

**CAPE GEORGE BOARD OF TRUSTEES  
CALENDAR OF BOARD MEETINGS AND DEADLINES  
2019-2020**

<b><u>August, 2019</u></b>
13 - Study Session Meeting, 3 pm
15 - Board Meeting, 3:30 pm
20 - Newsletter deadline
<b><u>September, 2019</u></b>
3 - Budget estimates due from Committee Chairs
10 - Study Session Meeting, 3 pm, Review 2018 Assessment and Reserve Expenditures
12 - Board Meeting, 3:30 pm, Exec. Session (Personnel)
20 - Newsletter deadline
<b><u>October, 2019</u></b>
1 - Member quarterly assessment due
8 - Study Session Meeting, 3 pm, Discuss 2019 Budget, and Capital Expenditures
10 - Board Meeting, 3:30 pm
21 - Newsletter deadline
<b><u>November, 2019</u></b>
1 - Mail out ballots to Membership (Budget)
12 - Study Session Meeting, 3 pm
14 - Board Meeting, 3:30 pm
20 - Newsletter deadline
<b><u>December, 2019</u></b>
10 - Budget Ratification Membership Meeting, 2:45 pm
10 - Study Session Meeting, 3 pm
12 - Count ballots starting at 9 am
12 - Board Meeting, 3:30 pm (Announce results of vote)
18 - Prepare and Mail Coupons to Members
20 - Newsletter deadline
<b><u>January, 2020</u></b>
1 - Member quarterly assessment due
14 - Study Session meeting, 3 pm
16 - Board Meeting, 3:30 pm
21 - Newsletter deadline

<b>February, 2020</b>	
11	- Study Session Meeting, 3 pm
13	- Board Meeting, 3:30 pm
20	- Newsletter deadline
<b>March, 2020</b>	
10	- Study Session Meeting, 3 pm
12	- Board Meeting, 3:30 pm
20	- Newsletter deadline
21	- Nominating Committee initiates recruitment of Board candidates for three positions
<b>April, 2020</b>	
1	- Member quarterly assessment due
14	- Study Session Meeting, 3 pm
16	- Board Meeting, 3:30 pm
21	- Newsletter deadline
<b>May, 2020</b>	
12	- Study Session Meeting, 3 pm
14	- Board Meeting, 3:30 pm (Close of nominations and announce candidates.)
20	- Newsletter deadline
<b>June, 2020</b>	
3	- Mail out ballots for election of Board Members (Includes announcement of Annual Membership Meeting scheduled for July 19th.)
9	- Meet the Candidates Session, 2 pm
9	- Study Session Meeting, 3 pm
11	- Board Meeting, 3:30 pm
20	- Newsletter deadline
<b>July, 2020</b>	
1	- Member quarterly assessment due
11	- Count ballots for Board election
14	- Study Session Meeting, 3 pm
16	- Board Meeting, 3:30 pm
18	- Annual Membership Meeting, 2 pm (Announce election results.)
18	- Special Board Meeting to select Board Officers. This brief meeting will follow Immediately after Annual Meeting.
21	- Newsletter deadline
*Dates listed are tentative and may be changed at discretion of Board with appropriate notice given to membership.	