

Regular Board of Trustees Meeting Agenda

Date: January 15, 2009

7:00 PM

1. **Call to Order**
2. **Action on Minutes:** Minutes of the Regular Board Meeting of December 11, 2008.
(Approve with correction to environmental committee report)
3. **Membership Report** - Gary Nelson
4. **Treasurer's Report** - Tom Ramsey
5. **Committee Reports**
6. **Manager's Report** – George Castaneda
7. **Member Participation**
8. **New Business Action Items**
 - a. Motion to approve payment to Abacus Construction for partial payment dated 11/7/08 in the amount of \$5,500.00, partial payment dated 12/18/08 in the amount of \$10,000.00 and payment of change orders in the amount of \$4,265.53 for a total amount of \$19,765.53 – Leanne Ryan
 - b. Motion to approve payment to Iversek Design Building, Inc for travel reimbursement in the amount of \$559.95 – Dick Poole
 - c. Motion to approve payment to Abacus Construction for ½ payment on rafter repairs in the amount of \$6,000.00.- Leanne Ryan
 - d. Motion to approve the resolution to transfer \$19,765.53 from General Operations Reserve Funds to CGCC Operations Account for payment to Abacus Construction – Leanne Ryan
 - e. Motion to approve the resolution to transfer \$559.53 from General Operations Reserve Fund to CGCC Operations Account for payment to Inversek Design Building, Inc – Dick Poole
 - f. Motion to approve the resolution to transfer \$6,000.00 from General Operations Reserve Fund to CGCC Operations Account for payment to Abacus Construction.- Leanne Ryan
 - g. Motion to approve Work Order Change #7 from Abacus Construction for the estimated amount of \$7,888.79 – Thad Bickling
 - h. Motion to approve the proposal from Double D Electric in the estimated amount of \$1,669.27 for work to be done on Well # 5. - Thad Bickling
9. **New Business Discussion** -
10. **Announcements:**
 - Study Session, February 10, 2:00 PM*
 - Regular Board Meeting, February 12, 7:00 PM*
11. **Adjournment**

Regular Board of Trustees Meeting Agenda

Date: February 12, 2009

7:00 PM

1. **Call to Order**
2. **Action on Minutes:** Minutes of Board Meeting held January 15, 2009
3. **Membership Report** - Gary Nelson
4. **Treasurer's Report** - Tom Ramsey
5. **Committee Reports**
6. **Manager's Report** – George Castaneda
7. **Member Participation**

8. **New Business Action Items**
 - a. Consider motion to approve of changes to Marina Rules and Regulations dealing with slip subleasing – Tom Ramsey
 - b. Consider motion to increase administrative charge to owners of rental properties from current \$25 to \$50 – Thad Bickling
 - c. Consider motion to change regulation dealing with cost of decals for renter's vehicles – Thad Bickling
 - d. Consider motion to approve contract proposal from Smith and Jones for installation of AquaCal heat pumps for pool not to exceed \$15,000 with funding coming from the 2009 Operating Budget. Such approval would also include condition that Smith and Jones acquire a Washington Contractor's License as well as a Washington Business License – Tom Ramsey
 - e. Consider motion to approve contract proposal from NTI in the amount of \$6,000 for completion of Small Water System Management Plan Update with funding coming from Water Reserves– Thad Bickling
 - f. Consider motion to approve contract proposal from Pro-link Fence for fencing around CG Water Plant in the amount of \$5,077.46 with funding coming from Water Reserves – Robin Scherting
 - g. Consider motion to approve "change order" proposal from Abacus for replacing showers in pool dressing room with funds coming from Donations from the Pool Memorial Fund and General Reserves with cost not to exceed \$7,300 – Robin Scherting
 - h. Consider motion to approve progress payment to Abacus Construction for \$10,000 for work completed on pool building with funds coming from General Reserves – Dick Poole
 - i. Consider motion to approve payment to Gresham Well Drilling in the amount of \$8,919.30 for work on Well #5. – Leanne Ryan
 - j. Consider motion to approve partial payment to Pro-link Fence in the amount of \$2,500 for materials acquisition – Robin Scherting
 - k. Consider motion to approve advance payment to Abacus NW in the amount of \$5,000.00 for work to be done on the pool showers. – Robin Scherting
 - l. Consider motion to approve payment of \$1,000 to Terry Steben for work as Project Manager of the pool building project - Dick Poole
 - m. Consider motion to approve Reserve Transfer Resolutions
 - (1) \$10,000 for Abacus Construction – General Reserves (Dick Poole)
 - (2) \$8,919.30 for Gresham Well Drilling – Water Reserves (Leanne Ryan)
 - (3) \$2,500 for Pro-link Fence – Water Reserves (Robin Scherting)
 - (4) \$5,000.00 for Abacus Construction – (Robin Scherting)
 - (5) \$1,000 for payment to Terry Steben (Dick Poole)

9. **New Business Discussion**
 - a. Review list of possible assignments for review of CGCC Rules and Regulations
 - b. Proposed 2009 election schedule for Board Officers
 - c. Board input to Thad Bickling

10. **Announcements:**
 - Study Session, March 10, 2:00 PM*
 - Regular Board Meeting March 12th 7:00 PM*

11. **Adjournment**

Regular Board of Trustees Meeting Agenda
March 12, 2009
7:00 PM

1. **Call to Order**
2. **Action on Minutes:** Minutes of Board Meeting held February 12, 2009
3. **Membership Report** - Gary Nelson
4. **Treasurer's Report** - Tom Ramsey
5. **Committee Reports**
6. **Manager's Report** – George Castaneda
7. **Member Participation**
8. **New Business Action Items**
 - a. Consider motion to approve replacement of windows in the Clubhouse and Exercise room as per Groves and Company estimate (approximately \$1509). If approved, funding to come from General Reserves – Leanne Ryan
 - b. Consider motion to approve advance payment to Smith and Jones in the amount of \$1,000 – Robin Scherting
 - c. Consider motion for payment to Pro Link Fence in the amount of \$2,577.46 for completion of fencing at Water Plant – Thad Bickling
 - d. Consider motion for progress payment to Master Pools in the amount of \$20,287.06 – Tom Ramsey
 - e. Consider motion for progress payment to Abacus in the amount of \$15,881.74 for work done on the Community Building – Robin Scherting
 - f. Consider motion for payment of \$2,457.12 to Double D Electric for electrical service at the Water Plant – Dick Poole
 - g. Reserve fund transfer resolutions
 - a) Resolution to transfer \$2,577.46 paid to Pro Link Fence from Water Reserves to Club Operating Account – Thad Bickling
 - b) Resolution to transfer \$20,287.06 paid to Mater Pools from the General Reserves to the Club Operating Account – Tom Ramsey
 - c) Resolution to transfer \$15,881.74 paid to Abacus Construction from the General Reserves to the Club Operating Account – Robin Scherting
 - d) Resolution to transfer \$2,457.12 paid to Double D Electric from Water Reserves to Club Operating Account – Dick Poole
 - h. Consider approving new regulation CP00 – “Card/FOB and Key Charges/Deposits” – Dick Poole
 - i. Consider approving replacement regulation for current “Guest Policy” (CP20) – Thad Bickling

- j. Consider approving changes made to “Workshop Use” regulation (CP10) – Tom Ramsey
- k. Consider approving changes made to “Bulletin Board” regulation (CP09) – Robin Scherting
- l. Consider approving changes made to “Use of Clubhouse” regulation (CP02) – Robin Scherting
- m. Consider approving Form CP02a “Clubhouse Statement of Responsibility Form” – Robin Scherting
- n. Consider motion that would have the office staff take over the advertising which appears in the monthly newsletter. Revenues generated from ads would be redirected to helping to defer the cost of the monthly Newsletter – Robin Scherting

9. New Business Discussion

- a. Board thanks Trustee Thad Bickling for his efforts with the Ad Hoc Pet Committee and asks that he publish this committee’s interim report in the next Newsletter. Furthermore, the Board asked Thad to draft any necessary changes to our rules and regulations dealing with this subject to be submitted to April Board meeting for consideration.
- b. Board also recommends that regulation CP-19, “Delegation of Authority to the Manager and Committees” be moved to the Finance section of our Rules and Regulations.
- c. Red fire/emergency sign regulation proposal referred to Building Committee for their consideration with the possibility of having these signs become part of our Building Regulations.
- d. Other items for discussion

10. Announcements:

Study Session, April 14, 2:00 PM

Regular Board Meeting, April 16, 7:00 PM

11. Adjournment

Regular Board of Trustees Meeting Agenda

Date: April 16, 2009

7:00 pm

1. Call to Order

Gregg Copley – Abacus Construction (debrief on Community Building Construction)

2. Action on Minutes: Minutes of Regular Board Meeting held March 12, 2009 and Special Emergency Board Meeting on March 21, 2009

3. Membership Report – Dick Poole

4. Treasurer's Report - Tom Ramsey

5. Committee Reports

6. Manager's Report – George Castaneda

7. Member Participation Bob Carter – Request for Beach Fire

8. New Business Action Items

a. Consideration of the Nachun and Conn Variance Request for 222 South Rhododendron Drive. -

b. Consider motion to change Annual Meeting from July 18th until July 25th, 2009 – Leanne Ryan

c. Consider reaffirming CP Regulations (CP03,05,07,08a,10,11,12,13,14,15,16,17,18 and 19) – Robin Scherting

d. Consider changing Violation and Fee schedule MEM05b and MIS04, item 24, "Violation of Livestock/Pet Rule" to \$50 for first offense and \$100 for second and subsequent offenses – Thad Bickling

e. Consider changing CG regulation PP01 livestock and pets Section 3 regarding off-leash usage to include "Owner must be within strict line-of-sight of dog at all times" – Thad Bickling

f.. Consider approval of final payment to Master Pools in the amount of \$40,574.12 – Tom Ramsey

g. Consider approval of final payment to Abacus Construction in the amount of \$8,829.49 – Robin Scherting

h. Consider approval of payment to Gresham Well drilling in the amount of \$12,424.54 for pump replacement – Dick Poole

i. Consider approval of up to \$1,800 to Groves for window replacements – Tom Ramsey

j. Consider approval of payment of \$1,035.00 for completion of Small Water System Management Update – Thad Bickling

k. Consider changing regulation CP01 Swimming Pool section 5 to read:

"Pool hours are 5:00 a.m. to 11:00 p.m. Monday through Sunday. The large pool is

reserved for specific activities as posted in the inner door of the pool entrance. The wading pool is excluded from these reservations and is available at all times except during classes where verbal instruction is being given. Before entering the pool area be sure to review these reserved and class times. On weekends and national holidays which fall on a weekday both pools are available for open swim from 5:00 a.m. to 11:00 p.m. All members and guests MUST leave the premises, and the entry door will be locked at 11:00 p.m” – Thad Bickling

l. Consider approving Charlie Boulay as the Harbormaster/Marina Chair – Tom Ramsey
m. Consider formally giving a name to the CG swimming pool – Proposed name would be “Cape George Memorial Pool” – Leann Ryan

n. Reserve Funds Transfer Resolutions

1) Resolution to transfer \$40,574.12 paid to Master Pools from the General Reserves to the Club Operating Account – Tom Ramsey

2) Resolution to transfer \$8,829.49 paid to Abacus Construction from the General Reserves to the Club Operating Account – Robin Scherting

3) Resolution to transfer \$12,424.54 paid to Gresham Well Drilling from Water Reserves to the Club Operating Account – Dick Poole

4) Resolution to transfer up to \$1,800 paid to Groves Window from General Reserves to the Club Operating Account – Tom

5) Resolution to transfer \$1,035.00 paid to NTI from Water Reserves to the Club Operating Account

o. Appeal of member to Board dealing with “Bright Light Complaint”.
Hearing/discussion by Board and then motion made by Board Member

9. New Business Discussion

10. Announcements

Study Session, May 12, 2:00 PM

Regular Board Meeting, May 14, 7:00 PM

11. Adjournment

Regular Board of Trustees Meeting Agenda
May 14, 2009
7:00 PM at the Clubhouse

1. Call to Order - Bill Stull
2. Action on Minutes - Minutes of Board Meeting held on April 16, 2009
3. Membership Report – Dick Poole
4. Treasurer’s Report – Tom Ramsey
5. Committee Reports
6. Manager’s Report – George Castaneda
7. Member Participation
8. New Business Action Items
 - a. Consider motion to name the swimming pool the “Cape George Community Pool” – Thad Bickling
 - b. Consider motion to approve two changes to By-Laws Building Regulations dealing with “driveway aprons” and “fire signs” which would be submitted to membership for approval in October – Robin Scherting
 - c. Consider motion to approve request by member Bob Carter to have beach fire – Leanne Ryan
 - d. Consider motion to approve changes to regulations PP01, PP03 (including Form PP03), PP03a, PP04 (including Form PP04a and PP04b), PP05, and PP 06 – Leanne Ryan
 - e. Consider motion to reaffirm regulations PP02, PP07, PP08, and PP 09 – Leanne Ryan
 - f. Consider motion to approve changes to Personnel Policies and Employment Guidelines including EMP01, EMP02-a, EMP02-b, EMP02-c, EMP02-d, and EMP04 – Dick Poole
 - g. Consider motion to approve new Traffic Regulation (CP-19) – Robin Scherting
 - h. Consider motion to postpone implementation of the plan for the responsibility for Newsletter advertising by the CG Office Staff until January of 2010 – Tom Ramsey
 - i. Consider motion to pay NTI a partial payment of \$180.00 towards their Small Water System Plan contract – Dick Poole
 - j. Consider motion to approve resolution to transfer \$180.00 paid to NTI for partial work on Small System Water Plan from Water Reserves to the Club Operating Account – Dick Poole
 - k. Consider motion to approve payment to Master Pools for work done on the Community Bldg. in the amount of \$20,287.06.
 - l. Consider motion to approve the resolution to transfer \$20,287.06 from General Operations Reserve to the Club Operating Account.
9. New Business Information and Discussion Items
10. Announcements:

Study Session, June 9, 2:00 PM
Regular Board Meeting, June 11, 7:00 PM
11. Adjournment

Regular Board of Trustees Meeting Agenda
June 11, 2009
7:00 PM at the Clubhouse

1. **Call to Order - Bill Stull**
2. **Action on Minutes - Minutes of Board Meeting held on May 14, 2009**
3. **Membership Report – Dick Poole**
4. **Treasurer’s Report – Tom Ramsey**
5. **Committee Reports**
6. **Manager’s Report – George Castaneda**
7. **Member Participation**
8. **New Business Action Items**
 - a. **Consider motion to approve Building Committee recommendation regarding changes to “Outdoor Lighting” regulation – Leanne Ryan**
 - b. **Consider motion to reaffirm EM03 – “Indemnification of Employees and Agents” – Dick Poole**
 - c. **Consider motion to approve payment to Mt. Baker Silo, Inc. in the amount of \$677.50 for work on water tank – Thad Bickling**
 - d. **Consider motion to transfer \$677.50 from Water Reserves to Club Operating Account – Thad Bickling**
 - e. **Consider approving resolution to transfer \$6,700 from Club Donations/Contributions Account to the General Reserves Account – Leanne Ryan**
 - f. **Consider approving Phyllis Ballough as Co-chair (with Jack Scherting) for the Fitness Committee – Robin Scherting**
 - g. **Consider request of Social Club to install permanent sign boards on Cape George common property near the mailboxes of the Colony and the Village – Robin Scherting**
 - h. **Consider approving insurance proposal from CAU for three year time period (2009-2012) - Tom Ramsey**
9. **Discussion Items**
 - a. **Off-leash dog area (letter from member)**
 - b. **Review of two appeals of fines from members.**
10. **Announcements:**

Study Session, July 14 2:00 PM
Regular Board Meeting, July 16 7:00 PM
Annual Membership Meeting, July 25 1:00 PM
11. **Adjournment**

Regular Board of Trustees Meeting Agenda

Date: July 16, 2009

7:00 PM

1. **Welcome and Comments – Bill Stull, Board President**
2. **Action on Minutes:** Minutes of Regular Board Meeting held on June 11, 2009
3. **Membership Report – Dick Poole**
4. **Treasurer’s Report - Tom Ramsey**
5. **Committee Reports**
6. **Manager’s Report – George Castaneda**
7. **Member Participation**
8. **New Business Action Items**
 - a. Board Resolution thanking Robin Scherting and Gary Nelson for their service on Board of Trustees for past two years of service – Dick Poole
 - b. Consider request of Marina Long Rang Ad Hoc Committee for funding to conduct study of Marina pilings (\$1,600) with funds coming from Marina Operating Funds – Leanne Ryan
 - c. Consider Marina Committee proposal for fee to be charged for those who wish to be on the Marina waiting list – Tom Ramsey
 - d. Consider approving Jim Pickrell to be a member of the Finance Committee – Tom Ramsey.
 - e. Consider approving John Hanks to be new member of the Building Committee – Leanne Ryan
 - f. Consider approving/disapproving the two dog fine appeals – Thad Bickling
 - g. Consider approving resolution to transfer \$1,237 paid to NTI from Water Reserves to the General Operating Account – Tom Ramsey
 - h. Consider approving resolution for end of year transfers from CG General Investment Account to the Club’s three Reserve Accounts - General Reserves (\$16,559.37), Marina Reserves (\$8,737.65), and Water Reserves (\$58,626.02) – Tom Ramsey
 - i. Consider approval of changes and revisions to the Financial Rules and Regulations – Tom Ramsey
 - j. Consider approval of changes and revisions made to the Miscellaneous Rules and Regulations – Thad Bickling
 - k. Consider approval of payment of \$7,000 to Shearer Excavation for completion of dredging of Marina with funding coming from Marina Operating Account – Dick Poole
 - l. Consider approving resolution to transfer \$2,200 from the Club’s Donations/Contributions Account to the CG General Reserve Account (proceeds from Granny’s Attic) – Tom Ramsey
 - m. Consider approving the new Social Committee Charter – Robin Schering
9. **Open Board Discussion**
10. **Announcements**

Study Session, August 11th, 2:00 PM
Regular Board Meeting, August 13th, 7:00 PM
11. **Adjournment**

Regular Board of Trustees Meeting Agenda
August 13, 2009
7:00 P.M.
Cape George Club House

1. Welcome and Comments – Robin Scherting, President
2. Action on Minutes – Minutes of Regular Board Meeting, July 16, 2009
3. Membership Report – Dick Pool, Secretary
4. Treasurer’s Report – Tom Ramsey, Treasurer
5. Manager’s Report – George Castaneda
6. Committee Reports
7. New Business Action Items
 - A. Set time for Study Session and Board Meetings for next year
 - B. Workshop for Board Members on August 26 at 7:00 P.M.
 - C. Items of interest from CG Member Reception before Study Session
8. Open Board Discussion
9. Announcements

September 8, Study Session, 3:00 P.M. Cape George Club House
September 10, Regular Board Meeting, (time to be announced)

Special Board Meeting
Tuesday, Sept. 8
Immediately Following Study Session

1. Call to order and comments, Robin Scherting, president
2. Adjourn to Executive Session – Motion to adjourn to Executive Session for the purpose of discussing personnel matters – Tom Ramsey
3. Executive Session
4. Resume Special Board Meeting – Motion needed
5. Special Board Meeting – Motion resulting from Executive Session if required. Secretary needs to record these motions and the vote count of the Board
6. Announcements – Regular Board Meeting – Thursday, Sept. 10, 7:00 P.M. in the Club House.
7. Motion to adjourn

Regular Board of Trustees Meeting Agenda
September 10, 2009
7:00 P.M.
Cape George Club House

1. Welcome and Comments – Robin Scherting, president
 - A. Parliamentarian
 - B. Handbook
 - C. Membership representation
2. Action on Minutes – Minutes of Regular Board Meeting, August 13, 2009
3. Membership Report – Dick Pool, secretary
4. Treasurer’s Report – Tom Ramsey, treasurer
5. Manager’s Report – George Castaneda
6. Committee Report
7. Information Items
 - A. Don Lee will take antenna information back to Building Committee for further discussion and possible Action Item for Board consideration at October Board Meeting and inclusion on Budget Ballot
 - B. Gary Rossow will take proposal for pool equipment back to pool committee for possible funding and then bring back to Board for consideration. The Board gave permission to leave the lane marker on the west side of the pool up for a month. They will address this issue again at the October meeting.
 - C. Leanne Ryan, Tom Ramsey and Bill Stull will meet to discuss changes in clubhouse rental fees and possible rental rule changes and bring back to Board for further discussion and possible action to the recommendations.
 - D. Robin Scherting asked the Board to look over Major Projects and/or Activities List and each to come back with one or two of these they would be interested in working on.
 - E. Carolyn Salmon gave each Board member a copy of an outline of Emergency Planning Committee Functions
8. Discussion Item
 - A. Tom Ramsey to discuss Budget process and progress to date
9. New Business Action items
 - A. Consider motion to instruct the manager, working with the Swimming Pool Committee Chair, Jim Fling, to develop a proposal for a fresh air

supplemental circulation system for the swimming pool. Proposal to be completed by the October Study Session and should include specifications, costs, and possible vendors. – Leanne Ryan

- B. Consider motion to allow a membership advisory vote, to be included in the 2010 budget ballot mail-out package, on possible changes to the CGCC Rules and Regulations (PP01) dealing with areas that are designated as off leash areas for dogs. – Bill Stull
- C. Consider motion to allow manager to place a (trial) speed bump at the top of Dennis Blvd. in the Village – Thad Bickling
- D. Consider motion to accept Tree Risk Assessment proposal from Arborist Richard Hefley in anticipation of cutting the Western Red Cedar located adjacent to the Cape George Colony main office building. – Dick Poole
- E. Consider Resolution to make transfer \$5596.00 paid to Hancock & Slater from Water Operations Reserves to the Colony Club Investment Account – Tom Ramsey

10. Open Board Discussion

11. Announcements

- A. Study Session, October 13, 3:00 PM
- B. Regular Board Meeting, October 15, 7:00 PM
- C. Special Board Meeting (Consider approving Budget) – Executive Session following Special Board Meeting (Personnel) – October 22, 7:00 PM

12. Adjournment

Regular Board of Trustees Meeting Agenda

October 15, 2009

7:00 PM

Cape George Clubhouse

1. Welcome and Comments – Bill Stull, Vice President
2. Action on Minutes – Minutes of Regular Board Meeting, September 10, 2009
3. Membership Report – Dick Poole, Secretary
4. Treasurer’s Report – George Castaneda for Treasurer Tom Ramsey
5. Manager’s Report – George Castaneda
6. Committee Reports
7. Member Participation
8. Information Items
 - A. Marina Committee proposal on requiring insurance on boats in our marina will be placed on November Study Session Agenda. Details of proposal to be worked out with Marina Committee and Board Liaison(s)
 - B. Recommended changes to Clubhouse Rental Charges will be placed on November Study Session Agenda
 - C. Review of major projects for coming year will be on November Study Session Agenda. Suggestion made by member in attendance at October Study Session that we review the goals that were prioritized last year.
 - D. Speed Bump proposal to be included on November Study Session Agenda after input from Roads Committee.
 - E. Postpone discussion regarding proposal on pool humidification system until November Study Session.
 - F. Postpone discussion on proposal from Double D Electric concerning pool electrical system until November Study Session.
 - G. Place recommendation of Building Committee dealing with “Roof Top Structures” in November Newsletter asking membership for input. Place on November Study Session Agenda for Board consideration.

9. New Business Action Items

A. Consider motion to approve Marina Committee Proposal for charging fee for waiting list – Dick Poole

B. Consider motion to ask the manager, working with the Environmental Committee, to develop a proposal with cost estimates for refurbishing the grounds north of the Clubhouse- Dick Poole

C. Consider motion to consider approving naming Marina Point in honor of Homer Hinchliff – Thad Bickling

D. Consider motion to approve Transfer Resolution No: 10/02/09 - \$1,594.95 (For Whatcom Waterfront Construction Piling Survey) – Thad Bickling

E. Consider motion to approve Transfer Resolution No: 10/01/09 - \$90.00 (For NTI Small Water System Management Plan partial payment.) –Thad Bickling

10. Open Board Discussion

11. Announcements

October 20 Special Budget Board Meeting 3:00 - Consider approving 2010 Budget - Executive Session (Personnel) Following

November 10 - Study Session 3:00

November 12th Regular Board Meeting 7:00 PM

12. Adjournment

Regular Board of Trustees Meeting Agenda
November 12, 2009
7:00 P.M.
Cape George Club House

1. Welcome and Comments – Robin Scherting, president
 - A. Parliamentarian – Searching for one
 - B. Board Winter Schedules
 - C. Presentation by Tina Flores-McCleese from Clarity Enterprises, Inc. – Tom Ramsey

2. Action on Minutes – Minutes of Regular Board Meeting, October 15, 2009
Minutes of Special Budget Meeting, October 20th & Minutes from Executive Session, October 20th

3. Membership Report – Dick Pool, secretary

4. Treasurer’s Report – Tom Ramsey, treasurer

5. Manager’s Report – George Castaneda

6. Committee Reports

7. Information Items
 - A. Don Lee asked that we hold information to consider proposal to include antennas under Building Rules & Regulations until December Meeting
 - B. Jim Fling will contact Quality Heating Company and ask them to make a presentation on their dehumidification system. The meeting will be open to all CG members. Date to be announced later.
 - C. Leanne Ryan, Tom Ramsey and Bill Stull will meet to discuss changes in clubhouse rental fees and possible rental rule changes and bring these to December Meeting
 - D. Confidentiality Statement taken from EMP01 Personnel Policies and Employment Guidelines. In part it states “The following information is not to be released by office personnel without member approval: Names, addresses, and telephone numbers of owners of property in the Club; Any records pertaining to owners of property in the Club; Information concerning any dispute affecting staff and owners of property in the Club”.
 - E. Dick Pool will continue to work with the Environmental Committee and other interested members on a proposal for improvements to the Clubhouse picnic area.
 - F. Property Management and Maintenance Regulation and enforcement to be added to December Agenda

- G. Move review of major projects/activities for current/previous year to December Agenda
- H. Motion to change amount of \$25 to \$50 for “Members Not in Good Standing” to be postponed until December agenda.

New Business Agenda Items

- A. Consider motion to offer contract for Bookkeeping Services to Clarity Enterprises Inc. – Tom Ramsey
- B. Consider motion to accept proposal requiring insurance on boats in Marina – Dick Poole
- C. Consider Black Out dates for Clubhouse to be used by the CG membership – Bill Stull
- D. Consider motion to place one asphalt speed bump on Dennis Blvd in the Village – Kathyne Kent
- E. Consider motion to postpone indefinitely previous motion by the Board for the office to take over Newsletter Advertising - Leanne Ryan
- F. Consider motion to revise CP13 “Use of Beach Common Area” – Thad Bickling
- G. Consider motion to approve payment to Double D Electric for work done at pump station in the amount of \$1,559.48 – Leanne Ryan
- H. Consider resolution to transfer \$1,559.48 from Water Reserves to general Investment Account (Double D Electric) – Leanne Ryan
- I. Consider appeal to Board – George Castaneda

Member Participation

Open Board Discussion

Announcements

- A. December 7, Special Election Results Meeting, 2:45 PM*
- B. December 8, Study Session 3:00 PM*
- C. December 10, Regular Board Meeting, 7:00 PM*

Adjournment

Regular Board of Trustees Meeting Agenda
December 10, 2009
7:00 P.M.
Cape George Club House

1. Welcome and Comments – Robin Scherting, president
 - A. Thad Bickling to be Acting Secretary
 - B. Leanne Ryan – Results of Dog Survey
 - C. Thad Bickling – Results of Budget Ballot
2. Action on Minutes – Minutes of Regular Board Meeting, September 12, 2009
 - A. Discussion concerning Draft of Minutes in Newsletter
3. Membership Report – Dick Pool, secretary
4. Treasurer’s Report – Tom Ramsey, treasurer
5. Manager’s Report – George Castaneda
6. Committee Reports
7. Information Items
 - A. Marina questionnaire regarding the future of the Cape George Marina will go out with the first of the year assessment notices and in the January Newsletter
 - B. Jim Fling has contacted Westcore Heating Equipment Company and asked them to make a presentation on their dehumidification system. Hopefully it will be scheduled to be part of the January study session
 - C. George Castaneda will seek legal advice regarding member maintenance of community right of ways and bring information back to January Study Session
 - D. An on-going discussion will continue during the coming months addressing long range plans of our community and how we can keep what we have, with the possibility of forming a new ad-hoc committee to pursue this

New Business Agenda Items

- A. Consider Height Variance at 235 Johnson Avenue in the Highlands – Leanne Ryan
- B. Consider motion to fence children’s playground to meet insurance requirements – Bill Stull
- C. Consider changes to EMP01 – Personnel Policies and Employment Guidelines - #3 – Confidentiality – Bill Stull

- D. Consider motion to include antenna guidelines under Building Rules & Regulations – Dick Poole
- E. Consider motion for approval of payment to Double D Electric in the amount of \$1,380.10 for work done on Highlands Pump Station– Dick Poole
- F. Consider motion for Resolution for payment to Double D with money coming from the Water Operations Reserves – Dick Poole
- G. Consider motion for Resolution to borrow \$4,900.00 from the General Operations Reserves to the General Operations Account for cost of running heat pumps for 2010 – Tom Ramsey
- H. Consider to motion to add Richard Hilfer to the Finance Committee to replace Linda Cooley – Tom Ramsey
- I. Discussion to move forward with plans for a special general assessment for a permanent dehumidification for pool – Kathyne Kent

- J. Open Board Discussion

- K. Announcements

January 12, 2010, Study Session, 3:00 P.M.

January 14, 2010, Regular Board Meeting 7:00 P.M.

- L. Adjournment