



## *Cape George Colony Club*

61 Cape George Drive, Port Townsend, WA 98368-9403

Dear Members of Cape George Colony Club:

The rapid worldwide spread of the Novel Coronavirus (COVID-19) is causing increasing concern, and we recognize that Jefferson County is by no means exempt from its potential transmission. Our local schools and libraries have been closed, and a Statewide shutdown of bars, restaurants and places of entertainment was announced late yesterday by Governor Inslee. The Board of Trustees has therefore decided that we must take immediate steps in Cape George to protect our membership, guests and staff from the potential spread of this highly contagious virus. The following changes will be implemented Monday March 16<sup>th</sup> and will be effective until further notice:

- The fitness room will be closed
- The pool will be closed
- The clubhouse will remain open for individual access, but all upcoming large events are cancelled. Previously scheduled meetings of up to 15 people will be permitted.
- The workshop will remain open for individual access, but any meetings (up to a maximum of 15 attendees) are to be relocated to the larger space of the clubhouse.
- To protect our staff, the Cape George office will be accessible to members by email or telephone only. Please use the drop box outside the office for any payments.

We greatly regret having to take these precautionary measures and appreciate your cooperation and understanding. The situation is rapidly changing, and we will promptly inform you of any additional steps that may become necessary. We all hope for a return to normalcy as soon as possible.

If you have specific questions on the above, feel free to contact me or Terri by phone or e-mail.

Please take all recommended precautions to safeguard your own health. Together we will get through this.

Sincerely,

Pat Rooney – CMCAE®, AMS®, PCAM®  
Manager