



# Newsletter

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## Managers Report—Art Burke

Work is continuing on the drainage issues in the vicinity of the Workshop. A final site visit is scheduled with Jefferson County Dept. of Community Development on Dec. 15<sup>th</sup> to determine mean high-high water elevation. Elevations have proven to be critical in determining whether additional permitting may be required.

We were notified by PUD that for the last several years the charge for electrical service at the pool has been incorrectly calculated. This likely dates back to when the single phase service was upgraded to three phase in December of 2010 while Puget Sound Energy owned the electric utility. The error is based on a “multiplier” that is used for some meter connections. At one point in time the multiplier at this location was 10 and was reduced to 1 during the upgrade. PUD is claiming the multiplier should be 40 and are planning to bill us for the last 6 months at the correct amount. The first bill at this new multiplier is significantly higher than previous bills. We will wait until we have all of the information concerning this change before deciding on a course of action.

I accompanied representatives from the WA Dept. of Fish and Wildlife who are conducting a study of Hydraulic Project Approval (HPA) permits to evaluate the permit process and the compliance achieved. This is a part of a statewide review of HPA permitted projects.

I have completed three additional speed surveys – two

in the Village and one in the Colony. I will continue to run through my list of locations and provide reports.

Projects being worked on by the Office Administrator:

- Mailed final backflow testing letter
- Posted the Annual Membership Minutes and the Board Minutes to the website. So far up to 1993
- Annual Marina Registration packet mailed out for 2017

Projects being worked on by the Caretaker:

- Modifying and outfitting the replacement 1 ton truck.
- Roadside drainage issues in the Colony and Village.

I have received the following reports/complaints over the past month:

- Report of kite surfers landing in vicinity of Clubhouse.
- Report of overhead cable being installed in the Village.
- Report of a guest at a Clubhouse rental using threatening language toward a dog owner in the off leash area.
- Complaint of barking dog in the Village.



**First Quarter Assessments are due January 1**

## **NOTE FROM THE PRESIDENT—RICHARD HILFER**

On December 15, the Election Committee met and examined the ballots submitted by Cape George members. The maximum number of member votes possible for this for this election was 572. There were 238 valid ballots submitted.

There were five items on the ballot:

1. The 2017 operating budget;
2. The list of 2017 reserve project expenditures;
3. Changes to the Bylaws;
4. Changes to the Articles of Incorporation; and
5. The IRS resolution.

All measures were approved by our members. Every item received at least an 89% margin of approval.

The Board of Trustees has discussed changing the time of our monthly board meetings. For many years, the Board has held a “study session” at 3PM on the second Tuesday of the month to receive input from members and to prepare the action agenda for the monthly meeting to be convened at 7PM on the following Thursday.

The Board scheduled the Tuesday session in the afternoon and the Thursday meeting in the evening so that members who could not come to an afternoon session would be able to attend an evening meeting. However, our experience has been that members rarely attend the Thursday evening meetings. These Thursday meeting are often concluded in 30 minutes or less.

Since member attendance at the Thursday evening meetings has been sparse, the Board has discussed changing the scheduled time of the meeting to the afternoon (3PM or 4PM).

The Board is seeking input from Cape George members on whether the time of the Thursday monthly meeting should be changed. Please direct any comments to the Cape George office.



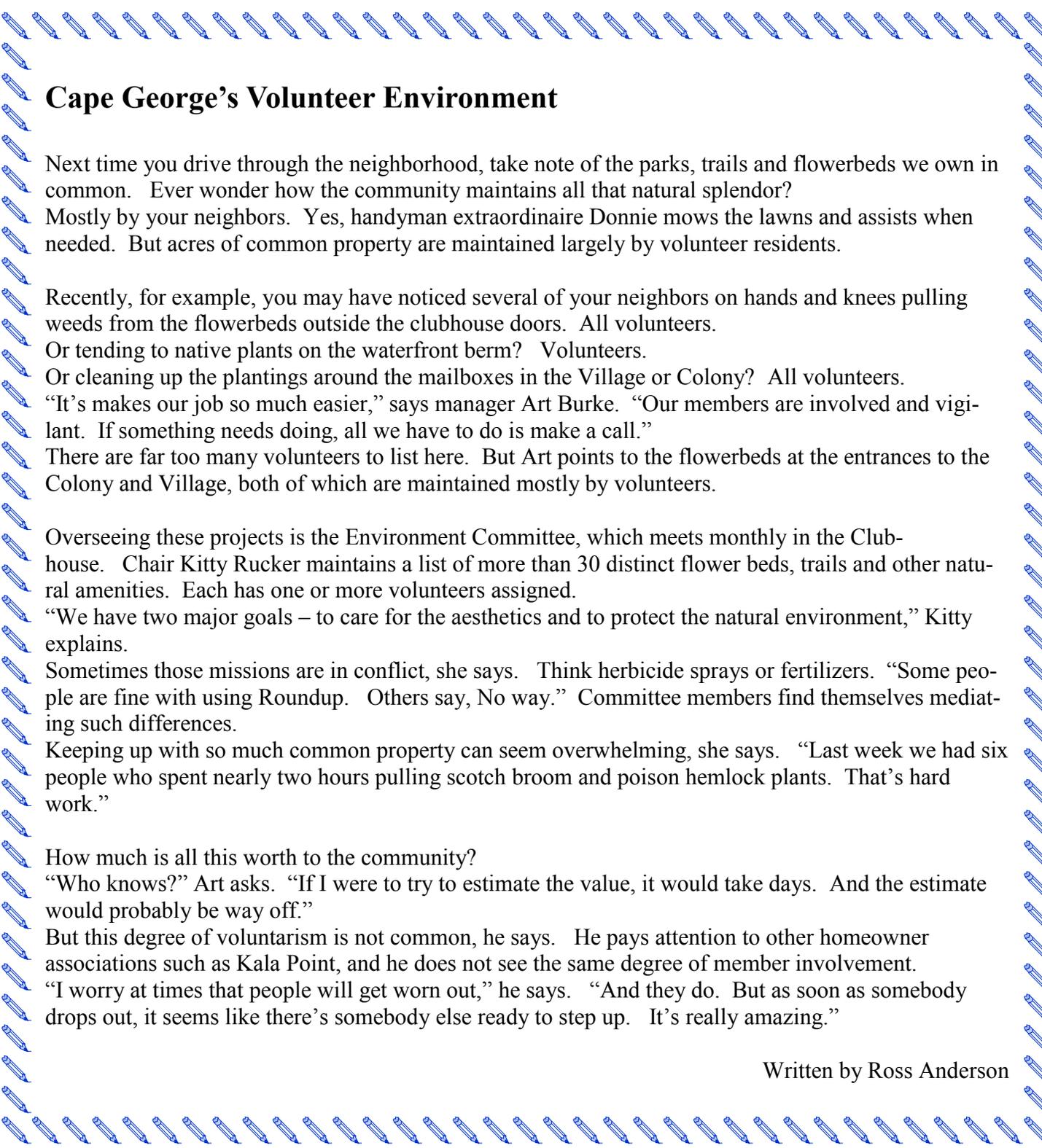
## **A Heartbreaking Work of Staggering Genius**

**CAPE GEORGE BOOK CLUB**

**Tuesday, January 17, 2017 At the Clubhouse 1 p.m.**

This month's book was the most acclaimed book of 2001. The author, Dave Eggers, wrote this memoir about his experiences of being a college senior who loses both of his parents to cancer within a few weeks and how he assumes the job of raising his 8 year old brother. The book is hilarious and wildly inventive. It is the heartfelt story of how his love of family helps him navigate this difficult task.

Everyone is invited to attend our meeting. We have a library kit with books for this month. If you need a copy of the book, contact Kitty Rucker, at 386-4927.



## Cape George's Volunteer Environment

Next time you drive through the neighborhood, take note of the parks, trails and flowerbeds we own in common. Ever wonder how the community maintains all that natural splendor?

Mostly by your neighbors. Yes, handyman extraordinaire Donnie mows the lawns and assists when needed. But acres of common property are maintained largely by volunteer residents.

Recently, for example, you may have noticed several of your neighbors on hands and knees pulling weeds from the flowerbeds outside the clubhouse doors. All volunteers.

Or tending to native plants on the waterfront berm? Volunteers.

Or cleaning up the plantings around the mailboxes in the Village or Colony? All volunteers.

"It's makes our job so much easier," says manager Art Burke. "Our members are involved and vigilant. If something needs doing, all we have to do is make a call."

There are far too many volunteers to list here. But Art points to the flowerbeds at the entrances to the Colony and Village, both of which are maintained mostly by volunteers.

Overseeing these projects is the Environment Committee, which meets monthly in the Clubhouse. Chair Kitty Rucker maintains a list of more than 30 distinct flower beds, trails and other natural amenities. Each has one or more volunteers assigned.

"We have two major goals – to care for the aesthetics and to protect the natural environment," Kitty explains.

Sometimes those missions are in conflict, she says. Think herbicide sprays or fertilizers. "Some people are fine with using Roundup. Others say, No way." Committee members find themselves mediating such differences.

Keeping up with so much common property can seem overwhelming, she says. "Last week we had six people who spent nearly two hours pulling scotch broom and poison hemlock plants. That's hard work."

How much is all this worth to the community?

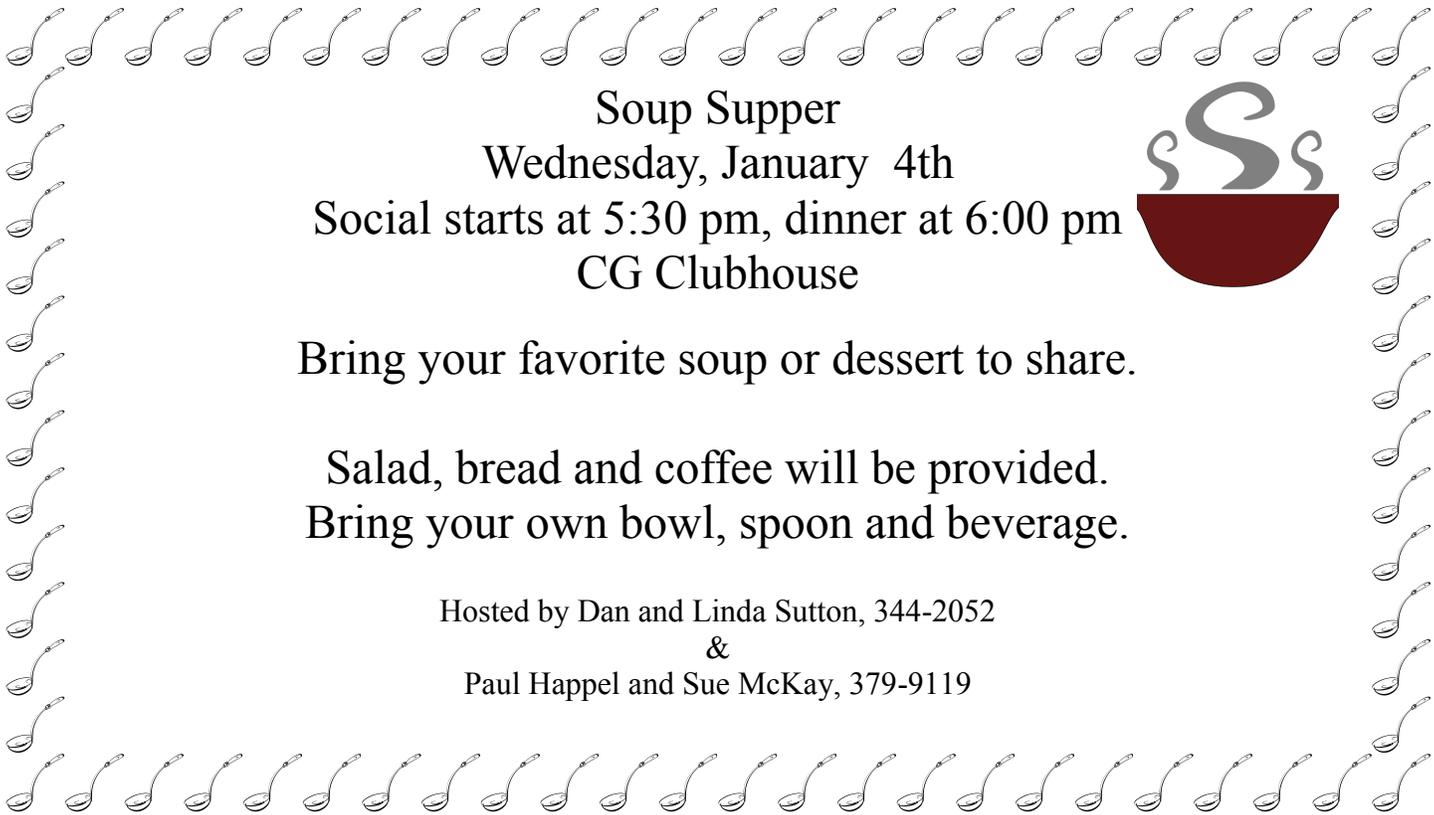
"Who knows?" Art asks. "If I were to try to estimate the value, it would take days. And the estimate would probably be way off."

But this degree of voluntarism is not common, he says. He pays attention to other homeowner associations such as Kala Point, and he does not see the same degree of member involvement.

"I worry at times that people will get worn out," he says. "And they do. But as soon as somebody drops out, it seems like there's somebody else ready to step up. It's really amazing."

Written by Ross Anderson

**DEADLINE FOR FEBRUARY NEWSLETTER -- January 20**



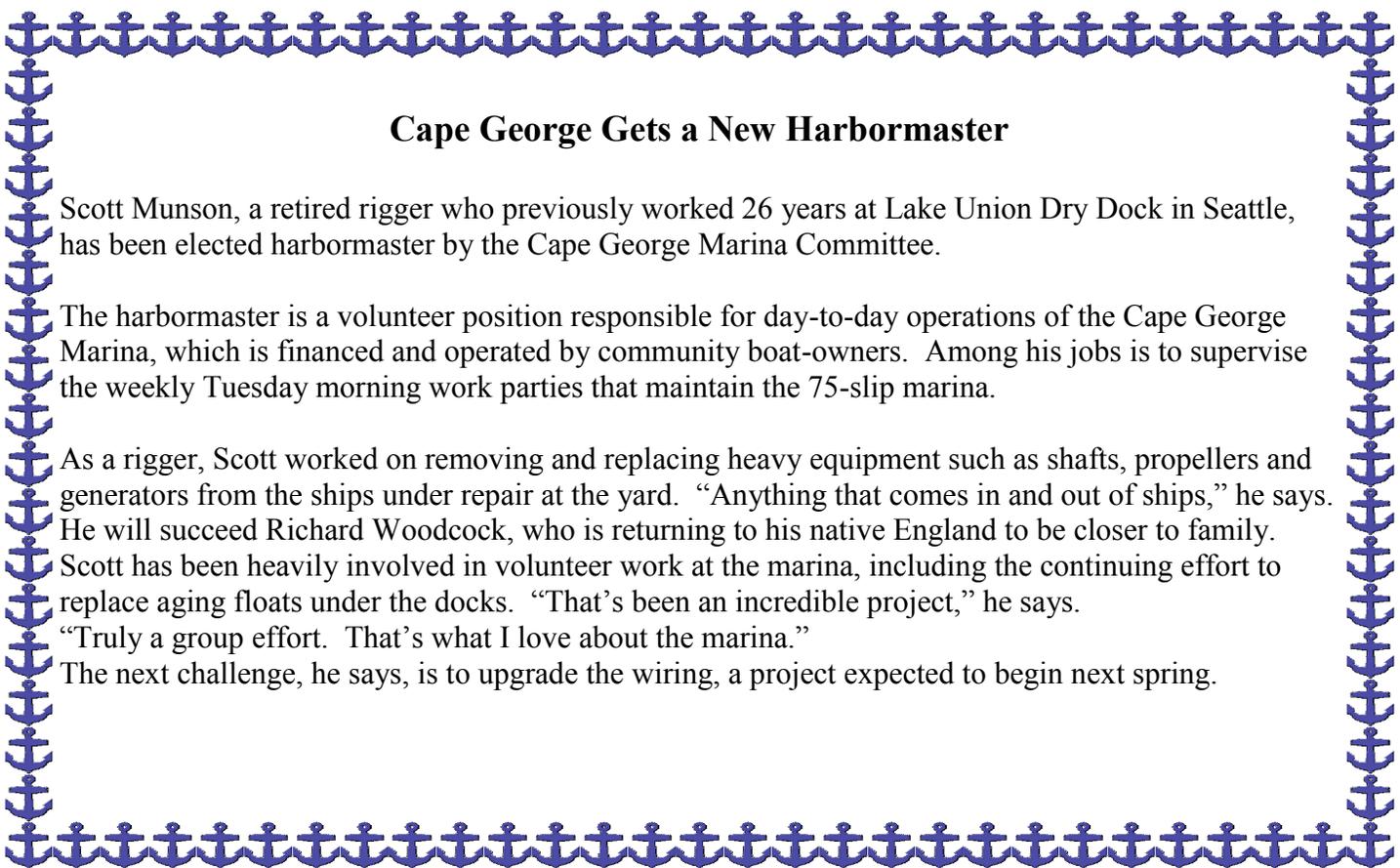
**Soup Supper**  
**Wednesday, January 4th**  
**Social starts at 5:30 pm, dinner at 6:00 pm**  
**CG Clubhouse**



Bring your favorite soup or dessert to share.

Salad, bread and coffee will be provided.  
 Bring your own bowl, spoon and beverage.

Hosted by Dan and Linda Sutton, 344-2052  
 &  
 Paul Happel and Sue McKay, 379-9119



### **Cape George Gets a New Harbormaster**

Scott Munson, a retired rigger who previously worked 26 years at Lake Union Dry Dock in Seattle, has been elected harbormaster by the Cape George Marina Committee.

The harbormaster is a volunteer position responsible for day-to-day operations of the Cape George Marina, which is financed and operated by community boat-owners. Among his jobs is to supervise the weekly Tuesday morning work parties that maintain the 75-slip marina.

As a rigger, Scott worked on removing and replacing heavy equipment such as shafts, propellers and generators from the ships under repair at the yard. "Anything that comes in and out of ships," he says. He will succeed Richard Woodcock, who is returning to his native England to be closer to family.

Scott has been heavily involved in volunteer work at the marina, including the continuing effort to replace aging floats under the docks. "That's been an incredible project," he says.

"Truly a group effort. That's what I love about the marina."

The next challenge, he says, is to upgrade the wiring, a project expected to begin next spring.

# Cape George University

## CGU PRESENTS “A TAHITIAN ADVENTURE”

Cape George resident, Nancy Erley has years of sailing experience behind her. Her latest adventure, that of leading a three-catamaran sail around Tahiti, consisting mostly of Cape George women, will be the topic of the January 17 CGU presentation.

Last November the women took off for the South Pacific Island paradise and this will be your chance to hear a first-hand account and to view photos of the adventure.

Come and hear the tall tales and real tales of the trip and experience vicariously the warm weather, turquoise water, blue skies and beautiful vistas while we are bundled up in the Pacific Northwest winter.



The presentation will begin at 7 pm in the Cape George Clubhouse. Please come and experience another of the fabulous Cape George University presentations.

**Mark Your Calendars for Tuesday, February 21:** The Port Townsend Film Festival is one of the largest festivals in Port Townsend, taking place over a long weekend, and featuring dozens of films. Janet Force,

## Did you know that the Cape George website has the following information available?

- All of the governing documents for the community including, covenants, bylaws, and rules.
- Study Session and Board Meeting agendas and information packets.
- Current building and earthworks permits.
- Staff and Board contact information.
- Forms, forms and more forms!
- And much, much more!

The next time you are looking for some information about the community, go to [www.capegeorge.org](http://www.capegeorge.org)

## MOVIE NIGHT

Tuesday, January 24, 2017  
7 p.m.  
At the Clubhouse



### **The Rise of Black Wolf - National Geographic**

The life of a remarkable wolf, Black Wolf was on one of the first generation of wolves born in Yellowstone National Park after wolves were re-introduced in 1995. He mated with females outside his own pack, and did not rise to alpha status until old age (for a wolf). He then went on to live nearly twice as long as most wolves. Along the way he broke many other assumptions of wolf behavior.

His story is told with a compilation of footage shot of Black Wolf and other wolves in Yellowstone.

Please plan to come to see the following movie presented by the Environmental Committee. We will have popcorn as always, and there will be a question and answer period after the film with Lorna and Darryl Smith, our naturalists, and Varn Brooks.

## Cape George Acoustic Music Jam

Wednesday, January 18th

Do you like to play an acoustic instrument, sing or just listen?  
We are planning a regular music jam on the 3<sup>rd</sup> Wednesday of every month.  
Come join us in the Clubhouse for an evening of music and song.

7 pm – 9 pm

If you'd like to lead a song, please bring 2 or more songs with 10 copies of each. While you lead the song, others will play along, sing along and/or listen.

Questions?

Contact Carol Chandler at 344-2783

# Remembering Winters Past



ARE YOU READY  
FOR SOME   
**BUNCO?**

WEDNESDAY, JAN. 11

5:30 pm - Clubhouse

\$5 buy-in (\$1 bills appreciated)

BYOB & a light snack if desired





## Pickleball at Cape George According to Dink & Lob

### ***Stay warm!***

Well here we go into another year of Pickleball at Cape George!

While recent weather has not been ideal for playing on our outdoor court, the true and the brave and those of questionable judgement have stuck with it - like the postal service!

Dink was hoping that the Chinese New Year symbol would be an inspiration for this months article and the year, however, The Fire Chicken doesn't seem to be very helpful! ( Especially since Chickens aren't allowed in the Colony! ) So after some serious thought he has decided to declare the year 2017 - The Year of the Dink!

Following the New Years tradition of making resolutions he is offering some tried and true resolves for your consideration:

1. Serve the ball deep and get them all in!
2. Let that ball bounce on return of serve!
3. Perfect that 3rd drop shot and get to the net!
4. Return the ball down the middle between the opponents.
5. Use the cross court Dink often.
6. Let the forehand take the shot down the middle.
7. Change the pace of the game.
8. Keep the ball low over the net.
9. Direct a smash at the opponents feet.
10. Pick your weakest shot and work on it to make it your best!

If you can't keep all these resolutions - keep this one.

### **BE SAFE AND HAVE A GOOD TIME**

Lob wishes all of you a Very Happy New Year and offers these reminders:

1. Wear good court shoes.
2. Don't play if the court is icy.
3. Be a good sport wherever and whenever you play!
4. Be true to Pickleball and lead by example.



CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
DECEMBER 15, 2016  
7:00 PM  
**DRAFT**

**President Richard Hilfer called the meeting to order at 7:02 p.m.**

**Welcome**

**The ballots have been counted and the results are:** A total of 245 ballots were received, seven of which could not be counted because they were either not signed or a member not in good standing. A super majority (160 votes) was reached and all measures passed.

2017 operating budget	204 approved	15 disapproved
2017 reserve projects expenditures	196 approved	24 disapproved
Changes to the By-laws	207 approved	12 disapproved
Changes to the Articles of Incorporation	209 approved	11 disapproved
IRS resolution	211 approved	8 disapproved

\*note not everyone voted on every item.

**In Attendance:** Richard Hilfer, Katie Habegger, Leslie Fellner, Karen Krug, Carol Wood, and Ray Pierson

**Action on Minutes:** Leslie Fellner moved and Carol Wood seconded to approve the minutes of the Regular Board Meeting on November 10, 2016 - Passed 5/0

**Membership Report:** Leslie Fellner

Mike Takata purchased 112 Colman Dr from Alice Takata Estate

**Treasurer's Report:** Karen Krug

As of November 30, 2016

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.

**2016 BALANCE SHEET COMMENTS**

Bank statements have been received and reviewed with no exceptions. No banks are over the FDIC/NCUA limits. Accounts receivable are slightly higher than at this time last year but not higher enough to be a cause for concern.

The Routine Reserve Assessment was allocated to individual reserve in October 2015 and will not be allocated to the individual reserves until December of this year. This timing difference is the reason for the differences in the in the reserve cash this year compared to last year.

Unearned income, prepayments of 2017 assessments and fees, is noticeably higher than at this time last year.

There are simply more people who have prepaid some of 2017 charges.

At the December meeting, the Board will be asked to authorize placement of nearly \$3,300 in bad debts with an external collection agency. These represent accounts that are at least 180 days old and if recovered, Cape George will receive only 40% of the value. Although use of an external collection agency is expensive, Cape George has neither the resources nor the expertise to purpose collections in a manner fully compliant with State and Federal requirements. If the corporation is to treat all Members the same, it must pursue those who have not paid their obligations.

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In addition to the accounts that will likely be sent to collection, the Board will be asked to establish an additional balance sheet allowance account for potential bad debts in the amount of \$4,100. This represents receivables that will likely prove uncollectable but are not yet 180 days old.

**OVERALL OPERATING COMMENTS**

With only one month of the fiscal year remaining, operations in all three cost centers are showing results that exceed original budget expectations. The major reasons for this performance have been mentioned in previous reports so will not be repeated here.

The Manager has received communication from the PUD indicating that PUD has discovered a suspected problem with our pool utility billing. It is too early in the investigation to say exactly what impact that might have on 2016 results. Any impact of a resolved 2016 amount will have an impact on year-end results but it will not materially alter the overall positive performance of the General Operations cost center. The matter could also impact the 2017 budget, but there is contingency built into those line items.

In December bad debt expense will be recorded. Based on the accounts sent to collection and the allowance for doubtful accounts, it is anticipated that the 2016 bad debt expense will be around \$7,000. This amount is only about equal to the original 2016 budget estimate for bad debt expense and covers both operating and reserve items.

<b>CAPE GEORGE COLONY CLUB</b>						
<i>Balance Sheet as of November 30, 2016 and 2015</i>						
<b>Assets</b>	<b>2016</b>	<b>2015</b>	<b>Liabilities and Fund Balances</b>	<b>2016</b>	<b>2015</b>	
Cash and Cash Equivalents:			Current Liabilities:			
Operations Checking	\$ 149,873	\$ 98,058	Accounts Payable & Other Liabilities	\$ 11,207	\$ 11,987	
Operating Investment-Savings	88,238	70,065	Unearned Income General/Water/Etc.	4,936	1,794	
Petty Cash (2 accounts)	600	600	Unearned Income Other	-	-	
Reserves - General, Water & Marina	518,001	636,121	Unearned Income Marina Wait List	900	1,150	
Special Assmnts(Berm/Sseawall)	-	41,848	Due to General Reserve (Loan)	-	2,323	
Routine Reserve Assessment	118,633	-	<b>Total Current Liabilities</b>	<b>17,043</b>	<b>17,254</b>	
<b>Total Cash &amp; Equivalents</b>	<b>875,345</b>	<b>846,692</b>	North Seawall Assessment Liability	-	-	
Net Accounts Receivable	8,787	6,277	South Sewall Assessment Liability	-	-	
Due from S. Seawall Reserve (Loan)	-	2,323				
Net SpclAssmnts Receivalbe	1,155	1,519	<b>FUND BALANCES:</b>			
Total Net Fixed Assets	1,916,196	1,793,765	Fund Balances (Combined)	2,507,695	2,358,856	
Total Prepaid & Other Assets	23,089	23,616	Modified Cash Basis CY Income*	299,834	298,082	
<b>TOTAL ASSETS</b>	<b>\$2,824,572</b>	<b>\$2,674,192</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$ 2,824,572</b>	<b>\$ 2,674,192</b>	

\*\*\* In 2015, the Routine Reserve Assessment was allocated to individual reserves in October.

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
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DRAFT**

**Summary Revenue and Expense Statements for the periods ended November 30, 2016 and 2015 respectively (Modified Cash Basis)**

	2016 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2016 YTD	2015 YTD	Variance	%	
General Assessment	\$ 286,408	\$ 286,408	-	0%	General Assessment	\$ 286,408	\$ 286,408	\$ -	0%
Revenue - All Other Sources	26,929	17,919	9,010	50%	Revenue - All Other Sources	26,929	22,728	4,201	18%
<b>Total General Revenue</b>	<b>313,337</b>	<b>304,327</b>	<b>9,010</b>		<b>Total General Revenue</b>	<b>313,337</b>	<b>309,136</b>	<b>4,201</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	122,698	127,466	4,768	4%	Salaries, Benefits, PR Tax	122,698	118,787	(3,911)	-3%
Repairs & Maintenance	7,846	20,692	12,846	62%	Repairs & Maintenance	7,846	10,323	2,477	24%
Contracted Services	34,184	38,477	4,293	11%	Contracted Services	34,184	34,481	297	1%
Insurance	17,132	19,637	2,505	13%	Insurance	17,132	18,894	1,762	9%
Pool Expense	16,929	18,792	1,863	10%	Pool Expense	16,929	12,840	(4,089)	-32%
Other Expenses (incl taxes)	29,063	23,239	(5,824)	-25%	Other Expenses (incl taxes)	29,063	23,415	(5,648)	-24%
<b>Total General Expenses</b>	<b>227,852</b>	<b>248,303</b>	<b>24,412</b>		<b>Total General Expenses</b>	<b>227,852</b>	<b>218,740</b>	<b>625</b>	
<b>General Net Income</b>	<b>\$ 85,485</b>	<b>\$ 56,024</b>	<b>\$ 29,461</b>	53%	<b>General Net Income</b>	<b>\$ 85,485</b>	<b>\$ 90,396</b>	<b>\$ (4,911)</b>	-5%

<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 185,130	\$ 183,960	\$ 1,170	0%	Revenue - Water Use Fees	\$ 185,130	\$ 183,960	\$ 1,170	1%
Revenue - All Other Sources	7,263	2,000	5,263	263%	Revenue - All Other Sources	7,263	3,908	3,355	86%
<b>Total Water Revenue</b>	<b>192,393</b>	<b>185,960</b>	<b>6,433</b>		<b>Total Water Revenue</b>	<b>192,393</b>	<b>187,868</b>	<b>4,525</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	54,988	57,950	2,962	5%	Salaries, Benefits, PR Tax	54,988	53,747	(1,241)	-2%
Repairs & Maintenance	3,772	9,879	6,107	62%	Repairs & Maintenance	3,772	2,931	(841)	-23%
Contracted Services	15,742	15,896	154	1%	Contracted Services	15,742	13,069	(2,673)	-20%
Insurance	8,992	10,306	1,314	13%	Insurance	8,992	10,063	1,071	11%
Other Expenses (incl taxes)	34,252	35,212	960	3%	Other Expenses (incl taxes)	34,252	31,050	(3,202)	-10%
<b>Total Water Expenses</b>	<b>117,746</b>	<b>129,243</b>	<b>11,497</b>		<b>Total Water Expenses</b>	<b>117,746</b>	<b>110,860</b>	<b>(6,886)</b>	
<b>Water Net Income</b>	<b>\$ 74,647</b>	<b>\$ 56,717</b>	<b>\$ 17,930</b>	32%	<b>Water Net Income</b>	<b>\$ 74,647</b>	<b>\$ 77,008</b>	<b>\$ (2,361)</b>	-3%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 55,345	\$ 55,500	\$ (155)	0%	Revenue - Moorage/Parking	\$ 55,345	\$ 56,064	\$ (719)	-1%
Revenue - All Other Sources	9,779	9,528	\$ 251	3%	Revenue - All Other Sources	9,779	10,066	(287)	-3%
<b>Total Marina Revenue</b>	<b>65,124</b>	<b>65,028</b>	<b>96</b>		<b>Total Marina Revenue</b>	<b>65,124</b>	<b>66,130</b>	<b>(1,006)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	11,787	12,633	846	7%	Salaries, Benefits, PR Tax	11,787	11,678	(109)	-1%
Repairs & Maintenance	14,332	17,909	3,577	20%	Repairs & Maintenance	14,332	17,408	3,076	18%
Contracted Services	8,379	7,488	(891)	-12%	Contracted Services	8,379	2,110	(6,269)	-297%
Insurance	5,523	5,807	284	5%	Insurance	5,523	5,563	40	1%
Other Expenses (incl taxes)	6,005	7,423	1,418	19%	Other Expenses (incl taxes)	6,005	6,488	483	7%
<b>Total Marina Expenses</b>	<b>46,026</b>	<b>51,260</b>	<b>5,234</b>		<b>Total Marina Expenses</b>	<b>46,026</b>	<b>43,247</b>	<b>(2,779)</b>	
<b>Marina Net Income</b>	<b>\$ 19,098</b>	<b>\$ 13,768</b>	<b>\$ 5,330</b>	39%	<b>Marina Net Income</b>	<b>\$ 19,098</b>	<b>\$ 22,883</b>	<b>\$ (3,785)</b>	-17%
Routine Reserve	119,160	119,160	-		Routine Reserve	119,160	119,160	0	
Spcl Assmnt Income/(Exp)	1,027	-	1,027		Spcl Assmnt Income/(Exp)	1,027	(12,167)	13,194	
Reserve Interest - all	417	59	358		Reserve Interest - all	417	802	(385)	
<b>Cmbnd Net Income/(Loss)*</b>	<b>\$ 299,834</b>	<b>\$ 245,727</b>	<b>\$ 54,106</b>	22%	<b>Cmbnd Net Income/(Loss)*</b>	<b>\$ 299,833</b>	<b>\$ 298,081</b>	<b>\$ 1,752</b>	1%

\*\*Modified Cash Basis, Excludes Depreciation

KCK 06/10/15

41.00

119,267

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
DECEMBER 15, 2016  
7:00 PM  
**DRAFT**

**Manager's Report:** See cover page

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Water, and Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

The Trustees reviewed a member request to allow a time for nude swimming in the pool. The Trustees asked that the Pool Committee review and comment on the request.

The manager provided information concerning a recent PUD electric bill for the pool building. The PUD discovered an error in the meter multiplier and they were planning on recovering 6 months of underpaid billings. Additional information will be provided to the Trustees as it becomes available.

The Trustees reviewed Water Manager Greg Rae's summary of the sanitary survey report that was conducted by the WA State Dept. of Health.

The Trustees reviewed the final report on the Pool Dehumidification Project.

The Trustees reviewed the 2017 employee health insurance premium information.

The Trustees reviewed traffic speed survey results from Dennis Blvd and S. Palmer Dr.

The Trustees discussed the time of day that Board Meetings are held and whether it was more appropriate to hold the meeting at 3pm. Input will be gathered from the community.

**Member participation:** None

**New Business Action Items:**

**Motion 1:** Carol Wood moved and Leslie Fellner seconded to accept the resignation from Harbormaster Richard Woodcock and thank him for his exceptional service to the community. – Passed 5/0

**Motion 2:** Katie Habegger moved and Ray Pierson seconded to appoint Scott Munson as the new Harbormaster. – Passed 5/0

**Motion 3:** Leslie Fellner moved and Katie Habegger seconded to approve transfer of \$432.73 from General Reserves account to General Checking to pay The Glass Magician, as per stated in Resolution 12/01/16. – Passed 5/0

**Motion 4:** Karen Krug moved and Carol Wood seconded, based on the Manager's memo of 12/07/16 regarding past due account, that the following accounts, all over 180 days old, be placed with Saba Collection agency for nonrecourse collection; BEC001=\$536; KEN001-2=\$506; SLA005-2=\$326; MAE001-2=\$548; MAE001=\$843 and CAR003=\$526 with the total turned over at \$3,287. (Note all amounts rounded to the nearest dollar for presentation.) – Passed 5/0

**Motion 5:** Karen Krug moved and Katie Habegger seconded, based on the Manager's memo of 12/07/16 regarding past due accounts, that the 2016 Allowance for Doubtful Accounts be increased by \$4,120 with appropriate distinction between various categories of receivables. - Passed 5/0

**Motion 6:** Karen Krug moved and Leslie Fellner seconded, based on the Treasurer's memo of December 6, 2016 that \$85,226 minimum excess operating cash be transferred to reserves with amounts as follows to: General Reserves=\$30,511; Water Reserves=\$44,391; and Marina Reserves=\$10,324 with the transfer to be completed prior to

CAPE GEORGE COLONY CLUB  
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**DRAFT**

12/21/16. - Passed 5/0

**Motion 7:** Karen Krug moved and Ray Pierson seconded, based on the Treasurer's memo of December 6, 2016, dated in error as November 5, 2015, that \$118,306, representing total 2016 net collections, be allocated from the Routine Reserve Assessment to the following: General Reserves=\$55,486 (46.9%); Water Reserves=\$45,666(38.6%); and Marina Reserves=\$17,154(14.5%) with the transfer completed prior to 12/21/16. – Passed 5/0

**Motion 8:** Karen Krug moved and Richard Hilfer seconded, based on the Treasurer's memo of December 12, 2016 that the Board ratify the six (6) asset additions and one (1) deletion listed in that memo. – Passed 5/0

**Motion 9:** Richard Hilfer moved and Karen Krug seconded to approve changes to Due Date Adjustment form. – Passed 5/0

**Motion 10:** Carol Wood moved and Katie Habegger seconded to approve Resolution 12/02/16 to transfer \$10,997.09 from General Reserves and \$10,997.09 from Water Reserves to Operations Checking for 1Ton Truck Replacement, Thomas Auto Sales \$19,745, Les Schwab Tires \$2,085.68, The Sign Station \$163.50 – Passed 5/0

**Motion 11:** Katie Habegger moved and Richard Hilfer seconded to approve 2017 Clubhouse blackout dates. – Passed 5/0

**Motion 12:** Richard Hilfer moved and Leslie Fellner seconded to approve end of year employee bonuses of \$300 per employee and \$300 for the Water Manager. – Passed 5/0

**Open Board Discussion:**

Karen Krug expressed her appreciation of Art Burke's participation in the CGU presentation "**Top Tips for Living in Cape George**". The talk given in November, contained information about the HOA that even some longtime residents may not have known.

It was suggested the talk should be given on a yearly basis, possibly at the annual membership meetings held in July. The trustees agreed it would be worthwhile.

**Announcements:**

Study Session – January 10, 2017 3:00 P.M.

Board Meeting – January 12, 2017 7:00 P.M.

**Adjournment:** Karen Krug moved and Richard Hilfer seconded to adjourn the regular session at 7:17 pm. Passed – 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Leslie Fellner, Secretary

\_\_\_\_\_  
Richard Hilfer, President

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
DECEMBER 15, 2016  
7:00 PM  
**DRAFT**

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES - Monday, November 14, 2016**

**IN ATTENDANCE:** Art Burke, Sue Dunning, Dennis Fellner, Katie Habegger, Joan Hommel, Marta Krissovich, Norma Lupkes, Kitty Rucker, Steve Shapiro, Robin Scherting, Linda Sutton, Varn Brooks

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved.

**Fiscal report:** Kitty reported that the Environmental Committee fund is now \$3466.73 (*these are not funds belonging to Cape George Colony*).

**OLD BUSINESS:**

1. **Community Garden:** Marta presented a summary of progress to date in the proposed establishment of a community garden in Cape George. The garden site options are the area of concern and again suggested that the Garden Committee might consider the area immediately behind the mailboxes in the colony as a viable option as other sites may not be possible because of leach field issues identified by the Health Department.
2. **Fund Raising Dinner, October 29:** The event was a huge success and a big thank-you goes to all committee members who made it happen. Brats were served by the EC and attendees brought potluck sides and desserts with prizes awarded for the best “themed” food creations. There were also prizes for best “themed” costumes and best carved pumpkin as judged by Steve and Chris Shapiro. As a fund raiser, tickets were sold for a **50/25/25 drawing** at 1 for \$5 or 5 for \$20 – as a result tickets totaling \$200 were sold with the environmental fund receiving 50% and 25% to each of two winners. Robin was in charge of a silent auction which netted \$213. Admission tickets netted \$899 with 8 tickets for newcomers to be submitted to the Social Club for payment.

**NEW BUSINESS:**

1. Varn reported that he is currently waiting for the 1.5 “ wide samples cut from the tree round being housed in the gazebo in the clubhouse picnic area to be processed and returned from a professor at Centralia College who is currently working with him on this project.
2. Lorna and Daryl will present the next movie in the clubhouse on Nov 29 at 7:00 – **“Animals in Danger of Extinction”** – please join us – popcorn will be provided.
3. Help has been requested to weed and prune at the next northeast corner of the clubhouse. Kitty will set up a time to accomplish this and contact members by email.
4. The plaque at Memorial Park was in poor condition and has been refinished and restored in the shop. Thanks to Jack Scherting and his helpers!!

The steps down the ravine are also in need of attention and Art announced they were on the list to replace in next year’s schedule. Robin proposed that we once again support the Boiler Room by taking their “list of needs” and bringing items to the next meeting. It was also proposed to save the Farberware stamps from Safeway – she will check with them if cookware is something they need.

**ADJOURNMENT:** The meeting was adjourned at 10:30 a.m.  
Respectfully Submitted: Norma J.Lupkes

## **WATER ADVISORY COMMITTEE - DECEMBER 6, 2016**

The meeting was held at 5:00 pm at the Office. The following attended: Art Burke, Manager; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and members Stewart Pugh, Scott James, and Thad Bickling.

Greg reported that he had a meter technician calibrate our source meters on November 8. The meters that we use to report to the DOH were within calibration limits. The meter for well #6 was at 111.6% which is outside of limits; the meter was cleaned of a manganese buildup and retested at 101.7%. The calibration limits are between 98.5 and 101.5. Since we don't use this meter to report to DOH, it was accepted.

On November 11, they performed a drawdown test of tank 5 with the other tanks turned off for 2 hours with a drawdown of 14" which equals 4,633 gallons or 2,316 gallons per hour. The next time they will test it with a fire hydrant open in order to simulate a main break. And they will run a similar test next summer during peak flows. This is with respect to our discussions about emergency events and shutting down the system while allowing one tank to operate and we check for main breaks. They may add a large ruler to the float device to make it easier to record the levels.

The Dept. of Health Sanitary Survey of our water system occurred on October 20. Art has a complete copy of the report from DOH. There was one significant deficiency: that we install an air gap for the service water line going into the permanganate solution by Dec 30, 2016. There were 2 findings and several recommendations to be addressed. They needed proof that the potassium permanganate used in the treatment system was approved for potable water. That was just a matter of sending them a photo of the label on the container. The second was that we submit photos of the reservoir hatch gaskets on 4, 5, and 6, and the vent screen on 4.

The recommendations are: that Donnie be tested and certified as a water operator which isn't mandated because he's under the supervision of Greg who is certified; that we monitor and record daily chlorine residuals; that we test for iron and manganese monthly by sending that test out to a lab instead of just doing our own test on-site; and that we verify/adjust the number of current connections by separating the Cape George connections (e.g., office, marina, irrigation) from the residential connections.

The third and final letter directing members with backflow assembly valves to have them tested was sent to six members. Terri is following up to get them completed. One device needs to be installed and then tested.

Art reported that they have purchased a replacement truck, a 2004 F450, for the old one-ton truck. They are in the process of removing some equipment from the old truck and installing it on the new one and making some other improvements. It was purchased 50-50 from general and water reserve funds. Scott questioned whether that's an equitable split, that we track the use to document the split and asked why the marina fund isn't paying a share? Art felt that it's an appropriate split. Art said that the old truck will be sold once they are finished getting all the equipment removed. After the meeting, Karen emailed that the proceeds from the sale of the old truck will be credited 50-50 to the general and water reserve funds to offset the purchase cost.

Stew reported on water leak follow-up. He assisted one owner in locating a leak on their irrigation system. Usually he just reports it to the owner and then asks them to call him back on what they find and how they resolve it but this one asked for his help. We discussed how some owners may need assistance to respond to these leak reports. Stew said it usually is something a handyman can resolve but sometimes may require a plumber. The office has a handout for owners that may help them resolve water leaks. We also discussed the imminent freezing weather and the need to be prepared to respond to water leaks and other problems if we get a hard freeze.

The next meeting will be on **January 3, 2017 at 5 pm at the Office.**

## **Marina Committee Meeting - December 6, 2016**

The Marina Meeting was called to order at 11:00am – Meeting chaired by Richard Woodcock as Harbormaster. 16 members present. Apologies received from Carol Wood

### **INFORMATION ITEMS**

All expenditure items must be authorized by the harbormaster prior to purchase. The dock water on the north and south docks has been turned off for the winter. Emergency mooring lines are available beside the marina office door. If you use them please put them back after you use them. The 2017 marina registration forms have been mailed for return to office.

### **DELINQUENT BOAT**

The delinquent boat in the marina will be advertised for auction in the Port Townsend Leader newspaper on December 7, 2016. The auction will be on December 20<sup>th</sup> at 10:00am. Boat is available to view 1 hour before auction.

### **DOCK FLOAT CLEANING**

Cleaning the marine life off the plastic dock floats was discussed. Jim Bodkin stated that some growth had occurred on the floats but not a noticeable amount. There are approximately 750 plastic dock floats in the marina. No current action required.

### **DOCK ELECTRICAL PEDESTAL PROJECT**

Craig Muma discussed the replacement of the old undersized electric lines and degraded electric pedestals in the marina. Construction bids will be taken during the first quarter of the year. Construction should start during the second quarter of the year. Replacement of the water system would be concurrent with the construction. The electric pedestals will have two 30 amp plugs and a water spigot. Craig will be away until April – Lad Burgin will be point person on this project in his absence.

### **SEA WALL ZINCS**

Seawall zincs were replaced this December – memorable team work in the dark – thanks to all who were involved. See Paul Happle's new photos at the marina which includes photos of the zinc project. The marina will research 6 zincs on a steel cable hung from the seawall as an alternative to welding zincs to the seawall. 26 new zincs will be ordered during the first quarter of 2017.

### **FUEL POLISHING**

Fuel polishing was discussed – initial designs being considered by Ben Fellows and Lad Burgin.

### **GATE CLOSURE - DECEMBER**

Marina road gate closure in December will be handled by Sonya Ericsson w/c 6<sup>th</sup> Dec., Chuck Hommel w/c 13<sup>th</sup> Dec, Jim Bodkin w/c 20<sup>th</sup> Dec and Richard Woodcock w/c 27<sup>th</sup> Dec.

### **HARBORMASTER NOMINATION**

At the November Marina Meeting Richard Woodcock announced that he and Karen were planning to move permanently to the UK and gave notice of his intention to resign as harbormaster. At December meeting Scott Munson was Nominated for Harbor Master by Penny Jensen and seconded by Jack Scherting. The vote was unanimous. Plan is that Scott will take over as Harbormaster with Richard assisting as required.

### **NEW YEARS EVE PARTY**

A New Year's Eve party is being planned at the clubhouse, Interested persons should contact Marta Favati.

### **ANY OTHER BUSINESS**

The marina committee thanked Richard Woodcock for his service as the harbormaster.

Meeting adjourned at 11:45am

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship. Please call or email me and we can make a date. Jo Nieuwsma (News-ma) 424-333-5413 or rocketmama@wavecable.com  
Sponsored by the Cape George Social Club

Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Soup Supper	Jan 4	5:30 pm
Bunco	Jan 11	5:00 pm
Book Group	Jan 17	1 pm
CGU—Tahiti Adventure	Jan 17	7 pm
Music Jam	Jan 18	7 pm
Enviro Movie Night	Jan 24	7 pm

### Board of Trustees

Richard Hilfer, President, 379-0492 - Katie Habegger, Vice-President, 385-1606  
Karen Krug, Treasurer, 379-2570 - Leslie Fellner, Secretary, 301-6913  
Carol Wood, Trustee, 385-1021 - Ray Pierson, Trustee, 379-0878 - Raul Huerta, Trustee, 344-2009

### CAPE GEORGE STAFF

Manager - Arthur Burke - 385-2208  
Office Administrator - Terri Brown - 385-1177  
Maintenance Manager - Donnie Weathersby - 385-1177  
Assistant Caretaker—Chris Welcome—385-1177  
Senior Bookkeeper - Sally Lovell - 385-1177  
Water System Manager - Greg Rae - 301-5826  
**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	385-9769	Newsletter.....	Office.....	385-1177
Clubhouse Rental.....	Terri Brown.....	385-1177	Nominating.....	Kitty Rucker.....	385-4927
Elections.....	Joyce Skoien.....	379-9749	Roads.....	Larry Southwick.....	379-2878
	Scott James.....	379-2570	Social Club.....	Norma Lupkes.....	302-5202
Emergency Prep.....	Thad Bickling.....	531-2421		Mary Hilfer.....	379-0492
Environmental.....	Kitty Rucker.....	385-4927	Swimming Pool.....	Neil D'Acquisto.....	385-7625
Finance.....	Unassigned.....		Water Advisory.....	Larry Southwick.....	379-2878
Fitness Center.....	Phyllis Ballough.....	344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Scott Munson.....	385-3061	Workshop.....	Marta Favati.....	563-940-1457
Librarians:.....	Mary Maltby.....	385-3110			
	Jeannie Ramsey.....	385-1263	Clubhouse Phone.....		385-3670
	Betty Hanks.....	379-6572	Fitness Center Phone.....		385-3619
Marina.....	Craig Muma.....	209-604-6305			
Memorial.....	Jeannie Ramsey.....	385-1263			

# Cape George 2017 Calendar

# January

SUN	MON	TUE	WED	THU	FRI	SAT
<b>1</b> <b>Happy New Year's Day</b> 	<b>2</b>  Open swim All day  Office closed	<b>3</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Water Com 5p</b>	<b>4</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p <b>Pool Com 3p</b> <b>Soup Supper 5:30p</b>	<b>5</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>6</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>7</b>
<b>8</b>	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>10</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11a</b> <b>STUDY SESSION 3p</b>	<b>11</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bunco 5:30p</b>	<b>12</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p  <b>BOARD MEETING 7p</b>	<b>13</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>14</b>
<b>15</b>	<b>16</b>  <b>MLK Day</b>  <b>Open Swim All Day</b>  <b>Enviro Com 9:15</b>	<b>17</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Book Group 1p</b> <b>CGU 7p</b>	<b>18</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Music Jam 7-9p</b>	<b>19</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>20</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>21</b>
<b>22</b>	<b>23</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>24</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Emerg. Assist 10a</b>  <b>Movie Night 7p</b>	<b>25</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>26</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>27</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>28</b>
<b>29</b>	<b>30</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>31</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon				

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**CONTACT—Mary Maltby 385-3110 or Terri Brown 385-1177**



# Newsletter

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(360) 385-1177

[email: \\_office@capegeorge.org](mailto:_office@capegeorge.org)

[website: capegeorge.org](http://website: capegeorge.org)

Vol. 48 No. 7

February 2017

## Managers Report—Art Burke

After approximately a year-long process, we have received a permit to address the drainage issues in the vicinity of the Workshop. The approved system will involve the rehabilitation and expansion of an existing dry well. I have met with a contractor this week to get a quote on installing the system.

Projects being worked on by the Office Administrator:

- Marina registrations are well underway.
- Invoices for annual water overages are being mailed.
- Backflow testing has been completed for 2016.

Projects being worked on by the Caretaker:

- Wind damage cleanup.
- Rebuilding chlorine pump at tank farm.
- Replacing fan timer at Clubhouse.

I have received the following reports/complaints over the past month:

- Complaint of exterior lights being left on all night in the Huckleberry area.
- Complaint of fireworks being discharged in the Colony.



**Pool and Emergency Preparedness  
Committees are hosting a  
ST. PATRICK'S DAY DINNER  
Saturday, March 18 at 6 pm  
More info in March newsletter**

## NOTE FROM THE PRESIDENT—RICHARD HILFER

Cape George Manager, Art Burke has submitted his letter of resignation. Art and his wife plan on moving to Ohio in order to be closer to their families. Art has graciously committed to staying on for a time in order to help recruit and train a new manager. The Board of Trustees is seeking qualified candidates and is already receiving resumes from applicants.

The Trustees discussed changing the monthly meeting from 7PM to 3PM on the Thursday following the Study Session. It was decided the meeting time would be changed to 3PM for a trial period. The change will be effective in February.

Late last year, Cape George received an unpleasant surprise when the PUD notified the association it had been under-billing us for electricity in the pool building since March 2013. In accordance with PUD policy, Cape George was billed for the past due amount going back six months to May 2016. Since the Board was notified of this billing error after the 2017 budget had already been submitted to our members, Cape George has likely under-budgeted its utility expenses going forward.

In that regard, it is appropriate for me to call your attention to a cautionary paragraph from the most recent Treasurer's Report:

"Expenses in general operations cost center could feel some strain as a result of the PUD billing correction mentioned above which could cause utility costs to be \$12,000 to \$15,000 over the original 2017 budget. Also placing strain on the general cost center's budget is the completion of the workshop drainage project which is expected to add another \$8,000 to \$9,000 in unbudgeted new capital expenses in 2017. The project had been expected to be completed in 2016 but permitting required much more time than expected. New capital projects must be paid for from current year's cash income."

Finally, I need to note the passing of Ann Simpson, a longtime Chair of our Building Committee. Or as she styled herself in committee reports, the "Chairgirl." This committee has the responsibility for making sure construction projects comply with the Cape George Building Regulations. Ann was deeply familiar with those regulations and diligently ensured compliance. She did a good job for us and she will be missed.



## CAPE GEORGE BOOK CLUB

February 21, 2017

*The Collector* by Jack Nesbitt

1:00 pm at the Clubhouse

The February book is *The Collector* by Jack Nesbitt. This is a biography about David Douglas, the famous botanist. He was born in 1799 and explored North America where he found many new and exotic plants for England and Europe. One of these was the Douglas fir, which was named for him. The book takes the readers along on his journeys to the then obscure realms from Puget Sound to the Sandwich Islands.



## February Fitness News

This month, is the month of the heart. We speak of the emotions we feel in our hearts. We are asking that you think about what is good for your heart.

The holidays are always very taxing on people, whether you are at home or away, they usually include rich foods, sweets and stress. We see a big influx of people using the gym in January, they make all kinds of resolutions, In February it begins to slack off. Exercise has been proven to be the best way to prevent aging. Better than all the supplements and cream potions.

We are blessed to have one of the best little workout rooms on the Peninsula. The view cannot be surpassed. As you look at the mountains, the water and all the wildlife, you realize the beauty we are blessed with living here.

Our gym is a wonderful place to meet like-minded people. People that are active, vibrant and enjoying life. If you need to rehab after a surgery or a medical procedure it is a great facility and a short drive. During this month we will have our yearly fund raising drive. We are saving to buy an upright bike to go with our recumbent bikes. We know very soon we will need to replace a couple of pieces of very expensive equipment. Our oldest tread mill was purchased in 2009. Almost unheard of for a treadmill that gets the usage it does. One of our Elliptical machines is sounding very bad also. Our committee men have been amazing the way they have kept these running. While it is in the reserves to help us with replacement it will not cover the entire cost. We hope to keep these running until they just give-up, we do want to be prepared.

We ask you to consider what it costs to join a gym yearly and contribute a fraction of that to keep our facility one of the outstanding amenities in Cape George. It was built with volunteers and donations. Please drop a check by the office, make it out to Cape George Colony Club, mark, Fitness Room in the memo portion. We will appreciate your donation so very much.

The Cape George Fitness Committee.

## Your Comment is Requested

The Pool Committee has contacted the Board of Trustees regarding a member request for a designated time for nude swimming at the community's pool. The Trustees have not made any commitment at this time and are asking for your input on the matter.

Please submit your comments in writing by February 10<sup>th</sup> to the Cape George office.

Our email address is [office@capegeorge.org](mailto:office@capegeorge.org)

Join your Friends and Neighbors  
for  
Soup Supper



Wednesday, Feb 1, at the Clubhouse.

5:30 PM--Social & 6:00 PM--Soup

Bring a soup or dessert to share,  
your own dishes, and a beverage.  
Bread and salad will be provided.

Contact:

Stanley & Marlene Kropf 360-344-2021 or  
George & Marilee Martin 509-336-9914  
for more information.

The Board meeting on February 16th has moved to 3pm.  
Our hope is this will enable more of our members to attend.  
This change is on a trial basis.

# Cape George University

## CAPE GEORGE UNIVERSITY PRESENTS:

### **"A Gathering in the Dark: Why Film Matters" - February 21st, 7pm in the Clubhouse**

February's Cape George University event will be a very special one: Janette Force, the Executive Director of the Port Townsend Film Festival, will not only talk to us about film as an essential tool for sharing ideas and building world community, but she will also be showing some of her favorite short films for us to enjoy and discuss. It will be an illuminating evening!

Come join us on Tuesday, February 21st at 7pm in the Clubhouse to see and hear first hand how film affects lives in a profound and meaningful way, and gives all of us the opportunity to hear voices, to see places and to imagine what others might dream about.

And popcorn will be served!

### **Coming to Cape George University in March: "Literary Port Townsend"**

Port Townsend has a rich literary past and present. Join Anna Quinn, owner of the Writers' Workshope and Imprint Books, at 7pm on Tuesday, March 21st in The Clubhouse, for a Cape George University presentation on writing, writers, readers and bookselling in our community.

Are you thinking of doing some  
Spring Cleaning?

Save items to donate to the Grannies Attic  
and Marina Sales coming soon!

April 21 & 22 Grannies Attic

April 28 & 29 Marina Sale

More info to come next newsletter



As you know, every resident is a member of the Cape George Social Club and encouraged to participate in the many social functions held throughout the year. The Social Club is led by a team of volunteers known as the Leadership Council.

We are currently soliciting new members for the Leadership Council to be voted on at the bi-annual meeting in April. If you love Cape George and all it has to offer, have good/new ideas regarding social events, or just like to be involved, we would love to hear from you.

Please consider being a member of the team!

Call Norma Lupkes at 302-5202 or  
Marta Krissovich at 316-6306

### **Social Club Survey Results - Cape George Clubhouse Wall Décor**

We have organized and compiled the results from the questionnaires regarding the Clubhouse wall decor. The full results are available at the Office.

The majority of suggestions were for a picture rail to be hung on one wall to display various Cape George artists' work. The displays would be curated, hopefully, by a committee of Cape George artists and would rotate periodically — possibly every 3 - 6 months. We could hold gallery-opening events to celebrate the displays from time to time. We definitely agree and recommend working with a curator team with regards to buying and installing a picture rail, etc.

In addition to this wall, we recommend that the Mountain Peak picture done by Barbara Hinchliff be hung as close to the windows as possible. The Environmental Committee has agreed to donate a framed copy for this purpose.

With regards to the Cape George Regatta pictures, we recommend that the results of the latest regatta be hung in the entryway above the entry table. The old sailor picture currently there will be removed.

The Social Club Leadership council has made these recommendations to the Cape George Manager, along with some logistical recommendations (hold harmless agreement, etc.). A representative of the Social Club Leadership will present them to the Board of Trustees at the Study Session in February. The final decision is up to the Board. We will let you know what they decide!

Thank you to everyone who submitted a recommendation.

**Cape George Social Club Leadership Council**

ARE YOU READY  
FOR SOME   
**BUNCO?**

**MONDAY, FEBRUARY 13**

**5:30 pm - Clubhouse**

**\$5 buy-in (\$1 bills appreciated)**

**BYOB & a light snack if desired**

**Cape George Acoustic Music Jam**

**Wednesday, February 15th**

Do you like to play an acoustic instrument, sing or just listen?

We are planning a regular music jam on the 3<sup>rd</sup> Wednesday of every month.

Come join us in the Clubhouse for an evening of music and song.

7 pm – 9 pm

If you'd like to lead a song, please bring 2 or more songs with 10 copies of each. While you lead the song, others will play along, sing along and/or listen.

Questions?

Contact Carol Chandler at 344-2783



## Pickleball at Cape George According to Dink & Lob

Our court is going through one of its longest stretches of being vacant! Even Dinks Web Cam has been idle with nothing to record but ice, rain, cold and wind. This weather has severely restricted completing our League play so those results will have to wait! Dink however, has a few thoughts to share this month.

One of last months resolutions was: Pick your weakest shot and work on it to make it better. This begs the question - Is practice play, or does practice need to be something different? You can practice while you play but practicing to truly improve a skill requires a more directed deliberate approach. The simplest example would be practicing your serve. Take a bucket of balls and hit serves over and over again from all sides of the court until you achieve your desired serve. Do this enough until it becomes automatic - locked into your motor memory.

Another example of practice - one involving placement - have someone hit the ball to you and you place it in your desired area. Move to different places on the court and continue to place the ball in the same area using either forehand or backhand. Do this over and over until you have the control you are working for. It also helps to work with someone who you are comfortable receiving feedback from.

One other resolution might be to "change the pace of the game". There are several ways to do that: turn a volley into a "soft" shot just over the net ( just a punch with your paddle), instead of returning a volley with a volley - hesitate, let it bounce and place it away from the opponent. From the baseline return the ball with a high, deep, soft lob. Keep your opponents guessing - be consistently inconsistent!

Now here is a quick rules question for you: (answer at the bottom in code)

The served ball ticks the net and hits the receivers partner - what happens?

Lob offers her thoughts for the month:

1. Remember Safety rule #1 - DON'T RUN BACKWARDS
2. Be aware of debris or ice on the court, including loose balls.
3. Enjoy and include playing with others (remember where you started!)

---

### Spring Will Come!



( Answer) tniopsniwrevres

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
JANUARY 12, 2017  
7:00 PM  
**DRAFT**

**President Richard Hilfer called the meeting to order at 7:02 p.m.**

Welcome

The manager has provided notice of his intent to resign and has agreed to work with the Board on assisting with the transition process.

**In Attendance:** Richard Hilfer, Katie Habegger, Leslie Fellner, Karen Krug, Carol Wood, Raul Huerta and Ray Pierson

**Action on Minutes:** Leslie Fellner moved and Katie Habegger seconded to approve the minutes of the Regular Board Meeting, December 15, 2016. Passed – 6/0

**Membership Report:** Leslie Fellner

Victor & Nancy Rodriguez purchased 481 Sunset from the bank.

**Treasurer's Report:** Karen Krug

**PRELIMINARY SUBJECT TO CHANGE- As of December 31, 2016**

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.*

It has not been the practice to provide December or year-end financial data until all audit preparations and reconciliations have been completed. Generally December financial material, ready for audit, has been available in the second or third week in January. This year highly preliminary statements are being provided in the normal month-end time frame. **ALTHOUGH IT IS NOT ANTICIPATED THERE WILL BE MATERIAL CHANGES BETWEEN THESE PRELIMINARY STATEMENTS AND THOSE PROVIDED FOR AUDIT, CAUTION SHOULD BE EXERCISED WHEN REVIEWING OR RELYING ON THIS PRELIMINARY INFORMATION.**

**2016 BALANCE SHEET COMMENTS**

Bank statements have been received and reviewed with no exceptions. No banks are over the FDIC/NCUA limits.

Cash positions remain strong when compared to the prior year. Of the \$126,964 in the checking accounts as of December 31, \$77,679 of the amount represents prepayments of 2017 assessments and fees leaving about \$49,000 to pay the \$21,000 in 2016 accounts payable already recorded and to make any additional reserve transfers at the conclusion of the audit.

Similarly, \$14,608 of the \$14,657 in the reserve assessment account represents 2017 prepayments.

Minimum excess cash transfers, i.e. the original 2016 budgeted income of \$85,226 were transferred to the individual reserves in November. Additional transfers might be made at the conclusion of the audit. The allocation to individual reserves of the 2016 reserve assessment in the amount of \$118,306 was also made in November and no further transfers are anticipated.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
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**DRAFT**

Accounts receivable, net of expected uncollectibles, are exceptionally low due to full implementation of the 180 day collection policy. Twice per year Cape George now reviews outstanding accounts and turns over to an outside collection agency any account that is outstanding for 180 days or more. During the review there is also an estimate made of the accounts that are unlikely to be collected over the next six months. As of December 31, 2016 total receivables were about \$5,400 with an estimate that about \$5,000 of that amount will prove uncollectible.

Net fixed assets of \$1.9 million and the modified cash basis income of \$247,710 appear to be much higher than the prior year values. This is not really the case however as depreciation expense of about \$111,000 has not yet been posted. This entry will reduce both net fixed assets and the modified cash income bringing both values in line with last year.

**OVERALL 2016 OPERATING COMMENTS**

Combined net income for the year is about \$44,000 better than the original budget and about \$2,000 lower than last year.

The favorable 2016 actual to budget performance from combined activity was generated through higher revenues and lower operating costs. The higher than budget revenues of about \$15,000 were generated in donations, bad debt recoveries and new water users; all things that typically aren't, and shouldn't be, budgeted. Lower combined operating expenses are primarily \$22,000 from repairs and maintenance, \$5,000 from contract services and \$3,000 from labor. The lower than expected expenditures in repair and maintenance costs were more a matter of the unpredictability of repairs rather than a matter of routine repairs being intentionally postponed.

Late in the year Cape George learned there had been an error in PUD billing that went back at least three or four years. After considerable investigation and communications with PUD it was determined that a six month retroactive recoupment of about \$5,000 was mutually agreeable. That amount has been reflected in the preliminary operating statements.

**A LOOK AHEAD TO NEXT YEAR**

In 2017, major revenue categories are expected to perform similar to 2016 since with only two minor exceptions there were no increases in assessments, charges or fees.

Expenses in general operations cost center could feel some strain as a result of the PUD billing correction mentioned above which could cause utility costs to be \$12,000 to \$15,000 over the original 2017 budget. Also placing strain on the general cost center's budget is the completion of the workshop drainage project which is expected to add another \$8,000 to \$9,000 in unbudgeted new capital expenses in 2017. The project had been expected to be completed in 2016 but permitting required much more time than expected. New capital projects must be paid for from the current year's cash income.

**CAPE GEORGE COLONY CLUB  
PRELIMINARY - SUBJECT TO CHANGE**

*Balance Sheet as of December 31, 2016 and 2015*

Assets	2016	2015		Liabilities and Fund Balances	2016	2015
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 126,964	\$ 147,964		Accounts Payable & Other Liabilities	\$ 21,008	\$ 28,293
Operating Investment-Savings	88,249	70,068		Unearned Income General/Water/Etc.	77,679	91,145
Petty Cash (2 accounts)	600	600		Unearned Income Reserve Assessment	14,808	21,190
Reserves - General, Water & Marina	699,145	635,242		Unearned Income Other	-	-
Special Assmnts(Berm/S.Seawall)	-	7,337		Unearned Income Marina Wait List	1,000	1,300
Routine Reserve Assessment	14,657	20,842	(1)	Due to General Reserve (Loan)	-	2,323
<b>Total Cash &amp; Equivalents</b>	<b>929,615</b>	<b>882,051</b>		<b>Total Current Liabilities</b>	<b>114,295</b>	<b>144,260</b>
Net Accounts Receivable	421	2,026				
Due from S. Seawall Reserve (Loan)	-	2,323		<b>FUND BALANCES:</b>		
Net SpclAssmnts Receivable	-	2,906		Fund Balances (Combined)	2,507,695	2,360,256
Total Net Fixed Assets	1,918,865	1,737,106		Modified Cash Basis Income (2)	247,710	142,188
Total Prepaid & Other Assets	20,799	20,292				
<b>TOTAL ASSETS</b>	<b>\$2,869,700</b>	<b>\$2,646,704</b>		<b>Total Liabilities and Fund Balance</b>	<b>\$ 2,869,700</b>	<b>\$ 2,646,704</b>

(1) In 2016 and 2015, this amount was equal to the prepayments for the next year's Routine Reserve Assessment.

(2) Depreciation expenses of approximately \$111,000 will reduce 2016 modified cash basis income to about \$140,000.

**Summary Revenue and Expense Statements for the periods ended December 31, 2016 and 2015 respectively (Modified Cash Basis)**

2016 Year to Date					COMPARATIVE				
	Actual	Budget	Variance	%		2016 YTD	2015 YTD	Variance	%
General Assessment	\$ 286,408	\$ 286,408	-	0%	General Assessment	\$ 286,408	\$ 286,408	\$ -	0%
Revenue - All Other Sources	27,540	18,730	8,810	47%	Revenue - All Other Sources	27,540	23,589	3,951	17%
<b>Total General Revenue</b>	<b>313,948</b>	<b>305,138</b>	<b>8,810</b>		<b>Total General Revenue</b>	<b>313,948</b>	<b>309,997</b>	<b>3,951</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	137,041	139,054	2,013	1%	Salaries, Benefits, PR Tax	137,041	131,930	(5,111)	-4%
Repairs & Maintenance	9,833	22,573	12,740	56%	Repairs & Maintenance	9,833	17,871	8,038	45%
Contracted Services	36,203	41,239	5,036	12%	Contracted Services	36,203	37,310	1,107	3%
Insurance	18,688	21,422	2,736	13%	Insurance	18,688	20,468	1,782	9%
Pool Expense	24,444	20,500	(3,944)	-19%	Pool Expense	24,444	14,201	(10,243)	-72%
Other Expenses (incl taxes)	35,369	29,839	(5,530)	-19%	Other Expenses (incl taxes)	35,369	27,964	(7,405)	-26%
<b>Total General Expenses</b>	<b>261,576</b>	<b>274,627</b>	<b>22,525</b>		<b>Total General Expenses</b>	<b>261,576</b>	<b>249,744</b>	<b>5,816</b>	
<b>General Net Income</b>	<b>\$ 52,372</b>	<b>\$ 30,511</b>	<b>\$ 21,861</b>	<b>72%</b>	<b>General Net Income</b>	<b>\$ 52,372</b>	<b>\$ 60,253</b>	<b>\$ (7,881)</b>	<b>-13%</b>
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 185,130	\$ 183,960	\$ 1,170	0%	Revenue - Water Use Fees	\$ 185,130	\$ 183,960	\$ 1,170	1%
Revenue - All Other Sources	7,263	2,000	5,263	263%	Revenue - All Other Sources	7,263	3,909	3,355	86%
<b>Total Water Revenue</b>	<b>192,393</b>	<b>185,960</b>	<b>6,433</b>		<b>Total Water Revenue</b>	<b>192,393</b>	<b>187,869</b>	<b>4,525</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	61,769	63,218	1,449	2%	Salaries, Benefits, PR Tax	61,769	59,986	(1,783)	-3%
Repairs & Maintenance	5,704	10,777	5,073	47%	Repairs & Maintenance	5,704	7,378	1,674	23%
Contracted Services	17,141	17,341	200	1%	Contracted Services	17,141	14,274	(2,867)	-20%
Insurance	9,807	11,243	1,436	13%	Insurance	9,807	10,901	1,094	10%
Other Expenses (incl taxes)	37,338	38,990	1,652	4%	Other Expenses (incl taxes)	37,338	32,370	(4,968)	-15%
<b>Total Water Expenses</b>	<b>131,759</b>	<b>141,569</b>	<b>9,810</b>		<b>Total Water Expenses</b>	<b>131,759</b>	<b>124,909</b>	<b>(6,850)</b>	
<b>Water Net Income</b>	<b>\$ 60,634</b>	<b>\$ 44,391</b>	<b>\$ 16,243</b>	<b>37%</b>	<b>Water Net Income</b>	<b>\$ 60,634</b>	<b>\$ 62,959</b>	<b>\$ (2,325)</b>	<b>-4%</b>
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 55,345	\$ 55,500	\$ (155)	0%	Revenue - Moorage/Parking	\$ 55,345	\$ 56,064	\$ (719)	-1%
Revenue - All Other Sources	9,804	9,590	\$ 214	2%	Revenue - All Other Sources	9,804	10,067	(263)	-3%
<b>Total Marina Revenue</b>	<b>65,149</b>	<b>65,090</b>	<b>59</b>		<b>Total Marina Revenue</b>	<b>65,149</b>	<b>66,131</b>	<b>(982)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	13,394	13,761	367	3%	Salaries, Benefits, PR Tax	13,394	13,079	(315)	-2%
Repairs & Maintenance	14,392	18,401	4,009	22%	Repairs & Maintenance	14,392	17,992	3,600	20%
Contracted Services	6,623	8,169	1,546	19%	Contracted Services	6,623	2,128	(4,495)	-211%
Insurance	6,024	6,335	311	5%	Insurance	6,024	6,044	20	0%
Other Expenses (incl taxes)	9,487	8,080	(1,407)	-17%	Other Expenses (incl taxes)	9,487	7,491	(1,996)	-27%
<b>Total Marina Expenses</b>	<b>49,920</b>	<b>54,766</b>	<b>4,846</b>		<b>Total Marina Expenses</b>	<b>49,920</b>	<b>46,734</b>	<b>(3,186)</b>	
<b>Marina Net Income</b>	<b>\$ 15,229</b>	<b>\$ 10,324</b>	<b>\$ 4,905</b>	<b>48%</b>	<b>Marina Net Income</b>	<b>\$ 15,229</b>	<b>\$ 19,397</b>	<b>\$ (4,168)</b>	<b>-21%</b>
Routine Reserve	119,160	119,160	-		Routine Reserve	119,160	119,160	0	
Spcl Assmnt Income/(Exp)	(143)	(1,260)	1,117		Spcl Assmnt Income/(Exp)	(143)	(12,978)	12,835	
Reserve Interest - all	458	65	393		Reserve Interest - all	458	765	(307)	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 247,710</b>	<b>\$ 203,190</b>	<b>\$ 44,519</b>	<b>22%</b>	<b>Cmbnd Net Income/(Loss)(3)</b>	<b>\$ 247,709</b>	<b>\$ 249,555</b>	<b>\$ (1,846)</b>	<b>-1%</b>

(3) Modified Cash Basis, Excludes Depreciation in 2016 and 2015 of approximately \$111,000 and \$109,000 respectively.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
JANUARY 12, 2017  
7:00 PM  
**DRAFT**

**Manager's report**—see cover page.

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Pool, and Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

- A. Upon review of recommendation from the Pool Committee to seek community input regarding the member request for a designated time for nude swimming, the Trustees directed the manager to place an article in the next newsletter asking for comment.
- B. The manager provided information received from PUD concerning the electric billing error for the pool building. After review of the information and discussion the Trustees recommended paying the past due amount.
- C. The Trustees reviewed the speed survey conducted on Sunset Blvd. and discussed the continuation of information gathering before any additional steps were taken.
- D. The Trustees discussed the pros and cons to changing the time of the Board meeting from 7pm to 3pm on the Thursday following the Study Session. It was decided that the meeting time would be changed to 3pm for a trial period. A schedule change will be published in the next 2 newsletters.

**Member participation:** Paul Happel inquired about the Clubhouse decorations as a follow up to the letter submitted to the board by the Harbormaster. Richard Hilfer confirmed the survey results are currently being summarized and are expect to be published in the upcoming newsletter.

**New Business Action Items:**

**Motion 1:** Karen Krug moved and Ray Pierson seconded to approve the installation of a replacement drainage system in the vicinity of the workshop not to exceed \$9,000. Passed – 6/0

**Motion 2:** Katie Habegger moved and Leslie Fellner seconded to approve the increase of expenditure for the replacement of the one ton truck from \$24,000 to \$27,600.48. Passed – 6/0

**Motion 3:** Katie Habegger moved and Carol Wood seconded to approve Resolution 1/01/17 to transfer \$2,803.15 from General Reserves and \$2,803.15 from Water Reserves to Operations Checking for 1Ton Truck Replacement, Short Stop Truck Repair \$3,533.69, Quality 4x4 Truck Supply \$2,072.61. Passed – 6/0

**Motion 4:** Carol Wood moved and Richard Hilfer seconded to approve 8 member requests for due date adjustments. Passed – 6/0

**Motion 5:** Raul Huerta moved and Katie Habegger seconded to add member Ken Owen to the Building Committee. Passed – 6/0

**Open Board Discussion:** The Trustees discussed how to proceed with advertising for the open manager's position. Employment ads with the Community Associations Institute and Peninsula Daily News will be posted in the next couple of days.

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**Announcements:**

Study Session – February 14, 2017 3:00 P.M.

Board Meeting – February 16, 2017 3:00 P.M.

**Adjournment:** Ray Pierson moved and Leslie Fellner seconded to adjourn the regular session at 7:35 pm. Passed – 6/0

**Submitted by:**

**Approved by:**

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Leslie Fellner, Secretary

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Richard Hilfer, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES - Monday, December 12, 2016**

**IN ATTENDANCE:** Varn Brooks, Art Burke, Dennis Fellner, Ben Fellows, Katie Habegger, Norma Lupkes, Kitty Rucker, Steve Shapiro, Robin Scherting. The meeting was called to order by Kitty at 9:15.

The minutes of the last meeting were approved.

**Fiscal report:** Kitty reported that the Environmental Committee fund is now \$3482.81 (*these are not funds belonging to Cape George Colony*). A thank-you to Pat Hartman for a \$100 donation to the EC.

**OLD BUSINESS:**

**Tree Round:** Varn reported that he is still waiting for the 1.5 “ wide samples cut from the tree round being housed in the gazebo to be processed and returned from a professor at Centralia College. Tables that were stacked in front of the round in the gazebo have been moved so access is now open to view the round.

**Movie Night:** Lorna and Daryl presented an interesting movie “**Animals in Danger of Extinction**” in the clubhouse on Nov 29 at 7:00 with 38 people in attendance. Varn will be in charge of showing the movie “**The Rise of Black Wolf**” as the January movie with the date yet to be determined.

**Work Party:** Kitty thanked those who participated in the pruning and weeding at the next northeast corner of the clubhouse last week.

**Plaque Repairs:** A letter from Jack Scherting was shared detailing the renovation of the Memorial Park Plaque and a motion was made, seconded and carried to send payment to Jack for \$26.38 for materials he used in the process. He also informed the committee that the brass piece on the plaque will require polishing or it will return to its past condition; Steve Shapiro will check on it periodically and do the polishing! It was also noted that a vehicle struck the plaque and the Colony mailboxes in front of “Amy’s tree” and the plaque beneath has been repaired and Donny placed a huge stone in front to protect it.

**Boiler Room Donations:** Several members brought in items on the Boiler Room wish list for the holidays. Robin will take them in today. The suggestion was made to give the Farberware stamps from Safeway collected by members to the Dove House as the Boiler Room has ample cookware.

**NEW BUSINESS:**

**Drain Field Project:** Art reported that the area around the workshop is being renovated where the old dry-well (catch basin) has failed. An engineering design has been submitted and we are waiting for permitting to be

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done by the county which hopefully will happen by year-end.

**Budgeted Hours for Weed and Pruning:** Art reported that 50 hours have been added to the seasonal employee's schedule to support landscaping.

**Thank-You:** Year-end thanks were given: Kitty thanked Ben Fellows for his attention and work on the marina dredging projects; Kitty was also thanked by the entire committee for her unending "devotion" to ensure that the Environmental Committee functions so successfully!!

**ADJOURNMENT:** The meeting was adjourned at 10:30 a.m. - Respectfully Submitted: Norma J. Lupkes

**POOL COMMITTEE MEETING – Jan 4, 2017**

**ATTENDEES:**

Art Burke, Rocky D'Acquisto – Chair, Mary Hilfer, Robin Scherting, Leslie Fellner, Norma Lupkes & Penny Jensen

**NOTES:**

The current Pool Committee Treasury amount is \$3,795.24. *These funds are not a part of Cape George Colony Club Homeowner's Association.*

The temperature of the water was discussed. There have been concerns about it being inconsistent and at times too cold. Outside weather temperatures appear to affect this issue.

The PUD notified the Colony that for the last several years the charge for electrical service at the pool has been incorrectly calculated. This likely dates back to when the single phase service was upgraded. The error is based on a "multiplier" that is used for some meter connections. The Board will be researching how to handle this issue.

The new stairs into the deep end of the pool continue to rust. A new cleaning product is being tried to address the issue.

A laminated set of rules and regulations for use of the pool which were hanging in the ladies dressing room was removed and presented. I had a date of April 16, 2009 on the bottom; Art will check and see if there is a more updated version and will be reviewed at the next pool meeting.

Penny Jensen routed a letter written to inquire about the possibility of nude swimming being allowed in the pool. The Pool Committee made a motion to pass the issue to the Board to send the request to the resident membership for their feedback before any decisions were made.

The project of applying window film on the west windows in the exercise room has been completed.

Norma will contact Thad Bickling of the Emergency Prep Committee to determine if they would be willing to help with the St Pat's event on Mar 18.

Robin and Penny were welcomed back to the Swim Pool Committee.

Respectfully submitted, Norma J. Lupkes.

**Marina Committee Minutes, - Jan 3, 2017**

The meeting was convened at 11 am at the marina shop.

Members present: Paul Happel, Richard Woodcock, Brian Ritchie, John Hanks, Jim Bodkin, Mac McDonald, Marta Favati, Stewart Pugh, Bob Schlentner, Scott Munson, Mike Lapointe, Ross Anderson, and Art Burke.

Harbormaster Scott Munson reported that the 27 foot Newport sailboat that has been abandoned and is in arrears on its moorage payments, is now the legal property of Cape George. He and others have begun cleaning it out to prepare it for sale, hopefully early this year. Stewart Pugh is working on the 15 hp outboard engine.

Various members said they plan to start towing stray logs out of the marina.

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**DRAFT**

Mack McDonald reported that Ann Simpson, a longtime marina volunteer and sailor, has died of cancer, and an informal memorial is being planned – perhaps in February.

Thad Bickling, who has served as volunteer “bosun,” or assistant to the harbormaster, announced that he needs to step down from that position, and asked if any other member is willing to take over the job.

Scott reported that he intends to purchase the zincs that will be needed on the seawall later this year. He suggested that members study whether the zincs would be more effective if they were wired together.

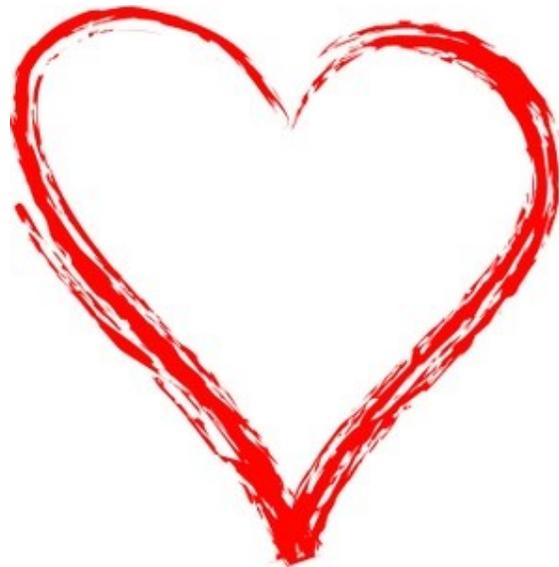
Manager Art Burke reported that Cape George plans to send out a request for quotation soon for replacing the dock electrical system, a project planned later this year – perhaps in late spring.

The meeting was adjourned at 11:45 am.

--Ross Anderson.

**President’s Day is Monday, February 20th**  
**The Cape George Office will be Closed**

*Happy  
Valentine’s  
Day*



**DEADLINE FOR MARCH NEWSLETTER -- February 20th**

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship.  
Please call or email me and we can make a date.  
Jo Nieuwsma (News-ma) 424-333-5413 or  
rocketmama@wavecable.com  
Sponsored by the Cape George Social Club

Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Soup Supper	Feb 1	5:30 pm
Bunco	Feb 13	5:30 pm
Music Jam	Feb 15	7pm
Book Group	Feb 21	1 pm
CGU	Feb 21	7 pm

### Board of Trustees

Richard Hilfer, President, 379-0492 - Katie Habegger, Vice-President, 385-1606  
Karen Krug, Treasurer, 379-2570 - Leslie Fellner, Secretary, 301-6913  
Carol Wood, Trustee, 385-1021 - Ray Pierson, Trustee, 379-0878 - Raul Huerta, Trustee, 344-2009

### CAPE GEORGE STAFF

Manager - Arthur Burke - 385-2208  
Office Administrator - Terri Brown - 385-1177  
Maintenance Manager - Donnie Weathersby - 385-1177  
Assistant Caretaker—Chris Welcome—385-1177  
Senior Bookkeeper - Sally Lovell - 385-1177  
Water System Manager - Greg Rae - 301-0820

**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	385-9769	Newsletter .....	Office.....	385-1177
Clubhouse Rental .....	Terri Brown .....	385-1177	Nominating.....	Kitty Rucker.....	385-4927
Elections .....	Joyce Skoien .....	379-9749	Roads.....	Larry Southwick .....	379-2878
	Scott James.....	379-2570	Social Club.....	Norma Lupkes.....	302-5202
Emergency Prep.....	Thad Bickling.....	531-2421		Mary Hilfer.....	379-0492
Environmental.....	Kitty Rucker.....	385-4927	Swimming Pool .....	Neil D'Acquisto.....	385-7625
Finance .....	Unassigned.....		Water Advisory .....	Larry Southwick....	379-2878
Fitness Center .....	Phyllis Ballough .....	344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Scott Munson.....	385-3061	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	385-3110			
	Jeannie Ramsey.....	385-1263	Clubhouse Phone .....		385-3670
	Betty Hanks.....	379-6572	Fitness Center Phone ...		385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey.....	385-1263			

# Cape George 2017 Calendar

# February

SUN	MON	TUE	WED	THU	FRI	SAT
			<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Soup Supper 5:30</b>	<b>2</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>3</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>4</b>
<b>5</b>	<b>6</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>7</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11a</b> <b>Water Com 5p</b>	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p  <b>Pool Com 3p</b>	<b>10</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>11</b>
<b>12</b>	<b>13</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Bunco 5:30p</b>	<b>14</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>STUDY SESSION 3p</b> 	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Music Jam 7-9p</b>	<b>16</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p  <b>BOARD MEETING 3p</b>	<b>17</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>18</b>
<b>19</b>	<b>20</b> <b>Presidents Day</b>  Beginning Yoga 11a Duplicate Bridge 12:15p Office Closed <b>Open swim All day</b>	<b>21</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Book Group 1p</b> <b>CGU 7p</b>	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>23</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>24</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>25</b>
<b>26</b>	<b>27</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>28</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon				

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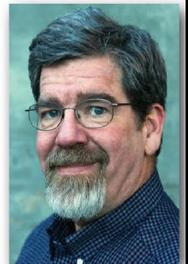
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1-5 months-\$18 per month  
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12 months or more-\$12 per month

Payment is due in advance and must be received in the office by the 20th of the month.  
Proceeds from newsletter advertising goes toward Social Club projects.

Mary Maltby 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

email: [office@capegeorge.org](mailto:office@capegeorge.org)

website: [capegeorge.org](http://capegeorge.org)

Vol. 48 No. 8

March 2017

## Managers Report—Art Burke

The Workshop drainage rehabilitation project is scheduled to get underway the week of February 20<sup>th</sup>.

In response to ongoing questions concerning the temperature of the pool water we have started a new practice of posting the daily temperature of the pool water outside the pool utility room door. We will be using a new thermometer with an accuracy of 2 tenths of a degree. These measurements will be posted Monday through Friday.

Amendments approved by the membership to the Articles of Incorporation have been updated to the WA Secretary of State's office. Amendments approved by the membership to the Bylaws have been recorded at the Jefferson County Auditor's office.

Earlier this month I received an inquiry from a non-member who was pursuing the purchase of two pieces of property. One of the properties was a Cape George vacant lot and the other an adjoining non Cape George lot. During the course of our conversation he described his intent to build a home that would likely straddle both lots. The question arose as to whether he would be able to connect to the Cape George water system if his house were only ½ in the community.

After consultation with the Board President, Treasurer and Water Committee Chair it was everyone's perspective that once a connection is made on Cape George property it is up to the member as to how (and where) it is used.

The Peninsula Credit Union CD that matured on 1/24/17 has been placed in the main share account.

The Senior Bookkeeper has sent out all vendor 1099 and employee W-2 forms as required.

Projects being worked on by the Office Administrator:

- Work continues on assigning marina slips for the 2017 season.

Projects being worked on by the Caretaker:

- Window seal and frame repairs are underway at the pool.

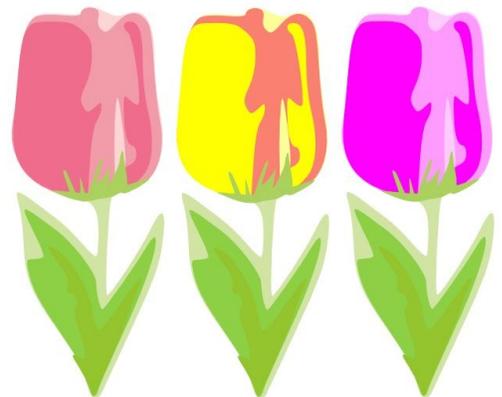
I have received the following reports/complaints over the past month:

- Report of an overflowing septic tank in the Village.
- Complaint of an outside light being left on all night in the Village.

**Time to update your marina key  
to the ramp, parking lot & Crab shack.**



**Please bring your old key to  
the office for exchange  
starting March 1st**



## NOTE FROM THE PRESIDENT—RICHARD HILFER

In my last letter, I informed the community of our manager's resignation. Since that time, the Board of Trustees has been conducting interviews of and performing background checks on candidates for association manager. So far, the board has focused on applicants with previous experience managing community associations. The board's goal is to find a manager with the temperament and experience to manage an association like Cape George.

A new floor will soon be installed in the Cape George clubhouse. This is one of the reserve projects approved by the members last year.

In addition to the new floor, the board has been considering community comment regarding new clubhouse wall decor. To assist the manager and the board, the Social Club organized and compiled the results of a member questionnaire and made recommendations based on those results. The majority of suggestions were for a picture rail to be placed on one wall to display the photos or other art work of Cape George members. The displays would be curated and would change periodically. It was suggested that we could even hold "gallery-opening" events to mark a new display.

After considerable discussion, the board decided to adopt the Social Club's recommendation. So our clubhouse interior will soon have a new look.

During the winter, some members have complained that the temperature of the pool water is too low. Cape George has purchased a new thermometer with an accuracy to within two tenths of a degree and started a new practice of posting the daily temperature of the pool water outside the pool utility door.

# Cape George University

Cape George University Presents:

## **"Tales of Literary Port Townsend" - Tuesday, March 21st, 7pm in the Clubhouse**

Writer Anna Quinn, founder of the Writers' Workshoppe and owner of Imprint Books with her husband, Peter Quinn, will be Cape George University's guest speaker at 7 p.m. on Tuesday, March 21, in the Clubhouse.

Eight years ago, Anna, a former Bainbridge Island teacher, opened the Writers' Workshoppe. It quickly became known as a haven for aspiring writers. Since the Quinns acquired the bookstore, both enterprises have become a hub of writing classes, book debuts and readings by nationally prominent and local writers.

Anna, who was named a 2015 Patron of the Arts in Port Townsend, will discuss what has made little Port Townsend "a literary community where everyone's story matters" with tales of writing, writers, readers and bookselling.

Coming to Cape George University on Wednesday, April 12th at 7pm in the Clubhouse:

Jim Tolpin has been a woodworker since 1970, and he also writes books!

Jim will tell us about his book "By Hand and Eye", and will welcome us all into the world of artisan design hiding right in plain sight! Come and be prepared to ignite your imagination!

# St. Patrick's Dinner



Saturday

March 18

Social 6 pm

Dinner 6:30

\$10 per person

The Pool and Emergency Prep Committees are hosting a

## St. Patrick's Dinner

MENU: Extra Large Baked Potato with your choice of Toppings:  
Rocky's Famous Chili, Veggies, Salsa, Cheese, Bacon, Onions, and  
of course

Sour Cream and Butter.

Salad, Dessert, & Lemonade provided

/ BYOB if desired

Reservation Deadline is Wed., March 15th, 2 pm

Get your tickets at the Cape George Office

Exact Change or Check required

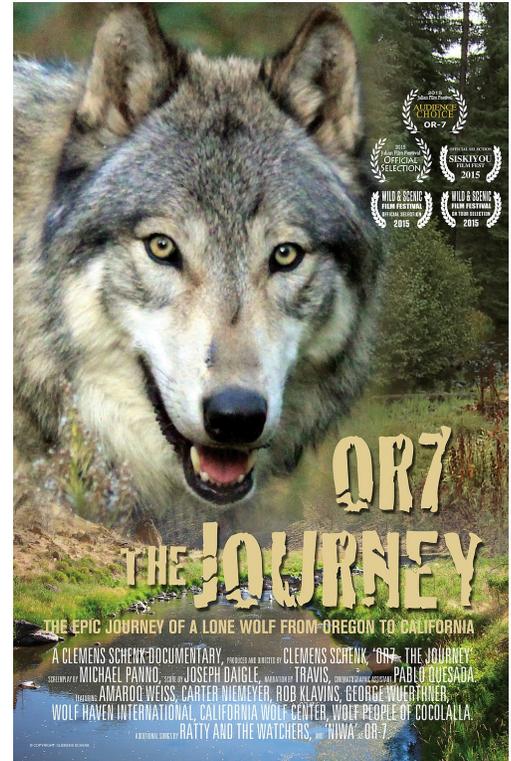
There will be a 50/50 Raffle at the event. Two winners  
will each get 25% of the money collected, with the  
remaining 50% going to the  
Emergency Preparedness Committee.

## ENVIRONMENTAL COMMITTEE MOVIE NIGHT



March 14, 2017  
7 PM  
At the Clubhouse

The Environmental Committee is presenting as our movie this month, **OR7-The Journey**. It is a documentary about a lone wolf who journeyed from Oregon to California after being collared and after leaving the pack. It is a journey of survival and of inspiration. The film has two objectives. First, to document OR7's incredible journey and secondly, to educate the 80% of the general public which is unaware of the plight of the wolves, by clarifying the myths and misconceptions that surround these magnificent animals. Of course, we will have pop-corn to satisfy your palate. We will also have our wonderful naturalists, Lorna and Darrell Smith to answer questions and to tell us more about our local wolves. Please come and share the evening with us.

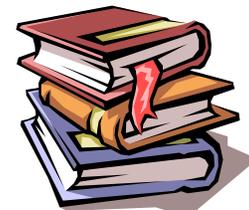


The book this month is ***THE HOUSE AT SUGAR BEACH*** by Helene Cooper

MARCH 21, 2017

1 P.M.

AT THE CLUBHOUSE



Helene Cooper is a descendant of two wealthy Liberian dynasties, and she grew up in a mansion with many servants. She, her sister, and the sister that her parents fostered wanted for nothing. When the revolution came they lost everything. They were tortured and fled to America, leaving the foster sister behind. Helene assimilated into an American teenager and finally became a reporter for the Wall Street Journal. She traveled the world but never returned to Liberia. Finally, after a near death experience in Iraq, she returned to Liberia to find her foster sister and rediscover her native land. This is a fascinating memoir of her experiences.

# SOUP SUPPER



Join your Friends and Neighbors  
for  
Soup Supper

Wednesday, March 8, at the Clubhouse.

5:30 PM--Social & 6:00 PM--Soup

Bring a soup or dessert to share, your  
own dishes, and a beverage.  
Homemade Irish Soda Bread, Beer Bread and salad will be provided.

Contact:  
Jack & Robin Scherting 360-379-1344 or  
George & Marilee Martin 509-336-9914  
for more information.

The Board meeting on

March 16 has moved to 3pm.

Our hope is this will enable more of  
our members to attend.

This change is on a trial basis.



Housekeeping, Laundry, Dog Walking or Cooking  
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weed eater

**Let's Trade labor**

Two hours every two weeks

Lil 360-385-9627

Cape George Village

# Social Club Meeting

**TUESDAY  
APRIL 4  
11:30**



**Join us for the Spring meeting!  
We will be presenting new  
members of the  
Leadership Council and  
discussing upcoming events.  
We need you there!**

**Bring a lunch item to share.  
The Social Club will provide drinks.**

Mark your Calendar and Plan to Donate to

## **GRANNY'S ATTIC – APRIL 21 & 22, 2017**

WELL KNOWN FOR ITS QUALITY ITEMS, NEW AND USED

Sponsored by the Social Club  
Proceeds will be used to help with community projects

We would like household items, collectibles, small appliances, as well as toys and clothes. Check your closets, drawers, and garages for things you now find you can live without. We would love to have items that are clean and in good condition for the sale.

Donations will be accepted April 17 – 20 between 11:00 a.m. and 2:00 p.m.

Granny's Attic will be held on Friday, April 21 and Saturday, April 22, in the Cape George Clubhouse. The hours are 9 – 3 on Friday and 9 – Noon on Saturday.  
No advance sales.

If you have questions or would like to volunteer to assist with set up or at the sale, please contact either Norma Lupkes at 302-5202 or Cassie Reeves at 344-2174. Pick up of donations available on a limited basis. Call to inquire.

**Requests for member comment will not be published or count if anonymous.**

## **Do you have an artistic eye?**

**We need one or more volunteers to curate the art walls of the clubhouse. Be in charge of placement, lighting and rotation of our communities art submissions.**

**If you are interested please contact Terri at the office.  
Let's get this idea rolling!**



ARE YOU READY  
FOR SOME   
**BUNCO?**

**MONDAY, March 13th**

**5:30 pm - Clubhouse**

**\$5 buy-in (\$1 bills appreciated)**

**BYOB & a light snack if desired**

**Cape George Acoustic Music Jam**

**Wednesday, March 15th**

Do you like to play an acoustic instrument, sing or just listen?

We are planning a regular music jam on the 3<sup>rd</sup> Wednesday of every month.

Come join us in the Clubhouse for an evening of music and song.

7 pm – 9 pm

If you'd like to lead a song, please bring 2 or more songs with 10 copies of each. While you lead the song, others will play along, sing along and/or listen.

Questions?

Contact Carol Chandler at 344-2783



## Pickleball at Cape George According to Dink & Lob

Our weather is finally beginning to look and feel like Pickleball can return to our court on a more regular basis!! For many of us it has been the longest down time here since our court opened more than 3 years ago.

Dink suggested that it might be a good idea to be reminded of the key factors of the game. So we will use our acronym C.A.P.P.S. to jog everyone's memory.

**C. Concentration** - Eye on the ball - Mind on the game ( When you step on the court - leave the shopping list at home!) Watch the ball leave your paddle and your opponents paddle.

**A. Anticipation** - Be in ready position - Visualize where the ball is coming and approach the ball so you are ready to return it with control. (try to avoid hitting the ball on the run or letting it get behind you).

**P. Placement** - Have a plan for returning the ball. Look for the open court, change the pace with a short shot or a lob, use the cross court Dink. Get from defense to offense whenever you can.

**P. Patience** - Don't over rush your shots. Have a plan for yourself and your partner and work together and support each other. Getting impatient with yourself won't help either of you. If you miss an easy shot - figure out what happened and make the next one!

**S. S. Safety and Strategy** - Safety is always No.1 - remind yourself each time you step on the court. Keep the surface clear and clean and wear the right shoes. No diving - it is a shallow pool! Strategy is your team work plan - this requires talking to each other before and during play. Call your shots - call your switch on a lob return - maximize your strengths . Have a game plan and change it if needed.

A couple of other reminders as you begin to play again - especially if it has been awhile - Warm up and stretch - don't over do it the first time or two out. Remember to call the score before you serve - hesitate to be sure everyone agrees and then serve. Call the ball OUT quickly and don't fuss over the call!

Most of all Enjoy the Game!!

Lob says :

1. Watch for some upcoming mixers with local guests
2. Watch for an "Open House/Court" to encourage new players
- 3 As always offer suggestions to the Steering Committee, Steve - Gail- Jo- Jeannie- Georgette - Pi

**PICKLE ON !!!**

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

February 16, 2017

3:00 PM

**DRAFT**

**Vice President Katie Habegger called the meeting to order at 3:01 p.m.**

Welcome

An Executive Session is scheduled immediately following the Board Meeting for the purpose of discussing personnel matters.

**In Attendance:** Katie Habegger, Leslie Fellner, Karen Krug, Carol Wood, Raul Huerta and Ray Pierson

**Action on Minutes:** Leslie Fellner moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting January 12, 2017, Special Board Meeting January 27, 2017, Special Board Meeting February 13, 2017 and Special Board Meeting February 14, 2017. Passed- 5/0

**Membership Report:** Leslie Fellner

David & Ruth Ross purchased 21 S Rhododendron from Harry Hider estate

Charles & Barbara Thompson purchased lot 16 on Dennis from Evelyn Knauss

**Treasurer's Report:** Karen Krug

TREASURER'S REPORT - as of January 31, 2017

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. The detailed statements as well as additional monthly financial material and are also available for review in the office as are the quarterly internal control reports.

#### 2017 BALANCE SHEET COMMENTS

Bank statements have been received and reviewed with no exceptions. No banks are over the FDIC/NCUA limits although balances at two institutions are very close to the limits. Longer term permanent solutions are being reviewed to reduce the FDIC/NCUA limit strain on current banking arrangements.

As is evidenced in the condensed balance sheet on the next page, there has been little change in most line items when compared to January 2016. There has been a noticeable increase in cash and the changes in net fixed assets resulting from the capitalization of the berm and the new F450 truck.

#### 2017 REVENUE AND EXPENSE COMMENTS

With only one month of the current fiscal year completed, there are few meaningful comments on operations. In addition, staff is still in the process of verifying budget inputs and monthly distributions.

#### 2016 AUDIT

The audit of the 2016 financial activities and results is well underway. Fieldwork, where auditors are on-site reviewing detailed records and transactions, was completed on February 2, 2017 and there were no significant issues raised. Although subject to change, the current audit schedule projects that audit results may be available as early as mid-March.

There are differences between how Cape George prepares monthly financial statements and the statements that are sent to the auditors for their review. Most of the differences are related to a full accrual basis of accounting which is required for audit and the modified cash basis used monthly, the major difference between the two being depreciation.

A highly summarized comparison of the two versions, internal versus as sent to auditors, is included as the last page of this Treasurer's Report. As with all Cape George financial information, more detail is available at the office.

**CAPE GEORGE COLONY CLUB**  
**BOARD OF TRUSTEES MEETING**  
February 16, 2017  
3:00 PM  
**DRAFT**

**CAPE GEORGE COLONY CLUB**

**Balance Sheet as of January 31, 2017 and 2016**

<b>Assets</b>	<b>2017</b>	<b>2016</b>	<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 244,579	\$ 221,223	Accounts Payable & Other Liabilities	\$ 13,292	\$ 12,799
Operating Investment-Savings	88,261	70,068	Unearned Income General/Water/Etc.	78,776	74,768
Petty Cash (2 accounts)	600	600	Due to General Reserves	-	2,323
Reserves - General, Water & Marina	693,585	642,657	Unearned Income Marina Wait List	1,200	1,000
Routine Reserve Assessment	44,208	41,907	Total Current Liabilities	93,268	90,890
Total Cash & Equivalents	1,071,233	976,455			
Net Accounts Receivable	11,713	18,428	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,820,768	1,754,109	Fund Balances (Combined)	2,654,252	2,502,444
Total Prepaid & Other Assets	17,860	17,399	Modified Cash Basis Income	174,054	173,057
<b>TOTAL ASSETS</b>	<b>\$2,921,574</b>	<b>\$2,766,391</b>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$2,921,574</b>	<b>\$2,766,391</b>

**Summary Revenue and Expense Statements for the periods ended January 31, 2017 and 2016 (Modified Cash Basis)**

	2017 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2017 YTD	2016 YTD	Variance	%	
<b>General</b>					<b>General</b>				
General Assessment	\$ 71,602	\$ 71,602	-	0%	General Assessment	\$ 71,602	\$ 71,602	-	0%
Revenue - All Other Sources	355	921	(566)	-61%	Revenue - All Other Sources	355	901	(546)	-61%
Total General Revenue	71,957	72,523	(566)		Total General Revenue	71,957	72,503	(546)	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	9,689	11,194	1,505	13%	Salaries, Benefits, PR Tax	9,689	9,194	(495)	-5%
Repairs & Maintenance	325	1,673	1,348	81%	Repairs & Maintenance	325	860	535	62%
Contracted Services	1,891	3,282	1,391	42%	Contracted Services	1,891	1,876	(15)	-1%
Insurance	1,572	2,068	496	24%	Insurance	1,572	1,566	(6)	0%
Pool Expense	2,236	2,250	14	1%	Pool Expense	2,236	1,292	(944)	-73%
Other Expenses (incl taxes)	2,289	1,935	(354)	-18%	Other Expenses (incl taxes)	2,289	1,475	(814)	-55%
Total General Expenses	18,002	22,402	4,740		Total General Expenses	18,002	16,263	19	
<b>General Net Income</b>	<b>\$ 53,955</b>	<b>\$ 50,121</b>	<b>\$ 3,834</b>	<b>8%</b>	<b>General Net Income</b>	<b>\$ 53,955</b>	<b>\$ 56,240</b>	<b>\$ (2,285)</b>	<b>-4%</b>
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 46,530	\$ 45,990	\$ 540	0%	Revenue - Water Use Fees	\$ 46,530	\$ 45,990	\$ 540	1%
Revenue - All Other Sources	1,556	2,000	(444)	-22%	Revenue - All Other Sources	1,556	3,065	(1,509)	-49%
Total Water Revenue	48,086	47,990	96		Total Water Revenue	48,086	49,055	(969)	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	4,504	5,122	618	12%	Salaries, Benefits, PR Tax	4,504	4,300	(204)	-5%
Repairs & Maintenance	915	648	(267)	-41%	Repairs & Maintenance	915	(901)	(1,816)	202%
Contracted Services	1,098	1,362	264	19%	Contracted Services	1,098	1,111	13	1%
Insurance	806	1,104	298	27%	Insurance	806	822	16	2%
Other Expenses (incl taxes)	4,322	4,450	128	3%	Other Expenses (incl taxes)	4,322	4,894	572	12%
Total Water Expenses	11,645	12,686	1,041		Total Water Expenses	11,645	10,226	(1,419)	
<b>Water Net Income</b>	<b>\$ 36,441</b>	<b>\$ 35,304</b>	<b>\$ 1,137</b>	<b>3%</b>	<b>Water Net Income</b>	<b>\$ 36,441</b>	<b>\$ 38,829</b>	<b>\$ (2,388)</b>	<b>-6%</b>

**CAPE GEORGE COLONY CLUB  
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<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 47,763	\$ 53,905	\$ (6,142)	-11%	Revenue - Moorage/Parking	\$ 47,763	\$ 48,725	\$ (962)	-2%
Revenue - All Other Sources	8,375	8,140	\$ 235	3%	Revenue - All Other Sources	8,375	7,060	1,315	19%
Total Marina Revenue	56,138	62,045	(5,907)		Total Marina Revenue	56,138	55,785	353	
<b>Expenses:</b>					<b>Expenses:</b>				
Salaries, Benefits, PR Tax	1,090	1,122	32	3%	Salaries, Benefits, PR Tax	1,090	974	(116)	-12%
Repairs & Maintenance	6	316	310	98%	Repairs & Maintenance	6	768	762	99%
Contracted Services	215	318	103	32%	Contracted Services	215	114	(101)	-89%
Insurance	561	578	17	3%	Insurance	561	505	(56)	-11%
Other Expenses (incl taxes)	1,107	957	(150)	-16%	Other Expenses (incl taxes)	1,107	1,210	103	9%
Total Marina Expenses	2,979	3,291	312		Total Marina Expenses	2,979	3,571	592	
<b>Marina Net Income</b>	<b>\$ 53,159</b>	<b>\$ 58,754</b>	<b>\$ (5,595)</b>	<b>-10%</b>	<b>Marina Net Income</b>	<b>\$ 53,159</b>	<b>\$ 52,214</b>	<b>\$ 945</b>	<b>2%</b>
<b>Reserve Activity</b>					<b>Reserve Activity</b>				
Routine Reserve Revenue	30,452	30,452	-	0%	Routine Reserve Revenue	30,452	29,790	662	2%
Bad Debts, Recoveries, Misc.	-	-	-	0%	Bad Debts, Recoveries, Misc.	-	(3,842)	3,842	-100%
Reserve Interest - all	47	-	47	0%	Reserve Interest - all	47	39	8	21%
<b>Net Reserve Income</b>	<b>\$ 30,499</b>	<b>\$ 30,452</b>	<b>\$ 47</b>	<b>0%</b>	<b>Net Reserve Income</b>	<b>\$ 30,499</b>	<b>\$ 25,987</b>	<b>\$ 4,512</b>	<b>17%</b>
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 174,054</b>	<b>\$ 174,631</b>	<b>\$ (577)</b>	<b>0%</b>	<b>Cmbnd NetIncome/(Loss)(3)</b>	<b>\$ 174,054</b>	<b>\$ 173,269</b>	<b>\$ 122</b>	<b>0%</b>

**Manager's Report:** See cover page

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Water, and Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

In review of the community's considerable negative responses to the request of a designed time for nude swimming a motion was made. Item E in New Business below

The Trustees reviewed the speed survey conducted at the Colony entrance. Further sites will be tested.

**Member participation:** None

**New Business Action Items:**

**Motion 1:** A motion was made by Carol Wood and seconded by Karen Krug to approve the recommendation of the Social Club as stated in a letter dated 2/10/17 regarding the Clubhouse Wall Décor and request that the Social Club provide a summary of comments received re: the Clubhouse Wall Décor at the June Board meeting. Passed – 5/0

**Motion 2:** Raul Huerta moved and Ray Pierson seconded to accept the recommendations of the Social Club for the removal and disposal of old flooring and installation of new flooring in the Clubhouse by accepting the proposal from Strait Floors for installation of Converse Basin 936 flooring tile from the General Reserves fund in the amount of \$23,041.47 of which \$11,520.74 is required as a deposit. Passed – 5/0

**Motion 3:** Leslie Fellner moved and Carol Wood seconded to refund the \$10 marina key deposit that was paid on 1/6/2016 to Imre Horvath, as he requested. Passed – 5/0

CAPE GEORGE COLONY CLUB  
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**Motion 4:** Katie Habegger moved and Leslie Fellner seconded to approve 1 member requests for 2 due date adjustments. Passed – 5/0

**Motion 5:** Carol Wood moved and Katie Habegger seconded to reject members' request to designate special times in the community pool for nude swimming. Passed -5/0

**Open Board Discussion:**

Karen Krug suggested in future requests for community comment, member responses not be printed or considered unless signed. It was agreed and a notice shall be posted in the next newsletter.

**Announcements:**

Study Session – March 14, 2017 3:00 P.M.

Board Meeting – March 16, 2017 3:00 P.M.

**Adjournment:** Katie Habegger moved and Carol Wood seconded to adjourn the regular session at 3:32 pm. Passed – 5/0

The Executive Session was called to order to discuss personnel issues by Vice President, Katie Habegger, at 3:37 pm.

Trustees present: Katie Habegger, Karen Krug, Ray Pierson, Leslie Fellner, Raul Huerta and Carol Wood.

**Adjournment:** Carol Wood moved and Ray Pierson seconded to adjourn, the meeting was adjourned at 4:09 pm. Passed – 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
**Leslie Fellner, Secretary**

\_\_\_\_\_  
**Katie Habegger, Vice President**

**Committee reports:**

**WATER ADVISORY COMMITTEE MEETING, FEBRUARY 7, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Art Burke, Manager; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and members Stewart Pugh, Scott James, and Thad Bickling.

Follow up discussion about the tank draw down exercise with respect to a major earthquake. The procedure calls for shutting down the water system after an earthquake, leaving one tank in operation and monitoring the tank draw down to indicate any significant leaks in the system. There is a high degree of variation in normal water use, both time of day and seasonal, so it's hard to determine a single draw down rate to compare to. The solution is to monitor tank levels in the middle of the night following an earthquake when normal use should always be minimal.

CAPE GEORGE COLONY CLUB  
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Similarly, the pressure zone could be monitored in the middle of the night to see if there are any significant leaks. Greg said they might still monitor the tank draw down at times throughout the year to get a better sense of normal draw down rates.

The Dept. of Health Sanitary Survey of our water system occurred on October 20. All of the requirements have been completed.

Backflow assembly testing is complete for this annual process.

Stew reported on the monthly meter read and leak report that we did have a few frozen line breaks but that the owners had found and repaired them. That's particularly a concern for vacant houses during cold spells. He reported that there were 62 houses with zero flow and 86 with flows below 30 gallons per day. Overall low flows for the winter. Greg calculated the 2016 water use at 93.5% accounted for, that is well within the 10% range for unaccounted for water use.

Art reported that we continue to have new homes being planned and permitted, increasing our water customers.

The next meeting will be on **March 7, 2017 at 5 pm at the Office.**

Marina Committee Meeting, February 7, 2017

**THE MARINA NEEDS YOUR USED BOATING AND EQUIPEMNT FOR THE  
UPCOMING MARINA SALE. LOOK FOR CONTACT INFO ON THE BULITIN  
BOARDS.**

Attendees: Cape George Manager Art Burke, Harbor Master Scott Munson, Richard Woodcock, Jack Sherting, Bob Schlentner, Chuck Hommel, Jim Bodkin, Arch Bickling. Thad Bickling, Dave Lampshire, Mac McDonald, Brian Ritchie, Sonja Ericson and Paul Happel.

The meeting was called to order at 11:00 am by Marina Chairperson Scott Munson. The sailboat which was defaulted to Cape George will be put on sale on Craig's List as soon as the sea trials and photos have been taken. We would like to thank all the marina volunteers who cleaned and prepped the boat to sell. Volunteer gate closers for the month of February are Sonja Ericson, Jim Bodkin and Arch Bickling. A motion was made by Penny Jensen and seconded by Mac McDonald to design and construct a table for the inside of the gazebo. Funds will come from the marina memorial fund. A motion by Penny Jensen and seconded by Paul Happel to buy a portable VHS radio for water emergencies at the marina. Funds not to exceed \$150.00 will come from the marina memorial funds and will be purchased through the Cape George Office. The contract for draining water from the front and back of the marina building has been let and is awaiting the contractor to start. The office will contact contractors to do the annual dredging of the marina entrance. Reserve funds are not available at this time to do major dredging of the inside of the marina. The electrical shore power RFP has been written and is ready for bids from contractors. Thirty Six dock floats have been ordered to finish up that project. The Marina Sale needs new reader board signs to for the sale. The Cape George manger will order twenty 20 pound zincs for the seawall for this year. There are three 20 foot slips available in the marina. Scott may be moving some boats around to accommodate moorage in the marina. A motion by Penny Jensen and seconded by Richard Woodcock to nominate Sonja Ericson to be the boson for the marina. Meeting adjourned at 11:55 am

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship.  
Please call or email me and we can make a date.  
Jo Nieuwsma (News-ma) 424-333-5413 or  
rocketmama@wavecable.com  
Sponsored by the Cape George Social Club

Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Soup Supper	Mar 8	5:30 pm
Bunco	Mar 13	5:30 pm
Movie Night	Mar 14	7:00 pm
Music Jam	Mar 15	7:00 pm
St Patty Dinner	Mar 18	6:00 pm
Book Group	Mar 21	1:00 pm
CGU	Mar 21	7:00 pm

### Board of Trustees

Richard Hilfer, President, 379-0492 - Katie Habegger, Vice-President, 385-1606  
Karen Krug, Treasurer, 379-2570 - Leslie Fellner, Secretary, 301-6913  
Carol Wood, Trustee, 385-1021 - Ray Pierson, Trustee, 379-0878 - Raul Huerta, Trustee, 344-2009

### CAPE GEORGE STAFF

Manager - Arthur Burke - 385-2208  
Office Administrator - Terri Brown - 385-1177  
Maintenance Manager - Donnie Weathersby - 385-1177  
Assistant Caretaker—Chris Welcome—385-1177  
Senior Bookkeeper - Sally Lovell - 385-1177  
Water System Manager - Greg Rae - 301-0820

**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	385-9769	Newsletter.....	Office.....	385-1177
Clubhouse Rental.....	Terri Brown.....	385-1177	Nominating.....	Kitty Rucker.....	385-4927
Elections.....	Joyce Skoien.....	379-9749	Roads.....	Larry Southwick.....	379-2878
	Scott James.....	379-2570	Social Club.....	Norma Lupkes.....	302-5202
Emergency Prep.....	Thad Bickling.....	531-2421		Mary Hilfer.....	379-0492
Environmental.....	Kitty Rucker.....	385-4927	Swimming Pool.....	Neil D'Acquisto.....	385-7625
Finance.....	Unassigned.....		Water Advisory.....	Larry Southwick....	379-2878
Fitness Center.....	Phyllis Ballough.....	344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Scott Munson.....	385-3061	Workshop.....	Marta Favati.....	563-940-1457
Librarians:.....	Mary Maltby.....	385-3110			
	Jeannie Ramsey.....	385-1263	Clubhouse Phone.....		385-3670
	Betty Hanks.....	379-6572	Fitness Center Phone...		385-3619
Marina.....	Craig Muma.....	209-604-6305			
Memorial.....	Jeannie Ramsey.....	385-1263			

# Cape George 2017 Calendar

# March

SUN	MON	TUE	WED	THU	FRI	SAT
	<b>Clubhouse Closed this week for floor installation</b>		<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Pool Closed 12-2p Open Swimming 2p	<b>2</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p	<b>3</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p	<b>4</b>
<b>5</b>	<b>6</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>7</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11a</b> <b>Water Com 5p</b>	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Soup Supper 5:30</b>	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>10</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>11</b>
<b>12</b>	<b>13</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15 a</b> <b>Bunco 5:30 p</b>	<b>14</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>STUDY SESSION 3p</b>  <b>Movie Night 7p</b>	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Music Jam 7-9p</b>	<b>16</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p  <b>BOARD MEETING 3p</b>	<b>17</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>18</b>   <b>Saint Patty's Dinner 6:00 pm</b>
<b>19</b>	<b>20</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Spring Begins</b>	<b>21</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Fitness Com 11 a</b> <b>Book Group 1p</b> <b>CGU 7 p</b>	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>23</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>24</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>25</b>
<b>26</b>	<b>27</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>28</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon	<b>29</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>30</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3p	<b>31</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	

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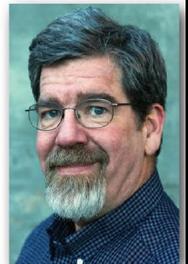
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Kurt Van Ness  
Owner

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Rates listed below are for a business card size ad.

1-5 months-\$18 per month  
6-11 months-\$15 per month  
12 months or more-\$12 per month

Payment is due in advance and must be received in the office by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Mary Maltby 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 48 No. 9

April 2017

## Managers Report—Art Burke

The Workshop drainage rehabilitation project has been completed by Shold Construction. We are waiting for a stretch of dry weather to undertake some concrete replacement. Everything went according to plans and we are looking forward to the first heavy rain event to see how it operates.

I met with two representatives from the PUD concerning the placement of an electric utility device at the entrance to the Highlands. After reviewing the location and discussing they indicated that they would be sending a detailed description of the project to be included in the Study Session packet for review by the Board of Trustees.

The Clubhouse flooring replacement project has been completed. Although there were some challenges in dealing with the transition between where the carpet and tile were, the installers did a great job of working through the problem. The end result is fantastic. Special thanks to Mary Hilfer, Norma Lupkes, Laurie Owen and Terri Brown for all of their additional

assistance in tearing the rooms down, painting, cleaning and putting things back together at the end of the project.

A member had a medical emergency and struck the side of the office with his car. The damages were minor and I am working with the claims department from their insurance company to have repairs completed.

Projects being worked on by the Office Administrator:

- Working with manager on identifying procedures to change bank signatories.

Projects being worked on by the Caretaker:

- Window sill and frame repairs continue at the pool.

I have received the following reports/complaints over the past month:

- Report of a telephone and cable being cut in the Village.

*After a long and thorough search with numerous qualified candidates and a number of interviews, the Board of Trustees is pleased to announce that Sharon Mitchel has been chosen as the new Manager for Cape George. Sharon brings with her a wealth of experience in a wide range of management activities as well as an in-depth understanding of the Cape George community and its Members. The Board is looking forward to April 10<sup>th</sup> when Sharon will officially assume her responsibilities as our Manager.*

## **NOTE FROM THE PRESIDENT—RICHARD HILFER**

Manager Art Burke completes seven years at Cape George Colony Club on March 30. At his last board meeting, the Board of Trustees thanked Art, presented him with a gift recognizing his years of service to our community and toasted him with champagne. We wish Art well in his new life in Ohio.

The board anticipates hiring a new manager soon. However, it has become clear Cape George will need to function without a manager for a period of time. To get us through this period, the board has worked on a plan for interim management. This plan includes having a board member present in the office at specified times during the week to oversee and coordinate operations to the extent necessary. During this time of transition, your patience will be appreciated.



The Clubhouse floor replacement is complete. Although there were some challenges which extended the time spent on installation, the problems were eventually solved and floor looks great. Thank you to members of the Social Club for their assistance in preparing the rooms for this project, painting, cleaning and reorganizing after installation was completed.

For many months a sailboat ,which has not paid marina moorage fees ,has been tied up in our marina. The board has wanted this boat out of the marina for some time and directed the manager to begin the process of lien foreclosure under a state statute which applies to private marinas. This process included chaining the boat to the dock and advertising it for sale at a public auction. At the auction, there were no bidders and the boat became association property. Members of the Marina Committee did a great job pressure washing off years of mold and mildew, working on the rigging, restoring the outboard, listing the boat for sale and meeting with prospective buyers. The boat sold for \$1,450 (double the amount of the original debt) and the buyer removed the boat from our marina, which was the board's primary goal.

Thank you to the Marina Committee volunteers for your hard work.

## ***Thank you to CG members for contributing their Safeway Faber Ware stamps to one of the Environmental Committee Holiday Projects.***

Due to the generosity of Cape George members who donated their Safeway Faber Ware stamps to the Environmental Committee we were able to get three sets of this cookware. We donated them to the Dove House for use by their clients. They were extremely grateful and something that will be used by all.

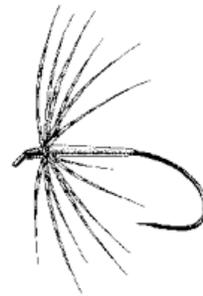
The Environmental Committee also does an annual Holiday project and that is to donate to the Boiler Room. Once a year, the Boiler Room prints a "Wish List" in their December Newsletter. The Environmental Committee members share this list and are able to collect nearly all of the items requested. They are always most appreciative and grateful for everything they receive.

These are just a couple of volunteer projects the CG Environmental Committee is involved in, along with all of the volunteer work they do within the CG community.

# Cape George Marina Garage Sale

Save These Dates! April 28, 29, 30

9 AM to 2 PM Friday and Saturday. 9 AM to noon Sunday.



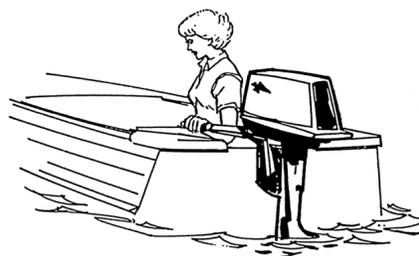
The marina committee is having their annual sale the last weekend in April. Proceeds to fund the popular Waterfront Festival with free food and entertainment as well as other marina projects.

Now is the time to donate those un-needed and un-used items in your home and garage. We are accepting shop tools and machinery, boat & vehicle equipment, fishing tackle, garden tools and some household items including framed art. If you are unsure if your treasure is suitable, please ask us, we will be happy to take a look.

Pick-up is available.

(Please, no computers, stereos, speakers, cameras, beds, mattresses, linens or misc. small kitchen items)

Please contact the office for pick up arrangements or you can drop your donations off at the marina shop on Tuesdays between 9 and Noon.



Thank you for your help and participation.

## BOARD OF TRUSTEES NOMINATIONS

Spring brings with it, along with the new growth in nature, a chance to affect the future of the Cape George community. We have three Board positions that are opening this year. It is your chance to select people who will bring their ideas to the Board and make a difference in the way that the Board operates.

Our board is made up of seven members who are elected for a three-year term of office. The election of new members is staggered so that no more than 3 members are changed in any given year. This gives stability and continuity to the process. We are always looking for new members to bring their expertise and ideas to the board.

Please consider running for the board or suggest someone whom you think will be a good addition to the Board. Send your suggestion to Kitty Rucker, Chairman of the Nominating Committee, 385-4927 or drop the name off at the Cape George Office. The deadline for nominations is May 11. The Nominating Committee members will then call the candidates to explain the process and to find out if they would really like to commit to this obligation. Below is the schedule for the election process.

### BOARD ANNOUNCES TRUSTEE ELECTION DATES FOR 2017

May	11	Close of nominations and announce candidates at May Board meeting
	22	Board Candidate's Statements due to CG Office for inclusion in June Newsletter
June	6	Election ballots mailed to members
	13	Meet the Candidates, 2pm, before Study Session
	15	Meet the Candidates, 2 pm before Board Meeting
July	13	Ballots due in the Cape George office in person or by mail no later than 2:00 pm
	14	Election Committee counts ballots
	15	Annual Membership Meeting 2:00 pm – announce election results
	15	Special Board Meeting, immediately following Member Meeting - Election of Board Officers

**Reminder: 2nd Quarter Assessments are Due April 1st**

**Remember to update your marina key  
to the ramp, parking lot & Crab shack.**

**Please bring your old key to the office for exchange**

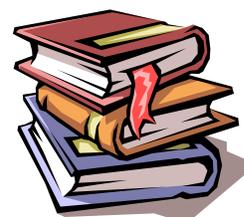


## Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author's name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Notepad, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.

The book of the month for April is  
***Major Pettigrew's Last Stand***  
by Helen Simonson.



We will be meeting on April 18, 2017, at 1 P.M., at the office meeting room.

In the book, you are about to travel to Edgecombe St. Mary, a small village in the English countryside filled with rolling hills, thatched cottages, and a cast of characters both hilariously original and as familiar as the members of your own family. Among them is Major Ernest Pettigrew (retired), the unlikely hero of Helen Simonson's wondrous debut. Wry, courtly, opinionated, and completely endearing, Major Pettigrew is one of the most indelible characters in contemporary fiction, and from the very first page of this remarkable novel he will steal your heart.

The Major leads a quiet life valuing the proper things that Englishmen have lived by for generations: honor, duty, decorum, and a properly brewed cup of tea. But then his brother's death sparks an unexpected friendship with Mrs. Jasmina Ali, the Pakistani shopkeeper from the village. Drawn together by their shared love of literature and the loss of their respective spouses, the Major and Mrs. Ali soon find their friendship blossoming into something more. But village society insists on embracing him as the quintessential local and her as the permanent foreigner. Can their relationship survive the risks one takes when pursuing happiness in the face of culture and tradition?

Please plan to come and discuss the book with us.



We are looking for artwork of all kinds within our Cape George community to display on our clubhouse wall. We want to reflect the whole community, so we're looking for works from everyone: professionals, hobbyists, dabblers - ALL ages! We want to see it all!

Two members have stepped forward to act as curators: Shelley Fye and Christine Walsh Rogers. They will arrange and manage the display. There will be a selection up for a period of time, then it will be switched out for new works. A photo of your work (along with the dimensions, your name and contact #) can be dropped off at the office or submitted by email to Christine @ [c.walshrogers@gmail.com](mailto:c.walshrogers@gmail.com).

From these submissions, they will select the works to be used for the current display. This is "all inclusive" and what doesn't make it up on the wall this time will at another. You will need to sign a "hold harmless" agreement when selected.

There's lots of talent within our community, some known and some hidden. Share your talent with your neighbors!



# SOUP SUPPER



Join your Friends and Neighbors  
for  
Soup Supper

Wednesday, April 5, at the Clubhouse.

5:30 PM--Social & 6:00 PM--Soup

Bring a soup or dessert to share, your  
own dishes, and a beverage.  
Bread and salad will be provided.

For more information contact your hosts:  
Brian & Kathy Ritchie 360-379-6544  
& Meg Crosby 925-323-2139

Mac's smile is  
as big as the  
fish!



# Social Club Meeting

**TUESDAY  
APRIL 4  
11:30**



**Join us for the Spring meeting!**

**We will be presenting new members of the Leadership Council & discussing upcoming events.**

**We need you there!**

**Bring a lunch item to share.**

**Punch will be provided by Rose Horvath!**

*Cape George University* 

**"A Mind-Bending Journey Into The World of Design"  
Wednesday, April 12 at 7pm in the Clubhouse:**

Jim Tolpin is an artisan woodworker who wrote a book entitled "By Hand and Eye" about the world of woodworking and design.

In describing the essence of this book, it is said: "This artisan's design language is not about magical rectangles; it's not about arithmetic derivations; and no, it's not about working to prescriptive formulas, either. It's just an immersion in the kind of geometry that needs only a stick, a string, and a pair of dividers, to ignite your imagination.

Welcome to the world of artisan design hiding right in plain sight."

Come and join us on a fascinating journey into "design at the point of a tool."

And coming in May...

**"Finding the ART in your smART phone"**

Coming to Cape George University [on Tuesday, May 23 at 7 p.m.](#) in the Clubhouse: Cape George resident and fine art photographer, Allan Bruce Zee, will use examples of his photographic imagery from foreign and local venues to demonstrate how using your smart phone's camera can lead to satisfying and artistic photographs. Whether or not you have a smart phone or even take photographs, this will certainly be an entertaining presentation.





Mark your Calendar and Plan to Donate to  
**GRANNY'S ATTIC – APRIL 21 & 22, 2017**

**ACCEPTING QUALITY ITEMS, NEW AND USED**

Sponsored by the Social Club  
Proceeds will be used to help with community projects

We would like household items, collectibles, small appliances, as well as toys and clothes. Check your closets, drawers, and garages for things you now find you can live without. We would love to have items that are clean and in good condition for the sale. Donations accepted April 17 – 20 from 11:00 am and 2:00 pm

Granny's Attic will be held on  
**Friday, April 21 and Saturday, April 22,**  
The hours are 9 – 3 on Friday and 9 – Noon on Saturday.  
No advance sales.

If you have questions or would like to volunteer to assist with set up or at the sale, please contact either :

Norma Lupkes at 360-302-5202 or Cassie Reeves at 360-344-2174

# ARE YOU READY FOR SOME **BUNCO?**

**MONDAY, April 10th**  
**5:30 pm - Clubhouse**  
**\$5 buy-in**  
**(\$1 bills appreciated)**  
**BYOB & a light snack**  
**if desired**

## **Cape George Acoustic Music Jam**

**Tuesday, April 11th**  
7 pm - 9 pm

Come join us in the Clubhouse  
for an evening of music and song.

Questions?  
Contact  
Carol Chandler  
at 344-2783



## April Fitness News

On March 21<sup>st</sup> we held a meeting of the fitness committee. We were thrilled to announce that we raised \$3850.00 during our February fund raiser. We thank you all for your generosity. We are in the process of ordering a new Life Fitness upright bike for the fitness room. We will be selling the Air Dyne bike to make room. If you know of anyone who may be interested in it please contact one of the committee members.

I want to thank, Don Rodgers, Neil Lupkes, and Patrick Alford for the morning they spent replacing the cable on the Lat station of the Body Solid machine. That particular cable is really a hard job. It was a poor design on that machine, when you pull down you need to take care and pull straight down rather than on an angle, as it wears the protective coating off the cable as it rubs on the metal. Don also worked on opening it up a bit to try and help that. The reminder sign on the station disappeared and I will get another made up for it.

We again talked of ways to point out to all gym users how badly the sand and gravel people get on their shoes even coming in from the parking area, wears out the machines. Please take care to always bring clean shoes to change into when you get into the room. If you have guests make sure that they are aware of that rule. We also talked about the idea of people signing up to adopt a machine. Meaning they would be responsible for the care and cleaning of it. We will explore that idea more and if anyone is interested in doing that, please contact us.

Lastly, we all acknowledged this is the last meeting of our committee that Art will attend. He has been such an asset to our community, but particularly to the Fitness Room. He is directly responsible for the addition of the weight area, he was always ready and willing when the Landice treadmill went down, he accommodated us in so many ways and we will certainly miss him and wish him well. We presented him with a basket with what he called a taste of Port Townsend inside. We hope to see him soon again, we are sure he and Kate will have to come this way to vacation now.

Phyllis Ballough, Fitness Chair



## Pickleball at Cape George According to Dink & Lob

Dink believes that spring is truly coming and hopes to see our court full again! The prolonged fall/winter has kept some of us away too long. If you have been off the court for a while Dink thought it might be a good idea to try using the Tournament Warm-Up protocol to ease you back in. We have become accustomed to just hitting a few Dinks/ volleys back and forth as our warm-up. Try expanding this to include some long shots (ground strokes), lobs and serves. Give your motor memory a chance to "feel" all the strokes and warm a few more muscles up. You can do this by playing with just the player opposite you on the court or as team to team. If a player asks for a few more serves or backhands before play begins, be willing and start play when all are ready.

Another area to think about is your position at the net. Hopefully we all remember the Mantra - Serve - return the serve- get to the net. Now what, do we stay there at all costs? There was an interesting article in the last Pickleball Magazine about this issue. Retreat or not to retreat.

There are obviously 2 schools of thought on this with pros and cons on each side. High level Pickleball is played at the net and won at the net. In some situations such as a lob getting over your head, retreat would be the answer but hopefully just a step back and a reach to return the ball and then back to your position just behind the kitchen line. The more you retreat, the more you approach the "No man/woman's Zone which is very dangerous. The best strategy is to come to the net as a team and stay there - moving back and forth as a team to protect against leaving any big openings between you. Another point to remember is your paddle position - up and ready to "punch" or direct the ball in a volley - play normally moves fast at the net so being ready is a key to success. Hopefully we have all experienced the temptation to smash a ball when we are in our net position only to have it go right were we directed it - Into the Net!! (The odds are a like a 3-legged horse winning the Derby!!)

Lob offers her thoughts for the month:

1. You will probably see that we have a new Squeegee at the court - use it properly with the wheels in contact with the surface you are sweeping and hang it up when done. (Our first one lasted 3 years!)
2. We have the opportunity of having our play video-taped for teaching purposes or entertainment at the Pot Luck!
3. Watch for notices regarding - Refreshers, Drills, and Classes for newbies



CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

March 16, 2017

3:00 PM

**DRAFT**

**President Richard Hilfer called the meeting to order at 3:02 p.m.**

**Welcome**

**In Attendance:** Richard Hilfer, Katie Habegger, Leslie Fellner, Karen Krug, Carol Wood, Raul Huerta and Ray Pierson

**Action on Minutes:** Leslie Fellner moved and Katie Habegger seconded to approve the minutes of the Regular Board Meeting February 16, 2017, Special Board Meeting March 1, 2017 and Special Board Meeting March 7, 2017. Passed- 6/0

**Membership Report:** Leslie Fellner

Liam Carmody purchased lot 14 on Huckleberry from Teresa Thomas-Killeen  
Dale Koenig purchased 81 Alder from Widad Willey  
Chuck & Christine Rogers purchased 170 N Palmer from Richard & Karen Woodcock

**Treasurer's Report:** Karen Krug

As of February 28, 2017

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.

NOTE: A page of the January Treasurer's Report was inadvertently left out of the material published in the March 2017 newsletter. That page compared the published December 2016 financial statements with those actual sent to the auditors. The major difference in the two versions is the inclusion, for audit purposes, of depreciation. A copy of that missing page is available in the office.

2016 AUDIT

The 2016 fiscal audit has been completed and is in draft form. Once the entire Board has reviewed and accepted the audit, representation letters, tax return and report on internal control, a final copy of the audited financial statements will be issued. A separate narrative and a comparison to the prior year's audit is included as the last two pages of this report.

FEBRUARY 2017 BALANCE SHEET COMMENTS

All bank accounts have been reconciled and the bank statements reviewed. No bank exceeds the FDIC/NCUA limits.

In general, comparing this year's balance sheet with the same period last year yields favorable results. Cash positions are strong, receivables are moving in the proper direction and the increase in net fixed assets is mostly the result of the pool dehumidification system and the new work truck. Payables are a bit higher than at this time last year but not high enough to be of concern.

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

March 16, 2017

3:00 PM

**DRAFT**

**FEBRUARY 2017 OVERALL OPERATING COMMENTS**

Overall operations, i.e.: all three cost centers, are performing about 3% better than the budget predicted and are virtually identical to this time last year. Timing issues between budget and actual, mostly in repairs and labor are primarily responsible for the positive outcomes.

In the case of the marina, the favorable results due to expense timing differences are partially offset by the under-performance in the main sources of Marina revenue, moorage and parking. There could be some improvement in these revenues in the next month or two.

In February, Cape George was able to sell a boat. The boat became the property of the corporation as a result of legal settlement of a debt. The proceeds of the sale have been credited to Marina operating revenues. The hard work by Marina volunteers in preparing the boat for sale resulted in the boat selling for double of the original debt.

<b>CAPE GEORGE COLONY CLUB</b>					
<i>Balance Sheet as of February 28, 2017 and February 29, 2016</i>					
<b>Assets</b>	<b>2017</b>	<b>2016</b>	<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 219,789	\$ 235,096	Accounts Payable & Other Liabilities	\$ 21,708	\$ 18,861
Operating Investment-Savings	88,271	70,071	Unearned Income General/Water/Etc.	66,275	63,363
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assemnt	16,884	15,728
Reserves - General, Water & Marina	693,630	606,238	Unearned Income Marina Wait List	1,300	1,050
Special Assmnts(Berm/Sseawall)	-	7,412	Due to General Reserve (Loan)	-	2,323
Routine Reserve Assessment	46,563	44,523	Total Current Liabilities	106,167	101,325
Total Cash & Equivalents	1,048,853	963,939			
			-	-	-
Net Accounts Receivable	4,550	5,534	-	-	-
Due from S. Seawall Reserve (Loan)	-	2,323			
Net SpclAssmnts Receivalbe	879	893	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,836,622	1,762,432	Fund Balances (Combined)	2,654,252	2,502,444
Total Prepaid & Other Assets	14,922	14,508	Modified Cash Basis CY Income	145,407	145,860
<b>TOTAL ASSETS</b>	<b>\$2,905,826</b>	<b>\$2,749,629</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$2,905,826</b>	<b>\$2,749,629</b>

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

March 16, 2017

3:00 PM

**DRAFT**

*Summary Revenue and Expense Statements for the periods ended February 28, 2017 and February 29, 2016 respectively*

	2017 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2017 YTD	2015 YTD	Variance	%	
General Assessment	\$ 71,602	\$ 71,602	-	0%	General Assessment	\$ 71,602	\$ 71,602	\$ -	0%
Revenue - All Other Sources	2,098	1,630	468	29%	Revenue - All Other Sources	2,098	2,355	(257)	-11%
<b>Total General Revenue</b>	<b>73,700</b>	<b>73,232</b>	<b>468</b>		<b>Total General Revenue</b>	<b>73,700</b>	<b>73,957</b>	<b>(257)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	20,577	23,704	3,127	13%	Salaries, Benefits, PR Tax	20,577	20,166	(411)	-2%
Repairs & Maintenance	1,772	3,569	1,797	50%	Repairs & Maintenance	1,772	2,098	326	16%
Contracted Services	3,427	5,257	1,830	35%	Contracted Services	3,427	7,355	3,928	53%
Insurance	3,143	3,255	112	3%	Insurance	3,143	3,133	(10)	0%
Pool Expense	6,234	3,583	(2,651)	-74%	Pool Expense	6,234	2,424	(3,810)	-157%
Other Expenses (incl taxes)	5,202	4,360	(842)	-19%	Other Expenses (incl taxes)	5,202	2,826	(2,376)	-84%
<b>Total General Expenses</b>	<b>40,355</b>	<b>43,728</b>	<b>6,866</b>		<b>Total General Expenses</b>	<b>40,355</b>	<b>38,002</b>	<b>3,833</b>	
<b>General Net Income</b>	<b>\$ 33,345</b>	<b>\$ 29,504</b>	<b>\$ 3,841</b>	13%	<b>General Net Income</b>	<b>\$ 33,345</b>	<b>\$ 35,955</b>	<b>\$ (2,610)</b>	-7%
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 46,530	\$ 46,530	\$ -	0%	Revenue - Water Use Fees	\$ 46,530	\$ 45,990	\$ 540	1%
Revenue - All Other Sources	2,635	2,000	635	32%	Revenue - All Other Sources	2,635	2,305	330	14%
<b>Total Water Revenue</b>	<b>49,165</b>	<b>48,530</b>	<b>635</b>		<b>Total Water Revenue</b>	<b>49,165</b>	<b>48,295</b>	<b>870</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	9,602	10,669	1,067	10%	Salaries, Benefits, PR Tax	9,602	9,350	(252)	-3%
Repairs & Maintenance	1,243	2,398	1,155	48%	Repairs & Maintenance	1,243	70	(1,173)	-1676%
Contracted Services	2,196	3,026	830	27%	Contracted Services	2,196	3,522	1,326	38%
Insurance	1,612	1,669	57	3%	Insurance	1,612	1,644	32	2%
Other Expenses (incl taxes)	7,191	8,139	948	12%	Other Expenses (incl taxes)	7,191	7,459	268	4%
<b>Total Water Expenses</b>	<b>21,844</b>	<b>25,901</b>	<b>4,057</b>		<b>Total Water Expenses</b>	<b>21,844</b>	<b>22,045</b>	<b>201</b>	
<b>Water Net Income</b>	<b>\$ 27,321</b>	<b>\$ 22,629</b>	<b>\$ 4,692</b>	21%	<b>Water Net Income</b>	<b>\$ 27,321</b>	<b>\$ 26,250</b>	<b>\$ 1,071</b>	4%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 50,794	\$ 55,500	\$ (4,706)	-8%	Revenue - Moorage/Parking	\$ 50,794	\$ 52,387	\$ (1,593)	-3%
Revenue - All Other Sources	9,712	10,230	\$ (518)	-5%	Revenue - All Other Sources	9,712	7,723	1,989	26%
<b>Total Marina Revenue</b>	<b>60,506</b>	<b>65,730</b>	<b>(5,224)</b>		<b>Total Marina Revenue</b>	<b>60,506</b>	<b>60,110</b>	<b>396</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	2,314	2,501	187	7%	Salaries, Benefits, PR Tax	2,314	2,080	(234)	-11%
Repairs & Maintenance	195	1,375	1,180	86%	Repairs & Maintenance	195	768	573	75%
Contracted Services	433	942	509	54%	Contracted Services	433	684	251	37%
Insurance	1,122	1,076	(46)	-4%	Insurance	1,122	1,010	(112)	-11%
Other Expenses (incl taxes)	2,300	1,759	(541)	-31%	Other Expenses (incl taxes)	2,300	2,048	(252)	-12%
<b>Total Marina Expenses</b>	<b>6,364</b>	<b>7,653</b>	<b>1,289</b>		<b>Total Marina Expenses</b>	<b>6,364</b>	<b>6,590</b>	<b>226</b>	
<b>Routine Reserve</b>	<b>30,452</b>	<b>30,452</b>	<b>-</b>		<b>Routine Reserve</b>	<b>30,452</b>	<b>29,790</b>	<b>662</b>	
Spcl Assmnt Income/(Exp)	54	-	54		Spcl Assmnt Income/(Exp)	54	258	(204)	
Reserve Interest - all	93	11	82		Reserve Interest - all	93	85	8	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 145,407</b>	<b>\$ 140,672</b>	<b>\$ 4,734</b>	3%	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 145,406</b>	<b>\$ 145,860</b>	<b>\$ (451)</b>	0%

\*\*Modified Cash Basis, Excludes Depreciation

KCK 06/10/15

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

March 16, 2017

3:00 PM

**DRAFT**

**TREASURER'S REPORT**  
**Fiscal Year 2016 Audit**  
**CAPE GEORGE COLONY CLUB**

The 2016 financial audit by Cagianut and Company (C&C) has concluded and a clean, or unqualified, audit opinion has been issued. The auditor's recommended five adjustments with most routine in nature and only one have bottom line impact.

The adjustment impacting the bottom line is to recognize the remaining portion of the 2016 Federal Income tax liability. The total 2016 Federal income tax is \$2,238 and about \$1,200 of that amount had not been recognized prior to audit.

Comparative Balance Sheets:

The balance sheet comparison shows little change from the prior year. The three reserve balances show a \$65,000 increase and this is after the expenditures for the pool dehumidification and several other projects. Net fixed assets also show an increase and that too is due to the projects that drew from reserves. Unearned income has declined since the prior year meaning that fewer Members prepaid their assessments for the upcoming year. The 2016 unearned income from prepaid general assessments and water fees comprises about \$78,000 of the balance in the operations checking account.

Comparative Revenue and Expense Statements (next page):

Despite some noticeable changes in individual line items, the bottom line for the individual revenue and expense statements show very little difference when comparing 2016 and 2015. Differences in labor in all cost centers was mostly the result of budget approved rate increases. Overall results were about 3% better than the prior year.

General operations in total were nearly identical year-over-year. Due to budgeted maintenance projects and an un-budgeted increase to electrical expense, pool expenses were 70% higher than the prior year. This difference was mostly offset by lower repair and maintenance costs in other areas like buildings and road. No maintenance was deferred during 2016 but rather maintenance to the level budgeted was not necessary.

Water operations exhibited a bit more variation year-over-year with only a 3% overall decrease. Water revenue was higher due in part to the addition of five new water connections. These new connections were also responsible for some of the increase in supplies as additional water meters were added to ensure stock on hand. Contract services are higher than last year but this was a budgeted increase.

Marina operations show the biggest change between 2016 and 2015. Marina revenues were down slightly and overall expenses were up. Contracted services were higher than the previous year but consulting studies in this line item were budgeted and actual expenditures were lower than the 2016 budget. Dredging costs were lower than the prior year as it was determined that additional rock was not necessary in 2016.

A separate memo dated March 11, 2017 contains the recommendations for the final 2016 transfer of excess operating cash.

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

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*Summarized comparative audit information in the Cape George format is presented below and on the following page. Detailed audited statements will be available in the office after March 20, 2017.*

**Audited Balance Sheets for the years ended December 31 (Cape George Format)**

Assets	2016	2015	Liabilities and Fund Balances	2016	2015
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 126,964	\$ 147,964	Accounts Payable & Other Liabilities	\$ 23,487	\$ 25,301
Operating Investment-Savings	88,249	70,066	Unearned Income General/Water	77,679	91,145
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assemnt	14,608	21,199
Reserves - General, Water, Marina	699,145	635,242	Unearned Income Marina Wait List	1,000	1,300
Special Assmnts(Berm/SSeawall)	-	7,337	Due to General Reserve (S Seawall)	-	2,323
Routine Reserve Assessment	14,657	20,842	Due To Operations	5,283	2,992
<b>Total Cash &amp; Equivalents</b>	<b>929,615</b>	<b>882,051</b>	<b>Total Current Liabilities</b>	<b>122,057</b>	<b>144,260</b>
Net Accounts Receivable	691	1,940			
Total Net Fixed Assets	1,818,723	1,737,106			
Total Prepaid & Other Assets	20,799	20,292	<b>FUND BALANCES:</b>		
Due from S. Seawall Reserve	-	2,323	Fund Balances (Combined)	2,507,695	2,360,256
Due from Reserves**	5,283	2,992	Net Income after Depreciation	145,359	142,188
<b>TOTAL ASSETS</b>	<b>\$2,775,111</b>	<b>\$2,646,704</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$2,775,111</b>	<b>\$2,646,704</b>

\*\* Although not technically an audit adjustment, an entry to move \$323 from general operations to the general reserve is being made in March 2017. This minor adjustment will tie internal reconciliations to the funds flow in the audit report. An internal memo dated January 10, 2016 discussing 2015 reserve transactions shows a similar amount as a variance in the then new routine reserve assessment reconciliation.

<b>CAPE GEORGE COLONY CLUB</b>					
<b>Audited Results for the years ended December 31 (Cape George Format)</b>					
	2,016	2,015	Variance	%	
General Assessment	\$ 286,408	\$ 286,408	-	0%	
Revenue - All Other Sources	27,540	22,132	5,408	24%	
<b>Total General Revenue</b>	<b>313,948</b>	<b>308,540</b>	<b>5,408</b>	<b>2%</b>	
Expenses:					
Salaries, Benefits, PR Tax	137,809	131,930	(5,879)	-4%	
Repairs & Maintenance	8,066	17,871	9,805	55%	
Contracted Services	36,203	37,310	1,107	3%	
Insurance	18,686	20,468	1,782	9%	
Pool Expense	24,444	14,307	(10,137)	-71%	
Supplies & Small Tools	10,974	11,844	870	7%	
Utilities	8,645	9,204	559	6%	
Other Expenses and Taxes	9,394	5,565	(3,829)	-69%	
<b>Total General Expenses</b>	<b>254,221</b>	<b>248,499</b>	<b>6,815</b>	<b>-2%</b>	
<b>General Net Income</b>	<b>\$ 59,727</b>	<b>\$ 60,041</b>	<b>\$ (314)</b>	<b>-1%</b>	
<b>Water</b>					
Revenue - Water Use Fees	\$ 185,130	\$ 183,960	\$ 1,170	0%	
Revenue - All Other Sources	7,263	3,254	4,009	123%	
<b>Total Water Revenue</b>	<b>192,393</b>	<b>187,214</b>	<b>5,179</b>	<b>3%</b>	

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

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<b>Expenses:</b>				
Salaries, Benefits, PR Tax	62,153	59,986	(2,167)	-4%
Repairs & Maintenance	3,937	6,463	2,526	39%
Contracted Services	17,141	14,274	(2,867)	-20%
Insurance	9,807	10,901	1,094	10%
Supplies & Small Tools	11,500	8,585	(2,915)	-34%
Utilities	11,060	11,862	802	7%
Other Expenses (incl taxes)	14,779	11,087	(3,692)	-33%
<b>Total Water Expenses</b>	<b>130,377</b>	<b>123,158</b>	<b>(7,219)</b>	<b>-6%</b>
<b>Water Net Income</b>	<b>\$ 62,016</b>	<b>\$ 64,056</b>	<b>(2,040)</b>	<b>-3%</b>
<b>Marina</b>				
Revenue - Moorage/Parking	\$ 55,345	\$ 56,064	\$ (719)	-1%
Revenue - All Other Sources	9,804	10,066	\$ (262)	-3%
<b>Total Marina Revenue</b>	<b>65,149</b>	<b>66,130</b>	<b>(981)</b>	<b>-1%</b>
<b>Expenses:</b>				
Salaries, Benefits, PR Tax	13,522	13,079	(443)	-3%
Repairs & Maintenance	14,392	17,992	3,600	20%
Contracted Services	6,623	2,128	(4,495)	-211%
Insurance	6,024	6,044	20	0%
Supplies & Small Tools	2,298	1,766	(532)	-30%
Utilities	5,152	5,164	12	0%
Other Expenses (incl taxes)	2,606	1,024	(1,582)	-154%
<b>Total Marina Expenses</b>	<b>50,617</b>	<b>47,197</b>	<b>(3,420)</b>	<b>-7%</b>
<b>Marina Net Income</b>	<b>\$ 14,532</b>	<b>\$ 18,933</b>	<b>(4,401)</b>	<b>-23%</b>
<b>Reserves</b>				
Reserve Assessment	119,160	119,160	-	0%
Interest & Project Costs	584	(12,727)	(13,311)	105%
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 256,019</b>	<b>\$ 249,463</b>	<b>(6,556)</b>	<b>3%</b>
<i>Less: Depreciation Expense</i>	<i>110,660</i>	<i>107,275</i>	<i>(3,385)</i>	<i>-3%</i>
<b>Net Income/(Loss) after Dprn.</b>	<b>\$145,359</b>	<b>\$142,188</b>	<b>(\$3,171)</b>	<b>-2%</b>

**Manager's Report:** see front cover.

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Water and Pool. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

- The Trustees have listed the job announcement for the manager position in additional locations and are reviewing resumes.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

March 16, 2017

3:00 PM

**DRAFT**

- The Trustees reviewed a site plan proposal from Jefferson County PUD for the installation of a regulator bank just south of the entrance to the Highlands.
- Discussions concerning the review of proposals from reserve consultants will be deferred to the April Study Session.
- The Trustees are developing a transition plan to cover the responsibilities of the manager in the event a replacement is not found prior to his departure.

**Member participation:** None

**New Business Action Items:**

**Motion 1:** Leslie Fellner moved and Carol Wood seconded to transfer \$4,192.82 from Marina Reserves Account to General Checking Account, to pay Kadco USA for the Dock Float Replacement Project, which was listed in the member approved budget. Passed - 6/0

**Motion 2:** Carol Wood moved and Katie Habegger seconded to approve Resolution 3/02/17 to transfer \$11,688.69 from General Reserves to Operations Checking for Clubhouse Floor Replacement Project, Strait Floors \$11,520.74, Henery Hardware \$39.33, Arrow Lumber \$128.62. Passed – 6/0

**Motion 3:** Karen Krug moved and Leslie Fellner seconded to accept the three Representation letters from the 2016 audit. Passed – 6/0

**Motion 4:** Karen Krug moved and Carol Wood seconded to approve the 2016 financial statements audit and included report of internal control. Passed – 6/0

**Motion 5:** Karen Krug moved and Richard Hilfer seconded to approve the 2016 Federal income tax return, form 1120-H prepared by Cagianut & Company. Passed – 6/0

**Motion 6:** Katie Habegger moved and Leslie Fellner seconded to approve entering into a lease agreement with FP Mailing Solutions, for the Optimail 30 postage machine. Passed –6/0

**Motion 7:** Ricard Hilfer moved and Ray Pierson seconded to approve a member request for a refund of a credit balance. Passed – 6/0

**Motion 8:** Raul Huerta moved and Karen Krug seconded to appoint Karen Krug as Board liaison to the Water Committee and Ray Pierson as member of the Building Committee. Passed – 6/0

**Motion 9:** Karen Krug moved and Carol Wood seconded to remove manager Art Burke as signer on all corporate accounts effective March 23, 2017. Passed – 6/0

**Motion 10:** Karen Krug moved and Ray Pierson seconded to transfer \$323.08 from General Operations Cash to General Reserves to reconcile the result of audit. Passed - 6/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

March 16, 2017

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**DRAFT**

**Motion 11:** Karen Krug moved and Leslie Fellner seconded to approve final 2016 excess operating cash transfer to reserves as detailed by Treasurer in her March 11, 2017 memo. Passed – 6/0

**Open Board Discussion:** In anticipation of Art's last day of employment it was decided the trustees should meet on Monday, March 20<sup>th</sup> in the CG office for some education on current projects and procedures.

Art participated in his last Board meeting today. President, Richard Hilfer toasted on behalf of the board and community, a huge "Thank you" in appreciation for all Art has done for us.

**Announcements:**

Study Session – April 11, 2017 3:00 P.M.

Board Meeting – April 13, 2017 3:00 P.M.

**Adjournment:** Karen Krug moved and Ray Pierson seconded to adjourn the regular session at 3:55 pm. and immediately go into Executive Session. Passed – 6/0

Carol Wood moved and Leslie Fellner seconded to adjourn the Executive Session and resume the Regular Board Meeting: at 4:30 pm. Passed – 6/0

Carol Wood moved and Leslie Fellner seconded to adjourn the regular session at 4:30 pm. Passed – 6/0

**Submitted by:**

**Approved by:**

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Leslie Fellner, Secretary

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Richard Hilfer, President

**Committee reports:**

**CAPE GEORGE POOL COMMITTEE MEETING NOTES—CG Clubhouse – Feb 9, 2017**

**ATTENDEES:**

Art Burke

Robin Scherting

Rocky D'Acquisto – Chair

Mary Hilfer

Norma Lupkes

Penny Jensen

Ruth Asare

**NOTES:**

The current Pool Committee Treasury amount is \$3800. *These funds are not a part of Cape George Colony Club Homeowner's Association.*

The temperature of the water was again discussed. Efforts have been made by maintenance to keep the temperature between 84-85 degrees and a new digital thermometer is being used daily. That temperature is then posted on a white board outside the double doors near the entrance. Pool users have been appreciative of the efforts to keep the water warmer.

CAPE GEORGE COLONY CLUB  
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March 16, 2017

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**DRAFT**

The PUD notified the Colony that for the last several years the charge for electrical service at the pool has been incorrectly calculated. This likely dates back to when the single phase service was upgraded. The error is based on a “multiplier” that is used for some meter connections. The Board moved to pay the entire billed amount.

The possibility of nude swimming being allowed in the pool was again discussed. The issue was passed to the Board to poll the resident membership for their feedback which has been done and results will be addressed at the next Board meeting. Penny Jensen has a petition which she will present at that meeting as well.

Norma will contact the Emergency Prep Committee to coordinate their co-hosting of the St Pat’s event which will be a Baked Potato Bar on Mar 18.

Art has proposed that replacement benches with stainless steel supports would be the best option for the humid pool environment and will contact the shop to see if that can be done. The pool committee funds would be used to pay for the benches.

The work on the pool room windows has begun in the deep end area with painted wooden frames. The outside trim matches the windows around the exercise room.

Respectfully submitted, Norma J. Lupkes

**CAPE GEORGE WATER ADVISORY COMMITTEE MEETING REPORT, MARCH 7, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Art Burke, Manager; Karen Krug, sub for Ray Pierson, Board Liaison; Larry Southwick, Committee Chair; and members Stewart Pugh, Scott James, and Thad Bickling.

Art reported that they had a leak in the pump house piping. Donnie was able to isolate and repair it without having to shut the system down. He also reported that they had a water service call where the owner couldn’t get any water in the house. It turned out that the pressure reducing valve (PRV) had failed and closed entirely. The owners had to call a plumber to resolve it.

Scott asked about the location of the water main on Huckleberry and wondered if it might have a leak that is affecting a settlement area in the pavement. Art said they have been having some leaks from failed service saddles.

Stew reported on the monthly meter read and leak report that we just received yesterday. He subsequently sent an email summarizing: 21 leaks reported, none very serious; 53 reported no usage at all; and 91 measured less than 30 gpd average.

Art reported that we will add three new water connections in the near future.

We talked about water operations after Art leaves at the end of the month until a new manager is on the job.

Donnie has full operational control and can call on Greg Rae at any time if needed. Larry said he could be added to the call list if needed for backup. Administration will be handled by Terri with the Board as backup.

The next meeting will be on **April 4, 2017 at 5 pm at the Office.**

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

March 16, 2017

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**DRAFT**

March 15, 2017

To: Trustees  
From: Art Burke  
Re: Bank Signatories

Trustees, below you will find an updated listing of bank accounts and signatories for your approval.

Chase Bank

XXXXXX9928	Checking Account	Richard Hilfer, Kathleen Habegger, Leslie Fellner, Karen Krug, Richard
XXXXXX1366	Checking Account	Hilfer, Kathleen Habegger, Leslie Fellner, Karen Krug, Richard Hilfer,
XXXXXX5161	Savings Account	Kathleen Habegger, Leslie Fellner, Karen Krug,

Kitsap Bank

XXXXXX9111	Checking Account	Richard Hilfer, Kathleen Habegger, Leslie Fellner, Karen Krug, Richard
XXXXXX9120	Savings Account	Hilfer, Kathleen Habegger, Leslie Fellner, Karen Krug,

Peninsula Credit Union

XXXXXX8414	Main Share Account	Richard Hilfer, Kathleen Habegger, Karen Krug,
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Wells Fargo Bank

XXXXXX5374	Savings Account	Richard Hilfer, Kathleen Habegger, Leslie Fellner, Karen Krug,
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1st Security Bank

XXXXXX8630	Money Market	Richard Hilfer, Kathleen Habegger, Leslie Fellner, Karen Krug, Richard
XXXXXX7070	Money Market	Hilfer, Kathleen Habegger, Leslie Fellner, Karen Krug,

The following page was inadvertently left out of last months Board Minutes Draft published in the March newsletter:

CAPE GEORGE COLONY CLUB						
COMPARISON OF INTERNAL AND AS SENT FOR AUDIT - 12/31/2016						
Assets	Internal	Sent to Audit		Liabilities and Fund Balances	Internal	Sent to Audit
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 126,964	\$ 126,964		AP & Other Liabilities (3)	\$ 21,008	\$ 22,289
Operating Investment-Savings	88,249	88,249		Unearned Income Gen./Water/Marina	77,679	77,679
Petty Cash (2 accounts)	600	600		Unearned Reserve Assessment	14,608	14,608
Reserves - General, Water & Marina	699,145	699,145		Unearned Income Other	-	-
Special Assmnts(Berm/S.Seawall)	-	-		Unearned Income Marina Wait List	1,000	1,000
Routine Reserve Assessment	14,657	14,657		Due to General Reserve (Loan)	-	-
Total Cash & Equivalents	929,615	929,615		Total Current Liabilities	114,295	115,576
Net Accounts Receivable	421	691	(1)			
Net SpclAssmnts Receivable	-	-		<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,918,865	1,818,723	(2)	Fund Balances (Combined)	2,507,695	2,507,695
Total Prepaid & Other Assets	20,799	20,799		Modified Cash Income (4)	247,710	146,557
<b>TOTAL ASSETS</b>	<b>\$2,869,700</b>	<b>\$2,769,828</b>		<b>Total Liabilities and Fund Balance</b>	<b>\$ 2,869,700</b>	<b>\$ 2,769,828</b>

2016 Year to Date			
	Internal	To Audit	Change
General Assessment	\$ 286,408	\$ 286,408	-
Revenue - All Other Sources	27,540	27,540	-
Total General Revenue	313,948	313,948	-
Expenses:			
Salaries, Benefits, PR Tax	137,041	137,809	768 (5)
Repairs & Maintenance	9,833	8,066	(1,767) (6)
Contracted Services	36,203	36,203	-
Insurance	18,686	18,686	-
Pool Expense	24,444	24,444	-
Depreciation	-	65,927	65,927 (7)
Other Expenses (incl taxes)	35,369	28,384	(6,985) (8)
Total General Expenses	261,576	319,519	57,943
<b>General Net Income</b>	<b>\$ 52,372</b>	<b>\$ (5,571)</b>	<b>\$ 57,943</b>
<b>Water</b>			
Revenue - Water Use Fees	\$ 185,130	\$ 185,130	\$ -
Revenue - All Other Sources	7,263	7,263	-
Total Water Revenue	192,393	192,393	-
Expenses:			
Salaries, Benefits, PR Tax	61,769	62,153	384 (5)
Repairs & Maintenance	5,704	3,937	(1,767) (6)
Contracted Services	17,141	17,141	-
Insurance	9,807	9,807	-
Depreciation	-	23,737	23,737 (7)
Other Expenses (incl taxes)	37,338	37,338	-
Total Water Expenses	131,759	154,113	22,354
<b>Water Net Income</b>	<b>\$ 60,634</b>	<b>\$ 38,280</b>	<b>\$ 22,354</b>
<b>Marina</b>			
Revenue - Moorage/Parking	\$ 55,345	\$ 55,345	\$ -
Revenue - All Other Sources	9,804	9,804	\$ -
Total Marina Revenue	65,149	65,149	-
Expenses:			
Salaries, Benefits, PR Tax	13,394	13,522	128 (5)
Repairs & Maintenance	14,392	14,392	-
Contracted Services	6,623	6,623	-
Insurance	6,024	6,024	-
Depreciation	-	20,997	20,997 (7)
Other Expenses (incl taxes)	9,487	9,487	-
Total Marina Expenses	49,920	71,045	21,125
<b>Marina Net Income</b>	<b>\$ 15,229</b>	<b>\$ (5,896)</b>	<b>\$ 21,125</b>
<b>Routine Reserve</b>	119,160	119,160	-
Reserve expenses/recoveries	(143)	126	(270) (9)
Reserve Interest - all	458	458	-
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 247,710</b>	<b>\$ 146,557</b>	<b>\$ 101,152</b>

**Changes from Internal to Statements Sent For Audit**

(1) \$270 net increase - To correctly allocate the Allowance, write-offs and recoveries between routine and reserves. See also #(9).

(2) \$100,142 net decrease - Four changes: \$110,660 decrease for 2016 depreciation a non-cash item; \$3,534 CIP addition -F450 truck component \$4,023 CIP addition - workshop drainage project; \$2,965 addition - fitness equipment reclassified. See also #(6), (7), & (8).

(3) \$1,280 net increase - Two changes: \$2,500 increase in earned and unused vacation; and a \$1,233 decrease in accrued year-end payroll. See also #(5)s

(4) \$101,152 net decrease. The sum of changes in #(5), (6), (7), (8) & (9). Change mostly due to depreciation of \$110,660.

(5) \$1,280 net increase. Allocation for \$2,500 vacation accrual less \$1,233 year end payroll accrual. See also #(3).

(6) \$3,534 net decrease allocated between general and water to correct coding of an F450 related item. It is a reserve expenditure, not an operating expense. See also #(2).

(7) \$110,660 net increase for depreciation expense. See also #(2).

(8) \$6,985 net decrease - Two changes: \$ 4,023 decrease to correct coding of workshop drainage project; and \$2,965 decrease to correct coding of fitness equipment.

(9) \$270 net increase to correctly allocate allowance, write-offs and recoveries between routine and reserves. See also #(1).

**<<<< \$146,557 is full accrual income, not excess cash.**

**Notice of Hearing on Request for  
Variance**

**Date:** April 11, 2017

**Time:** 2:45 pm

**Place:** CAPE GEORGE CLUBHOUSE

**Lot Location:** Highlands, lot 9, div 5  
**Address (if assigned)** 175 Bridle Way

**Lot Owner:** Paul & Cathy Tibert

**Variance Requested:** Requesting height variance

**REASON:** House plan selected has height of 26'

The variance file is maintained in the office for community review. Written responses to the variance request are included in the Study Session Information packet which is available in the office and on [www.capegeorge.org](http://www.capegeorge.org) the Friday preceding the Variance Hearing.

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**Notice of Hearing on Request for  
Variance**

**Date:** April 11, 2017

**Time:** 2:45 pm

**Place:** CAPE GEORGE CLUBHOUSE

**Lot Location:** Highlands, lot 9, div 5  
**Address (if assigned)** 175 Bridle Way

**Lot Owner:** Paul & Cathy Tibert

**Variance Requested:** Requesting approval of a 10' x 20' shed on a lot prior to home being built.

**REASON:** To store building materials for home construction

The variance file is maintained in the office for community review. Written responses to the variance request are included in the Study Session Information packet which is available in the office and on [www.capegeorge.org](http://www.capegeorge.org) the Friday preceding the Variance Hearing.



# Emergency Preparedness Committee



**What Happens Next. . .** after the Presidential Disaster Declaration and once FEMA assistance is allowed. (a continuation from our previous article)

Joint agency damage assessment teams will travel to the damage sites. The teams will verify the reported damage, and evaluate how much of it may qualify for FEMA or other assistance if it becomes available. These numbers will be assembled by the State Emergency Management Division, and will be forwarded to FEMA if they meet the minimum criterion for a request for assistance. This process is done quickly, usually about seven to ten days following the disaster. It is only used collectively to determine the overall dollar loss estimate. We will need a Declaration of Disaster by the President (in the individual assistance category) to move to the next step - file a claim with FEMA.

**HOW TO FILE A CLAIM FOR FEMA ASSISTANCE AFTER A PRESIDENTIAL DISASTER DECLARATION IS ANNOUNCED:** The news media will announce if a Presidential Declaration has been made. At that time you may call the toll free telephone number - **1-800-621-3321** - TTY **1-800-462-7585** - where you can start the claim process. You can also file your claim with FEMA [on line](#) or via your [mobile device](#).

**After a Presidential Declaration is announced, all disaster assistance claims will then be coordinated through the Federal Emergency Management Agency (FEMA). YOU MUST CONTACT FEMA TO OBTAIN A FEMA CLAIM NUMBER.** You may use your [mobile device](#) for this purpose if you wish.

**DOCUMENT YOUR DAMAGE:** If you need to make emergency repairs to your home (**in order to make your home safe and habitable until permanent repairs can be made**) be sure to carefully document the process. Take photos or video right away and throughout the repair process, keep receipts, keep a diary of actions taken and when, keep a file on all related correspondence.

**NOTIFY YOUR INSURANCE COMPANY:** Begin the claim process with your insurance company as soon as possible. FEMA assistance will only cover a portion of your damage.

**FEMA WILL PROVIDE FURTHER GUIDANCE ON WHAT KIND OF ASSISTANCE IS AVAILABLE AND HOW TO OBTAIN IT:** The claim number obtained from FEMA is the key to further discussion with FEMA. Usually, FEMA opens offices (aka Disaster Recovery Centers) in local communities where homeowners can go to process claims and get more information on disaster assistance. The location of these offices is widely announced in the local news media and many other public sources.

Hopefully we never need to use this information, but knowing what to do in the case of an emergency will speed up the process.

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship.  
Please call or email me and we can make a date.  
Jo Nieuwsma (News-ma) 424-333-5413 or  
rocketmama@wavecable.com  
Sponsored by the Cape George Social Club

Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Social Club Lunch	Apr 4	11:30 am
Soup Supper	Apr 5	5:30 pm
Bunco	Apr 10	5:30 pm
CGU	Apr 12	7:00 pm
Music Jam	Apr 14	7:00 pm
Book Group	Apr 18	1:00 pm
Granny's Attic Sale	Apr 21 & 22	
Marina Sale	Apr 28 & 29 & 30	

### Board of Trustees

Richard Hilfer, President, 379-0492 - Katie Habegger, Vice-President, 385-1606  
Karen Krug, Treasurer, 379-2570 - Leslie Fellner, Secretary, 301-6913  
Carol Wood, Trustee, 385-1021 - Ray Pierson, Trustee, 379-0878 - Raul Huerta, Trustee, 344-2009

### CAPE GEORGE STAFF

Manager - Sharon Mitchel- 385-2208  
Office Administrator - Terri Brown - 385-1177  
Maintenance Manager - Donnie Weathersby - 385-1177  
Assistant Caretaker—Chris Welcome—385-1177  
Senior Bookkeeper - Sally Lovell - 385-1177  
Water System Manager - Greg Rae - 301-0820

**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	385-9769	Newsletter .....	Office.....	385-1177
Clubhouse Rental .....	Terri Brown .....	385-1177	Nominating.....	Kitty Rucker.....	385-4927
Elections .....	Joyce Skoien .....	379-9749	Roads.....	Larry Southwick .....	379-2878
	Scott James.....	379-2570	Social Club.....	Norma Lupkes.....	302-5202
Emergency Prep.....	Thad Bickling.....	531-2421		Mary Hilfer.....	379-0492
Environmental.....	Kitty Rucker.....	385-4927	Swimming Pool .....	Neil D'Acquisto.....	385-7625
Finance .....	Unassigned.....		Water Advisory .....	Larry Southwick....	379-2878
Fitness Center .....	Phyllis Ballough .....	344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Scott Munson.....	385-3061	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	385-3110			
	Jeannie Ramsey.....	385-1263	Clubhouse Phone .....		385-3670
	Betty Hanks.....	379-6572	Fitness Center Phone ...		385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey.....	385-1263			

# Cape George 2017 Calendar

# April

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	4 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>Marina Com 11a</b> <b>Social Club 11:30</b> <b>Water Com 5p</b>	5 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Soup Supper 5:30</b>	6 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3p	7 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	8
9	10 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15 a</b> <b>Bunco 5:30 p</b>	11 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>STUDY SESSION 3p</b>  <b>Music Jam 7 p</b>	12 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>CGU -World of Design 7 p</b>	13 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3p  <b>BOARD MEETING 3p</b>	14 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	15
16  <b>Happy Easter!</b>	17 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Clubhouse closed for Granny's Attic this week</b>	18 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  <b>Book Grp 1p In office</b> 	19 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bldg Com 10 a In office</b>	20 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3p	21 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Granny's Attic Sale 9-3</b>	22  <b>Granny's Attic Sale 9—noon</b>
23  <b>30 Marina Sale 9—noon</b>	24 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Clubhouse closed For Marina Sale prep</b>	25 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  	26 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	27 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3p	28 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Marina Sale 9—2</b>	29  <b>Marina Sale 9—2</b>

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Payment is due in advance and must be received in the  
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Proceeds from newsletter advertising goes toward Social Club projects.

Mary Maltby 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 48 No. 10

May 2017

## Managers Report— Sharon Mitchel

After nearly 2 days on the job, I can say that I am enjoying being back at Cape George. I appreciate all the well wishes and support from the Board, the staff and the community.

Projects being worked on by our Office Administrator:

- Terri has been preparing for the lot mowing season. At least 56 vacant lots will be mowed by our vendor next week. As a reminder, if you are not having our vendor mow your lot, please have it mowed on/or before April 20<sup>th</sup>.
- She is working with the banks and manager to change bank signatories.
- April is a big month for dues, so Terri has been busy with bank deposits.

Projects being worked on by our Maintenance staff:

- Our seasonal maintenance assistant, Chris Welcome, will be returning part-time Wednesday April 12<sup>th</sup>.
- Donnie will be working on Dennis Blvd. next week to repair a water leak under the roadway.
- Donnie and Chris will begin mowing common grounds and string trimming ditches next week.

I am aware of the following recent complaints / concerns /reports over the past month:

- Clogged toilets in the pool changing rooms.
- Personal care items that don't belong in the pool are getting into the pool filters which is unsanitary and can be costly if repairs are needed
- Clubhouse furniture is soiled and in need of cleaning
- A vacant home in the village has trash piling up around the yard.

## Attention boat owners!

The U.S. Coast Guard Auxiliary is offering **Voluntary Vessel Safety Checks** at the Cape George Marina on May 16<sup>th</sup> beginning at 9 AM. There is a sign-up sheet in the marina office for those who wish to participate.

If you are in another marina or not yet prepared, you may schedule an inspection at your convenience by calling Lucinda Eubanks at 360-385-3293. This is a good opportunity to prepare for National Safe Boating Week beginning May 20 through the 26<sup>th</sup>.

## NOTE FROM THE PRESIDENT—RICHARD HILFER

Under our association's bylaws, Cape George Colony Club is governed by a seven member Board of Trustees. The trustees are elected by Cape George members and serve in office for three year terms.

This summer, the terms of three of our seven trustees will expire and the membership will have the opportunity to vote to fill those three positions. Our Nominating Committee is looking for candidates. Nomination forms are available in the office and are due by **May 11**.

This is your chance to have a positive impact on our community. No special skills are required to be a trustee. All a good trustee has to do is prepare for meetings and then show up willing to listen to the membership and to the other trustees in order to arrive at a decision. If you can do that, then you are qualified to be a Cape George trustee.

In April, the board hired Sharon Mitchel as our new Cape George manager. Sharon is familiar with our association's operations because she previously worked as the Cape George Office Administrator before leaving to work at the Jefferson County Sheriff's Office. Welcome back, Sharon.

In the past, it has been the practice of Cape George committees and members of those committees to raise funds for a variety of purposes. At its April meeting, the board discussed the issues and problems associated with the current practices of accounting, care, custody and control of those funds. In May, the board will be discussing procedures to more appropriately manage and account for those funds.

## Accentuate the Positive!

Much of our world seems to be filled with negative events these days—in an effort to add some positive back into our thoughts and feelings I have asked members of our community to share some things that make them happy.

1. "CUSTOMERS" at my birdbath- lining up, bickering, splashing, and fluff drying on the fence" A.C.
2. " I couldn't be happier for the fact I have the privilege of friendship with some of the most incredible and crazy group of women. We have shared both happiness and sorrow together" K.S.
3. " I am happy when I look at the bay and mountains and trees ; I am happy when I go out for a walk and greet other Cape Georgians; I am happy when I walk by the Dwyer's sunshine colored house." L.F.

If you would like to share some of your "Happy" thoughts send them to [pibird130@gmail.com](mailto:pibird130@gmail.com)

- Pi Hueter



**MONDAY, MAY 29**

**Meet and Greet 5:30\***

**Grills Ready 6:00**

Come and enjoy the first barbeque of the season with your neighbors! BYOB and your own meat to grill and a side dish, salad or dessert to share.

**SEE YOU THERE!**

## BOARD OF TRUSTEES NOMINATIONS

Spring brings with it, along with the new growth in nature, a chance to affect the future of the Cape George community. We have three Board positions that are opening this year. It is your chance to select people who will bring their ideas to the Board and make a difference in the way that the Board operates.

Our board is made up of seven members who are elected for a three-year term of office. The election of new members is staggered so that no more than 3 members are changed in any given year. This gives stability and continuity to the process. We are always looking for new members to bring their expertise and ideas to the board.

Please consider running for the board or suggest someone whom you think will be a good addition to the Board. Send your suggestion to Kitty Rucker, Chairman of the Nominating Committee, 385-4927 or drop the name off at the Cape George Office. The deadline for nominations is May 11. The Nominating Committee members will then call the candidates to explain the process and to find out if they would really like to commit to this obligation. Below is the schedule for the election process.

### BOARD ANNOUNCES TRUSTEE ELECTION DATES FOR 2017

May	11	Close of nominations and announce candidates at May Board meeting
	22	Board Candidate's Statements due to CG Office for inclusion in June Newsletter
June	6	Election ballots mailed to members
	13	Meet the Candidates, 2 pm, before Study Session
	15	Meet the Candidates, 2 pm before Board Meeting
July	13	Ballots due in the Cape George office in person or by mail no later than 2:00 pm
	14	Election Committee counts ballots
	15	Annual Membership Meeting 2:00 pm – announce election results
	15	Special Board Meeting, immediately following Member Meeting to elect Board Officers

### Reminder—Reminder

The magazine exchange area at the mailboxes is there for the benefit of members to trade recent issues of magazines with each other.

Catalogs and junk mail should be recycled appropriately.

Thank you for your cooperation.



## OUR COMMON TREASURES

Some of Cape George's most important treasures are the many common areas that are available to our members. Of course, first and foremost is our beach area. It is something that we all love and enjoy. But there are many other common areas: the area at the beach that surrounds the Clubhouse, The kiddie play area, the picnic area, the marina, the kayak storage area, and the area on the east side of the clubhouse driveway. In other areas, we have a little triangular park where North Palmer, Vancouver West, and Marine Drive come together, and the little park at the corner of North Palmer and Cape George Drive on the northeast corner. Of course, there is the open areas around the entrance to the community, the pickle ball court, the office, putting green, the mailboxes and the area across the street. There is Memorial Park at the beach at the bottom of the trail from the Village to the Colony. There is Cedar Park in the Village on the north side of Dennis, the mailbox area there, and the area around the fire station and water tank on Ridge. All of these areas are lovely and give us places to walk and play and just enjoy the scenery. **These don't just occur.** They are maintained by Donny and Chris and by scores of volunteers.

The Environmental Committee has two major chores. One is to protect the environment in the community, and the other is to develop and maintain these common areas. To that end, all changes or improvements to common areas must come to the Manager or Environmental Committee and then go to the Board for major changes. We ask that you not plant anything or remove anything in the common areas without talking to the Environmental Committee first. Otherwise we end up with all kinds of plants that are difficult to maintain or having things that were planted for ease of maintenance removed.

Recently, someone removed some native plants from the berm because he/she thought that they were weeds. They weren't. They were native plants that have deep roots to hold the soil in place. The person was trying to help, but didn't understand the plan.

Much as we appreciate the offer of your rhody or your euphorbia, they require too much maintenance and may not fit into the plan for the area. We have very dry summers and any plants require a lot of watering during their first years. We just don't have the means to do that, and the plants may not flourish.

We always are looking for people to help us keep the common areas looking good. To that end, we have planned a work party on Tuesday, May 23, from 10 until 12, at the little triangular park at the corner of North Palmer, Vancouver West, and Marine Drive. If you can spare any time from your own garden to come and help, we would be very grateful. We will have cookies and treats for any who come to help.

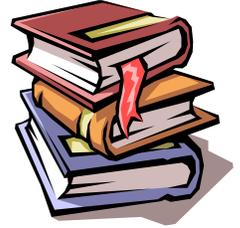
Also, if you would like to have a small common area of your own to maintain, we can certainly arrange that. Some areas that are now open to volunteers are:

- Weed whacking the lower end of the Ravine
- Weeding and maintaining the kids play area
- Maintaining the Highlands entrance
- Maintaining and watering the Village Entrance at Ridge

Please call Kitty Rucker at 385-4927 if you are interested in being a volunteer for the community common areas.

Book selection for May

## **ON GOLD MOUNTAIN - A FAMILY ODYSSEY**



Lisa See's nonfiction book, "On Gold Mountain" is the Book Group selection for it's May 15th meeting.

In 1867 Lisa See's great-great grandfather arrived in America from China. He prescribed herbal remedies to immigrant laborers. His son "later built a mercantile empire and married a Caucasian woman,, in spite of laws prohibiting interracial marriage" Growing up in Los Angeles's Chinatown, Lisa grew up playing in her family's antique store where she heard stories of missionaries, prostitutes, movie stars and Chinese Baseball teams.

Combining the stories of her childhood with her own research, Lisa See chronicles the 100-year odyssey of her Chinese American family that dealt with racism, romance, secret marriages and much more. Both serious social history and one family's version of realizing the American dream makes for wonderful reading.

The Book Group meets at 1 pm in the Cape George Clubhouse.  
Everyone is welcome to attend.

## **WE LOVE OUR DOGGIES**

We on the Environmental Committee, love our neighborhood doggies. I look forward to playing with out neighbor's dog, and I am sure that they wish we wouldn't get their puppy so excited. Because I don't have a dog, I even ask if I can walk one of our neighbor's dogs when I go out for my daily walk. When I leave her house, she always hands me a plastic bag into which I can place the dog's poop when she needs to relieve herself while we are out.

You many have noticed that the Environmental Committee has placed little boxes around the community with the title DOGGY BAGS. This is meant to make it easier for dog owners to do this chore even when they may forget their own bags. Look around for these boxes on the beach, at the clubhouse. at the trail heads, etc..

Unfortunately, lately we have had complaints about the amount of waste that is left by dog owners around the community. Please be a good neighbor and pick up after your dog when she/he relieves himself/herself. It is not nice to ruin a good pair of shoes by walking in waste. It is also much more sanitary than just leaving it out on the ground. Also, if you would please take the full bag to the waste barrels or home with you to your waste can, we would be so grateful. It really isn't friendly to leave the full bag on the trail or the ground for someone else to remove.

I know that this article is not necessary for most dog owners. Please if you do see someone else leaving waste around, stop them, and ask them to use a bag.





Come join the fun with acoustic musicians and singers for the monthly Music Jam - the third Wednesday of the month, 7 pm at the Clubhouse.



## **Cape George Acoustic Music Jam**

**Wednesday, May 17th  
7 pm – 9 pm**

Come join us in the Clubhouse  
for an evening of music and song.

Questions? Contact  
Carol Chandler  
at 344-2783

## Did you know that the Cape George website has the following information available?

- All of the governing documents for the community including, covenants, bylaws, and rules.
- Study Session and Board Meeting agendas and information packets.
- Current building and earthworks permits.
- Staff and Board contact information.
- Forms, forms and more forms!
- And much, much more!

The next time you are looking for some information about the community, go to [www.capegeorge.org](http://www.capegeorge.org)



### **“Finding the ART in your smART phone”**

Cape George University presents this talk by fine art photographer and Cape George resident, Allan Bruce Zee, on Tuesday, May 23 at 7 p.m. in the Clubhouse.

Please join Allan as he presents a cavalcade of photographs from as close as our beach at Cape George and the Wooden Boat Festival in PT to travels to Cuba, Ireland, Italy, the Colorado River and Mexico, all taken with his smart phone. This will not be a hi-tech event, rather he will offer some tips on how to use your smart phone to create more satisfying and artistic photographs including tips on exposure, focus, composition and thinking outside the box for inspiration. But you’ve no need to have a smart phone or even take photographs - come and enjoy the visual ride!

Allan has been exploring the art of photography full-time over the past 43 years. His prints have been shown in galleries in 14 cities nationwide and are included in a multitude of private, public and corporate collections around the world. These include Ansel Adams’ collection at the Center for Creative Photography in Arizona, World Bank, Apple Computer, Intel and University of Washington and Swedish Hospitals, and the public collections of the State of Oregon and City of Portland, among many other collections. His imagery emerges from travels throughout the United States, Europe, Mexico, Japan, Bali, Tahiti, and South Africa.

Coming in June:

#### **Artists & Their Art in Port Townsend**

A presentation by Michael D'Alessandro, Executive Director from the Northwind Arts Center, and Holly Green, School Administrator from Port Townsend School of the Arts. They will talk to us about why so many visual artists have come -- and continue to come -- to Port Townsend, and how they have made it the vibrant arts community that we all enjoy and appreciate.

Come to the Clubhouse on Wednesday, June 21st at 7pm and learn about art in PT.



## THE NOXIOUS SCOTCH BROOM

This familiar plant, also known as Scot's Broom, is an invasive flowering shrub that grows commonly throughout the Puget Sound region. Originally introduced from Europe as an ornamental and for erosion control, it is highly aggressive and forms dense stands which crowd out native vegetation and reduce wildlife habitat value.

In Jefferson County it is listed as a plant of high concern for control.

In the coming weeks the office will be sending out notices to members who have it growing on their property asking them to remove it before it takes hold. We ask that everyone be on the lookout for this plant on their own property.

To that end, two Scotch Broom pullers are available to loan for our members use. One is a six foot tool for the larger plants and we also have a smaller tool that is easier to use on smaller plants. These tools are available through the office for your use.



Granny's Attic was a huge success. We brought in a whopping \$2,900!! We want to thank the community for supporting the sale and for donating so many wonderful items. And we couldn't have done it without the help of the following volunteers. Many hands made the job easy and fun. They deserve a big THANK YOU!

Norma Lupkes

Cassie Reeves

Mary Maltby

Mary Hilfer

Laurie and Ken Owen

Terri and Mike Stafford

Leslie Fellner

Melanie & Travis Rowland

Marilee Martin

Jeanie Orr

Katie Habegger

Shelley Fye

Barbara Maynard

Helen Ann Skowyr

Helen Williams

Mercy Del Valle

Proceeds will be used for this summer's "Band on the Beach" in August and we will decide what to do with the remainder at our September meeting. GREAT JOB!



## Pickleball at Cape George According to Dink & Lob

Beginning in mid-October 2016, the Cape George Pickleball League began. When it finally finished on April 18, 2017, some of the players were a year older and fall and winter had come and gone. (We Hope!) There were initially 8 teams entered and 6 of them persisted to the end. Each team was asked to select a name for themselves with the following result:

The Unforced Hares- Jo and John	The Volley Lamas - Pi and Steve
The Hare Nets- Woody and Gail	Grumpy Old Men - Rick and Dennis
Net Angels - Jeannie and Lynn	The Lukin' Gerkins - Carol and Jane
Tickled Pink - Angelika and Barbara	Professor Dusty and the Snipe - Joel and Mike

Each team played every other team (3 games to 11) with a handicap given to the less skilled team. Games won and total points scored was used to rank the teams as they worked their way thru the snow, ice, rain and wind. Two teams were lost to injury or travel plans. In the end four teams made it to the "Final Four" and we held our **April Madness**.

Just barely beating the rain, the League ended with Rick and Dennis (Grumpy Old Men) in 1st place; Jeannie and Lynn (Net Angels) in 2nd; Pi and Steve (Volley Lamas) in 3rd and Jo and John (Unforced Hares) in 4th.

A big thanks to Steve Shapiro for organizing and running the League!! And Hats off to all who entered, played or substituted.

Dink and Lob have the following announcements :

1. Mark your calendars for a special Open House/Court day -- **May 13**, 10 to noon for all who might be interested in learning the Game, Watching a short Demo game, Hitting a few Balls and meeting some of our friendly players.
  - \* Light refreshments will be available
  - \* Lesson sign ups
  - \* Q and A about the game, equipment, scheduling the court.
2. Suggestions wanted for—another league, skill building clinics, refresher classes. Please let Steve or Pi know.
3. Please note that there is the latest list of Quiet Paddles on the Bulletin board at the court.

1st—Rick & Dennis



2nd—Jeannie & Lynn



3rd—Steve & Pi



4th—John & Jo



CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

April 13, 2017

3:00 PM

**DRAFT**

**President Richard Hilfer called the meeting to order at 3:07 p.m.**

Welcome

An Executive Session is scheduled to immediately follow the Board Meeting for the purpose of discussing a legal issue and a personnel issue.

**In Attendance:** Richard Hilfer, Katie Habegger, Leslie Fellner, Ray Pierson, Carol Wood, Raul Huerta and Karen Krug.

**Action on Minutes:** Leslie Fellner moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting March 16, 2017 and Special Meeting on March 20, 2017. Passed 5/0/0

**Membership Report:** Leslie Fellner  
Elizabeth Shapiro purchased 191 Maple Dr from William Will & Rebecca Johanson

**Treasurer's Report:** Karen Krug  
As of March 31, 2017

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.

#### 2016 AUDIT

The final copy of the 2016 audit will be posted on the Cape George website after April 14, 2017. A copy of the audit can also be viewed in the Cape George office.

#### MARCH 2017 BALANCE SHEET COMMENTS

All bank accounts have been reconciled and the bank statements reviewed. At the end of the month one bank was over the FDIC limit by about \$5,500. This will be corrected before the end of April. Over the next several months Cape George will be looking for additional banking relationships to help ensure all accounts stay easily within FDIC/NCUA limits.

When comparing this year's balance sheet with the same period last year overall results are favorable. Cash positions are stronger than the prior year and prepayments nearly identical to this time last year. Net receivables are lower due in part to the more assertive collection practices. The change in net fixed assets from year to year is mostly the result of the installation of the pool dehumidification system.

Payables are slightly higher than at this time last year and nearly all the increase can be traced to the higher PUD pool utility invoices.

#### MARCH 2017 OVERALL OPERATING COMMENTS

On a year-to-date basis overall operations are underperforming the overall budget. Performance is also unfavorable when compared to this time last year. Since it is very early in the year the underperforming cost centers are not of great concern but expenditures do need to be carefully monitored through the remainder of the year.

#### GENERAL OPERATIONS

General operations are currently \$2,000 below their March 31 budget target. While many line items vary from their budgets, both favorable and unfavorable, the two having the biggest impact are recruitment costs and pool expenses.

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Recruitment for a new manager resulted in about \$3,800 of costs not budgeted. These costs included the cost of placing local and national ads and interview expenses, including criminal and financial background checks, for the four final candidates.

Pool expenses are exceeding their budget due to the increase in pool utilities. This increase first came to light in December of last year and will be responsible for a variance of between \$1,000 and \$1,400 per month in pool electrical costs. In addition, propane costs are higher due to the colder weather. It is expected that the new dehumidification system will lower the heating costs but it will take about a year to determine the real benefit of the drier air.

**WATER OPERATIONS**

Operations in the water cost center are producing results that are very favorable to the budget. There are small seasonal variances in some line items but nothing that stands out as problematic.

This year a major tank cleaning has been scheduled for later in the at an estimated cost of \$9,500 but the budget was split evenly across the 12 months so there will be some timing differences through the year.

**MARINA OPERATIONS**

The underperformance in the marina is mostly due to lower than budget revenue. Eighty percent (80%) of the marina's annual revenue is generated in parking and moorage fees and most of this is generated during the first two months of the year. This line item is \$4,850 behind where it was projected to be by the end of March. There are generally a few additions to either the boat basin or the parking lot as the year progresses so it is possible this variance will be reduced as the year goes on.

The income from the sale of the boat, less about \$100 in advertising costs, has been credited to marina revenues.

<b>Balance Sheet as of March 31, 2017 and 2016</b>						
<b>Assets</b>	<b>2017</b>	<b>2016</b>		<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 148,995	\$ 235,746		Accounts Payable & Other Liabilities	\$ 13,150	\$ 11,892
Operating Investment-Savings	98,282	70,074		Unearned Income General/Water/Etc.	87,319	87,282
Petty Cash (2 accounts)	600	600		Unearned Income Reserve Assemnt	22,153	21,848
Reserves - General, Water & Marina	711,861	597,016		Unearned Income Marina Wait List	1,300	1,050
Special Assmnts(Berm/Sseawall)	-	4,938		Due to General Reserve (Loan)	-	2,323
Routine Reserve Assessment	52,662	51,314		Total Current Liabilities	123,922	124,395
Total Cash & Equivalents	1,012,400	959,687				
				-	-	-
Net Accounts Receivable	1,850	4,142		-	-	-
Due from S. Seawall Reserve (Loan)	-	2,323				
Reserve Assmnts Receivable	376	225		<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,851,149	1,762,472		Fund Balances (Combined)	2,653,054	2,502,444
Total Prepaid & Other Assets	11,983	11,612		Modified Cash Basis CY Income	100,782	113,622
<b>TOTAL ASSETS</b>	<b>\$2,877,758</b>	<b>\$2,740,461</b>		<b>Total Liabilities and Fund Balance</b>	<b>\$2,877,758</b>	<b>\$2,740,461</b>

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

April 13, 2017

3:00 PM

**DRAFT**

**Summary Revenue and Expense Statements for the periods ended March 31, 2017 and 2016 respectively**

	2017 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2017 YTD	2016 YTD	Variance	%	
General Assessment	\$ 71,602	\$ 71,602	-	0%	General Assessment	\$ 71,602	\$ 71,602	\$ -	0%
Revenue - All Other Sources	3,225	2,445	780	32%	Revenue - All Other Sources	3,225	3,254	(29)	-1%
<b>Total General Revenue</b>	<b>74,827</b>	<b>74,047</b>	<b>780</b>		<b>Total General Revenue</b>	<b>74,827</b>	<b>74,856</b>	<b>(29)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	32,080	35,556	3,476	10%	Salaries, Benefits, PR Tax	32,080	31,172	(908)	-3%
Repairs & Maintenance	3,018	5,354	2,336	44%	Repairs & Maintenance	3,018	3,673	655	18%
Contracted Services	8,034	7,886	(148)	-2%	Contracted Services	8,034	9,557	1,523	16%
Insurance	4,715	4,882	167	3%	Insurance	4,715	4,699	(16)	0%
Pool Expense	11,365	5,375	(5,990)	-111%	Pool Expense	11,365	4,906	(6,459)	-132%
Other Expenses (incl taxes)	9,410	6,739	(2,671)	-40%	Other Expenses (incl taxes)	9,410	7,655	(1,755)	-23%
<b>Total General Expenses</b>	<b>68,622</b>	<b>65,792</b>	<b>5,831</b>		<b>Total General Expenses</b>	<b>68,622</b>	<b>61,662</b>	<b>1,254</b>	
<b>General Net Income</b>	<b>\$ 6,205</b>	<b>\$ 8,255</b>	<b>\$ (2,050)</b>	<b>-25%</b>	<b>General Net Income</b>	<b>\$ 6,205</b>	<b>\$ 13,194</b>	<b>\$ (6,989)</b>	<b>-53%</b>
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 46,530	\$ 46,530	\$ -	0%	Revenue - Water Use Fees	\$ 46,530	\$ 45,990	\$ 540	1%
Revenue - All Other Sources	3,605	2,000	1,605	80%	Revenue - All Other Sources	3,605	3,275	330	10%
<b>Total Water Revenue</b>	<b>50,135</b>	<b>48,530</b>	<b>1,605</b>		<b>Total Water Revenue</b>	<b>50,135</b>	<b>49,265</b>	<b>870</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	14,896	16,003	1,107	7%	Salaries, Benefits, PR Tax	14,896	14,272	(624)	-4%
Repairs & Maintenance	1,684	3,596	1,912	53%	Repairs & Maintenance	1,684	131	(1,553)	-1185%
Contracted Services	4,957	4,540	(417)	-9%	Contracted Services	4,957	4,944	(13)	0%
Insurance	2,418	2,504	86	3%	Insurance	2,418	2,466	48	2%
Other Expenses (incl taxes)	8,547	10,609	2,062	19%	Other Expenses (incl taxes)	8,547	9,310	763	8%
<b>Total Water Expenses</b>	<b>32,502</b>	<b>37,252</b>	<b>4,750</b>		<b>Total Water Expenses</b>	<b>32,502</b>	<b>31,123</b>	<b>(1,379)</b>	
<b>Water Net Income</b>	<b>\$ 17,633</b>	<b>\$ 11,278</b>	<b>\$ 6,355</b>	<b>56%</b>	<b>Water Net Income</b>	<b>\$ 17,633</b>	<b>\$ 18,142</b>	<b>\$ (509)</b>	<b>-3%</b>
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 50,650	\$ 55,500	\$ (4,850)	-9%	Revenue - Moorage/Parking	\$ 50,650	\$ 53,329	\$ (2,679)	-5%
Revenue - All Other Sources	9,994	10,543	\$ (549)	-5%	Revenue - All Other Sources	9,994	8,053	1,941	24%
<b>Total Marina Revenue</b>	<b>60,644</b>	<b>66,043</b>	<b>(5,399)</b>		<b>Total Marina Revenue</b>	<b>60,644</b>	<b>61,382</b>	<b>(738)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	3,639	3,751	112	3%	Salaries, Benefits, PR Tax	3,639	3,146	(493)	-16%
Repairs & Maintenance	2,031	2,063	32	2%	Repairs & Maintenance	2,031	795	(1,236)	-155%
Contracted Services	1,242	1,412	170	12%	Contracted Services	1,242	804	(438)	-54%
Insurance	1,683	1,614	(69)	-4%	Insurance	1,683	1,514	(169)	-11%
Other Expenses (incl taxes)	3,713	2,565	(1,148)	-45%	Other Expenses (incl taxes)	3,713	3,093	(620)	-20%
<b>Total Marina Expenses</b>	<b>12,308</b>	<b>11,405</b>	<b>(903)</b>		<b>Total Marina Expenses</b>	<b>12,308</b>	<b>9,352</b>	<b>(2,956)</b>	
<b>Marina Net Income</b>	<b>\$ 48,336</b>	<b>\$ 54,638</b>	<b>\$ (6,302)</b>	<b>-12%</b>	<b>Marina Net Income</b>	<b>\$ 48,336</b>	<b>\$ 52,030</b>	<b>\$ (3,694)</b>	<b>-7%</b>
Routine Reserve	30,452	30,452	-		Routine Reserve	30,452	29,790	662	
Assmnt Income/(Exp)	(1,993)	-	(1,993)		Spcl Assmnt Income/(Exp)	(1,993)	333	(2,326)	
Reserve Interest - all	149	16	133		Reserve Interest - all	149	131	18	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 100,782</b>	<b>\$ 104,639</b>	<b>\$ (3,857)</b>	<b>-4%</b>	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 100,781</b>	<b>\$ 113,622</b>	<b>\$ (12,838)</b>	<b>-11%</b>

\*\*Modified Cash Basis, Excludes Depreciation

KCK 06/10/15

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

April 13, 2017

3:00 PM

**DRAFT**

**Manager's Report:** See cover page

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Water, and two from Marina.  
The reports are attached to these minutes and incorporated by reference.

**Information Items:**

- A. A request by Cathy & Paul Tibert, 175 Bridal Way, to build a storage shed prior to construction of their home has been deferred until an approved building permit has been received.
  - B. The Clubhouse flooring project has been completed.
  - C. Review of a proposed 3 year HVAC maintenance agreement was deferred until next month to gather more information and additional bids.
- A member request concerning the debris being found in and around the pool was referred to the Pool Committee for consideration.

**Member participation:** Concern over the effectiveness of the cleaning service has been expressed by several members. The manager will meet with the service provider to discuss our current level of service.  
Members on the Fabric Arts group asked that Board meeting be moved to 4 pm to accommodate their meeting. Sharon Mitchel and Leslie Fellner will respond.

**New Business Action Items:**

- Motion 1:** Carol Wood moved and Katie Habegger seconded to approve the height variance requested by Cathy & Paul Tibert, 175 Bridal Way, to build a home up to 26' -Passed 6/0
- Motion 2:** Leslie Fellner moved and Carol Wood seconded to approve Resolution 4/6/17 to transfer \$13,711.46 from General Reserves to Operations Checking for Clubhouse Floor Replacement Project, Strait Floors, \$13,684.31 and Henery Hardware \$27.15. - Passed 6/0
- Motion 3:** Karen Krug moved and Leslie Fellner seconded to add Manager, Sharon Mitchel, to the updated corporate account signatory list effective 4/10/17. - Passed 6/0
- Motion 4:** Richard Hilfer moved and Katie Habegger seconded to designate Manager, Sharon Mitchel, as Registered Agent at WA State Secretary of State's Office. - Passed 6/0
- Motion 5:** Katie Habegger moved and Karen Krug seconded to approve corrective action plan in response to Internal Control Report from 2016 Audit - Passed 6/0
- Motion 6:** Carol Wood moved and Katie Habegger seconded to approve Resolution 4/5/17 to transfer \$2,047.00 from General Reserves to Operations Checking for Fitness Room Equipment Replacement, One Shot Fitness, LLC \$2,047.00 -Passed 6/0
- Motion 7:** Karen Krug moved and Carol Wood seconded, based on the discussion at the 4/11/17 Study Session to purchase a ½ ton truck to replace current 1999 Ford Ranger pickup truck, the cost not to exceed, \$16,600. - Passed 6/0
- Motion 8:** Katie Habegger moved and Leslie Fellner seconded to move forward in negotiations with Reserve Consultants, LLC as our new Reserve Consultant -Passed 6/0
- Motion 9:** Carol Wood moved and Ray Pierson seconded to approve 9 due date adjustments for 8 members - Passed 6/0

**Open Board Discussion:** none

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

April 13, 2017

3:00 PM

**DRAFT**

**Announcements:**

Study Session – May 9, 2017 3:00 P.M.

Board Meeting – May 11, 2017 3:00 P.M.

**Adjournment:** Ray Pierson moved and Raul Huerta seconded to adjourn at 3:30 pm to Executive Session for the purpose of discussing personnel matters and a legal issue. - Passed 6/0

Carol Wood moved and Karen Krug seconded to adjourn at 4:15 pm to the Regular Board Meeting. - Passed 6/0

Karen Krug moved and Richard Hilfer seconded to adjourn the regular meeting at 4:15 pm. - Passed 6/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Leslie Fellner, Secretary

\_\_\_\_\_  
Richard Hilfer, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE - Monday, March 23, 2017**

**IN ATTENDANCE:** Varn Brooks, Art Burke, Katie Habegger, Norma Lupkes, Kitty Rucker, Robin Scherting

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved.

**Fiscal report:** Kitty reported that the Environmental Committee fund is now \$3456.47. *(these are not funds belonging to Cape George Colony).*

**OLD BUSINESS:**

**Community Garden:** In Marta's absence there was no report on the status of this endeavor.

**Plant in Memory:** The ladies from the quilting group have requested that a Pink Rhody Bush be planted in memory of Ann Simpson. The location for the bush has yet to be determined.

**Cookware Stamps:** Robin reported that due to the generosity of Cape George members there were enough Safeway stamps collected to redeem for three sets of Farberware cookware which were then donated to the Dove House. Robin will insert an article in the next newsletter expressing the Environmental Committees thanks to the community for supporting this project.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

April 13, 2017

3:00 PM

**DRAFT**

**NEW BUSINESS:**

**Movie Night:** Lorna and Daryl will present a movie entitled “**OR7 – The Journey, wolves in Oregon and California**” in the clubhouse on March 14 at 7:00. Of course popcorn will be served.

**Beach Walk:** Kitty will arrange the annual beach walk at the appropriate date corresponding with a low tide and announce the details at the next meeting.

**Additional Beach Walks:** Varn will be organizing additional “geology beach walks” in the area this spring and will be notifying the EC of the details.

**Manager Appreciation:** Kitty thanked CG Manager Art Burke for all of his support over the past seven years and expressed how much he will be missed as he moves on to new adventures. A motion was made and seconded to spend \$75-\$100 to purchase a cooler stocked with cheese, wine, crackers etc. to take back to Ohio. It will be presented at the Farewell Celebration sponsored by the Social Club on March 26 at the clubhouse. Motion carried.

**ADJOURNMENT:** The meeting was adjourned at 9:45 a.m.

Respectfully Submitted: Norma J. Lupkes

**CAPE GEORGE WATER ADVISORY COMMITTEE MEETING REPORT, APRIL 4, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Karen Krug, Board Liaison; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and members Scott James and Stewart Pugh.

No holdover or outstanding issues.

Greg reported we had a power outage and the auto-dialer didn't call out. Afterward, it all checked out ok so he will monitor it for future outages.

At the Open House for Art's going away, Helen Ann Skowyra asked Greg about having another water open house at some point. We talked about perhaps sometime this summer, again at the Ed Skowyra Memorial Water Facilities. We could especially invite new residents to get acquainted with their water supply and also talk about backflow prevention.

Several discussions about leaks and leak monitoring. There was a new water tap and then an existing service was found. Greg will talk to Donnie about how that was resolved so we don't have an extra live tap that could become an issue in the future.

Water was turned on at the Marina docks. Some discussion about the project to upgrade the utility pedestals including water service. We don't have a water system concern as long as the backflow devices are operating properly.

Karen said that the Board is now soliciting proposals for a firm to update our reserve study. The Water Committee will need to review the water asset and replacement schedules.

The next meeting will be on **May 2, 2017 at 5 pm at the Office.**

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

April 13, 2017

3:00 PM

DRAFT

**Cape George Marina Committee Minutes. March 7, 2017**

Harbormaster Scott Munson called the meeting to order at 11 am in the marina shop. About 20 members were present.

The committee recognized and thanked departing manager Art Burke for his many years of service to the community.

Scott reported that the Newport sailboat that was abandoned in the marina has been sold. He thanked committee members who cleaned up and repaired the boat to prepare it for sale.

Scott reported that plans are proceeding for rewiring of the marina docks. He expects a request for proposals to be available later in the spring.

Scott reported that plans are being made for the annual fundraising marina sale in the clubhouse April 28-29-30.

Penny Jensen moved that the committee purchase a handheld depth sounder for use in checking marina depths. The committee voted unanimously to support the purchase for up to \$125.

The meeting was adjourned at 11:45 am. --Ross Anderson

**Cape George Marina Committee - April 2017 Minutes**

Harbormaster Scott Munson called the meeting to order at 11 am, Tuesday, April 4, at the marina shop. About 18 members were present.

Scott reported that member Brian Ritchey had agreed to move his boat to another slip in an effort to clear a slip for another large boat.

Sonja Ericson reported that plans are proceeding for the upcoming Marina Sale.

Sonja and Scott are compiling a "decision tree" with specific members listed as "go to" people for specific areas such as docks, wiring, plumbing, shop, etc.

Scott listed marina related projects that have been undertaken and completed by volunteers over the previous winter. These included:

- New road signs for the marina sale.
- Mixing and laying concrete into trenches left over from previous work on the drainage system.
- Cleaning up a derelict boat so it could be sold.
- Preparation of a "Request for Proposals" for a new wiring system on the docks.

Purchase of a hand-held depth sounder for the marina.

Each of these projects involved multiple volunteers – too many to mention here.

Ross Anderson reminded members that there will be two vacancies on the Board of Trustees, and that candidates are needed.

Sonja reported that she is updating the list of members who keep kayaks and other small boats on marina racks.

The committee acknowledged and thanked Richard Woodcock for his service to the marina and to the community.

The meeting was adjourned at 11:45 am. --Ross Anderson



# Emergency Preparedness Committee



## Did You Know? **Your Home Is Your Best Shelter**

Staying In Your Home is always preferable over an emergency shelter or hotel. Start by identifying hazards in your home. Once hazards are identified, it does not take much time or effort to make your home a safer place to live.

### **For Any Room, make sure. . .**

- 1) Heavy pictures, mirrors & artwork are securely fastened
- 2) Room exits are unobstructed
- 3) Ceiling fans & hanging fixtures are secure
- 4) Computer monitors, TVs, tall furniture, book cases & shelves are strapped down
- 5) Heavy, breakable or sentimental objects are on low versus high shelves
- 6) Breakable objects are secured to shelves with quake mats, Velcro™, low shelf barriers, etc.

### **Kitchen. . .**

- 1) Outlets near the kitchen sink are GFI (Ground Fault Interrupt) equipped
- 2) Kitchen cabinets are securely mounted; consider earthquake-type latches to keep doors from flying open & contents falling

### **Bathroom . . .**

- 1) Cleaning supplies & medicines are in 'child-proofed' cabinets
- 2) Electrical outlets are GFI equipped
- 3) Glass bottles replaced with plastic

### **Garage/Attic/Shed. . .**

- 1) Gasoline is kept in small quantities, in approved containers
- 2) Paints, thinners & other flammables are in original containers away from heat, sparks or flames
- 3) Oily rags are stored in metal containers
- 4) Combustibles like newspaper & magazines are not stored in the attic

### **Appliances . . .**

- 1) Clothes washer & dryer are properly grounded & vented
- 2) Water heater is strapped to wall studs & elevated 18 inches above floor
- 3) Water heater is set at 120 degrees F
- 4) Refrigerator & other rolling appliances with wheels are locked or wedged to prevent rolling

**Home structure . . .**

- 1) Roof is bolted to walls; walls bolted to the foundation
- 2) Foundation & chimney are free of cracks & loose bricks; consider bracing the chimney to roof framing
- 3) Gas & water lines have flexible connectors
- 4) Crawlspace walls are reinforced with plywood

**Heating Equipment . . .**

- 1) Furnace is serviced annually & chimney is inspected & cleaned annually
- 2) Fireplace ash is disposed of in metal container

**Fire Extinguisher / Smoke detector . . .**

- 1) At least one all-purpose (Class A, B, or C) extinguisher in the home
- 2) Smoke detectors installed at every level, tested monthly, & batteries changed annually
- 3) Carbon monoxide detectors installed at every level, but not directly above or beside fuel-burning appliances; tested monthly, & batteries changed annually

**Under the Bed Items**

Disasters don't keep regular hours. They can happen anytime day or night. Be ready to take action before, during and following a disaster with your safety as a priority. Store a few key items under your bed that will help to keep you safe as you survey your house and check for damage.

Items to include:

- 1) Flashlight/headlamp, and extra batteries
- 2) Hardhat or helmet to protect your head from falling objects
- 3) Sturdy shoes
- 4) Leather gloves
- 5) OK/HELP sign & two band aids to hang the sign on a front window
- 6) A copy of your neighborhood emergency plan (Go to [www.jeffcoec.org/Library](http://www.jeffcoec.org/Library) for the "how-to" from a Neighborhood Emergency Planning Guide #512)

**Remember: when disaster strikes, the time to prepare has passed.**

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship.  
Please call or email me and we can make a date.  
Jo Nieuwsma (News-ma) 424-333-5413 or  
rocketmama@wavecable.com  
Sponsored by the Cape George Social Club

Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Pickleball Open House	May 13	10:00 am
Book Group	May 15	1:00 pm
Music Jam	May 17	7:00 pm
CGU w/ Allan Zee	May 23	7:00 pm
Memorial Day BBQ	May 29	5:30 pm

### Board of Trustees

Richard Hilfer, President, 379-0492 - Katie Habegger, Vice-President, 385-1606  
Karen Krug, Treasurer, 379-2570 - Leslie Fellner, Secretary, 301-6913  
Carol Wood, Trustee, 385-1021 - Ray Pierson, Trustee, 379-0878 - Raul Huerta, Trustee, 344-2009

### CAPE GEORGE STAFF

Manager - Sharon Mitchel- 385-2208  
Office Administrator - Terri Brown - 385-1177  
Maintenance Manager - Donnie Weathersby - 385-1177  
Assistant Caretaker—Chris Welcome—385-1177  
Senior Bookkeeper - Sally Lovell - 385-1177  
Water System Manager - Greg Rae - 301-0820

**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	385-9769	Newsletter .....	Office.....	385-1177
Clubhouse Rental .....	Terri Brown .....	385-1177	Nominating.....	Kitty Rucker.....	385-4927
Elections .....	Joyce Skoien .....	379-9749	Roads.....	Larry Southwick .....	379-2878
	Scott James.....	379-2570	Social Club.....	Norma Lupkes.....	302-5202
Emergency Prep.....	Thad Bickling.....	531-2421		Mary Hilfer.....	379-0492
Environmental.....	Kitty Rucker.....	385-4927	Swimming Pool .....	Neil D'Acquisto.....	385-7625
Finance .....	Unassigned.....		Water Advisory .....	Larry Southwick....	379-2878
Fitness Center .....	Phyllis Ballough .....	344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Scott Munson.....	385-3061	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	385-3110			
	Jeannie Ramsey.....	385-1263	Clubhouse Phone .....		385-3670
	Betty Hanks.....	379-6572	Fitness Center Phone ...		385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey.....	385-1263			

# Cape George 2017 Calendar

# May

SUN	MON	TUE	WED	THU	FRI	SAT
	<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>2</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>Marina Com 11a</b> <b>Water Com 5p</b>	<b>3</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>4</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	<b>5</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>6</b>
<b>7</b>	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>Study Session 3pm</b>	<b>10</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>11</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3p  <b>Board Meeting 3 pm</b>	<b>12</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>13</b>  <b>Pickleball Open house 10a (on court)</b>
<b>14</b>  Mothers' Day	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>16</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  <b>Book Grp 1p</b>	<b>17</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bldg Com 10a</b> <b>Music Jam 7p</b>	<b>18</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	<b>19</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>20</b>  <b>Clubhouse Reserved For private party 10 ato 10p</b>
<b>21</b>	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>23</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  <b>CGU w/ Allan Zee</b>	<b>24</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>25</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	<b>26</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>27</b>
<b>28</b>	<b>29</b>  memorial DAY BBQ—5:30p Open swim all day Office closed	<b>30</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon	<b>31</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p			

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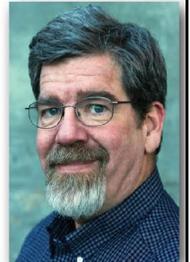
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Proceeds from newsletter advertising goes toward Social Club projects.

Mary Maltby 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



## **NOTE FROM THE PRESIDENT—RICHARD HILFER**

This summer Cape George members will vote to fill three positions on the seven member Board of Trustees. We are fortunate to have three good candidates: Ross Anderson, Katie Habegger and Joel Janetski. A Meet the Candidates session is scheduled before the June 13 study session.

Trustee Raul Huerta submitted his resignation because he is moving to New York for family reasons. I thank him for his service. I also thank him for his generous donation of a DR trimmer and a stump grinder to our association.

Under our Bylaws, the Board of Trustees must appoint a new trustee to serve out the remaining two years of Raul's term. I encourage any Cape George member interested in this appointment to contact me.

At its May meeting, the board approved the expenditure of reserve funds not to exceed \$3,500 to repair or replace the clubhouse area gazebo. This item was not on the list of 2017 reserve projects approved by the members last year. In our most recent reserve study, this repair or replacement was projected to occur in 2019. However, the board was informed the gazebo could collapse in a strong wind and presented a risk of harm to persons using the area. As authorized by our Bylaws, the board determined this situation constituted an emergency and authorized the reserve fund spending.

Also at the May meeting, the board discussed the budget outlook for the rest of the year. The bottom line is that 2017 expenditures are running higher than anticipated. The prime contributors to this situation are a \$12,000 un-budgeted item related to the workshop drainage project and higher than expected utility costs. The details of this situation are set forth in an analysis written by our Treasurer titled "April Variance Analysis and Pro-Forma Year End Projections." This document is included in the minutes of the May meeting. I encourage members to review it.

While it is still early in the 2017 budget year, these projections suggest there may be budget pressures for the remainder of the year. They further suggest the board may have to increase the general operating assessment for the 2018 budget year. This assessment has not been increased in the last two budget years.

Finally, on May 17 our Caretaker Donnie Weathersby marked his 16th year with Cape George.  
Happy Anniversary, Donnie!

## **ATTENTION BOAT OWNERS --- SPACE AVAILABLE!**

Cape George Marina has permanent slips available for boats up to 29 feet; and we have economy slips and single tie space for small boats.

We also have year round reserved parking for boat trailer storage; year round open parking for boat trailer storage; and kayak/small boat assignments.

For slip information call the Harbormaster, Sonja Ericson at 206 498-9916.

You will find a complete fee schedule online at [www.capegeorge.org](http://www.capegeorge.org), or contact Terri in the office at 360 385-1177



## Accentuate the Positive!

Much of our world seems to be filled with negative events these days—in an effort to add some positive back into our thoughts and feelings I have asked members of our community to share some things that make them happy....

"There are so many things that it is really hard to know where to start from a loving partner of 41 years to chocolate at least once a day to looking out our window at our magnificent land and seascape to the many blessings in my life to.....But recently, I have taken the time to feel my heart beating in my chest and have been dazzled by the magnificent miracle of this magic muscle that has been so loyal and steadfast as the engine of my life.

Never fails to bring a smile and strike a note of wonder." A.Z.

"I am grateful every day for the natural beauty that surrounds me here in Cape George. I came looking for a house, but found a community ,some dear friends and I am now home. " C.R.

"We like to take walks to the mail box and meet and greet our neighbors and especially their four legged companions" S.G.

Please send your Positive thoughts : [pibird130@gmail.com](mailto:pibird130@gmail.com)

## It is that time of year when the sun comes out and home projects begin.

Do you have plans to build or enlarge a deck,  
thin out some trees,  
burn some wood or install a shed or greenhouse?

Before you pick up a hammer,  
don't forget to get a Cape George Permit!  
There is no charge for our permits but they are required.



The permits and rules are available on the website:

[www.capegeorge.org](http://www.capegeorge.org)

Or pick them up at the office from 9 am to 2 pm

## BOARD OF TRUSTEE ELECTIONS

Spring brings with it, along with the new growth in nature, a chance to affect the future of the Cape George community. We have three Board positions that are opening this year. It is your chance to select people who will bring their ideas to the Board and make a difference in the way that the Board operates.

Our board is made up of seven members who are elected for a three-year term of office. The election of new members is staggered so that no more than 3 members are changed in any given year. This gives stability and continuity to the process.

### BOARD ANNOUNCES TRUSTEE ELECTION DATES FOR 2017

June	6	Election ballots mailed to members
	13	Meet the Candidates, 2 pm, before Study Session
July	13	Ballots due in the Cape George office in person or by mail no later than 2:00 pm
	14	Election Committee counts ballots
	15	Annual Membership Meeting 2:00 pm – announce election results
	15	Special Board Meeting, immediately following Member Meeting to elect Board Officers

**Reminder: 3rd Quarter assessments are due July 1st**

## Cape George Acoustic Music Jam

**Wednesday, June 14  
7 pm – 9 pm**

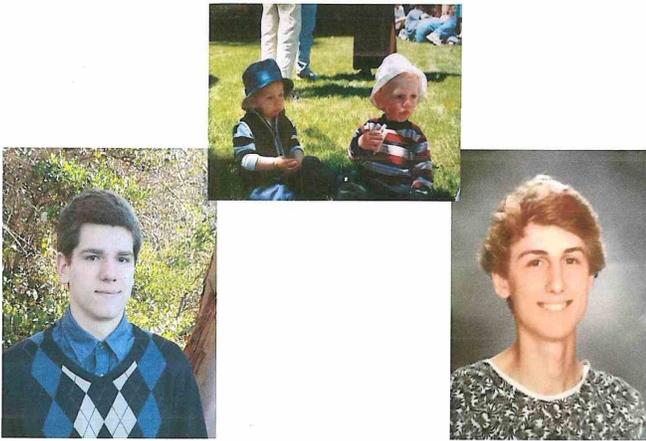


Come join us in the Clubhouse for an evening of music and song.  
Questions? Contact Carol Chandler at 344-2783

# PLEASE COME AND CELEBRATE OUR GRADUATING SENIORS!

Congratulations to  
***Tyler*** and ***Etienne!***

June 10th, 4pm @ Cape George Club House  
Soft drinks provided and feel free to  
BYOD plus a dish to share.



## “HIGHLANDS HOOPLA”

- When:** Sunday, June 11th  
Noon until after dark
- What:** Casual Pot-Luck, Music, Games,  
Campfire
- Why:** We’re neighbors, let’s get to know each  
other. (emphasis on gathering together  
the Highlanders!)
- Who:** CG residents and their families
- Where:** Cape George Clubhouse

We wave at each other as we drive by and chat briefly  
in passing—you’re in the yard, I’m walking the dog—  
now is the time to gather together as neighbors. We  
share common ground -

**Let’s celebrate!**

Let’s enjoy a meal, shoot the breeze, stoke the blazing  
fire and share our best stories.

Bring music if you feel like dancing, games that you’d  
like to play, your favorite simple dish...but certainly the  
best part will be the gathering of neighbors and  
friends, old and new!

Questions? Call Lisa 541-973-5150

The days are longer and soon the sun will  
come out along with Petanque players, who  
had hunkered down or left town for the  
winter.

There is a Petanque court reservation  
calendar. You will need to go on to Gmail.

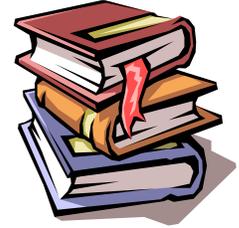
Username: [petanquecg@gmail.com](mailto:petanquecg@gmail.com),

Password: [capegeorge1](#)

You can add you name, email address or phone # to a contact list on the google  
app. By adding your information, other Petanque players can get in touch with  
you. Then schedule a time on the calendar to meet.



## Book selection for June



### "A TOWN LIKE ALICE" TAKES BOOK GROUP BACK IN TIME

Nevil Shute was a wildly popular author in his day, with a writing career spanning from 1931 when he published his first novel until he passed away 1960. "A Town Like Alice" was published in 1950 and became one of Shute's most famous novels. The Cape George Book Group will discuss this book at its Tuesday, June 20 meeting.

Set in his adopted country of Australia during and after World War II, it is both a tale of war and love. Jean Paget is a young Englishwoman living in Malaya when she is captured by the Japanese and forced on a brutal seven-month death march with other women and children.

Surviving that nightmare, Jean returns to England. An unexpected inheritance takes her back to Malaya to give something back to the villagers who saved her life. The villagers, in turn, have a surprise for her as well. It seems that the young Australian soldier who had saved the women during the death march had survived the war, and Jean's search for him leads her to a desolate Australian outpost where she finds a challenge that will take all of her resourcefulness and spirit that carried her through her wartime ordeals.

The Book Group meets June 20th at 1 pm in the Cape George Clubhouse. All are invited to attend.

The start time for the Board meeting has changed to 3:30 pm

### Notice of Hearing on Request for Variance

**Date:** June 13, 2017

**Time:** 2:45

**Place:** CAPE GEORGE CLUBHOUSE

**Lot Location:** 2-4 Cape George Dr

**Address (if assigned):** 131 Cape George Dr

**Lot Owner:** Neil D'Acquisto

**Variance Requested:** 20' Height variance on addition to garage.

**Reason:** To keep a 6/12 roof pitch tying into the existing garage.

The variance file is maintained in the office for community review. Written responses to the variance request are included in the Study Session Information packet which is available in the office and on [www.capegeorge.org](http://www.capegeorge.org) the Friday preceding the Variance Hearing.



## ENVIRONMENTAL COMMITTEE WORKPARTY

TUESDAY, JUNE 27, 2017

10 am to noon

If you have some time available, please come down to the Clubhouse to meet with other volunteers to help clean up the common areas. We want it to look nice for the 4th of July weekend.

## The Candidates

Stop in Tuesday, June 13 at 2pm before the Study Session for the opportunity to meet the candidates running for three Trustee positions.

Below you will find the names and informational bios of those who have asked to be considered for these positions.

### Joel Janetski

I am a retired academic who taught for nearly 30 years at Brigham Young University (BYU) in Provo, Utah. My discipline was archaeology. My career was very rewarding in many ways, and I continue to be somewhat involved in that field. During my tenure at BYU I served on numerous university committees and was chair of the Anthropology Department for seven years. As part of professional activity I served on several boards within the university as well as outside it. For example, I served for two terms on the Advisory Committee for the Grand Staircase-Escalante between 2003 and 2009. This was a large board made up of about 15 members representing the various scientific disciplines doing research in the monument, stakeholders whose lands bordered the Monument, and local and regional elected officials. Agendas of those on this board were very different leading to lively discussions. In addition I served on the governing board for the Utah Historical Society between 1997 and 2005. This position was appointed by the governor of Utah and the Board set policy for history-related programs in the Utah Division of State History. I served on the Board of Editors for the Utah Historical Quarterly for several years as well and was elected a Fellow in the Utah State Historical Society in 2007. Listening to and understanding very different agendas and finding ways to resolve differences was critical in all cases.

It is clear from only my short tenure in Cape George that the Board and staff must be prepared for unforeseen events. To that end, continued fiscal responsibility is critical. Given the length of time that Cape George has been in existence, facilities maintenance and upgrades will continue to be a challenge. It is also clear to me that social and recreational activities are an integral part of life at Cape George. The Board needs to continue to facilitate and be inclusive in providing opportunities for such activities to continue.

I very much enjoy the Cape George community and am grateful for the efforts made to maintain the quality of life available here. I know accomplishing that takes the efforts of many, including the staff and numerous volunteers. My wife Joyce and I moved here in 2012 and have been busy getting settled and starting Joyce's business. I have not been involved in any formal way with the Cape George community to date but would like to be better informed about the issues facing us and offer whatever support I may provide.

## **Katie Habegger**

I count myself fortunate to have joined the vibrant community of Cape George almost six years ago. After living in many different parts of the world, I am proud to call this special place home. For the past three years I have served on the Board of Trustees, most recently as Vice President and in the prior years of my term as Secretary and member. My Board duties have included serving as Board Liaison to the Environmental and Fitness Committees, and I have greatly enjoyed participating in the activities of these committees.

I was born in Birmingham, England, and my early life was quite conventional. However, in my late twenties, with husband and young family, I gave up my safe, suburban life, bought a sturdy old wooden sailboat and embarked on a cruising adventure from England to the Caribbean. Leaving the boat in Florida four years later, we drove to Southern California for a short visit to family and ended up selling the boat and settling in the Los Angeles area.

A few years later, I joined a newly-formed small investment advisory company in Pasadena as an office administrator, where I worked for the next twenty years. I soon became fascinated by the investment advisory business and over time earned the Certified Financial Planner™ designation and joined the Los Angeles Chartered Financial Analysts Society. As the company expanded, I took on the management of investment portfolios for high net worth individuals and non-profit institutions. I became a Vice President and later Principal of the company. I was also appointed Chief Compliance Officer, responsible for developing and monitoring policies and procedures to ensure the company's compliance with the complex rules and regulations relating to investment advisory firms.

After taking early retirement in 2009, I set off on another sailing adventure, cruising down to the Pacific coast of Mexico and the Sea of Cortez, where my husband Phil and I spent the next four seasons. We moved from Southern California to Cape George in 2011, and subsequently had our boat shipped from Mexico up to the Pacific Northwest, where we have enjoyed exploring the lovely cruising grounds of the San Juan and Gulf Islands and the "Sunshine Coast" of the Canadian mainland.

I have embraced volunteer opportunities in the Port Townsend area. My particular focus is working for ECHHO (Ecumenical Christian Helping Hands Organization), where several times a week I drive the elderly and infirm to specialist and hospital appointments throughout the region, and also as needed work in the office to schedule drivers. With other members of the Cape George Environmental Committee over the past few years I have helped plant the north and south jetties and the berm with native plants, weeded community areas and pulled invasive plants from undeveloped lots at the owners' request. I care deeply for our beautiful neighborhood, and I love to walk our quiet streets and enjoy our incredible vistas.

I have learned a lot over the past three years of my Board service, and I believe that my background in finance has made me a good "fit" for the Board of Trustees. Thanks to the support of our homeowners we have been able to make some major improvements to the community infrastructure over the past three years, such as replacing the north and south seawalls, constructing the berm to protect the clubhouse and community facilities and installing a dehumidification system in the pool. All these projects were completed within budget.

I respectfully ask for your vote in continuing my service to the Board and the wonderful community of Cape George.

## **Ross Anderson**

I served one term on the Board of Trustees from 2011 to 2014. It was a rewarding experience and I learned a great deal, but I decided not to run for a second term. Since then, I've served on the Nominating Committee, and I've been disappointed by how difficult it is to recruit board candidates. So I decided to run again this year, in part to work on the challenge of maintaining a strong board.

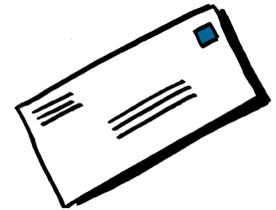
I am almost 70, and a retired newspaper reporter. I worked for the Seattle Times for more than 30 years, specializing in state and national politics, natural resources and the environment. I left the Times in 2001, but I continue to do occasional freelance journalism for the Times and for the PT Leader.

Mary and I built our home on Quinault Loop in 2003, and we have lived here fulltime since 2005. In addition to my stint on the board, I have been active in the Marina Committee and the Nominating Committee, and previously the Building and the Environmental Committees. More recently I have been involved in citizen science, using my boat as a platform for regular seabird surveys in the waters surrounding Protection Island - an effort we hope to expand to the broader community.

The Cape George community is in very good shape. We have an excellent staff and board, dozens of volunteers. The marina and pool have been improved and are well run. We've built a new seawall and a beach berm, added a Pickleball court and a fitness room. Our finances are stronger than ever, thanks to our present board and to a healthy reserve fund built up in recent years.

But home owners associations can turn sour very easily. HOAs everywhere are prone to ugly fights, frequently over seemingly minor problems. Not that long ago, Cape George members were deeply divided over issues ranging from roads to dogs to trees. The best way to prevent that happening is to maintain a strong, diverse and responsible Board of Trustees. I hope that over the next few years we can divert some of the extraordinary volunteer energy that goes into amenities such as the marina and the gardens into maintaining an excellent Board.

## **PROTECTING YOUR MAIL**

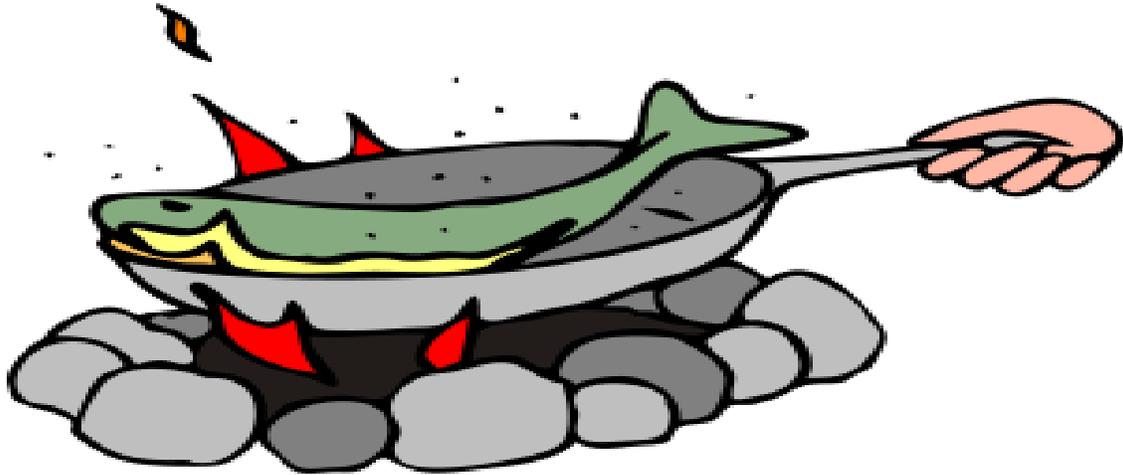


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Here's what you can do to protect your mail from thieves:

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- Pick up your mail promptly after delivery. Don't leave it in your mailbox overnight.
- If you're expecting checks, credit cards, or other negotiable items, ask a trusted friend or neighbor to pick up your mail.
- If you don't receive a check or other valuable mail you're expecting, contact the issuing agency immediately.
- If you change your address, immediately notify your Post Office and anyone with whom you do business via the mail.
- Don't send cash in the mail.
- Notify the Post Office when you'll be out of town, so they can hold your mail until you return.
- Report all suspected mail theft to a Postal Inspector and local authorities.

**If you see a mail thief at work call police immediately!**



## **2017 SALMON BARBEQUE**

**WHEN:** JULY 16, 2017 -- SUNDAY  
(SOCIAL HOUR STARTS AT  
12:30 PM AND SERVING TIME IS  
1:30 PM)

**WHERE:** CAPE GEORGE CLUB HOUSE  
UNDER THE CANOPY

**WHY:** BECAUSE IT'S A GREAT SOCIAL EVENT  
AND THE SALMON IS ALWAYS  
YUMMY

**PRICE:** \$12 PER PERSON (price of salmon went up) -

Pay in the office and get your names on the paid list. Tickets will not be issued this year; the list will serve as confirmation of payment. Serving will be as we did last year, called by table number. Payment must be received no later than July 10<sup>th</sup>.

**NOTES:** BYOB  
BRING A DISH TO SHARE (enough for at least  
eight people)



## Citizen Science at Cape George

In recent months, some of our members have been working with the Port Townsend Marine Science Center and state Dept. of Natural Resources, conducting monthly seabird surveys in the DNR's aquatic reserve surrounding Protection Island. The DNR and science center hope to expand citizen science efforts at Cape George and surrounding waters. Projects might include wildlife surveys or a beach cleanup, collecting data on beach debris.

The CG Environment Committee is sponsoring a community meeting in the clubhouse, **Thursday, June 1, at 4pm** to brief interested members on possible citizen science projects, field any questions, and recruit volunteers. It will be a brief meeting, hopefully less than an hour.

Come on down and explore how you might get involved.  
More information? Questions? Call **Ross Anderson** at **379 4976**.

## *Cape George University*

### Artists & Their Art in Port Townsend

A presentation by Michael D'Alessandro, Executive Director from the Northwind Arts Center, and Holly Green, School Administrator from Port Townsend School of the Arts. They will talk to us about why so many visual artists have come -- and continue to come -- to Port Townsend, and how they have made it the vibrant arts community that we all enjoy and appreciate.

Come to the Clubhouse on Wednesday, June 21st at 7pm and learn about art in PT.

There will be no July presentation, but save the date in August

#### **"Birds of Straits and Sounds"**

Bob Boekelheide, a Dungeness resident who has spent his career researching seabirds around the world, offers a glimpse at the seabirds we see on the waters surrounding Cape George. More recently, Bob has been leading monthly seabird surveys out of the Cape George Marina. He will offer a 45-minute talk with slides.

7pm Wednesday, August 2, at the clubhouse.

## June Fitness News

At last our new upright life cycle bike has arrived. It fits into the room by replacing the Airdyne bike.

I met with Sharon, Karen Krug and Leslie Fellner, this past month. There will be some changes coming to all fund raising accounts as well as the wording of the pool and fitness Charters. Because of tax laws it is necessary to remove the bookkeeping of fund raising accounts from the HOA office. The CG Social Club has offered to provide free bookkeeping services to account for those funds while still enabling individual committees to control how their funds are spent. Committees are also free to handle their funds themselves if they so choose.

The Fitness room has now been taken on as an Asset to the HOA and as such they take over the financial responsibilities as such. We will no longer be required to hold fund raisers.

We do have money in our account and we will hold a meeting on Friday, June 16 to discuss how we would like to use those funds. It has been requested that we think about another elliptical. There are some other requests and upgrades to discuss. All members are invited to attend at 1 p.m. at the clubhouse.

We adopted an idea from one our committee members to lessen the load for all of us using the fitness room and the machines. On the bulletin board by the water dispenser is a signup sheet to have members choose the machine they are willing to keep clean and do any monthly maintenance on. We will have manuals available and check off lists and certainly go over any machine you volunteer to take on.

I have also created a general manual for the committee on how the room has run, finances, equipment purchases along with charter and rules. We can look it over at the meeting for any suggestions.

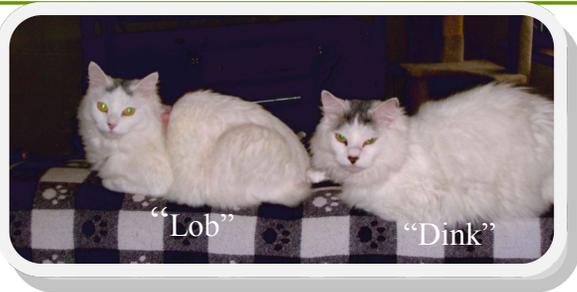
Hope to see you on June 16th

Phyllis Ballough  
Fitness Chair

**Jefferson County PUD is gathering information to determine the level of interest in improved access to broadband services.**

**Go to [www.jeffpud.org](http://www.jeffpud.org) to take the survey!**

To the people in the gray truck I cut off on Sunday, May 21st when I drove out of my driveway with out stopping or looking, I sincerely apologize. I have no excuse. Also my wife thoroughly chewed me out. I apologize. G.L. on Marina Drive



## Pickleball at Cape George According to Dink & Lob

Dink commented just the other day that Rules seem to have an important part in our lives! (This was after he broke one of them by jumping on the dining room table!) That is totally off limits for cats- even special ones. So we had a discussion about rules and why we have them.

It seems that many rules are about safety; like speeding and diving into shallow water and not eating poisonous things like hemlock. There are other rules about the height of houses and fences and property lines which are more like Robert Frosts thoughts that "good fences make good neighbors". So what does this have to do with Pickleball, you ask?

I recently heard a story about a local player who was visiting another area where they played Pickleball and he joined in for a game. This guy was a "switch" hitter (used the paddle in either hand) and was immediately told he couldn't do that - he must declare his handedness and stick to it! Then he learned that this group thought that balls that hit a line were OUT!

When I heard this story it reminded me of other "variation" of the rules. A Pickleball group playing in a small town in Canada reportedly doesn't call out the score! How do they know when to stop? So here is another reason we have rules - they go with games!

The creators of Pickleball gave the game rules. Almost all of them have remained in tact for the 50 years that the game has been growing. Only a few minor adjustments and clarifications have been added. If everyone plays by the rules then the game and the players can go anywhere and enjoy the game they know! If each group or club changes or modifies the rules, the game is no longer universal! Imagine going to the Netherlands and having to learn Dutch before you can join in playing Pickleball. If we all play by the same well established rules we can travel with our paddle and be invited to play wherever we go.

If you want to start or create a new game that doesn't already exist then You can make up the rules but when a game has rules - play by them! If you can hit with either hand - Go for it; Call the score so that all can hear and when the ball hits the line it is in (except on the serve and the non-volley line).

Here are a couple of Rules questions for you:

1. Is it ok to stand in the "kitchen" while waiting for the serve?
2. If no one can call a ball in or out - what is it?

Lob adds:

1. We had a nice Open Court Event and greeted 6 new Wanna-Bee players.
2. Please let the Steering Committee know what kinds of special events you would like!
3. The answers to the 2 rule questions above (sey and ni)
4. The answer to #2 - Steve, Gail, Jo, Jeannie, Georgette, & Pi



CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

May 11, 2017

3:00 PM

**DRAFT**

**President Richard Hilfer called the meeting to order at 3:00 p.m.**

**Welcome**

**In Attendance:** Richard Hilfer, Leslie Fellner, Karen Krug, Raul Huerta and Ray Pierson

**Action on Minutes:** Leslie Fellner moved and Karen Krug seconded to approve the minutes of the Regular Board Meeting dated April 13, 2017. Passed -4/0

**Membership Report:** Leslie Fellner

Dawn Pierson purchased 74 Huckleberry from Ray & Eileen Pierson

Donna Curley purchased 30 Dennis Blvd from Charles & Christine Rogers

**Treasurer's Report:** Karen Krug As of April 30, 2017

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.*

**2017 BALANCE SHEET COMMENTS**

All bank accounts have been reconciled and the bank statements reviewed. At the end of the month two banks were over the FDIC limit; one by \$5,500 and the other by \$4,000. Both these overages were corrected on 05/08/2017 and both were the result of reestablishing banking access and protocols. Cape George is looking at additional banking relationships to help ensure all accounts stay within FDIC/NCUA limits.

Balance sheet items are quite consistent when compared to this time last year. Cash balances are a bit higher which is a good thing and accounts receivable are also a bit higher, which is not a good thing.

**OVERALL OPERATING COMMENTS**

There are several things that are placing significant strain on operating activities - the unbudgeted workshop drainage project and utility costs. The strain caused by these items and their potential impact for the remainder of the year will be discussed in a separate analysis so will only be briefly mentioned here.

The workshop drainage project, which is not a reserve item but a new capital asset, was originally expected to be completed in 2016 at a total cost of \$8,000 to \$10,000. As a result, nothing was budgeted for 2017.

Only \$4,000 of the project was expensed in 2016 and in 2017 an additional \$12,000 has been expensed for a total project cost of \$16,000. The negative impact on the 2017 general operations budget is \$12,000.

The other item putting significant pressure on all three cost centers are utility costs. Utility costs for all of 2017 were budgeted at \$34,000 with \$11,300 budgeted for the first four months. Through April 30 a total of \$21,200 has been spent, an unfavorable variance of \$9,900. A large unfavorable pool utility variance was expected due to the multiplier correction, but only a variance of about \$4,500 for these first four months. Higher electricity and propane use was not expected and is generating unfavorable variances.

**General Operations**

The unbudgeted \$12,000 workshop drainage expenditures has placed significant pressure on financial performance. Of greater concern is the unfavorable utility variance. Pool utilities for the year were budgeted at

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\$12,500 with the first four months budgeted at \$3,800. Actual costs year-to-date are \$11,300, an unfavorable variance of \$7,500. The multiplier correction only explains about 1/2 this variance.

Additional discussion of the variances and pro forma projections are presented in a separate analysis.

**Water Operations**

Water operations for the first four months are faring better than either general or marina operations. Utility usage for water is limited mostly to pumps and varies more in summer months, just the opposite of other utility usage. Even though the bottom line looks favorable through April, the major expense for complete cleaning of the water tanks has not yet occurred. Pro forma projections are presented in a separate analysis.

**Marina Operations**

Marina operations are also feeling the negative impact of higher than budgeted utility costs. The pressure on marina operations is exacerbated by the unfavorable revenue variances in moorage and to a lesser extent parking. Additional discussion of the variances and pro forma projections are presented in a separate analysis.

CAPE GEORGE COLONY CLUB						
<i>Balance Sheet as of April 30, 2017 and 2016</i>						
Assets	2017	2016	Liabilities and Fund Balances		2017	2016
Cash and Cash Equivalents:			Current Liabilities:			
Operations Checking	\$ 188,442	\$ 225,038	Accounts Payable & Other Liabilities		\$ 9,060	\$ 9,402
Operating Investment-Savings	98,294	70,088	Unearned Income General/Water/Etc.		47,790	43,555
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assemnt		11,860	10,728
Reserves - General, Water & Marina	696,151	641,613	Unearned Income Marina Wait List		1,250	1,200
Special Assmnts(Berm/Sseawall)	-	3,362	Total Current Liabilities		69,960	64,885
Routine Reserve Assessment	70,206	67,992				
Total Cash & Equivalents	1,053,693	1,008,692				
			-		-	-
Net Accounts Receivable	16,200	11,310				
Reserve Assmnts Receivable	3,041	2,220	<b>FUND BALANCES:</b>			
Total Net Fixed Assets	1,849,104	1,764,420	Fund Balances (Combined)		2,653,054	2,502,444
Total Prepaid & Other Assets	9,569	9,220	Modified Cash Basis CY Income		208,594	228,533
<b>TOTAL ASSETS</b>	<b>\$2,931,607</b>	<b>\$2,795,862</b>	<b>Total Liabilities and Fund Balance</b>		<b>\$2,931,607</b>	<b>\$2,795,862</b>



**CAPE GEORGE COLONY CLUB  
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**CAPE GEORGE COLONY CLUB  
April Variance Analysis and Pro-Forma Year End Projections  
As of April 30, 2017 - Items in ( ) are unfavorable**

This has been a very atypical expenditure year and the pro forma projections on the next page definitely are not be as healthy as the original budget. Even though the pro forma is less than pleasant, Cape George is not losing money, is still projecting positive bottom lines and has strong cash balances both for operations and reserves. It is early in the year so there is time for some recovery.

The workshop drainage project was discussed in the April Treasurer's Report. What is key for pro forma purposes is that there is a \$12,000 unbudgeted item. Because the project will be treated as a new capital asset, it may be possible to use cash from general savings to mitigate the adverse bottom line impact.

**Utility costs are causing significant unfavorable variances that will probably continue through the year.**

	YTD	YTD			Entire 2017	Pro Forma
	Actual	Budget	Variance	%	Budget	Projection
Pool	11,325	3,800	(7,525)	-198%	11,500	28,000
General	3,240	1,500	(1,740)	-116%	4,500	7,000
Marina	3,525	2,000	(1,525)	-76%	6,000	8,800
Water	<u>3,110</u>	<u>4,000</u>	<u>890</u>	<u>22%</u>	<u>12,000</u>	<u>11,000</u>
Total	\$21,200	\$11,300	(\$9,900)	-368%	\$34,000	\$54,800

- Weather is a major factor in all the utility variances. Average daily temperatures so far this year were 5\* colder than last year and every 1\* temperature change is responsible for about a 3% change in utilization. Weather likely accounts for at least 15% of the utilization increase. The weather variance should moderate over the summer and fall.
- Budget timing, i.e. seasonality, accounts for another 10% to 20% of each the variance. This also means that as the year progresses the seasonality variance will become a bit self-correcting. Next year's budget split needs to more carefully pattern the seasonal trends.
- Unlike the other areas, the water system is favorably impacted by the weather and budget timing issues. In the winter there is less demand for water so the pumps don't cycle as often. This will of course change in the summer and fall.

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- Pool utility costs are the largest variance. Weather and budget timing have an impact but there are also other factors.
  - Correction of the multiplier was expected to have an \$1,100 per month adverse budget impact so roughly 1/2 of the current variance is the result of this change. This will continue throughout 2017.
  - Kilowatt hour (KwH) usage in the pool has increased 45% between the first four months of this year and the same four months last year. The dehumidifier is really a very large air conditioner, and is responsible for a portion of the increase in KwHs. It will take a full two years to better understand the impact of the dehumidifier on pool utility costs.
  - Propane costs year-to-date are \$5,600 compared to \$2,300 at this point last year. Propane is used to heat the water in the pool. So far this year the 1,200 gallons of water flowing into the pool each day is colder than it was last year. Colder water takes more propane to heat. Propane use was 27% higher this January through April than the same period last year.
  - The average price per gallon of propane was 38% higher than the same period last year. The increase is consistent with all bulk suppliers in the area and is somewhat seasonal.

**Marina operations has additional considerations**

In addition to unfavorable utility variance, the marina is also experiencing lower than anticipated revenue. Revenue for parking and moorage is \$4,700 behind budget year-to-date. Historically 97% of parking and moorage revenue gets collected before April 1 so only minor change is expected for the rest of the year. The budget was patterned to reflect this historical trend. The new amenity fee, part of Other Revenue, has generated \$1,820 of the \$2,015 that was budgeted.

**Pro- forma projections**

The summarized pro- forma presented on the next page show year-end results absent major changes in operations. The increase in utility cost is projected to moderate with the warmer weather of summer and fall. Each cost center has a major planned expenditure which is shown at the original budgeted estimate since it is too early to determine the final cost of these vital items. All expenditures throughout the remainder of the year need to be subject to careful consideration to ensure optimal benefit and appropriate expenditure.

**Pro-Forma 2017 Year End Forecast using Year-to-Date April 2017 Actual Data**

*Numbers in ( ) are unfavorable*

	Original Budget	Pro Forma Forecast		NOTES
<b>General</b>				
Total General Revenue	\$ 310,978	\$ 311,600	\$ 575	
Expenses:				
Salaries, Benefits, PR Tax	142,223	135,000	7,223	Budgeted seasonal labor is included
Repairs & Maintenance	10,415	17,000	(6,585)	
Road Repairs	11,000	11,000	0	Cost estimate not yet available
Contracted Services	45,768	45,000	768	
Insurance	19,529	18,600	929	
Utilities (excludes phone)	4,500	7,000	(2,500)	Already reduced \$2,500 for seasonal improvement
Pool Utilities-Electric & Propane	11,500	28,000	(16,500)	Already reduced \$6,000 for seasonal improvement
Other Pool Expenses	5,000	5,000	0	
Workshop Drainage	-	12,000	(12,000)	Perhaps a transfer from general savings to mitigate
Supplies, Phone, BD, etc.	29,168	25,000	4,168	Includes 1/2 recruiting expenses
Total General Expenses	279,103	303,600	2,335	
<b>General Net Income</b>	<b>\$ 31,875</b>	<b>\$ 8,000</b>	<b>\$ (23,875)</b>	Auditors expect year-end cash transfer of \$31,875
<b>Water</b>				
Total Water Revenue	\$ 188,120	\$ 189,800	\$ 1,677	
Expenses:				
Salaries, Benefits, PR Tax	64,012	62,000	2,012	Budgeted seasonal labor is included
Repairs & Maintenance	4,885	7,400	(2,515)	Might be minor reductions for equip. & bldg. repairs
Tank Cleaning	9,500	9,500	0	Cost estimate not yet final - may be some reduction
Contracted Services	18,158	17,600	558	
Utilities	12,000	11,000	1,000	Already adjusted for seasonality
Insurance	10,014	9,500	514	
Excise & State Taxes	11,300	12,000	(700)	Excise tax increase tied to revenue increase
Supplies, BD, etc.	17,578	20,900	(3,322)	Includes 1/2 recruiting expenses & seasonal supplies
Total Water Expenses	147,447	149,900	(2,453)	
<b>Water Net Income</b>	<b>\$ 40,673</b>	<b>\$ 39,900</b>	<b>\$ (773)</b>	Auditors expect year-end cash transfer of \$40,673
<b>Marina</b>				
Revenue - Moorage/Parking	\$ 55,500	\$ 52,800	\$ (2,700)	Already increased for patterns of prior two years
Revenue - All Other Sources	11,305	11,500	195	
Total Marina Revenue	66,805	64,300	(2,505)	
Expenses:				
Salaries, Benefits, PR Tax	15,005	13,900	1,105	No real seasonal labor for marina
Repairs & Maintenance	8,250	7,950	300	Majority is dock repair
Dredging	12,500	12,500	0	Cost estimate not yet available
Contracted Services	5,649	5,600	49	
Utilities	6,000	8,800	(2,800)	Already reduced \$1,800 for seasonal improvement
Insurance	6,456	6,300	156	
Supplies, etc.	3,359	4,150	(791)	Increases in general supply&small tools-4 month pattern
Total Marina Expenses	57,219	59,200	(1,981)	
<b>Marina Net Income</b>	<b>\$ 9,586</b>	<b>\$ 5,100</b>	<b>\$ (4,486)</b>	Auditors expect year-end cash transfer of \$9,586

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BOARD OF TRUSTEES MEETING

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**Manager's Report:** see cover page.

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Water, Pool, Building and Marina.

The reports are attached to these minutes and incorporated by reference.

**Information Items:**

- A. The Workshop Committee's purchase of a generator and transfer switch has been deferred to the June Study Session
- B. The Trustees reviewed an annual prepaid HVAC maintenance agreement
- C. At the request of some members, the monthly Board Meeting will commence at 3:30 P.M, effective June 2017

**Member participation:** None

**New Business Action Items:**

**Motion 1:** Ray Pierson moved and Leslie Fellner seconded to accept the unanimous Marina Committee's recommendation that Sonja Ericson be appointed as Harbormaster. Passed – 4/0

**Motion 2:** Karen Krug moved and Ray Pierson seconded that since the clubhouse gazebo is a general reserve item and since there is by definition, a bona fide emergency need for a major repair or replacement of that structure that the Board authorizes general reserve expenditure not to exceed \$3,500 for said purpose. Passed –4/0

**Motion 3:** Karen Krug moved and Leslie Fellner seconded, based on the 05/03/2017 CAU policy quotation for general liability with no changes in coverage limits or options, directors' and officers' liability, volunteer accident insurance and commercial umbrella at a \$10 million limit, that the Board authorize the annual renewal package understanding that the commercial auto package has not yet been received. Passed – 4/0

**Motion 4:** Karen Krug moved and Raul Huerta seconded to assist in conformity with the Articles of Incorporation but not to otherwise change the functioning of the committees, that item #4 in the September 2010 Pool Committee Charter and item #6 in the December 2007 Fitness Committee Charter be struck from the charters. Passed – 4/0

**Motion 5:** Richard Hilfer moved and Ray Pierson seconded to approve the variance requested by Cathy and Paul Tibert, 175 Bridal Way, to build a shed for construction materials and tools prior to building their home. Passed – 4/0

**Motion 6:** Leslie Fellner moved and Karen Krug seconded to approve Resolution No. 5/1/17, to move \$27.15 from the General Checking Account to the Cape George Colony Club General Reserve Account to reverse the duplication of the transferred funds, which were transferred in both March and April. Passed – 4/0

**Motion 7:** Richard Hilfer moved and Ray Pierson seconded to appoint Karen Krug a member of the Building Committee to replace Raul Huerta, who has submitted his resignation. Passed–4/0

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3:00 PM

**DRAFT**

**Motion 8:** Richard Hilfer moved and Raul Huerta seconded to ratify 2 requests from a member for a due date adjustment. (2nd quarter total is 9 members and 11 properties) Passed – 4/0

**Motion 9:** Karen Krug moved and Raul Huerta seconded, that since returned, or NSF checks generate increased administrative work as well as the potential for bank charges against Cape George and since the NSF fee is stated in the annual fee schedule, that the Board deny the request by BUR004 to waive the \$25.00 NSF fee. Passed – 4/0

**Motion 10:** Leslie Fellner moved and Ray Pierson seconded to approve the Building Committee request to add John Hanks as a member. Passed – 4/0

**Motion 11:** Karen Krug moved and Richard Hilfer seconded that the Board accept the Social Club's donation of two 8' X 10' area rugs to be used in the Clubhouse. Passed – 4/0

**Open Board Discussion:**

In addition to the manager report shared on Tuesday, the office was made aware of vandalized and damaged cluster mailboxes located at the top of Huckleberry. Resident Kathy Weatherman is working with neighbors and the post office to find a possible solution.

Also reported were a number of trees cut down without a permit in the Colony. Tree cutting permits are required at Cape George and a reminder will be in the next newsletter of what permits are necessary.

It was announced since there is no competition in the election coming up of 3 open trustee positions, a second session of "Meet the Candidates" is unnecessary. Members are welcome to "Meet the Candidates" on June 13<sup>th</sup> at 2:30pm, prior to the Study Session.

Karen Krug gave briefing on the state of the operational budget. We have seen a significant rise in expenses so far this year. Power use and propane costs have increased, partly because of higher rates in addition to the extended lower winter temperatures we have experienced this season. We will have to pay close attention to expenses in the coming months to see if it comes in line with the projected budget.

Richard Hilfer acknowledged Raul Huerta and thanked him for his service on the Board. Raul tendered his resignation, as he is moving back to New York.

**Announcements:**

Meet the Candidates – June 13, 2017 2:00 P.M.

Variance Hearing– June 13, 2017 2:45 P.M.

Study Session – June 13, 2017 3:00 P.M.

Board Meeting – June 15, 2017 3:30 P.M.

**Adjournment:** Ray Pierson moved and Richard Hilfer seconded to Adjourn to Executive Session at 4:00 pm for the purpose of discussing a personnel issue. Passed – 4/0

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**DRAFT**

Raul Huerta moved and Ray Pierson seconded to come out of Executive Session and resume the Regular Board Meeting at 4:10 pm. Passed – 4/0

Richard Hilfer moved and Karen Krug seconded to adjourn Regular Board Meeting at 4:10 pm. Passed – 4/0

**Submitted by:**

**Approved by:**

---

Leslie Fellner, Secretary

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Richard Hilfer, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES CAPE GEORGE CLUBHOUSE - Monday, April 10, 2017**

**IN ATTENDANCE:** Varn Brooks, Dennis Fellner, Katie Habegger, Betty Hanks, Penny Jensen, Marta Krissovich, Norma Lupkes, Kitty Rucker, Robin Scherting, Steve Shapiro, Linda Sutton

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved.

**Fiscal report:** The Environmental Committee fund is now \$3357.50. *(These are not funds belonging to Cape George Colony).*

**OLD BUSINESS:**

**Community Garden:** Marta reported that the project is currently on hold. They have decided to proceed with holding “Cape George Grocery Growers” meetings. She will place an article in the newsletter informing the community of the meetings.

**Manager's Appreciation:** A gift basket for Art Burke was purchased for \$98.97 from EC funds and was presented to him at the farewell event on March 26.

**Beach Walk:** The annual beach walk will take place on Sat July 22 – 9:00-10:30. This is a very low tide day and should make for an excellent walk.

**Movie Night:** There were only 15 people in attendance at the last movie. Lorna and Daryl are pursuing a speaker from Sequim on -----.

**Simpson Memorial:** The decision has yet to be made on what and where this will be placed.

**NEW BUSINESS:**

1. **Common Areas Proposed Work:** Kitty and Betty have developed a list of 6 common areas in Cape George – Clubhouse Area, Marina Drive Park, Corner of CG Rd and No Palmer, Memorial Park, Village Cedar Park, and the Village Entrance by Fire Station. These are all areas that need ongoing work which was outlined on a distributed hand-out.

CAPE GEORGE COLONY CLUB  
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**2. Volunteer Worker list:** The existing list was reviewed - calls will be made to determine if new volunteers need to be assigned to certain areas. There will also be 50 hours of work to be done by someone on the CG maintenance crew – this will be verified with the new CG Manager. The suggestion was also made to schedule work parties on a regular basis. Steve Shapiro was again thanked for pulling new-growing hemlock plants in CG.

**3. Social Club Recycling Materials:** Betty recommended that the EC should take responsibility for disposal of the recycled materials gathered at events held in the clubhouse. Varn and Marta volunteered to take some responsibility for ensuring that this happens. Betty and John have been doing this disposal in the past.

**4. New Manager:** Sharon Mitchel has been hired as our new manager with this being her first day on the job. Welcome back Sharon!

**5. Large Rock Donation:** Lori & Ken Owen have some large rocks they would like to donate to the community. It was determined that along the Marina wall near the new gazebo would be attractive and a nice barrier for the steep edge in that area.

**Dog Waste Reminder** – Kitty will place a small article in the newsletter with the warmer weather on the way dog walkers need to be reminded of picking up after their animal.

**ADJOURNMENT:** The meeting was adjourned at 10:00

Respectfully Submitted: Norma J. Lupkes

**CAPE GEORGE WATER ADVISORY COMMITTEE  
MEETING REPORT, MAY 2, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Sharon Mitchel, Manager; Karen Krug, Board Liaison; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and members Scott James and Stewart Pugh.

Greg and Sharon reported that we had a follow up contact from the DOH regarding the recent sanitary survey. They were concerned that the air vent on Tank 4 could allow rain water or other contamination, even though it's screened. Donnie modified that air vent with a plastic pipe elbow turned down and put a screen on it, then submitted a picture to DOH. No response yet but that should be acceptable.

Donnie had to replace another leaking service saddle, this one on Dennis. As with others, the band had rusted and allowed the service to leak. Donnie reviewed this one with Larry and the owner before replacing the entire service line and saddle, including a street cut. Sharon said that Donnie is going to install a new service line on Rody that will also include a street cut. Then we'll get Lakeside to pave the two street cuts. Larry suggested that he and Sharon review the streets for any other repairs that need to be done at the same time.

Greg said that he has one bid of \$6,000 to do tank cleaning (four tanks) including the tank walls this time. That bid is from the same firm that did the tank inspection and cleaning a couple years ago. He's asked another firm to also give us a bid. The cleaning is done by a scuba diver who is completely suited up and then washed thoroughly with a chlorine solution before he and his equipment enter the tank. It's all done with the tank full of water. They use a vacuum device that removes the scum and sediment that is cleaned from the walls and floor from the water.

We had another issue with the auto-dialer when the power went out and it didn't make the calls. When that happens, someone in the Highlands system calls and then Donnie responds. The Highlands is a pressure system relying on

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

May 11, 2017

3:00 PM

**DRAFT**

pumps to maintain pressure and flow. In this case, it may have been a failure in the 3-phase power that shuts down the pumps but not outage in the single-phase power that runs the auto-dialer. We discussed adding a phase alarm but decided to take a low-pressure alarm from the recently added PLC (programmable logic controller, a mini-computer) for the Highland pressure system and connecting that to the auto-dialer. Stew will check that option and programming for the PLC.

Greg said that he's completed the water use efficiency report for 2016 to the DOH as required. We had 6.7% unaccounted for water use, less than the standard of 10%. He has a draft of the annual Consumer Confidence Report (CCR) that has to be sent to all customers with the summer mailings. Stew reported some of the water use and leak numbers from the most recent meter read data. Karen suggested that we add that kind of information to the annual membership report.

Karen handed out a spreadsheet showing water budget data from 2009 thru 2017 in anticipation of starting the process for the next budget cycle. We need to review the budget items that are planned for the next several years. In a related item, Karen said they have selected a new consultant to update our complete reserve study for all of Cape George assets. She needs meeting dates with Sharon, Greg and Larry to meet with the consultant the end of May or first part of June to review the water asset and replacement schedules.

The next meeting will be on **June 6, 2017 at 5 pm at the Office.**

**CAPE GEORGE POOL COMMITTEE MEETING NOTES CG CLUBHOUSE –APRIL 5, 2017**

The Pool Committee, along with the Emergency Prep Committee sponsored the annual St. Patrick's Day dinner at the clubhouse on March 18. 63 people attended. Music was provided by Willie Weatherly and band. A raffle was held and \$204 dollars was split 50/50 between the Emergency Prep Committee and two winners, Cassie Reeves and Joan Ballough, who generously donated their winnings back to the EPC committee. A net profit of \$284.91 was made after expenses. The Pool Committee now has \$3,792.20 in our account after expenses. Thanks to Diona Smith and Thad Bickling for their excellent corned beef. Thanks to all the volunteers who helped make the event a success. Mike Henninger with West Coast Waterjet has cut SS posts and stands for benches in the pool. They will be welded by Ken and installed in the near future.

Donny is continuing to replace the old metal trim around the windows with wood and that job should be finished soon. There will be no meeting in May.

The next meeting will be June 7. Respectfully submitted, Neil D'Acquisto

**Building Committee meeting minutes for 4/19/17.**

Attending: Mike Hinojos, Bill Deckman, Ken Owen, John Hanks, Ray Pierson, and Mac McDonald.  
The committee discussed and approved three build packets for three single family residences.

- Tibert, 175 Bridleway, Highlands
- Palmer, Lot 10 N. Palmer, Colony
- Duniho/Graves, lot 12 N Palmer, Colony

Next meeting will be 5/17/17. V/R Bill Deckman

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

May 11, 2017

3:00 PM

DRAFT

**Cape George Marina Committee Minutes for May 2, 2017**

Marina chair Craig Muma called the meeting to order at 11 am. Fifteen members and manager Sharon Mitchel were present. Craig announced that Harbormaster Scott Munson submitted his resignation yesterday May 1. It was moved and seconded that his resignation be accepted with regrets. The full committee agreed.

Craig announced that Sonja Ericson had offered to serve as the next volunteer harbormaster. A request was made for other candidates and none were submitted.

The motion was made and seconded to accept Sonja as Harbormaster and the committee voted in favor.

Craig reported that Association member Roger Maynard and the Race to Alaska managers are interested in using the Cape George firehouse as a communication center for the first day of the race on June 8. This is because VHF signals from that location are far better than from the Maritime Center. Roger needs a VHF radio to use for a few days and the committee voted to loan the marina's VHF base station radio to the R2AK for that purpose.

Sonja reported that the Coast Guard will offer voluntary safety inspections at the marina on May 16. A signup sheet is posted in the shop.

Craig reported that Mac McDonald and others have examined the condition of the beach gazebo and determined that it can be temporarily repaired for about \$200 in materials. Sharon approved the expense under the operations budget. Sonja reported that the annual marina sale raised more than \$4800 after expenses – a new record. The success was attributed to a combination of factors, including new road signs and high quality donations.

Sonja explained that the Social Committee has requested that the Workshop Committee take over planning and management of the annual salmon bake in July. The Workshop Committee agreed and is exploring the financial aspect.

Craig reported that the plan is to dredge the marina entrance in June, possibly between June 23 and 26, when there will be favorable minus tides. Sharon verified that the contractor was scheduled.

Craig updated members about discussions over when to replace the zincs on the marina seawall. It was determined that the zincs can be replaced during the same favorable tides that dredging is scheduled for. The zinc team continues their investigation of using zincs hanging from cables.

Sharon noted the pothole maintenance on the road between the north and south end of the marina is likely funded by Cape George repair and maintenance. She will advise.

Sonja requested volunteers to help with weeding around the shop and marina.

Craig reported that requests for proposals have been sent to potential contractors for replacing the wiring on the marina docks. No bids have been presented, and Craig expects the job won't be undertaken until this fall when the summer season has slowed down.

Penny Jensen reported that she and Jim Bodkin have collected data on silting in the marina entrance, and they plan to present a report soon. That data may affect any future decision about whether to add rock to the seawall.

Ross Anderson asked for volunteers with suitable boats to help the biologist at Protection Island accomplish bird counts.

Ross Anderson made a plea for Marina Committee members to volunteer to serve on the Board of Trustees.

Sharon informed the committee that traps used for the annual Mussel research in our marina will soon be placed and that they will be located in different spots this year, they will be of a different design, and there will be two or three instead of the usual one.

Volunteers for Gate Security (making sure the gate is locked at dusk)

May 2 – 8 Archie

May 9 – 15 Jose

May 16 – 22 Ross

May 23 – 29 Sonja

The meeting was adjourned at 12:15 pm.

**Reminder:** boat registrations are renewed in June.  
Please submit a photocopy of your new registration to the  
office.



**Wow!**

**Look what washed up  
at Memorial Park  
after the wind storm on  
May 23rd.**

**The boat broke loose  
from a buoy on  
Diamond Point**

Photo by Paul Happel

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship.  
Please call or email me and we can make a date.  
Jo Nieuwsma (News-ma) 424-333-5413 or  
rocketmama@wavecable.com  
Sponsored by the Cape George Social Club

Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Enviro Com Protection Sci	June 1	4 pm
Graduation Party	June 10	4 pm
Highlander Hoopla	June 11	noon
Meet the Candidates	June 13	2:00 pm
Music Jam	June 14	7:00 pm
Book Group	June 20	1:00 pm
CGU	June 21	7:00 pm

### Board of Trustees

Richard Hilfer, President, 379-0492 - Katie Habegger, Vice-President, 385-1606  
Karen Krug, Treasurer, 379-2570 - Leslie Fellner, Secretary, 301-6913  
Carol Wood, Trustee, 385-1021 - Ray Pierson, Trustee, 379-0878

### CAPE GEORGE STAFF

Manager - Sharon Mitchel- 385-2208  
Office Administrator - Terri Brown - 385-1177  
Maintenance Manager - Donnie Weathersby - 385-1177  
Assistant Caretaker—Chris Welcome—385-1177  
Senior Bookkeeper - Sally Lovell - 385-1177  
Water System Manager - Greg Rae - 301-0820

**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	385-9769	Newsletter .....	Office.....	385-1177
Clubhouse Rental .....	Terri Brown .....	385-1177	Nominating.....	Kitty Rucker.....	385-4927
Elections .....	Joyce Skoien .....	379-9749	Roads.....	Larry Southwick .....	379-2878
	Scott James.....	379-2570	Social Club.....	Norma Lupkes.....	302-5202
Emergency Prep.....	Thad Bickling.....	531-2421		Mary Hilfer.....	379-0492
Environmental.....	Kitty Rucker.....	385-4927	Swimming Pool .....	Neil D'Acquisto.....	385-7625
Finance .....	Unassigned.....		Water Advisory .....	Larry Southwick....	379-2878
Fitness Center .....	Phyllis Ballough .....	344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Sonja Ericson.....	206-498-9916	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	385-3110			
	Jeannie Ramsey.....	385-1263	Clubhouse Phone .....		385-3670
	Betty Hanks.....	379-6572	Fitness Center Phone ...		385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey.....	385-1263			

# Cape George 2017 Calendar

# June

SUN	MON	TUE	WED	THU	FRI	SAT
				<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p  <b>Enviro Com 4p</b> <b>Citizen Science</b>	<b>2</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p	<b>3</b> <b>Clubhouse Closed for private party 12 to 11p</b>
<b>4</b>	<b>5</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>6</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>Marina Com 11a</b> <b>Mail Ballots</b> <b>Water Com 5p</b>	<b>7</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Pool Com 3p</b>	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p  <b>Private Party 5p</b>	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>10</b> <b>Graduation Party 4p at Clubhouse</b>
<b>11</b>  <b>Highlander Hoopla Noon—10p</b>	<b>12</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>13</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>Meet Candidates 2 pm</b> <b>Variance H. 2:45</b> <b>Study Session 3p</b>	<b>14</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Music Jam 7p</b>	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p  <b>Board Meeting 3 :30 p</b>	<b>16</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Fitness Com 1p</b>	<b>17</b>
<b>18</b> 	<b>19</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>20</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  <b>Book Grp 1p</b>	<b>21</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bldg Com 10a</b> <b>CGU- Artists 7p</b>	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	<b>23</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>24</b> <b>Clubhouse Closed for Private party 9a—11p</b>
<b>25</b>	<b>26</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>27</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>Enviro Work Party 10a</b>	<b>28</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>29</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	<b>30</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	

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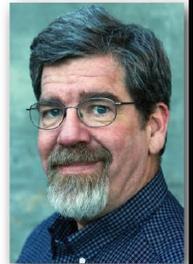
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Mary Maltby 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 48 No. 12

July 2017

## Managers Report— Sharon Mitchel

The inside of the water tank reservoir walls were cleaned last month and the tanks were in good condition with only a few minor repairs needed. By using the new vendor we spent about \$1000 less than was anticipated.

The dock electrical bids were received. One contractor elected not to bid the project because he is too busy. One bid came in at approximately \$150,000 and the other bid \$102,000. Since this amount is more than is currently available in the marina reserves, the project will be deferred until next year when reserve funds are available.

The second round of vacant lot mowing has been completed. The grass grew tall between mows and was also quite wet. Overall, driving the mower caused grass to mat down and then pop up days later once it dried. The mower also has difficulty getting around rocks, large trees with branches growing to the ground and tree stumps/roots. It is definitely a rough cut. The final mow of the year has been brought forward to July 17th instead of the beginning of August.

Caretaker, Donnie Weathersby, and I attended an all-day water operations class.

Larry Southwick, Roads and Water Chair, and I drove our roads to identify areas in need of repair. We will be obtaining bids in the next month. Overall the roads look good with only 8 or 9 patches needed to protect road integrity.

Channel dredging is scheduled for low tide on June 23-24.

Projects being worked on by the Office Administrator:

- Processing new memberships. There are currently 8 properties in escrow.
- Coordinated vacant lot mows with members and

the vendor. She also applied the charges for the mowing to member accounts

- Organized the upcoming building permits for the Building Committee! (Thank you Terri!)
- Printed the election materials for the trustee election

Projects being worked on by the Caretaker and Assistant Caretaker:

- Completed the first round of ditch string trimming. This was a slow process as a result of the tall, thick and wet grass
- Nearly finished with the window trim in the swimming pool room
- Small holes in clubhouse grass were filled
- Installed a water meter on N. Palmer
- Weekly mowing of all entrances, the clubhouse grassy area and Memorial Park

I have received the following reports/complaints/concerns over the past month:

- Poor quality lot mowing
- A residence and a vacant lot need to have their tall grasses and weeds mowed
- The clubhouse grassy area is not being kept up and the grills should be moved
- A member's car was abandoned along the side of road in the Colony
- Mail theft at the Village and Colony mailboxes
- Cars and recreational vehicles are parked long-term at the boat parking and the clubhouse parking lots
- Open perc holes remain on Huckleberry and the Village
- It appears someone has sprayed herbicide on selected plants along the berm. The Environmental Committee requests that grasses and weeds are not pulled or sprayed on the berm.

**NOTE FROM THE PRESIDENT—RICHARD HILFER**

The annual meeting of the Cape George Colony Club is scheduled for Saturday, July 15, 2017, at 2 PM at the Fire Station. The results of the election will be announced and the members of the 2017/2018 Board of Trustees introduced. If you have not yet submitted your vote, please be sure to do so before the July 13th deadline.

Our current practice is to have written reports from our various committees posted on our website before the annual meeting. This allows the membership to review the reports before the meeting. All Cape George members are invited to attend the meeting.

Our Clubhouse has undergone an interior design makeover with new flooring, paint and sconces. As another nice touch, the Social Club has installed an “art wall” featuring paintings, photos and other art created by our members. The display will be curated and will change from time to time. I recommend members take the opportunity to view this interesting addition to our Clubhouse.

Our association has been experiencing an increase in the incidence of mail theft and mailbox vandalism. Our management has been in touch with law enforcement authorities and we were informed this is a problem not just in Cape George but also in the surrounding area. The board is investigating steps to deter mail thieves. However, it is strongly advised members purchase a locking mailbox.

At the June meeting, the board discussed vehicle parking on Cape George common property, especially at the Clubhouse/Marina parking lot. The board will be reviewing Rule CP 12 “Parking and Storage on Club Common Property” and will discuss possible revision at its July meeting.

**Join us for the Annual Membership Meeting  
Saturday, July 15th—2pm  
At the Fire Station**

(across from the Highlands entrance)



**Cape George Acoustic Music Jam**

**Wednesday, July 19  
7 pm – 9 pm**

Come join us in the Clubhouse for an evening of music and song.  
Questions? Contact Carol Chandler at 344-2783

**HOORAH!!! IT IS THAT TIME AGAIN!!!!**

**ENVIRONMENTAL COMMITTEE**

# **ANNUAL BEACH WALK**



Saturday, July 22, 2017

9:30 TO 10:30

Meet at the Clubhouse

Get out your hiking boots, bring your walking stick, and come to see the Cape George Beach with the Marine Science Center specialists. We have found wonderful things on our beach – an octopus cave, beautiful sea stars, and many other exotic creatures. Please come and join us for one of the best events of the year. Bring the kids, the grandkids, and friends. We will provide goodies for your beach breakfast.

## **Accentuate the Positive!**

Much of our world seems to be filled with negative events these days—in an effort to add some positive back into our thoughts and feelings I have asked members of our community to share some things that make them happy....

" A robin is nesting under our deck and I smile every time I spy her in her stillness and diligence in keeping those precious eggs protected and warm." J.C.

" I love taking a pause from yard activities to gaze and feel blessed at the beauty around us. Walking on the beach and breathing in the salty freshness." M.K.

"My deck and yard are a daily U Tube of activities for feeding birds. The robin pulling the worm from the lawn; the white crown sparrow hopping along picking up seeds ; the rufous hummer dipping into the feeder - so nice to share my space with them ! " A.H.

Please send your Positive thoughts :

[pibird130@gmail.com](mailto:pibird130@gmail.com)



Cape George Art Wall is now up in the clubhouse and will be there till September 30th.  
All of the artists live here in Cape George please check it out.

We would like to thank the following artists for allowing us to view their art: Paul Adams,  
Phil Baumgertner, Varn Brooks, Shelley Fye, Meg Kaczyk,  
Eileen Pierson, Samantha Pierson, Sloan Pierson, Bonnie Taylor, Linda Tilley,  
Christine Walsh Rogers, Allan Bruce Zee

## DO YOU KNOW YOUR NEIGHBORS? WHOSE IS WATCHING OUT FOR YOU?

Priority Assistance is a small committee of volunteers connected together with the First Aid committee and the Emergency Preparedness Committee that work in conjunction with each other in the event of a Natural Disaster, when the community is cut off from external emergency services. A list is kept of people or families that need to be assisted to be sure they are safe and not without resources. Those people or families who live in this community that are elderly, frail, live alone or for medical or mobility issues, and families with children.

The list is confidential and voluntary it just helps to know who to check on first or prioritize once the event has occurred and we are mobilized as a community until we get the services to assist in case of such an event.

We as a community are a social group but we don't always know who lives several houses down the street or around the corner, or across the fence. To add your name or names to the list that we have already on file please contact Susan Gee Tel. 344-3797 or email [ednsuegee@q.com](mailto:ednsuegee@q.com).

If anyone would like to be part of the volunteer group let me know, we meet twice a year, or just give me peoples names to that would like to be added to the list. Thank you .



**TUESDAY, JULY 4**

**Meet and Greet 5:30\***

**Grills Ready 6:00**

Celebrate our Nation's birthday with your friends and neighbors!

Enjoy great food, games, and FUN!

**\*REMEMBER – NO FIREWORKS\***

BYOB and your own meat to grill and side dish, salad, or dessert to share.

## Call for Information on Cape George's Trails

Cape George Colony Club is blessed with several trails open to its residents. We are further blessed by and are grateful to the many residents who volunteer each year to monitor and keep the Environment Committee apprised of the health and safety of those trails.

To help residents enjoy our trails even more, the Environmental Committee approved a plan to make a map of the many trails within our colony. To that end:

- Terri Brown provided an electronic version of the centerfold map from the printed Cape George Directory
- Kitty Rucker and I toured the Highlands, Village and Colony by car to mark trail heads and ends on that map

To continue this project we are requesting information on each trail's route and inclines for the map plus special tips and insights into each trail so information can accompany a map of Cape George's trails.

If you have a special interest in or information about any of our treasured trails, please contact me by phone or by email.

Marta Krissovich  
360-316-6306  
[krissovich@aol.com](mailto:krissovich@aol.com)



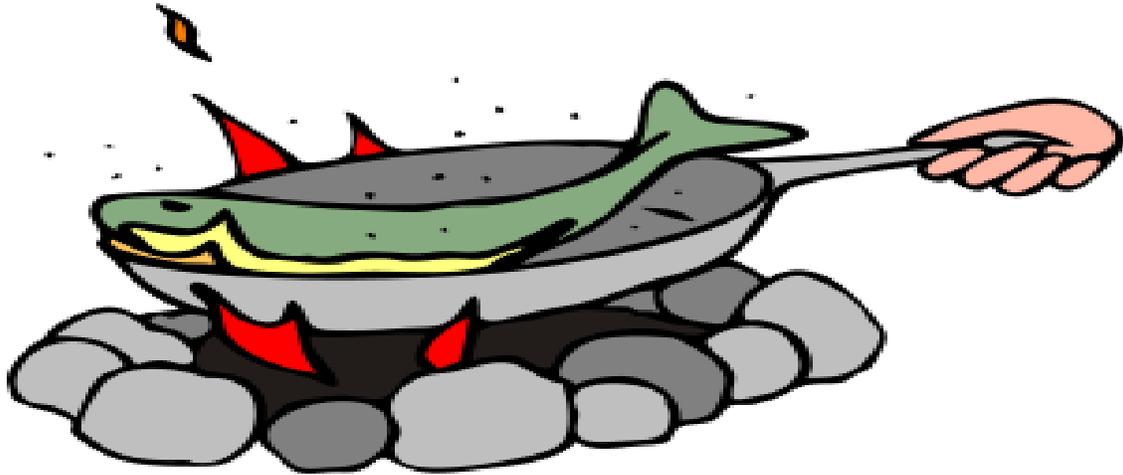
## Avoiding Mail Theft

As you may have heard, all of our mail box stations have been targeted by mail thieves. This has been reported to the Post Office and Sheriff's Office, but catching thieves takes time. To protect yourself, we suggest getting a locking mailbox that you cannot put your hand into or easily bend. Members on Coleman and Rhododendron have purchased cluster mailboxes which are about as inexpensive as some locally available locking mailboxes, but are stronger. Please contact the manager if you and your neighbors are interested.

You can also help prevent mail box theft by taking the following steps:

- Put your outgoing mail in the blue USPS mailbox, not your unlocked mailbox.
- Promptly pick up incoming mail once it has been delivered. Don't leave mail overnight in your box.
- Have regular incoming checks deposited electronically to your bank via direct deposit.
- Be observant of activities around the mailboxes.
- Immediately report suspicious persons or activity by calling 911 while suspects are still present.
- Promptly report non-receipt of expected credit cards, checks or other valuable mail to the senders.
- Going on vacation? If you're having the Post Office hold your mail, be sure to pick it up at the Post Office when you return instead of having it delivered.

**Reminder: 3rd Quarter assessments are due July 1st**



## **2017 SALMON BARBEQUE**

**WHEN:** JULY 16, 2017 -- SUNDAY  
(SOCIAL HOUR STARTS AT  
12:30 PM AND SERVING TIME IS  
1:30 PM)

**WHERE:** CAPE GEORGE CLUB HOUSE  
UNDER THE CANOPY

**WHY:** BECAUSE IT'S A GREAT SOCIAL EVENT  
AND THE SALMON IS ALWAYS  
YUMMY

**PRICE:** \$12 PER PERSON (price of salmon went up) -  
Pay in the office and get your names on the paid list. Tickets will not be issued this year; the list will serve as confirmation of payment. Serving will be as we did last year, called by table number. Payment must be received no later than July 10<sup>th</sup>.

**NOTES:** BYOB  
BRING A DISH TO SHARE (enough for at least  
eight people)

Book selection for July

## **The Egg and I**

A CLASSIC WITH LOCAL TIES



Betty MacDonald's "The Egg and I" reintroduces the reader to the Olympic Peninsula and specifically to the family chicken farm on Egg and I Road where the author and her ex-marine husband settled. Life was not easy with no electricity, running water and a dilapidated house. The days were long with little rest, but the growing family weathered every catastrophe with warmth and humor. MacDonald's autobiography is filled with hilarious events which provide a highly entertaining story.

The Book Group meets on Tuesday, July 18 at 1 pm in the Clubhouse.  
Everyone is invited to attend.

## **DANGERS OF CHEMICAL SPRAYS NEAR THE WATER**

A member just contacted me, as Chairperson of the Environmental Committee, to tell me that they thought that someone had sprayed plants at the waterfront area near the berm. I am sure that, whoever it was, was trying to help the community get rid of weeds. Unfortunately, spraying near the water is a terrible thing to do, regardless of what kind of spray is used.

The Environmental Committee and the management are very careful not to spray anything on the beach area. In fact, we only use spray in very hard to reach poison hemlock areas that can't be controlled any other way, and we have a professional do that spraying. Instead, we have volunteers who weed specific areas and try to pull all of the poison hemlock that is reachable. We also sponsor regular work parties to clear weeds out of certain areas. (We will be meeting at the Clubhouse on July 25, at 10 a.m., if you would care to help us)

We are trying to make our common areas, and the beach/berm area as natural as is possible. We spent a large sum of money to plant only native plants along the berm. They may look like weeds to you, but they are natural plants that have good roots to help hold the berm in place. Please do not try to pull those weeds.

And, whatever you do, please do not spray round-up or other herbicides anywhere near the ocean. I have attached a website below that everyone should read. It is well written, simple to understand, and very, very good.

<https://www.hunker.com/12464162/can-i-use-roundup-near-open-water>

# **BAND ON THE BEACH**

**WEDNESDAY, JULY 19, 5:00 – 8:00 PM  
ON THE LAWN NORTH OF THE CLUBHOUSE  
(INSIDE IF THE WEATHER DOES NOT COOPERATE)**

**UNCLE FUNK (AND A SIX PIECE BAND) WITH MEGAN  
PLAY A WIDE RANGE OF ROCK'N GOOD MUSIC**

**SPONSORED BY THE SOCIAL CLUB  
PAID FOR WITH PROCEEDS FROM GRANNY'S ATTIC**

## **BYOB**

**Bring Your Own  
Beverage, Chair or Blanket, Jacket, Picnic or Snack  
AND  
Picnic Tables and Benches will be set up**

**NO CHARGE – PLEASE COME AND ENJOY  
Bring your friends and relatives**

**THE PETANQUE COURT IS UP AND READY—**

**QUESTIONS, ROBIN 360-379-1344, CARL 520-977-5885**





## Green Crabs

The best way to protect Puget Sound from invasion by the European green crab is to learn how to recognize them and report sightings. This species is often confused with several similar-looking native crabs, so it is important to know the difference.

### Where Do Green Crabs Like to Live?

This species is a shore crab, which means it generally lives on beaches and marshes rather than in deeper waters. In the Pacific Northwest, the green crab is often found in muddy shoreline habitats, like salt marshes and pocket estuaries. In these environments, green crabs are protected from larger predatory species like Dungeness and rock crabs, which will prey on smaller green crabs.

If you find a live green crab or a molted shell in Washington, report it to Crab Team as soon as possible. **You must leave the crab in place** because it is illegal to possess a green crab in the State of Washington without a special permit. Take several pictures from different angles and distances to aid in confirming the identification. However, you can collect and keep molts if you find them to help in identification. For more information or to report a sighting go to [www.wsg.washington.edu/crabteam](http://www.wsg.washington.edu/crabteam)

### HOW TO IDENTIFY EUROPEAN GREEN CRABS

- 5 spines (or marginal teeth) to the outside of each eye
- Up to 4" across the carapace (or back shell)
- Wider at front than back of the carapace
- Although often referred to as "green crab," color is not its distinguishing feature. The actual color can vary from dark mottled green to orange or red.



Steve Mitchel is under a watchful eye while grooming the chipping green.



**MARK YOUR CALENDAR  
CAPE GEORGE SEPTEMBER BIRTHDAY PARTY  
SATURDAY SEPTEMBER 9, 2017 4:00-7:00 PM  
EVERYONE IS INVITED, FRIENDS AND NEIGHBORS  
LIVE MUSIC AND BIRTHDAY CAKE PROVIDED  
BYOB AND BRING SNACKS OR APPETIZERS TO SHARE  
(More information to follow)**

## *Cape George University*

There will be no July presentation, but join us Wednesday, August 2nd for

### **“Birds of Straits and Sounds”**

Bob Boekelheide, a Dungeness resident who has spent his career researching seabirds around the world, offers a glimpse at the seabirds we see on the waters surrounding Cape George. More recently, Bob has been leading monthly seabird surveys out of the Cape George Marina.

He will offer a 45-minute talk with slides.

7pm Wednesday, August 2, at the Clubhouse.

### Fitness Room Closure Notice

We held a Fitness Meeting on the 16<sup>th</sup> of June. It was decided the rug needed to be cleaned. The Fitness Room will close at 11:00 a.m. on July 12<sup>th</sup> and remained closed until the morning of the 13<sup>th</sup> of July.





## Pickleball at Cape George According to Dink & Lob

Dink has been watching play with his Web Cam for some time now and he has suggested that a source of frustration that he sees from time to time is a missed Serve! Some of us have had periods of severe "serve failure" after long periods of success !

This causes "pickleball nightmares" and severe self doubt, hardly the source of fun and feelings of confidence in our game.

An article in a recent Pickleball Magazine - has offered some good ideas that may help cure the "missed serve malady". The key points are Rhythm and Planning. Rhythm has to do with establishing a pattern of movements for your serve both before you make contact with the ball and at and after contact. Planning has to do with thinking about what you want to do with the serve - where you want to place it. Once you have a plan (other than get it over the net and into the service court) stop thinking and let your motor memory kick in. This happens over time with practice, practice, practice!

Rhythm begins with your preparation for the serve- where you are standing behind the baseline - where your weight is on your feet, whether you take a step forward into the serve or just shift your weight from the back foot to the forward foot, you establish a rhythm that feels right to you and is effective in delivering whatever serve you choose.

Planning your serve is about choosing where you want the ball to end up - deep to the receivers backhand - down the middle or a low short serve. A deep high lob-type serve can also be effective. How do you choose? Watch the receiver - their position on the court their ability to move and their handedness. If the receiver tends to stand to the far right in the backcourt - try a down the middle- if they tend to stand just inside the baseline - try a deep lobbing serve. If you can learn to deliver different serves you can challenge your opponents in new ways. Remember once you have plan stop thinking and get into the rhythm and deliver!  
(Right Easy for me to Say!!)

Lob offers her input :

1. Circle Sunday Aug. 13 on your calendar - A Pot luck picnic at the beach to say Aloha to Steve and Kris Shapiro. (more info to follow)
2. Watch for our annual High-Low mixer to welcome our new players - coming soon!
3. Remember to enter the court thru the mail box entrance and park on the grass or by the court, away from maintenance building doors.



## Camping Anyone?

# Cape George Regatta & Waterfront Festival

-1:00 PM Regatta, come send off our sailors!

-1:30 PM Memorial Small Boat Parade!

-3 to 5PM Kid's games and crafts! Pet Pageant!  
Petanque contest! Horseshoes contest!

-5 PM BBQed burgers, dogs, and veggie burgers,  
please bring a dish to share. Tickets required,  
please pick them up in the office.

-6 PM music and dancing!!

-If you'd like to participate in the Small boat parade  
of the pet pageant please contact Sandi –  
sandi7953@hotmail.com

**Where:** Cape George Clubhouse

**When:** August 19th

**Time:** 1 PM – 8 PM

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

June 15, 2017

3:30 PM

**DRAFT**

**President Richard Hilfer called the meeting to order at 3:30 p.m.**

Welcome

Ballots for the Trustee election were mailed June 6, 2017

The Annual Membership meeting will be held July 15, 2017, 2:00 P.M., at the CG Fire Hall. Written reports from committee chairs will be available on our website by July 10<sup>th</sup>.

**In Attendance:** Richard Hilfer, Katie Habegger, Leslie Fellner, Karen Krug, Carol Wood, and Ray Pierson

**Action on Minutes:** Leslie Fellner moved and Katie Habegger seconded to approve the minutes of the Regular Board Meeting of May 11, 2017. Passed-5/0

**Membership Report:** Leslie Fellner

Linda Drew purchased 41 Pine from Dale Koenig

Steve & Vicky Rath purchased 50 Pine from Laurie Stephens

Sara Crouch & Linda Swift purchased 81 W Vancouver Dr from Norman Nolan

**Treasurer's Report:** Karen Krug

As of May 31, 2017

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.

#### 2017 BALANCE SHEET COMMENTS

All bank accounts have been reconciled and the bank statements reviewed. At month end, all financial institutions were within the FDIC/NCUA limits. Cape George continues to look to establish at least one new future banking relationships to help ensure all accounts stay within FDIC/NCUA limits.

For the most part, balance sheet items remain fairly constant. Reserves are about \$60,000 higher than last year at this time but the increase is due to the timing of the replacement of the dock electrical system that was approved in the 2017 reserve budget but has not yet occurred. Two other items, prepaid assets and accounts payable are about \$25,000 less than this time last year; both are due to a timing difference in the invoicing for the renewal of the corporation's insurance policies.

#### OVERALL OPERATING COMMENTS

In both general and marina operations electric utilization remains a concern. Review is currently being conducted to ensure correct identification of meters and that those meters are functioning properly. Weather has played a factor but not enough to explain the substantial increase in actual kilowatt hours throughout the community.

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

June 15, 2017

3:30 PM

**DRAFT**

**General Operations**

Little has changed in general operating conditions since last month with performance still under considerable adverse pressure. The summer months generally see an increase in labor as well as repairs and maintenance so careful consideration of all expenditures remains crucial.

One of the largest single operating expenses, minor road repairs, is just now going out to bid so it is too early to determine how actual expenditures in this category will impact overall operations.

**Water Operations**

Water operations continue to perform at levels at or better than budget, but summers generally see higher water demand and a corresponding increase in electrical utilization as well as minor repairs to the system.

Cleaning of the storage tanks was completed in May at a cost nearly 20% lower than budget. This periodic tank cleaning involved cleaning both the bottom and walls of all the tanks and was accomplished by professional divers using equipment similar to that used to clean large commercial aquarium viewing tanks. There was much less sludge and algae to be removed than expected and this is a good sign for this major cleaning which occurs every five years or so.

**Marina Operations**

Marina revenue has improved over the past month with additional receipts in trailer parking, moorage and ramp fees. There were also some minor increases from forfeited wait list fees. Marina revenue is still 7% behind the year-to-date budget.

The marina's major annual operating expenditure, dredging of the entrance channel, generally occurs in June or July. For 2017, that activity was budgeted at \$12,500.

<b>CAPE GEORGE COLONY CLUB</b>					
<i>Balance Sheet as of May 31, 2017 and 2016</i>					
<b>Assets</b>	<b>2017</b>	<b>2016</b>	<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 175,318	\$ 207,864	Accounts Payable & Other Liabilities	\$ 18,514	\$ 41,278
Operating Investment-Savings	98,307	70,097	Unearned Income General/Water/Etc.	49,797	45,141
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assmnt	12,320	11,088
Reserves - General, Water & Marina	698,029	639,915	Unearned Income Marina Wait List	1,150	1,200
Special Assmnts(Berm/Sseawall)	-	3,216	Total Current Liabilities	81,781	98,707
Routine Reserve Assessment	72,392	69,811			
Total Cash & Equivalents	1,044,646	991,502			
			-	-	-
Net Accounts Receivable	5,669	8,097			
Reserve Assmnts Receivable	1,274	765	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,849,347	1,766,521	Fund Balances (Combined)	2,653,054	2,502,444
Total Prepaid & Other Assets	6,628	32,902	Modified Cash Basis CY Income	172,730	198,636
<b>TOTAL ASSETS</b>	<b>\$2,907,564</b>	<b>\$2,799,787</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$2,907,564</b>	<b>\$2,799,787</b>

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

June 15, 2017

3:30 PM

**DRAFT**

**Summary Revenue and Expense Statements for the periods ended April 30, 2017 and 2016 respectively**

	2017 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2017 YTD	2016 YTD	Variance	%	
General Assessment	\$ 143,204	\$ 143,204	-	0%	General Assessment	\$ 143,204	\$ 143,204	\$ -	0%
Revenue - All Other Sources	12,642	9,005	3,637	40%	Revenue - All Other Sources	12,642	14,417	(1,775)	-12%
<b>Total General Revenue</b>	<b>155,846</b>	<b>152,209</b>	<b>3,637</b>		<b>Total General Revenue</b>	<b>155,846</b>	<b>157,621</b>	<b>(1,775)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	53,789	59,260	5,471	9%	Salaries, Benefits, PR Tax	53,789	53,941	152	0%
Repairs & Maintenance	3,962	8,923	4,961	56%	Repairs & Maintenance	3,962	5,366	1,404	26%
Contracted Services	20,588	17,885	(2,703)	-15%	Contracted Services	20,588	17,909	(2,679)	-15%
Insurance	7,858	8,137	279	3%	Insurance	7,858	7,832	(26)	0%
Pool Expense	16,473	8,958	(7,515)	-84%	Pool Expense	16,473	7,809	(8,664)	-111%
Other Expenses (incl taxes)	23,098	10,748	(12,350)	-115%	Other Expenses (incl taxes)	23,098	12,766	(10,332)	-81%
<b>Total General Expenses</b>	<b>125,768</b>	<b>113,911</b>	<b>8,008</b>		<b>Total General Expenses</b>	<b>125,768</b>	<b>105,623</b>	<b>(1,149)</b>	
<b>General Net Income</b>	<b>\$ 30,078</b>	<b>\$ 38,298</b>	<b>\$ (8,220)</b>	-21%	<b>General Net Income</b>	<b>\$ 30,078</b>	<b>\$ 51,998</b>	<b>\$ (21,920)</b>	-42%
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 93,150	\$ 93,060	\$ 90	0%	Revenue - Water Use Fees	\$ 93,150	\$ 92,160	\$ 990	1%
Revenue - All Other Sources	4,574	2,000	2,574	129%	Revenue - All Other Sources	4,574	5,215	(641)	-12%
<b>Total Water Revenue</b>	<b>97,724</b>	<b>95,060</b>	<b>2,664</b>		<b>Total Water Revenue</b>	<b>97,724</b>	<b>97,375</b>	<b>349</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	24,451	26,672	2,221	8%	Salaries, Benefits, PR Tax	24,451	24,345	(106)	0%
Repairs & Maintenance	7,864	5,994	(1,870)	-31%	Repairs & Maintenance	7,864	432	(7,432)	-1720%
Contracted Services	7,153	7,566	413	5%	Contracted Services	7,153	8,147	994	12%
Insurance	4,030	4,172	142	3%	Insurance	4,030	4,110	80	2%
Other Expenses (incl taxes)	15,653	17,749	2,096	12%	Other Expenses (incl taxes)	15,653	16,081	428	3%
<b>Total Water Expenses</b>	<b>59,151</b>	<b>62,153</b>	<b>3,002</b>		<b>Total Water Expenses</b>	<b>59,151</b>	<b>53,115</b>	<b>(6,036)</b>	
<b>Water Net Income</b>	<b>\$ 38,573</b>	<b>\$ 32,907</b>	<b>\$ 5,666</b>	17%	<b>Water Net Income</b>	<b>\$ 38,573</b>	<b>\$ 44,260</b>	<b>\$ (5,687)</b>	-13%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 51,783	\$ 55,500	\$ (3,717)	-7%	Revenue - Moorage/Parking	\$ 51,783	\$ 53,647	\$ (1,864)	-3%
Revenue - All Other Sources	10,863	10,868	\$ (5)	0%	Revenue - All Other Sources	10,863	8,566	2,297	27%
<b>Total Marina Revenue</b>	<b>62,646</b>	<b>66,368</b>	<b>(3,722)</b>		<b>Total Marina Revenue</b>	<b>62,646</b>	<b>62,213</b>	<b>433</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	5,744	6,252	508	8%	Salaries, Benefits, PR Tax	5,744	5,303	(441)	-8%
Repairs & Maintenance	2,292	3,438	1,146	33%	Repairs & Maintenance	2,292	2,630	338	13%
Contracted Services	1,677	2,354	677	29%	Contracted Services	1,677	4,949	3,272	66%
Insurance	2,808	2,690	(118)	-4%	Insurance	2,808	2,524	(284)	-11%
Other Expenses (incl taxes)	5,213	4,024	(1,189)	-30%	Other Expenses (incl taxes)	5,213	4,658	(555)	-12%
<b>Total Marina Expenses</b>	<b>17,734</b>	<b>18,758</b>	<b>1,024</b>		<b>Total Marina Expenses</b>	<b>17,734</b>	<b>20,064</b>	<b>2,330</b>	
<b>Marina Net Income</b>	<b>\$ 44,912</b>	<b>\$ 47,610</b>	<b>\$ (2,698)</b>	-6%	<b>Marina Net Income</b>	<b>\$ 44,912</b>	<b>\$ 42,149</b>	<b>\$ 2,763</b>	7%
Routine Reserve	60,904	60,904	-		Routine Reserve	60,904	59,580	1,324	
Assmnt Income/(Exp)	(1,991)	(1)	(1,990)		Spcl Assmnt Income/(Exp)	(1,991)	436	(2,427)	
Reserve Interest - all	256	27	229		Reserve Interest - all	256	211	45	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 172,730</b>	<b>\$ 179,745</b>	<b>\$ (7,013)</b>	-4%	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 172,730</b>	<b>\$ 198,636</b>	<b>\$ (25,902)</b>	-13%

\*\*Modified Cash Basis, Excludes Depreciation

KCK 06/10/15

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

June 15, 2017

3:30 PM

**DRAFT**

**Manager's report: see cover page**

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Water, Pool, Building and Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

1. In light of recent mail theft and vandalism of the Huckleberry mail station Karen Krug offered to contact Huckleberry residents about purchasing a new mail station.
2. It is advised that members consider purchasing locking mailboxes.
3. The Social Club gave a report on the new Art Wall now on display.

**Member participation:** None

**New Business Action Items:**

**Motion 1:** Leslie Fellner moved and Richard Hilfer seconded to approve the height variance to 20 feet for 131 Cape George Drive, to keep the 6/12 roof pitch, tying the new roof structure in to the existing garage roof, as requested at the 6/13/17 Study Session. Passed- 5/0

**Motion 2:** Karen Krug moved and Ray Pierson seconded to turn over five bad debt accounts to SABA. Passed – 5/0

**Motion 3:** Karen Krug moved and Ray Pierson seconded to appoint Carol Wood to fill the vacancy created by the resignation of Raul Huerta, effective July 15, 2017. Passed- 4/0 Carol Wood abstained from the vote.

**Motion 4:** Ray Pierson moved and Carol Wood seconded to accept Raul and Debbie Huerta's gift of a DR walk behind string trimmer, valued at \$1090. and a DR stump grinder valued at \$1962. Passed – 5/0

**Motion 5:** Katie Habegger moved and Leslie Fellner seconded to accept the gift of 5 large rocks from Ken and Laurie Owen and place them on community property. Passed – 5/0

**Open Board Discussion:**

The Trustees discussed parking of vehicles on common property and will review Rule CP 12 for clarification.

**Announcements:**

Study Session – July 11, 2017 3:00 P.M.

Board Meeting – July 13, 2017 3:30 P.M.

Annual Membership Meeting -- July 15, 2017 2:00 P.M. at Cape George Fire Hall

Special Board Meeting to select Board Officers – July 15, 2017 immediately following Annual Membership Meeting

**Adjournment:** Carol Wood moved and Ray Pierson seconded to adjourn the regular session at 4:10 pm. Passed – 5/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

June 15, 2017

3:30 PM

**DRAFT**

Submitted by:

Approved by:

\_\_\_\_\_  
Leslie Fellner, Secretary

\_\_\_\_\_  
Richard Hilfer, President

**Committee reports:**

May 17, 2017

FROM: Bill Deckman, Building Committee Chair

SUBJECT: Building Committee May 2017 Report

*Building Permits issued in May:*

James Doros Lot #2 Rhododendron St.

Construct a Single Family Home. High Point of grade and setbacks inspected by building committee.

Jamie Palmer Lot #10 N. Palmer Dr.

Construct a Single Family Home. High Point of grade and setbacks inspected by building committee

Duniho/Graves Lot 12 N. Palmer Dr.

Construct a Single Family Home. High Point of grade and setbacks inspected by building committee

*Projects Complete>*

Solomon/Soble Single Family Home 488 S. Palmer

Brad Taylor Shed 241 Colman Dr.

*Other Business:*

Variance Request: Neil (Rocky) D'Acquisto Addition to existing outbuilding. Height to be 20'. County permits pending.

Building Committee met on 17 May for scheduled meeting. Six members in attendance. Topic of discussion was D'Acquisto Variance. After thorough discussion, the Building Committee voted unanimously to recommend approval of this height variance.

Cc: Cape George Manager

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

June 15, 2017

3:30 PM

DRAFT

ENVIRONMENTAL COMMITTEE MINUTES  
CAPE GEORGE CLUBHOUSE - Monday, May 8, 2017

**IN ATTENDANCE:** Ross Anderson, Varn Brooks, Dennis Fellner, Marta Krissovich, Norma Lupkes, Sharon Mitchell, Ken Owen, Kitty Rucker, Robin Scherting

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved.

**Fiscal report:** Kitty reported that the Environmental Committee fund is now \$3217.50. (*these are not funds belonging to Cape George Colony Club*).

**OLD BUSINESS:**

**New CG Manager:** Sharon Mitchell was welcomed as the newly hired Cape George Manager to the EC meeting and we look forward to working with her in the future.

**Recycling after Events at Clubhouse:** The local recycler was contacted and they **will not** pick up any glass containers. As this is the largest source of our recyclables the decision has been made to continue to have volunteers continue to take all recycled containers to the city facility. Varn, Marta and Ross have volunteered as Betty & John Hanks have been doing it in the past. Sharon will verify that renters of the facility are responsible for removal of their own discarded containers and report back to the EC.

**Weeding and Pruning Volunteer Work Parties:** *April 18* – Fire Hall on Ridge Dr – Kitty, Betty, Katy, Marta, Chris Buzzard, Steve Shapiro – *April 25* - Clubhouse – Kitty & Chris – *May 23* – Vancouver West Park (notice to be placed in newsletter to encourage volunteers).

**EC Volunteer List Update:** Kitty has updated the list of the areas in the community being maintained by volunteers and identified those four areas currently without a designated individual. Marta Krissovich has been involved in doing some mapping of the community trails; she and Kitty will walk the trails as their schedules permit and report back to the EC.

**Environmental Concerns:** Robin and Betty will work together on articles of environmental concern as schedules permit and submit them to the community newsletter.

**Poison Hemlock:** Town and Country Spraying have completed spraying poison hemlock in areas in the community that volunteers cannot safely reach. However, Steve Shapiro continues to do his part in eradicating the hemlock on a regular basis – thanks Steve for all you do!

**Memorial for Ann Simpson:** A plaque will be placed on a large rock donated by Ken & Laurie Owens which will be moved by Donnie to the designated site. The Thursday quilting group will determine the wording and fund the project. Kitty will present this proposal to the Board at the June meeting.

**Beach Walk:** The annual beach walk will be held July 22 at 9:00-10:30 and will be led by the Marine Science Center experts. EC volunteers will be needed to assist and goodies will be provided.

**NEW BUSINESS:**

**Weeding /Pruning Usage of CG Maintenance:** Kitty and Betty met with CG Manager to establish usage of the 50 hours of maintenance assistance to be given to the EC. A *Work Request Form* was developed to identify the date, work area, work needed, time estimate, approval, etc. to be completed to request this assistance and track usage. This will be a great help to the volunteers now doing the work.

**EC Fund-Raising Account changes:** In the past it has been the practice of CG Committees to raise funds for a variety of uses. At the April meeting, the Board of Directors discussed the issues and problems associated with the current practices of accounting, care, custody and control of those funds. In May the Board discussed procedures to more appropriately manage and account for those funds. The CG Social Club has generously

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

June 15, 2017

3:30 PM

**DRAFT**

offered to provide free bookkeeping services to account for those funds while still enabling individual committees to control how their funds are spent. Committees are also free to handle their funds themselves if they so choose. The transition from the office to either the Social Club or individual Committees has been discussed with each Committee Chairperson. The office will continue to collect money for events as they have done in the past. *The motion was made, seconded and approved to have the Social Club handle the funds of the Environmental Committee with the transition to be completed by July 1, 2017.* A motion was also made, seconded and approved for \$25 expenditure to express our thanks to Terri Brown, office admin, for continuing to collect event money for the EC.

**Fund-Raising Necessity:** The concept of having to continually fund-raise was discussed based upon the considerable amount currently in the EC account. The decision was made to table this discussion to a later meeting.

**Marine Science Center/Dept of Natural Resources Request:** Ross Anderson presented an opportunity to the Environmental Committee to sponsor "*Citizen Science*" associated with wildlife protection in our local area. This would involve such activities as beach clean-up (with data collection), count of bald eagles (weekly trips around Protection Island), or other bird surveys (monthly entered in database). Ross will submit an article into the newsletter with more details and a meeting is scheduled for June 1 which will be covered in his submission.

**ADJOURNMENT: The meeting was adjourned at 10:15 AM**

Respectfully Submitted: Norma J. Lupkes

**Cape George Marina Committee Minutes June 6, 2017**

Harbormaster Sonja Ericson convened the meeting at 11 am. More than 20 members were present.

Sandi reported that the Waterfront Festival is scheduled for Saturday, Aug 19, preparations, including a band, are underway.

Craig Muma, marina chair, reported that the marina fund balance is at \$10,450. The CG Board of Trustees has determined that it is not legal for the CG Association to manage a separate marina fundraising account. Since the Social Committee already has the required bank account to hold and distribute fund raising proceeds, the Marina Committee authorized the Social Committee to manage their fund by a unanimous vote. The Marina Committee would retain full authority over how their money is spent.

Lad reported that Cape George received two bids to replace the wiring and pedestals on the marina docks. Due to changes in the code regulations significantly raising the cost of the project the committee accepted a low bid of \$101,000, which is over the reserve budget amount. The committee had no choice except to request the Board approve the Reserve expenditure and ask approval by a vote of the Association for the extra funds in 2018 when that amount will be available. It was moved and seconded, and approved by the committee.

Gary Rossow reported that annual dredging of the marina entrance is scheduled for June 23 and 24, when minus tides allow equipment to work in the entrance. He also reported that Jim Bodkin and Penny Jensen have been studying winds and sedimentation, and that there is uncertainty whether adding rock to the north jetty would be wise at this time. It was moved and seconded, rock placement be deferred pending further study. The members voted to support

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

June 15, 2017

3:30 PM

**DRAFT**

that decision.

Craig Muma explained that Cape George reserve funds will be available in 2022 for possible dredging of the marina basin. Gary Rossow and Jim Bodkin will begin work on a process for deciding if and when that job should be undertaken.

Sonja reported that she has obtained two estimates for grading and gravel of the road along the east side of the marina. The committee determined a less expensive "quick fix" to straight cut and fill the pot holes was the best option at this time. It was moved and seconded. The full committee approved that motion. Meanwhile the committee will determine what should be done for a long term repair and maintenance and how it should be paid for. .

Mac MacDonald reported that post anchors have been installed at the base of the picnic shelter posts.

Sharon Mitchell reported that members are complaining that the picnic tables and benches are in poor repair and need to be replaced. It was moved and seconded that Mac assess their condition and come up with an estimate for materials needed to repair or replace them. Marina members will do the work. The committee approved that motion.

Ken Owen reported that a transfer switch will be needed to operate the new generator/welder. It will cost less than \$500 and the Marina Committee will install it.

Ross Anderson reported that he has agreed to run for the Board of Trustees, but that other Marina Committee members need to seriously consider running in the future, in part to ensure that the marina is well represented on the board.

There was discussion about the boat that washed up on the beach during the last wind storm. The concern for future incidents would mainly be for safety of the community and fuel and oil spills. There is a need to inform the CG office and the Coast Guard in such an event. Thad Bickling explained the protocol in case of spills and identified how to contain them.

The meeting was adjourned at 12:30 pm.

**CAPE GEORGE POOL COMMITTEE MEETING NOTES**

**CG CLUBHOUSE-JUNE 7, 2017**

The window trim project is continuing and should be done this month.

The pool fundraising account is now handled by the social committee.

Changing the pool hours to accommodate an earlier time for kids to swim during the summer was discussed and rejected. The pool is open from 1:00pm to 11:00 pm for general swim and that was felt to be a sufficient period of time for that group to enjoy the pool. Any change of hours would have to go through the board and thus would require a public hearing. It is not the recommendation of the pool committee to discuss the subject further.

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

June 15, 2017

3:30 PM

**DRAFT**

Pool diapers are there for the convenience of young children. They are for that use only. Disposal is only in the waste baskets provided.

The subject of new shower stalls was discussed. It turns out that some money for that project is in the 2018 budget.

The pool temperature is daily noted on the south wall near the heat exchanger. It has been consistent and very few complaints have been noted.

The next meeting is Aug.2, 3:00 at the clubhouse.

Respectfully submitted, Neil D'Acquisto

**CAPE GEORGE WATER ADVISORY COMMITTEE  
MEETING REPORT, JUNE 6, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Sharon Mitchel, Manager; Karen Krug, Board Liaison; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and members Scott James and Thad Bickling.

The trench cut at 500 Dennis Blvd. will be paved with an upcoming pavement repair project that Larry (as Roads Committee Chair) and Sharon are currently preparing for bids. We've got several new homes being built or imminent and we should hold off on a paving project if we anticipate any more water services that may require a pavement cut. Karen said we had 9 new water services last year and have several new and pending already this year.

Greg reported that the tank cleaning was completed as planned. Sharon said the cost was \$4,796 total. Greg said there was around 1/4" sediment on the floor and walls which were both cleaned. It's been five years since the last cleaning so we should plan for the next one in five more years, i.e., 2022.

We had an incident with someone accessing the water facilities and a neighbor not recognizing the vehicle. It was reported to be either Mac or perhaps a former employee. That raised the issue of security at the facilities. The Water Manager, the Cape George Manager and several others have keys to the buildings. There is a lock box on the gate with a key to the buildings and the Emergency Preparedness Committee has published the numbers to that lock box since at least 2008 in emergency procedures to access the site and shut down the water tanks to preserve our water supply in case of an earthquake. We discussed the need to ensure the security of the facilities and asked Sharon to change the lock box and keys. We can then keep track of those who are issued keys and who are given the lock box numbers. Karen suggested we change the locks every three years coinciding with the updating of the reserve study.

The ballots for Cape George Board members were mailed today including the annual Water Consumer Confidence Report (CCR) and the Water Use Efficiency Report as required by DOH. Greg can now report that to the DOH.

Sharon, Karen, Greg, Donnie and Larry met with the reserve study consultant regarding the water reserves. We have some initial feedback but wait for the initial draft update to review it. We are also beginning the annual budget process now through August and September. Karen suggested that we need to look at the revenue projections and the water fees which haven't been raised in several years.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

June 15, 2017

3:30 PM

**DRAFT**

That initiated a discussion about the few failed water service saddles that we've recently experienced and when that might lead to a project to begin replacing them. We discussed that the services were probably installed at the time of the house construction and not during the initial water main installation (1960's). The only way we could determine the age of the service saddles is to inventory the age of the homes which would be a substantial project (over 500 homes). In the short term, we need to list the recent failures and keep an on-going list to monitor progression of failures/leaks.

Greg handed out copies of his Water Accountability Report that shows our compliance with DOH requirements that at least 90% of water is accounted for by comparing the water source meters less water used for backwash of the filters with the water meter reports. The first quarter of 2017 was 93.78% and the second quarter (thru 5/5/17) was 95.57%. The water source meters were recently calibrated.

The next meeting will be on **July 11, 2017 at 5 pm at the Office. NOTE DIFFERENT DATE DUE TO THE REGULAR MEETING DATE FALLING ON JULY 4<sup>TH</sup>.**

**Reminder:**

boat registrations  
renewed in June.

Please submit a  
photocopy of your new  
registration to the  
office.

**Kindly respect  
our environment**



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lawful responsibility**

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship.  
 Please call or email me and we can make a date.  
 Jo Nieuwsma (News-ma) 424-333-5413 or  
 rocketmama@wavecable.com  
 Sponsored by the Cape George Social Club

Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

July 4th BBQ	July 4	5:30 pm
Annual Meeting	July 15	2:00 pm
Salmon BBQ	July 16	12:30pm
Book Group	July 18	1:00 pm
Band on the Beach	July 19	5:00 pm
Music Jam	July 19	7:00 pm
Annual Beach Walk	July 22	9:30 am
CGU Birds of Straits	Aug 2	7:00 pm

### Board of Trustees

Richard Hilfer, President, 379-0492 - Katie Habegger, Vice-President, 385-1606  
 Karen Krug, Treasurer, 379-2570 - Leslie Fellner, Secretary, 301-6913  
 Carol Wood, Trustee, 385-1021 - Ray Pierson, Trustee, 379-0878

### CAPE GEORGE STAFF

Manager - Sharon Mitchel- 385-2208  
 Office Administrator - Terri Brown - 385-1177  
 Maintenance Manager - Donnie Weathersby - 385-1177  
 Assistant Caretaker—Chris Welcome—385-1177  
 Senior Bookkeeper - Sally Lovell - 385-1177  
 Water System Manager - Greg Rae - 301-0820

**Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	385-9769	Newsletter .....	Office.....	385-1177
Clubhouse Rental .....	Terri Brown .....	385-1177	Nominating.....	Kitty Rucker.....	385-4927
Elections .....	Joyce Skoien .....	379-9749	Roads.....	Larry Southwick .....	379-2878
	Scott James.....	379-2570	Social Club.....	Norma Lupkes.....	302-5202
Emergency Prep.....	Thad Bickling.....	531-2421		Mary Hilfer.....	379-0492
Environmental.....	Kitty Rucker.....	385-4927	Swimming Pool .....	Neil D'Acquisto.....	385-7625
Finance .....	Unassigned.....		Water Advisory .....	Larry Southwick....	379-2878
Fitness Center .....	Phyllis Ballough .....	344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Sonja Ericson.....	206-498-9916	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	385-3110			
	Jeannie Ramsey.....	385-1263	Clubhouse Phone .....		385-3670
	Betty Hanks.....	379-6572	Fitness Center Phone ...		385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey.....	385-1263			

# Cape George 2017 Calendar

# July

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	4  <b>BBQ 5:30p</b>  Open Swim All Day Office is closed	5 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	6 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	7 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	8  <b>Clubhouse Closed for private party 9a to 6p</b>
9	10 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15a</b>	11 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11a Study Session 3p Water Com 5p</b>	12 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Fitness Rm Closed for carpet- cleaning</b>	13 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting 3 :30 p</b>	14 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Count Ballots</b>	15  <b>Annual Member Meeting @ Fire Station 2p</b>  <b>Clubhouse Closed for Private Party 7a to 11p</b>
16  <b>Salmon BBQ 12:30</b> 	17 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	18 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Book Grp 1p</b>	19 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bldg Com 10a  Band on Beach 5p Music Jam 7p</b>	20 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	21 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	22  <b>Annual Beach Walk 9:30</b> 
23	24 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	25 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Enviro work day 10 a</b>	26 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	27 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	28 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	29  <b>Clubhouse Closed for Private party 9a—11p</b>
30	31					

# Cape George 2017 Calendar

# August

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a- <b>Marina Com 11a</b> <b>Water Com 5p</b>	<b>2</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Pool Com 3p</b> <b>CGU 7p</b>	<b>3</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>4</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Private Party in Clubhouse 5-9p</b>	<b>5</b>  <b>Clubhouse Closed for Private party 8a—11p</b>
<b>6</b>	<b>7</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Study Session 3p</b>	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>10</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting 3 :30 p</b>	<b>11</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>12</b>  <b>Clubhouse Closed for Private party 9a—11p</b>
<b>13</b>  <b>Pickleball Potluck</b>	<b>14</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Book Grp 1p</b>	<b>16</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bdlg Com 10a</b> <b>Music Jam 7p</b>	<b>17</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>18</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>19</b>  <b>Waterfront Festival 1p to 8p</b>  
<b>20</b>	<b>21</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon	<b>23</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>24</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>25</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>26</b>  <b>Clubhouse Closed for Private party 7a—11p</b>
<b>27</b>	<b>28</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>29</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon	<b>30</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>31</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p		

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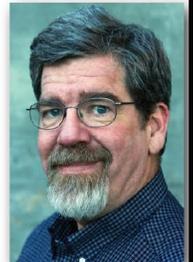
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Mary Maltby 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 49 No. 1

August 2017

## Managers Report— Sharon Mitchel

Channel dredging was completed as scheduled June 23-24<sup>th</sup>. It was interesting to watch and all reports indicate they were able to do a good job because of the very low tides. This project came in under budget.

One road repair estimate has been received. The other vendor did not respond.

The final round of vacant lot mowing will begin July 17th.

The Fitness room carpets and Clubhouse furniture will be cleaned on July 12th. The Clubhouse windows will be cleaned before the end of July.

An excavator installing the utility push on Maxwell broke the water line requiring road repair.

Projects being worked on by the Office Administrator, Terri Brown:

- Processed 6 new memberships and assisted those new members with our rules
- Processed quarterly assessment billing
- Summer crabbing season has arrived! Terri assisted hopeful boaters with moorage. As a result, the marina is nearly full.
- Sold salmon barbecue tickets
- Closed out the Committees' fundraising account and handed it over to the Social Club

Projects being worked on by the Caretaker, Donnie Weathersby and Assistant Caretaker, Chris Welcome:

- Completed the second round of road edge string trimming. They started the third round last week in the Village and will start on the Highlands next week.
- Cleaned up years of debris from behind the maintenance shop
- Installed water service on Maxwell and two on N. Palmer
- Weeding around the clubhouse and removed noxious weeds from the berm

I have received the following reports/complaints/concerns over the past month:

- Car without a CGCC sticker partially parked on road edge for more than 24 hours
- Multiple vehicles parked at Clubhouse parking area without stickers or passes
- Someone was in the pool after 11:00 p.m.
- Thistle and scotch broom growing on the berm
- Tansy on vacant lots in the Colony
- Road edge in front of a Colony home not being maintained
- Abandoned homes in the Colony and Village need of weeding and mowing
- Hedges growing between properties in the Village.
- A 10' pine tree is growing on a corner easement in the Village

**Deadline for September Newsletter — August 21st**

## NOTE FROM THE PRESIDENT—Katie Habegger

At the July Annual General Meeting, the results of the Cape George Board Election were announced. All three candidates on the slate were duly elected. We are pleased to welcome back Ross Anderson to the Board, and welcome new Board member Joel Janetski. We are very grateful to retiring Trustee Leslie Fellner for her service.

Following the Annual General Meeting, the Board selected officers for the 2017-2018 term:

President: Katie Habegger

Vice President: Richard Hilfer

Treasurer: Karen Krug

Secretary: Carol Wood (Woody was appointed to the Board to fill the vacancy created by the resignation of Raul Huerta).

At the July Study Session, the Trustees discussed unauthorized vehicle parking on common property, and concluded it was appropriate to enforce Rule CP12. Vehicles not displaying the Cape George decal or temporary guest parking pass, and other illegally parked vehicles, will be subject to a \$50 fine. If you have visitors, please be sure to obtain a guest parking pass from the Cape George office and ensure that it is clearly displayed in the visiting vehicle.

The Trustees also discussed the repairs to the clubhouse gazebo. It was decided to seek input from the membership on the final appearance of the gazebo: whether to enclose the sides (as before), provide railings between the vertical supports or leave the gazebo with a more “open” design. We welcome your opinions.

## COMMITTEE FUNDS

The Cape George Social Club will be providing courtesy bookkeeping and custodial services for funds belonging to Cape George Committees. The account will be administered by Social Club Treasurer Leslie Fellner, and bookkeeping services will be provided by Gail Krentzman. The Social Club will have no involvement in determining how each Committee chooses to spend its funds, and each Committee retains sole authority and responsibility for its own funds and records. The Committees will be given procedure instructions for receiving and depositing funds, and will be emailed monthly reports showing all Committee financial transactions and balances.



## Cape George Acoustic Music Jam

Wednesday, August 16th  
7 pm – 9 pm

Come join us in the Clubhouse for an evening of music and song.  
Questions? Contact Carol Chandler at 344-2783

## CAPE GEORGE MARINA VOLUNTEERS FINISH A HUGE PROJECT

Over the past 6 years Cape George marina volunteers have successfully replaced all 750, old, deteriorated marine infested Styrofoam dock floats with new polyvinyl dock floats. The floats were purchased with funds from moorage fees and the labor was all volunteer.

Normally to replace old floats, the docks are detached and hauled out of the water and worked on. This method disrupts the use of the marina for everyone. Volunteers decided to replace the floats under the docks by lifting the docks with two huge truck inner tubes. This process was too slow and cumbersome. Volunteers invented a unique system using four old polyvinyl floats bolted together with holes in the bottom to allow water to enter and sink the floats. Once the float sinks they push it under the dock. An air compressor then pumps air into the top of the float lifting the dock. The old Styrofoam is pushed out from under the dock and the new polyvinyl float is installed.

**Thank you marina volunteers for all the things you do to keep our marina up and running.**

Come volunteer with us on Tuesdays from 9:00 am to 12:00 pm. We always have something for everyone to do.



**Sinkable lift system on left, New polyvinyl float on right.**

Article written by Paul Happel, marina volunteer.

## To all Cape George Sailors:



On Saturday, August 19th the annual Cape George regatta will be held in conjunction with the annual Waterfront Festival. The race will take place in Discovery Bay and will be designed to allow spectators to observe the race from the clubhouse beach area.

If you are interested in participation, either as captain or crew, please contact either Ben Fellows ( [fellowship@olypen.com](mailto:fellowship@olypen.com) 301 0241 ) or Jim Bodkin ( [jldbodkin@gmail.com](mailto:jldbodkin@gmail.com) 390 5611).



Please register your boat with Jim or Ben prior to the race. There will be a skippers meeting at noon in the clubhouse with the race to start at 1 PM.

Hope to see you at the finish line!

## GARAGE SALE ON SUNSET BOULEVARD!

*WHAT???* SOME HOUSEHOLDS ON SUNSET BOULEVARD ARE JOINING TOGETHER TO HAVE A NEIGHBORHOOD GARAGE SALE.

*WHEN???* SATURDAY, AUGUST 12, 9:00 a.m. till sometime that afternoon.

*WHERE???* YES! YOU GUESSED IT! SUNSET BOULEVARD, INCLUDING HOUSEHOLDS AT: 270, 281, 261, and 151.  
*And maybe even more by then!*

*Please drop by for some fun and Saturday shopping!*

# Cape George Regatta & Waterfront Festival

-1:00 PM Regatta, come send off our sailors!

-1:30 PM Memorial Small Boat Parade!

-3 to 5PM Kid's games and crafts! Pet Pageant!  
Petanque contest! Horseshoes contest!

-5 PM BBQed burgers, dogs, and veggie burgers,  
please bring a dish to share. Tickets required,  
please pick them up in the office.

-6 PM music and dancing!!

-If you'd like to participate in the Small boat parade  
of the pet pageant please contact Sandi –  
sandi7953@hotmail.com

**Where:** Cape George Clubhouse

**When:** August 19th

**Time:** 1 PM – 8 PM

## Book selection for August



### I FEEL BAD ABOUT MY NECK: - Nora Ephron Essays

Nora Ephron has combined fifteen humorous essays in this wonderful anthology about being a woman and aging.

The Cape George Book Group will read and discuss these essays at their Tuesday, August 15 meeting. Ephron chronicles her life as an obsessed cook, a passionate city dweller and hapless parent. She hates her chaotic mess of a purse. She endures the daily tribulations of feminine maintenance and jokes about recovering from injuries inflicted by her treadmill.

Well known for writing and directing such films as “When Harry Met Sally,” “You’ve Got Mail” and “Julie and Julia” Ephron is courageous, funny and unexpectedly moving in this wonderful book.

The Book Group meets at 1 pm in the Cape George Clubhouse. Everyone is welcome to attend.



## Petanque Players

On the first and third Tuesdays of every month we will be meeting at the court at 4:30. Come play and meet other Petanque enthusiasts.

## Accentuate the Positive!

Much of our world seems to be filled with negative events these days—in an effort to add some positive back into our thoughts and feelings I have asked members of our community to share some things that make them happy....

"I smile when observing people playing Pickleball. The day is what you make it! So why not make it a great one ?" D.F.

"Perhaps the wetter weather increased their food supply , because birds seem to be more profuse than usual this year. It's a joy to walk around Cape George, or sit in one's yard and see the hummingbirds, gold finches and swallows. Most days there's aerial drama going on between eagles and crows. Some quiet nights we can hear the gull colony on Protection Island. And does anyone ever tire of seeing a Great Blue Heron take off, or not marvel at its throaty frahhnknk call ?" M.R.

" Seeing people enjoying life and each other " G.B.

Please send your Positive thoughts :

[pibird130@gmail.com](mailto:pibird130@gmail.com)

## CAPE GEORGE'S BERM

Those of you who have lived here for a number of years know that we had serious flooding in the past when there was a west wind blowing during an extreme high tide. Because we have valuable buildings and equipment at the beach we decided to build a berm to prevent damage and to maintain our property. We had the berm designed by marine engineers who studied the area and came up with a plan for our beach. This berm was very expensive, and we had a special assessment to build it. Because of this we try to keep the area in good shape.

All of the rock, wood, and native plants were placed to have maximum protective effect. The design plan included native plants that have roots that hold the soil in place. They also are adapted to coastal soil conditions and do not need maintenance once they become established. Some volunteer plants have entered the area. Some are good native plants, and others are noxious weeds. We are trying to remove poison hemlock, scotch broom, tansy, thistles and foxtails. If you see these plants please don't remove them. Call the office or the Environmental Committee, and we will take care of them.

All rock and wood was sized and placed for maximum effect. Please do not remove or move rocks because this alteration reduces the effectiveness of the structure. If you want to throw rocks in the water, and what kid in all of us doesn't, please do it with the rocks that are on the flat beach in front of the berm. Do not take the rocks off of the berm. They are what hold the berm in place.

There are natural pathways across the berm. Please use these to avoid weakening the berm by killing the native plants along the top of the berm.

When the fire pit was rebuilt after the berm was completed, the Board established a rule that banned the stacking or storing of firewood at the pit. Recently some people have been dumping scrap wood behind the pit on top of the plantings on the berm. This can damage the native plants and cause them to die. Please protect our native plants.

Recently there have also been some complaints that the area outside of the clubhouse does not have a beautiful green lawn. A few years ago we tried replanting the lawn with good grass seed donated by a golf course. A member tended it carefully and watered it regularly. But because it is a sandy soil and it doesn't get regular watering throughout the summer, it has returned to beach grass. The porous soil is an excellent filter for runoff from the adjacent impervious surfaces, and prevents more common flooding during the winter weather. **But we live on a beach.** Unless we spent a lot of money adding topsoil, it will never be a gorgeous lawn.

Finally, we have had some doggies that have been digging into the dirt at the edge of the berm. It is natural for dogs to dig, but if you notice a hole in this area, would you please fill it in using the bucket of dirt located behind the clubhouse.

We are lucky that we have the berm to protect our common areas. Please help us to keep it in good shape. We spent a lot of money to build it, and we need to keep it healthy it to avoid future damage to our property.

## Waterfront Festival this month!

Don't forget to pick up a ticket at the office for your free hot dog or hamburger.

Food is limited ...the fun is not!

# Cape George University

Join us Wednesday, August 2nd for

## **“Birds of Straits and Sounds”**

Bob Boekelheide, a Dungeness resident who has spent his career researching seabirds around the world, offers a glimpse at the seabirds we see on the waters surrounding Cape George. More recently, Bob has been leading monthly seabird surveys out of the Cape George Marina.

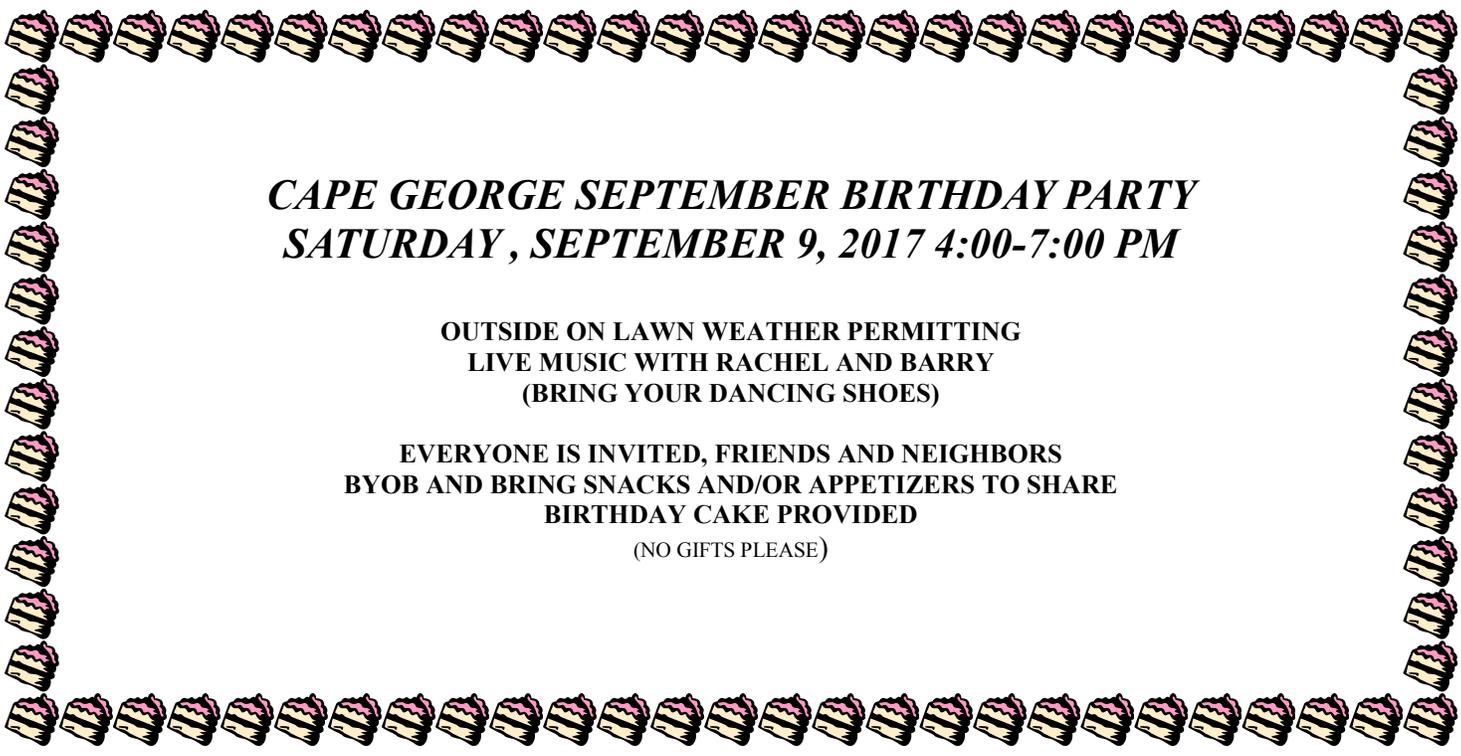
He will offer a 45-minute talk with slides.

7pm Wednesday, August 2, at the Clubhouse.

Coming next month: "Unlocking Garden Stories"

Tuesday, September 12th in the Clubhouse at 7pm

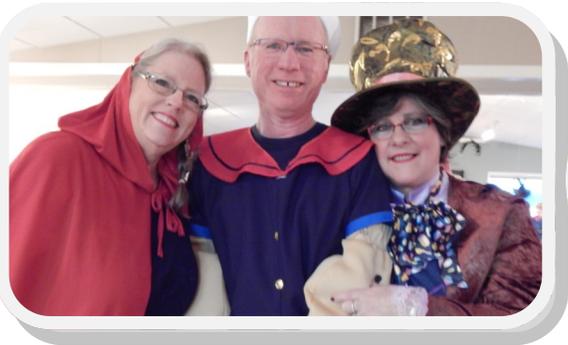
"Every landscape and garden tells a story if we will only look." Master Gardener, Lynne Tjomsland, will share the strategies that garden and landscape designers use to create both intimate and grand spaces that tell stories all their own.



## ***CAPE GEORGE SEPTEMBER BIRTHDAY PARTY SATURDAY, SEPTEMBER 9, 2017 4:00-7:00 PM***

**OUTSIDE ON LAWN WEATHER PERMITTING  
LIVE MUSIC WITH RACHEL AND BARRY  
(BRING YOUR DANCING SHOES)**

**EVERYONE IS INVITED, FRIENDS AND NEIGHBORS  
BYOB AND BRING SNACKS AND/OR APPETIZERS TO SHARE  
BIRTHDAY CAKE PROVIDED  
(NO GIFTS PLEASE)**



# Pickleball at Cape George According to Dink & Lob & Pi

I mentioned to Dink what my thoughts were for this months Newsletter and he shrugged ( cats can! ) and said do what feels right . I told him who I wanted to feature and he said: "Well, I only met him once but he had good human energy!"

We have a pretty awesome community here at Cape George with many wonderful talented and special people. The whole is the sum of its parts keeps coming to mind - and some parts or people add an extra special sum to the whole.

When the Pickleball court was completed over 3 years ago, I taught my first class of "Newbies" and a very special guy was in that class - Steve Shapiro. He was a very quick learner and a natural athlete. He jumped into the game feet first and head and heart right behind! He played as much as he could while still working at the Safeway Pharmacy. While Pickleball was a big love, he gave much more to the community - Amy's memorial tree lives because he watered it - Poison Hemlock quakes at the sight of him - The Cape George Road is cleaner because he picked up trash while dodging traffic - The local radio station grew because of his leadership and programming abilities.

He started a Flu vaccine day for Cape George residents while he was working at Safeway and helped it continue after his retirement. He has served on the environmental committee and helped bring support and fun to all events he is involved in.

Steve is kind, patient, fun and non-judgmental. On the golf course he can be a serious opponent - and in online Chess, I hear he is right behind one of those Russian guys!

His contributions to our community are enumerable - we are losing a great member and friend!

Steve and his great wife Kris are moving to Tucson, Az. later this month. I am honored to know Steve and his wife who said quite appropriately - " He has made me a better person " I personally will miss Steve because of his great abilities to teach and coach and create so much fun for our Pickleball community. He always picked me as his partner and supported my efforts!

**WE LOVE YOU STEVE!!**



# **LABOR DAY POTLUCK BBQ**

**Monday SEPT. 4  
Grills hot 6 pm**

## **BRING:**

**Your own meat to grill,  
BYOB, and a side dish,  
salad or dessert to share!**

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

July 13, 2017

3:30 PM

**DRAFT**

**President Richard Hilfer called the meeting to order at 3:30 p.m.**

**Welcome**

Voting has now closed for the Trustee election. Results will be announced at the Annual Membership meeting to be held July 15, 2:00 at the Cape George Fire Hall. Written reports are available on our website.

A Special Board meeting will be held Saturday, July 15 immediately following the Annual Membership meeting.

An Executive Session will follow today's meeting to discuss a personnel issue.

**In Attendance:** Richard Hilfer, Katie Habegger, Leslie Fellner, Karen Krug, Carol Wood, and Ray Pierson

**Action on Minutes:** Leslie Fellner moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated June 15, 2017. Passed – 5/0

**Membership Report:** Leslie Fellner

Bryan Danielson – Docile Enterprises purchased 41 N Palmer from Judy Specht

Bryan Danielson also purchased Lot 2Cresthaven on Sunset from Keith & Martina Slattery

Ron & Jayn Hanson purchased 191 Maple Dr from Elizabeth Shapiro

Denise Dowd purchased lot 4Cresthaven on Sunset from Keith & Martina Slattery

Richard Huffman purchased 111 Quinault Loop from Colleen Johnson

Lani Hubbard & Susan Cook purchased 31 Vancouver Pl from Larry and Janet Wood

**Treasurer's Report:** Karen Krug

**TREASURER'S REPORT**

**As of June 30, 2017**

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.*

**2017 BALANCE SHEET COMMENTS**

All bank accounts have been reconciled and the bank statements reviewed. At month end, all financial institutions were within the FDIC/NCUA limits. Cape George continues to look to establish at least one new future banking relationships to help ensure all accounts stay within FDIC/NCUA limits.

RESERVES	General	Water	Marina	Routine Reserve
<b>Audited Reserve Balance - 12/31/2016</b>	<b>\$ 161,994</b>	<b>\$ 459,397</b>	<b>\$ 77,754</b>	<b>\$ 14,657</b>
(A9) Final 2016 excess cash from operations (3/13/17)	12,230	17,625	4,208	0
(B) 2017 YTD collections Reserve Assessment	0	193	0	64,630
(C) 2017 YTD interest and other minor activity	64		30	398
(D) Proceeds from sale of old 1-Ton truck	900	900		
(E) 2017 YTD Project Draws:				
Clubhouse flooring draws	(25,373)	0	0	0
Final F450 truck draws	(2,803)	(2,803)	0	0
Fitness room bike replacement draw	(2,047)	0	0	0
Dock float draw	0	0	(4,193)	0
<b>Unaudited Balance - 06/30/2017</b>	<b>144,966</b>	<b>475,312</b>	<b>77,799</b>	<b>79,685</b>

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

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**DRAFT**

The Members approved \$135,000 in reserve expenditures for seven projects for 2017. Three of the projects have been completed to date. Yet to be completed are the painting of the pool building interior, replacing the 1/2-ton pickup and a new sanitizer for the clubhouse. The final project, replacing the electrical system in the Marina, has been postponed until 2018 because all the bids received were materially higher than expected.

**OVERALL OPERATING COMMENTS**

The Treasurer's Report for the Annual meeting also includes comments on the June 30, 2017 operating results.

For all three cost centers the favorable variance in labor is a budget timing issue and that variance will diminish as the year progresses.

High electricity usage continues to be a challenge in all three cost centers. Kilowatt hours continue to be tracked. Through the June billing there is not yet any "warmer weather" change evident.

The two largest users of electricity are the pool/clubhouse and the water system, together comprising about 70% of the total kilowatt hour use. In the past, those two areas used nearly identical kilowatt hours. This year the pool use has increased by nearly 60% and as discussed previously, likely a combination of cooler weather and the new dehumidification system. Water shows only a 2% increase.

**General Operations**

Little has changed in general operating conditions since last month. Efforts continue to look for cost reduction measures that do not delay maintenance or threaten the condition of common assets. Bids have been received for minor asphalt road repairs and those bids are about one-half of what was budgeted. Over budgeting in road repairs has always occurred as it has been used as general contingency factor.

It still appears unlikely that general operations will reach its budgeted year-end net income target of \$32,000, but continued careful consideration in spending decisions will narrow the gap.

**Water Operations**

Water operations continue to perform at levels at or better than budget and since the complete cleaning of the storage tanks has already occurred, operations should continue on this positive path.

Most electrical use is expected to decrease during the summer months but electric use by the water system increases. The water system uses power to pull the water out of the ground and to push water to Highland residences. Both these events increase in summer.

**Marina Operations**

Marina revenue has improved over the past month due to incidental summer use, a positive trend.

The marina's major annual operating expenditure, dredging of the entrance channel, occurred in late June. Since the marina again made the decision to forgo adding jetty rock, the costs was only about \$9,000 a savings of several thousand dollars over the budget.

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

July 13, 2017

3:30 PM

**DRAFT**

**CAPE GEORGE COLONY CLUB**

*Balance Sheet as of June 30, 2017 and 2016*

<b>Assets</b>	<b>2017</b>	<b>2016</b>	<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 127,586	\$ 158,578	Accounts Payable & Other Liabilities	\$ 9,272	\$ 7,832
Operating Investment-Savings	98,319	88,007	Unearned Income General/Water/Etc.	74,259	73,289
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assemnt	18,802	18,221
Reserves - General, Water & Marina	698,077	580,642	Unearned Income Marina Wait List	1,200	1,200
Special Assmnts(Berm/Sseawall)	-	1,088	Total Current Liabilities	103,533	100,542
Routine Reserve Assessment	79,685	77,251			
Total Cash & Equivalents	1,004,267	906,165			
			-	-	-
Net Accounts Receivable	2,498	4,611			
Reserve Assmnts Receivable	468	463	<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,849,435	1,831,517	Fund Balances (Combined)	2,653,054	2,507,695
Total Prepaid & Other Assets	35,950	33,620	Modified Cash Basis CY Income	136,032	168,139
<b>TOTAL ASSETS</b>	<b>\$2,892,618</b>	<b>\$2,776,376</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$2,892,618</b>	<b>\$2,776,376</b>

*Summary Revenue and Expense Statements for the periods ended June 30, 2017 and 2016 respectively*

	<b>2017 Year to Date</b>				<b>COMPARATIVE</b>				
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>%</b>	<b>2017 YTD</b>	<b>2016 YTD</b>	<b>Variance</b>	<b>%</b>	
General Assessment	\$ 143,204	\$ 143,204	-	0%	General Assessment	\$ 143,204	\$ 143,204	\$ -	0%
Revenue - All Other Sources	21,716	14,750	6,966	47%	Revenue - All Other Sources	21,716	15,319	6,397	42%
Total General Revenue	164,920	157,954	6,966		Total General Revenue	164,920	158,523	6,397	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	66,376	71,112	4,736	7%	Salaries, Benefits, PR Tax	66,376	65,576	(800)	-1%
Repairs & Maintenance	4,717	10,708	5,991	56%	Repairs & Maintenance	4,717	6,053	1,336	22%
Contracted Services	22,586	25,255	2,669	11%	Contracted Services	22,586	19,876	(2,710)	-14%
Insurance	9,532	9,765	233	2%	Insurance	9,532	9,398	(134)	-1%
Pool Expense	20,001	10,750	(9,251)	-86%	Pool Expense	20,001	9,397	(10,604)	-113%
Other Expenses (incl taxes)	28,410	13,126	(15,284)	-116%	Other Expenses (incl taxes)	28,410	15,631	(12,779)	-82%
Total General Expenses	151,622	140,716	13,629		Total General Expenses	151,622	125,931	(2,308)	
<b>General Net Income</b>	<b>\$ 13,298</b>	<b>\$ 17,238</b>	<b>\$ (3,940)</b>	<b>-23%</b>	<b>General Net Income</b>	<b>\$ 13,298</b>	<b>\$ 32,592</b>	<b>\$ (19,294)</b>	<b>-59%</b>
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 93,150	\$ 93,060	\$ 90	0%	Revenue - Water Use Fees	\$ 93,150	\$ 92,160	\$ 990	1%
Revenue - All Other Sources	5,544	2,000	3,544	177%	Revenue - All Other Sources	5,544	5,215	329	6%
Total Water Revenue	98,694	95,060	3,634		Total Water Revenue	98,694	97,375	1,319	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	30,046	32,006	1,960	6%	Salaries, Benefits, PR Tax	30,046	29,498	(548)	-2%
Repairs & Maintenance	8,451	7,192	(1,259)	-18%	Repairs & Maintenance	8,451	432	(8,019)	-1856%
Contracted Services	8,252	9,079	827	9%	Contracted Services	8,252	9,246	994	11%
Insurance	4,836	5,007	171	3%	Insurance	4,836	4,933	97	2%
Other Expenses (incl taxes)	18,815	20,220	1,405	7%	Other Expenses (incl taxes)	18,815	17,670	(1,145)	-6%
Total Water Expenses	70,400	73,504	3,104		Total Water Expenses	70,400	61,779	(8,621)	
<b>Water Net Income</b>	<b>\$ 28,294</b>	<b>\$ 21,556</b>	<b>\$ 6,738</b>	<b>31%</b>	<b>Water Net Income</b>	<b>\$ 28,294</b>	<b>\$ 35,596</b>	<b>\$ (7,302)</b>	<b>-21%</b>

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

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**DRAFT**

<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 53,822	\$ 55,500	\$ (1,678)	-3%	Revenue - Moorage/Parking	\$ 53,822	\$ 54,547	\$ (725)	-1%
Revenue - All Other Sources	11,285	10,930	\$ 355	3%	Revenue - All Other Sources	11,285	8,985	2,300	26%
<b>Total Marina Revenue</b>	<b>65,107</b>	<b>66,430</b>	<b>(1,323)</b>		<b>Total Marina Revenue</b>	<b>65,107</b>	<b>63,532</b>	<b>1,575</b>	
<b>Expenses:</b>					<b>Expenses:</b>				
Salaries, Benefits, PR Tax	7,071	7,503	432	6%	Salaries, Benefits, PR Tax	7,071	6,386	(685)	-11%
Repairs & Maintenance	11,406	16,625	5,219	31%	Repairs & Maintenance	11,406	4,014	(7,392)	-184%
Contracted Services	1,895	2,824	929	33%	Contracted Services	1,895	5,205	3,310	64%
Insurance	3,371	3,228	(143)	-4%	Insurance	3,371	3,028	(343)	-11%
Other Expenses (incl taxes)	6,146	4,829	(1,317)	-27%	Other Expenses (incl taxes)	6,146	5,224	(922)	-18%
<b>Total Marina Expenses</b>	<b>29,889</b>	<b>35,009</b>	<b>5,120</b>		<b>Total Marina Expenses</b>	<b>29,889</b>	<b>23,857</b>	<b>(6,032)</b>	
<b>Marina Net Income</b>	<b>\$ 35,218</b>	<b>\$ 31,421</b>	<b>\$ 3,797</b>	12%	<b>Marina Net Income</b>	<b>\$ 35,218</b>	<b>\$ 39,675</b>	<b>\$ (4,457)</b>	-11%
<b>Routine Reserve</b>	60,904	60,904	-		<b>Routine Reserve</b>	60,904	59,580	1,324	
Assmnt Income/(Exp)	(1,990)	(1)	(1,989)		Spcl Assmnt Income/(Exp)	(1,990)	436	(2,426)	
Reserve Interest - all	310	32	278		Reserve Interest - all	310	258	52	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 136,032</b>	<b>\$ 131,150</b>	<b>\$ 4,884</b>	4%	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 136,032</b>	<b>\$ 168,139</b>	<b>\$ (32,103)</b>	-19%
**Modified Cash Basis, Excludes Depreciation					KCK 06/10/15				

**Manager's Report:** see cover page

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Building, Environmental x2, Marina, and Water. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

The Trustees discussed Cape George's approach to abandoned properties and will continue the discussion in August after obtaining additional information on one or more of those properties.

The Trustees discussed the form of repairs to the clubhouse gazebo and will seek comment from members regarding the same.

The Trustees discussed vehicle parking on common property and concluded it was appropriate to issue more "tickets" to vehicles without the necessary Cape George decal and to vehicles parked in violation of the rules.

**Member participation:** A member brought up traffic and property concerns of moving the mailbox station from the top of Huckleberry to the bottom of the street in order to deter continuing mail theft. Community property is being measured at the end of Huckleberry to determine if this is even an option. All options are still being discussed and a neighborhood meeting is scheduled for early August.

**New Business Action Items:**

**Motion 1:** Leslie Fellner moved and Karen Krug seconded to refund the credit balance of \$4.00 to a previous member as requested. Passed – 5/0

**Motion 2:** Leslie Fellner moved and Katie Habegger seconded to approve the payment plan for a chronically late member, as presented by Sharon Mitchel at the 7/12/17 Study Session. Passed – 5/0

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

July 13, 2017

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**DRAFT**

**Motion 3:** Carol Wood moved and Leslie Fellner seconded to approve 8 member requests for 10 due date adjustments. Passed – 5/0

**Motion 4:** Karen Krug moved and Ray Pierson seconded to approve a contract with Lakeside Industries in the amount of \$5450 for the spot repair of pavement throughout the community. Passed – 5/0

**Open Board Discussion:**

Katie Habegger asked when the speed monitoring would resume. Manager Sharon Mitchel anticipates placing the equipment in a week or so.

**Announcements:**

Annual Membership Meeting -- July 15, 2017 2:00 P.M. at Cape George Fire Hall

Special Board Meeting to select Board Officers – July 15, 2017 immediately following Annual Membership Meeting

Study Session – August 8, 2017 3:00 P.M.

Board Meeting – August 10, 2017 3:30 P.M.

Ray Pierson moved and Richard Hilfer seconded to adjourn the regular meeting and move to executive session at 4:06 pm to address a personnel issue. Passed – 5/0

Karen Krug moved and Leslie Fellner seconded to adjourn the executive session at 4:37 pm and return to the regular board meeting. Passed – 5/0

**Motion 5:** Ray Pierson moved and Karen Krug seconded to provide the manager with a 3% raise as discussed in her offer agreement, effective as of the next pay schedule. Passed – 5/0

Carol Wood moved and Karen Krug seconded to adjourn the meeting at 4:39 pm. Passed – 5/0

**Submitted by:**

**Approved by:**

\_\_\_\_\_  
Leslie Fellner, Secretary

\_\_\_\_\_  
Richard Hilfer, President

**Committee reports:**

**Building Committee June 2017 Report**

*Building Permits issued in June:*

George Connor single family home (Highlands)

Stanley Kropf deck addition (Village)

*Other Business:*

Building Committee met on 21 June for scheduled meeting. Members in attendance, Bill Deckman, Bill Woodson, Ray Pierson, Sharon Mitchell. Topic of discussion was George Connor single family home (Highlands) and D'Acquisto variance approval.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

July 13, 2017

3:30 PM

**DRAFT**

**ENVIRONMENTAL COMMITTEE MINUTES**  
**CAPE GEORGE CLUBHOUSE - Monday June 12, 2017**

**IN ATTENDANCE:** Chris Buzzard, Sue Dunning, Katie Habegger, Norma Lupkes, Dennis McDaniel, Sharon Mitchel, Kitty Rucker, Robin Scherting & Steve Shapiro

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved after changes were reviewed and accepted.

**Fiscal report:** Kitty reported that the Environmental Committee fund is now \$3199.50. (*these are not funds belonging to Cape George Colony Club*). The last fiscal report to be generated from the CG Office was shared and in the future per the “new process” of accounting, care, custody and control of EC funds any bills, checks, etc. will be picked up at the office by Leslie Fellner and taken to the Social Club Treasurer to provide bookkeeping services of EC funds while still enabling the committee to control how it's funds are spent.

**OLD BUSINESS:**

**Weeding and Pruning Volunteer Work Parties:** *Those held were April 18* – Fire Hall on Ridge Dr – Kitty, Betty, Katy, Marta, Chris Buzzard, Steve Shapiro – *April 25* - Clubhouse – Kitty & Chris – *May 23* – Vancouver West Park. The next scheduled event is **June 21 10:30** at the clubhouse.

**Beach Walk:** The annual beach walk will be held **Saturday July 22 at 9:00-10:30** and will be led by the Marine Science Center experts. EC volunteers will be needed to assist and goodies will be provided.

**Weeding /Pruning Usage of CG Maintenance:** Chris will have more time available in the near future to provide his assistance to the committee volunteers.

**Marine Science Center/Dept of Natural Resources Meeting:** Ross Anderson and DNR representatives held a meeting at the clubhouse on June 1 to offer the opportunity to be part of the “*Citizen Science*” group associated with wildlife protection in our local area involving such activities as beach clean-up (with data collection), count of bald eagles (weekly trips around Protection Island), or other bird surveys (monthly entered in database).

**Presentation to the Board on donated rocks and memorial for Ann Simpson:** A plaque will be placed on a large rock donated by Ken & Laurie Owens which will be moved by Donnie to the designated site at the corner of Palmer and Cape George Drive. The other 4 rocks will be placed at a designated area near the marina.

**NEW BUSINESS:**

Dennis McDaniel, a recent newcomer resident to CG was welcomed to the Environmental Committee.

The dredging of the marina is scheduled for June 23-24.

Steve Schapiro's last meeting with the EC will be the August meeting. Appreciation for all of his work will be expressed at that time.

**ADJOURNMENT: The meeting was adjourned at 10:15 AM**

Respectfully Submitted: Norma J. Lupkes

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

July 13, 2017

3:30 PM

**DRAFT**

**ENVIRONMENTAL COMMITTEE MINUTES**

**Monday July 10 2017**

**IN ATTENDANCE:** Varn Brooks, Dennis Fellner, Katie Habegger, Phil Habegger, Betty Hanks (part time), Marta Krissovich, Sharon Mitchel, Ruth Ross, Kitty Rucker, Robin Scherting, Steve Shapiro

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved, as corrected. New resident Ruth Ross was welcomed to the committee.

**Fiscal Report:** Kitty reported that the Environmental Committee fund is now \$3,209.50. *(these are not funds belonging to Cape George Colony Club)*. A minor expenditure was made for a thank you gift to Terri in Cape George Office, and \$10 was received for the sale of a picture.

**OLD BUSINESS**

1. **Rocks:** The rocks gifted by Ken and Laurie Owens have been installed in their new locations. The memorial rock for Ann Simpson is in the park area on the corner of Cape George Drive and North Palmer, and the remaining four rocks plus an additional rock have been set along the North Jetty adjacent to the marina.
2. **June work party:** participants were Sue Dunning, Betty Hanks, Robin Scherting and Kitty. They were thanked for their efforts.
3. **July work party:** will be July 25<sup>th</sup> at 10.00 a.m., meeting at the Clubhouse. Betty will decide on the area to be worked on.
4. **Beach Walk:** will be held July 22<sup>nd</sup> from 9.30 to 10.30, meeting at the Clubhouse. Kitty will arrange for light refreshments, and Katie will assist with serving.

**NEW BUSINESS**

1. **Berm Weeds:** Varn presented a draft of guidelines for maintaining the berm, noting the presence of some weedy annual species which do not have the root systems needed to prevent winter erosion. The dune grass is well established along most of the berm, but failed to thrive in one area, allowing undesirable alfalfa to flourish. Possibly some of the existing grass can be transplanted into this area in the fall. A concern was also raised that the height of the dune grass is impacting the view from the fitness room, and it was suggested that this could be remedied by replacing some of the grass with the low-growing sea rocket which is now flourishing elsewhere on the berm. Varn, Sharon, Betty, and Kitty will walk the berm and discuss the actions to be taken.
2. **Fire Pit Wood Storage:** Varn expressed concern about the storage of firewood at the fire pit, which continues to be a problem even though it is prohibited. Kitty and Varn will work on an article for the newsletter to cover the berm and firewood issues.
3. **Littoral Drift:** Kitty reported that a group from the Marina Committee is investigating the possibility of constructing a wooden groin on the south side of the marina entrance, to reduce the northward movement of sediment (littoral drift). The natural buildup of sediment restricts access to the marina and necessitates annual dredging. The Marina task force is still in the very early stages of investigating this possible solution to the silting problem.
4. **Steve's Celebration:** A low-key celebration will be held at the August 14<sup>th</sup> Environmental Committee meeting, to thank him for his hard work in Cape George. It is hoped that his wife, Chris, will be able to attend also.
5. **Change of Meeting Date:** Sharon suggested that the Environmental Committee move its meeting date from the second Monday in the month, to allow timely minutes to be submitted to the Board and published in the

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

July 13, 2017

3:30 PM

**DRAFT**

newsletter. After discussion, it was decided to leave the date unchanged. Any urgent matters can be brought to the Board by the Committee's Board Liaison, without waiting for the minutes to be prepared and published.

6. **Privacy of Beach Area:** With the warmer weather, an increase in the number of non-residents visiting our beach and Memorial Park has been noticed. Members of the Committee were asked to note any cars in the parking lots without CG stickers or visitors' permits and point out to the non-residents that the area is private property. Dennis suggested that the gate on Marina Drive could be closed and converted to open only with a CG resident's key card or fob. Sharon will look into whether this is feasible.
7. **Other Business:** Marta presented a draft of an updated Cape George map she has been working on, showing the trails, parks and other points of interest. She hopes to have the map incorporated in the Cape George directory and included in the new members' package. Additional copies would be available in the office. It was suggested that a long-time resident of the Highlands may know of horse trails in the Highlands which could be incorporated into the map. Marta will follow up.

ADJOURNED AT 10: 15.

### **Cape George Marina Committee Minutes July 11, 2017**

Harbormaster Sonja Ericson called the meeting to order at 11 am. About 20 members were present. Sonja requested that \$150 be allocated from the marina Memorial fund to purchase prizes for the regatta scheduled for August. The committee approved.

Ben Fellows moved that up to \$300 be allocated from the marina Memorial fund to purchase large floats to be used as course marks for the regatta. The committee approved.

Sonja reported that a contractor has submitted a bid of \$1500 for temporary repairs to the dirt road around the marina. That is within the Marina Committee's approved amount to use from the Marina Memorial Fund Raising Account.

Craig Muma reported that he has received an estimate of \$15,000 to repair three marina pilings. These need to be repaired now, while replacement of the remainder of the pilings is on the reserve schedule for 2028. A request for a Reserve expense to cover the cost will be made to the Board.

Craig suggested that, when zincs are replaced on the seawall, they might be suspended by cables from the top of the seawall, rather than welded in place. Six experimental suspended zincs will be deployed during the seawall zinc replacement project July 22. They will then be monitored for effectiveness. This would allow our wall zincs to be checked and replaced more easily. The installation is scheduled for July 22 & 23.

Jim Bodkin reported that he and Gary Rossow have used a handheld depth sounder to check depths against the survey that was conducted several years ago. With one or two exceptions, depths have not changed, he said. They will continue to monitor the depths.

Ben Fellows reported that the six-year project to replace the dock floats is nearly complete. Only two short finger

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

July 13, 2017

3:30 PM

**DRAFT**

piers remain. Over the course of the project, about 750 floats have been replaced. A schedule and protocol to maintain them will be generated in the next couple of months.

Marta reported that 102 people have signed up for the July 16 salmon barbecue, but she needs volunteers to help with cooking, cleanup, etc.

The meeting was adjourned at noon.

**CAPE GEORGE WATER ADVISORY COMMITTEE  
MEETING REPORT, JULY 11, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Sharon Mitchel, Manager; Karen Krug, Board Liaison; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and members Scott James, Stewart Pugh and Thad Bickling.

The trench cut at 500 Dennis Blvd. and another cut on Maxwell will be paved with an upcoming pavement repair project. (We'll need to keep costs on those to be paid from Water funds.)

We agreed to proceed with changing the lock box and keys at the water facilities. New keys will be distributed to those who specifically need them; others will access them through the lock box. The new code to the lock box will be distributed to those that may need access including the Emergency Preparedness Committee. The current lock box code and keys have been in use for many years. Karen suggested we change them every three years to coincide with the reserve study updates.

Karen said we should be getting a draft of the reserve study to review in the next week or so. We are also beginning the annual budget process now through August and September. Karen suggested that we need to look at the revenue projections and the water fees which haven't been raised in several years.

Stew's report of the monthly meter reading shows 25 leaks. One reported leak was over 500 gallons per day (gpd, average for the entire month). Average water use was 159 gpd for the 519 paid connections as compared to the allowed 250 gpd. 97 connections had less than 30 gpd and 22 had no usage. The pool is the largest user at 2,000 gpd. Total usage was over 100,000 gpd.

Greg said our monthly accounted for use was above 95% compared to the industry minimum standard of 90%.

Sharon reported that Donnie repaired the chlorine pump with a full repair kit.

Greg said he's still planning to have a company come to run a load test on our emergency generator sometime this fall.

Sharon would like Greg to prepare a preventive maintenance schedule/plan for Donnie to follow. Greg would model it on the ones they use at Port Ludlow.

The next meeting will be on **August 1, 2017 at 5 pm at the Office.**

## Tips to Discourage Break-ins

Recently two Cape George homes were illegally entered while the members were at home. Pretty scary! Unfortunately, illegal entries into homes throughout our area happen from time to time. Around 40% of home invasions are not forced entry. Below are a few tips for reducing your chances of being the target of burglary.

Lock all doors and windows even when you are at home.

Install a dowel or lock pins on sliding doors and windows. These can allow you to lock a sliding window or door in a partially-open position so you can enjoy fresh air securely while you're at home. However, if you go out, close the window and lock it.

Leave a spare key with your neighbor instead of hiding it under the mat or in the yard.

John, I've gone to the pool for a swim. I'll be home at 3:30. — Mom” This note also means, “Burglar, this house will be unoccupied for 45 minutes. Help yourself.” Not a good idea!

If you're going to be out of the house for a short time, leave a television or radio on to create a sense of activity and presence.

If you're going to be away for a longer time, such as a vacation, take a few simple precautions to keep your home from looking empty. Ask a neighbor to collect your mail and keep the door and porch clear of delivery notices, newspapers and fliers. Pick up several electric timers at the local discount store, and use them to turn lights, a television or radios on and off at various times during the day and evening. Let your neighbors know how to reach you in case there's an emergency.

It doesn't take much to discourage a burglar. They succeed on opportunity, and if your home doesn't offer a good opportunity, he'll move on to one that does.

For more information from the National Sheriff's Association on Crime Prevention Tips check out this website: [www.keyssso.net/commrelations/ccw/preventing\\_burglaries.pdf](http://www.keyssso.net/commrelations/ccw/preventing_burglaries.pdf)

### **Did you know that the Cape George website has the following information available?**

- All of the governing documents for the community including, covenants, bylaws, and rules.
- Study Session and Board Meeting agendas and information packets.
- Current building and earthworks permits.
- Staff and Board contact information.
- Forms, forms and more forms!
- And much, much more!

The next time you are looking for some information about the community, go to [www.capegeorge.org](http://www.capegeorge.org)

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship.  
Please call or email me and we can make a date.  
Jo Nieuwsma (News-ma) 424-333-5413 or  
rocketmama@wavecable.com  
Sponsored by the Cape George Social Club  
Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

CGU Birds of Straits	Aug 2	7:00 pm
Book Group	Aug 15	1:00 pm
Music Jam	Aug 16	7:00 pm
Waterfront Festival	Aug 19	1:00 pm
Labor Day BBQ	Sept 4	6:00 pm
CGU - Garden Stories	Sept 12	7:00 pm

### Board of Trustees

Katie Habegger, President, 360-385-1606 - Richard Hilfer, Vice-President, 360-379-0492  
Karen Krug, Treasurer, 360-379-2570 - Carol Wood, Secretary, 360-385-1021  
Ross Anderson, Trustee, 360-379-4976 - Ray Pierson, Trustee, 360-379-0878  
Joel Janetski, Trustee, 801-319-0542

### CAPE GEORGE STAFF

Manager - Sharon Mitchel- 360-385-2208  
Office Administrator - Terri Brown - 360-385-1177  
Maintenance Manager - Donnie Weathersby - 360-385-1177  
Assistant Caretaker—Chris Welcome—360-385-1177  
Senior Bookkeeper - Sally Lovell -360-385-1177  
Water System Manager - Greg Rae - 360-301-0820

### Cape George Office Hours M-F, 9am-2pm

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Kitty Rucker.....	360-385-4927
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Norma Lupkes.....	360-302-5202
Emergency Prep.....	Thad Bickling.....	360-531-2421		Mary Hilfer.....	360-379-0492
Environmental.....	Kitty Rucker	360-385-4927	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Finance .....	Unassigned		Water Advisory .....	Larry Southwick....	360-379-2878
Fitness Center .....	Phyllis Ballough	360-344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Sonja Ericson.....	206-498-9916	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	360-385-3110			
	Jeannie Ramsey....	360-385-1263	Clubhouse Phone .....		360-385-3670
	Betty Hanks.....	360-379-6572	Fitness Center Phone .....		360-385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2017 Calendar

# August

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a- <b>Marina Com 11a</b> <b>Water Com 5p</b>	<b>2</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Pool Com 3p</b> <b>CGU 7p</b>	<b>3</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>4</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Private Party in Clubhouse 5-9p</b>	<b>5</b>  <b>Clubhouse Closed for Private party 8a—11p</b>
<b>6</b>	<b>7</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Study Session 3p</b>	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>10</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting 3 :30 p</b>	<b>11</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Clubhouse Closed for private party 1p—11p</b>	<b>12</b>  <b>Clubhouse Closed for Private party 9a—11p</b>
<b>13</b>  <b>Pickleball Potluck</b>	<b>14</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Book Grp 1p</b>	<b>16</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bdlg Com 10a</b> <b>Music Jam 7p</b>	<b>17</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>18</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>19</b>  <b>Waterfront Festival 1p to 8p</b>  
<b>20</b>	<b>21</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon	<b>23</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>24</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>25</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>26</b>  <b>Clubhouse Closed for Private party 7a—11p</b>
<b>27</b>	<b>28</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>29</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon	<b>30</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>31</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p		

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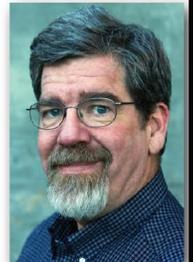
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Payment is due in advance and must be received in the office by the 20th of the month.  
Proceeds from newsletter advertising goes toward Social Club projects.

Mary Maltby 360-385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://website:capegeorge.org)

Vol. 49 No. 2

September 2017

## Managers Report— Sharon Mitchel

Trees and view restoration have been a big community concern and are being further discussed at this month's meetings.

Cape George had 2 burglaries and a home invasion while residents were home in addition to a car prowler during July. As a result we invited the Sheriff's Office to speak to us about preventive measures. Over 50 members attended the afternoon meeting. A member reported an additional break in that occurred while he was out of town in July. Deputies are periodically patrolling in our area, which hopefully will deter additional burglaries. Deputy Peterson let us know he saw a cougar on Colman.

Our lot mow vendor was able to get closer to the edges and corners on the final round of lot mows since the ground was much drier. Members are still asked to string trim the areas he couldn't reach and to remove noxious weeds.

Our committees are considering rule changes and assisting with the 2018 budget. Water, Roads and Marina Committee Chairs have taken a very active role in assisting with the new reserve study as well.

Upcoming road repairs should occur this month, but have not been scheduled by the vendor.

We have not received any community input on repairing the gazebo, other than the initial request to leave the side walls off of it.

We conducted a property line survey at the end of

Huckleberry.

Office Administrator Terri Brown has been working on the following:

- Document preparation for the Annual meeting
- Follow up changes to the website after the Annual meeting
- Processing 3<sup>rd</sup> quarter assessment payments

Our maintenance staff, Donnie Weathersby and Chris Welcome, has been working on the following:

- Ditch maintenance including limbing up Highlands' tree branches
- Removing a large patch of an annual weed from the berm (grasses to be replanted this fall)
- Water installation on Rhododendron St. and Maxwell Dr.
- Cut up a fallen tree in ravine
- Annual water testing
- Flushed water line on Huckleberry and limbed up a tree around the bollards at the end of the street

I received the following complaints/concerns over this last month

- Barking dogs in the Colony
- Tansy growing in every area of the community!
- Non-boating members walking on the marina docks (which is actually ok).
- People sitting on the berm in camp chairs
- Complaint about marina wait list and a few boats that don't seem to ever leave the marina

In addition to the briefing at Study Session we have a report of a broken window frame in the clubhouse and the tank farm generator has been serviced.

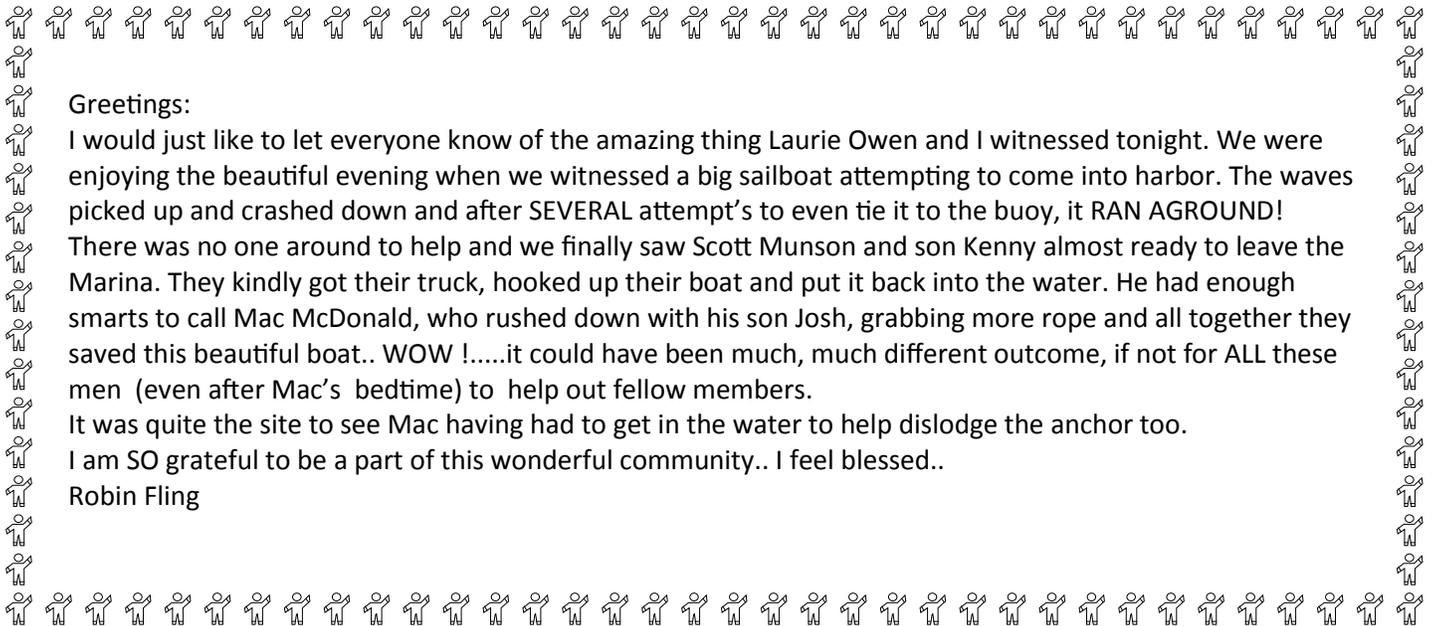
**Deadline for October Newsletter — September 20th**

**NOTE FROM THE PRESIDENT—Katie Habegger**

Over the past few weeks, we have seen what the Sheriff’s Officers call an “uptick” in burglaries in the Cape George area. From zero to a handful is certainly a worrisome event, and it was good to see such a great attendance of concerned homeowners at the meeting recently held at the clubhouse with representatives from the Sheriff’s Office. It was pointed out that in our rural area of Jefferson County; the small number of Sheriff’s deputies has a lot of territory to cover. As a community, we can help fight crime by being aware of strangers and noting any suspicious activities in our immediate neighborhood. Be sure to display your Cape George member or renter sticker on the bottom left hand side of your vehicle’s windshield, to identify your vehicle as an authorized vehicle. If you are entertaining guests, obtain a green guest pass from the office, to place on your guests’ vehicle’s dashboard. Lock your vehicle, doors and windows, and contact the Sheriff’s Department with any information on suspicious activities: the deputies are grateful for more eyes and ears.

Another subject which has attracted much discussion recently is mail theft, which is a growing problem in our area. Mailbox security is a complex issue. The mailbox *structures* are commonly owned Cape George property, while the *mailboxes* are privately owned by the members. Some groups of neighbors have joined together to purchase locking cluster box units (CBUs), and many members have individual locking mailboxes. Members wishing to purchase a new locking mailbox should check with the Manager to see if space is available. Whether or not you have a locking mailbox, please be sure to collect your mail promptly, and advise the mail carrier of any vacation hold.

As I write this, our Waterfront Festival is approaching, with fun activities for all ages, good food and good fellowship. We are truly blessed to live in such a wonderful community in a beautiful part of the world. Enjoy your summer!



Greetings:

I would just like to let everyone know of the amazing thing Laurie Owen and I witnessed tonight. We were enjoying the beautiful evening when we witnessed a big sailboat attempting to come into harbor. The waves picked up and crashed down and after SEVERAL attempt’s to even tie it to the buoy, it RAN AGROUND! There was no one around to help and we finally saw Scott Munson and son Kenny almost ready to leave the Marina. They kindly got their truck, hooked up their boat and put it back into the water. He had enough smarts to call Mac McDonald, who rushed down with his son Josh, grabbing more rope and all together they saved this beautiful boat.. WOW !.....it could have been much, much different outcome, if not for ALL these men (even after Mac’s bedtime) to help out fellow members.

It was quite the site to see Mac having had to get in the water to help dislodge the anchor too.

I am SO grateful to be a part of this wonderful community.. I feel blessed..

Robin Fling

***SEPTEMBER BIRTHDAY PARTY***  
***Scheduled for SATURDAY , SEPTEMBER 9***  
***Has been cancelled.***

# **LABOR DAY POTLUCK BBQ**

**Monday SEPT. 4  
Grills hot 6 pm**

## **BRING:**

**Your own meat to grill,  
BYOB, and a side dish,  
salad or dessert to share!**

## The Regatta Winners!



Six sailboats entered the August 19<sup>th</sup> annual regatta.

Jim Bodkin came in first followed by Scott Munson, Bob Tilley, Jack Salmon and Ben Fellows, and Jose Gulin. The sixth boat did not finish.

## Cape George

### Acoustic Music Jam

Wednesday, September 20<sup>th</sup>  
7 pm – 9 pm

Come join us in the Clubhouse for an evening of music and song.

Questions? Contact Carol Chandler  
at 344-2783



### Chimacum Math Project Needs Volunteers

Make a difference in student success and volunteer with the Chimacum Math Project. Don't worry, it's not higher-level math! The program helps 2<sup>nd</sup> and 3<sup>rd</sup> grade students learn basic math skills including addition, subtraction, multiplication division, telling time and counting money. Our male volunteers find this program very worthwhile.

The program is divided in to 3 areas:

Small Groups: Make math fun and rewarding by playing number games that deepen there understanding of numbers.

Computer Lab: Help kids stay focused while the ALEKS computer program gives each child their own individualized lessons.

Second Grade: Help kids master 2<sup>nd</sup> grade arithmetic.

Register to give 3 hours a week on Tuesdays or Thursdays. You may trade dates with other volunteers or use substitutes as needed. Sessions begin October 4<sup>th</sup>. Training and materials are provided.

This program is sponsored by AAUW Port Townsend and funded by the University Women's Foundation and Port Ludlow Yacht Club Women's Group. For details or to sign up, contact: [chimacummath@aauwpt.org](mailto:chimacummath@aauwpt.org)

# THE VIKINGS ARE COMING!!!

## CAPE GEORGE WELCOMES NEW HARBORMASTER SONJA ERICSON

We would like to introduce Sonja Ericson (pronounced Sonya) is our newest volunteer Cape George Harbor Master. Sonja has lived in Cape George for only a year. She is an avid sailor and has enjoyed boating and fishing most of her life. Sonja sailed and lived on a sailboat for ten years. She and her husband ventured south from Seattle to Mexico and through the Panama Canal. They went north along the Atlantic coast Intra-Coastal Waterway, Chesapeake Bay and on to Massachusetts. From the East Coast, they crossed the Atlantic Ocean to the Azores.

I asked Sonja why she joined the distinguished harbormasters of Cape George. She replied: “My long history and love for boating drew me to the marina committee. I soon realized how much I care about the operations aspect and I truly admire the wonderful and talented volunteers on the committee. When the position became available I offered to invest my time and energy for the cause”. Prior to becoming harbormaster Sonja was a volunteer boson for the marina. It is not all fun and games being a harbormaster. It is serious work with demands from the office, the board, the marina tenants and countless emails. Fitting 70+ boats into a small marina and meeting everyone’s needs is not an easy job. Moorage fees keep the marina functioning and pay for yearly dredging of the entrance, electricity, water, equipment, and supplies. Part of the moorage fees fund a portion of Cape George staff and add to the budget for the Cape George Colony Club. The Marina is governed by Cape George Regulations CPO3.

Sonja moved to Cape George because “I wanted to be near my son, daughter in law and twin grandsons who moved here a few years ago. After visiting a few times and being welcomed by so many of the residents, I knew Cape George Colony was the place to hang my hat and enjoy life. Discovery Bay and the surrounding area is stunningly beautiful. I can't imagine being anywhere else”. Actually, Vikings have been in this area for two over two centuries. Sonja is originally from Ballard, the Viking community of Seattle.

**Thanks to the past harbormasters who have worked tirelessly to make this marina what it is today:** Scott Munson, Richard Woodcock, Penny Jensen, Mac McDonald, Charlie Boulay, Dale Huselton and others.

**If you are interested in volunteering, show up at the marina on Tuesdays from 9:00am to 12:00pm.**

Article by Marina Volunteer Paul Happel.

**Attached Photo:** Harbor Master Sonja Ericson and Craig Muma Marina Committee Chairperson





## A MAN CALLED OVE IS SEPTEMBER CHOICE

This novel by Fredrik Backman will not be a surprise by those who have seen the movie, but “A Man Called Ove” is a delight from cover to cover. The Cape George Book group will discuss the novel at its meeting, Tuesday, September 19.

When the town curmudgeon meets up with the new family next door by way of their flattening his mailbox with their U-Haul while moving in, we start to see a different person. The man well known for his unyielding principles, strict routines and a very short fuse is reexamined as the new family has a positive effect on him. This warm, funny story proves once again that first impressions are not always accurate and are definitely subject to change.

The Book group meets at 1 pm in the Cape George Clubhouse. Everyone is welcome to attend.



## Petanque Players

On the first and third Tuesdays of every month we will be meeting at the court at 4:30. Come play and meet other Petanque enthusiasts.

## Accentuate the Positive!

Much of our world seems to be filled with negative events these days—in an effort to add some positive back into our thoughts and feelings I have asked members of our community to share some things that make them happy....

"Purple Mountains" R.A.

"When you change the way you look at things, the things we look at change " J.D

"I remember when I was working in Port Orchard, I would negotiate all the traffic in Kitsap Land, get over the bridge, and begin to loosen up as I entered Jefferson County. When I finally pulled into the Colony entrance of Cape George and saw our little office building , the mailboxes (praise be to the late John Cooley for his rebuild of them some years ago), the Red Barn, and usually several deer browsing, I wanted to literally get out and kiss the ground. I feel so lucky to be here. B.C.

Please send your Positive thoughts :

[pibird130@gmail.com](mailto:pibird130@gmail.com)

# Social Club Meeting

**TUESDAY**

**SEPT 19**

**11:30**



**Please join us for the  
Fall planning meeting.  
You have a voice – and a vote  
on social club events  
and expenditures –  
We need you there!**

**BRING a lunch item to share.  
The Social Club will provide drinks.**



Join us when CGU presents:

## "Unlocking Garden Stories"

Tuesday, September 12th at 7pm in the Clubhouse

Lynne Tjomsland is a Master Gardener with a 40 career in landscape, garden design and care. She has held management positions in some of the most iconic green spaces in the Western U.S., including Disneyland, the Getty Museums in Los Angeles, and the University of Southern California.

Lynne believes that every landscape and garden tells us a story if we will only look. The stories may be created intentionally or inadvertently, but they are always there, waiting to be seen, appreciated and understood.

In this talk, Lynne will share the strategies that garden and landscape designers use to create both intimate and grand spaces that tell stories all their own.

Come join us on Tuesday, September 12th at 7pm in the Clubhouse for this informative and revealing look into the beauty and secrets of gardens and landscapes.



### What is old—is new again! This article first appeared in our January 2005 Newsletter

#### MAILBOX UPDATE

After a consultation with counsel, **the Board of Directors has unanimously decided that it will not submit to a Member vote the question of whether or not all Members should be required to obtain a locking mailbox nor will the Board authorize the use of common funds for the purchase of locking mailboxes for all Members.** The Board has concluded that our Covenants and other governing documents do not provide authority to spend common funds to buy locking mailboxes.

The mailbox *structures* are commonly owned Cape George property while the *mailboxes* are privately owned. The Board will rely on the Manager, in consultation with Post Office agents, to decide when the existing mailbox structures need to be remodeled or replaced and to make recommendations to the Board concerning the dimensions and location of such structures. It is expected that, when authorized, the replacement or remodeled structures will be designed to provide reasonable accommodation for individually purchased locking mailboxes for those Members wishing to purchase one. Members who wish to obtain a locking mailbox should check with the Manager to see if existing space is available. Space is very limited at this time.

Neither the Board nor the Manager make or will make any representations concerning the comparative Security or safety of any particular kind of mailbox – Members are in a position to judge that for themselves. The Board thanks the volunteer members of the ad hoc Mailbox Committee for bringing the request to the Board and for their good efforts researching and reporting to the Board.

## Pickleball at Cape George According to Dink, Lob & Pi



August was a month of great tournament play both here at Cape George and at the Washington Senior Games. An invitational mixer for our newest players was the first of our 2 "in house" events. A round robin format with a little poker on the side made this great fun for all. Each team drew 5 cards in the beginning with "Twos" wild. As they played they extended their hand - if they won the game they drew 2 more cards, losers drew 1. In the end the best 5 card hand won the Poker Prize. The most points won thru the total matches won the Pickleball prize. The poker prize went to Georgette and Karen and the Pickleball went to Bonnie and Colby. An additional award went to the 2 players who had the best Dink play at the net; Fayla and Angelika.

The advanced Cape George players had huge mixer with everyone playing with everyone against everyone!! The men played in the morning and the women after lunch. The top 2 from each mixer became a mixed doubles teams. The highlight of this event was one player who played himself and then someone else who had to drop out at the last minute. John ( aka Doug ) had almost enough Pickleball to last him a week. At the end of a great day of fun and excellent play; Steve and Jeannie were first and Gail and Dennis came in 2nd. Lynn kept things rolling and Johns identity clear!

In the Washington Senior Games, Cape George players, Lynn and Jeannie brought home medals after hot and hard fought matches. Lynn took Gold in her event and Jeannie took Silver.

The recent Pickleball Magazine had some interesting thoughts about how to the grip your paddle when making soft shots, dinking or 3rd drop shot. If you grip the paddle very tightly, you lose some of your control and feel for the ball and its placement. When you grip the paddle tightly the ball comes off quicker while when you loosen or soften your grip the ball stays on your paddle longer and you have more control. Sounds like a good idea to try out and see if you can feel and see the difference in your shot making.

Lobs thoughts for this month:

1. Hopefully everyone received a copy of the Contact list of players here and can use it to connect with other.
2. Very pleased to see Open Play return with good participation
3. Thanks to all we helped make Steve and Kris's Farewell party a huge success!
4. Remember Placement beats Power in Pickleball!!!



CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

August 10, 2017

3:30 PM

**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

**Welcome**

**In Attendance:** Katie Habegger, Richard Hilfer, Karen Krug, Carol Wood, Ray Pierson, Joel Janetski and Ross Anderson.

**Action on Minutes:** Carol Wood moved and Joel Janetski seconded to approve the minutes of the Regular Board Meeting dated July 13, 2017. Passed – 6/0

Carol Wood moved and Karen Krug seconded to approve the minutes of the Special Board Meeting dated July 15, 2017. Passed – 6/0

**Membership Report:** Carol Wood

Elizabeth Shapiro purchased 106 Cole from Fred & Brenda Scaglione

Don & Reesa Rees purchased 51 Sequim Pl from Steve & Kristie Shapiro

Chris & Satomi Mackay purchased 61 Saddle Dr from Raul & Mary Huerta

Hold'em Holdings LLC purchased 120 Vancouver Dr from Sue Atkins

Hold'em Holdings LLC also purchased lot 8 on Vancouver Dr from Sue Atkins

Amber Mallory purchased 173 Alder from Anne Simpson Estate

**Treasurer's Report:** Karen Krug

As of July 31, 2017

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.

**2017 BALANCE SHEET COMMENTS**

All bank accounts have been reconciled and the bank statements reviewed. At month end, all financial institutions were within the FDIC/NCUA limits. Cape George is finalizing arrangements to open one additional bank account to ensure all accounts stay within FDIC/NCUA limits.

The balance sheet has experienced very little change since last month and only modest change from this time last year. Receivables are a bit higher than last month but since the third assessment installment is due in July and many Members wait until late in the month to pay that installment, there is no reason to be concerned. The fact that receivables are higher than last year at this time has more to do with the timing of bad debt write off than any real increase in balances owing.

**OVERALL OPERATING COMMENTS**

Combined year-to-date (YTD) operations are performing 4% better budget but 9% behind last year at this time.

All three cost centers show marked results from their respective cost containment efforts and the outlook for year-end bottom lines are considerably improved from several months ago.

The three cost centers are also all exhibiting higher than anticipated Other Revenues, i.e. revenues not tied to the primary revenue sources of assessments, water charges or moorage. These increases are contributing to the prospect of year-end performance which more closely matches the original budget.

July electrical bills are not yet available so there is not any evidence that the warmer weather will improve electricity usage. What is available is a notice of potential rate increase was received in mid-July and while rates for

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BOARD OF TRUSTEES MEETING**

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**DRAFT**

residential customers will increase by 1%, the rate increases for non-residential customers are complex. A cursory review suggests that PUD has long considered Cape George a "residential" customer but that may change.

**General Operations**

Cost control efforts in other line items are proving effective in helping to mitigate the challenges posed by electricity charges. There are several major known expenditures that will occur in the later part of the current fiscal year, like the road repairs, but those have been budgeted and early indication is they will be accomplished for less than the full budgeted amount.

Other expenses include \$12,000 for the workshop drainage project which has been discussed in prior months.

It remains unlikely that general operations will reach its budgeted year-end net income target of \$32,000, but careful consideration in spending decisions is narrowing the gap.

**Water Operations**

Water operations continue to perform at levels at or better than budget. There are one or two known expenditures remaining this year including load-testing of the water system's emergency generator, but those should not have an adverse impact on overall performance.

**Marina Operations**

Marina revenue has improved in July with noticeable inflows from typical summer activities like ramp usage and daily moorage. Also having a noticeable impact on marina revenue was the \$1,600 donation from the Marina Memorial Fund that was earmarked for recently completed marina road repairs in the same amount.

The marina's very careful control of expenses is having a positive impact on their bottom line and continued efforts could result in the marina reaching its original budgeted net income target of \$9,600.

<b>CAPE GEORGE COLONY CLUB</b>						
<i>Balance Sheet as of July 31, 2017 and 2016</i>						
<b>Assets</b>	<b>2017</b>	<b>2016</b>	<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>	
Cash and Cash Equivalents:			Current Liabilities:			
Operations Checking	\$ 158,626	\$ 189,008	Accounts Payable & Other Liabilities	\$ 7,846	\$ 8,779	
Operating Investment-Savings	98,332	88,018	Unearned Income General/Water/Etc.	30,249	26,745	
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assmnt	7,486	6,525	
Reserves - General, Water & Marina	698,128	580,677	Unearned Income Marina Wait List	1,300	1,250	
Special Assmnts(Berm/Sseawall)	-	673	Total Current Liabilities	46,881	43,299	
Routine Reserve Assessment	96,721	93,604				
Total Cash & Equivalents	1,052,407	952,579				
			-			-
Net Accounts Receivable	13,593	11,050				
Reserve Assmnts Receivable	2,573	2,209	<b>FUND BALANCES:</b>			
Total Net Fixed Assets	1,849,435	1,831,590	Fund Balances (Combined)	2,653,054	2,507,695	
Total Prepaid & Other Assets	32,981	30,762	Modified Cash Basis CY Income	251,055	277,196	
<b>TOTAL ASSETS</b>	<b>\$2,950,989</b>	<b>\$2,828,190</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$2,950,989</b>	<b>\$2,828,190</b>	

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING**

August 10, 2017

3:30 PM

**DRAFT**

**Summary Revenue and Expense Statements for the periods ended July 31, 2017 and 2016 respectively**

	2017 Year to Date					COMPARATIVE			
	Actual	Budget	Variance	%		2017 YTD	2016 YTD	Variance	%
General Assessment	\$ 214,806	\$ 214,806	-	0%	General Assessment	\$ 214,806	\$ 214,806	\$ -	0%
Revenue - All Other Sources	27,823	20,495	7,328	36%	Revenue - All Other Sources	27,823	17,887	9,936	56%
<b>Total General Revenue</b>	<b>242,629</b>	<b>235,301</b>	<b>7,328</b>		<b>Total General Revenue</b>	<b>242,629</b>	<b>232,693</b>	<b>9,936</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	78,938	82,964	4,026	5%	Salaries, Benefits, PR Tax	78,938	76,882	(2,056)	-3%
Repairs & Maintenance	4,803	12,492	7,689	62%	Repairs & Maintenance	4,803	6,410	1,607	25%
Contracted Services	30,198	32,625	2,427	7%	Contracted Services	30,198	22,888	(7,310)	-32%
Insurance	11,119	11,392	273	2%	Insurance	11,119	10,945	(174)	-2%
Pool Expense	22,639	12,542	(10,097)	-81%	Pool Expense	22,639	10,752	(11,887)	-111%
Other Expenses (incl taxes)	29,679	15,132	(14,547)	-96%	Other Expenses (incl taxes)	29,679	18,533	(11,146)	-60%
<b>Total General Expenses</b>	<b>177,376</b>	<b>167,147</b>	<b>14,415</b>		<b>Total General Expenses</b>	<b>177,376</b>	<b>146,410</b>	<b>(7,933)</b>	
<b>General Net Income</b>	<b>\$ 65,253</b>	<b>\$ 68,154</b>	<b>\$ (2,901)</b>	-4%	<b>General Net Income</b>	<b>\$ 65,253</b>	<b>\$ 86,283</b>	<b>\$ (21,030)</b>	-24%
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 139,860	\$ 139,590	\$ 270	0%	Revenue - Water Use Fees	\$ 139,860	\$ 138,510	\$ 1,350	1%
Revenue - All Other Sources	5,544	2,000	3,544	177%	Revenue - All Other Sources	5,544	6,293	(749)	-12%
<b>Total Water Revenue</b>	<b>145,404</b>	<b>141,590</b>	<b>3,814</b>		<b>Total Water Revenue</b>	<b>145,404</b>	<b>144,803</b>	<b>601</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	35,616	37,341	1,725	5%	Salaries, Benefits, PR Tax	35,616	34,519	(1,097)	-3%
Repairs & Maintenance	9,197	8,391	(806)	-10%	Repairs & Maintenance	9,197	849	(8,348)	-983%
Contracted Services	9,350	10,592	1,242	12%	Contracted Services	9,350	10,344	994	10%
Insurance	5,650	5,842	192	3%	Insurance	5,650	5,744	94	2%
Other Expenses (incl taxes)	22,765	25,014	2,249	9%	Other Expenses (incl taxes)	22,765	22,016	(749)	-3%
<b>Total Water Expenses</b>	<b>82,578</b>	<b>87,180</b>	<b>4,602</b>		<b>Total Water Expenses</b>	<b>82,578</b>	<b>73,472</b>	<b>(9,106)</b>	
<b>Water Net Income</b>	<b>\$ 62,826</b>	<b>\$ 54,410</b>	<b>\$ 8,416</b>	15%	<b>Water Net Income</b>	<b>\$ 62,826</b>	<b>\$ 71,331</b>	<b>\$ (8,505)</b>	-12%
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 53,962	\$ 55,500	\$ (1,538)	-3%	Revenue - Moorage/Parking	\$ 53,962	\$ 54,667	\$ (705)	-1%
Revenue - All Other Sources	13,462	10,992	2,470	22%	Revenue - All Other Sources	13,462	9,227	4,235	46%
<b>Total Marina Revenue</b>	<b>67,424</b>	<b>66,492</b>	<b>932</b>		<b>Total Marina Revenue</b>	<b>67,424</b>	<b>63,894</b>	<b>3,530</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	8,361	8,753	392	4%	Salaries, Benefits, PR Tax	8,361	7,453	(908)	-12%
Repairs & Maintenance	13,038	17,313	4,275	25%	Repairs & Maintenance	13,038	12,857	(181)	-1%
Contracted Services	2,113	3,295	1,182	36%	Contracted Services	2,113	5,518	3,405	62%
Insurance	3,939	3,766	(173)	-5%	Insurance	3,939	3,527	(412)	-12%
Other Expenses (incl taxes)	6,726	5,559	(1,167)	-21%	Other Expenses (incl taxes)	6,726	5,652	(1,074)	-19%
<b>Total Marina Expenses</b>	<b>34,177</b>	<b>38,686</b>	<b>4,509</b>		<b>Total Marina Expenses</b>	<b>34,177</b>	<b>35,007</b>	<b>830</b>	
<b>Marina Net Income</b>	<b>\$ 33,247</b>	<b>\$ 27,806</b>	<b>\$ 5,441</b>	20%	<b>Marina Net Income</b>	<b>\$ 33,247</b>	<b>\$ 28,887</b>	<b>\$ 4,360</b>	15%
Routine Reserve	91,356	91,356	-		Routine Reserve	91,356	89,370	1,986	
Assmnt Income/(Exp)	(1,992)		(1,992)		Spcl Assmnt Income/(Exp)	(1,992)	1,027	(3,019)	
Reserve Interest - all	367	38	329		Reserve Interest - all	367	298	69	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 251,055</b>	<b>\$ 241,764</b>	<b>\$ 9,293</b>	4%	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 251,055</b>	<b>\$ 277,198</b>	<b>\$ (26,139)</b>	-9%

\*\*Modified Cash Basis, Excludes Depreciation

KCK 08/10/15

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

August 10, 2017

3:30 PM

DRAFT

**Manager's Report:** see cover page

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Water, and Marina. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

The Trustees discussed recent break-ins and Neighborhood Watch options. The Emergency Preparedness Committee is not open to taking on Neighborhood Watch.

The Manager is looking into "under surveillance" signs for the entrances

The Trustees discussed the clubhouse rental check cashing procedure. The Manager will update the Reserved Use of the Clubhouse rule for the September study session.

The Trustees discussed abandoned property issues.

The Trustees reviewed the reserve study update.

The Trustees discussed overgrown foliage on the Cedar/Fir easement. A couple of the Trustees walked the easement and determined the issue is primarily on private property. Ross Anderson will draft a response to concerned members.

**Member participation:** Ruth Asare asked about the procedures for obtaining a cluster mailbox and expressed her concern over the amount of Tansey ragwort in the community.

**New Business Action Items:**

**Motion 1:** Richard Hilfer moved and Ray Pierson seconded to refund a former member an overpayment of \$13.68. Passed – 6/0

**Motion 2:** Karen Krug moved and Carol Wood seconded to add First Federal Savings as a new financial institution with a Money Market Account. Passed – 6/0

**Motion 3:** Karen Krug moved and Richard Hilfer seconded to approve the updated banking signatory list dated August 10, 2017. Passed – 6/0

**Motion 4:** Richard Hilfer moved and Joel Janetski seconded to approve 3 due date adjustments for two members. Passed – 6/0

**Motion 5:** Carol Wood moved and Karen Krug seconded to accept Karen Krug's resignation from the Building committee and appoint Richard Hilfer as a member. Passed – 6/0

**Open Board Discussion:**

Karen Krug provided copies of the research she has done regarding mailboxes and USPS requirements to the Trustees for their information and study.

Karen Krug also led the Congratulations and Thank you to Richard Hilfer for his 7 years of service as President of the Board of Trustees. She presented him with a "golden" gavel as a token of appreciation.

**Announcements:**

Study Session –September 12, 2017 3:00 P.M.

Board Meeting –September 14, 2017 3:30 P.M.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

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**DRAFT**

**Adjournment:** Richard Hilfer moved and Ray Pierson seconded to adjourn to Executive Session to discuss personnel issues at 3:58 pm. Passed – 6/0

Karen Krug moved and Carol Wood seconded to adjourn the Executive Session and move to the regular board meeting at 4:35 pm. Passed - 6/0

Ray Pierson moved and Joel Janetski seconded to adjourn the regular session at 4:37 pm. Passed - 6/0

**Submitted by:**

**Approved by:**

---

**Carol Wood, Secretary**

---

**Katie Habegger, President**

**Committee reports:**

**CAPE GEORGE WATER ADVISORY COMMITTEE MEETING REPORT, AUGUST 1, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Karen Krug, Board Liaison; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and members Scott James, Stewart Pugh and Thad Bickling.

No change of the locks yet but (reportedly) it's on Sharon's to do list.

Karen said we need to complete our feedback to the Reserve Study consultant now. Larry will get his comments in and Greg has already done it.

No new meters read data yet but anticipate more issues now that irrigation season has begun. The significant leak we discussed last month has been resolved.

Greg has one bid of \$1,500 to do the emergency generator load test and is still seeking other bids.

Greg has given Sharon a draft preventive maintenance schedule/plan in a spreadsheet form that can be adapted as needed.

It's time to begin the annual process for cross connection testing. Larry will update the BAT certifications and get the letter ready to go.

The next meeting will be on **September 5, 2017 at 5 pm at the Office.** (Larry will be on vacation)

**Marina Committee Meeting -August 1, 2017**

Harbormaster Sonja Ericson called the meeting to order at 11 am. About 20 members were present.

Sonja, speaking for Sandra, reported that plans are proceeding for the annual Waterfront Festival and Cape George Regatta, scheduled for Saturday, August 19<sup>th</sup>. Several volunteers agreed to help out with the function and there is room for more.

Ben Fellowes reported that the committee may not need to spend money on inflatable buoys for the regatta. Stewart Pugh may be able to borrow buoys from the Northwest Maritime Center.

Harbormaster Sonja Ericson announced a celebration of gratitude for Marina volunteers. Following the Sept

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

August 10, 2017

3:30 PM

**DRAFT**

committee meeting a party is planned for all of those that have volunteered their time and labor to make the marina the success that it is. Sonja was authorized by vote of the committee a fund for such an event and we now have it calendared. Marty Bluewater, the last remaining private property owner on Protection Island, has invited us to the island for the celebration. This may prove to be the definitive Marina Volunteer party of all time.

Sonja listed just some of the projects that have been completed by marina volunteers. Those projects include: completing the replacement of all the dock floats, new dock boxes, new zincs on the seawall, patching the road and more. Craig reported that he has researched alternative methods for attaching anodes to the seawall, and the possibility of switching to aluminum rather than zinc for cost savings, and that they be suspended from above the low tideline rather than welded.

Craig reported that three marina pilings will need to be replaced in 2018. The rest of the pilings should last until they come up for replacement on the reserve schedule.

Sonja reported that there are confusing and contradictory rules regarding the marina waitlist. She will make recommendations at the September meeting.

The meeting was adjourned at 12:05 pm.

## What can you do to help keep Cape George safe?

Something every Cape George member can do to improve our safety is register your car with a Club decal. It helps all of us to identify the cars and people who don't belong. Every year people show up uninvited to enjoy our beautiful beaches and scenery with no understanding Cape George is private property.

We want to protect this community we all pay for, maintain the quality of life for the community's residents and protect property values for all owners.

There is no charge or limit for member parking decals, all that is required is your license plate number and the make and model of the vehicle. There is a \$5 charge per decal for renters. If you have family or friends staying with you and they want to use the beaches or parks, a guest pass is available at the office. ( No, you don't need a parking pass for cars in your driveway.)

Vehicles parked on Club common property require a current Club decal or a guest pass. Violation of this regulation may result in a fine and/or the removal of the vehicle/object at owner's expense.

**Reminder: 4th Quarter Assessments are due October 1st**

## Noxious Weed Alert: Tansy Ragwort by Fayla Schwartz, Environmental Committee

Tansy ragwort (*Senecio jacobaea*) is a toxic and invasive plant (officially a Class B Noxious weed) whose control is required in Jefferson County. In the past, tansy ragwort has been monitored and destroyed at Cape George and the population decreased for a while, but this summer a number of plants have been sighted in all areas of Cape George, especially in vacant lots and along roads.

Tansy ragwort is a biennial, meaning that it produces only a low rosette of leaves the first year after a seed sprouts, and then grows flowering stems (up to 4 feet tall) the second year. Note the very distinctive lobing of the leaves. Flowers are yellow “daisy” type flowers (composites).

Mature flowering stem (second year)



Leaves of first year plant



(images: Jefferson County Master Gardener Foundation)

Tansy ragwort is invasive and can take over a field, especially in disturbed areas. It is toxic and can be lethal to livestock. If bees get nectar from its flowers, their honey can become toxic to humans. Residents of Jefferson County are legally required to remove this plant from their property. Even if you do not have livestock, seeds of these plants can easily spread to other areas where livestock are present.

To effectively remove tansy ragwort, you must pull or dig the entire root out of the ground (wear gloves). Any remaining pieces will re-sprout. If plants are flowering, the flower heads should be clipped off, bagged and put in the garbage (not yard waste). Pulled plants left on the ground will still produce seed that can spread.

As a resident of Cape George, you are required to remove any and all tansy ragwort on your property. If complaints are lodged and the plant is not removed, you can be fined \$50 or more.

### References:

Jefferson County Noxious Weed Control Board <http://www.co.jefferson.wa.us/195/Noxious-Weed-Control-Board>

Jefferson County Master Gardener Foundation, [www.jcmgf.org](http://www.jcmgf.org)

## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship. Please call or email me and we can make a date. Jo Nieuwsma (News-ma) 424-333-5413 or [rocketmama@wavecable.com](mailto:rocketmama@wavecable.com)  
*Sponsored by the Cape George Social Club*  
Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Labor Day BBQ	Sept 4	6:00 pm
CGU	Sept 12	7:00 pm
Social Club Lunch	Sept 19	11:30 am
Book Group	Sept 19	1:00 pm
Music Jam	Sept 20	7:00 pm

### Board of Trustees

Katie Habegger, President, 360- 385-1606 - Richard Hilfer, Vice-President, 360-379-0492  
Karen Krug, Treasurer, 360-379-2570 - Carol Wood, Secretary, 360-385-1021  
Ross Anderson, Trustee, 360-379-4976 - Ray Pierson, Trustee, 360-379-0878  
Joel Janetski, Trustee, 801-319-0542

### CAPE GEORGE STAFF

Manager - Sharon Mitchel- 360-385-2208  
Office Administrator - Terri Brown - 360-385-1177  
Maintenance Manager - Donnie Weathersby - 360-385-1177  
Senior Bookkeeper - Sally Lovell -360-385-1177  
Water System Manager - Greg Rae - 360-301-0820

### **Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Kitty Rucker.....	360-385-4927
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Norma Lupkes.....	360-302-5202
Emergency Prep.....	Thad Bickling.....	360-531-2421		Mary Hilfer.....	360-379-0492
Environmental.....	Kitty Rucker	360-385-4927	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Finance .....	Unassigned		Water Advisory .....	Larry Southwick....	360-379-2878
Fitness Center .....	Phyllis Ballough	360-344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Sonja Ericson.....	206-498-9916	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	360-385-3110			
	Jeannie Ramsey....	360-385-1263	Clubhouse Phone .....		360-385-3670
	Betty Hanks.....	360-379-6572	Fitness Center Phone .....		360-385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2017 Calendar

# September

SUN	MON	TUE	WED	THU	FRI	SAT
					<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>2</b>  <b>Clubhouse            Closed for            Private party            11a—4p</b>
<b>3</b>	<b>4</b>    <b>BBQ            6 p</b>  <b>Open Swim all day</b>	<b>5</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11a            Water Com 5p</b>	<b>6</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>7</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>9</b>
<b>10</b>	<b>11</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com            9:15a</b>	<b>12</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Study Session 3p            CGU 7p</b>	<b>13</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>14</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting            3 :30 p</b>	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>16</b>
<b>17</b>	<b>18</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>19</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon  <b>Social Club            Lunch 11:30a</b>  <b>Book Grp 1p</b>	<b>20</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bdlg Com 10a            Music Jam 7p</b>	<b>21</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>23</b>  <b>Clubhouse            Closed for            Private Party            10a—6:30p</b>
<b>24</b>	<b>25</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>26</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon	<b>27</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>28</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>29</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>30</b>

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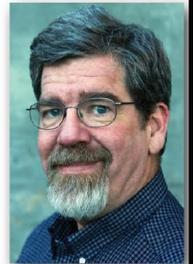
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Rates listed below are for a business card size ad.

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Payment is due in advance and must be received in the office by the 20th of the month.  
Proceeds from newsletter advertising goes toward Social Club projects.

Mary Maltby 360- 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 49 No. 3

October 2017

## Managers Report— Sharon Mitchel

Speeding continues in Cape George. We put out the speed monitor tubing and checked it twice. It wasn't recording data so I have returned the monitor to the vendor for repair.

East Jefferson Fire Rescue came by for their "annual" inspection of the Clubhouse and Workshop. The infraction you'll likely notice is the location of the dumpster behind the clubhouse which is now placed 5 feet from the building. Dumpster vandalism is on the rise. Moving the dumpster away from the building is meant to reduce the risk of a fire engulfing the building via siding and eaves.

Road repair locations have now been re-marked by the vendor and should be completed by the end of October.

We recently began using parking violation forms for those who don't have member/renter stickers or guest passes and who are parking on club property. Hopefully this will begin to deter those who don't live here from parking at our parks.

July and August water usage was up as a result of drier weather. 162 homes used over 250 gallons of water a day last month. Of those, 18 had potential leaks. Water Committee member, Stew Pugh, calls members with high usage or potential leaks to assist them with leak detection.

The Colony entrance sign was pushed out of position. This sign and the other signs are showing significant

signs of dry rot. Donnie and Carl Schwersinske temporarily braced the Colony sign until next year when they can be redone.

Office Administrator Terri Brown has been working on the following:

- Backflow testing letters have gone out
- Updating the Clubhouse rental form and rules
- Creating parking violation forms and tracking system
- Registering new members
- Updating phone numbers in our systems to 10 digits

Caretaker, Donnie Weathersby has been working on the following:

- Removed a significant patch of scotch broom at Memorial Park
- The soft start at the tank farm had a power surge so the Dialostat called responders. The system was reset to refill tanks.
- Weed whacking season is complete so Donnie is catching up on general maintenance

I received the following complaints/concerns over this last month

- Dogs running into the parking lot at the Clubhouse park, chasing after members and other dogs
- Leaky hose bibs at the Marina
- Increasing amount of dog feces around clubhouse and marina
- Member picked up screws in tires
- Black sand in the showers
- Bright night lights in the village

**Reminder: 4th Quarter Assessments are due October 1st**

**Deadline for November Newsletter — October 20th**

**NOTE FROM THE PRESIDENT—Katie Habegger**

Your Board addressed a number of important issues at their September meetings, but the subject which will be of particular interest to all members will be our Assessments. The General Assessment has not been increased since 2014, but rising utility costs and other expenses force us to propose a 3.6% increase in the General Assessment for 2018. We propose a 2.2% increase in the Reserve Assessment to enable us to continue funding our reserves at a reasonable level. These two modest increases will result in an approximate increase of \$1.36 per month per lot. The water fee, which has not increased since 2008, will remain unchanged.

A study of our General, Water and Marina Reserves has been completed by our new consultants, Reserve Consultants LLC. This study will be posted to the Cape George website. Five expenditures from reserves are proposed for 2018, and these are described in detail in the exhibit which will be mailed later this year to all members for approval.

We were requested to authorize the relocation of the Huckleberry mailbox structure from the corner of Cape George Road and Huckleberry to Cape George common property at the bottom of Huckleberry. The Huckleberry mailboxes experienced vandalism and possible theft in May of this year, leaving the structure compromised and insecure. The proposed relocation of the mailbox structure generated a great deal of discussion among the Huckleberry residents, with strong opinions on both sides. The decision as to whether or not to move the mailbox structure was a difficult one, with no perfect solution, but on balance the Board felt that the new mailbox location will provide improved security and be a less tempting target for theft and vandalism.



**Flu shots are being offered at the  
Cape George Clubhouse  
by Safeway Pharmacy  
Tuesday, October 11<sup>th</sup>, from 1 to 3.**

Regular flu vaccine and High Dose (for people over 65) as well as Pneumonia vaccines will be available to residents over the age of 5.

Be sure to bring your insurance information with you.

Most insurance companies including Medicare B cover the cost, otherwise a co-payment may apply. Co-payments are payable by check only.

If you don't have any insurance the fee is:

\$38.99 for the basic flu shot and \$74.99 for HD.

If you have any questions, please call the pharmacy at 360-385-2860.

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**SOCK HOP  
OCTOBER 14  
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**SOCIAL HR 5:30  
DINNER AT 6:00**

## **SOCK HOP DINNER**

This year the Environmental Committee is giving the community a **SOCK HOP DINNER**. We have enough money in our budget to treat you all to a chicken dinner with a root beer float. We want to thank our members for all of the donations that you have given us and all the volunteer work that you have done for the community.

Do you remember how much fun a Sock Hop can be? Do you have some fancy dance moves that you haven't used in a while? Are you ready to admit that Fall can be as much fun as summer? Please plan on coming and helping us celebrate the new season.

This is also the event where we welcome new members to the community. It is your chance to meet some new and interesting people. Jo Nieuwsma will be sending out special invitations to all new members.

All that we ask you to do is to bring a side dish or dessert. We will be giving prizes for best clothes of the era, and there will be contests for bubble gum blowing, jitterbug dancing, music recognition, etc. Dennis is preparing music of the 60's for dancing.

We are asking your help in this endeavor. Do you have any decorations that we can use? i.e. Poodle skirts, crinolines, saddle shoes, old 45 records, etc. And does anyone have a hot rod car that can be displayed in front of the clubhouse? The person in charge of decorations is Sue Dunning. Call her at (360)385-3709 if you can help with decorations. If you have any suggestions for fun activities to do, call Kitty Rucker at (360)385-4927.



**MAIN COURSE: CHICKEN  
BRING A SIDE DISH OR DESSERT TO SHARE**





## Cape George Art Wall

Check out our new set of Artists whose work will be hung up on September 29th at the Clubhouse and will be there till the end of November. The up coming Soup Supper is a good time to see it and maybe meet some of the artists.

The Cape George Art Wall consists of art work created by people who live in Cape George. If you are artistic or have children or grandchildren who are and would like to show your work please let me know. I am letting everyone put up one piece of work until we run out of new Artists.

I am looking for new pieces for the December display. The theme is Whimsical Christmas, winter scenes, or work that has a Christmas or Holiday feel. This is open to all artists, even if you have been on the wall before.

Shelley Fye 360-344-2064  
e-mail [225sunshinehouse@gmail.com](mailto:225sunshinehouse@gmail.com)  
(I only look at my email once a day)

# Cape George Acoustic Music Jam

Wednesday, October 18th  
7 pm – 9 pm

Come join us in the Clubhouse for an evening of music and song.

Questions? Contact Carol Chandler  
at 344-2783



## FIRST SOUP SUPPER OF THE YEAR!

WEDNESDAY, OCTOBER 4, 2017

5:30 P.M.

AT THE CLUBHOUSE

The first Soup Supper of the year will be held on Wednesday, October 4. The social time will begin at 5:30 P.M. and Soup will be served at 6 P.M. Please plan to bring your own silverware, soup bowl, and beverage, and a copy of your soup recipe to share. We will provide salad and bread and butter. You may bring either soup or a dessert; both are appreciated. We hate to have this wonderful summer come to an end, but we always look forward to our Fall Soup Suppers. If you have questions, call either Kitty Rucker at (360)385-4927 or Helen Williams at (360)379-5651.

## ENVIRONMENTAL COMMITTEE

### FILM NIGHT

FRIDAY, OCTOBER 13, 2017

7 P.M. AT THE CLUBHOUSE



*Please come to see this wonderful movie on Fish Farms. We showed it a few years ago, but it is well worth seeing again, now that the recent Fish Farm Escape has caused such problems for fishermen and Environmentalists.*

***Salmon Confidential*** is an eye-opening documentary film on the Canadian government cover up of what is killing BC's wild salmon. When biologist Dr. Alexandra Morton discovers BC's wild salmon are testing positive for dangerous European salmon viruses associated with salmon farming worldwide, a chain of events is set off by government agencies to suppress the findings. Tracking viruses, Morton moves from courtrooms, into British Columbia's most remote rivers, Vancouver grocery stores and sushi restaurants. The film documents Morton's journey as she attempts to overcome government and industry roadblocks thrown in her path and works to bring critical information to the public in time to save BC's wild salmon and the surrounding Salish Sea.

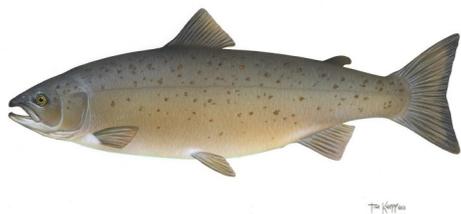
*Cape George's resident biologists, Darrell and Lorna Smith, will present the film and provide updated information on salmon farms in Washington and how interested persons can become involved.*

### **Comments from speaker Lorna Smith:**

On August 19<sup>th</sup>, 2017, the Salish Sea experienced an environmental disaster. Failure of the salmon net pens at Cypress Island, owned by Cooke Aquaculture Pacific led to the escape of tens of thousands of Atlantic Salmon into Washington's inland waters. Since the spill, the escaped Atlantic salmon have been reported from Olympia to the central British Columbia inland waters.

It is hard to measure the impacts to native fish so soon after the catastrophe, but the fish have been spotted entering Northwest rivers where they may attempt to spawn. Fishermen report that some of the Atlantic salmon collected after the spill were full of eggs.

Tribes from throughout the Pacific NW have come together to oppose the siting of salmon net pens in the open waters of the Salish Sea, as have a number of conservation groups led by the Wild Fish Conservancy joined by businesses throughout the region who benefit from healthy salmon runs from charter fishermen to restaurants, to whale watchers.



To learn more about Atlantic salmon farming and the risks the industry poses to Washington's native salmon and the health of the Salish Sea, join the Cape George Environmental Committee for a presentation of the acclaimed film "Salmon Confidential".

The Unlikely Pilgrimage of Harold Fry  
by: Rachel Joyce  
is Book Group pick for October



Harold Fry and his wife have not seen eye-to-eye for many years. Now retired, Harold receives a letter from a former coworker who is dying of cancer. When he writes her back and leaves his house to post the letter at the corner post box, he keeps on walking. The Book group will discuss this National Bestseller at its Tuesday, October 17 meeting.

Harold has told his friend Queen to hang on and to not die before he gets there because he has faith that he will save her. Out of shape physically, wearing boat shoes and a necktie, Harold meets many interesting strangers on his 600-mile journey all the while examining where his relationship with his wife and son went wrong.

The book group meets at 1 pm in the Cape George Clubhouse.  
Everyone is welcome to attend.

### Accentuate the Positive!

Much of our world seems to be filled with negative events these days—in an effort to add some positive back into our thoughts and feelings I have asked members of our community to share some things that make them happy....

"Visitors have commented as we pull into the Village near the mailboxes that it looks like a campground entrance. We enjoy building on that theme with how beautiful our site is. Our choice to stay here for the past nine years has been awesome. Our friends from the city are amazed with how peaceful, quiet and scenic Port Townsend and Cape George are and we totally agree."

K.A.

"A smile comes easily when I watch sparrows bathing in my fountain and hear the many voices of the crows. When I see a harbor seal poke a head up out of the water to watch a dog running on the beach another moment of wonder and happiness immerge " D.H.

"Be content with what you have, Rejoice with the way things are.  
When you realize there is nothing lacking the whole world belongs to you"  
Lao tsu in the Tao de Ching ( L.F.)

Please send your Positive thoughts :

[pibird130@gmail.com](mailto:pibird130@gmail.com)





Join us when CGU presents:

## **Totem Poles, Potlatches, and Whales: First Nations of the Pacific Northwest Coast**

On Tuesday, October 24th at 7pm in the Clubhouse, Joel Janetski, Cape George's very own resident Professor Emeritus of Archeology, will illuminate the pre-European lifeways of the indigenous peoples of the northwest coast of North America at the time of contact.

The warm Japanese current bathes the Northwest coastal region from southeast Alaska to northern California, resulting in a mild, moist climate. This ecologically unique region was home to socially and politically complex societies with highly developed crafts and a sophisticated art style.

Unlike complex indigenous societies along the Mississippi River and the American Southwest, farming was not adopted in the Northwest; instead, food came from a multitude of sources, most especially the ocean. Fishing and hunting gear reflect an intimate knowledge of the natural world and the behavior of marine and terrestrial organisms.

Come hear Professor Janetski share his knowledge of our neighbors of long ago. It promises to be a fascinating evening.

SAVE THE DATE:

### **Cape George University presents: The Race to Alaska**

Race Boss Daniel Evans and Maritime Center Director Jake Beattie, the wacky and brilliant adventurers and creators of the amazing race from Port Townsend to Ketchikan, will be here to tell the story. Don't miss this one.

**7 pm Thursday, Nov. 30**, at the clubhouse.

### **Folk Music Concert**

Folk singer Chris Webster and master guitarist Nina Gerber, both from California, will be in Port Townsend on Sunday afternoon October 1 to perform at the Quimper Grange. This concert is produced by Cape George community members Fayla Schwartz and Allegra Klein.

If you like folk and guitar music, you will love this concert! We hope the small venue will give everyone a chance to get to know them and their music.

Suggested donation \$25 at the door or \$22 pre-paid (or as much of this as you can) will help to compensate the artists. To reserve your spot ahead of time, please contact us ([faylas1032@gmail.com](mailto:faylas1032@gmail.com), or 206-883-2176) by Sept. 28.

(paid advertisement)

# ANNUAL PICKLEBALL POTLUCK



**OCT 15 IN THE CLUBHOUSE 5-8 P.M.**



**PRIZES AND ENTERTAINMENT**

**COME JOIN IN THIS FUN FUNCTION**

## Pickleball according to Dink and Lob

Lobs thoughts and announcements:

1. Two dates to circle on your calendars : Oct 14 and Oct 15  
Oct. 14 Fall Fun Tourney - something for everyone!  
Oct. 15 Annual Pickleball Pot Luck - 5 pm—Everyone invited!
2. New member of the Steering Committee - Rick Kelley
3. Playing tips to remember: When playing with multiple partners take a minute before you start to communicate i.e.. call your shots; forehand takes a down the middle; approach the net together; make a game plan and take a breath before you serve! Work as a team and support each other.
4. If you hit a ball in the air (volley) and it is clearly going to land out -call it "Out" immediately - if you don't call it it's in play .
5. As the weather gets cooler , it is even more important to warm up and stretch before playing.



CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

September 14, 2017

3:30 PM

DRAFT

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will be held immediately following this meeting to discuss personnel issues and legal matters.

**In Attendance:** Katie Habegger, Richard Hilfer, Karen Krug, Carol Wood, Ray Pierson and Ross Anderson.

**Action on Minutes:** Carol Wood moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated August 10, 2017. Passed – 5/0

**Membership Report:** Carol Wood

Margaret Desannoy purchased 150 Maple Dr from Judith Hagen

Margaret Desannoy also purchased lot 14 on Maple from Judith Hagen

Diana Luckevich purchased 182 Victoria Loop from Dennis Colopy Trust

**Treasurer's Report:** Karen Krug

As of August 31, 2017

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.

#### 2017 BALANCE SHEET COMMENTS

All bank accounts have been reconciled and the bank statements reviewed. At month end, all financial institutions were within the FDIC/NCUA limits. Cape George has opened additional banking account which will ease the FDIC/NCUA limit pressure on all other accounts.

A new banking relationship has been established with First Federal Savings and Loan. The new account had not been funded as of August 31st but will have been funded by the time this report is distributed.

Operating cash is down slightly but not surprisingly so given the heavy demands made by utility bills and the workshop drainage project. Receivables are lower than last year at this time, due in large part to the more assertive bad debt processes now in place. Prepayments, listed as Unearned Income in the Liability section of the Balance Sheet, are a bit higher than last year indicating that more Members have prepaid their final 2017 quarterly installment.

#### OVERALL OPERATING COMMENTS

Combined year-to-date (YTD) operations are performing better than budget but behind last year at this time. Careful attentions to expenditures along with seasonal revenues are keeping budgets mostly on track with original expectations. Electricity usage has moderated a bit but the total cost continues to put strain on budget performance.

#### General Operations

General operations are not performing quite as well as the August YTD numbers would suggest. Minor road repairs originally scheduled for August were postponed by the vendor. This \$7,400 change to Repairs and Maintenance will change the bottom line when it occurs in September or October.

#### Water Operations

Water operations continue to perform at levels at or better than budget. The annual inspection and minor repair of the emergency water system generator has occurred but full load testing of that equipment has yet to be completed.

**CAPE GEORGE COLONY CLUB  
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**DRAFT**

**Marina Operations**

Marina revenue was stronger than their typically August pattern and was driven by a considerable amount of Daily Ramp use fees. It seems that the budget of \$7,500 for dock repairs was a misunderstanding. It appears only about half that amount will be spent and that will help the Marina at least meet its original budget year-end net income.

**New Reserve Studies**

Washington RCW 64.38.065 requires that every three years an updated reserve study be conducted by a reserve study professional. This year, 2017, was that "third year" for Cape George. The updated reserve studies, one each for General, Water and Marina, will be available on the Cape George website on or after September 15, 2017. These studies will be used in preparing the annually required Reserve Disclosure documents that will accompany the 2018 budget packet.

The new reserve studies are much more user-friendly than the previous versions and contain a number of useful color graphs that help put reserve levels in perspective. By and large RCL, the reserve professionals, feel that Cape George's reserves are by their definition adequate - still a bit underfunded by not dangerous so.

**2018 Budget Activities**

Much of the financial work in late August has been directed toward the preparation of the 2018 budget. This early work centers on planned reserve expenditures and major rates and recommendations for both are on the Board's September agenda.

Electricity costs which presented a challenge throughout 2017 continue to present challenges for the 2018 operating costs.

<b>CAPE GEORGE COLONY CLUB</b>						
<i>Balance Sheet as of August 31, 2017 and 2016</i>						
<b>Assets</b>	<b>2017</b>	<b>2016</b>	<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>	
Cash and Cash Equivalents:			Current Liabilities:			
Operations Checking	\$ 137,402	\$ 168,495	Accounts Payable & Other Liabilities	\$ 9,353	\$ 9,283	
Operating Investment-Savings	98,344	88,205	Unearned Income General/Water/Etc.	31,871	27,746	
Petty Cash (2 accounts)	600	600	Unearned Income Reserve Assmnt	7,923	6,750	
Reserves - General, Water & Marina	698,179	580,700	Unearned Income Marina Wait List	1,300	1,300	
Special Assmnts(Berm/Sseawall)	-	-	Total Current Liabilities	50,447	45,079	
Routine Reserve Assessment	98,804	94,753				
Total Cash & Equivalents	1,033,329	932,752				
Net Accounts Receivable	4,646	7,379				
Reserve Assmnts Receivable	935	1,288	<b>FUND BALANCES:</b>			
Total Net Fixed Assets	1,849,104	1,832,240	Fund Balances (Combined)	2,653,054	2,507,695	
Total Prepaid & Other Assets	29,852	27,906	Modified Cash Basis CY Income	214,366	248,791	
<b>TOTAL ASSETS</b>	<b>\$2,917,866</b>	<b>\$2,801,565</b>	<b>Total Liabilities and Fund Balance</b>	<b>\$ 2,917,866</b>	<b>\$2,801,565</b>	

**CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
September 14, 2017  
3:30 PM  
DRAFT**

**Summary Revenue and Expense Statements for the periods ended August 31, 2017 and 2016 respectively**

	2017 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2017 YTD	2016 YTD	Variance	%	
General Assessment	\$ 214,806	\$ 214,806	-	0%	General Assessment	\$ 214,806	\$ 214,806	\$ -	0%
Revenue - All Other Sources	29,931	21,310	8,621	40%	Revenue - All Other Sources	29,931	20,713	9,218	45%
<b>Total General Revenue</b>	<b>244,737</b>	<b>236,116</b>	<b>8,621</b>		<b>Total General Revenue</b>	<b>244,737</b>	<b>235,519</b>	<b>9,218</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	91,382	94,816	3,434	4%	Salaries, Benefits, PR Tax	91,382	89,111	(2,271)	-3%
Repairs & Maintenance	5,232	14,277	9,045	63%	Repairs & Maintenance	5,232	6,814	1,582	23%
Contracted Services	34,812	35,254	442	1%	Contracted Services	34,812	24,862	(9,950)	-40%
Insurance	12,672	13,019	347	3%	Insurance	12,672	12,491	(181)	-1%
Pool Expense	25,067	14,333	(10,734)	-75%	Pool Expense	25,067	12,004	(13,063)	-109%
Other Expenses (incl taxes)	31,391	17,137	(14,254)	-83%	Other Expenses (incl taxes)	31,391	19,856	(11,535)	-58%
<b>Total General Expenses</b>	<b>200,556</b>	<b>188,836</b>	<b>13,268</b>		<b>Total General Expenses</b>	<b>200,556</b>	<b>165,138</b>	<b>(10,820)</b>	
<b>General Net Income</b>	<b>\$ 44,181</b>	<b>\$ 47,280</b>	<b>\$ (3,099)</b>	<b>-7%</b>	<b>General Net Income</b>	<b>\$ 44,181</b>	<b>\$ 70,381</b>	<b>\$ (26,200)</b>	<b>-37%</b>
<b>Water</b>									
Revenue - Water Use Fees	\$ 139,950	\$ 139,590	\$ 360	0%	Revenue - Water Use Fees	\$ 139,950	\$ 138,570	\$ 1,380	1%
Revenue - All Other Sources	5,544	2,000	3,544	177%	Revenue - All Other Sources	5,544	7,263	(1,719)	-24%
<b>Total Water Revenue</b>	<b>145,494</b>	<b>141,590</b>	<b>3,904</b>		<b>Total Water Revenue</b>	<b>145,494</b>	<b>145,833</b>	<b>(339)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	41,275	42,675	1,400	3%	Salaries, Benefits, PR Tax	41,275	39,848	(1,427)	-4%
Repairs & Maintenance	10,718	9,590	(1,128)	-12%	Repairs & Maintenance	10,718	852	(9,866)	-1158%
Contracted Services	12,586	12,105	(481)	-4%	Contracted Services	12,586	11,831	(755)	-6%
Insurance	6,446	6,676	230	3%	Insurance	6,446	6,556	110	2%
Other Expenses (incl taxes)	25,290	27,359	2,069	8%	Other Expenses (incl taxes)	25,290	25,149	(141)	-1%
<b>Total Water Expenses</b>	<b>96,315</b>	<b>98,405</b>	<b>2,090</b>		<b>Total Water Expenses</b>	<b>96,315</b>	<b>84,236</b>	<b>(12,079)</b>	
<b>Water Net Income</b>	<b>\$ 49,179</b>	<b>\$ 43,185</b>	<b>\$ 5,994</b>	<b>14%</b>	<b>Water Net Income</b>	<b>\$ 49,179</b>	<b>\$ 61,597</b>	<b>\$ (12,418)</b>	<b>-20%</b>
<b>Marina</b>									
Revenue - Moorage/Parking	\$ 54,294	\$ 55,500	\$ (1,206)	-2%	Revenue - Moorage/Parking	\$ 54,294	\$ 54,747	\$ (453)	-1%
Revenue - All Other Sources	13,900	11,055	2,845	26%	Revenue - All Other Sources	13,900	9,370	4,530	48%
<b>Total Marina Revenue</b>	<b>68,194</b>	<b>66,555</b>	<b>1,639</b>		<b>Total Marina Revenue</b>	<b>68,194</b>	<b>64,117</b>	<b>4,077</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	9,713	10,004	291	3%	Salaries, Benefits, PR Tax	9,713	8,554	(1,159)	-14%
Repairs & Maintenance	13,103	18,000	4,897	27%	Repairs & Maintenance	13,103	13,591	488	4%
Contracted Services	2,874	3,766	892	24%	Contracted Services	2,874	5,733	2,859	50%
Insurance	4,496	4,304	(192)	-4%	Insurance	4,496	4,026	(470)	-12%
Other Expenses (incl taxes)	6,790	6,289	(501)	-8%	Other Expenses (incl taxes)	6,790	6,123	(667)	-11%
<b>Total Marina Expenses</b>	<b>36,976</b>	<b>42,363</b>	<b>5,387</b>		<b>Total Marina Expenses</b>	<b>36,976</b>	<b>38,027</b>	<b>1,051</b>	
<b>Marina Net Income</b>	<b>\$ 31,218</b>	<b>\$ 24,192</b>	<b>\$ 7,026</b>	<b>29%</b>	<b>Marina Net Income</b>	<b>\$ 31,218</b>	<b>\$ 26,090</b>	<b>\$ 5,128</b>	<b>20%</b>
Routine Reserve	91,356	91,356	-		Routine Reserve	91,356	89,370	1,986	
Assmnt Income/(Exp)	(1,990)		(1,990)		Spcl Assmnt Income/(Exp)	(1,990)	1,027	(3,017)	
Reserve Interest - all	424	43	381		Reserve Interest - all	424	326	98	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 214,366</b>	<b>\$ 206,056</b>	<b>\$ 8,312</b>	<b>4%</b>	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 214,366</b>	<b>\$ 248,791</b>	<b>\$ (34,423)</b>	<b>-14%</b>

\*\*Modified Cash Basis, Excludes Depreciation

KCK 06/10/15

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

September 14, 2017

3:30 PM

DRAFT

**Manager's Report** see cover page.

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, and Marina.

The reports are attached to these minutes and incorporated by reference.

**Information Items:** Abandoned property issues were discussed. It was reported that another property will likely be sold at the Sheriff's Sale in the coming months.

**Member participation:** None

**New Business Action Items:**

**Motion 1:** Richard Hilfer moved and Carol Wood seconded to approve the Building Committee's proposed change to Regulation 4.12 (Temporary Storage Containers) and recommend its approval by the membership. Passed -5/0

**Motion 2:** Karen Krug moved and Ray Pierson seconded to accept the audit engagement letter dated August 18, 2017 from Cagianut & Company for 2017 federal income tax services in the amount of \$5,000. Passed – 5/0

**Motion 3:** Carol Wood moved and Ray Pierson seconded to approve the request allowing Safeway Pharmacy staff to offer flu and pneumonia vaccinations on Wednesday, October 11<sup>th</sup> in the Cape George Clubhouse. Passed – 5/0

**Motion 4:** Ray Pierson moved and Richard Hilfer seconded to accept the Workshop Committee's donation of a Miller Bobcat 225 welding generator, serial #H913820390, valued at \$2500. Passed – 5/0

**Motion 5:** Karen Krug moved and Carol Wood seconded to accept the Kyocera 4500 copier lease buyout invoice from Wells Fargo Vendor Financial Services dated 09/07/2017 in the total of \$4653.76 with funds to be drawn from the Operations Saving account. Passed – 5/0

**Motion 6:** Karen Krug moved and Carol Wood seconded to accept the one-year UBM Maintenance Agreement for onsite maintenance of the Cape George Kyocera 4500 copier with a base contract price of \$153.00 per month plus tax with a 10,000 image per month base use and charges of \$0.0153 per image thereafter, as outlined in the undated agreement from UBM with a listed start date of 10/24/2017. Passed - 5/0

**Motion 7:** Richard Hilfer moved and Karen Krug seconded to accept the 2017 General, Water and Marina reserve studies prepared by Reserve Consultants, LLC. Passed – 5/0

**Motion 8:** Carol Wood moved and Ray Pierson seconded to approve proposed 2018 reserve expenditures as presented in Exhibit E. Passed – 5/0

**Motion 9:** Ross Anderson moved and Richard Hilfer seconded to increase general assessment 3.6% and reserves assessment by 2.2%, and increase the water connection fee to \$1100.00. Passed – 5/0

**Motion 10:** Richard Hilfer moved and Karen Krug seconded to approve the 2018 MIS05 fine schedule. Passed – 5/0  
At this point Joel Janetski joined the meeting via telephone. Two trustees declared a conflict of interest regarding the next item on the agenda and recused themselves.

**Motion 11:** Richard Hilfer moved and Ross Anderson seconded to authorize the relocation of the Huckleberry Place member mailbox structure from its present location to a location on Cape George property at the end of the street. Passed – 3/1/0

**Motion 12:** Ray Pierson moved and Carol Wood seconded to approve a payment plan for a member. Passed – 5/0

**Open Board Discussion:** Karen Krug noted to the board, wording of the disclosure documents presented to members will change for 2018.

CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING

September 14, 2017

3:30 PM

**DRAFT**

**Announcements:**

Study Session – October 10, 2017 3:00 P.M.

Board Meeting – October 12, 2017 3:30 P.M.

**Adjournment:** Richard Hilfer moved and Ray Pierson seconded to adjourn to Executive Session at 4:00 pm.

Passed – 5/0

Ray Pierson moved and Ross Anderson seconded to adjourn the Executive Session and return to regular session at 4:45 pm. Passed – 5/0

**Motion 13:** Karen Krug moved and Ray Pierson seconded that for the purpose of preparation of the 2018 budget, full time employees have a 3% wage increase and part-time or non-benefitted positions be increased as specified in the budget but not to exceed 8%. Passed – 5/0

Karen Krug moved and Ross Anderson seconded to adjourn the regular session at 5:00 pm. Passed – 5/0

**Submitted by:**

**Approved by:**

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**Carol Wood, Secretary**

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**Katie Habegger, President**

**Committee reports:**

**Marina minutes Sept 2017**

The Cape George Marina Committee met Tuesday, Sept. 5, in the workshop meeting room. About 20 members were present.

Harbormaster Sonja Ericson called the meeting to order at 11 am.

Sonja announced that the volunteer party, scheduled for this afternoon, would be postponed due to the smoke from regional wildfires. The party will be Tuesday Sept 12 at Marty Bluewater's place on Protection Island.

Sonja distributed a tentative "Go To" list, with individual members taking primary responsibility for various maintenance tasks.

Sonja acknowledged the members who volunteered for the annual Waterfront Festival. Members discussed the festival attendance of about 100, which was lower than previous years. Some attribute the low attendance to confusion or competition with other summer events such as the salmon bake and Labor Day picnic.

Sonja briefed members on a proposal to have a truckload of gravel delivered, creating piles at each end of the marina road so potholes can be patched as needed. Karl agreed to research prices and report back in October.

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Craig Muma reported that he is working on the 2018 marina budget. He hopes there will be sufficient reserve funds to pay for two major projects in 2018 – repair of three weakened pilings, and rewiring of the docks. The budget proposal will be due by the middle of September, he said.

Ross Anderson warned that those projects will deplete the marina reserves, and he proposed that marina members begin to rebuild those reserves by raising their moorage rates by \$4 per foot per year. Other members objected. Galen proposed that the moorage fees be increased by 4 percent, or about \$1 per foot. His motion was seconded by John Hanks and approved by the committee.

Ben Fellows suggested that the planned electrical upgrade be set back so that those reserve funds could be spent dredging the main marina basin, which he considers to be a higher priority. Other members disagreed, and pointed out that dredging is scheduled for 2022.

Gary Rossow observed that members still haven't agreed on how to proceed from a year-long sediment study that suggests that marina sediments may be coming primarily from the south, rather than from the north which has been the longstanding assumption. He proposed that the committee set aside an undetermined amount of money to hire a professional consultant to review that study and recommend a course of action. A decision will be made at the October meeting.

The meeting was adjourned at 12:40 pm.

--Ross Anderson

ENVIRONMENTAL COMMITTEE MINUTES  
Monday August 14, 2017

**IN ATTENDANCE:** Kyanne Anderson, Varn Brooks, Chris Buzzard, Dennis Fellner, Katie Habegger, Sharon Mitchel, Ruth Ross, Kitty Rucker, Robin Scherting, Steve Shapiro, Fayla Schwartz

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved. New resident Fayla Schwartz was welcomed to the committee.

**Steve Shapiro Farewell:** Chocolate cake was shared, and Steve was presented with a "Cape George Poison Hemlock Patrol" t-shirt in recognition of all the work he has done in the community.

**Fiscal Report:** Kitty reported that the Environmental Committee fund is now \$3,110.31. *(These are not funds belonging to Cape George Colony Club)*. Expenditures in the past month were for beach walk refreshments and Steve's cake. Kitty explained that going forward the Environmental Committee funds will be accounted for by the Social Club, who will issue reimbursement checks upon receipt of itemized expenses. Robin volunteered to assist Kitty with this procedure as necessary.

**OLD BUSINESS**

A. **Berm work and work parties:** The July work party was scheduled to cut weeds on the south end of the berm, but Cape George staff had already taken care of this area, so the work party weeded the area north of the clubhouse. Thanks to Kitty, Fayla, Katie (and family) and Marta for participating. The next work party

CAPE GEORGE COLONY CLUB  
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**DRAFT**

will be in October, planting suitable native vegetation on the berm where needed. Fayla and Varn will come up with a list of plants and give this to Sharon in September. Sharon will order the plants, which will be paid for from Environmental Committee funds. Some of the dune grass has spread into the lawn area, and this can be transplanted into bare areas of the berm in October.

- B. **Beach walk:** Kitty reported that the beach walk was very successful. It was held on a Saturday for the first time, and attended by about 60 people.

**NEW BUSINESS**

- A. **Cinnabar moth caterpillar/tansy ragwort:** Information about the cinnabar moth caterpillar was presented to the committee. The colorful caterpillars of the cinnabar moth feed on tansy ragwort, and can be helpful in controlling this invasive weed.
- B. **October dinner:** Dennis proposed a 1950s “Sock Hop” theme for the October event. Prizes will be awarded for the best socks, etc. and music will be provided by Dennis. This will be just a social event, not a fund raiser, but the History of Protection Island and the mountain maps will be available for sale on a side table, together with a donation jar. Chicken will be provided by the Committee, with potluck side dishes. Chris and Dennis will brainstorm ideas for decorations. The date will be October 21, 2017.
- C. **Bronze bell:** Kitty brought to the committee’s attention that the beautiful bronze bell has not been cleaned since it was installed. The creator of the bell had provided detailed instructions for the care of the bell, recommending that it be cleaned every two years with mild detergent and burnished with carnauba wax. Kitty will coordinate with Sonja and the Marina Committee to set a date in September for a joint work party to clean and polish the bell.
- D. **T-shirt:** Kitty will send a thank you note to Chris Edwards for Steve’s t-shirt, which she generously created for no charge.

**OTHER BUSINESS**

- A. **Tree petition:** Kitty reported that she and Sharon, together with Donny and Chris, had inspected an easement in the Village where residents had petitioned to have trees removed to restore views and access to the bluff. It was determined that the easement to the bluff was steep and narrow, and not suitable for a community trail. Many of the trees are on private property, and fall within the 200ft buffer zone, requiring county approval for removal.
- B. **Upcoming events:** Varn offered to give a presentation on wildlife in the Cape George area in January, to tie in with the Art Wall nature theme starting that month. This presentation would be in lieu of the Environmental movie night. Kitty added that she is still working on contacting the cougar expert in Sequim in the hope of arranging a cougar presentation in the fall.

**ADJOURNMENT:** The meeting adjourned at 10.10 a.m.

**Lost Something?**

**The office has a growing collection of found items that may be yours!**

**Can't find your sunglasses, jacket, keys or camera—**

**check with the office.**



## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship. Please call or email me and we can make a date. Jo Nieuwsma (News-ma) 424-333-5413 or [rocketmama@wavecable.com](mailto:rocketmama@wavecable.com)  
*Sponsored by the Cape George Social Club*  
Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

Soup Supper	Oct 4— 5:30p
Flu Shots	Oct 11— 1p
Movie Night	Oct 13—7p
Sock Hop	Oct 14—5:30p
Pickle ball dinner	Oct 15—5p
Music Jam	Oct 18—7p
CGU 1st Nations	Oct 24—7p

### Board of Trustees

Katie Habegger, President, 360- 385-1606 - Richard Hilfer, Vice-President, 360-379-0492  
Karen Krug, Treasurer, 360-379-2570 - Carol Wood, Secretary, 360-385-1021  
Ross Anderson, Trustee, 360-379-4976 - Ray Pierson, Trustee, 360-379-0878  
Joel Janetski, Trustee, 801-319-0542

### CAPE GEORGE STAFF

Manager - Sharon Mitchel— 360-385-2208  
Office Administrator - Terri Brown - 360-385-1177  
Maintenance Manager - Donnie Weathersby - 360-385-1177  
Senior Bookkeeper - Sally Lovell —360-385-1177  
Water System Manager - Greg Rae - 360-301-0820

### **Cape George Office Hours M-F, 9am-2pm**

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Kitty Rucker.....	360-385-4927
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421		Laurie Owen.....	360-385-9458
Environmental.....	Kitty Rucker	360-385-4927	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Finance .....	Unassigned		Water Advisory .....	Larry Southwick....	360-379-2878
Fitness Center .....	Phyllis Ballough	360-344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Sonja Ericson.....	206-498-9916	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	360-385-3110			
	Jeannie Ramsey....	360-385-1263	Clubhouse Phone .....		360-385-3670
	Betty Hanks.....	360-379-6572	Fitness Center Phone .....		360-385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2017 Calendar

# October

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	3 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon <b>Marina Com 11a</b> <b>Water Com 5p</b>	4 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p <b>Soup Supper</b> <b>5:30pm</b> 	5 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	6 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	7
8	9 <b>Columbus Day</b>  <b>Open swim</b> <b>all day</b>  <b>Enviro Com</b> <b>9:15a</b>	10 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  <b>Study Session</b> <b>3pm</b>	11 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Get</b> <b>Flu Shot</b>  <b>1:00 pm</b>	12 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p  <b>Board Meeting</b> <b>3 :30 pm</b>	13 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Movie Night</b> <b>7 pm</b>	14  <b>Environmental</b> <b>Sock Hop</b> <b>Dinner</b> <b>5:30 pm</b>  
15  <b>Pickelball</b> <b>Potluck</b> <b>5p</b>  	16 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	17 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  <b>Book Grp 1p</b>	18 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Bdlg Com 10a</b> <b>Mtg CGU 1p</b> <b>Music Jam 7p</b>	19 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	20 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	21
22	23 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	24 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  <b>CGU 1st Nations</b> <b>7p</b>	25 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	26 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Fabric Arts 9a-3:30p	27 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	28
29	30 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	31 Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p Marina Work Day 9a-12noon  				

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Tea and Tarot  
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Tarot and Photo Booth by:  
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Velvet Revolution  
Sat. Oct 28, 2017  
6PM to 10PM

**COSTUME Party and Dance**  
Cocktail - Appetizer Reception

**Costume Prizes**

Tickets available **\$45 ea.**  
**(360) 390-4017**



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## Newsletter Advertising

Rates listed below are for a business card size ad.

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Payment is due in advance and must be received in the office by the 20th of the month.  
Proceeds from newsletter advertising goes toward Social Club projects.

Mary Maltby 360- 385-3110 or  
Terri Brown [office@capegeorge.org](mailto:office@capegeorge.org)



# Newsletter

61 Cape George Drive  
Port Townsend, WA 98368  
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://capegeorge.org)

Vol. 49 No. 4

November 2017

## **Managers Report**— Sharon Mitchel

The speed monitor has been returned by the vendor. We put it out on S. Palmer for a few days and will receive training on its use next week. We will run data for multiple sites for the next month and then again in the spring.

East Jefferson Fire Rescue returned to re-inspect our fire code infractions. All work had been completed to their satisfaction. They told me they would likely be back either next year or the year after.

Road repairs have been completed. In addition to the repairs approved by the Board this summer, we also repaired road cuts made for water installations and added a storm water diverter on N Palmer. These were outside of the scope of the annual bid package.

Septic inspections were conducted on the Cape George systems. The pool/clubhouse system passed inspection. The gravity system behind the office passed after minor repair. Shold repair staff snaked the clogged drain field lines and dug out a fair amount of roots, but ran into a large root and stopped. When they returned to dig up the lines for repair, the system had resumed normal functioning. They installed a riser so we can keep an eye on the D-box. When it clogs again, we will need to repair the leach field lines.

Ray Pierson saw an ad for a 2008 Ford Ranger. After talking with the dealer we decided to test drive it this week. Donnie and Cape George member Darryl Fling took a look at the truck and

test drove it. We were able to negotiate a fair deal and have purchased the truck.

Heat pump #1 broke. Today we received the bid to replace it. I have provided a copy of the bid to the Trustees for consideration.

Annual back flow testing is underway. So far 5 devices have failed this year and have required work.

Office Administrator Terri Brown has been working on the following:

- Backflow testing data reports are still trickling in
- Updating the phone directory that will be published by the end of October
- Working closely with the Harbormaster on the 2018 marina letter and boat stickers
- Processing quarterly payments

Our maintenance caretaker, Donnie Weathersby, has been working on the following:

- Building new garbage can enclosures
- Dug up Septic D Box behind office for septic repair

Our Sr. Bookkeeper, Sally Lovell has put in several hours on the 2018 budget over the last few months. Her help has been invaluable!

I received the following complaints/concerns over this last month:

- Member vehicle parked in front of the pool for extended number of days.
- Telephone wires were hanging too low on Marina Drive
- Noisy rooster in the Highlands!
- Outdoor lighting in the Village

**NOTE FROM THE PRESIDENT—Katie Habegger**

In early November, Cape George Members will receive a ballot package. This will be your opportunity to ratify our association's 2018 budget as approved by the Board of Trustees at its October meeting. There will be a 3.6% or \$15 per year increase in the General Assessment, to \$448 per lot and a 2.2% or \$4 per year increase in the Reserve Assessment. The water fee remains unchanged. The Trustees recommend you ratify this budget. In addition to the budget, members will have the opportunity to approve the list of proposed 2018 reserve projects. You will receive a brief explanation of each project, and the Trustees recommend you approve this project list. There are sufficient reserve funds to pay for these expenditures. This year, an updated reserve study was prepared by our reserve study consultants. The most significant change was in the percentage allocation of funds to our three cost centers: General, Water and Marina. Your ballot package will contain the required annual reserve funding disclosure, which will provide you with a summary of the status of each of the funds as well as anticipated future spending. Your ballot package will contain instructions on how to vote. Please return your ballots by December 12<sup>th</sup>.

**Deadline for December Newsletter — November 20th**



**Cape George  
Acoustic Music Jam**

**Wednesday, November 15th  
7 pm – 9 pm**

Come join us in the Clubhouse for an evening of music and song.

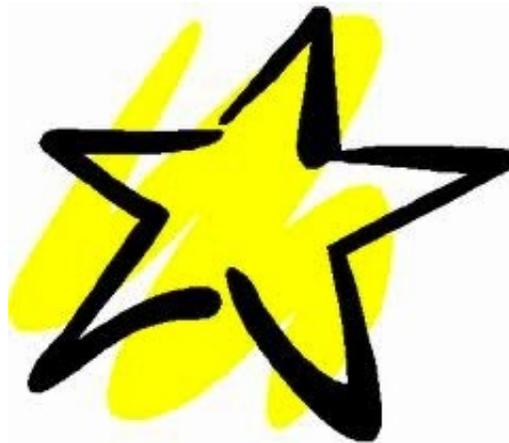
Questions? Contact Carol Chandler at 344-2783



## READY FOR THE REVUE?

*Get Your Act Together Now!*

**Be Part of Cape George Revue VI,  
May 18 and 19, 2018**



Are you retired but not retiring?  
Willing to perform with mild abandon?

If you're more ham than "Hamilton," we want you in the room where it happens when we turn the Clubhouse into a glittering cabaret on two sensational nights -- Friday and Saturday, May 18 and 19, 2018 -- for Cape George Revue VI.

Along with our fabulous lineup of familiar stars, including the delightful Derivative Duo and the brilliantly funny emcee Woody Wood, we're looking for fresh talent -- vocalists, musicians, magicians, dancers, ventriloquists, trapeze artists, jugglers, beat boxers, poetry slammers or comedy skit actors -- to add to the program.

It's not too early to start planning and rehearsing. Talk to your friends and neighbors and get together an act, individual or group, now. If you have an idea, call Jane Ludwig at 402-981-5655 or Jan Stone at 360-379-3006 or 360-531-4423. We want to hear from you! And stay tuned for more information in upcoming Cape George newsletters about Revue auditions.

AND IF YOU DON'T PERFORM ...

Plan on joining the party Friday or Saturday night, beginning with the 6 p.m. social hour and **bring-your-own** supper, hors d'oeuvres and/or cocktails and other beverages preceding the 7 p.m. show.

Once again, tickets will be \$10 a seat for Cape George residents and their guests with reserved tables for each performance available on a first-come, first-served basis. Watch for further details in upcoming Cape George newsletters and email bulletins about Revue VI, and when tickets will go on sale, a few weeks before the gala.

## Rule Under Review

At the October 12th, 2017 Study Session, the Trustees directed the Manager to publish the proposed rule MIS08 Member Misconduct for member comment. (See below.)

Members wishing to provide comment should do so in writing to the Cape George office by Thursday November 9th or in person at the Study Session on Tuesday, November 14th

The proposed is a new rule:

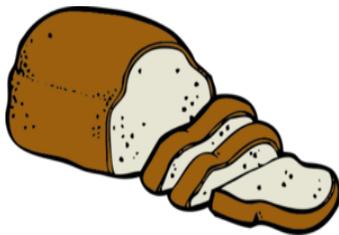
### **PROPOSED RULE MIS08 REGARDING MEMBER MISCONDUCT**

The operation of Cape George Colony Club relies upon the work of both Member volunteers and Cape George employees. The Board of Trustees finds it necessary to protect these volunteers and employees while they are in the course of performing their duties for the association.

Any Member who engages in a course of conduct which reasonably alarms, harasses and/or threatens a Cape George volunteer or employee may be fined by the Manager in accordance with the then current Cape George Fine Schedule.

A Member fined by the Manager pursuant to this rule may appeal the Manager's decision to the Board of Trustees.

**In observance of the Thanksgiving Holiday  
The Cape George Office will be closed on  
November 24th and 25th.**



## **SOUP SUPPER**

**WEDNESDAY, Nov. 1st**

**5:30 P.M. to mingle  
Soup's on at 6**



Please bring a soup or dessert to share and your own beverage.  
Salad, bread and coffee will be provided.

Hosted by Ben and Marge Fellows 360 301 5868 and Shelley Fye 360 344 2064

At the Clubhouse

## Rule Under Review

At the October 10, 2017 Study Session, the Trustees directed the Manager to publish the Marina Committee proposed changes to Cape George rule CP03 Marina Usage for member comment. The following are the proposed changes and/or additions. The proposed changes are underlined below.

Members wishing to provide comment should do so in writing to the Cape George office by Thursday, November 9th or in person at the Study Session on Tuesday, November 14.

### 6. WAITING LIST

1. A waiting list shall be maintained by the Office. A member's position on the list shall be in order of application, specific to their chosen slip size. A change in chosen slip size will be treated as a new waiting list application. Members who lose or relinquish assigned moorage shall, upon application, be placed on the bottom of the waiting list.

2. Waiting list applicants shall pay an annual fee to be included on the waiting list.

3. All monies collected from an applicant will be credited to his/her slip fees when an offered a slip is paid for becomes available. If the applicant declines the offer of a slip, he/she will be moved to the next position on the same waiting list and the slip will be assigned to the next member on the list. If the applicant declines the offer of a slip a second time, he/she will be moved to the bottom of the list without forfeiting the waiting list fees. refusing an available slip shall forfeit paid fees. Moorage fees will be paid in full within 30 days of a slip assignment or the offer of a slip will be forfeited and position on the list. If applicants remove themselves from the waiting list they will forfeit their fees.

4. ~~Members on the waiting list have 90 days after assignment to a slip to supply proof of ownership, boat registration and insurance documentation, etc. If proof of ownership is not provided within this 90 day time period the member will be moved to the next position on that same waiting list and the slip will be assigned to the member currently next on the waiting list. If a slip becomes available and is offered to the member a second time and the member is not able to produce boat documentation within the 90 day time period, the member shall be moved to the bottom of the same waiting list and slip will be assigned to member currently next on the waiting list.~~

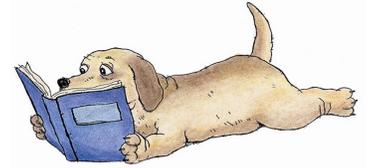
After accepting the slip assignment the member has 30 days to pay in full the moorage fees or the offer of the slip will be rescinded.

In addition, the member has up to 60 days from the date of acceptance to supply to the office proof of ownership, boat registration, and insurance documentation. Until these documents have been supplied, no boat may be placed in the slip. If either the moorage fees are not paid within 30 days or the required documentation is not provided within the 60-day time period, the member shall forfeit his/her assigned slip and prorated moorage fees accumulated during the waiting period. He/she may reapply and start at the bottom of the waiting list and the slip will be assigned to the next member on the waiting list.

Book Groups November pick:

*GARDEN SPELLS*

by Sarah Addison Allen



“In a garden surrounded by a tall fence, tucked away behind a small house, in the smallest of towns, is an apple tree rumored to bear a very special sort of fruit.”

Sarah Addison Allen weaves the tale of that tree and the extraordinary people who tend to it and to the other mystical plants that are lovingly tended in the garden.

The last of the Waverley family includes successful caterer, Claire who prepares dishes made with her mystical plants while her elderly cousin Evanelle, distributes unexpected gifts among those living in the tiny North Carolina town. Claire’s rebellious sister, Sydney returns to town and all of their lives are turned upside down. This debut novel promises to cast a spell on all who read it.

The Book Group meets on Tuesday, November 21st at 1 pm in the Cape George Clubhouse.  
Everyone is invited to attend.

## Accentuate the Positive!

Much of our world seems to be filled with negative events these days—in an effort to add some positive back into our thoughts and feelings I have asked members of our community to share some things that make them happy....

"Nothing beats a morning cup of coffee, my dog in my lap, the Seattle Times and the view from my window in beautiful Cape George " L.C.

"Finding the best sunny spot after breakfast in the morning and lying in my owners lap in the evening " Lob

"I am nourished by our nighttime darkness and its starry sky, and our quiet permeates my soul. I am so fortunate to have found a community that preserves these gifts" A.P.

"I think the ladies, Mary Maltby, Jeanie Ramsey and Betty Hanks, who take care of our library, need to be commended for doing an excellent job. I like to read and I really appreciate having a book selection so close." D.R.

"I'd like to thank Bob & Joyce Skoien for donating their lightly used DVD/VCR to replace the old one in the clubhouse that was having issues. " L.O.

Please send your Positive thoughts :

[pibird130@gmail.com](mailto:pibird130@gmail.com)



# Cape George University

Cape George University presents:

## The Race to Alaska

Some four years ago, Jake Beattie and Daniel Evans of the Northwest Maritime Center came up with a wild idea: A non-motorized race 750 miles up the Inside Passage from Port Townsend to Ketchikan Alaska. The rest is history: the R2AK has become an extraordinary annual sensation that draws attention from around the nation and the world. In November, these two old pals are coming to Cape George to tell the story of how it all happened, and where it's going from here. You don't want to miss this one.

7pm, Thursday, Nov. 30th , at the Clubhouse

## TAKE A LOOK AT THE BELL

Some of the members of the Environmental Committee (Ruth Ross, Fayla Schwartz, and Kitty Rucker) washed and polished the beautiful bell in front of the clubhouse. Carnauba Wax and some polishing did wonders to brighten it up.

There is a wonderful history to this unique bell. It was commissioned by Bob Carter, one of our members, in honor of his father, Ken, who was very active in Jefferson County and to his mother. Ken was a good friend with H. J. Carroll. That is why the bell was originally placed in H. J. Carroll Park.

It was designed and cast by Tom Lay, a sculptor who lives and works in Chimacum. It represents the salmon and its importance to the land and the community. Read the lovely poem around the bottom of the bell. "***Our simplest wisdom is to follow the sea bright salmon home***" These words came to Tom as he created the bell and became a part of the design. He said that they just fit perfectly.

It was placed in H. J. Carroll Park, where it stayed for a time. When vandals began damaging the bell, we were asked if we would be willing to have it be placed here, near our clubhouse, where it could be appreciated and be safe. We have had it here for the past 4 years.

The Environmental Committee cleared the area where it was to be placed, and the Workshop Gang built the frame that supports it. These groups with help from the Social Club contributed funds to cover the cost of the materials and moving.



Do take a close look at the bell. The story of the salmon is beautifully depicted with images of its life and death and how it contributes so much to our environment. We are so grateful that we were selected to protect the bell.

Ring this treasure and enjoy its beautiful sound. Then think of our salmon and what they have given to our community.





The Competitors



The Recreationalists

## Pickleball according to Dink and Lob

Even with a good coat of fur or hair Dink has noticed the weather changing and the leaves falling and blowing. Fall is certainly in the air. Our Fall tournament was held on Oct 14th and was a day of great fun and high level play. The morning was designed for the recreational level players and carried out in true tournament style.

Teams were randomly drawn and played a single elimination with consolation format. Medals were awarded to first and second and third place received a colorful rainbow slinky (reminiscent of another time)! In the afternoon, the more competitive group used the same methods and format and gave the spectators their monies worth (No charge for a seat)! Medals and Slinky's again were awarded. The spirit and atmosphere was especially positive with players from both levels enjoying the play of each other. Short of a marching band and pom-poms it was a special day.

On Sunday evening, the annual Pickleball Pot Luck was held in the clubhouse (this is open to all and if you missed it this year watch for it next year). As always great food and drink were part of the evening along with prizes and great entertainment. We were fortunate to have the North Rhody Boys include us in their tour of Cape George neighborhoods. Bruce and Tim provide a 2 man band with guitar, harmonica, squeeze box and shoe tambourine.

Playing tip this month concerns good team play and balance. Usually teams have one stronger player or quicker player. Whether you are a recreational or competitive team, covering the court and working together is the key to winning. Dividing the court down the middle is NOT the most effective way to cover it. We have all heard that the forehand takes the ball coming down the middle and also that hitting a ball down the middle to a team that leaves too much space between them is very effective. The famous "Tweener". As well as moving toward the net together, it is important to move side to side together to minimize the gaps. So call your shots - cover your gaps and talk and play as a team.

Lobs thoughts this month:

1. Invite and include new players to your group
2. Stay warm and loose in the colder weather
3. If you have lost something at the court - check in the office! (not just your serve!)
4. Please give your Steering committee feedback re: all things Pickleball



CAPE GEORGE COLONY CLUB  
BOARD OF TRUSTEES MEETING  
October 12, 2017  
3:30 PM  
**DRAFT**

**President Katie Habegger called the meeting to order at 3:30 p.m.**

Welcome

An Executive Session will follow the regular Board meeting to discuss a legal matter.

**In Attendance:** Katie Habegger, Richard Hilfer, Karen Krug, Carol Wood, Joel Janetski, Ray Pierson and Ross Anderson.

**Action on Minutes:** Carol Wood moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated September 14, 2017. Passed – 6/0

**Membership Report:** Carol Wood

Fred Miercort & Gangotri Oldroyd purchased 480 S Palmer Dr from Susan Swanson

Deborah Morio purchased 90 E Rhododendron from Marilyn and Roderic Mitchell

Henry Logan & Richard Tucker purchased 320 N Palmer from Spencer Floyd Estate

Richard Muller & Suzanne Denby purchased lot 44-3 from John and Andrea Gieser

Susan Sanford purchased 113 Marine View Dr from Dana & Julie Greenburg

Stephanie Burns purchased 310 Saddle Dr from Doris Hardyman

Robert & Julia Kilcullen purchased 41 Dennis Blvd from Noah & Hannah Middleton

**Treasurer's Report:** Karen Krug

As of September 30, 2017

*A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website and in the Cape George office.*

#### 2017 BALANCE SHEET COMMENTS

All bank accounts have been reconciled and the bank statements reviewed. At month end, all financial institutions were within the FDIC/NCUA limits. Cape George has opened additional banking account which will ease the FDIC/NCUA limit pressure on all other accounts.

The most notable item on the comparative balance sheet is the increase in prepaid, or unearned, income between 2016 and 2017. Prepayments of the fourth 2017 installment are about \$15,000 higher than this time last year. This means that more Members are paying their installment earlier which in turn reduces the administrative labor necessary to process income and receivables.

#### OVERALL OPERATING COMMENTS

Combined year-to-date (YTD) operations are performing better than budget and mostly behind last year at this time. Careful attentions to expenditures along with seasonal revenues are keeping budgets mostly on track with original expectations. Electricity usage has moderated a bit but the total cost continues to put strain on budget performance.

General operations

General operations are still performing at levels lower than the original budget. While utility overages have

CAPE GEORGE COLONY CLUB  
 BOARD OF TRUSTEES MEETING  
 October 12, 2017  
 3:30 PM  
**DRAFT**

moderated slightly there is still the issue of the unbudgeted workshop drainage project, a \$12,000 unfavorable variance. The late September purchase of the previously leased office copier, while a positive investment at \$4,600, is still an unbudgeted unfavorable variance. Both these items are new capital and must be paid for from either current year's revenue or operations savings. Current year's revenue is not sufficient. Fortunately additional deposits to the savings account over the past two years will provide cash for these items and still leave that account above the Member required \$70,000 balance.

**Water Operations**

Water operations continue to perform at levels better than budget.

**Marina Operations**

Careful expense management coupled with a focus on revenue collection has resulted in the Marina being back on track to meet their original budget target. There is an unbudgeted \$4,000 consulting expense that will occur before the end of the year but this has been included in their year-end projections.

**2018 Budget Activities**

Most financial related activities in September have been focused on the preparation of the 2018 budget. For all three cost centers bottom line performance is expected to be very near their 2017 levels. Budget details are included in the published materials for the October Board meetings and will also be mailed to all Members in early November.

The 2018 budget contains moderate increases in the general and reserve assessments but no increase in the basic water fee. Planned changes to expenses have been carefully reviewed and a general wage increase, which is in line with the expected increase in Social Security COLA has been included. No material reduction to repair and maintenance categories are planned although the contingency, or cushion, in some of those line items has been moderated. Utility costs in line with 2017 actuals are planned for 2018.

<b>CAPE GEORGE COLONY CLUB</b>						
<i>Balance Sheet as of September 30, 2017 and 2016</i>						
<b>Assets</b>	<b>2017</b>	<b>2016</b>		<b>Liabilities and Fund Balances</b>	<b>2017</b>	<b>2016</b>
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 122,466	\$ 154,229		Accounts Payable & Other Liabilities	\$ 10,629	\$ 73,688
Operating Investment-Savings	98,356	88,216		Unearned Income General/Water/Etc.	53,430	41,717
Petty Cash (2 accounts)	600	600		Unearned Income Reserve Assmnt	13,328	10,365
Reserves - General, Water & Marina	698,244	580,730		Unearned Income Marina Wait List	1,300	1,300
Routine Reserve Assessment	104,547	98,659		Total Current Liabilities	78,687	127,070
Total Cash & Equivalents	1,024,213	922,434				
Net Accounts Receivable	3,145	8,510				
Reserve Assmnts Receivable	607	1,003		<b>FUND BALANCES:</b>		
Total Net Fixed Assets	1,851,604	1,894,162		Fund Balances (Combined)	2,655,554	2,507,695
Total Prepaid & Other Assets	26,892	25,047		Modified Cash Basis CY Income	172,220	216,391
<b>TOTAL ASSETS</b>	<b>\$2,906,461</b>	<b>\$2,851,156</b>		<b>Total Liabilities and Fund Balance</b>	<b>\$2,906,461</b>	<b>\$2,851,156</b>

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**Summary Revenue and Expense Statements for the periods ended September 30, 2017 and 2016 respectively**

	2017 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2017 YTD	2016 YTD	Variance	%	
General Assessment	\$ 214,806	\$ 214,806	-	0%	General Assessment	\$ 214,806	\$ 214,806	-	0%
Revenue - All Other Sources	31,331	22,125	9,206	42%	Revenue - All Other Sources	31,331	24,346	6,985	29%
<b>Total General Revenue</b>	<b>246,137</b>	<b>236,931</b>	<b>9,206</b>		<b>Total General Revenue</b>	<b>246,137</b>	<b>239,152</b>	<b>6,985</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	102,216	106,668	4,452	4%	Salaries, Benefits, PR Tax	102,216	100,201	(2,015)	-2%
Repairs & Maintenance	11,693	16,061	4,368	27%	Repairs & Maintenance	11,693	7,024	(4,669)	-66%
Contracted Services	36,310	37,882	1,572	4%	Contracted Services	36,310	29,995	(6,315)	-21%
Insurance	14,254	14,647	393	3%	Insurance	14,254	14,038	(216)	-2%
Pool Expense & Pool Util.	27,410	16,125	(11,285)	-70%	Pool Expense & Pool Util.	27,410	13,428	(13,982)	-104%
Utilities	8,206	6,375	(1,831)	-29%	Utilities	8,206	6,945	(1,261)	-18%
Other Expenses (incl taxes)	30,291	13,140	(17,151)	-131%	Other Expenses (incl taxes)	30,291	22,856	(7,435)	-33%
<b>Total General Expenses</b>	<b>230,380</b>	<b>210,898</b>	<b>10,785</b>		<b>Total General Expenses</b>	<b>230,380</b>	<b>194,487</b>	<b>(13,215)</b>	
<b>General Net Income</b>	<b>\$ 15,757</b>	<b>\$ 26,033</b>	<b>\$ (10,276)</b>	<b>-39%</b>	<b>General Net Income</b>	<b>\$ 15,757</b>	<b>\$ 44,665</b>	<b>\$ (28,908)</b>	<b>-65%</b>
<b>Water</b>					<b>Water</b>				
Revenue - Water Use Fees	\$ 139,980	\$ 139,590	\$ 390	0%	Revenue - Water Use Fees	\$ 139,980	\$ 138,600	\$ 1,380	1%
Revenue - All Other Sources	5,544	2,000	3,544	177%	Revenue - All Other Sources	5,544	7,263	(1,719)	-24%
<b>Total Water Revenue</b>	<b>145,524</b>	<b>141,590</b>	<b>3,934</b>		<b>Total Water Revenue</b>	<b>145,524</b>	<b>145,863</b>	<b>(339)</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	46,206	48,010	1,804	4%	Salaries, Benefits, PR Tax	46,206	44,827	(1,379)	-3%
Repairs & Maintenance	12,885	10,789	(2,096)	-19%	Repairs & Maintenance	12,885	1,490	(11,395)	-765%
Contracted Services	13,682	13,619	(63)	0%	Contracted Services	13,682	13,545	(137)	-1%
Insurance	7,257	7,510	253	3%	Insurance	7,257	7,368	111	2%
Utilities	9,108	9,300	192	2%	Utilities	9,108	8,409	(699)	-8%
Other Expenses (incl taxes)	18,294	20,528	2,234	11%	Other Expenses (incl taxes)	18,294	27,885	9,591	34%
<b>Total Water Expenses</b>	<b>107,432</b>	<b>109,756</b>	<b>2,324</b>		<b>Total Water Expenses</b>	<b>107,432</b>	<b>103,524</b>	<b>(3,908)</b>	
<b>Water Net Income</b>	<b>\$ 38,092</b>	<b>\$ 31,834</b>	<b>\$ 6,258</b>	<b>20%</b>	<b>Water Net Income</b>	<b>\$ 38,092</b>	<b>\$ 42,339</b>	<b>\$ (4,247)</b>	<b>-10%</b>
<b>Marina</b>					<b>Marina</b>				
Revenue - Moorage/Parking	\$ 54,294	\$ 55,500	\$ (1,206)	-2%	Revenue - Moorage/Parking	\$ 54,294	\$ 54,747	\$ (453)	-1%
Revenue - All Other Sources	14,175	11,118	3,057	27%	Revenue - All Other Sources	14,175	9,370	4,805	51%
<b>Total Marina Revenue</b>	<b>68,469</b>	<b>66,618</b>	<b>1,851</b>		<b>Total Marina Revenue</b>	<b>68,469</b>	<b>64,117</b>	<b>4,352</b>	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	10,931	11,254	323	3%	Salaries, Benefits, PR Tax	10,931	9,621	(1,310)	-14%
Repairs & Maintenance	13,188	18,688	5,500	29%	Repairs & Maintenance	13,188	13,968	780	6%
Contracted Services	3,092	4,237	1,145	27%	Contracted Services	3,092	5,949	2,857	48%
Insurance	5,063	4,842	(221)	-5%	Insurance	5,063	4,525	(538)	-12%
Utilities	5,048	4,500	(548)	-12%	Utilities	5,048	3,874	(1,174)	-30%
Other Expenses (incl taxes)	2,639	2,594	(45)	-2%	Other Expenses (incl taxes)	2,639	6,779	4,140	61%
<b>Total Marina Expenses</b>	<b>39,961</b>	<b>46,115</b>	<b>6,154</b>		<b>Total Marina Expenses</b>	<b>39,961</b>	<b>44,716</b>	<b>4,755</b>	
<b>Marina Net Income</b>	<b>\$ 28,508</b>	<b>\$ 20,503</b>	<b>\$ 8,005</b>	<b>39%</b>	<b>Marina Net Income</b>	<b>\$ 28,508</b>	<b>\$ 19,401</b>	<b>\$ 9,107</b>	<b>47%</b>
Routine Reserve Assmnt	91,356	91,356	-		Routine Reserve	91,356	89,370	1,986	
All Reserve Interest/(Exp)	(1,493)	49	(1,542)		All Reserve Interest/(Exp)	(1,493)	361	(1,854)	
<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 172,220</b>	<b>\$ 169,773</b>	<b>\$ 2,445</b>	<b>1%</b>	<b>Cmbnd Net Income/(Loss)**</b>	<b>\$ 172,218</b>	<b>\$ 196,134</b>	<b>\$ (23,916)</b>	<b>-12%</b>

\*\*Modified Cash Basis, Excludes Depreciation

KCK 09/10/17

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**Manager's Report:** see cover page.

**Committee Reports:** The following committee reports were submitted to the Board of Trustees: Environmental, Marina, Pool, Water, and Fitness. Included is the Social Club's semiannual report. The reports are attached to these minutes and incorporated by reference.

**Information Items:**

- A. The Board directed the manager to post the Marina Committee's request for a wait list rule change in the November newsletter for member comment.
- B. Board President, Katie Habegger, will draft a letter to the member who requested a refund.

**Member participation:** None

**New Business Action Items:**

**Motion 1:** Ray Pierson moved and Richard Hilfer seconded to approve 5 member requests for due date adjustments. Passed - 6/0

**Motion 2:** Carol Wood moved and Ray Pierson seconded to approve the 2017-2018 Cenex leases for 2 propane tanks. Passed – 6/0

**Motion 3:** Richard Hilfer moved and Carol Wood seconded to approve the Marina Committee's request to contract with Coastal Geologic to conduct an analysis of our recent sediment survey and other data in order to develop recommendations. Contract not to exceed \$4000. Passed – 6/0

**Motion 4:** Ross Anderson moved and Richard Hilfer seconded to approve changes to Reserved Use of the Club-house fees. Passed – 6/0

**Motion 5:** Joel Janetski moved and Karen Krug seconded to approve 2018 budget Exhibits A, B, C, D, E, and F. Passed – 6/0

**Motion 6:** Joel Janetski moved and Karen Krug seconded to approve the 2018 Reserve Funding Disclosure Summary documents. Passed – 6/0

**Open Board Discussion:** Karen Krug noted to the board, the executive summary and the "what if" statement will have a slight change due to the sale of the maintenance truck.

Carol Wood prompted discussion on the fate of the old barn. Carol enlisted Ray Pierson and the manager to help research the options for its future.

Sharon Mitchel reported the receipt of a letter from an out of state company, offering to purchase of a piece of community property. Sharon will respond to the inquiry.

**Announcements:**

Study Session – November 14, 2017 3:00 P.M.

Board Meeting – November 16, 2017 3:30 P.M.

**Adjournment:** Carol Wood moved and Joel Janetski seconded to adjourn to Executive Session at 4:00 pm. Passed – 6/0

A motion was made by Carol Wood and seconded by Ray Pierson to adjourn the Executive Session and return to regular session. 5:00 pm. Passed 6 - 0

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A discussion of the proposed member misconduct rule ensued. Richard Hilfer will revise the proposed rule and circulate it to the Trustees for review and comment.

Richard Hilfer moved and Joel Janetski seconded to adjourn the regular session at 5:10 pm. Passed 6 -0

Submitted by:

Approved by:

\_\_\_\_\_  
Carol Wood, Secretary

\_\_\_\_\_  
Katie Habegger, President

**Committee reports:**

**ENVIRONMENTAL COMMITTEE MINUTES - Monday, Sept 11, 2017**

**IN ATTENDANCE:** Varn Brooks, Sue Dunning, Katie Habegger, Marta Krissovich, Norma Lupkes, Sharon Mitchel, Ruth Ross, Kitty Rucker, Robin Scherting & Fayla Schwartz

The meeting was called to order by Kitty at 9:15. The minutes of the last meeting were approved after changes were reviewed and accepted.

**Fiscal report:** Kitty reported that the Environmental Committee fund is unchanged from last month with no activity.

**OLD BUSINESS:**

**Bronze Bell:** The bronze bell in front of the clubhouse is due for its bi-annual cleaning. Kitty, Ruth and Fayla volunteered to hand clean the bell to be scheduled for the last week of September.

**EC Event:** The October 14th event will be a "Sock Hop" starting at 5:30 with Dennis Fellner again chairing the event. There will be no charge for this event and newcomers will once again be invited. The main course for the dinner will be **chicken** provided by the Environmental Committee and attendees will be asked to provide a potluck item to share. An article will be placed in the CG Newsletter and Dennis will create posters for the event.

**NEW BUSINESS:**

**Weeding /Pruning Usage of CG Maintenance:** Chris is no longer on the CG Maintenance staff and the position will not be filled until next spring. Hopefully the 2018 budget will again include 50 hours of time for assisting the EC.

**Berm Planting:** Several non-native plants were removed from the berm and now is the time to plant the native plants in their place. Varn and Fayla will be working with the office to choose the plants – the Native Plant Society is having a sale at HJ Carroll Park as well as the other nursery contacts. The planting will occur on September 31 at 10:00 by members of the EC.

**Movie Night:** Friday, Oct 13 at 7:00 is the date for the movie night. It will be a presentation of a previously shown movie on Salmon Farms but with the recent news on the release of salmon from a fish farm the

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intent is to show it to a larger audience. Varn will contact the NOSC (North Olympic Salmon Coalition) for a possible speaker on this issue.

**CG Trail mapping project:** Marta reported on the latest information learned about the trails at CG – two trails have been mapped out with two others that were deemed unsafe for resident usage. Two trails were also investigated in the Highlands and she will meet with Sharon in the office to look at old plot maps with more information to follow on these trails.

**ADJOURNMENT: The meeting was adjourned at 10:15 AM**  
Respectfully Submitted: Norma J. Lupkes

**CAPE GEORGE POOL COMMITTEE MEETING NOTES -CG Clubhouse – September 6, 2017**

**ATTENDEES:**

Rocky D'Acquisto. – Chair  
Joel Janetski – Board Liaison  
Norma Lupkes  
Robin Scherting

**NOTES:**

The current Pool Committee Treasury amount is \$3,792.20. *These funds are not a part of Cape George Colony Club Homeowner's Association.*

Joel Janetski was introduced and welcomed as the new Board of Trustees Pool Committee liaison.

The blue painted wooden frames around the pool room windows have been completed and look great.

The process of managing the funds in the pool treasury was discussed and clarified for the new liaison. There are now two signatures required for approval of payment on submitted bills. Those individuals signing will be Rocky D'Acquisto and Norma J. Lupkes. The bills will then be forwarded to the treasurer of the Social Club for payment.

The shower stalls in both pool dressing rooms are in poor shape and will be replaced using a 2018 Reserve Fund allotment. Joel will report back at the next pool meeting on the status of that process.

The summer pool activity has had traditional reports of tracking in sand and filth on the floors in the dressing rooms.

The pool committee meeting date has been changed from the first Wednesday in the month to the second Wednesday of the month at 3:00 in the clubhouse effective in October.

Respectfully submitted, Norma J. Lupkes

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**Marina Committee Minutes - Oct 3, 2017**

The Cape George Marina Committee met Oct 3 in the marina shop. About 18 members were present.

Harbormaster Sonja Ericson called the meeting to order at 11 am.

Sonja reported that gravel for future repairs to the marina road can be purchased for \$140 for three yards, leaving a pile at each end of the road. The committee consensus was that the gravel should be delivered.

Sonja reported that 2018 event dates have been set – April 27 and 28 for the marina sale, August 18 for the Water-front Festival and Regatta.

Sonja suggested that marina meetings be changed in early 2018 to the second Tuesday of each month. The committee voted not to have meetings in December or January, and that the February and March meetings will be rescheduled.

Gary Rossow briefed the committee on efforts to assess the recent study of sediments in the marina entrance. He proposes to contract with Coastal Geologic to analyze that study and earlier data and make a recommendation regarding future dredging and possible additions to the jetty. Penny Jensen moved that the contract be approved. Craig Muma seconded and the full committee approved the plan.

Sonja observed that the marina rules dealing with waiting lists for slips are not fair and equitable. She has drafted proposed changes in Rules 3 and 4. Jack Scherting moved to make those changes. Ben Fellows proposed an amendment to eliminate second chances, meaning anybody who declined to take an available slip would go to the bottom of the list. After discussion, that amendment failed. The main motion was approved by 10-1. The rules will be submitted to the Board of Trustees.

Craig Muma reported that electricity usage in the marina has increased, and that the bill for 2017 is already \$1700 more than was budgeted. Some methods of monitoring the electrical use by individual boats were discussed.

Round Robin discussion about poker games in the work shop was initiated by Brian Ritchie along with Scott Munson. They came to a resolution with Ken Owen (co-workshop manager) that is compliant with the Fire Department Code for the storage of their tables. Wednesday night poker will continue.

The meeting was adjourned at 12:20.

**CAPE GEORGE WATER ADVISORY COMMITTEE REPORT, OCTOBER 3, 2017**

The meeting was held at 5:00 pm at the Office. The following attended: Sharon Mitchel, Manager; Greg Rae, Water Manager; Larry Southwick, Committee Chair; and member Scott James.

The lockbox has been changed (with a new combination number) at the water facilities which then includes keys to the doors and locks of the various buildings. Next, Sharon will have the facilities all re-keyed and issue keys to those with direct need and one in the lockbox.

Directly related is who should have keys and whether we should key the individual facilities separately. That will be discussed at a meeting with Sharon, Greg, Donnie and Mac, relative to Mac's role as backup to Donnie and Greg. We need a specific person trained and ready in case Donnie can't respond for any reason and sometimes before Greg can arrive. Currently Mac's role is unofficial and that needs to be discussed. We also need that

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backup for Donnie so he can schedule time off himself. That includes work at both the water facilities and the swimming pool. All work at the water facilities is under the direction of Greg and he will discuss that with Donnie and Mac.

There was a short meeting on September 5 (Larry was out of town) and water leaks at the marina was discussed. Greg will follow up to see if a pressure reducing valve (PRV) can/should be installed to reduce the operating pressure which is part of the problem. We understand that they like the high water pressure for washing boats but we need to continue to address water leaks as part of our overall program for water use efficiency, including the marina.

Greg has one bid of \$1,500 to do the emergency generator load test and is still seeking other bids. It requires an electrician along with the test equipment and it's been difficult to get a contractor out here for such a small job without having to pay for a whole day's time door-to-door.

Cross connection testing of backflow assembly valves is due by October 20.

The annual budget is scheduled to be adopted by the Board this month, including an increase in the water connection fee, which will then be sent out for approval by the membership.

Greg and Donnie will go through the old barn to inventory what water supplies/parts/equipment is stored there and determine what to keep and where to store it otherwise.

The next meeting will be on **November 7, 2017 at 5 pm at the Office.**

## **Fitness Committee Meeting Minutes**

The meeting of September 27<sup>th</sup> was called to order by Phyllis Ballough at 1:00 p.m. at her home.

Present were; Robin Scherting, Don Rodgers, Billy Sery Judith Chambliss, Allan Zee, Phyllis Ballough, Katie Habegger.

We discussed the timer switch for the fans. It will not automatically turn off any longer. We will look into a replacement switch so that fan does not continue running endlessly.

A discussion on a full length mirror followed and the need for one to help people see that they are using the right form when lifting weights, and doing other exercises. We will try turning the one we have vertically instead of horizontally as it is now. This will also create more space for floor exercises. We will continue to look for other options to store the exercise balls.

We will investigate having a speaker on aging and exercise. Also possibly having Barbara Vale a trainer at the hospital, come back to the fitness room to demonstrate using the equipment we have.

We had a discussion on replacing the oldest treadmill. It was purchased new in 2010. It has many hours on it. There is money in the reserves for equipment replacement up to a certain amount. Our committee would like to use fund raising monies to upgrade the model to a heavier machine, we will make up the difference between the two models. The L8 Landice can support more weight. It has a heavier and wider reversible deck, while we are so pleased with the service and the durability of our current L7, it is meant for light commercial use and we feel the L 8 will better fit

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our needs. Matching funds will now be available to us 2018.

We will continue to have our annual fund raising drive in February so that we have monies available to upgrade other equipment as we replace it and to purchase items that the reserves do not cover.

**Cape George Social Club Bi-Annual Meeting Minutes  
September 19, 2017 11:30**

The meeting was called to order and approximately 20 attendees were welcomed by Mary Hilfer of the Social Club Leadership Council. Minutes of the previous meeting were seconded and approved with no additions or corrections. The Treasurers Report was reviewed and copies distributed by Jan Stone. The Social Club's current balance in the treasury is \$16,756.75.

Jan Stone explained the recent decision to hold other Cape George committees' funds in the Social Club account. Those funds will still belong to each respective committee, but for banking and bookkeeping purposes will be held with Cape George Social Club funds.

Jan Stone has retired as treasurer of the Cape George Social Club and is being replaced by Leslie Fellner. Gail Krentzman will continue to act as Bookkeeper.

**Old Business:**

Robin Scherting reported on the Summer Dance which was well attended.

Discussion of how to spend Granny's Attic funds of approximately \$2,500 included Clubhouse projector, lectern light, DVD/VCR player, and possibly assist with kitchen remodel.

Jan Stone presented that Alan Zee had researched a digital projector with an estimated cost of \$800. Motion to move ahead with purchase by Penny Jensen seconded by Laurie Owen and approved.

Lectern light estimated at \$75 was also approved.

Laurie Owen presented the need for DVD/VCR for yoga and other activities. The current one is acting up. Estimated cost \$350. Suggestion made to make an appeal in the newsletter in case someone has one they are no longer using and are willing to donate. Failing that, motion by Mary Rothschild seconded by Sue, at a cost not to exceed \$350, was approved.

Mary Hilfer brought up framing of the mountain picture to be placed on a stand in the windowsill of the Clubhouse. Estimate of \$222 was given by Mary's Framing in Port Townsend. Suggestion was made to make an appeal in the newsletter for someone within the community willing and able to make a frame if we provide materials. If we cannot find anyone, motion by Penny Jensen seconded by Laurie Owen to allow framing at a cost not to exceed \$250.

Discussion of picnic tables. Tables have been numbered and identified priority list for repairs was given to Sharon in the office. The dog play group has offered to help with painting. Marta Favati brought up the possibility of paint party which everyone seemed receptive to.

Shelley Fye discussed the Art Wall. The next scheduled change out is September 29. All art will be removed for the two week period during Granny's Attic and the Marina Sale. A decision will be made later on whether art needs to be taken down for the CG Revue. Shelley will coordinate with revue team.

Marta Favati and Sonja Ericson asked for an opportunity to discuss the excessive number of events in the summertime and look at ways to streamline them to increase attendance. Decision was made to have a committee work together and determine how or if some events could be combined. Events at issue are Fourth of July BBQ, Salmon BBQ, Waterfront Festival, Band at the Beach and Labor Day BBQ. Committee consists of Sonja Ericson, Mary Rothschild, Marta Favati, Laurie Owen and Penny Jensen.

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**New Business:**

Change in Cape George Social Club Bylaws under Treasurer Item 'C' "facilitates yearly *audit*" changed to "facilitates yearly *review*". Jan Carter recently reviewed last eight years of bookkeeping and found no discrepancies.

New members of the Leadership Team will include Treasurer Leslie Fellner, and members Mary Rothschild, Jane Ludwig and Reesa Rees. Previous members remaining on the Leadership Team are Laurie Owen, Mary Maltby, Marta Krissovich and Cassie Reeves. Laurie and Cassie will be the new contact people for the Social Club in the Cape George directory.

Leadership Team members Jan Stone, Mary Hilfer and Norma Lupkes have stepped down. The Social Club and the Leadership Team thanked them for their commitment of time, energy and talent for many years.

The Leadership Team also thanked Shelly Fye and Christine Walsh Rogers for their efforts on the Art Wall. The Team also thanked those who handle the recycling from the Clubhouse including Laurie Owen, Marta Krissovich, Varn, Ross Anderson, John and Betty Hanks.

Mary Rothschild announced that the Cape George Revue will return May 18-19, 2018.

**Upcoming Events:**

October 11 Flu shots at Club House

October 14 Sock Hop

April 20-21 Granny's Attic

April 27-28 Marina Sale

May 18-19 Cape George Revue

Next Social Club meeting April 10, 2018 at 11:30 AM

Respectfully Submitted by Cassie Reeves

## Cape George Election

Voter packages will go in the mail November 3rd  
Ballots must be returned by 3pm, December 12th either by mail or in person.  
Please follow the voting instructions on the ballot carefully



## Movie Night



The Cape George Environmental Committee will host the award-winning film, *The Sonic Sea*, produced by the Natural Resources Defense Council, on Friday, the 17th of November, at 7 pm at the Cape George Clubhouse. You and your guests are invited to come and see this amazing film about the importance of sound to many species of marine life, the dangers of noise pollution to marine mammals in particular, and what can be done to help reduce this impact. The oceans are not a silent world, but dynamic, living symphonies of sound. In water, sound travels many times faster and many times farther than it does in air. The film leaves viewers with a true appreciation for the role of sound to the underwater creatures of the Salish Sea and beyond.

Free popcorn will be served!



### Cape George Artists—Art Notes

Come check out the new display on the Art Wall in the Club House. A good time to see it and meet some of the artists would be the Soup Supper on Nov. 1st. This groups ages are from 6 to 96. You are never too young or old to create art.

If you would like to submit your art for December the dead line is Nov. 15, 2017. Please call Shelley Fye at 360-344-2064 for more information.

Thank You to the following artists whose art work is currently on display: Barbara Vale, Carol McFarland, Ed Kraft, Isabel Aguirre, Jeannie Ramsey, Joanna Freeland, Maya McDonald, Michael Mullin, Paul Happel, Sandi Gulin, Sharon Schlentner, Sophia Norkool, Susan Gee, and Susie Gomez.



## WELCOME NEWCOMERS!

Cape George would love to welcome you with information, goodies, and friendship. Please call or email me and we can make a date. Jo Nieuwsma (News-ma) 424-333-5413 or rocketmama@wavecable.com  
 Sponsored by the Cape George Social Club  
 Jo also is requesting community input to her "Rocketmama's List of Useful Websites for Cape George", a list of available (but unendorsed) resources/events. Help from longtime residents to make it more complete is welcome. Please email or phone for a copy.

## EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

### Upcoming Events

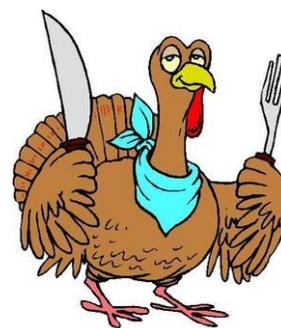
Soup Supper	Nov 1st— 5:30p
Music Jam	Nov 15th—7p
Enviro Movie Night	Nov 17th—7p
CGU-R2AK	Nov 30th—7p

### Board of Trustees

Katie Habegger, President, 360- 385-1606 - Richard Hilfer, Vice-President, 360-379-0492  
 Karen Krug, Treasurer, 360-379-2570 - Carol Wood, Secretary, 360-385-1021  
 Ross Anderson, Trustee, 360-379-4976 - Ray Pierson, Trustee, 360-379-0878  
 Joel Janetski, Trustee, 801-319-0542

### CAPE GEORGE STAFF

Manager - Sharon Mitchel— 360-385-2208  
 Office Administrator - Terri Brown - 360-385-1177  
 Maintenance Manager - Donnie Weathersby - 360-385-1177  
 Senior Bookkeeper - Sally Lovell –360-385-1177  
 Water System Manager - Greg Rae - 360-301-0820



### Cape George Office Hours M-F, 9am-2pm

Building.....	Bill Deckman.....	360-385-9769	Newsletter .....	Office.....	360-385-1177
Clubhouse Rental .....	Terri Brown.....	360-385-1177	Nominating.....	Kitty Rucker.....	360-385-4927
Elections .....	Joyce Skoien.....	360-379-9749	Roads.....	Larry Southwick....	360-379-2878
	Scott James.....	360-379-2570	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep.....	Thad Bickling.....	360-531-2421		Laurie Owen.....	360-385-9458
Environmental.....	Kitty Rucker .....	360-385-4927	Swimming Pool .....	Neil D'Acquisto.....	360-385-7625
Finance .....	Unassigned		Water Advisory .....	Larry Southwick....	360-379-2878
Fitness Center .....	Phyllis Ballough....	360-344-3706	Welcome.....	Jo Nieuwsma.....	424-333-5413
Harbormaster.....	Sonja Ericson.....	206-498-9916	Workshop.....	Marta Favati .....	563-940-1457
Librarians: .....	Mary Maltby .....	360-385-3110			
	Jeannie Ramsey....	360-385-1263	Clubhouse Phone .....		360-385-3670
	Betty Hanks.....	360-379-6572	Fitness Center Phone .....		360-385-3619
Marina .....	Craig Muma.....	209-604-6305			
Memorial .....	Jeannie Ramsey....	360-385-1263			

# Cape George 2017 Calendar

# November

SUN	MON	TUE	WED	THU	FRI	SAT
			<b>1</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Soup Supper 5:30pm</b>	<b>2</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>3</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Ballots mailed</b>	<b>4</b>
<b>5</b>	<b>6</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>7</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Marina Com 11a Water Com 5p</b>	<b>8</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>9</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p	<b>10</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p	<b>11</b> <b>Veterans Day</b>  
<b>12</b>  <b>Clubhouse Reserved 9a-6p</b>	<b>13</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p  <b>Enviro Com 9:15a</b>	<b>14</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Study Session 3pm</b>	<b>15</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p  <b>Music Jam 7p</b>	<b>16</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p  <b>Board Meeting 3:30 pm</b>	<b>17</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Open Swimming 1p  <b>Enviro Movie Night 7p</b>	<b>18</b>  <b>Clubhouse Reserved noon-6p</b>
<b>19</b>	<b>20</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>21</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon <b>Book Grp 1p</b>	<b>22</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>23</b>    <b>Open swim All day</b>  <b>Office Closed</b>	<b>24</b>  <b>Open swim All day</b>  <b>Office closed</b>	<b>25</b>
<b>26</b>	<b>27</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a General Lap Swim 12p Duplicate Bridge 12:15p Open Swimming 1p	<b>28</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Marina Work Day 9a-12noon	<b>29</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a Beginning Yoga 11a Pool Closed 12-2p Open Swimming 2p	<b>30</b> Adult Lap Swim 5a Adult Pool Exercise 8a Adult Lap Swim 10a General Lap Swim 12p Open Swimming 1p  Fabric Arts 9a-3:30p  <b>CGU 7p</b>		

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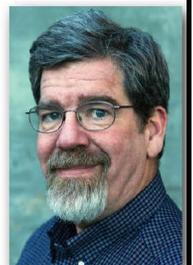
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