

## **Variance Hearing and Study Session Agenda**

**Date: October 9, 2007**

**2:45 pm, Variance Hearing**

**3:00 pm, Regular Study Session**

### **Variance Hearing**

Height variance request of Dennis and Leslie Fellner (Member letters will be read regarding the variance request.) - Ann Simpson

### **Study Session**

#### **A. President's Comments**

- Website update
- Reminder to committee chairs to complete revision of Charters
- Thanks to people who helped the sailboat owner on this past Sunday
- Emergency phone numbers

#### **B. Letters from Members (one letter)**

#### **C. Manager's Preliminary Report**

- Progress on bids for Clubhouse renovation
- Response to Water Emergency
- Update on well drilling
- Budget preparation status
- Speed limit letters - commercial vehicles
- Tree cutting on CG bank property

#### **D. Member Participation (Compliments, Issues, Concerns members wish to bring forward.)**

**E. Board Items for Discussion and possible inclusion on the agenda for Thursday's Board Meeting. (Four possible actions: (1) place on Board Meeting agenda as action item, (2) place on Board Meeting agenda as information item, (3) move item to next month's Study Session agenda, and (4) no action or further discussion required.)**

#### **1. Swimming Pool - Bruce Candioto and Rick Peirson**

- a) Proposed Scope of Pool Renovations
- b) Prospective bids
- c) Timetable for completion

- 2. Possible By-Law Revision - Article IV, Membership, Section 2, “designation of who votes”**
- 3. Right of way for emergency exit from Coleman Loop area**
- 4. Procedures for replacement of Board of Trustee member**
- 5. Current Facilities Hours**
  - Gate closes at 11 pm**
  - Pool closes at 9 pm with lock out set for 8:30 pm**
  - Clubhouse closes at 9 pm**
  - Exercise Room closes at 10 pm**
  - Workshop closes at 11 pm**
- 6. Proposed action on Fellner’s variance request.**
- 7. Executive Session on Thursday (Legal and Personnel Issues)**

**F. Adjournment**

**Cape George Colony Club  
Board of Trustees Study Session Agenda  
Date: November 13, 2007  
Time: 3:00**

- A. President's Comments**  
Members should have their budget ballots
- B. Letters from members**
- C. Manager's Preliminary Report**  
Update on on-going projects
- D. Member Participation (Complaints, Issues, Concern members wish to bring forward)**
- E. Board Items for Discussion and possible inclusion on the agenda for Thursday's Board Meeting( Four possible actions: (1) place on board meeting agenda as action item, (2) place on board meeting agenda as information item, (3) move item to next month's Study Session agenda, and (4) no action or further discussion required)**
  - 1. Committee Charters – all 13 are completed and ready for board consideration**
  - 2. Ann Swallow's resignation from board**
  - 3. Election of new Vice-President for board**
  - 4. Confirmation of hiring of Jeannie Braga as Office Assistant**
  - 5. Approval of revised job description for Office Assistant**
  - 6. New Form MIS04-f – Member request form**
  - 7. Approval of Annual Audit Engagement letter**
  - 8. Renter's Rights – Rachel and Thad Bickling**
  - 9. Approval for Manger to proceed with Clubhouse renovation project**
  - 10. Update on Pool proposal**
  - 11. Reaffirmation of Finance Committee's recommendation to Marina Committee to develop long term proposal for improvements to marina.**
  - 12. Update of Community Handbook**
- F. Adjournment**

**Study Session Agenda**  
**Date: December 13, 2007**  
**Time: 3:00 p.m.**

**A. President's Comments**

1. Website Update
2. Results of Budget Vote
3. Compliments to Donnie and Mac for good job on Clubhouse floor
4. Sylvia Thomas thank you letter
5. Thanks to John Bodger for his service on the Board

**B. Letters from Members – One member letter received**

**C. Water Manager's Report – Eric Thomas will present an update on our water system including projects and activities that are scheduled for this next year. At the conclusion of his presentation Board members, as well as those in attendance, will be invited to asked questions of Eric.**

**C. Manager's Preliminary Report**

1. Status of swimming pool renovation project
2. Title companies/real estate companies requests for information
3. Evaluation of TOPS software
4. Manager's policy on loaning out chairs, tables, and other equipment
5. Clubhouse ceiling, painting, and lighting project
6. Holiday hours for office

**D. Member Participation (Compliments, Issues, Concerns members wish to bring forward.)**

**E. Board Items for Discussion and possible inclusion on the agenda for Thursday's Board Meeting. (Four possible actions: (1) place on Board Meeting agenda as action item, (2) place on Board Meeting agenda as information item, (3) move item to next month's Study Session agenda, and (4) no action or further discussion required.)**

1. Reserve Funding Resolution
2. Proposed revision of PP02 to set April 20<sup>th</sup> as first mowing deadline
3. Procedure Board will follow in filling vacant Board position
4. Possible addition of new procedure for manager to follow in responding to complaints by members
5. Proposed Finance Committee Charter
6. Problems with trees falling on wires in entrance to Colman area
7. Mail theft and possibility of new mail boxes
8. Other items

**F. Adjournment**