West Marine Rigging. Mega Braid comes in white or black.

The above article is a shortened version of the West Marine advice. If you want to the full article contact Ben Fellows @ 360 301 0241.

It is your responsibility to secure your vessel with the appropriate lines and practices. If your boat is not secured Cape George has the option of holding you responsible for the damage to the dock. The Marina Committee will survey the mooring status of the boats in the Marina and may contact you if we see issues.

Points to keep in mind include:

- Use nylon lines. They are strong and can stretch to reduce peak loads on the dock and cleats.
- Please choose a size appropriate for your boat.

The Book Group's October pick:

## **KILLERS OF THE FLOWER MOON; OIL MONEY, MURDER AND THE BIRTH OF THE FBI**

Writer and journalist, David Grann, offers a detailed account of a terrible chapter in American history in his book *Killers of the Flower Moon*. The Osage Reign of Terror lasted for five years between 1921 and 1926, during which a score for more Osage Indians were murdered for access to their valuable shares of oil money. The Book Group will discuss the book at its Tuesday, October 15 meeting.

As white Americans began hearing tales of the Osage's wealth, many became indignant, and those living in the Oklahoma towns near the Osage reservation sought to dispatch members of the rise through cruelty, trickery and even murder to inherit their fortune.

Grann's story focuses on one particular family of Osage Indians as they are picked off one by one. This attracts the attention of Federal investigators who arrive in Osage county to look into the murders. Not yet named the FBI, the investigators nevertheless are under the supervision of newly appointed J. Edgar Hoover who hopes to make a name for the bureau and increase the power of federal investigations.

A masterpiece of narrative-nonfiction, this is not only a compelling, but an emotionally draining retelling of one of the most chilling conspiracies in American History.

The book group meets on Tuesday, October 15th, at 1 pm in the Cape George Clubhouse. All are invited to attend.



## **CAPE GEORGE ARTISTS PRESENT: "Cape George"**

Come check out the New Art Wall display in the clubhouse—Sept. 27th to mid Nov. We have some interesting aerial views along with art work from our talented CG Artists.

Coming soon: mid Nov. to Jan. 10th 2020. I'm looking for art work with a "Christmas or winter" theme to hang on the wall. Let me know if you would like to participate.

To start the New Year, the January display will be "Hometowns". Pull out those old childhood black and white photos and find one with you in your home town and let me know so I can hang it up on the art wall. I would like to have a lot of people participate in this one. It will make for some great conversations.

You don't have to be an artist to participate, just a Cape George Club member so give me a call or send me an email so I can fill you in on the details. So many of the artists I work with are very shy and humble so don't let that stop you.

Contact me at 360-344-2064 or [225sunshinehouse@gmail.com](mailto:225sunshinehouse@gmail.com)  
Thank you, Shelley Fye

CAPE GEORGE COLONY CLUB  
 BOARD OF TRUSTEES MEETING MINUTES  
 September 12, 2019  
 3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will be held following this meeting to discuss legal and personnel matters.

**In Attendance:** Katie Habegger, Richard Hilfer, Joel Janetski, Ray Pierson, George Martin and Lad Burgin

**Action on Minutes:** Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated August 15, 2019 as amended. Passed -5/0

**Membership Report:** Joel Janetski

Joe & Meg Kaczyk purchased lot 25-4 Quinault Lp from Charles Bullen

Stephen & Eileen Loerch purchased 60 Hemlock Dr from Gerald Swanson

Richard Brookfield purchased 106 Cole Ave from Elizabeth Shapiro

**Treasurer's Report:** George Martin (a preliminary report was submitted at the meeting)

**PRELEMINARY TREASURER'S REPORT**  
**As of August 31, 2019**

<i>Balance Sheet as of August 31, 2019</i>					
<b>Assets</b>	<b>2019</b>	<b>2018</b>	<b>Liabilities and Fund Balances</b>	<b>2019</b>	<b>2018</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 143,371	\$ 185,958	Accounts Payable & Other Liabilities	\$ 19,052	\$ 13,240
Operating Investment-Savings	105,390	82,162	Unearned Income General/Water/Etc.	41,209	40,320
Petty Cash (2 accounts)	300	600	Unearned Income Reserve Assment	-	-
Reserves - General, Water & Marina	1,006,279	785,415	Unearned Income Marina Wait List	2,000	1,600
Routine Reserve Assessment	71,854	100,825	Total Current Liabilities	62,262	55,160
Total Cash & Equivalents	\$ 1,327,194	1,154,960			
Net Accounts Receivable	\$ 9,275	2,669	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,803,583	1,888,822	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	35,368	30,513	Modified Cash Basis Income	213,930	260,750
<b>TOTAL ASSETS</b>	<b>\$ 3,175,420</b>	<b>\$3,076,964</b>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$3,175,420</b>	<b>\$ 3,076,964</b>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
September 12, 2019  
3:30 PM  
**DRAFT**

**Summary Revenue and Expense Statements for the periods ended August 31, 2019 and 2018 (Modified Cash Basis)**

2019 Year to Date					COMPARATIVE				
	Actual	Budget	Variance	%		2019 YTD	2018 YTD	Variance	%
<b>General</b>					<b>General</b>				
General Assessment	\$ 230,140	\$ 230,376	(236)	0%	General Assessment	\$ 230,140	\$ 222,432	7,708	3%
Revenue - All Other Sources	18,850	11,660	7,190	62%	Revenue - All Other Sources	18,850	26,982	(8,132)	-30%
Total General Revenue	248,990	242,036	6,954		Total General Revenue	248,990	249,414	(424)	0%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	101,776	98,528	(3,247)	-3%	Salaries, Benefits, PR Tax	101,776	94,320	7,456	8%
Repairs & Maintenance	4,551	4,871	320	7%	Repairs & Maintenance	4,551	7,374	(2,823)	-38%
Contracted Services	42,142	24,358	(17,784)	-73%	Contracted Services	42,142	30,047	12,095	40%
Insurance	12,641	12,443	(198)	-2%	Insurance	12,641	13,130	(489)	-4%
Pool Expense+pool utilities	20,185	-	-	N/A	Pool Expense, pool utilities	20,185	21,023	(838)	-4%
Utilities	9,051	6,936	(2,115)	-30%	Utilities	9,051	6,748	2,303	34%
Other Expenses (incl taxes)	24,576	17,618	(6,958)	-39%	Other Expenses (incl taxes)	24,576	10,949	13,627	124%
Total General Expenses	214,921	164,753	(29,983)		Total General Expenses	214,921	183,591	31,330	17%
<b>General Net Income</b>	<b>\$ 34,069</b>	<b>\$ 77,283</b>	<b>\$ (43,214)</b>	-56%	<b>General Net Income</b>	<b>\$ 34,069</b>	<b>\$ 65,823</b>	<b>(31,754)</b>	-48%
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$142,895	\$ 141,480	\$ 1,415	0%	Revenue - Water Use Fees	\$ 142,895	\$ 141,330	1,565	1%
Revenue - All Other Sources	8,105	2,500	5,605	224%	Revenue - All Other Sources	8,105	7,265	4	12%
Total Water Revenue	151,000	143,980	7,020		Total Water Revenue	151,000	148,595	2,405	2%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	48,902	41,880	(7,021)	-17%	Salaries, Benefits, PR Tax	48,902	42,063	6,839	16%
Repairs & Maintenance	4,346	4,077	(269)	-7%	Repairs & Maintenance	4,346	740	3,606	487%
Contracted Services	14,479	10,467	(4,012)	-38%	Contracted Services	14,479	11,846	2,633	22%
Insurance	8,853	5,970	(2,883)	-48%	Insurance	8,853	6,609	2,244	34%
Utilities	7,259	7,554	296	4%	Utilities	7,259	8,465	(1,207)	-14%
Other Expenses (incl taxes)	15,859	27,418	11,560	42%	Other Expenses (incl taxes)	15,859	16,129	(270)	-2%
Total Water Expenses	99,697	97,367	(2,330)		Total Water Expenses	99,697	85,852		
<b>Water Net Income</b>	<b>\$ 51,303</b>	<b>\$ 46,613</b>	<b>\$ 4,690</b>	10%	<b>Water Net Income</b>	<b>\$ 51,303</b>	<b>\$ 62,743</b>	<b>\$ (11,440)</b>	-18%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 62,799	\$ 57,727	\$ 5,072	9%	Revenue - Moorage/Parking	\$ 62,799	\$ 57,372	5,427	9%
Revenue - All Other Sources	14,501	12,048	\$ 2,453	20%	Revenue - All Other Sources	14,501	14,051	450	3%
Total Marina Revenue	77,300	69,775	7,526		Total Marina Revenue	77,300	71,423	5,877	8%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	13,944	9,919	(4,024)	-41%	Salaries, Benefits, PR Tax	13,944	10,258	3,686	36%
Repairs & Maintenance	12,905	19,430	6,526	34%	Repairs & Maintenance	12,905	12,068	837	7%
Contracted Services	3,714	2,561	(1,153)	-45%	Contracted Services	3,714	1,473	2,241	152%
Insurance	5,152	3,968	(1,183)	-30%	Insurance	5,152	4,660	492	11%
Utilities	5,651	4,550	(1,101)	-24%	Utilities	5,651	3,890	1,761	45%
Other Expenses (incl taxes)	3,279	4,063	784	19%	Other Expenses (incl taxes)	3,279	2,134	1,145	54%
Total Marina Expenses	44,644	44,492	(152)		Total Marina Expenses	44,644	34,483	10,161	29%
<b>Marina Net Income</b>	<b>\$ 32,656</b>	<b>\$ 25,283</b>	<b>\$ 7,373</b>	29%	<b>Marina Net Income</b>	<b>\$ 32,656</b>	<b>\$ 36,940</b>	<b>\$ (4,284)</b>	-12%
<b>Reserve Activity</b>					<b>Reserve Activity</b>				
Routine Reserve Revenue	95,064	95,256	(192)	0%	Routine Reserve Revenue	95,064	93,342	1,722	2%
Bad Debts, Recoveries, Misc.	(133)	-	(133)	0%	Bad Debts, Recoveries, Misc.	(133)	354	(487)	N/A
Reserve Interest - all	970	384	586	153%	Reserve Interest - all	970	1,548	(578)	-37%
<b>Net Reserve Income</b>	<b>\$ 95,902</b>	<b>\$ 95,640</b>	<b>\$ 262</b>	-	<b>Net Reserve Income</b>	<b>\$ 95,902</b>	<b>\$ 95,244</b>	<b>\$ 658</b>	1%
<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 213,930</b>	<b>\$ 244,818</b>	<b>\$ (30,697)</b>	-13%	<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 213,930</b>	<b>\$ 260,750</b>	<b>\$ (46,820)</b>	-18%

Note - Interest income has been properly categorized in Reserve Activity as is the standard Cape George practice.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
September 12, 2019  
3:30 PM  
**DRAFT**

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Water. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

Resignation of member from the Roads and Water Committee

Donation of Utility Trailer

**Member participation:** none

**New Business Action Items:**

**Motion 1:** George Martin moved and Lad Burgin seconded to approve the refund of the \$400 clubhouse cleaning/damage deposit to member Pepper, as the event was signed off by the event coordinator. Passed – 5/0

**Motion 2:** Richard Hilfer moved and George Martin seconded to approve the proposal by Regimental Tree Care to remove two dead trees at the Tank Farm. Passed – 5/0

**Motion 3:** Richard Hilfer moved and Ray Pierson seconded to approve the Flu Shot Vaccination program given by Safeway at the clubhouse, with a date to be determined. Passed – 5/0

**Motion 4:** George Martin moved and Richard Hilfer seconded to approve the purchase and placement of three signs as modified in the study session (Private Parking, Cape George Parking Permit or Guest Pass Only). The signs will be placed at the lower entrance to the Clubhouse parking lot, on the Clubhouse, and at the entrance to the boat parking area. Passed – 5/0

**Motion 5:** George Martin moved and Lad Burgin seconded to approve the request by the Environmental Committee to install signage at the ravine trail. Passed – 5/0

**Open Board Discussion:**

Richard Hilfer acknowledged the Social Club for their commitment of \$2500.00 towards the replacement of the community entrance signs.

There was further discussion by the Board regarding the sports court surface problem. As an interim step, the Manager will request that the contractor pressure wash off the defective surface as soon as possible to enable all-weather play on the original surface. A fresh surface will be applied in dry weather in the spring.

**Announcements:**

Board Study Session – October 8, 2019

Board Meeting – October 10, 2019

**Adjournment:** Lad Burgin moved and Ray Pierson seconded to adjourn the Regular Board Meeting at 4:10 pm and move to Executive Session to discuss legal matters and a personnel matter. Passed- 5/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
September 12, 2019  
3:30 PM  
**DRAFT**

Joel Janetski moved and Lad Burgin seconded to adjourn from Executive Session and return to regular session 4:55 p.m. Passed- 5/0

Lad Burgin moved and Rich Hilfer seconded for the Manager to direct our attorney to generate a letter to the Nieuwsma's attorney agreeing to extend the deadline for remediation of the hedge rule violation to on or before October 31st 2019. As a condition of this extension, the Nieuwsma's are to provide a written plan and time line for restoring compliance. Passed-5/0

Rich Hilfer moved and Ray Pierson seconded to authorize the Manager to forward prior counsel's opinion letter dated April 11, 2014 to our current attorney for review and comment. Passed -5/0

The Board discussed including extended staff hours in the 2020 budget.

George Martin moved and Ray Pierson seconded to adjourn regular session at 5:00 p.m. Passed-5/0

Submitted by:

Approved by:

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES -CAPE GEORGE CLUBHOUSE**

Monday, August 12, 2019, 9:15 am

**ATTENDANCE:** Eileen Branscome, Varn Brooks, Sue Dunning, Katie Habegger, Ruth Ross, Pat Rooney, Kitty Rucker, Robin Scherting, Bob Sullivan, Elaine Sullivan, Gina Webber

**I. CALL TO ORDER:** Kitty called the meeting to order at 9:15 am.

**II. APPROVAL OF MINUTES:** Gina moved and Varn seconded that the minutes from the July 2019 meeting be approved as revised. The minutes were approved unanimously.

**III. FISCAL REPORT:** Current balance is \$2,336.74, reflecting \$75 received from sale of pictures and books. (These are not funds that belong to Cape George Colony Club, Inc.)

**IV. OLD BUSINESS**

1. **Poison hemlock:** Because the plants are now very large and shedding seed, the committee decided not to do more pulling this late in the season, since it would be likely to spread the seed.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
September 12, 2019  
3:30 PM  
**DRAFT**

2.. Beach Survey: The second annual Cape George Intertidal Survey was done July 16 with volunteers from our community working with naturalists from Port Townsend Marine Science Center to gather data on plants, invertebrates, and beach structure. An insect survey was done by a graduate student from Evergreen College and results will be provided to us soon.

3. Old Growth Forest: An article on the “Quimper Lost Wilderness” appeared in the August newsletter. The article and an email circulated to committee members asked interested citizens to email the County Commissioners supporting preservation of this old growth forest area.

4. Rain Garden Presentation to Board Study Session will be made Aug 13 at 3 pm. Steve McDevitt will present and Bob Simpson, the rain garden expert with the Jefferson County Marine Resources Committee, will be there. Steve and Bob have marked the proposed area in the ravine but a good rain is needed to track the flow of water to confirm the best location. The county has confirmed that there are no pipes or electric lines in the proposed location. Robin will attend the study session as a representative of the environmental committee.

5. Thank you from Sharon: Sharon Mitchell sent a nice thank you card for our going away celebration.

#### V. NEW BUSINESS

1. Doggy Waste Boxes: The committee discussed the waste bag boxes, which Ruth and Robin monitor. The committee agreed that they are helpful in the more public areas, such as near the club house, marina, mail-boxes, and memorial park, for dog owners who may find they need an extra bag, but that the boxes at the ravine and Huckleberry Place, which are in very poor repair, should be taken down. Our manager Pat will arrange for this to be done.

2. Restarting Film Night. Halloween dinner is coming up Oct 26 so films will start in November.

3. Invasive plants behind the shop. Varn reported that he has been pulling hemlock in the area behind the shop for the last 5 years, but that Herb Robert is now spreading there. Varn proposed a work party to clean out the area this fall and then to plant native plants there in February. The committee will look at the area after the meeting and ask Fayla to consult on how best to proceed.

4. Chairmanship: Kitty reported that, because of her husband’s upcoming surgery and the care he will need afterwards, she will not have time to chair the committee in upcoming months. Sue Dunning, Robin Scherting, and Gina Webber volunteered to fill in & co-chair the committee in the coming months. Ruth Ross will continue doing the minutes and circulate agenda and minutes.

5. Grasses outside fitness room: Pat was asked to have the grasses outside the fitness room trimmed so that the view will not be blocked. Varn said it would not harm the grass as long as it is left at least 6 inches tall.

The meeting was adjourned at 10:10 a.m.

Respectfully submitted by Ruth Ross

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
September 12, 2019  
3:30 PM  
**DRAFT**

**Cape George Marina Meeting – September 3, 2019**

The Meeting was called to order at 11:04 am.

**Marina Maintenance Permit – Gary**

We are required to update the Marina Biological Evaluation for our permit with the Army Corps of Engineers which will be done by MSA Consultants at a cost of \$3,500.00.

Next step is NMF review which will happen in February 2020.

The Corps has all the other information it needs.

County has extended our permit until January 2021.

Trailer donation by Laurie Owen.

Utility trailer has been donated to CG use by the HOA. The Marina which will pay for the license fee.

**Water System – Ben**

Next action planned for September will be to move check valves and pressure reducer to high ground.

System will be turned off for the winter on November 1.

**Dock Repairs – Ben**

About 30 boards need replacement.

Some 4X6 Frames need replacement – this is a problem of unknown magnitude. There are also problems with some metal joints.

Longer term, docks will need more repair than we will be able to do. We need a plan to replace the docks.

Ben recommends that boats over 27ft must be properly moored with 3-strand nylon lines and snubbers. Ben will issue mooring guidelines in preparation for winter. Owners will be requested to comply with guidelines by October 31, 2019.

Ben will form a team to inspect for proper mooring.

Owners of boats not properly moored will be notified and given time to correct their moorings.

Boats improperly moored after the notification period will have moorings fixed by the Marina, billed for lines and snubbers and referred Pat for an appropriate fine.

There was a discussion in which Mac suggested that we consider hiring some part-time, young people to do the heavy work as our volunteer force is aging.

It was also suggested that we should tie our rates to be a proportional to local dock rates to assure proper

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
September 12, 2019  
3:30 PM  
**DRAFT**

funds for maintenance.

Reserve Study Review – Ben

There will be a meeting of the reserve study team at 10am on Monday 9/9 to review the current Marina reserve and begin preparing for the 2020 onsite review. The goal is to get accurate costs for the dock replacement and other reserve items.

Request for Water-Front Festival Reimbursement – Ben

This item has been taken care of.

Rubber Snubber/Spring Lines on 27' + Boats – Ben

See Dock Repairs above.

2020 Marina Rate Discussion

Electrical costs are running ≈40% over 2018 ytd. Ben to investigate why.

Marty moved that Marina Electrical rates for 2020 be increased by 15%. Dick seconded. In favor = 10/  
Opposed = 1.

Round Robin

Crab cooker needs replacement – Gary will look into it.

Crab cooker propane, shutoff valve is obstructed – Mac will fix.

It was suggested that a portable toilet should be placed at the south end – Bill Hamilton will contact Goodman.

Craig asked for a moment of silence for those who lost their lives on the Conception.

Thad suggested that John Hanks may have an infrared camera that could be used to check boats for excessive power use this winter.

Meeting adjourned.

Lad

Cape George Water Advisory Committee

The meeting was held at 4 PM on September 3, 2019. Present were Patrick Rooney (CG Manager), Richard Hilfer (Board liaison), Karen Krug, Scott James, Stewart Pugh and Jose Escalera, the recently contracted Water Manager.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
September 12, 2019  
3:30 PM  
**DRAFT**

The contract to add the pump 6 soft start and upgrade tank level control and panel has been signed. The work is to be scheduled. It should take one day to complete.

The committee discussed the preparation of the 2020 Water budget and the four projects on the 2020 reserve schedule. It was decided the committee chair, the CG Manager and the Water Manager should review the booster pump situation and evaluate the projects with a view toward making a recommendation for 2020. It is possible the committee will have another September meeting to discuss the budget and the reserve projects.

The committee discussed the update to the Water Plan in 2020. The CG Manager will contact the State of Washington for any due date(s) or further suggestions. He will also contact potential consultants to determine their fees.

With respect to fire protection at the water facility, the contract to remove snags/trees will be reviewed by the Trustees in September.

With respect to the cross connection plan, the CG Manager stated notices will be sent to members in September reminding them to get their back flow prevention valves inspected. Also a questionnaire would be sent to about one-third of the community to update information on any new water connections to spas, irrigation, ponds, etc.

The meeting adjourned at 5:35 PM.

**Invitation to the Community:** Please join the Port Townsend School District Board Candidate Doug Ross on Oct 18th, 7-8 pm at the Cape George Clubhouse.

Doug who has been a resident of Cape George for the past 11 years with his family (wife Beth, son AJ, and daughter Cassie) has decided to pursue the position of Board of Directors Position #3.

Doug will share a brief presentation and is happy to answer any questions about education, the Port Townsend School District, etc.  
Thanks so much!

[dougrossforschoolboardpt@gmail.com](mailto:dougrossforschoolboardpt@gmail.com)



## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Soup Supper	Oct 2nd—5:30p
Concert	Oct 5th—6-8 p
Book Grp	Oct 15th—1p
CGU	Oct 15th —7p
Flu Shots	Oct 16th —1-4 p
Music Jam	Oct 16th—7p
Candidate for School Board	Oct 18th—7-8p
Halloween Party	Oct 26th—5:30p
Bunco	Oct 29th—5:30p

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492  
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542  
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473  
 Lad Burgin, Trustee, 650-759-1145

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### **CAPE GEORGE STAFF**

Manager - Pat Rooney— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

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Building.....	Bill Deckman.....	360-385-9769	Nominating.....	to be determined
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Roads.....	to be determined
Elections .....	Joyce Skoien.....	360-379-9749	Social Club.....	Cassie Reeves.....360-344-2174
	Scott James.....	360-379-2570	Swimming Pool .....	Neil D'Acquisto.....360-385-7625
Emergency Prep.....	Thad Bickling.....	360-531-2421	Water Advisory .....	Marty Gilmore.....360-301-3111
Environmental.....	Kitty Rucker .....	360-385-4927	Welcome .....	Carol Chandler.....360-344-2783
Fitness Center .....	Bill Sery.....	360-385-0157	Workshop.....	Michael LaPointe..503-977-1893
Harbormaster.....	Ben Fellows .....	360-301-0241		
Librarians: .....	Joan Hommel.....	360-344-2611		
	Jeannie Ramsey...360-385-1263		Clubhouse Phone .....	360-385-3670
Marina .....	Marty Bluewater....	206-790-5705	Fitness Center Phone ...	360-385-3619
Memorial .....	Jeannie Ramsey....	360-385-1263		
Newsletter.....	Office.....	360-385-1177		

# Cape George 2019 Calendar

# October

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Marina Com 11a</b> <b>Water Com 4 p</b>	<b>2</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  <b>Soup Supper</b> <b>5:30p</b>	<b>3</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	<b>4</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>5</b>  <b>Free</b> <b>Pink Camel</b> <b>Concert</b> <b>6-8 pm</b>
<b>6</b>	<b>7</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a  <b>Study Session 3p</b>	<b>9</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>10</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Board Meeting</b> <b>3:30p</b>	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>12</b>
<b>13</b>	<b>14</b> Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Book Grp 1p</b> <b>CGU 7 pm</b>	<b>16</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  <b>Flu shots</b> <b>1-4 pm</b> <b>Music Jam 7p</b>	<b>17</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Shake Out</b> <b>Drill 10:17 a</b>	<b>18</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p  <b>School Board</b> <b>Candidate 7-9p</b>	<b>19</b>
<b>20</b>	<b>21</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon	<b>23</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>24</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>26</b>  <b>Environmental</b> <b>Halloween</b> <b>Party</b> <b>5:30 pm</b> 
<b>27</b>	<b>28</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Bunco 5:30p</b>	<b>30</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>31</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Halloween</b>		

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

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Mary Maltby 360- 385-3110 or Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

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Vol. 51 No. 4

November 2019

## **Managers Report— Pat Rooney**

It is time to be thinking about winter. Donnie will be checking out our snow plow making sure it is in order and ordering up ice melt. With any luck we will not get “snowmagedon” again! Remember to place hose bib covers on your outdoor hose spigots and cover up those important patio/deck items. So batten down the hatches!

### **Administration**

- Owners who were notified to get their backflow preventer valves inspected have until October 18<sup>th</sup> to provide a report to the office.
- Very soon a questionnaire will be sent to mostly Colony owners to solicit updated information on any new water connections to spas, irrigation, or ponds etc. on owner lots.
- 4<sup>th</sup> Quarter assessments are due now. Please make sure you make your payment on time.
- The Treasurer and Manager have produced a draft of the 2020 budget. The Board will be reviewing the proposed budget at the October Board Study Session meeting.

### **Maintenance**

- The Ford F450 is back in service however there are indications the turbo charger may quit in the near future.

- New Board approved parking permit signage has been ordered for the Marina/Clubhouse parking area and will be installed this month.
- Aimee Garrett worked her last day on September 30<sup>th</sup>. We look forward to working with Aimee again next year.
- The contract to install a soft start system to well pump 6 and a new float system in the main reservoir tank has been signed. The work will be done by the end of November or sooner.
- Two dead trees adjacent to the Tank Farm will be removed on Saturday, November 7, 2019 barring any high wind conditions.
- The new sports court resurfacing project failed due to moisture affecting the coating during the drying process. The coating has been pressure washed off. The contractor will be reinstalling the new surface next spring time.

### **Complaints & Reports**

- Questions regarding trees and future growth that may block views
- RV Complaint about use
- Report of a cave dug into side of bluff – Inspected. It is not a cave.

**Help!** The Workshop Sawzall has disappeared. It is an important tool used for many tasks. Please return it. No questions asked.

## NOTES FROM THE PRESIDENT

The communication distributed to the community by a member on the matter of the sports court was discussed by the Board in October. Your Trustees were concerned that the member continues to state incorrect facts, despite having been provided on several occasions with documentation contradicting her version of events. It is unfortunate that the sports court - an amenity which is enjoyed by so many members and has become such a valued asset in the community – remains the focus of a single homeowner's complaint more than seven years since it was constructed.

Your Board continues to fully share with the community details of Cape George's finances, both in the monthly financials posted on line and in the annual mailing regarding the proposed 2020 budget and upcoming projected reserve expenditures. Your Board believes it is in the best interests of our Members to continue to maintain a healthy balance in reserves to protect and maintain our community assets.

We thank you for your support.

Katie Habegger, President

## Notice from the Board of Trustees—October 2019

It has come to the attention of the Board of Trustees that Ms. Bonnie Whyte, a member in the Colony, has been circulating a letter dated September 18, 2019 regarding the sports court that contains a number of factual errors. Ms. Whyte has been informed on several occasions that her statements regarding the sports court are incorrect, and she has been provided with documentation- which she chooses to ignore – contradicting her version of events. In addition, Ms. Whyte claims that a "concerned group of owners" is asking owners to refuse to pay their assessments. The assessments referred to have already been ratified by a vote of the community members, in accordance with the Washington State HOA Act.

Ms. Whyte states falsely that the community was not given an opportunity to vote on the Board approved maintenance to the sports court. In November 2018 each lot owner was sent a packet that included budget information and a ballot to ratify the budget. The packet included all proposed reserve expenditures for the coming year, including resurfacing the sports court with a budget of \$8,000. The community voted to ratify the budget.

The sports court was constructed in 2011 on community property using volunteer labor and funds donated by numerous members wishing to add this facility to Cape George. The Board accepted the donation on the sports court asset in December 2012, accepting responsibility for its ongoing maintenance. Over the years, many of Cape George's current amenities, such as the clubhouse, pool and fitness center, were originally built by volunteers with donated funds, and upon their completion Cape George accepted ownership. Each of these amenities enhances the quality of life for all members of the community to utilize *if they choose*. Owners cannot pick which amenities to support through their assessments. For example, an owner that does not use the pool cannot withhold assessments used to maintain the pool.

We would remind members of the importance of paying their assessments in full and on time. If any amount is withheld from the amount due, the member will be subject to late fees and other costs. The Board strongly urges the community to ignore Ms. Whyte's misrepresentations and enjoy the many amenities and friendly neighbors in the Cape George community.

The Board of Trustees:

Katie Habegger, Rich Hilfer, Joel Janetski, George Martin, Lad Burgin, Ray Graves & Ray Pierson

## Soup Supper at Cape George

Wednesday, November 6 at the Clubhouse

Social period 5:30 - Soup's on 6:00 pm

Bring your favorite soup or dessert to serve 8. Salad and bread will be provided.  
Bring your own bowl, spoon and beverage.



Hosts:

Sharon and Bob Schlentner, 360-379-9810

James and Joanne Clarkson 360-344-8242

Call if you have questions.

*Come for fun and bring a friend!*

## Cape George Artists present "Cape George"

Come see the current Art Wall display at the Clubhouse. We have great aerial views of Cape George from 1968, 1977, 1991 and 2017 plus art work relating to Cape George.



Thank-you to the following artists: Carol McFarland, Ruth Asare, Sue Adrien, Jan Freeland, Varn Brooks, Karen Lull, Sue Dunning, Paul Happel, Bobbie Blinder, Susie Gomez, Sylvia Thomas, Sue Gee, and Shelley Fye

The art wall will be changing displays on Nov. 15.



## ARTIFICIAL INTELLIGENCE: HOW IT WORKS AND HOW IT AFFECTS YOU

Our world relies on artificial intelligence. It is a big part of our everyday lives even if we are not aware of it. AI sorts your mail and organizes transportation schedules. How does it work? Cape George resident, Lynn Terwoerds, will help you take a peek “under the hood” to help you understand the elements that make up AI when she presents at CGU on Tuesday, November 5.

In addition to being able to distinguish between machine learning, deep learning and neural networks, you will gain insight into AI’s limitations and how the intelligence can sometimes be artificial instead of useful and what scientists are doing to correct this.

Lynn, a popular presenter at CGU, has more than 24 years’ experience in information security. She was Director of information security for Oracle Health Sciences Global Business and spent 10 years at Microsoft working both in security response and then as security strategist and director of software compliance.

She also served as head of security architectures, standards and infrastructure engineering at Barclay’s Bank in London.

A founding member of the Cloud security alliance, Lynn is currently on the board of the Northwest Maritime Center.

Please plan to attend another exciting CGU presentation. Join us Tuesday, November 5th at 7 pm in the Cape George Clubhouse.

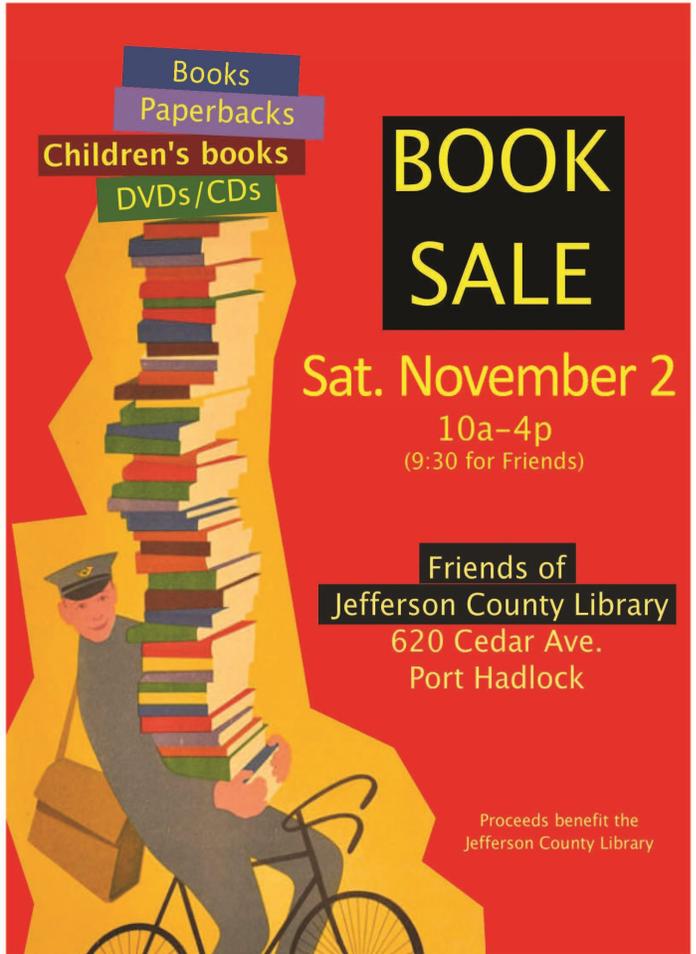


## ENVIRONMENTAL COMMITTEE MOVIE NIGHT.

**NOVEMBER 19, 2019 AT THE CLUBHOUSE  
7:00 P.M.**

Once again the Environmental Committee is sponsoring a Film Night at the Clubhouse. The presenters are Lorna and Darrell Smith, our local naturalists.

The film is **Leave It To Beavers**. A growing number of scientists, conservationists and grass-roots environmentalist have come to regard beavers as overlooked tools when it comes to reversing the disastrous effects of global warming and world-wide water shortages. Once valued for their fur or hunted as pests, these industrious rodents are seen in a new light through the eyes of this novel assembly of beaver enthusiasts and “employers” who reveal the ways in which the presence of beavers can transform and revive landscapes. Using their skills as natural builders and brilliant hydro-engineers, beavers are being recruited to accomplish everything from finding water in done-dry desert to recharging water tables and coaxing life back into damaged lands.



Paid advertisements

## Notice of Hearing on Request for Variance

**Date:** Nov 12, 2019

**Time:** 2:45 pm

**Place:** Cape George Clubhouse

**Lot Location:** 228 San Juan Dr (lot 35 on corner of San Juan and S Rhododendron Dr)

**Lot Owner:** Michael Goldberg & Carolyn Newell

**Variance Requested:** To build within the setback on one side of a corner lot

**Reason:** Allow home to be built on a corner lot with a gravity feed septic.

The variance file is maintained in the office for community review and is available on our website under pending permits. Written responses to the variance request are included in the Study Session Information packet which is available in the office and on [www.capegeorge.org](http://www.capegeorge.org) preceding the Variance Hearing.



## Are you interested in the history of Cape George?

I am looking for volunteers to work together to write the book of our community history.

We will piece together information on Cape George and hunt down pictures of times gone by. We will also be doing oral histories of old time residents.

This will be a fun project and we will need all kinds of help -  
so if you are interested in being part of this please contact me.

Shelley Fye 225sunshinehouse@gmail.com

### Cape George Acoustic Music Jam



Wednesday, November 20th  
7 pm - 9 pm

Come join us in the Clubhouse for an evening of music and song.

Question? Contact Carol Chandler  
at 402-981-0405



### Trim a tree party

Friday, November 15th  
At the Clubhouse 3 to 5 pm

Lets get together and make some ornaments to put on the Clubhouse Christmas tree and some to take home. Bring ideas and decorations and we will make ornaments and eat Christmas cookies. Bring the kids

### Bunco is Back!

New date is now the last Tuesday of the month.

Same time, Same Fun See you there!

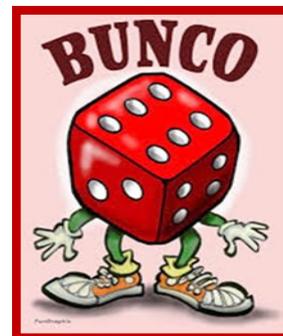
Tuesday, November 26th

5:30 pm @ Clubhouse

\$5 buy-in

BYOB & light supper or snacks to share

Contact George or Marilee Martin  
509-335-9914 or 509-336-9914





## Pickleball according to Dink & Lob

We have recently been tested by the lack of a playable court but have "bravely" survived! Initially our newly resurfaced court looked great and played well until the rains came. A problem with the surface bubbling and "blistering" stopped play as it began to peel. The contractor was called and came to inspect the problem. It was determined that moisture was the underlying cause during the application of the "bonding" material. Correcting the problem was not possible immediately so we asked that the court be stripped back to a safe playable surface for the fall and winter and a full correction to be done in the spring when the weather allows. So the bottom line is "It isn't pretty but is safe to play on!!"

Dink had a thought about being your own "coach". Probably the two most common faults we make are 1. Hitting the ball into the net and 2. Hitting the ball out of bounds. Blame it on the paddle!! Or the net is too high!!

Well it may very well be the paddle and how you are holding it as you hit the ball. If the paddle face is flat or slightly down turned it will likely not clear the net! Bending your knees and tilting the paddle face upward will help you clear the net. Pay attention to your errors and correct your own mistakes.

Hitting the ball out of bounds can happen when you hit it too hard and high especially into the back court. It doesn't require a big hard swing at the ball to direct it and keep it in the court. Remember to approach the ball and let your paddle direct it. This is a game of strategy not smashing. Never intentionally smash the ball at a player. Aim at their feet or away from them.

If you have a trusted friend and are not bothered by having someone give you feedback on your errors, have a friend watch your play and make note of your errors and try to make changes in your game. Don't work on everything at once = one step at a time!

Up your game= Up your fun!

Lob reminds you:

1. Clear the court of standing water and debris before playing - Brooms. Squeegee. Blower
2. Stay warm and hydrated and warm up before playing.
3. Use the schedule in the 90 minute blocks: 9-11, etc.
4. Watch for special skill practice with the Ball Machine



**Stay Warm**

The Book Group's November pick:



**SEEDS OF SCIENCE**  
**Why We Got It So Wrong on GMO's**

Mark Lynas has written a compelling narrative regarding GMO's in his book, "Seeds of Science." The Cape George Book Group will discuss Lynas' conclusions regarding this hot topic at their Tuesday, November 19 meeting.

Lynas started out a troublemaker in the 1900's while working undercover with his colleagues in the environmental movement, specifically to prove that GMO's are bad both to human health as well as to the environment.

Later Lynas changed his mind after spending years in .Africa and Asia working with plant scientists who were using the technology of plant modification to help small farmers deal with pests, diseases and drought.

An excellent storyteller and writer, Lynas' evidence-based turnaround is a must-read not only for environmentalists, but for anyone concerned about how GMO's affect us now and in our future.

The book group meets at 1 pm in the Clubhouse. All are welcome to attend.

A decorative border consisting of a repeating pattern of small coffee cups with plants growing out of them, set against a dark brown background.

**"Coffee, Cookies and Conversation"**

Friday afternoons from 2:00 to 4:00  
At the clubhouse

Turn off your cell phones, step away from your computers  
and take time to converse with your friends and neighbors.  
Everyone welcome—Bring your own mug

(No politics please)

**Deadline for December Newsletter - November 20th**

CAPE GEORGE COLONY CLUB  
 BOARD OF TRUSTEES MEETING MINUTES  
 October 10, 2019  
 3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will be held following this meeting to discuss legal and personnel matters.  
 A Special Board Meeting will follow today's meeting for Board training.

**In Attendance:** Katie Habegger, Joel Janetski, Ray Pierson, George Martin, Ray Graves, Lad Burgin and Rich Hilfer attended by phone.

**Action on Minutes:** Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated September 10, 2019. Passed -6/0

**Membership Report:** Joel Janetski

Michael & Ellen Adams purchased 251 Saddle from Calah Tenney  
 Colleen Brady & Mary Larson purchased 300 Colman from Harold & Ester Johnson  
 Chuck & Joan Hommel purchased 64 Queets from Larry & Karen Southwick  
 April Ottey & Geoff McMichael purchased 101 Marine View Pl from Sally Penczak

**Treasurer's Report:** George Martin

The final August 2019 Financials were submitted to the Board of Trustees at the meeting. The Financials are attached to these minutes and incorporated by reference.

Also submitted is the preliminary Treasurers Report for September, 2019. (See below)

**PRELIMINARY TREASURER'S REPORT**  
**As of September 30, 2019**

<i>Preliminary Balance Sheet as of September 30, 2019</i>					
Assets	2019	2018	Liabilities and Fund Balances	2019	2018
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 132,032	\$ 176,723	Accounts Payable & Other Liabilities	\$ 14,041	\$ 14,779
Operating Investment-Savings	99,326	82,196	Unearned Income General/Water/Etc.	62,270	52,100
Petty Cash (2 accounts)	300	600	Unearned Income Reserve Assment	-	12,850
Reserves - General, Water & Marina	1,006,293	785,607	Unearned Income Marina Wait List	2,000	1,650
Routine Reserve Assessment	72,739	106,451	Total Current Liabilities	78,311	81,379
Total Cash & Equivalents	1,310,689	1,151,577			
Net Accounts Receivable	5,450	344	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,804,075	1,888,822	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	31,892	30,097	Modified Cash Basis Income	174,567	228,407
<b>TOTAL ASSETS</b>	<b>\$ 3,152,106</b>	<b>\$ 3,070,840</b>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 3,152,106</b>	<b>\$ 3,070,840</b>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**October 10, 2019**  
**3:30 PM**  
**DRAFT**

*Preliminary Summary Revenue and Expense Statements for the periods ended September 30, 2019 and 2018 (Modified Cash Basis)*

2019 Year to Date				COMPARATIVE			
	Actual	Budget	Variance		2019 YTD	2018 YTD	Variance
<b>General</b>				<b>General</b>			
General Assessment	\$ 230,140	\$ 230,376	(236) 0%	General Assessment	\$ 230,140	\$ 222,432	7,708 3%
Revenue - All Other Sources	19,651	11,660	7,991 69%	Revenue - All Other Sources	19,651	27,902	(8,251) -30%
<b>Total General Revenue</b>	<b>249,791</b>	<b>242,036</b>	<b>7,755</b>	<b>Total General Revenue</b>	<b>249,791</b>	<b>250,334</b>	<b>(543) 0%</b>
<b>Expenses:</b>				<b>Expenses:</b>			
Salaries, Benefits, PR Tax	115,461	98,528	(16,932) -17%	Salaries, Benefits, PR Tax	115,461	106,952	8,509 8%
Repairs & Maintenance	5,752	4,871	(881) -18%	Repairs & Maintenance	5,752	7,721	(1,969) -26%
Contracted Services	47,611	24,358	(23,254) -95%	Contracted Services	47,611	31,745	15,866 50%
Insurance	14,523	12,443	(2,081) -17%	Insurance	14,523	14,895	(372) -2%
Pool Expense+pool utilitie	24,568	-	- N/A	Pool Expense, pool utilitie:	24,568	23,082	1,486 6%
Utilities	9,759	6,936	(2,823) -41%	Utilities	9,759	7,445	2,314 31%
Other Expenses (incl taxes	23,962	17,618	(6,344) -36%	Other Expenses (incl taxes	23,962	12,071	11,891 99%
<b>Total General Expenses</b>	<b>241,636</b>	<b>164,753</b>	<b>(52,314)</b>	<b>Total General Expenses</b>	<b>241,636</b>	<b>203,911</b>	<b>37,725 19%</b>
<b>General Net Income</b>	<b>\$ 8,156</b>	<b>\$ 77,283</b>	<b>\$ (69,128) -89%</b>	<b>General Net Income</b>	<b>\$ 8,156</b>	<b>\$ 46,423</b>	<b>(38,267) -82%</b>
<b>Water</b>				<b>Water</b>			
Revenue - Water Use Fees	\$142,895	\$ 141,480	\$ 1,415 0%	Revenue - Water Use Fees	\$ 142,895	\$ 141,375	1,520 1%
Revenue - All Other Sources	8,105	2,500	5,605 224%	Revenue - All Other Sources	8,105	8,268	4 -2%
<b>Total Water Revenue</b>	<b>151,000</b>	<b>143,980</b>	<b>7,020</b>	<b>Total Water Revenue</b>	<b>151,000</b>	<b>149,643</b>	<b>1,357 1%</b>
<b>Expenses:</b>				<b>Expenses:</b>			
Salaries, Benefits, PR Tax	55,668	41,880	(13,788) -33%	Salaries, Benefits, PR Tax	55,668	47,511	8,157 17%
Repairs & Maintenance	5,351	4,077	(1,274) -31%	Repairs & Maintenance	5,351	1,850	3,501 189%
Contracted Services	14,539	10,467	(4,072) -33%	Contracted Services	14,539	13,418	1,121 8%
Insurance	9,777	5,970	(3,806) -64%	Insurance	9,777	7,498	2,279 30%
Utilities	8,576	7,554	(1,022) -14%	Utilities	8,576	9,708	(1,132) -12%
Other Expenses (incl taxes	16,770	27,418	10,648 39%	Other Expenses (incl taxes	16,770	17,028	(258) -2%
<b>Total Water Expenses</b>	<b>110,681</b>	<b>97,367</b>	<b>(13,314)</b>	<b>Total Water Expenses</b>	<b>110,681</b>	<b>97,013</b>	<b>3,668 3%</b>
<b>Water Net Income</b>	<b>\$ 40,318</b>	<b>\$ 46,613</b>	<b>\$ (6,295) -14%</b>	<b>Water Net Income</b>	<b>\$ 40,318</b>	<b>\$ 52,630</b>	<b>\$ (12,312) -23%</b>
<b>Marina</b>				<b>Marina</b>			
Revenue - Moorage/Parking	\$ 63,039	\$ 57,727	\$ 5,312 9%	Revenue - Moorage/Parking	\$ 63,039	\$ 56,918	6,121 11%
Revenue - All Other Sources	14,892	12,048	\$ 2,844 24%	Revenue - All Other Sources	14,892	14,214	678 5%
<b>Total Marina Revenue</b>	<b>77,931</b>	<b>69,775</b>	<b>8,157</b>	<b>Total Marina Revenue</b>	<b>77,931</b>	<b>71,132</b>	<b>6,799 10%</b>
<b>Expenses:</b>				<b>Expenses:</b>			
Salaries, Benefits, PR Tax	15,877	9,919	(5,958) -60%	Salaries, Benefits, PR Tax	15,877	11,529	4,348 38%
Repairs & Maintenance	12,959	19,430	6,471 33%	Repairs & Maintenance	12,959	12,352	607 5%
Contracted Services	4,859	2,561	(2,298) -90%	Contracted Services	4,859	1,641	3,218 196%
Insurance	5,822	3,968	(1,853) -47%	Insurance	5,822	5,288	534 10%
Utilities	5,975	4,550	(1,425) -31%	Utilities	5,975	4,196	1,779 42%
Other Expenses (incl taxes	3,999	4,063	64 2%	Other Expenses (incl taxes	3,999	2,234	1,765 79%
<b>Total Marina Expenses</b>	<b>49,490</b>	<b>44,492</b>	<b>(4,999)</b>	<b>Total Marina Expenses</b>	<b>49,490</b>	<b>37,240</b>	<b>12,250 33%</b>
<b>Marina Net Income</b>	<b>\$ 28,441</b>	<b>\$ 25,283</b>	<b>\$ 3,158 12%</b>	<b>Marina Net Income</b>	<b>\$ 28,441</b>	<b>\$ 33,892</b>	<b>\$ (5,451) -16%</b>
<b>Reserve Activity</b>				<b>Reserve Activity</b>			
Routine Reserve Revenue	96,799	95,256	1,543 2%	Routine Reserve Revenue	96,799	93,342	3,457 4%
Bad Debts, Recoveries, Misc	(133)	-	(133) 0%	Bad Debts, Recoveries, Misc	(133)	354	(487) N/A
Reserve Interest - all	985	384	601 157%	Reserve Interest - all	985	1,765	(780) -44%
<b>Net Reserve Income</b>	<b>\$ 97,652</b>	<b>\$ 95,640</b>	<b>\$ 2,012</b>	<b>Net Reserve Income</b>	<b>\$ 97,652</b>	<b>\$ 95,461</b>	<b>\$ 2,191 2%</b>
<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 174,567</b>	<b>\$ 244,818</b>	<b>\$ (71,796) -29%</b>	<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 174,567</b>	<b>\$ 228,406</b>	<b>\$ (53,839) -24%</b>

Note - Interest income has been properly categorized in Reserve Activity as is the standard Cape George practice.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
October 10, 2019  
3:30 PM  
**DRAFT**

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Water. The reports are attached to these minutes and incorporated by reference.

**Information Items:** None

**Member participation:** Terri Brown updated the Board on the status of a bank owned property which has been vacant for the last five years. 220 Colman Dr. has been listed for sale and is currently under contract.

**New Business Action Items:**

**Motion 1:** Ray Pierson moved and Lad Burgin seconded to approve the request for refund of the clubhouse rental deposit. Passed – 6/0

**Motion 2:** Joel Janetski moved and George Martin seconded to approve the four requests from three members for Adjustments of Due Date. Passed – 6/0

**Motion 3:** George Martin moved and Lad Burgin seconded to approve to increase of the credit limit of the Bank of America Visa card from its current limit to \$4000.00. Passed – 6/0

**Motion 4:** George Martin moved and Joel Janetski seconded to approve the changes to the Owner Delinquency letters sent out by Community Financials as presented, keeping the Final Water Shut Off notice in house. Passed – 6/0

**Motion 5:** Lad Burgin moved and Ray Pierson seconded to approve the four changes to FIN03 regarding late fees. Passed – 6/0

**Motion 6:** George Martin moved and Joel Janetski seconded the use of Quarterly Statements provided by Community Financials for 2020. Passed – 6/0

**Motion 7:** Ray Pierson moved and Lad Burgin seconded to merge the current Roads Committee with the current Building Committee. The committee will be known as the Roads & Building Committee. Passed – 6/0

**Motion 8:** Ray Graves moved and George Martin seconded to approve the 2020 budget. Passed 4/2

**Open Board Discussion:** none

**Announcements:**

Study Session – November 12, 2019 – 3:00 pm  
Budget Ratification Meeting – November 14, 2019 - 2:30 pm  
Board Meeting – November 14, 2019 – 3:30 pm

**Adjournment:** Lad Burgin moved and George Martin seconded to adjourn and move to Executive Session at 4:24 pm. Passed – 6/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
October 10, 2019  
3:30 PM  
**DRAFT**

Joel Janetski moved and Lad Burgin seconded to adjourn Executive Session at 5:10 pm. Passed- 6/0

Lad Burgin moved and George Martin seconded to publish in the Cape George Newsletter and to post on the community Bulletin board a response to Bonnie Whyte's complaint regarding the sports court. Passed- 6/0.

Lad Burgin moved and George Martin seconded to adjourn the Regular session at 5:15 pm. Passed – 6/0

**Special Board Meeting:** Following the regular Board meeting, a Special Meeting for Board Training was held, attended by Katie Habegger, Pat Rooney, Ray Graves, Joel Janetski, George Martin and Lad Burgin. Goals set for the coming year include:

Starting in Q3 2020, establishing an ad hoc committee to evaluate possible future uses and projected costs of returning the Fire Hall to Cape George use at the expiration of the lease in 2025.

Establishing an ad hoc committee to review the adequacy of our current insurance coverage and evaluate alternative insurers.

Conducting a full review of the Bylaws and regulations for inconsistency and redundancy.

Identifying a qualified consultant to conduct an annual inspection of our roads and make recommendations for repairs until such time as a Roads Committee can be reconstituted with the required membership.

**Adjournment:** Lad Burgin moved and George Martin seconded to adjourn the training meeting at 6:15 pm. Passed 4/0

**Submitted by:**

**Approved by:**

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Joel Janetski, Secretary

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Katie Habegger, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE  
Monday, September 9, 2019, 9:15 am**

**ATTENDANCE:** Bobbie Blinder Varn Brooks, Lori Cameron, Patty Dunmire, Sue Dunning, Pat Gulick, Katie Habegger, Dennis McDaniel, Deb Racine Pat Rooney, Ruth Ross, Kitty Rucker, Robin Scherting, Fayla Schwartz, Bob Sullivan, Elaine Sullivan, Linda Sutton

**I. CALL TO ORDER:** Kitty called the meeting to order at 9:15 am.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
October 10, 2019  
3:30 PM  
**DRAFT**

**II. APPROVAL OF MINUTES:** Pat Gulick moved and Varn Brooks seconded the motion that minutes from the August 2019 meeting be approved. The minutes were approved unanimously.

**III. FISCAL REPORT:** Current balance is \$2,336.74. (*These are not funds that belong to Cape George Colony Club, Inc.*)

**IV. OLD BUSINESS**

**1. Chairmanship:** Because of her husband's upcoming surgery and the care he will need afterwards, Kitty will not have time to chair the committee in upcoming months. Sue Dunning, Robin Scherting, and Gina Webber have volunteered to fill in & co-chair the committee during this time, while Ruth Ross will continue taking the minutes and circulate the agenda and minutes.

**2. Old Growth Forest (Quimper Lost Wilderness):** Varn reported that, although a discussion of the Quimper Wilderness and a meeting with the Department of Natural Resources had been scheduled for the most recent county commission meeting, this was rescheduled to make time for a discussion of the aerial spraying of herbicide in the area. Kitty has been and will continue to send out updates to the committee about the Wilderness area as she receives them. Income from timbering DNR areas goes to school system funding. To preserve the area, a land swap has to be arranged with another piece of property that can be forested, which will take involvement of both the county and the state. Although the Land Trust is too busy with the Quimper West project to become directly involved in this issue, they have been helpful in providing advice.

**3. Octopus:** Kitty reported that Eleanora, the giant Pacific octopus, was released from PTMSC and recommended reading *Soul of the Octopus* to learn more about these fascinating creatures.

**4. Dune Grass Trimming by Fitness Room:** Robin asked about the status of this project to improve visibility from the fitness room. Pat reported that this should be completed by end of September. [*Addendum: the trimming has now been completed*].

**5. Ravine trail:** An article on the history of the ravine trail was recently circulated to the committee. Katie reported that the trail and steps are in bad shape and that people using bikes or motorized vehicles there will cause further erosion. The committee discussed the need for maintenance on the trail and steps and for cautionary signs at the ravine entrances. Linda made a motion to present to the board a proposal to post 3 metal signs at the entrances to the Ravine (at the top, bottom and Huckleberry entrance) saying "Bicycles and motorized vehicles prohibited due to erosion." Robin seconded the motion, and it was passed unanimously. Elaine moved and Patty Dunmire seconded that we ask management to assess the steps to see if they require work and this motion also passed unanimously.

**V. NEW BUSINESS**

**1. Fall Halloween Party:**

**Chairpersons:** Sue Dunning and Pat Dunmire will be chairs

**Date and time:** Saturday October 26; 5:30 meet and greet; 6:00 food out

**Publicity:** newsletter article, flyers, email blast. Sue will put flyers up and give Terri wording for the email blast and the newsletter article. Information to be included: date, time, costumes welcome, with costume contest for adults; scary food contest; youth costume parade; pumpkin carving contest.

**Money:** reservations will be available at the office. Fayla moved and Elaine seconded the motion that we charge \$5 per adult, children under 6 free. This is the main fund raiser for the committee each year

**Set Up:** Donny will set up tables; Pat, Dennis, Sue and Robin will decorate.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
October 10, 2019  
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**Food/Cooking:** The committee will provide brats, buns, sauerkraut, and condiments. Sue will purchase the food at Costco. Elaine, Lori, Fayla, Pat, Sue, and Ruth will prepare and set out food.

**Activities:** Scary food and pumpkin carving contests and costume competition for adult attendees will be judged by members of the committee. Robin and Ruth will prepare goody bags for the young people's costume parade.

**Disposable vs reusable:** Robin moved that we provide paper plates, cups, and napkins and use real silverware, and Patty seconded. Ruth moved and Elaine seconded that we discuss with the Social Club at their meeting on Sept 10 what we should say in the invitation concerning whether attendees are asked to bring their own plates, etc. Robin, Ruth, and Sue will be at that meeting and Robin was asked to raise the question with them. Pat moved and Robin seconded that the original motion be rescinded pending discussion with the social club during their meeting. [Addendum: the Social Club passed a motion that they suggest that committees use the following wording in invitations for neighborhood events: "In consideration of our environment, attendees are encouraged to bring their own plates, cups and utensils, but silverware and paper products will be available as a backup."]

**Clean up:** A number of members volunteered to stay to clean up and take down decorations.

**Music:** Jay Maise will be disk jockey, assisted by Bob Sullivan. Committee will suggest that Jay play Monster Mash during the youth costume parade.

**2. Bell clapper:** The rope holding the bell clapper on the bell outside the clubhouse has broken. The Carters will take care of reattaching the clapper (the bell was made in memory Bob Carter's father).

**3. Missing plaque:** Kitty reported that the memorial name plaque is missing from Memorial Park. Phyllis Ballough's husband Doug made the plaque and she would like it back if no longer needed. [Addendum: The plaque has been located. Donny had it because it had fallen off. The plaque will be brought to the next meeting and the committee will consider whether a new memorial plaque should be made and hung. After the next meeting, the original plaque will be returned to Phyllis.]

The meeting was adjourned at 10:30 a.m.

Respectfully submitted by Ruth Ross

**Marina Committee meeting minutes 10/1/2019**

The meeting was convened at 11:00am. Those present were Lad Burgin, Brian Ritchie, Dow Webber, Bob Schlenter, Patrick Rooney, Dick Poole, Ben Fellows, Gary Rossow, Paul Happel, Tom Cawrse, Marty Bluewater and Sam Melton.

1. Marina Reserves Study revisions Ben

A subcommittee of the Marina Committee met to review the Marina Reserve Study. It was determined that the current reserve does not reflect the current condition of the docks and the replacement schedule for them. The Reserve will be updated in 2020 to accurately reflect the needs of the Marina.

2. Basin partial dredging proposal Gary

A motion was made, seconded, discussed and unanimously approved a proposal to purchase and outfit a Piranha Mini Dredge using the funds allocated for marina dredging in the 2020 reserve. Par Rooney said the reserve project will be included in the 2020 budget and if approved, the proposed equipment purchase should then be brought to the Board for review and approval. Gary has estimated the equipment cost as not to exceed \$25,000. The reserve schedule allocates \$30,000 for the project. Verbal quotes have been obtained from two contractors as \$80,000 minimum.

3. Dock and piling recommendations Ben

Ben reported on options for preserving our dock pilings reviewing the summary of Kers Clausen site visit to

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
October 10, 2019  
3:30 PM  
**DRAFT**

the Marina. Relevant correspondence is included below.  
Progress Report PR01 Dock and Piling report

To: Ben Fellows From: Kers Clausen Project: Cape George Marina

Email: fellowsship@olyphen.com

Date: September 23, 2019 Job No: 27974

This summarizes my visit to the referenced marina on September 14, 2019. I found a "stick frame" wooden marina serving about 200 boats. The wood marina is held in place with about 40 creosote wood piles. I surveyed about 1/3 of the marina understanding this third represented the entire marina. The wood piles are all in serviceable condition. There are sufficient piles to restrain the marina. There is concern these piles may be attacked by marine borers in the future. To resist such attack, oxygen should be kept away. This can be done by one of four methods Common plastic pile wrap, which will wear out with the pile connections (\$1,000/pile) HDPE piles over existing wood piles with seal at top and pushed 2' into substrata (\$1,500/pile) Epoxy filled fiberglass around piles, Simpson FX-70, (\$4,000/pile) Drive new steel piles either over existing wood piles or alongside (\$6,000/pile) You mentioned that the marina will eventually be replaced. The present marina is in serviceable condition. If you go aluminum, vendors are Bluewater or Structurmarine. If you use one of these vendors, you should budget \$75/ SF without piles. It is very hard to use aluminum and retain the piles, as careful survey is needed. You mentioned reuse of foam billets. This will not work with pre-manufactured aluminum. You may find wood as an easier media. You should do the pile work at the same time you replace the marina. This will involve field engineering, which it appears your team can do in-house. I hope this report meets your approval.

W:\27900\27974\PR01.wpd Page 1 of 1 1727 64TH Street • Emeryville • California • 94608

I replied to him as follows: 9/29/2019

This visit, report and recommendation were done at no charge. Clausen is a professional marine engineer of many years' experience. In Ben's opinion, we are not likely to find better advice from any other source.

**Kers, Thank you for this report. We really appreciate your visit and recommendations.**

**I do have one question: What wall thickness would you recommend for the HDPE jackets?**

**I do want to correct one misunderstanding and apologize if I was not clear. The original wood docks were built using foam billet floatation. About 5 years ago we replace the foam billets with injection molded, foam filled plastic tubs and do plan to re-use them when the docks are replaced.**

**Best regards and thanks again, Ben Fellows**

4. Water System

Ben

Plans to move the valves for the water system have been postponed until spring due to the complexity of the project.

5. Marking dock electrical pedestals

Ben

The electrical pedestals have been marked to facilitate tracking of electrical usage in the Marina.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
October 10, 2019  
3:30 PM  
**DRAFT**

6. Crab Shack Cooker

Dick/Sam

The project to refurbish the Crab Shack Cooker is underway. Sam Melton and Dick Poole welded a new cooker stand. It has been taken to Seattle for hot dip galvanizing. Bob Skoien has purchased new burner. This project which will total about \$500 is being paid for from Marina Sale funds.

7. Gate security

Ben

After a dialogue on the function and use of the dock security gates. It was agreed that the gates should be closed and latched. "If you open them or find them open, close and latch them".

8. Mooring ball

Ben

The replacement Mooring ball was delivered in damaged condition. Patrick Rooney is working with the supplier to get a new mooring ball.

9. Round robin

all

No business was raised.

Lad Burgin/Ben Fellows

**Cape George Water Advisory Committee  
Meeting Report October 1 2019**

The meeting was held at 4 PM in the office. Attendees: Patrick Rooney (CG Manager), Richard Hilfer (Board liaison), Jose Escalera (Water Manager), Thad Bickling, Stewart Pugh, and Chair Marty Gilmore.

The effort to define the booster pump replacement project continues. The Reserve fund includes \$8690 for booster pump replacement in 2020, and the 2019 budget includes approximately \$8000 for pump controller replacement. The current plan is to combine these two projects, and to replace the existing three pumps with two new pumps driven by variable speed motors, and to eliminate the problematic clay valves (CLA-valves). System pressure in the Highlands will then be controlled by varying the pump motor speed rather than by the Clay valves. This change will reduce power consumption and be easier to maintain. We expect the pump motor size and the replacement cost to be finalized in October. Because the funds come in part from the 2020 reserve funds the work would be performed in early 2020.

Contracts for adding soft start to well pump 6 and for replacing the tank level controls have been signed and the work is required to be completed by the end of November.

The contract for dead tree removal at the tank farm has been signed and the work is scheduled for November 7; this work is weather dependent and could be postponed for high winds. It has been confirmed that the trees are on Cape George property.

The Reserve funds include money to replace the John Deere tractor in 2020. The Reserve money allocated for replacement is not adequate; however, the tractor does not actually need to be replaced at this time. It is recommended that the 2020 Reserve funds be instead used for replacement parts for the existing tractor. The Reserve budget and the schedule for tractor replacement should be reviewed and updated next year

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
October 10, 2019  
3:30 PM  
**DRAFT**

when the Reserve Level 2 study is performed.

It is also recommended that a formal maintenance plan be put into place for the tractor. These plans are available from the manufacturer. Routine maintenance in accordance with the manufacturer's recommendations will prolong the life of the tractor.

Work has not started on the Water System Plan update due in 2020. However, a switch by Cape George to a Small Water System plan would remove the need for a full update of the existing plan and would save the cost of the engineering work required to update a full plan. Communications with Fern, the Regional Planner for the WA DOH Office of Drinking Water, have confirmed this. A change to a Small Water System plan would not affect the number of water connections currently allowed.

The cross-connection update effort is underway. 220 questionnaires have been sent to residents of the Colony to identify system changes. Questionnaires to the Village and Highlands will be sent in a different cycle. 45 notices have been sent to residents with known changes; 10 responses have been received.

Last month's leak report showed 22 leaks. 71 connections showed less than 30 GPD usage. Average usage was 171 GPD.

It was noted that the water fee has not been recently been raised, and that it should be raised to cover increased system costs. The committee recommends an increased water fee of \$12 per year.

The \$1100 fee for installing new meters is too low to cover costs, and is much less than the fee charged by other water systems in the area. We are developing a recommendation for a meter installation fee that better reflects the actual cost.

Scott James has resigned from the committee, and the committee is looking for one or two additional members.

The next meeting will be Tuesday November 5 at 4 PM in the office.

### FIN03 Policy for Delinquent Accounts

At the October Study Session the Trustees discussed changes to the FIN03 rule regarding late fees. The recommendations were approved at the October Board meeting. Text added to the rule is in red type. Deleted text has been underlined.

**1.5 Imposition of \$ ~~\$20~~ Late Charge – Fines Currently Exempt:** With the exception of fines levied for rule violations and balances ~~under \$50.00~~, the Manager shall charge a late fee of ~~\$10.00~~ **\$20.00** per month for each month that a payment obligation is more than thirty days past due. (By Laws Art.III B 2) No member shall be charged more than ~~\$120.00~~ **\$240.00** for late charges in any calendar year. This section shall be deemed amended should the By Laws subsequently be amended to include fines for rule violations or if the monthly and annual late fee charges are changed.

CAPE GEORGE COLONY CLUB  
SPECIAL BOARD OF TRUSTEES MEETING MINUTES  
October 17, 2019  
2:45 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 2:45 p.m. at the office meeting room**

Welcome, an Executive session will part of this Special meeting.

**In Attendance:** Katie Habegger, Joel Janetski, Ray Pierson, Rich Hilfer, George Martin, Ray Graves and Lad Burgin

**New Business Action Items:**

**Motion 1:** Lad Burgin moved and George Martin seconded to approve the revised 2020 budget, increasing the Reserves Assessment to \$196.80 annually (49.20 per quarter), a 2.5% increase. Passed -6/0

The Manager pointed out that CG Bylaws Article VIII does not conform to RCW 64.38.025. An amendment to this Bylaw will be drafted as part of the comprehensive review of Cape George governing documents to be conducted over the next year.

The Manager recommended that going forward the Board invoke IRS Section 118 rather than Section 7804 when voting to transfer excess funds to Reserves at year end. This can be accomplished at the December meeting.

**Adjournment:** Ray Pierson moved and Lad Burgin seconded to adjourn to Executive Session to discuss a legal matter at 3:20 p.m. Passed -6/0

Joel Janetski moved and Lad Burgin seconded to adjourn Executive Session and return to Regular Session at 3:35 p.m. Passed- 6/0

**Motion 2:** Lad Burgin moved and Ray Pierson seconded to direct our attorney to write to the Nieuwsma's attorney informing the members that, based on the Board's on-site visit, they are still not in compliance with the Hedge Rule and have until October 31<sup>st</sup> to submit a plan to come into compliance. Passed -6/0

**Adjournment:** Lad Burgin moved and Rich Hilfer seconded to adjourn Regular Session at 3:40 p.m. Passed -6/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President



## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

CGU	Nov 5th —7p
Soup Supper	Nov 6th—5:30p
Book Grp	Nov 19th—1p
Enviro Movie Night	Nov 19th—7p
Music Jam	Nov 20th—7p
Bunco	Nov 26th—5:30p

### **Board of Trustees**

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492

George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542

Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473

Lad Burgin, Trustee, 650-759-1145

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### **CAPE GEORGE STAFF**

Manager - Pat Rooney— 360-385-2208

Office Administrator - Terri Brown - 360-385-1177

Maintenance Manager - Donnie Weathersby - 360-385-1177

### **Cape George Office Hours M-F, 9am-2pm**

---

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	to be determined	
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	to be determined	
Emergency Prep.....	Thad Bickling.....	360-531-2421	Social Club.....	Cassie Reeves.....	360-344-2174
Environmental.....	Kitty Rucker .....	360-385-4927	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Fitness Center .....	Bill Sery.....	360-385-0157	Water Advisory .....	Marty Gilmore.....	360-301-3111
Harbormaster.....	Ben Fellows .....	360-301-0241	Welcome .....	Carol Chandler.....	360-344-2783
Librarians: .....	Joan Hommel.....	360-344-2611	Workshop.....	Michael LaPointe..	503-977-1893
	Jeannie Ramsey...	360-385-1263			
Marina .....	Marty Bluewater.....	206-790-5705	Clubhouse Phone .....		360-385-3670
Memorial .....	Jeannie Ramsey.....	360-385-1263	Fitness Center Phone .....		360-385-3619

# Cape George 2019 Calendar

# November

SUN	MON	TUE	WED	THU	FRI	SAT
					<b>1</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p  Coffee Hour 2p	<b>2</b>
<b>3</b>	<b>4</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>5</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a  <b>Marina Com 11a</b> <b>Water Com 4 p</b> <b>CGU 7p</b>	<b>6</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  <b>Soup Supper</b> <b>5:30p</b>	<b>7</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Piano serviced</b> <b>4 to 6 pm</b>	<b>8</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p  Coffee Hour 2p	<b>9</b>
<b>10</b>	<b>11</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>12</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Study Session 3p</b>	<b>13</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>14</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p  <b>Board Meeting</b> <b>3:30p</b>	<b>15</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p  Trim a Tree 3-5p	<b>16</b>  <b>Clubhouse</b> <b>Reserved</b> <b>Private Party</b>
<b>17</b>	<b>18</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>19</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Book Grp 1p</b> <b>Enviro Movie 7p</b>	<b>20</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  <b>Music Jam 7p</b>	<b>21</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	<b>22</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p  Coffee Hour 2p	<b>23</b>
<b>24</b>	<b>25</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	<b>26</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Bunco 5:30p</b>	<b>27</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	<b>28</b> <i>Thanksgiving</i>  Open swim all day	<b>29</b> Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	<b>30</b>

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

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# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

email: [office@capegeorge.org](mailto:office@capegeorge.org)

website: [capegeorge.org](http://capegeorge.org)

Vol. 51 No. 5

December 2019

## Managers Report— Pat Rooney

The Board of Trustees is looking for volunteers for the Nominating Committee in 2020. Three director positions will become open next summer. This is your opportunity to help with the nominating process! Please contact the office for more information.

### Administration

1. The Notice of the Budget Ratification meeting and Information packet is prepared and ready to be mailed on Friday November 1st.
2. 4th Quarter assessment payments have been coming in steadily. Many thanks to owners who have paid on time.
3. 65 tickets were sold for the Environmental Committee sponsored Halloween party that was a great success.
4. Approximately 220 questionnaires were mailed to owners regarding any new water connections for spas, ponds, irrigation systems or other water features
5. A Notice was sent to the community by the Board of Trustees in response to misinformation being distributed by an owner regarding the sports court.
6. The Army Corps of Engineers required Biological Evaluation Report performed by Marine Surveys & assessments of Port Townsend is complete and sent to the Corps. The cost of the report was \$285.00 less than what was originally contracted.

### Maintenance

1. New signage regarding permits for parking at the clubhouse parking lot has been installed. Please make sure your vehicle is registered with the office and you have a sticker.
2. New signage regarding trail use at the ravine was installed
3. A new garbage can with attached lid was installed at Memorial Park. This will help keep trash in the can.
4. The pool air dehumidification system became victim of corrosion due to the chlorine gases of the pool. While we have the system up and running we still have a pressure issues we are working to get fixed. Parts are also ordered for the pool bathroom heaters that were also damaged by corrosion.
5. The marina has some new cleats to help with tying up boats to the dock system. A new mooring buoy has arrived.
6. A pallet of ice melt has been ordered in preparation of winter.

### Complaints & Reports

1. Received two complaints about exterior lighting issues
2. Received two complaints about hedges
3. Received a complaint regarding the timing of paying the Clubhouse rental deposit
4. A report regarding a derelict boat in Discovery Bay was sent to Cape George

**Deadline for January Newsletter - December 20th**

## **NOTES FROM THE PRESIDENT**

At their November meeting, the Board of Trustees voted to amend the Club's policy regarding the damage deposit imposed on a member when renting the club house for a private event. Instead of requiring the damage deposit be paid at the time the club house is reserved – which is often several months prior to the event - the new policy requires that the damage deposit be paid thirty days prior to the reserved date. We thank Gary and Pat Gunning for suggesting this change.

As the year draws to a close, we must plan for the challenges that 2020 will bring. The terms of three Trustees will expire in June, and the work of the Nominating Committee in identifying prospective candidates for the vacant positions will start in the Spring. We are enormously grateful for the long service of Kitty Rucker as chair of this committee, and greatly appreciate Carol (Woody) Wood stepping in to take over as interim chair for 2019. However, Kitty, Woody, Jan Stone and Jeannie Ramsey are unable to continue serving on the committee for 2020 – leaving Ross Anderson as the sole committee member. We are therefore in urgent need of both a committee chair and additional committee members. Please consider volunteering for this important committee. Thank you.

Katie Habegger, President

## **SOUP'S ON!**



**Join your Friends and Neighbors  
for  
Cape George Soup Supper**

**Wednesday, December 4th at the Clubhouse.**

**5:30 PM--Social & 6:00 PM--Soup**

**Bring a soup or dessert to share for 8 people, your own dishes, and a beverage.  
Homemade Bread and salad will be provided.**

**Contact Hosts: Richard and Susan Keller 847-877-6109  
George & Marilee Martin 509-336-9914**

## *Port Townsend Community Chorus Fall Concerts*

*The following Cape George members are singing in these concerts: Marlene & Stanley Kropf, Mary Munford, Carol Chandler, Colleen Johnson, Pat Hartman and Kim Wilding.*

*Performance Dates:*

*Dec 6th - 7PM at First Presbyterian Church in Port Townsend*

*Dec 8th - 7PM at Lutheran Church of the Redeemer in Port Hadlock*

*Also, sales of homemade cookies from chorus members will take place!!!*

*Visit web site - [ptchorus.org](http://ptchorus.org) for more information.*



Paid advertisement

## Cape George Artists present "Winter"



Cape George Artists Winter Art Wall November 12th -January 10 2020

November 12th - January 10, 2020

Make sure to check out the creative art work on clubhouse art wall.

Thank You to the following artists who contributed to the "Winter " art wall.  
Carol McFarland, Linda Witherow, Sue Adrien, Samanthe Pierson, Sue Dunning, Karen Lull,  
Cassie Reeves, Ray Graves, Varn Brooks, Sue Gee, Eileen Pierson, Jeannie Ramsey,  
Ray Pierson, Shelley Fye, Isabel Aguirre, and Ruth Asare



Mark your calendar—Coming in January:

### **CANNABIS AND CBD: THE BASICS**

Join us Tuesday, January 21, at 7:00 P.M. in the Cape George Clubhouse, to hear Biochemist Karin Hastings talk about her 3 years in the cannabis industry.

Operating under authorization from Washington State's Liquor and Cannabis Board (LCB), Karin routinely assists in analyzing thousands of cannabis samples, using Gas Chromatography, Liquid Chromatography, and other techniques.

For her Cape George talk, Karin will focus on the latest CBD research, and how CBD might be beneficial to us. Karin says, "I have seen wild claims made about the benefits of CBD, yet these false claims should not detract from the proven benefits." Karin added that she would be happy to hear our CBD anecdotes and testimonials, as well as answering our questions.

Please join us for this interesting presentation from an industry insider!

### **We Need Shredder Preppers!**

By: Pat Rooney - Manager

I know you are saying to yourself "what is that?" As time has gone by, many paper records of the association has accumulated at the office. It takes up a lot of space. It has also become very difficult to work with. Last summer, the Board of Trustees adopted a new policy titled "FIN 11 – Records Retention". This policy states what records/files we need to keep and for how long. The rest as they say is "history".

We are looking for a group of community volunteers (4 to 6) to work a few hours each week starting in 2020 to go through the records and files to identify and remove old records by throwing them out or getting them ready for shredding if needed.

If you are interested in learning more about the community and its history through its records, this is an opportunity for you. This will not include owner records that are maintained by the Office Administrator.

So, are you a shredder prepper?  
If so, call me at (360) 385 – 2208  
or email at [manager@capegeorge.org](mailto:manager@capegeorge.org)



## **CAPE GEORGE FITNESS CENTER CELEBRATES PHYLLIS BALOUGH**

### **and 15 YEARS IN BUSINESS**

On November 5, 2019, sixteen Cape George Fitness Center (F.C.) Committee members and friends gathered for a luncheon at Doc's Marina Grill for one of the Committee's bi-annual meetings. They also gathered to celebrate and express their gratitude to Phyllis Ballough, whose efforts and energy initiated the creation of a Fitness Center here in Cape George Colony. Back in December 2003, along with the newly formed Fitness Center Committee (Robin Scherting, Barbara Barnhart, Mark Morris, Bob Skoien, Nancy Stilbert and Bill Stull and more), Phyllis launched an energetic fundraising effort, with a goal of \$8,000 to enable purchasing materials and services necessary for the F.C. construction and start-up equipment. The resulting structure was attached to the swimming pool and set on an existing concrete pad next to the pool.

With ongoing multiple fundraising events and a generous donation of \$1,500 from the Social Club, Cape George residents also contributed their time and energy to the construction of the building, which was completed and open for business in May, 2004!! The very first exercise machine is one of the two Nu-Steps that currently serve the F.C. users. That Nu-Step was donated to the F.C. by Bill Magrillio in memory of his wife Pauline, who supported and contributed to the creation of the new Fitness Center.

Not only did Phyllis put many hours and effort into the initial creation of the F.C., but she has served as chair and leader of the F.C. Committee through the last fifteen years, growing the equipment from the initial Nu-Step to 19 high-quality exercise machines, including the multiple-use Nautilus and Body Solid/Universal Gym. After "hinting" for a few years about retiring from this important role, Phyllis decided to do her own "nu-step" by stepping aside this year, turning the Fitness Centers leadership over to Bill Sery. The luncheon meeting on Nov. 5 allowed the Committee and others who use the Fitness Center to thank Phyllis for her founding and long-term leadership. To express our gratitude, Phyllis, now our chair emeritus, was gifted with an Allan Bruce Zee photographic "portrait" of a chair in Spain.

If you haven't yet visited the Fitness Center, please do stop by and get acquainted with this very valuable amenity here at Cape George. If you need an introduction to the equipment, someone on the Committee would be happy to show you the ropes. Bill Sery can connect you with a tour guide. If you are already using the Fitness Center and would like to join the Fitness Center Committee (just two meetings a year), please let Bill know at [wasery@yahoo.com](mailto:wasery@yahoo.com).





## Cape George Acoustic Music Jam

Wednesday, December 18th  
7 pm - 9 pm



Come join us in the Clubhouse for an evening of music and song.

Question? Contact Carol Chandler  
at 402-981-0405

### New for 2020

Assessment payment coupons will not be mailed from our office for 2020. Instead our new accounting service, Community Financials will be sending you an invoice each quarter either by mail or if you have signed up with them, by email.

Included with the invoice is your new account number and a return payment envelope. Please mail your payment to the Denver address and note your account number on your check. Those of you who pay up-front for the year may still do so. The yearly and quarterly totals will be shown on the invoice.

Look for your new 2020 invoice mailing in early December.

### 2020 Budget Ratified! By Pat Rooney

On Wednesday, November 20, 2019 the Budget Ratification Meeting was held. A little over 200 proxies were received with the overwhelming majority in favor of the operating budget and reserve budget. Approximately twelve members plus the Board of Trustees attended. The combined total of members present in person and by proxy was insufficient to prevent an automatic ratification per the Homeowner’s Association Act.

On behalf of the Trustees we would like to thank the Elections Committee chaired by Joyce Skoien who handled proxies and vote counting. I would also like to thank Secretary Joel Janetski for providing oversight of the voting process.



## RAIN GARDEN

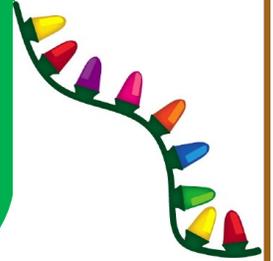
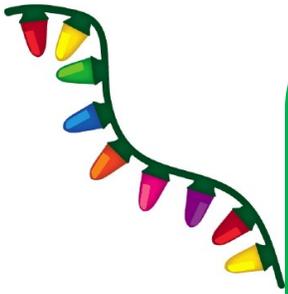
The Environmental Committee has been studying the possibility of building a Rain Garden in Cape George. We had Bob Simmons, the Rain Garden expert at Washington State Extension Service come in to evaluate our area to see if there was a good location to install it. He studied the area and found that there was one place that was definitely a problem. It was the area where South Palmer and Sunset come together at the bottom of the hill below the Ravine. That is an area that gets a lot of run-off from the roads, which goes directly into Discovery Bay at Memorial Park.

A rain garden is an area that is excavated, filled with mulch, soil and plants that extract the waste and petroleum from the water run-off before it goes into the bay. This is a good way to protect our bay from pollution. There are several rain gardens in Port Townsend, one right along Sims Way, near the tire store.

Last Spring, we had Bob Simmons come talk to the community about the value of rain gardens. Then we had him speak with the Board of Trustees to explain what a rain garden was and where it could be placed. They gave tentative agreement that we could do this. After studying the run-off after the first big rain of the Fall Season and getting a financial estimate of what it would cost to do this, the Environmental Committee voted to go ahead with the project in the spring of 2020. We have obtained a grant of \$1000 from the Jefferson Marine Resources Committee, the Board of Trustees for Cape George has agreed to spend \$600 for Soils for the project, the Environmental Committee will donate \$1200 for plants, and Bob Simmons will supervise the work with trained Rain Garden Mentors that will work with him. We hope to get donations from Master Gardeners and other gardening groups. The Environmental Committee will also maintain the area after it is completed.

Those of you who came to our Halloween Party have also helped us to do this project. Thank you very much. If you would like to contribute a small amount to help us finance the Rain Garden, please send your donation to Kitty Rucker at 102 Marine View Place.





## Pickleball according to Dink & Lob

As usual, Dink had a great idea about this month's Newsletter! Why not ask people what their favorite Christmas present was when they were kids?

So, we reached out to a number of Cape George folks and several others - some are Picklers but not all. Only an initial is used to identify them but you can try to guess who they are!

M and A both got bikes—M's, was a Green and White Huffy with a front basket! D got a Walkie-Talkie set ( Pre-Smart Phone ), S got a black and white "Tummy Vision" - a tiny actual black and white TV. (try watching the Seahawks on that). Pre-teen E. got a really cool record player with turquoise speakers. (those 78's might be just the thing these days!) D also got a bike and probably added the playing cards clipped to the spokes to jazz it up!

A got skis and Legos (great outdoor and indoor entertainment). B's special gift was a springer spaniel puppy! (a best friend and a responsibility!) L smiled when she opened her gift of flannel pajamas. (Hope we all get some ....brrrr). S got roller skates and a Red Rider BB gun. The most unusual, but none the less, special gift came to G - a great big Orange!

Dink and Lob hope that sharing these memories with take you back to your childhood Christmases and bring a smile and a warm feeling.

*Give the best gifts of all—to all  
a smile, a hug, and a helping hand*



The Book Group's pick for December:

**THE GIRLS OF ATOMIC CITY** by Denise Kiernan

The Cape George Book Group will read "The Girls of Atomic City" The untold story of the women who helped win World War II. Denise Kiernan tells the story of the women who went to the secret town of Oak Ridge, Tennessee at the height of World War II to work on a secret project, few would learn about until the end of the war.

The women, mostly young high school graduates from across the U.S. were lured to Oak Ridge with the promise of well-paying jobs that would lead to a quick end to the war. None of these young women, part of the 75,000 who would work there, knew of the hardships they would face nor the exact nature of the jobs they were to perform.

Kiernan captures the spirit of these women with their individual personal stories, their pluck and their desire to contribute to the war effort. The novel is an important one to add to the story of our country's history.

The book group will meet on Tuesday, December 17 at 1 pm in the Cape George Clubhouse. Everyone is invited to attend.



**"Coffee, Cookies and Conversation"**

Friday afternoons from 2:00 to 4:00  
At the clubhouse

Turn off your cell phones, step away from your computers  
and take time to converse with your friends and neighbors.

Everyone welcome—Bring your own mug

(No politics please)

## Are you interested in the history of Cape George?

I am looking for volunteers to work together to write the book of our community's history. We will piece together information on Cape George and hunt down pictures of times gone by. We will also be doing oral histories of old time residents. This will be a fun project and we will need all kinds of help - so if you are interested please contact me.

Shelley Fye    [225sunshinehouse@gmail.com](mailto:225sunshinehouse@gmail.com)

## NEW WALL FOR THE CAPE GEORGE SHOP

If you wander around to the marina side of the shop, you may see a new wall on the end of the building. The work on the west half of the wall is planned for 2020. Carl Schwersinske and marina volunteers shored up and put a new face on part of the building.

The log building is ancient and was part of the original fish camp prior to the founding of Cape George. It was the original Cape George Clubhouse, complete with a kitchen serving counter, tile floor and fireplace. Carl in a former life was a contractor in Arizona. He has been patching up the building for the past few years, and it became apparent that the South wall needed some attention. The Tuesday morning marina volunteers have many talented folks that do some amazing things for our marina and Cape George. They take on projects that if contracted would cost lots of Cape George or marina dollars. The shop is an integral part of our community there is not a day that goes by that someone from Cape George is in the shop working on a wood working project or fixing something. **A big thank you to all the folks who volunteer at the marina and make Cape George a wonderful place to live.**



Submitted by Paul Happel

CAPE GEORGE COLONY CLUB  
 BOARD OF TRUSTEES MEETING MINUTES  
 November 14, 2019  
 3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will be held following this meeting to discuss a legal and a personnel matter.

**In Attendance:** Katie Habegger, Richard Hilfer, Joel Janetski, Ray Pierson, George Martin and Lad Burgin

**Action on Minutes:** Joel Janetski moved and Richard Hilfer seconded to approve the minutes of the Regular Board Meeting dated October 10, 2019 and the Special Board Meeting dated October 17, 2019. Passed -5/0

**Membership Report:** Joel Janetski

David & Tiffany Drewry purchased lot 83-3 Ridge Dr from Jan Stone Trust

Rafael Alvarez purchased 81 Pine Dr from Shari Morrison

**Treasurer's Report:** George Martin

**PRELIMINARY TREASURER'S REPORT**  
 As of October 31, 2019

<i>Balance Sheet as of October 31, 2019</i>					
<b>Assets</b>	<b>2019</b>	<b>2018</b>	<b>Liabilities and Fund Balances</b>	<b>2019</b>	<b>2018</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 193,202	\$ 201,783	Accounts Payable & Other Liabilities	\$ 6,556	\$ 15,698
Operating Investment-Savings	99,326	82,230	Unearned Income General/Water/Etc.	4,225	3,641
Petty Cash (2 accounts)	300	600	Unearned Income Reserve Assment	-	199
Reserves - General, Water & Marina	1,006,293	785,821	Unearned Income Marina Wait List	1,900	1,850
Routine Reserve Assessment	72,739	123,537	Total Current Liabilities	12,681	21,388
Total Cash & Equivalents	<u>\$ 1,371,859</u>	<u>1,193,971</u>			
Net Accounts Receivable	\$ 23,261	6,447	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,804,075	1,889,775	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	35,568	26,816	Modified Cash Basis Income	322,854	334,567
<b>TOTAL ASSETS</b>	<u><b>\$ 3,234,763</b></u>	<u><b>\$3,117,009</b></u>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><b>\$3,234,763</b></u>	<u><b>\$ 3,117,009</b></u>

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**November 14, 2019**  
**3:30 PM**  
**DRAFT**

*Summary Revenue and Expense Statements for the periods ended October 31, 2019 and 2018 (Modified Cash Basis)*

	2019 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2019 YTD	2018 YTD	Variance	%
<b>General</b>					<b>General</b>			
General Assessment	\$ 306,932	\$ 307,168	(236)	0%	General Assessment	\$ 306,932	\$ 296,576	10,356 3%
Revenue - All Other Sources	20,387	\$ 17,279	3,108	18%	Revenue - All Other Sources	20,387	29,512	(9,125) -31%
Total General Revenue	327,319	\$ 324,447	2,872		Total General Revenue	327,319	326,088	1,231 0%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	115,461	\$ 140,755	25,294	18%	Salaries, Benefits, PR Tax	115,461	119,644	(4,183) -3%
Repairs & Maintenance	7,644	\$ 15,958	8,314	52%	Repairs & Maintenance	7,644	16,488	(8,844) -54%
Contracted Services	51,647	\$ 32,869	(18,777)	-57%	Contracted Services	51,647	34,983	16,664 48%
Insurance	14,523	\$ 17,775	3,252	18%	Insurance	14,523	16,660	(2,137) -13%
Pool Expense+pool utilitie	21,800	\$ -	-	N/A	Pool Expense, pool utilitie:	21,800	25,820	(4,020) -16%
Utilities	13,176	\$ 9,908	(3,267)	-33%	Utilities	13,176	8,273	4,903 59%
Other Expenses (incl taxes	25,128	\$ 22,060	(3,068)	-14%	Other Expenses (incl taxes	25,128	13,694	11,434 83%
Total General Expenses	249,378	\$ 239,326	11,748		Total General Expenses	249,378	235,562	13,816 6%
<b>General Net Income</b>	<b>\$ 77,941</b>	<b>\$ 85,122</b>	<b>\$ (7,180)</b>	<b>-8%</b>	<b>General Net Income</b>	<b>\$ 77,941</b>	<b>\$ 90,526</b>	<b>(12,585) -14%</b>
<b>Water</b>					<b>Water</b>			
Revenue - Water Use Fees	\$190,745	\$ 188,640	\$ 2,105	0%	Revenue - Water Use Fees	\$ 190,745	\$ 188,715	2,030 1%
Revenue - All Other Sources	8,105	2,500	5,605	224%	Revenue - All Other Sources	8,105	8,268	4 -2%
Total Water Revenue	198,850	191,140	7,710		Total Water Revenue	198,850	196,983	1,867 1%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	55,668	59,829	4,161	7%	Salaries, Benefits, PR Tax	55,668	53,038	2,630 5%
Repairs & Maintenance	5,319	5,823	504	9%	Repairs & Maintenance	5,319	1,927	3,392 176%
Contracted Services	15,181	14,181	(1,000)	-7%	Contracted Services	15,181	14,686	495 3%
Insurance	9,777	8,529	(1,248)	-15%	Insurance	9,777	8,386	1,391 17%
Utilities	7,566	10,792	3,226	30%	Utilities	7,566	10,945	(3,379) -31%
Other Expenses (incl taxes	16,925	27,319	10,394	38%	Other Expenses (incl taxes)	16,925	21,239	(4,314) -20%
Total Water Expenses	110,437	126,474	16,036		Total Water Expenses	110,437	110,221	216 0%
<b>Water Net Income</b>	<b>\$ 88,412</b>	<b>\$ 64,666</b>	<b>\$ 23,746</b>	<b>37%</b>	<b>Water Net Income</b>	<b>\$ 88,412</b>	<b>\$ 86,762</b>	<b>\$ 1,650 2%</b>
<b>Marina</b>					<b>Marina</b>			
Revenue - Moorage/Parking	\$ 63,159	\$ 57,727	\$ 5,432	9%	Revenue - Moorage/Parking	\$ 63,159	\$ 57,066	6,093 11%
Revenue - All Other Sources	15,330	12,235	\$ 3,095	25%	Revenue - All Other Sources	15,330	14,277	1,053 7%
Total Marina Revenue	78,489	69,962	8,527		Total Marina Revenue	78,489	71,343	7,146 10%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	15,877	16,727	850	5%	Salaries, Benefits, PR Tax	15,877	12,846	3,031 24%
Repairs & Maintenance	13,078	19,872	6,794	34%	Repairs & Maintenance	13,078	12,459	619 5%
Contracted Services	6,779	3,402	(3,377)	-99%	Contracted Services	6,779	1,810	4,969 275%
Insurance	5,822	5,669	(153)	-3%	Insurance	5,822	5,916	(94) -2%
Utilities	5,675	6,500	825	13%	Utilities	5,675	4,498	1,177 26%
Other Expenses (incl taxes	4,186	4,975	789	16%	Other Expenses (incl taxes)	4,186	3,354	832 25%
Total Marina Expenses	51,417	57,144	5,728		Total Marina Expenses	51,417	40,883	10,534 26%
<b>Marina Net Income</b>	<b>\$ 27,072</b>	<b>\$ 12,818</b>	<b>\$ 14,254</b>	<b>111%</b>	<b>Marina Net Income</b>	<b>\$ 27,072</b>	<b>\$ 30,460</b>	<b>\$ (3,388) -11%</b>
<b>Reserve Activity</b>					<b>Reserve Activity</b>			
Routine Reserve Revenue	128,575	128,575	0	0%	Routine Reserve Revenue	128,575	124,456	4,119 3%
Bad Debts, Recoveries, Misc	(133)	-	(133)	0%	Bad Debts, Recoveries, Misc	(133)	354	(487) N/A
Reserve Interest - all	985	384	601	157%	Reserve Interest - all	985	2,009	(1,024) -51%
<b>Net Reserve Income</b>	<b>\$ 129,428</b>	<b>\$ 128,959</b>	<b>\$ 469</b>		<b>Net Reserve Income</b>	<b>\$ 129,428</b>	<b>\$ 126,819</b>	<b>\$ 2,609 2%</b>
<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 322,854</b>	<b>\$ 291,564</b>	<b>\$ 31,289</b>	<b>11%</b>	<b>Cmbnd Net Income/(Loss)</b>	<b>\$ 322,854</b>	<b>\$ 334,567</b>	<b>\$ (11,713) -4%</b>

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
November 14, 2019  
3:30 PM  
**DRAFT**

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Building, Environmental, Fitness, Marina, and Nominations. The Social Club also submitted minutes from their Bi-Annual meeting. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

Quality Heating has determined the blower motor for the dehumidification system is the problem at the pool. New parts have ordered.

**Member participation:** Helen Ann Skowyra had questions regarding the budget line for replacing the clubhouse wood furniture. As a longtime resident she recalls the furniture has been updated several times. The trustees explained this budget item is determined by the independent company doing the reserve study and is based on the average lifetime of wood furniture used in public spaces. It does not mean we will spend the whole amount but we do have several broken wood chairs that need replacing.

**New Business Action Items:**

**Motion 1:** Richard Hilfer moved to grant the variance request for a nine foot side setback on South Rhododendron for the proposed residence at 228 San Juan. The motion died for lack of a second.

**Motion 2:** George Martin moved and Lad Burgin seconded to approve the revised form CP02b as provided. The effect will move the damage deposit payment to 30 days prior to the event, revising refunds canceled within 14 days of the event, and refunding the damage deposit if the event is canceled. Passed – 5/0

**Motion 3:** Joel Janetski moved and Lad Burgin seconded to authorize \$600.00 toward the Environmental Committee sponsored rain garden. Passed – 5/0

**Motion 4:** Richard Hilfer moved and Ray Pierson seconded to approve two Due Dates Adjustment requests. Passed – 5/0

**Motion 5:** George Martin moved and Lad Burgin seconded to approve the contract with Newman and Associates to perform the annual financial audit. Passed – 5/0

**Motion 6:** George Martin moved and Ray Pierson seconded to approve the revised Form FIN03a, Adjustments of Payment Due Dates as presented in the Study Session. The effect will be to allow up to a year Due Date Adjustment instead of quarterly in the assessment year. Passed – 5/0

**Motion 7:** Joel Janetski moved and George Martin seconded to change the credit card administrator to the Manager, Pat Rooney. Passed – 5/0

**Motion 8:** Lad Burgin moved and George Martin seconded to renew the Flood Insurance Policies. Passed – 5/0

**Motion 9:** Lad Burgin moved and Joel Janetski seconded to authorize Resolution 2019-7 to enroll in DOH SWSMP. Passed – 5/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
November 14, 2019  
3:30 PM  
**DRAFT**

**Motion 10:** Richard Hilfer moved and Ray Pierson seconded to pay a 25% deposit of \$2000 to Signs by Jonah for new entry signs with a projected cost of \$8000, with \$2500 of that cost to be contributed by the Social Club. Passed – 5/0

**Motion 11:** George Martin moved and Lad Burgin seconded that the Board request the Marina Committee revisit and revise CPO3 section 4, Subleasing Moorage, to clarify language and excessive fees charged and suspending charges until it is presented to the Board for review. Passed – 5/0

**Open Board Discussion:**

The Board discussed changes to the Fee Schedule for the Marina related fees. It had been understood the Marina Committee had wished to increase a number of rates by 15%. That was not their intent.

**Motion 12:** Lad Burgin moved and Richard Hilfer seconded to amend the Fee Schedule increase for Guest Launch Moorage - per day, Yearly Slip (regular) - per foot, Yearly slip (economy) - per foot, Yearly Ramp Use - per foot, Open Trailer Storage - per year, Reserved Board Trailer storage - per year, to roughly 3.48%, then rounding to the nearest whole dollar. Passed – 5/0

**Announcements:**

Budget Ratification Meeting – November 20, 2019 at 3:00 PM  
Study Session - December 10, 2019 at 3:00 PM  
Board Meeting – December 12, 2019 at 3:30 PM

**Adjournment:** Lad Burgin moved and George Martin seconded to adjourn the Regular Board Meeting and move to Executive Session at 3:50 pm. Passed - 5/0

Joel Janetski moved and Lad Burgin seconded to adjourn the Executive Session and return to the Regular Session at 4:30 pm. Passed – 5/0

Lad Burgin moved and Ray Pierson seconded to impose \$3000 in fines, including fines already imposed and paid, upon the members owning the lot at 291 Sunset for the failure to remedy the existing hedge violation or submit a written plan to achieve full compliance with the hedge rule by the extended deadline previously granted by the Trustees. Passed – 5/0

Lad Burgin moved and George Martin seconded to adjourn the Regular Session at 4:35 pm. Passed – 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Joel Janetski, Secretary

\_\_\_\_\_  
Katie Habegger, President

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING MINUTES  
November 14, 2019  
3:30 PM  
**DRAFT**

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE  
Monday, October 14, 2019, 9:15 am**

**ATTENDANCE:** Varn Brooks, Patty Dunmire, Sue Dunning, Katie Habegger, Norma Lupkes, Pat Rooney, Ruth Ross, Kitty Rucker, Robin Scherting, Fayla Schwartz, Bob Sullivan, Elaine Sullivan, Terry Thearle

**I. CALL TO ORDER:** Kitty called the meeting to order at 9:15 am.

**II. APPROVAL OF MINUTES:** Fayla moved and Elaine seconded the motion that minutes from the September 2019 meeting be approved. The minutes were approved unanimously.

**III. FISCAL REPORT:** Current balance is \$2,351.74, reflecting receipt of \$15 since last month. (*These are not funds that belong to Cape George Colony Club, Inc.*)

**IV. OLD BUSINESS**

***Rain Garden in Cape George:*** Kitty reported that the site looks good for the garden after the recent rain. Robin moved and Varn seconded that we ask the board to move ahead with the project; motion was passed unanimously. Bob Simmons, rain garden expert with the Jefferson County Marine Resources Committee, has received a \$1000 grant to defray costs of the project and the Environmental Committee will contribute volunteer labor.

***Stairs at the Ravine:*** Pat Rooney reported that he walked the ravine and the steps don't dry out and are often slippery. Most people who use the trail don't use the steps, but they serve as an environmental control to reduce erosion. Various strategies to address the steps were discussed (railing, signage, nonskid plates, complete replacement), all of which the group thought were not practical. Varn suggested leaving the steps as is, replacing rotted steps with pressure treated lumber and fill, as needed, noting that the ravine was meant just to be a woodland trail. Varn moved and Fayla seconded the motion that 1) signs be posted that no motorized vehicles are allowed on the trail, and 2) the steps be monitored and replaced as needed; the motion was passed unanimously. Varn and Bill Dunning will monitor and repair steps as needed.

***Halloween Party, Saturday, October 26:*** Kitty will arrange for Donnie to set up tables and chairs on Friday. Volunteers will decorate 9 am Saturday. Sue has sign-up sheet for volunteers. An email blast was sent about the party and Kitty put up posters. Patty and Sue will buy brats, buns, and fixings, but less than last year when we had too much. The party will include contests for costumes, scary food, and, pumpkin carving, with large candy bars for prizes. Ruth will prepare treat bags for youth who attend.

***Quimper Old Growth Area:*** Varn reported that the DNR has verified the area meets criteria for old growth timber and harvesting will be deferred (Varn to email DNR report to the committee). It is hoped that timber will also not be harvested from the larger surrounding area to protect the old growth section. Efforts to coordinate protection for the area with DNR and Jefferson County continue.

***Memorial Park.*** The plaque made by Phyllis Ballough's late husband had fallen off the gazebo and will be returned to Phyllis since it is plastic and can't be cleaned. Robin moved that we arrange to have a new plaque made and put up. Fayla moved to amend the motion to have the plaque include the following wording: "This park is in memory of all Cape George residents who have passed." Elaine seconded the amended motion and it passed unanimously. The group discussed having the plaque made in laser-etched stainless steel. Varn will research materials and costs.

***History of Ravine:*** An interesting article on the history of the ravine was circulated to members of the committee. Members suggested that this information would be appropriate to share in a newsletter article.

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**V. NEW BUSINESS**

**Film Night.** Lorna and Darrell propose presenting the film *Leave it to Beavers* at the clubhouse on Tuesday, November 19, at 7pm. Kitty moved and Ruth seconded that we approve and the committee unanimously agreed. Varn recommended the book “Eager: The Surprising, Secret Life of Beavers and Why They Matter” by Ben Goldfarb.

**Garbage Cans at Memorial Beach:** Patty Dunmire suggested that garbage cans close to the beach should have lids to avoid garbage spreading on to the beach, and that signage should indicate where to put dog waste. The committee will consult with Donnie to see what he thinks would work best, since he empties the beach side cans. The committee provided a can for Memorial Park garden with the hope for crowd source weeding but this has not been successful and the committee agree that that can should be removed.

**Trail/steps from Victoria Loop to Marina Drive:** This trail and steps have been maintained by Chuck and Joan Hommel but they have now moved to Queets Place. Varn and Ruth and David Ross will monitor the trail and steps to see if work is needed.

The meeting was adjourned at 10:15 a.m.  
Respectfully submitted by Ruth Ross

**MINUTES OF THE BUILDING COMMITTEE MEETING (October 15, 2019)**

The Building Committee met at 10 AM on October 15 to consider the issue of a side setback from a street right-of-way. Present were Chair Bill Deckman; Members John Hanks, Bill Woodson, Hamilton Hazlehurst, Richard VanDeMark and Mike Hinojos; Trustees George Martin and Richard Hilfer; and Manager Pat Rooney.

The owners of a vacant lot at the corner of South Rhododendron and San Juan plan to build a house. The lot fronts on San Juan and has an address of 228 San Juan.

The Colony covenants provide: “No houses or buildings shall be constructed at a distance closer than twenty-five feet from the front of any lot, tract or parcel except where the contour of the ground prohibits such setback.” The proposed house meets this front setback requirement on San Juan.

Regarding the side setback on South Rhododendron, Paragraph 4.10 of the Building and Property Regulations provide in pertinent part: “No structures shall be constructed closer than twenty-five feet from any street right-of-way reserved to the Club, except for corner lots or where the contour of the ground prohibits such a setback. The Building Committee shall determine the required setback for corner lots in accordance with the covenants...”

Historically, the Committee has determined this side setback on corner lots to be twenty feet from the right-of-way. Jefferson County has a setback of 20 feet from the road.

The lot owners here requested a side setback variance from Jefferson County from the required twenty feet to five feet. After conducting a site visit and reviewing the lot’s characteristics, the County granted the variance to five feet on September 24.

The owners then submitted a Variance Request form to Cape George requesting a side setback of five feet and stating their reasons justifying the request. Their request states a side setback of nine feet would be feasible but “anything more than 9 ft. makes all the negative impacts apply.”

The Committee spent considerable time discussing the historical application of a side setback of 20 feet to corner lots and the characteristics of this lot that would warrant a setback of five (or nine) feet.

In the end, the Committee determined there were no compelling reasons to set a side setback of less than 20 feet.

The Committee adjourned at 11:15 AM.

Minutes prepared by Richard Hilfer

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**CAPE GEORGE FITNESS COMMITTEE      Minutes of meeting 11/5/19**

Present: Bill Sery (Chair) Phyllis Ballough, Alan Zee, Judith Chambliss, Chuck Lewis, Ginny Kraft, Ed Kraft, Don Rogers, Bob Tilley, Robin Scherting, Jack Scherting, Pat Rooney, Katie Habegger, Fred Miercourt, Betty Rice, Tom Rice  
Bill thanked Phyllis for her long years of service and dedication to the Fitness Room, and presented her with a framed, limited edition print of Alan's photograph aptly titled "The Chair" as a token of the Committee's thanks.

1. Blood Pressure Monitor: A member suggested that the Fitness Room add equipment to monitor blood pressure. After discussion, it was agreed that providing such medical equipment was beyond the responsibility of the Fitness Committee.
2. Windows: A member suggested improving ventilation in summer by switching the slider windows in the pool with the fixed windows in the Fitness Room. The Committee felt that such a switch was likely to result in damage to the windows, and having large slider windows could lead to problems with security and increased equipment corrosion from moist sea air. It was agreed that the current fan and vent windows provide sufficient air exchange, so no further action is required.
3. Paper Cups: To discourage the use of disposable paper cups and reduce waste, it was proposed to discontinue providing cups at the water dispenser. After discussion, it was agreed that cups would continue to be provided, but Judith will construct a sign encouraging people to bring their own refillable water bottles.
4. Paper Towels: The procedure for ordering Kirkland brand paper towels was discussed. Pat will undertake to order these online from Costco, and Bill will make sure to notify Pat when supplies are low, to allow sufficient lead time for delivery. Pat mentioned that the moist towel dispenser had been installed upside down, resulting in the towels drying out. He will have Donny fix this.
5. Equipment Maintenance Contract: The 2020 budget for this item has been approved by the Board and is now subject to Member ratification on November 20<sup>th</sup>. One or more volunteers from the Fitness Committee will be needed to oversee the work done by the contractor when a date is set for a site visit.
6. Window Blinds: The broken window blind has been repaired for now. Going forward, replacement of the ten year old blinds should be included in the Reserve Study.
7. New Equipment: The Committee considered various suggestions for purchasing new/refurbished equipment in the coming year:
  - a) Replace the older treadmill
  - b) Replace or rebuild the older armless elliptical
  - c) Replace the weight bench
  - d) Add an ab machine of better quality than the one previously owned, which was not of commercial quality.It was decided to defer a decision on replacing or rebuilding any equipment in 2020 until we receive recommendations from the maintenance contractor.
8. Fund Raiser: It was agreed to continue the practice of holding an annual fundraiser in February. We need to maintain a substantial balance in the Fitness Committee Fund to be able to replace equipment as it wears out.
9. Training: It was suggested that Jefferson Healthcare be approached to have one of their physical therapists visit the Fitness Room to demonstrate to members the safe and effective use of the various machines. The last demonstration session conducted a few years ago was very well attended.
9. Cleaning: It was pointed out that the Fitness Room is in need of thorough cleaning. Betty and Phyllis will work on a list of required cleaning tasks, and Pat will then request a quote from the Cape George cleaning contractor. Phyllis will research an appropriate method of cleaning the rubber floor mat tiles.
- 10: Security Cameras: It was decided to table the matter of security cameras for the time being.

**Marina Reserves Meeting    September 9, 2019**

George Martin, Marty Bluewater, Gary Rossow, Lad Burgin, Ross Anderson and Ben Fellows met to discuss and recommend updates to the 2018 CG Marina reserve study.

Item 2.6.1 Concrete boat ramp. Recommendation is to move the next planned activity to 2030. We wonder what

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sort of activity was originally planned. Regulations now prevent in-water concrete work so replacement will need to be by means of precast concrete panels set in place by a crane. The ramp is currently judged to be in good condition with no observable issues.

Item 2.6.2 Gravel driveway Recommendation is to plan on blacktopping in 5 years at a projected cost of \$25,000.

Items 3.9.1-4 Dock floats. Recommendation is to expect 98% re-use when current docks are replaced See item 3.9.5-9.

Item 3.9.5-9 Decking is a vague and non-descriptive title. Dock replacement is the asset to be replaced. The current wood floats were built and installed between 1990 and 1995. The wood is rotting in numerous places. It is anticipated that by 2024/25 to cost of replacement wood and the amount of work needed to maintain the docks in a safe and serviceable condition will exceed our available manpower. New docks will be required. Current regulations require at least 50% open area grating for the decks. Dock frame options are ACZA treated wood or marine grade aluminum frames. Note that item 3.9.1 anticipates re-use of 95% of the current tube floats. 75 replacement/additional floats will be needed. Estimated cost today is 10,000. The best estimate of the cost of purchased frames, decking, trim and fasteners \$50/square foot with assembly and installation by CG volunteers. The cost of contractor built, assembled and installed docks is \$70/squared foot. (With re-use of existing tub floats). We have about 1748 linear feet of docks, most are feet wide, some 5. Total area is about 10,160 square feet. . At this time the best estimated cost to replace the docks could be as low as 508,000 + 50,000 (utility re-installation) = \$558,000  
Volunteer assembly/installation

\$711,200+ 50,000 = \$761,200 Contracted

Estimated dump fees for old docks is \$7,000 Labor/transport by volunteers.

We recommend planning a phased in replacement program beginning in 2025. Over 4 years if by volunteers; over two years if by contractor.

Item 3.10.1 Wood piling repair/replacement. None of our current piles is judged to be in poor condition. Their remaining life is uncertain and largely unpredictable. Jacketing or curtail/stop marine organism attack is considered the most realistic means to prolong their life. This is a case where remedial costs now can be expected to save money in the future.

There was discussion regarding funding. We see this as primarily a Board of Trustee responsibility. There seem to be three possible sources: Marina contributions to the reserves, Community contributions to the reserves, Marina fee increases and community wide assessment. A combination of all will likely be required.

I thank the above for participating in this review of our reserves. The above is my take away from the meeting. I invite your comments/corrections or additions.

Ben Fellows 9/22/2019

**2019 Nominations Committee Report -- Carol (Woody) Wood -October 17, 2019**

Details of the work of the 2019 Nominations Committee are as follows:

Committee Members: Kitty Rucker, Jeannie Ramsey, Jan Stone, Ross Anderson and Carol Wood, Chair.

PLEASE NOTE: Kitty, Jeannie, Jan and Carol will NOT serve on the Nominations Committee in the future. Ross has indicated a willingness to serve on the committee but does NOT wish to be Chair.

b. Actions Taken By Chair and/or Committee in 2019

1. Initial memo to all committee members regarding multiple tasks (attached}

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2. Email to all committee chairs regarding solicitation of prospective candidates (attached)
3. Email to Board of Trustees regarding solicitation of prospective candidates
4. Nominations Committee Meeting (agenda attached)
5. Prepared article for inclusion in the Cape George Newsletter (attached)
6. Personal contact of approximately 65 members to solicit nominations
7. Email blast to all members regarding interested parties meeting with three (3) board members. {attached}
8. Conducted meeting with board members; i.e. Breezing with the Board
9. Posted flyers in all parts of the community (flyer attached)

Note: The flyers are usually in multiple colors as noted in the 2018 flyer sample that is in the 2019 packet in the binder.

10. Provided nomination forms, biographical sketch details and procedures format for the Meet the Candidates forum to interested members
11. Reviewed statements by candidates for publication in newsletter
12. Conducted the Candidates forum

c. Additional information

Kitty has been the chair of the Nominations Committee for many years. She has maintained a binder of actions taken by the chair and/or the committee in prior years and pertinent documents related to the Nominations process. That folder will be given to the President of the Board should the incoming Chair wish to peruse it. The 2019 folder will also be included in the binder.

**Cape George Social Club  
Bi-Annual Meeting  
September 10, 2019, 11:30 am, Fall Luncheon**

- I. **Call to order:** Cassie Reeves called the meeting to order at 12:15 pm
- II. **Minutes of Last Meeting:** Minutes of the last meeting were unanimously approved.
- III. **Financial Report** The social club currently has \$21,921.20 in funds.
- IV. **Old Business**

1. **Update regarding picnic tables:** Carl did not have a chance to work on repairing the picnic tables this summer. Cassie therefore suggested that we consider purchasing more PVC tables; since more tables are needed for events in 2020.

2. **Discussion of PVC Picnic Tables:** Cassie asked the group if they were happy with the new PVC tables and whether we should order more. She reported that new PVC tables, which the

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workshop committee will assemble, will cost \$325-\$350 each. The Social Club had agreed to earmark funds from the profits of last year's Granny's Attic sale (\$3,500) for new tables. Several attendees expressed a preference for tables with separate rather than attached benches, because 1) these could be used more flexibly (eg, moved around to suit groups, used for stadium seating) and 2) they would be easier for some members to use. Cassie reported that the company does make the tables with separate benches, and they cost about \$50 more each. Thus the \$3,500 would allow us to buy 8 new tables with separate benches. Cassie proposed that we go ahead and order the tables so that they can be assembled over the winter and be ready for the first event in May. Concern was expressed about whether the supplied hardware is galvanized and would hold up outside, Cassie will check with the manufacturer and verify price if we want to purchase stainless steel hardware to use instead. Marta Krissovich moved and Bianca Thayer seconded a motion that we purchase 8 more PVC tables with separate benches. The motion was approved unanimously.

**3. Events Recap:** The group discussed our efforts to reduce use of disposable plates, cups, and utensils by asking members to bring their own plates, cups, and silverware to events. Robin Scherting brought up a request from the environmental committee, who are seeking guidance about what wording to use on the flyers and emails for the upcoming Halloween party (October 26 at 5:30 pm). After discussion, Marta made a motion and Jane Ludwig seconded the motion that the social club suggest to all committees that they use the following wording for events "In consideration of our environment, attendees are encouraged to bring their own plates, utensils, and cups but silverware and paper products will be available as a backup." The motion passed unanimously and members of the environmental committee who were present said they would pass this wording on to Kitty Rucker to use in announcements for the party.

## **V. New Business**

**1. Presentation from the Board Regarding Replacing Cape George Entry Signs:** Robin Scherting, who is on the sign committee, reported that the board has been quoted a price of \$1500/sign and that 7 signs are in need of replacement, including 2 at the Colony and 2 at the Village. However, according to a sign designer who is consulting with the committee, it should be possible to have just 1 sign at the Colony and 1 at the Village if properly placed, so that only 5 new signs will be needed. The Board has indicated that Cape George is willing to pay \$5000 toward the signs and has asked if the Social Club will donate the remaining \$2500 toward the signs. Mary Rothschild moved and Marta Krissovich seconded that the Social Club provide these funds and the motion was unanimously approved.

**2. Plans for Winter Activities/Events** (game night, movie night, other ideas?) Shelley and Cassie kept some games from the Granny's Attic sale to be used for community Game nights. Bianca Thayer suggested that Game Nights could be held a week or two after the Soup Suppers (perhaps third Wednesday of the month). Marta Krissovich and Susan Keller volunteered to begin organizing upcoming Game Nights. Ann Candioto suggested having a dinner at the clubhouse for Thanksgiving, which used to be done in the past. Others suggested having movie nights and arts and crafts events. Shelley Fye is planning to do an ornament workshop and Christmas tree decorating event

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this year. Jane Ludwig reminded attendees that we need to send in the information on any upcoming events by the 20<sup>th</sup> of the preceding month for the next month's newsletter. Marta suggested that we ask Terri about putting a list of upcoming events for the year at the bottom of the calendar so people can put them on their calendars.

3. **Volunteers for Granny's Attic:** Norma Lupkes, Cassie Reeves, Elaine Sullivan, Laurie Vandemark, Mary Hilfer, Reesa Rees, Susan Keller, Bianca Thayer, Mary Maltby, Robin Scherting, Ruth Ross, Marta Krissovich, Sue Poole and Sue Gee.

4. **Salon:** Barbara Solomon suggested starting a "salon" where the focus would be discussion of serious questions of general interest.

**Upcoming Events: 2020**

April 7: Social Club Spring Luncheon

April 17-18: Granny's Attic Sale

April 25-26: Marina Sale

May 25: Memorial Day BBQ

July 4: BBQ

July 15: Band on the Beach

TBD: Salmon BBQ/Waterfront Festival

September 7: Labor Day BBQ

September 15: Social Club Fall Luncheon

First Wed Oct: first soup supper, continues through April: attendees bring soup or dessert, hosts provide salad and bread. Each month attendees selected the next host before they eat.

**VI. Adjournment.** The meeting was adjourned at 1:15 pm.





## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

Soup Supper	Dec 4th—5:30p
Book Group	Dec 17th—1p
Music Jam	Dec 18th—7p

### Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492  
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542  
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473  
 Lad Burgin, Trustee, 650-759-1145

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### CAPE GEORGE STAFF

Manager - Pat Rooney– 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177

### Cape George Office Hours M-F, 9am-2pm

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Building..... Bill Deckman.....360-385-9769	Newsletter ..... Office.....360-385-1177
Clubhouse Rental ..... Terri Brown.....360-385-1177	Nominating..... to be determined
Elections ..... Joyce Skoien.....360-379-9749	Roads..... Bill Deckman.....360-385-9769
Emergency Prep ..... Thad Bickling.....360-531-2421	Social Club..... Cassie Reeves.....360-344-2174
Environmental..... Kitty Rucker .....360-385-4927	Swimming Pool ..... Neil D'Acquisto.....360-385-7625
Fitness Center ..... Bill Sery.....360-385-0157	Water Advisory ..... Marty Gilmore.....360-301-3111
Harbormaster..... Ben Fellows .....360-301-0241	Welcome ..... Carol Chandler.....360-344-2783
Librarians: ..... Joan Hommel.....360-344-2611	Workshop..... Michael LaPointe..503-977-1893
Marina ..... Marty Bluewater.....206-790-5705	Clubhouse Phone .....360-385-3670
Memorial ..... Jeannie Ramsey.....360-385-1263	Fitness Center Phone .....360-385-3619

# Cape George 2019 Calendar

# December

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	3 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a  <b>Water Com 4 p</b>	4 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  Dance Class 2-4p  <b>Soup Supper 5:30p</b>	5 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	6 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p  Coffee Hour 2p	7
8	9 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p  <b>Enviro Com 9:15a</b>	10 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a  <b>Study Session 3</b>	11 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  Dance Class 2-4p	12 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting 3:30p</b>	13 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p  <b>Clubhouse Reserved 4 to 11 p</b>	14
15  <b>Clubhouse Reserved Private Party</b>	16 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	17 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon  <b>Book Grp 1p</b>	18 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p  Dance Class 2-4p  <b>Music Jam 7p</b>	19 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	20 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p  Coffee Hour 2p	21
22	23 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	24 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon	25    <b>Merry Christmas</b>	26 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p  Fabric Arts 9a-3:30p	27 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p	28
29	30 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	31 <b>New Years Eve</b>  <b>Open swim All day</b>				

**\*\*The dog group meets at the clubhouse shelter daily at 3pm**

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