

**CAPE GEORGE BOARD OF TRUSTEES  
CALENDAR OF BOARD MEETINGS AND DEADLINES  
2017-2018**

<b><u>August, 2017</u></b>
8 - Study Session Meeting, 3 pm
10 - Board Meeting, 3:30 pm
20 - Newsletter deadline
<b><u>September, 2017</u></b>
5 - Budget estimates due from Committee Chairs
12 - Study Session Meeting, 3 pm, Review 2018 Assessment and Reserve Expenditures
14 - Board Meeting, 3:30 pm, Exec. Session (Personnel)
20 - Newsletter deadline
<b><u>October, 2017</u></b>
1 - Member quarterly assessment due
10 - Study Session Meeting, 3 pm, Discuss 2018 Budget, and Capital Expenditures
12 - Board Meeting, 3:30 pm
20 - Newsletter deadline
<b><u>November, 2017</u></b>
3 - Mail out ballots to Membership (Budget)
14 - Study Session Meeting, 3 pm
16 - Board Meeting, 3:30 pm
20 - Newsletter deadline
<b><u>December, 2017</u></b>
12 - Special Election Membership Meeting, 2:45 pm
12 - Study Session Meeting, 3 pm
14 - Count ballots starting at 9 am
14 - Board Meeting, 3:30 pm (Announce results of vote)
18 - Prepare and Mail Coupons to Members
20 - Newsletter deadline
<b><u>January, 2018</u></b>
1 - Member quarterly assessment due
9 - Study Session meeting, 3 pm
11 - Board Meeting, 3:30 pm
20 - Newsletter deadline

<b>February, 2018</b>	
13	- Study Session Meeting, 3 pm
15	- Board Meeting, 3:30 pm
20	- Newsletter deadline
<b>March, 2018</b>	
13	- Study Session Meeting, 3 pm
15	- Board Meeting, 3:30 pm
20	- Newsletter deadline
20	- Nominating Committee initiates recruitment of Board candidates for two positions
<b>April, 2018</b>	
1	- Member quarterly assessment due
10	- Study Session Meeting, 3 pm
12	- Board Meeting, 3:30 pm
20	- Newsletter deadline
<b>May, 2018</b>	
8	- Study Session Meeting, 3 pm
10	- Board Meeting, 3:30 pm (Close of nominations and announce candidates.)
21	- Newsletter deadline
<b>June, 2018</b>	
5	- Mail out ballots for election of Board Members (Includes announcement of Annual Membership Meeting scheduled for July 14th.)
12	- Meet the Candidates Session, 2 pm
12	- Study Session Meeting, 3 pm
14	- Board Meeting, 3:30 pm
20	- Newsletter deadline
<b>July, 2018</b>	
1	- Member quarterly assessment due
10	- Study Session Meeting, 3 pm
12	- Board Meeting, 3:30 pm
13	- Count ballots for Board election
14	- Annual Membership Meeting, 2 pm (Announce election results.)
14	- Special Board Meeting to select Board Officers. This brief meeting will follow Immediately after Annual Meeting.
20	- Newsletter deadline
*Dates listed are tentative and may be changed at discretion of Board with appropriate notice given to membership.	