



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

Newsletter

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Port Townsend, WA 98368
(360) 385-1177

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Vol. 51 No. 6

January 2020

What a Difference a Year Makes... By Pat Rooney, Manager

This coming January I will complete my first year anniversary as the Manager of Cape George Colony Club. It has been a big year of transition for the community and for me personally. Consolidating homes into one and moving from Sammamish, Washington was a huge undertaking after spending a significant portion of time working in Southern California in 2018. I worked with Sharon Mitchel for eight 8 business days before she finally started her retirement. It was a whirlwind of information and learning that went on for many months. Good thing I have over 30 years of experience that helped me navigate and learn about Cape George. The support of the Board, employees, and dedicated volunteers has made the transition possible.

The community has transitioned also. Accounting activity was outsourced. New processes and procedures had to be worked on. When you couple this activity with a new manager...well you get the picture. They say the only constant is change. As we progress through the 2nd decade of this century, Cape George will face new opportunities as the demographics of the community change and technology continues to advance at a rapid pace.

Through this ongoing transition it will be you, the members of the community that will be the glue that maintains the sense of community through teamwork and camaraderie. Your volunteerism will be the key to the continued success of Cape George, a beautiful place by the sea.

Happy Holidays to all.

Cape George Acoustic Music Jam Wednesday, January 15th 7 pm - 9 pm



Come join us in the Clubhouse for an evening of music and song.
Question? Contact Carol Chandler at 402-981-0405

NOTES FROM THE PRESIDENT JANUARY 2020

Your Board suspended regular Study Session and Board Meeting in December, and held an abbreviated special session on December 11th to deal with a couple of time-sensitive issues, the most significant of which was to discuss year-end bonuses for our amazing staff. To run a complex community like Cape George, with its own water system, marina, more than eight miles of private roads and over six hundred members requires a dedicated team of professionals. We are so fortunate to have the services of such a team, and we hope that our heartfelt thanks in this newsletter and the bonus checks in their Christmas stockings convey just how grateful we are for their services.

Terri Brown, our Office Administrator, has been the face of the Cape George Office since 2015. She has greeted every member with a warm smile, efficiently dealt with every problem and kept meticulous financial records.

Donnie Weathersby has been our Maintenance Manager for the past 16 years, and we have learned to rely on him rain or shine, snow or storm to keep our systems running and the roads cleared.

Aimee Garrett joined us in 2018 as a seasonal maintenance assistant and quickly became a valued member of the team. We will be increasing her hours in 2020 and look forward to her continuing contributions to Cape George in the coming years.

Pat Rooney came aboard as Manager in January 2019, and was able to hit the ground running thanks to his long prior experience in Homeowner Association management. He has provided helpful guidance to the Board on many complex issues and brings a great depth of knowledge to the job.

Please take a moment to personally thank our wonderful staff members the next time you see them.

Katie Habegger, President

"Coffee, Cookies and Conversation"

Friday afternoons from 2:00 to 4:00
At the clubhouse

Turn off your cell phones, step away from your computers
and take time to converse with your friends and neighbors.

Everyone welcome—Bring your own mug

(No politics please)

A New Year Soup Supper

Wednesday, January 1st @ Clubhouse

Social period 5:30 - Soup's on 6:00 pm

Bring your favorite soup or dessert to serve 8.

Salad and bread will be provided.

Bring your own bowl, spoon and beverage.



Hosts: Brian and Kathleen Ritchie 360-301-4460

please call if you have questions

Quarterly Assessment Payments

Oh my. The first quarter Cape George payment coupons were processed and mailed from Community Financials in mid-December. It didn't go quite as planned. We quickly discovered that history regarding previous owners did not translate properly during the software conversion. Consequently previous owner's names printed under the current owners on the payment coupon causing confusion and many phone calls. Please disregard the "ghost name" on the coupon. The problem has been identified and corrected. The mailing for the 2nd quarter will print correctly.

I have also been asked, "Can I still drop off my payment at the office?" The answer is yes, however it will delay the payment being applied to your account. The office no longer processes your checks, any payments collected at the office are in turn forwarded to the Denver address.

Terri Brown, Office Administrator

Reminder: 1st quarter assessments are due January 1st

HUMMING BIRD FILM

January 7, 2020

7 p.m.

In the Clubhouse

Humming birds have always fascinated and enchanted me. Their color, their feistiness, their energy, their speed and their size are unbelievable. We are blessed to have two lovely varieties – the Rufus in summer and the Anna’s in summer and winter. I was amazed when we went to Costa Rica to see the many varieties there. Also, I could not believe how far those little creatures were able to migrate in their journey. Of all nature’s creatures, they are one of the most phenomenal!!!



Our wonderful naturalists, Darrell and Lorna Smith, have found a great film on humming birds. They were able to study these birds in Costa Rica when they lived there. As they say, this is not a film that depresses us with bad news about nature. It is a film of sheer delight about an amazing animal. Please come and share an enjoyable evening with us. Of course, we shall have popcorn, and you can ask our naturalists questions after the film.

BOOK GROUP SELECTION FOR JANUARY



“The Soul of an Octopus” by Sy Montgomery

Naturalist and author of thirteen award-winning books, Sy Montgomery practices true immersion journalism. From New England aquarium tanks to the reefs of French Polynesia and the Gulf of Mexico, she has studied and befriended octopuses with strikingly different personalities. “The Soul of an Octopus” is an investigation into the emotional and physical world of the octopus – a surprisingly complex, intelligent and spirited creature – and the remarkable connections it makes with humans. By turns funny, entertaining, touching, and profound, “The Soul of an Octopus” reveals what octopuses can teach us about the meeting of two very different minds.

Join us Tuesday, January 21st at 1 pm in the clubhouse. All are welcome to attend.



CGU Presents: CANNABIS AND CBD: THE BASICS

In only five years, cannabis has become big business in Washington State, creating an estimated 10,000 new jobs.

Forbes magazine reports that, for the fiscal year ended June 30, 2019, Washington's cannabis industry easily exceeded \$1 billion in total sales, highest in the nation on a per capita basis. For the same time period, the State Treasurer's website reports that tax revenues from the cannabis industry averaged more than \$1 million a day, nearly double the revenues the State received from liquor sales.

Join us Tuesday, January 21, at 7:00 P.M. in the Cape George Clubhouse, to hear Biochemist Karin Hastings talk about her 3 years in Washington's cannabis industry.

Karin's employer, one of the many licensed laboratories operating under the authority of Washington State's Liquor and Cannabis Board (LCB), routinely analyzes thousands of grown-in-Washington cannabis samples, testing for potential contaminants, such as mold, pesticides and other unwanted chemicals, as well as measuring and certifying THC and CBD concentrations.

For her Cape George talk, Karin will focus on the latest CBD research, and how CBD might be medically beneficial to us. Karin says, "I have seen wild claims made about the benefits of CBD, yet these false claims should not detract from the proven benefits." Karin added that she would be happy to hear our CBD anecdotes and testimonials, as well as answering our questions.

Please join us Tuesday, January 21, for this interesting presentation from an industry insider!

Save the Date! Coming in February

John Steinbeck and the Restoration of the *Western Flyer*

What is the connection between Port Townsend, a Nobel Prize winning American author, and a fishing vessel called *Western Flyer*?

In 1940 John Steinbeck and his friend, the marine biologist Ed Ricketts, chartered a fishing vessel and sailed 4,000 miles from Monterey, California to the Sea of Cortez, recounting their day-to-day observations in a book titled Log From the Sea of Cortez. Join us Wednesday, February 12 at 7pm in the Cape George Clubhouse to hear the fascinating story of how their six week expedition led to an exciting new mission for a dilapidated old fishing vessel called *Western Flyer* that has called Port Townsend home since 2013.

Chris Chase, shipwright, will give a lively presentation on the history of *Western Flyer*, its very extensive restoration process here in Port Townsend, and it's future under the auspices of the Western Flyer Foundation.

ARE YOU READY FOR SOME **BUNCO?**

Tuesday, January 28th
5:30 pm @ Clubhouse
\$5 buy-in
BYOB & light supper or snacks to share

Contact George or Marilee Martin
509-335-9914 or 509-336-9914

"Our Childhood" Who am I?

Come on down to the Clubhouse at 2:00 on January 10th to see the 40 plus photos of Cape George residents from their childhood. This will be an interactive wall and will make for great conversation. See what your neighbors looked like long ago. Thank you to all who participated. A special thank you to Carol McFarland for making a wonderful "Our Childhood" sign for the art wall.



A picture of the complete wall will be in the February newsletter.

If you have any questions about the art wall or are interested in being a part of future art walls please email Shelley Fye at 225sunshinehouse@gmail.com

CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING MINUTES
December 11, 2019
3:00 PM at the Office Meeting Room
DRAFT

President, Katie Habegger called the meeting to order at 2:58 p.m.

Welcome, we are attending to a few time sensitive matters which should not wait until the regularly scheduled Board meeting in January.

In Attendance: Katie Habegger, Richard Hilfer, Joel Janetski, Ray Pierson, George Martin and Ray Graves

Motion 1: George Martin moved and Ray Pierson seconded to approve the two clubhouse damage deposit refunds. Passed – 5/0

Motion 2: Ray Pierson moved and George Martin seconded to approve the one key deposit refund to a member. Passed – 5/0

Motion 3: George Martin moved and Rich Hilfer seconded to grant a waiver for the two sublease applications as submitted and the two that were active at the time of the Board decision of November 14, 2019. Passed – 5/0

Motion 4: Joel Janetski moved and George Martin seconded to approve Patricia Dunmire and Elaine Sullivan as co-chairs of the Environmental Committee. Passed – 5/0

Adjournment: Rich Hilfer moved and George Martin seconded to adjourn the Special Board session and move to Executive Session at 3:25 pm. Passed – 5/0

Adjournment: Rich Hilfer moved and Ray Graves seconded to adjourn Executive Session and return to Special Board meeting at 4:05 pm. Passed-4/0 Ray Pierson left just prior to adjourning.

Motion 5: Rich Hilfer moved and George Martin seconded a motion to have Rich Hilfer draft a letter for the attorney to review informing the Kennedys of the current status of the hedge complaint. Passed – 4/0

Motion 6: Rich Hilfer moved and George Martin seconded to approve annual employee bonuses totaling \$2,250.00. Passed-4/0

Adjournment: Rich Hilfer moved and George Martin seconded to adjourn the Special Board meeting at 4:10 pm. Passed- 4/0

Are you interested in the history of Cape George?

I am looking for volunteers to work together to write the book of our community's history. We will piece together information and pictures on Cape George of times gone by. This will be a fun project and we will need all kinds of help - so if you are interested in being part of this please contact me. Shelley Fye 225sunshinehouse@gmail.com



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

Soup Supper	January 1—5:30p
Enviro Film Night	January 7th—7p
Music Jam	January 17th—7p
Book Grp	January 21st—1p
CGU	January 21st —7p
Bunco	January 28th—5:30p

Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473
 Lad Burgin, Trustee, 650-759-1145

CAPE GEORGE STAFF

Manager - Pat Rooney— 360-385-2208
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177

Cape George Office Hours M-F, 9am-2pm

Building.....	Bill Deckman.....	360-385-9769	Newsletter	Office.....	360-385-1177
Clubhouse Rental	Terri Brown.....	360-385-1177	Nominating.....	to be determined	
Elections	Joyce Skoien.....	360-379-9749	Roads.....	Bill Deckman.....	360-385-9769
Emergency Prep	Thad Bickling.....	360-531-2421	Social Club.....	Cassie Reeves.....	360-344-2174
Environmental.....	Elaine Sullivan.....	360-344-2207	Swimming Pool	Neil D'Acquisto.....	360-385-7625
	Patricia Dunmire...	253-332-4779	Water Advisory	Marty Gilmore.....	360-301-3111
Fitness Center	Bill Sery.....	360-385-0157	Welcome.....	Carol Chandler.....	402-981-0405
Harbormaster.....	Ben Fellows	360-301-0241	Workshop.....	Michael LaPointe..	503-977-1893
Librarians:	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey...	360-385-1263			
Marina	Marty Bluewater.....	206-790-5705	Clubhouse Phone		360-385-3670
Memorial	Eileen Pierson	360-379-0878	Fitness Center Phone		360-385-3619
	Jeannie Ramsey ...	360-385-1263			

Cape George 2020 Calendar

January

SUN	MON	TUE	WED	THU	FRI	SAT
			1  <i>Happy New Year!</i> Soup Supper 5:30p	2 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	3 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	4
5	6 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p	7 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a Marina Com 11a Water Com 4 p E. Film Night 7p	8 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	9 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	10 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	11
12	13 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p Enviro Com 9:15a	14 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon Study Session 3p	15 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p Music Jam 7p	16 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p Board Meeting 3:30p	17 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	18
19	20 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	21 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon Book Grp 1p CGU 7 pm	22 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	23 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	24 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	25
26	27 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	28 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon Bunco 5:30p	29 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	30 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	31 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	

****The dog group meets at the clubhouse shelter daily at 3pm**

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Newsletter Advertising

Rates listed below are for a business card size ad.

1-5 months-\$25 per month

6-11 months-\$20 per month

12 months or more-\$15 per month

1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office
by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org



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Vol. 51 No. 7

February 2020

Manager Report—January 2020

Happy New Year to all Owners and Residents! Let's keep our fingers crossed that we will not get a lot of snow over the next month. I did see flurries yesterday in Town. It appears everyone had a great time during the holidays. I know I did. 2019 was a very productive year with many changes in how Cape George operates. As Manager I took the staff out to lunch to celebrate the accomplishments for the year and the holidays. I look forward to working with the Trustees, employees and community in 2020!

Administration

- 1st Quarter Assessment Statements were mailed mid-December.
- Boat Moorage and other Marina fees have been coming in and being processed.
- Our office continued to collect Water Hook-up Questionnaires from members that were sent the Questionnaire. About one third of the community gets the questionnaire annually.
- Excess water usage has been invoiced to owners that it applies to.
- The Board did not hold a Board meeting or Study Session in December. A brief special Board meeting was held to approve some minor business and an Executive Session on a legal matter.

Maintenance

- New toilet seats have been installed at the bathrooms in the pool and clubhouse. They are self-closing lids so do not worry about slamming the seat.
- We established recycling service at the office for office use in 2020.
- The pool dehumidification system was fixed in late November and worked well until this week. It is working at the moment but needs adjustments to reduce the humidity.
- Upgrades for the pump to Well 6 at the tank farm and a new controller for the main tank to maintain a certain minimum amount of water in the tank has been installed.
- Two dangerous trees were cut down near the tank farm to minimize a fire hazard.
- The dumpster at the Marina was repaired by the Garbage Company.

Complaints & Reports

- A complaint about pool use was received.
- A complaint about a pet was received. A violation notice was sent.
- A violation regarding a tree branch was sent.
- A complaint about the poor appearance of a roof was received and the owner was notified to repair.
- Complaint about the accounting Company was received. The owners' questions were answered.
- A no-member boat had engine trouble and was allowed by the Harbormaster to moor overnight in the Marina. The owner came back the next day and fixed his boat then left.

Soup Supper



Join your Friends and Neighbors
for
Soup Supper

Wednesday, February 5th at the Clubhouse.

5:30 PM--Social & 6:00 PM--Soup
Bring a soup or dessert to share, your own dishes, and a beverage.
Homemade bread and salad will be provided.

Contact: Jon Karpilow -Lori Cameron (303)913-7316
George & Marilee Martin (509)336-9914
for more information.

"Coffee, Cookies and Conversation"

Friday afternoons from 2:00 to 4:00 at the clubhouse
Turn off your cell phones, step away from your computers
and take time to converse with your friends and neighbors.
Everyone welcome—Bring your own mug



Cape George Art Wall "Our Childhood" January to April 2020

"Our Childhood"

(now until April)

Check out the new display. There are 50 photos of Cape George residents when they were children. See how many you can guess who they are. See the list on the wall for all the participants. Special thanks to Carol McFarland for the wonderful childhood sign.

HUMMINGBIRDS

On January seventh, Lorna and Darrell Smith presented a very enlightening film about hummingbirds, their characteristics, habitats and feeding habits. It was very interesting to learn that there has been a recent permanent migration of Anna's hummingbirds along the Pacific Northwest. This means that these little fellows are wintering in our area and most likely need a little help finding food. Many of us have hummingbird feeders to help these little guys through the winter, hopefully you remember to keep them replenished.

There are other natural alternatives you could provide that would not only benefit the hummers but also other birds such as cedar waxwings and robins feed on these berries in the spring. The "Mahonia Charity" is an evergreen shrub and one of the finest varieties of Oregon grape that grows up to eight feet high and as wide. It is the best for winter bloom, starting in November and lasting several months when nothing else is blooming. This plant can be planted in sun or shade, will tolerate wind, prune after berries are gone and watch out! leaves have sharp points. This plant is highly prized, check your local nurseries or look on Goggle.

Submitted by Betty Hanks



Cape George Colony Club's Rain Garden Update, Jan. 10, 2020

What is a Rain Garden? Rain gardens are areas that are excavated, re-filled partially with a soil/compost mix then planted and mulched. They are designed to collect contaminated water and encourage it to soak into and be filtered by the ground. They don't tend overflow even during heavy rains like catch-basins sometimes do. By removing contaminants & petroleum from water run-off, rain gardens protect the environment

Where will ours be? At the area where Sunset, Palmer, the Ravine & Memorial Park meet.

Why do we need one? That area gets a lot of run-off from our roads. Currently, that water goes directly into Discovery Bay at Memorial Park. In the process, it erodes Memorial Park and pollutes Discovery Bay.

Project Specifics

Lead: Bob Simmons, Rain Garden expert, Jefferson County Washington State University Extension Service

Location: where South Palmer & Sunset come together at the bottom of the hill below the Ravine

Funding so Far: A \$1000 grant from the Jefferson Marine Resources Committee, \$600 from the Board of Trustees for soil, \$1200 from the Environmental Committee for plants.

Excavation: likely need to be 1 week before training, Bob S. will provide guidance.

Plants: We likely need 80-100 plants depending on their size. Bob plans to send a plant suggestion list during the week of 1/13/20. He believes the \$1200 we have for plants might be enough. More later.

Mulch: We need 5-6 yards (rough estimate). Bob will know more once he lays our rain garden out. Arborist wood chips, like those behind Donny's maintenance shed, will work. We will need to set them aside to ensure they're available on planting day.

Rain Garden Training at the Cape George Clubhouse:

Instructor/Planting Lead: Erica Guttman, Thurston County WSU Ext

Trainees: interested Cape George and local community residents plus local professionals.

Requested Training Dates: 2 days 4/14-16 -none are available. Alternatives btw. 3/17-4/30 sent to Bob

Location: Day One - Cape George Clubhouse. Day 2 - Hands-On planting at our rain garden.

Students: Cape George Colony Club residents & non-resident garden professionals & community members

Trainee tuition: None per Bob Simmons' suggestion, as students will help plant our rain garden. Cape George Colony Club residents will be encouraged to assist with planting &/or rain garden maintenance.

Respectfully Submitted, Marta Krissovic, WSU Master Gardener & Environmental Committee Member



Environmental Committee Presents: **Thursday Feb 6th, 7:00 PM** at the Clubhouse:

Ecology of the Sagebrush Steppe by Varn Brooks & Karen Lull

In his book "Sagebrush Country" Ronald J. Taylor opens his prologue "Sagebrush country is a land of contrasts ... a lifeless lonely wilderness, or an ecosystem teeming with insects, vertebrates, and plant life." Never having found the lifeless lonely areas, we'll concentrate on the teeming with life part that predominates. If your experience in sagebrush country was mostly a long monotonous drive, this close-up look at some amazing wildlife will offer a whole new perspective.



BOOK GROUP SELECTION FOR FEBRUARY

"We Are All Completely Beside Ourselves"

by Karen Joy Fowler



Karen Joy Fowler, New York Times best-selling author of "The Jane Austen Book Club," introduces us to a middle class, middle American family, ordinary in every way but one – but it's a big one. Narrator Rosemary is the youngest of three siblings. Rosemary grew up in a caring household, surrounded by attention, chaos and love. She and her siblings were incredibly close, and Rosemary and her sister Fern did everything together. They adored their big brother Lowell. As a child, Rosemary never stopped talking, but one day her sister was taken away, her brother Lowell ran away and now she has wrapped herself in silence. Everything changed.

Join us Tuesday, February 18th at 1 pm in the clubhouse. All are welcome to attend.

Cape George University

CGU Presents: John Steinbeck and *Western Flyer*

Join us on Wednesday, February 12th at 7 pm in the Cape George Clubhouse when Chris Chase of the Western Flyer Foundation will present a lively discussion of the restoration of *Western Flyer*, the historic vessel now located here in Port Townsend. Chris will tell us about *Western Flyer's* history, the details of its restoration, and its new mission under the auspices of the Western Flyer Foundation.

In 1940, the Nobel Prize winning American author, John Steinbeck, joined his friend, the marine biologist Ed Ricketts, on a 4000 mile voyage from Monterey, California, around the Baja Peninsula to the Sea of Cortez in a fishing vessel called *Western Flyer*. Later, they recounted their tales of adventure, as well as their scientific observations, in the book "The Log from the Sea of Cortez."

After suffering many years of neglect, *Western Flyer* was finally relocated to Port Townsend in 2013 and is now undergoing a very extensive restoration process by Chris Chase and his team. When restoration is complete, *Western Flyer* will have an exciting new mission: sailing the Pacific Coast from Alaska to Mexico and into the Sea of Cortez, performing basic marine research and offering a free, educational at sea program for school children.

Please join us at Cape George University for this exciting event!



Photos from brunch held by Environmental Committee on January 13 to honor Kitty Rucker for her many years of service as chair of the committee.

Thank you Kitty!



Cape George Colony Club Environmental Committee – December 2019 Gritty Eileen

Stop pollution. *Protect and Preserve Marine Life.* Together we CAN make a difference.

What does this have to do with Rain Gardens? PLENTY. Rain Gardens capture runoff, letting it soak into the ground filtering out sediment and pollutants; deadly for Marine Life. Do you like oysters?

Remember the Discovery Bay Olympia Oyster Restoration project?

Five years of progress. Over 700 were measured in 2018! <https://www.jeffersonmrc.org>



Runoff storm water picks up and carries numerous pollutants into our waterways.

Fertilizer, oil, waste, grease, sediment. These pollutants are killers, even small amounts. Fertilizers contribute to excessive nutrients which are harmful to the environment and Marine Life.

An effective way to reduce the deadly impact of pollutants is a simple Rain Garden.

Rain Gardens capture runoff and allows it to seep slowly into the ground. It acts like a filter.



FACTS

- ◆ Rain Gardens effectively remove up to 90% of chemicals and up to 80% of sediments.
- ◆ Rain Gardens allow 30% more water to soak into the ground
- ◆ Rain Gardens drain within 12-48 hours, they PREVENT the breeding of mosquitoes
- ◆ Rain Gardens are dry most of the time
- ◆ Rain Gardens create an excellent habitat for birds and butterflies

RAIN GARDEN

Who is Elizabeth Warren and how will she fight corruption?

What are her plans to rescue our democracy?

Our economy? Our social fabric? Our planet?

Can she win the 2020 presidential election?

Do you have questions?

Have you been looking for a way to support her campaign?

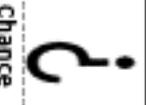
Well, you are in luck!

Susan Hall is hosting an Elizabeth Warren House Party at [131 Huckleberry Place in Cape George on Saturday, February 1 from 3:00 to 5:00 pm.](#)

The Washington for Warren Campaign Field Organizer and the Team Warren Port Townsend Area Community Leader will provide a brief presentation and answer your questions. Light refreshments will be provided.

Please RSVP to Susan Uballe, [906-236-1660](tel:906-236-1660) if you plan to attend.

Paid advertisement

	Cribbage	Backgammon	Bridge	Mind Bending		Rook	Risk	Therapy	Battle of the sexes	
					CG Marina					
Scrutinize	<p align="center">YOUR OWN GAMES</p> <p align="center">GAME NIGHT!!</p> <p align="center">Join us for Fun & Games 2nd Monday at 6:30 pm of each month Starts on Feb. 10th!! Cape George Clubhouse BYOB. If desired, bring a snack to share Sponsor: Cape George Social Club Leads: Marta Krissovich & Susan Keller</p> <p align="center">STRATEGY GAMES</p> <p align="center">MIND GAMES</p> <p align="center">KIDS GAMES AGES 7+</p> <p align="center">CARD GAMES</p> <p align="center">TEAM GAMES</p> <p align="center">BOARD GAMES</p>									Mind Trap
Quick Word										Trivial Pursuit (TP) Genius
Banana										TP Baby Boomer edition 18+
Taboo 13+										TP Silver Screen edition 16+
 CG Marina										 CG Marina
Flinch card game 7+										 Chance
Dutch Blitz card game 8+										Man bites dog 8+
Jenga 5+										Classic Auto Race 7+
Sequence 7+	Fun & Frivolity age 7-107									
In Jail			Chance		CG Marina					
 Just Visiting	Scategories 12+	Wizard card game 10+		Word on the Street 10+		BRING YOUR OWN GAME	Lord of the Rings (LOTR)	LOTR: The Fellowship 15+	LOTR: Return of the King	

ARE YOU READY FOR SOME **BUNCO?**

Tuesday, February 25th

5:30 pm @ Clubhouse

\$5 buy-in

BYOB & light supper or snacks to share

Contact George or Marilee Martin

509-335-9914 or 509-336-9914



Wine on the Water

a benefit for Bayside Housing & Services

Listen to live music, mingle, taste amazing wines from local wineries and enjoy delectable treats.

Come join the fun at the Old Alcohol Plant, Port Hadlock.

The proceeds benefit Bayside Housing and Services.

Tickets \$30 at the door or online at eventbrite.com



Saturday, March 7, 2020

1:00 pm - 7:00 pm



360-390-4017

310 Hadlock Bay Road
Port Hadlock WA 98339

www.aldalcoholplant.com

Thank you to our sponsor:




Valentine's Weekend Sweepstakes!

Enter to WIN!!

A one night hotel stay on February 14, 2020.
One entry with each entree' purchase in Spirits Bar & Grill. Winner will be selected at the Jefferson County Chamber of Commerce Mixer on Tuesday, February 11, 2020.

360-390-4017
310 Hadlock Bay Road
Port Hadlock WA 98339
www.aldalcoholplant.com

Paid advertisements

LESSONS FROM GEESE by Milton Olson



1. As each bird flaps its wings, it creates an "uplift" for the bird following. By flying in a "V" formation the whole flock adds 71% greater flying range than if the bird flew alone.

LESSON: People who share a common direction and sense of community can get where they are going quicker and easier because they are traveling on the thrust of one another.

2. Whenever a goose falls out of formation, it suddenly feels the drag and resistance of trying to fly alone, and quickly gets back in formation to take advantage of the "lifting power" of the bird immediately in front.

LESSON: If we have as much sense as a goose, we will stay in formation with those who are headed where we want to go and be willing to accept help as well as give ours to others.

3. When the lead bird gets tired, it rotates back into formation and another goose flies at the point position.

LESSON: It pays to take turns doing the hard tasks and sharing leadership. With people as with geese, we are interdependent on each other.

4. The geese in formation honk from behind to encourage those up front to keep up their speed.

LESSON: We need to make sure our honking from behind is encouraging and not something else.

5. When a goose gets sick or wounded or shot down, two geese drop out of formation and follow it down to help and protect it. They stay with it until it is able to fly again or dies. Then they launch out on their own, with another formation, or catch up with the flock.

LESSON: If we had as much sense as geese, we too will stand by each other in difficult times, as well as when we are strong.

Submitted by: Dink, Lob (Cats who love Geese!) & Pi Hueter

Cape George Acoustic Music Jam Wednesday, February 19th 7 pm - 9 pm

Come join us in the Clubhouse for an evening of music and song.
Question? Contact Carol Chandler at 402-981-0405



**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
January 20, 2020**

2:00 PM @ Cape George Office Conference Room

DRAFT

Vice President Richard Hilfer called the meeting to order at 2:00 p.m.

Welcome

An Executive Session will be held following this meeting to discuss a legal matter.

In Attendance: Richard Hilfer, Joel Janetski, Ray Pierson, George Martin, Ray Graves and Lad Burgin

Action on Minutes: Joel Janetski moved and Lad Burgin seconded to approve the minutes of the Special Board Meeting dated December 11, 2019. Passed -5/0

Membership Report: Joel Janetski

Lisa Widner purchased 580 Saddle Dr from Stephen Long

Suzanne DeVall purchased 403 Victoria Loop from James Ramirez Jr

REXX-SADDLE, LLC purchased 561 Saddle Dr from Phil & Beth Spooner

Laura Hamilton & Linda Mollino purchased lot 8-2 S Palmer from Dorothy Lynn Trust

Revive Realty LLC purchased 220 Colman on foreclosure

Roger & Barbara Maynard purchased 190 S Palmer from Warren & Carol Maynard

Kurt & Todd Maegerle were gifted 210 Dennis Blvd from Beth Maegerle

Suzanne Duscha purchased 141 Ridge Dr from Dorothy Major Estate

Treasurer's Report: George Martin

**TREASURER'S REPORT
As of November 30, 2019**

Balance Sheet as of November 30, 2019

Assets	2019	2018	Liabilities and Fund Balances	2019	2018
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 146,388	\$ 168,257	Accounts Payable & Other Liabilities	\$ 16,960	\$ 15,513
Operating Investment-Savings	99,334	82,264	Unearned Income General/Water/Etc.	5,249	4,984
Petty Cash (2 accounts)	300	600	Unearned Income Reserve Assment		499
Reserves - General, Water & Marina	1,007,438	786,018	Unearned Income Marina Wait List	1,900	1,850
Routine Reserve Assessment	78,785	124,763	Total Current Liabilities	24,110	22,846
Total Cash & Equivalents	<u>\$ 1,332,244</u>	<u>1,161,902</u>			
Net Accounts Receivable	\$ 8,641	2,507	FUND BALANCES:		
Total Net Fixed Assets	1,804,075	1,890,285	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	29,768	27,328	Modified Cash Basis Income	251,390	298,132
TOTAL ASSETS	<u>\$ 3,174,728</u>	<u>\$3,082,022</u>	TOTAL LIABILITIES & FUND BALANCE	<u>\$3,174,728</u>	<u>\$ 3,082,032</u>

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
January 20, 2020

2:00 PM @ Cape George Office Conference Room

DRAFT

Summary Revenue and Expense Statements for the periods ended November 30, 2019 and 2018 (Modified Cash Basis)									
2019 Year to Date					COMPARATIVE				
	Actual	Budget	Variance	%		2019 YTD	2018 YTD	Variance	%
General					General				
General Assessment	\$ 306,836	\$ 307,168	(332)	0%	General Assessment	\$ 306,836	\$ 296,576	10,260	3%
Revenue - All Other Sources	21,692	11,475.00	10,217	89%	Revenue - All Other Sources	21,692	29,816	(8,124)	-27%
Total General Revenue	328,528	318,643.00	9,885		Total General Revenue	328,528	326,392	2,136	1%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	138,601	154,830.39	16,229	10%	Salaries, Benefits, PR Tax	138,601	130,876	7,725	6%
Repairs & Maintenance	8,286	16,654.13	8,368	50%	Repairs & Maintenance	8,286	19,153	(10,867)	-57%
Contracted Services	62,994	34,752.63	(28,241)	-81%	Contracted Services	62,994	36,911	26,083	71%
Insurance	18,287	19,552.50	1,265	6%	Insurance	18,287	18,425	(138)	-1%
Pool Expense+pool utilities	25,218	0.00	-	N/A	Pool Expense, pool utilities	25,218	28,451	(3,233)	-11%
Utilities	14,206	10,899.24	(3,307)	-30%	Utilities	14,206	9,109	5,097	56%
Other Expenses (incl taxes)	31,268	23,076.48	(8,191)	-35%	Other Expenses (incl taxes)	31,268	15,928	15,340	96%
Total General Expenses	298,861	259,766.37	(13,878)		Total General Expenses	298,861	258,853	40,008	15%
General Net Income	\$ 29,667	\$ 58,877	\$ (29,210)	-50%	General Net Income	\$ 29,667	\$ 67,539	(37,872)	-56%
Water					Water				
Revenue - Water Use Fees	\$190,630	\$ 188,640	\$ 1,990	0%	Revenue - Water Use Fees	\$ 190,630	\$ 188,715	1,915	1%
Revenue - All Other Sources	8,105	2,500	5,605	224%	Revenue - All Other Sources	8,105	8,268	4	-2%
Total Water Revenue	198,735	191,140	7,595		Total Water Revenue	198,735	196,983	1,752	1%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	67,715	65,812	(1,903)	-3%	Salaries, Benefits, PR Tax	67,715	58,145	9,570	16%
Repairs & Maintenance	5,319	5,823	504	9%	Repairs & Maintenance	5,319	1,927	3,392	176%
Contracted Services	15,742	14,181	(1,562)	-11%	Contracted Services	15,742	16,350	(608)	-4%
Insurance	11,625	8,529	(3,096)	-36%	Insurance	11,625	9,275	2,350	25%
Utilities	9,524	10,792	1,268	12%	Utilities	9,524	11,928	(2,404)	-20%
Other Expenses (incl taxes)	18,205	27,319	9,114	33%	Other Expenses(incl taxes)	18,205	22,498	(4,293)	-19%
Total Water Expenses	128,131	132,457	4,326		Total Water Expenses	128,131	120,123		
Water Net Income	\$ 70,603	\$ 58,683	\$ 11,920	20%	Water Net Income	\$ 70,603	\$ 76,860	\$ (6,257)	-8%
Marina					Marina				
Revenue - Moorage/Parking	\$ 63,159	\$ 57,727	\$ 5,432	9%	Revenue - Moorage/Parking	\$ 63,159	\$ 56,986	6,173	11%
Revenue - All Other Sources	15,390	12,235	\$ 3,155	26%	Revenue - All Other Sources	15,390	14,453	937	6%
Total Marina Revenue	78,549	69,962	8,587		Total Marina Revenue	78,549	71,439	7,110	10%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	\$19,318.84	18,399	(920)	-5%	Salaries, Benefits, PR Tax	19,319	14,109	5,210	37%
Repairs & Maintenance	\$13,170.82	20,019	6,848	34%	Repairs & Maintenance	13,171	12,727	444	3%
Contracted Services	\$7,228.58	3,682	(3,547)	-96%	Contracted Services	7,229	1,977	5,252	266%
Insurance	\$7,161.95	5,669	(1,493)	-26%	Insurance	7,162	6,544	618	9%
Utilities	\$6,458.11	7,150	692	10%	Utilities	6,458	5,006	1,452	29%
Other Expenses (incl taxes)	\$4,737.29	4,975	238	5%	Other Expenses(incl taxes)	4,737	4,390	347	8%
Total Marina Expenses	58,076	59,894	1,819		Total Marina Expenses	58,076	44,753	13,323	30%
Marina Net Income	\$ 20,473	\$ 10,068	\$ 10,406	103%	Marina Net Income	\$ 20,473	\$ 26,686	\$ (6,213)	-23%
Reserve Activity					Reserve Activity				
Routine Reserve Revenue	128,575	128,575	0	0%	Routine Reserve Revenue	128,575	124,456	4,119	3%
Bad Debts, Recoveries, Misc.	(133)	-	(133)	0%	Bad Debts, Recoveries, Misc.	(133)	-	(133)	N/A
Reserve Interest - all	2,203	384	1,819	474%	Reserve Interest - all	2,203	2,591	(388)	-15%
Net Reserve Income	\$ 130,646	\$ 128,959	\$ 1,687		Net Reserve Income	\$ 130,646	\$ 127,047	\$ 3,599	3%
Cmbnd Net Income/(Loss)	\$ 251,390	\$ 256,586	\$ (5,198)	-2%	Cmbnd Net Income/(Loss)	\$ 251,390	\$ 298,132	\$ (46,742)	-16%

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
January 20, 2020
2:00 PM @ Cape George Office Conference Room

DRAFT

Committee Reports: The following committee reports were submitted to the Board of Trustees: Environmental x 2, Marina, and Water x 2. The reports are attached to these minutes and incorporated by reference.

Information Items: None

Member participation: None

New Business Action Items:

Motion 1: George Martin moved and Joel Janetski seconded to approve the six (6) due date adjustment requests as presented. Passed – 5/0

Motion 2: Lad Burgin moved and Ray Pierson seconded to approve the refund of two clubhouse deposits. Passed – 5/0

Motion 3: Lad Burgin moved and George Martin seconded to accept the proposal by Precision Tree Care of \$3161.00, to remove a dead tree on Johnson Ave. Passed - 5/0

Motion 4: Richard Hilfer moved and Ray Pierson seconded to accept the bid by Reserve Consultants LLC of \$4800. for a level 2 Reserve Study, with site visit. Passed – 5/0

Motion 5: George Martin moved and Lad Burgin seconded to approve the Quality Heating Service 3 year contract for the pool dehumidifier/air handler/boiler/heat pumps, maintenance, in the amount of \$3,132.66, as presented. Passed – 5/0

Motion 6: Ray Graves moved and Lad Burgin seconded to approve the purchase of a new desk and file cabinet for the manager's office. Passed – 5/0

Motion 7: Lad Burgin moved and George Martin seconded to accept the quote by Hadlock Computers for two new computer systems for the office. Passed – 5/0

Motion 8: Lad Burgin moved and Joel Janetski seconded to approve Carl Berger as a member of the Water Advisory Committee. Passed – 5/0

Motion 9: Ray Graves moved and Lad Burgin seconded to purchase 25 meter registers with Orion endpoints. Passed – 5/0

Open Board Discussion:

The Board discussed the proposed changes to CP03 Rules and Regulations as addressed by the Marina Committee. A draft is expected next month.

Announcements:

Study Session – February 11, 2020 at 3:00 PM

Board Meeting – February 13, 2020 at 3:30 PM

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES**

January 20, 2020

2:00 PM @ Cape George Office Conference Room

DRAFT

Adjournment: Lad Burgin moved and Rich Hilfer seconded to adjourn the Regular Board Meeting and move to Executive Session at 2:46 pm. Passed - 5/0

Rich Hilfer moved and Lad Burgin seconded to adjourn the Executive Session and return to the Regular Session at 3:30 pm. Passed – 5/0

Board instructed the manager to draft a letter to the respective parties regarding confrontations at the pool. Lad Burgin moved and George Martin seconded to adjourn the Regular Session at 3:31 pm. Passed – 5/0

Submitted by:

Approved by:

Joel Janetski, Secretary

Richard Hilfer, Vice President

Committee reports:

**ENVIRONMENTAL COMMITTEE MINUTES
CAPE GEORGE CLUBHOUSE
Monday, December 9, 2019, 9:15 am**

ATTENDANCE: Eileen Branscome, Patty Dunmire, Katie Habegger, Marta Krissovich, Pat Rooney, Ruth Ross, Kitty Rucker, Fayla Schwartz, Robin Scherting, Elaine Sullivan, Terry Thearle, Gina Webber

I. CALL TO ORDER: Kitty called the meeting to order at 9:15 am.

II. APPROVAL OF MINUTES: Minutes from November 2019 were approved unanimously.

III. FISCAL REPORT: Current balance is \$2650.00, (*These are not funds that belong to Cape George Colony Club, Inc.*) Robin moved and Fayla seconded that the fiscal report be accepted, and it was unanimously approved.

IV. OLD BUSINESS

A. **Memorial Park Plaque:** Fayla moved that we leave the garden as is with the one existing plaque and Robin seconded. The motion was approved unanimously.

Quimper Old Growth: We will try to get Hillary Franz to come speak to the community about this issue. Ruth reminded people to please send letters expressing support for preserving the QLW and surrounding forestland of DNR's Cape George parcel to Washington State Department of Natural Resources and Jefferson County Commissioners, ccing Steve Grace at Steve@TidesAndTrails.org.

V. NEW BUSINESS

A. **Rain Garden Update:** Marta reported that the deadline to apply for a grant from Master Gardeners is mid-May (we could apply for up to \$750). Ruth volunteered to work on the grant with Marta. Marta will check to see if we could apply early since the best time to plant according to Bob Simmons would be March. Bob will do a training on design and maintenance of rain gardens for Cape George members before we start the project. Marta moved and Elaine seconded the motion, which was unanimously approved, that we contact Bob to find out what he has in mind in more detail. We will obtain the plant list from Bob so that Fayla can review and we will see what plants are available from the Conservation District plant sale in February.

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES**

January 20, 2020

2:00 PM @ Cape George Office Conference Room

DRAFT

- B. **Tom Jay Plaque:** Kitty suggested that we consider putting a plaque by the salmon bell at the clubhouse saying it was created by Tom Jay. The bell was made in memory of Bob Carter's father and Bob asked the community to house it because it was being defaced in its former location. Fayla moved and Patty seconded that we pursue this idea and the motion was approved unanimously. The committee discussed what might be included on such a plaque, such as the title of the piece, the artist's name, the material, and the quotation that appears on the bell. Kitty will contact Bob Carter to get more information.
- C. **Film Night in January:** Darrell and Lorna will not do a film in December because so much is going on but would be interested in doing a film in January. Marta moved, Gina seconded, and the committee approved the motion to do a film in January. [Addendum: a film on hummingbirds will be shown at 7 pm on Tuesday, January 7 at the clubhouse.]
- D. **New Chair for Committee:** Kitty's resignation as chair of the committee has been accepted by the board. Elaine Sullivan and Patty Dunmire volunteered to serve as co-chairs for the committee going forward. Robin moved, and Eileen seconded that the committee approve these officers and the motion was unanimously approved. Elaine, Patty, and Ruth (who will continue to act as secretary) will meet with Kitty before the next meeting for orientation. The committee will meet next on Monday January 13 at 9:15 at the clubhouse. The members voted not to have a meeting in February.

Time of Meetings: The Aerobics group meets at the clubhouse on Mondays at 10:30. The committee agreed that we will try to be finished by no later than 10:30 if at all possible.

The meeting was adjourned at 9:55 a.m.

Respectfully submitted by Ruth Ross

**ENVIRONMENTAL COMMITTEE MINUTES
CAPE GEORGE CLUBHOUSE
Monday, January 13, 2020, 9:15 am**

ATTENDANCE: Kyanne Anderson, Eileen Branscome, Varn Brooks, Patty Dunmire, Pat Gulick, Marta Krissovich, Patrick Rooney, Ruth Ross, Kitty Rucker, Robin Scherting, Fayla Schwartz, Elaine Sullivan, Gina Webber

I. CALL TO ORDER: Patty Dunmire called the meeting to order at 9:25 am.

II. APPROVAL OF MINUTES: Elaine moved and Kitty seconded that the minutes from December 2019 be approved as written and the motion passed unanimously.

III. FISCAL REPORT: Current balance is \$2700.00, which includes a \$50 donation for the rain garden. (**These are not funds that belong to Cape George Colony Club, Inc.**) Members were reminded that donation checks to the Environmental Committee should be made out to the Cape George Social Club, with environmental committee noted in the subject line, and given to Cassie Reeves who will endorse them.

IV. OLD BUSINESS

- C. **Rain Garden:** Marta presented a report on the project. Gina moved and Pat Gulick seconded that the report be included in the February newsletter along with Eileen Branscome's article on rain gardens separately from the minutes to increase the number of people who see it. Pat Rooney was asked if Donnie will be available to work on the site in April, when we plan to begin. Some work is planned on the tractor this spring and Pat will check the schedule to be sure it is available then. Five to 6 yards of wood chips will be needed, which are available behind the barn. Pat confirmed we can use them but suggested they be set aside for the project and will check on this. Bob Simmons, rain garden expert at Jefferson County WSU Extension Service, is arranging for Eric Guttman of the Thurston County WSU Extension to give an information/training talk at the clubhouse for interested members, especially those plan-

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
January 20, 2020**

2:00 PM @ Cape George Office Conference Room

DRAFT

ning to work on the project, and student volunteers and landscape professionals who will be volunteering. Marta will work with Bob to select a good date. Non-residents will need parking passes. Marta collected names for a sub-committee to work on plans going forward, including ordering of plants.

- D. **Quimper Old Growth Forest:** Progress continues to be made on efforts to preserve the forest. It was hoped we could have Hilary Franz, Washington State Commissioner of Public Lands, give a talk to the community on this and other environmental issues but it doesn't look like this will be possible at this time.
- E. **Tom Jay Plaque:** Kitty Rucker consulted with Bob Carter about the committee's interest in placing a plaque next to the bell at the clubhouse, which was crafted by the Tom Jay for Bob's father. Bob suggested the following wording: *In memoriam Tom Jay, sculptor (1943-2019) Dr. H. Kenneth Carter, benefactor (1921-2005)* Bob also noted that the new clapper for the bell sounds better than the old one. Kitty moved and Varn seconded that we obtain a plaque to be placed at the bell and the motion was approved unanimously. Kitty will investigate options.
- F. **February meeting:** The committee had considered not holding a meeting in February since Kitty will be gone then, but since the new co-chairs, Elaine and Patty, will be here, Patty moved and Kitty seconded and the motion passed unanimously that we meet on February 10 at the clubhouse.

New Co-chairs: Patty Dunmire and Elaine Sullivan discussed how they have been working together with Kitty and Ruth to learn about their new roles as co-chairs.

V. NEW BUSINESS

- F. **Film Night February:** Varn reported that Darrell and Lorna Smith are very busy and he volunteered to give a slide talk on the Ecology of the Sage Brush Steppe. This will be held at the clubhouse Thursday Feb 6 at 7 pm. Varn will submit an article to the newsletter about it. As usual, popcorn will be provided.
- G. **Clean Up, Cape George Road:** This adopt-a-road program periodically picks up trash on Cape George Rd from the firehouse to Discovery Road. It was formerly headed by Bernie Del Valle and the committee is seeking a new volunteer lead. Pat Rooney told us that Donnie can pick up the gathered trash at a number of points on Cape George Rd and take it to the landfill, so the lead does not have to have a truck. Patty will contact Bernie to get more information about how we get the sacks and vests, etc. We hope to have the first 2020 road clean up in the late spring and will put a notice in a later newsletter asking for volunteers.
- H. **New Printing Service** for Olympic Mountain Peaks poster and Protection Island book. Bob Sullivan requested an estimate from Star Copy and Media Center and Elaine will let us know what he finds out.

April Meeting: We can't meet in the clubhouse on April 13 because of preparations for the Granny's Attic Sale. We agreed to meet April 13 in the room above the office, which has been reserved.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted by Ruth Ross

MARINA COMMITTEE MEETING - JANUARY 7, 2020

THE DECEMBER 3 MARINA COMMITTEE MEETING IS CANCELLED BECAUSE OF THE LACK OF MEMBERS AT THAT TIME.

The Marina Committee meeting was called to order by Harbor Master Ben Fellows at 11:00am. Attending were the following: Cape George Manager Pat Rooney, Marina Committee Chairperson: Marty Bluewater.

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
January 20, 2020**

2:00 PM @ Cape George Office Conference Room

DRAFT

Committee members: Paul Happel, Tom Cary, Frank Kiefer, Mike Hinojos, Greg Mila, Brian Ritchie, Jack Scherting, Geoff McMichael, Don Webber, Lad Burgin, Jim Barr, Thad Bickling, Dave Drewry, Terri Torson, Stew Pugh, Bill Hamilton, Paul Serafin, Bernt Erikson, Roger Maynard, Stanley Kropf, Mike Heckinger, Archie Bickling and Ross Anderson.

The 2020 budget for the marina approved \$30,000 to purchase a portable dredge unit for the marina. The marina will purchase the dredge and equipment in early 2020 at a cost of about \$23,000. They will construct a small 12' X 12' floating platform for the dredge unit to sit on. The slurry dredge material will be pumped through a 4 inch pipeline to the south side of the boat parking lot and dumped at the shore line where the yearly dredge material is placed. The marina entrance will be closed to boat traffic on Tuesday and Wednesday each week starting July 1st until sometime in September.

Marina Volunteers will start dredging on about July 1 as approved in the marina permit. The areas to be dredged are in the water way south of D dock and North of H dock. Over the past 30 years sediment has filled in the bottom and caused the area to become shallow. The dredging action is to estimate that about 400 to 500 cubic yards of sediment have filled in this area. There is also a shallow area in the south part of the marina that will be worked on next season. The harbor master contacted dredging companies in the state and found that it would be cost prohibitive because of the type of equipment they would have to bring in to do the job. If you would like to see videos of the dredge in action, look up www.ParanaDredge.com.

Cape George Board Member George Martin asked the marina to look at the sub leasing policy for the marina. The proposal in the marina committee meeting agenda was as follows: "How the sublease revenue should be allocated. A. the entire sub lease would go to the marina. B. There would be a 50/50 split where the marina would get 50% and the slip holder get 50%. C. All the sublease would go to the slip holder. On an average yearly basis the marina receives approximately \$600-\$700 per year from subleasing. Cape George Manager Patrick Rooney stated that there in other areas he has worked in there is an administration fee to accomplish the paperwork in the office. He suggested that a fee of \$25.00 to \$30.00 is customary.

A motion was made by Lad Burgin and seconded by Jim Barr that all the sub leasing fees be returned to the slip holder and a \$25.00 administrative fee be paid to the office. The motion failed with 5 for the motion and 12 against the motion.

A second motion by Brian Ritchie seconded by Ben Fellows stated that the policy should stand as it is with a 50%/50% split on the subleasing fees and an administrative fee of \$25.00 paid to the office. The motion passed with 19 marina committee members voting for the motion.

A rule change has been suggested that clarify insurance requirement for non-motorized boats. The suggestion is to eliminate the insurance requirement for non-motorized crafts. The motion was made by Harbor Master Ben Fellows and seconded by Brian Ritchie. The motion passed by a wide margin.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
January 20, 2020
2:00 PM @ Cape George Office Conference Room

DRAFT

Brian Ritchie suggested that insurance should not be required on boat trailers as stated in the paperwork from the office.

Meeting adjourned at 12:23 pm.

Cape George Water Advisory Committee
Meeting Report- November 5 2019

The meeting was held at 4 PM in the office. Attendees: Patrick Rooney (CG Manager), Richard Hilfer (Board liaison), Jose Escalera (Water Manager), Stewart Pugh, and Chair Marty Gilmore.

The booster pump replacement project has been defined. The Reserve fund includes \$8690 for booster pump replacement in 2020, and the 2019 budget includes approximately \$8000 for pump controller replacement. The current plan is to combine these two projects, and to replace the existing three pumps with two new pumps driven by variable speed motors, and to eliminate the problematic clay valves (CLA-valves). Because some of the funding comes from Reserve funds, the project is dependent on the member vote in November. If the Reserve project is approved, work will be done in dearly 2020.

Contracts for adding soft start to well pump 6 and for replacing the tank level controls have been signed and the work is required to be completed by the end of November. The contract for dead tree removal at the tank farm has been signed and the work is scheduled for November 7.

The Reserve funds include money to replace the John Deere tractor in 2020 but the tractor does not actually need to be replaced at this time. It is recommended that the 2020 Reserve funds be instead used for replacement parts for the existing tractor. The Reserve budget and the schedule for tractor replacement should be reviewed and updated next year when the Reserve Level 2 study is performed. It is also recommended that a formal maintenance plan be put into place for the tractor.

The switch by Cape George to a Small Water System plan would remove the need for a full update of the existing plan and would save the cost of the engineering work required to update a full plan. This change has been recommended to the Board. Communications with Fern, the Regional Planner for the WA DOH Office of Drinking Water, have confirmed this option is allowed. A change to a Small Water System plan would not affect the number of water connections currently allowed.

The cross-connection update effort is underway. 220 questionnaires have been sent to residents of the Colony to identify system changes. Responses are due by the end of the month.

September leak report showed 20 leaks. 94 connections showed less than 30 GPD usage. Average usage was 99 GPD.

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
January 20, 2020
2:00 PM @ Cape George Office Conference Room**

DRAFT

It was noted that the water fee has not been recently been raised, the committee recommends an increased water fee of \$12 per year.

The \$1100 fee for installing new meters is too low to cover costs, and is much less than the fee charged by other water systems in the area. We are developing a recommendation for a meter installation fee that better reflects the actual cost.

The next meeting will be Tuesday December 3 at 4 PM in the office.

**Cape George Water Advisory Committee
Meeting Report -January 7 2020**

The meeting was held at 4 PM in the office. Attendees: Patrick Rooney (CG Manager), Richard Hilfer (Board liaison), Stewart Pugh, Thad Bickling, and Chair Marty Gilmore. Prospective new committee member Carl Berger also attended.

The Highlands booster pump replacement project has been defined, and members approved use of reserve funds. Two new pumps will be purchased, pump and piping installation will be done by Cape George staff, and electrical work will be contracted out. Quotes for pump purchase will be reviewed at the February 4 committee meeting. Work will be completed in early 2020.

Replacement of the tank level control system is complete and final testing and programming is underway. Removal of two dead trees outside the tank farm fence has been completed; this work was performed for fire protection.

The water meter endpoints (black discs on individual meters that transmit to the meter reader) are being upgraded by the vendor to a model that our current meter reader will not be able to read. The committee recommends purchase of 25 CE endpoints before supply runs out. This should gain us several more years of use from our current meter reader.

The Department of Health has been officially notified that Cape George is switching to a Small Water System Plan. We are waiting for the official acceptance from DOH.

We have 545 water connections. There were 20 leaks in December, none serious. 141 connections used less than 30 gallons per day. Average December water use was 71 gallons per day per connection.

Karen Krug has resigned as a member of the committee. The committee interviewed prospective member Carl Berger and recommends adding him to the committee.

The next meeting will be Tuesday February 4 2020 at 4 PM in the office.



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

Soup Supper	February 5—5:30p
Enviro Night	February 6th—7p
Game Night	February 10th—6:30p
CGU	February 12th —7p
Book Grp	February 18th—1p
Music Jam	February 19th—7p
Bunco	February 25th—5:30p

Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473
 Lad Burgin, Trustee, 650-759-1145

CAPE GEORGE STAFF

Manager - Pat Rooney– 360-385-2208
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177

Cape George Office Hours M-F, 9am-2pm

Building.....	Bill Deckman.....	360-385-9769	Newsletter	Office.....	360-385-1177
Clubhouse Rental	Terri Brown.....	360-385-1177	Nominating.....	to be determined	
Elections	Joyce Skoien.....	360-379-9749	Roads.....	Bill Deckman.....	360-385-9769
Emergency Prep	Thad Bickling.....	360-531-2421	Social Club.....	Cassie Reeves.....	360-344-2174
Environmental.....	Elaine Sullivan.....	360-344-2207	Swimming Pool	Neil D'Acquisto.....	360-385-7625
	Patricia Dunmire.....	253-332-4779	Water Advisory	Marty Gilmore.....	360-301-3111
Fitness Center	Bill Sery.....	360-385-0157	Welcome.....	Carol Chandler.....	402-981-0405
Harbormaster.....	Ben Fellows	360-301-0241	Workshop.....	Michael LaPointe..	503-977-1893
Librarians:	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey...360-385-1263				
Marina	Marty Bluewater.....	206-790-5705	Clubhouse Phone		360-385-3670
Memorial	Eileen Pierson	360-379-0878	Fitness Center Phone		360-385-3619
	Jeannie Ramsey ...360-385-1263				

Cape George 2020 Calendar

February

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p	4 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a Marina Com 11a Water Com 4 p	5 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p Dance class 2-4p Soup Supper 5:30p	6 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p Enviro Night 7p	7 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	8
9	10 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p Enviro Com 9:15a Game Night 6:30p	11 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon Study Session 3p	12 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p Dance class 2-4p CGU 7 pm	13 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p Board Meeting 3:30p	14 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p 	15
16	17 Aerobics 10:30 a Duplicate Bridge 11:45 President's Day Open swim All day Office is closed	18 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon Book Grp 1p	19 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p Dance class 2-4p Music Jam 7p	20 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	21 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	22
23	24 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Duplicate Bridge 11:45 Open Swimming 1p	25 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-noon Bunco 5:30p	26 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p Dance class 2-4p	27 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	28 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	29
						Happy Leap Year

**The dog group meets at the clubhouse shelter daily at 3pm

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Steve Kraght
 360.301.6484
 stevenk@johnniscott.com



Ellen Niemitalo
 360.531.4313
 emnptwa@gmail.com



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1/2 page to full page ad—\$50

Payment is due in advance and must be received in the office
by the 20th of the month.

Proceeds from newsletter advertising goes toward Social Club projects.

Submit your copy via email in Microsoft Word or JPG formats

Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

Newsletter

61 Cape George Drive
Port Townsend, WA 98368
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://www.capegeorge.org)

Vol. 51 No. 8

March 2020

Managers Report— Pat Rooney

February 2020

We survived the snow fall in January. It caught many owners and residents by surprise when it started snowing mid-morning. Unfortunately we had to assist owners get clear from spin-outs and traction problems. Two wheel drive vehicles with summer tires do not do well in snow and ice conditions. This delayed getting the roads plowed. It is a good time to remind owners, renters and guests that it takes many hours to plow the roads and start to get sand or ice melt down. You are encouraged to read policy CP18 regarding snow plowing.

Administration

1. Marina Registrations have been completed.
2. All Tops Accounting Software ownership updates have been corrected.
3. Members that have signed up for credit card payments of assessments or ACH in 2019 are reminded they need to change the amount withdrawn whenever there is a change to the assessment amount. This cannot be done by the association or service provider.

Maintenance

1. The pool dehumidification system went down again but has been fixed. A thermal expansion valve regulator was replaced. Freon was added to the system.
2. One of the two pool heat pumps has broken down and will require replacement due to age.
3. A hot water tank for the pool showers tripped a

circuit and needed to be reset and adjusted.

4. New clubhouse kitchen faucets have been installed and new sinks and faucets will be installed in the ladies bathroom at the clubhouse on Friday February 7th.
5. A new directional sign related to Victoria Loop was installed
6. New parts for the John Deere Tractor have arrived. New front tires, grill, hood, fender, backhoe seat, and front loader bucket will be replaced.
7. All backflow testing for 2019 is now complete.

Complaints & Reports

1. A complaint about porch lighting was received.
2. An owner was sent a violation notice regarding completion of the exterior of their home.
3. A complaint was received about the fitness center.
4. An owner reported a drainage issue coming from their neighbor.
5. A complaint was received about parking on the right of way area in front of a home leaving deep tire tracks.
6. An owner has been sent a violation notice regarding a hedge.
7. A complaint about snow at mailboxes was received.
8. A complaint about a roof with a tarp on it was received. A violation notice will be sent.
9. A report about the ladies pool shower drains backing up was received.

Reminder: 2nd quarter assessments are due April 1st

NOTES FROM THE PRESIDENT MARCH 2020

At our February Study Session the Board welcomed Port Townsend Postmaster Janey Duff Janey shared with us the frustration she feels at the ongoing mail thefts occurring in our community, and suggested a solution to not only address this serious problem but provide for more efficient, faster mail sorting and delivery. The post office has agreed to donate to Cape George a large volume of secure cluster mailbox units, with sufficient capacity to accommodate mail not only for all current residences in the Colony, Highlands and the Village, but also all undeveloped lots. The current arrangement of individual mailboxes is at capacity, making it very difficult to accommodate additional boxes as vacant lots are developed.

Although the cluster mailbox units are donated free of charge, there will be some costs involved in shipping the units and preparing the sites. The Homeowners Association will be responsible for covering these costs. We have authorized our Manager to work with the Postmaster on the logistical issues, and as soon as further details are available we will let you know.

Katie Habegger, President

We're late, we are late for a very important date:

We missed the February newsletter about Fitness Fund Date. Our Annual Fitness Fund Raising drive is on now. Our goal is to reach \$3000 which we have done in the past few years. Our gym has more users than ever and requires equipment that can keep up with that use.

I will have an envelope in the office that you may leave a donation. We ask you to be generous and help us maintain the gym, so you can be good to your heart and maintain its health.

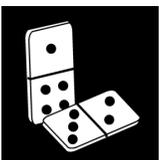
Please make out your check to CG Social Club with Fitness written in memo.

Thank you so much.

Phyllis



Hello Everyone,



Thank you for coming to game night. We had a great turn out, yummy snacks and a fun time. Please join us Monday, March 9th at 6:30pm for the next game night. You are welcome to bring your own game/cards to share or use one of ours to play. See you next time!

Marta & Susan

SOUP SUPPER



Wednesday March 4th - CG Clubhouse

Social period 5:30 Soup's on: 6:00 pm

Bring your favorite soup or dessert to serve 8.
Salad and bread will be provided.
Bring your own bowl, spoon and beverage.

Please call if you have questions

Hosts:

Ken and Marilyn Matthews 360 385 1202

Ben and Marge Fellows 360 301 5868



Cape George Acoustic Music Jam

Wednesday, March 18th -7 pm to 9 pm



Come join us in the Clubhouse for an evening of music and song.
Question? Contact Carol Chandler at 402-981-0405



	Cribbage	Backgammon	Bridge	Mind Bending		Rook	Risk	Therapy	Battle of the sexes	
					CG Marina					
Scrutinize	<div style="text-align: center;"> <div style="border: 2px solid orange; padding: 10px; display: inline-block; text-align: center;"> <p>YOUR OWN GAMES or OURS</p> </div> </div> <div style="background-color: #336699; color: white; padding: 20px; text-align: center; margin: 10px 0;"> <h1>GAME NIGHT - Monday March 9th!!</h1> </div> <p style="text-align: center; color: #8B4513;">Join us for Fun & Games 2nd Monday of each month at 6:30 pm* Cape George Clubhouse BYOB. If desired, bring a snack, your own games to share and kids over 6. Sponsor: Cape George Social Club Leads: Marta Krissovich & Susan Keller</p> <div style="text-align: center; background-color: yellow; border: 1px solid black; padding: 5px; margin: 10px 0;"> Next month's Game Night will be on April 6th NOT on April 13 </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 2px solid orange; padding: 5px; transform: rotate(-15deg); display: inline-block;"> KIDS GAMES AGES 7+ </div> <div style="border: 2px solid orange; padding: 5px; display: inline-block;"> TEAM GAMES </div> <div style="border: 2px solid orange; padding: 5px; transform: rotate(15deg); display: inline-block;"> CARD GAMES </div> </div>									Mind Trap
Quick Word										Trivial Pursuit (TP) Genius
Banana										TP Baby Boomer edition 18+
Taboo 13+										TP Silver Screen edition 16+
	CG Marina		CG Marina		CG Marina		CG Marina		CG Marina	
Flinch card game 7+	<div style="text-align: center;"> <div style="border: 2px solid orange; padding: 10px; display: inline-block; text-align: center;"> <p>YOUR OWN GAMES or OURS</p> </div> </div> <div style="background-color: #336699; color: white; padding: 20px; text-align: center; margin: 10px 0;"> <h1>GAME NIGHT - Monday March 9th!!</h1> </div> <p style="text-align: center; color: #8B4513;">Join us for Fun & Games 2nd Monday of each month at 6:30 pm* Cape George Clubhouse BYOB. If desired, bring a snack, your own games to share and kids over 6. Sponsor: Cape George Social Club Leads: Marta Krissovich & Susan Keller</p> <div style="text-align: center; background-color: yellow; border: 1px solid black; padding: 5px; margin: 10px 0;"> Next month's Game Night will be on April 6th NOT on April 13 </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 2px solid orange; padding: 5px; transform: rotate(-15deg); display: inline-block;"> KIDS GAMES AGES 7+ </div> <div style="border: 2px solid orange; padding: 5px; display: inline-block;"> TEAM GAMES </div> <div style="border: 2px solid orange; padding: 5px; transform: rotate(15deg); display: inline-block;"> CARD GAMES </div> </div>									Chance
Dutch Blitz card game 8+										Man bites dog 8+
Jenga 5+										Classic Auto Race 7+
Sequence 7+										Fun & Frivolity age 7-107
In Jail			Chance		CG Marina					
	Scategories 12+	Wizard card game 10+		Word on the Street 10+		BRING YOUR OWN GAME	Lord of the Rings (LOTR)	LOTR: The Fellowship 15+	LOTR: Return of the King	Go & Collect \$200

St. Patrick's Dinner



Saturday

March 14

Social 5:30 pm

Dinner 6:00

POTLUCK DINNER!

The Pool and Emergency Prep Committees are hosting a

St. Patrick's Celebration

POTLUCK DINNER! Bring a main or side dish to share.

DESSERT WILL BE PROVIDED. BYOB if desired.

ALSO, bring your own table service (plate, utensils, etc.)

(We are trying to save the environment!)

COME JOIN THE FUN

There will be a 50/50 Raffle at the event. Two winners will each get 25% of the money collected, with the remaining 50% going to the Pool Committee this year.

Cape George University



CGU Presents: **Film, Film, Film!**

March 26th 7:00 p.m. at the Clubhouse

Janette Force, Executive Director of the Port Townsend Film Festival and Women & Film, is pleased to present an evening of short films, selected from some of the earliest festival discoveries as well as a preview of the upcoming Women & Film offerings (April 24-25-26). She will share the journey of the festival, and the role PTFF plays in the filmmaker community in supporting their work. PTFF is its 21st year of bringing world-class cinema to our tiny corner of the world.

Coming in April: Port Townsend Wearable Art Behind the Scenes
April 9 @ 7pm - Mark your calendars!!

Artist Margie McDonald and Fund For Women and Girls (FW&G) Chair, Tina Flores-McCleese, join forces to share about the inner workings of this popular annual show, now celebrating 10 years. This show has amazed and surprised audiences year after year, all while raising funds that are awarded by FW&G to organizations supporting women and girls in Jefferson County. You'll want to mark your calendars and come learn more about what the show is about and see some wearable art pieces up close!

"Sing, sing a song
Make it simple to last your whole life long
Don't worry that it's not good enough for anyone else to hear
Just sing, sing a song"



According to a series of articles in the Peninsula Daily News, singing (music) is very beneficial to our whole being. Singing improves breathing, circulation, memory, etc.

So to enhance our health, meet new neighbors and enjoy, let's get together.

Come to the Clubhouse at 3 pm, Friday February 28th – all voices welcome.

Questions call Helen Ann Skowrya 360-385-0536

Hope to meet many new neighbors.

BOOK GROUP SELECTION FOR MARCH

“The Rosie Project” by Graeme Simsion



Don is a brilliant, yet socially inept professor of genetics, who has decided it's time he found a wife. So, in his scientific manner he designs the Wife Project to find his perfect partner. His sixteen page scientifically valid survey filters out the drinkers, the smokers and those with various other undesirable qualities. Rosie seems to fit his qualifications and is also beguiling, fiery, and intelligent. Although Don disqualifies her as a potential wife, a relationship forms, and Don is forced to confront the realization that, when it comes to love, science does not apply. Join us Tuesday, March 17 at 1pm in the clubhouse.

Deadline for April Newsletter—March 20th

*Mark your Calendar and
Plan to Donate to*

GRANNY'S ATTIC – APRIL 17 & 18, 2020

WELL KNOWN FOR ITS QUALITY ITEMS, NEW AND USED

Sponsored by the **Cape George Social Club**
Proceeds will be used to help with community projects

We would like household items, collectibles, small appliances, as well as toys and clothes. Check your closets, drawers, and garages for things you now find you can live without. We would love to have items that are clean and in good condition for the sale.

Donations will be accepted April 13 – 16 between 10:00 a.m. and 2:00 p.m.

Granny's Attic will be held on Friday, April 17 and Saturday, April 18, in the Cape George Clubhouse. The hours are 9 – 3 on Friday and 9 – Noon on Saturday.

If you have questions or would like to volunteer to assist with set up or at the sale, please contact either Norma Lupkes at 302-5202 or Cassie Reeves at 344-2174. Pick up of donations available on a limited basis. Call to inquire.



Rose passed February 19, 2020 after a quick downturn that took us all by surprise. We are grateful she is in peace and with her parents and sister. She was surrounded by love from family and friends. After almost 57 years, it is difficult to separate Rose and Imre, so we are sharing a picture from their anniversary in 2017.

Like us, I know you will miss her amazing smile, her willingness to laugh, and genuine kindness toward others. We ask for prayers for Imre and the rest of her family and friends as they grieve. Peter and Valerie will be with Imre for the next few weeks.

We are planning a church memorial and a celebration of her life for March 21, 2020 at 1 pm at St Paul's Episcopal Church in Port Townsend. We hope you will be able to join us.

I leave you with her favorite word the past few months, which she was hoping to use in Quiddler: zarf, noun: a holder, usually of ornamental metal, for a coffee cup without a handle. She asked for a zarf every time she went to get her chai tea latte.

While we do not officially know mom's favorite charity, we have heard her speak often about The Gathering Place (www.gppt.org) and Jumping Mouse (www.jumpingmouse.org). She bought every Gathering Place calendar (and about 5 extra of the year that her granddaughter was in the calendar). The past few years, she wore her Jumping Mouse baseball cap every time she went walking. If you would like to honor her with a donation, please look to these organizations that do good work. Or just buy someone a chai tea latte and ask for a zarf.

With love,
Imre, Peter, Nick and Ava

Please share this with friends as we know we are likely to miss people who would like to know

Rule Under Review

At the February 11, 2020 Study Session the Trustees directed the Manager to publish the proposed changes to Cape George rule CP03—Marina Rules and form CP03b- Sublease , for member comment. The following proposed changes of the affected sections are in red or underlined below. Deleted text is indicated by a strike through.

Members wishing to provide comment should do so in writing to the Cape George office by Friday, March 6th or in person at the Study Session on Tuesday, March 10th.

Marina Usage

2. MOORAGE

3. Members who moor a vessel in the Cape George Marina, even on a temporary basis, shall maintain insurance in force and in good standing on the vessel. Proof of insurance must be provided at time of registration. The insurance shall provide Protection and Indemnity (Watercraft Liability) with a \$300,000 per occurrence minimum liability limit. Cape George Colony Club must be listed as an Additional Insured on the policy. As a condition of using the Cape George Marina, members and guests shall have documentation available (or on file at the Office) for the Harbormaster upon request, and at time of moorage and slip renewal. Failure to have such documentation may be grounds for termination of berthage privileges. Proof of insurance is not required for non-motorized crafts.

4. SUBLEASING MOORAGE

1. Subleasing of moorage is encouraged subject to the following:
 - a. Members may contact the Harbormaster to determine if a temporary moorage vacancy is available.
 - b. The Harbormaster will assign temporary moorage with agreement of the moorage holder on a month to month basis.
 - c. Members subleasing shall pay the current lease fee for the moorage plus electricity fees, if desired. These sublease fees shall be prorated on a monthly basis. Two checks for payment shall be submitted to the Office by the sub leaser, one for Cape George including an additional ~~for the~~ \$25 admin fee, and one to the original leaser. The Office shall forward the check ~~for one half of the payment~~ to the original leaser.
 - d. Sub-leasers shall provide the Office with a copy of current boat registration and insurance and if applicable, trailer registration and trailer license number upon completion of a sublease agreement.
 - e. Members subleasing moorage will be required, at the direction of the Harbormaster, to move their boats to another space or remove their boats when the moorage holder returns.

Continued on the next page.

MARINA SLIP SUBLEASE AGREEMENT FORM

Slip #:	Registered to:	Phone#
---------	----------------	--------

I hereby authorize the sublease of my slip for the period of:	
Start Date:	End Date:

Member Subleasing Slip:	Slip length: _____
Telephone:	Electric: yes _____ no: _____
	Monthly total _____

Two checks required: one to Cape George Colony Club including a *for the* \$25 admin fee: _____
One check to annual slip holder in the amount of: _____

SUBLESSEE'S STATEMENT OF RESPONSIBILITY

- I am a member in good standing of Cape George Colony Club.
- I know that I'm subleasing the above slip for only the period specified above. Payment for the full amount due must be paid in advance.
- I know I must promptly remove my boat from the slip at the end of the lease period.
- I agree to abide by all rules and regulations pertaining to the marina, CP03 (copy received). Proof of insurance and registration must be provided with this application

Signature	Date:
-----------	-------

CLUB USE ONLY

Received (date):	Payment received
------------------	------------------

Help Us Attack Water Pollution the Natural Way



Rain Gardens - Landscape Marvels

Cape George Environmental Committee and **YOU**
Fighting to stop run-off Pollution

Did you know rainwater from rooftops, parking areas, and other hard surfaces carry oil, pesticides, animal waste, and other toxins into Discovery Bay and beyond?



Did you know Rain Gardens funnel this toxic water into a basin with plants & soil that filter pollutants out and send clean water into our groundwater instead?



Did you know we need your help?

DID YOU KNOW YOU CAN HELP by donating even portions of the following:

Drain rock - 1-½-2 yards of 2” to line the bottom of the Rain Garden.

Cardboard - 150 sq ft.: Plain bare cardboard is best but some staples & tape are okay.

Please no shiny cardboard. The cardboard is for a berm around 3 sides of the garden.

Stone or concrete edging - 75 ft. x 6-10 in. wide: to allow mowing around garden

Deer fencing & posts - 100 ft. x 6-8 in. tall. Its temporary (1-2 yrs,) so plastic or metal OK.

Plants – *if you have extra of or want to divide any of these plants, call us (# below).*

A Rain Garden Team Member will contact you and check if your plant(s) will work.

Common Yarrow (Achillea millefolium)

Moonshine Yarrow (Achillea ‘moonshine’)

Red Columbine (Aquilegia formosa)

Slough Sedge (Carex obnupta)

Orange Sedge (Carex testacea)

Red Twig/Red Osier Dogwood (Cornus sericea)

Beach Strawberry (Fragaria chiloensis)

Oceanspray (Holodiscus discolor)

Oregon Iris (Iris tenax)

Boxwood Honeysuckle (Lonicera pileate)

Compact Oregon Grape (Mahonia aquifolium ‘compacta’)

Tall Oregon Grape (Mahonia aquifolium - straight species)

Mock Orange (Philadelphus lewisii)

Red-flowering Currant (Ribes sanguineum)

Henderson’s Checkermallow (Sidalcea hendersonii)

Subalpine Spirea (Spiraeandensiflora)

Magic Carpet Spirea (Spiraea japonica)

Hancock Coralberry (Symphoricarpos ‘Hancock’)

To donate items or plants, contact Marta Krissovich at 360-316-6306.

Checks also work! Any amount to help purchase these items will be appreciated.

Please make checks out to SOCIAL CLUB with “Rain Garden” on the “For” line & drop at Office.

Together we can make a difference.

Be a Water Pollution Fighter!



OWL POWER

Lorna and Darrell Smith have another fascinating film for us to enjoy - this time on owls! Join us at the Clubhouse for Film Night on March 24th at 7 p.m. to watch Owl Power. Darrell will also add to the film with information on local owls!. We will provide popcorn, but please bring your own beverage. Hope to see you on the 24th!



BOARD ELECTION

It is the time of year when we have to begin thinking about who will be on our Board of Trustees for the coming years. We have seven people who serve on the board. This year three of these positions are up for election. The election term is for three years, and trustees may only serve for two consecutive terms.

Please think about whom you would like to see on the Board of Trustees. If you have a suggestion to contact or if you feel that you would like to run for the Board and to serve the community, please call or stop by the office.

The people on the Board do very valuable work for us all. We need quality people to run for office. The members must attend 2 meeting a month for discussion and deciding what must be done to keep the Cape George running. There are occasionally other meetings when necessary, and you will be asked to coordinate with a one of the CG committees that work on special areas of importance.

Please help us to find people for this very important position. Cape George has become a big financial organization. The value of your home and everyone else's home depends on the quality of the candidates.

"Coffee, Cookies and Conversation"

Friday afternoons from 2:00 to 4:00
At the clubhouse

Turn off your cell phones, step away from your computers
and take time to converse with your friends and neighbors.
Everyone welcome—Bring your own mug

Volunteering

We appreciate our volunteers who help keep Cape George beautiful. Even if you can't volunteer, we encourage you to help keep our Community beautiful by picking up trash and neatening common areas whenever you can. Contact either Environment Committee Co-Chair: Patty Dunmire 253/854-1281 or Elaine Sullivan 360/344-2207 to volunteer with Cape George!

Common Area Coordinator: Patty Dunmire 253/854-1281 and Elaine Sullivan 360/344-2207

Pool/Clubhouse Area Leads

- Maintain Pool area: Pat Gulick 509/481-5618 and Patty Dunmire 253/854-1281
- Maintain around workshop area & Marina picture board: Marina workshop crew
- Maintain Playground area: Chris Buzzard 918/344-4171
- Maintain dog area at beach: Dog people
- Petonque Court: Gina Webber 971/227-4939
- Maintain the northside of the Clubhouse and barbecue area: OPEN
- Maintain the west side of the Clubhouse: OPEN
- Maintain Jetty at Marina: OPEN

Colony Area Leads

- Maintain the corner of CG Drive & Palmer: Dennis McDaniel 360/813-5017
- Maintain the Colony mailboxes from drive to road: Dennis McDaniel 360/813-5017
- Maintain the Vancouver West Park: Donna & Jim Bodkin 360/390-5611
- Maintain the Office window boxes: Terri Brown, Office Administrator 360/385-1177
- Maintain area in front of the Office: Dennis McDaniel 360/813-5017
- Maintain around Pickleball area: Ann (Pi) Hueter 360/379-4663
- Maintain Fred Evans Trail: Varn Brooks and Ruth Ross 276/768-8035
- Steps from Marina area to Victoria Loop: Joan Hommel 360/344-3706
- Amy's Tree and trees in front of Office: Unknown
- Maintain the Barn area: OPEN

Village/Huckleberry/Highlands Leads

- Maintain Village mailboxes: Neil & Norma Lupke 360/302-5202
- Maintain Huckleberry & trail to Ravine: Kathy & Jerry Weatherman 951/956-0438
- Maintain the Highland mailboxes: OPEN
- Maintain/watering the Village entrance at Ridge: OPEN
- Maintain Cedar Park in the Village: OPEN
- Maintain Ravine Trail: OPEN

Memorial Park Leads: Kyanne Anderson 360/301-0599 and Diona Smith 360/379-5216

Miscellaneous Leads

- Maintain bags at dog boxes: Robin Scherting 360/379-1344 and Ruth Ross 276/768-8035
- Horticultural & design advice: Betty Hanks 360/379-6572
- Maintain Cape George Road: Bernie Del Valle 360/821-9508

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
February 13, 2020
3:30 PM
DRAFT

President Katie Habegger called the meeting to order at 3:30 p.m.

Welcome

An Executive Session will be held following this meeting to discuss a legal matter.

In Attendance: Katie Habegger, Richard Hilfer, Joel Janetski, Ray Pierson, George Martin and Ray Graves

Action on Minutes: Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated January 20, 2020. Passed -5/0

Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Special Board Meeting dated February 3, 2020. Passed – 5/0

Membership Report: Joel Janetski

Denise Steinkerchner purchased 450 S Palmer from the Furstenau Family Trust
Kristina Whipple & Mark Farley purchased 450 Saddle from Joseph & Dawn Reis

Treasurer's Report: George Martin

As of December 31, 2019

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website.

COMMENTS:

There is an adjustment to the Reserves of \$11.48 to correct a balance carryover issue from last June.

PAST COMMENTS:

*Working with coding issues to resolve overage to insurance charged to Water.

*Per Board discussions, the Treasurer's Report will now be received in the following month due to time lags in gathering essential data.

*The new banking arrangement with Pacific Premier Bank is working well and the Board receives monthly bank statements and reconciliations of those bank statements just as it always has with any of the Cape George bank accounts. These statements and reconciliations are the assurance that all Cape George funds are accounted for. There was a bit of a bump early on where 24 checks went missing but the bank had supplied an incorrect mailing address to Cape George and after search for over a month, they did find the missing checks.

*Comments for the six months ended June 30, 2019 are slightly different and less robust than a typical month since there is similar but more detailed financial information that will be included in the Financial Report for the Annual Meeting.

2019 BALANCE SHEET COMMENTS

*Bank statements and reconciliations have been received and reviewed. There is a \$1.12 unexplained variance in one of the accounts, although still being investigated; it appears to be tied to a journal entry and not a bank error. No banks are over the FDIC/NCUA limits thanks in part to the ICS Sweep program.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
February 13, 2020
3:30 PM
DRAFT

*Cash positions remain strong. The glitch with the new bank where 24 checks were misplaced has been resolved. After a month of search, Pacific Premier Bank located the checks and they have been returned. No late charges or fees will be assigned to the 24 Members involved.

The atypical balance in Petty Cash is the result of a timing difference between when funds were drawn and when the fund was replenished. The replenishment took place in early July.

*Receivables are slightly higher than this time last year, largely a result of processes with the new bank that are still new. The Office Administrator does have access to the receivables section of the ONE system and is able to monitor transitions. She is also assisting CF with their questions and issues to help ensure a successful conversion.

2019 REVENUE AND EXPENSE COMMENTS

*Combined operations are performing ahead of both budget and the prior year. On the revenue side the favorable variance is driven by higher excess water charges and higher than expected Marina revenue, especially parking and moorage. On the expense side favorable variances are traceable to a self-correcting timing difference in Marina dredging as well as lower repair and maintenance costs in both General and Water. Also contributing to the favorable performance is the favorable lower labor cost, although some of the apparent favorable variance is offset by slightly higher contracted services costs related to the shift from in-house to external financial activity.

OTHER COMMENTS

*The transition to an external financial services firm as well as the transition to the TOPS "ONE" system has not gone as smoothly as was anticipated. Progress with both transitions while slower than expected is definitely moving in the right direction. The basic integrity of the financials are solid and could be sent to the external Auditors with no qualms.

TREASURER'S REPORT
As of December 31, 2019

<i>Balance Sheet as of December 31, 2019</i>					
Assets	2019	2018	Liabilities and Fund Balances	2019	2018
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 175,967	\$ 127,410	Accounts Payable & Other Liabilities	\$ 29,805	\$ 20,522
Operating Investment-Savings	99,338	82,299	Unearned Income General/Water/Etc.	67,860	77,884
Petty Cash (2 accounts)	391	*Cmbnd w/Checking	Unearned Income Reserve Assment		14,774
Reserves - General, Water & Marina	1,007,453	990,400	Unearned Income Marina Wait List	1,900	2,200
Routine Reserve Assessment	79,931	15,930	Total Current Liabilities	99,565	115,380
Total Cash & Equivalents	<u>\$ 1,363,081</u>	<u>1,216,039</u>			
Net Accounts Receivable	\$ 2,133	284	FUND BALANCES:		
Total Net Fixed Assets	1,804,075	1,779,253	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	28,934	27,328	Modified Cash Basis Income	199,429	140,321
TOTAL ASSETS	<u>\$ 3,198,223</u>	<u>\$3,022,904</u>	TOTAL LIABILITIES & FUND BALANCE	<u>\$3,198,223</u>	<u>\$ 3,016,755</u>

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
February 13, 2020
3:30 PM
DRAFT

Summary Revenue and Expense Statements for the periods ended November 30, 2019 and 2018 (Modified Cash Basis)

	2019 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2019 YTD	2018 YTD	Variance	%
General					General			
General Assessment	\$ 304,851	\$ 307,168	(2,317)	-1%	General Assessment	\$ 304,851	\$ 296,576	8,275 3%
Revenue - All Other Sources	22,227	18,550.00	3,677	20%	Revenue - All Other Sources	22,227	36,097	(13,870) -38%
Total General Revenue	327,077	325,718.00	1,359		Total General Revenue	327,077	332,673	(5,596) -2%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	149,392	168,906	19,515	12%	Salaries, Benefits, PR Tax	149,392	144,568	4,824 3%
Repairs & Maintenance	9,455	17,350	7,895	46%	Repairs & Maintenance	9,455	20,594	(11,139) -54%
Contracted Services	68,596	36,636	(31,960)	-87%	Contracted Services	68,596	40,056	28,540 71%
Insurance	20,169	21,330	1,161	5%	Insurance	20,169	20,201	(32) 0%
Pool Expense+pool utilitie	27,190	0	-	N/A	Pool Expense, pool utilitie:	27,190	31,932	(4,742) -15%
Utilities	15,446	11,890	(3,556)	-30%	Utilities	15,446	9,910	5,536 56%
Other Expenses (incl taxes	33,120	25,636	(7,484)	-29%	Other Expenses (incl taxes	33,120	18,212	14,908 82%
Total General Expenses	323,368	281,749	(14,430)		Total General Expenses	323,368	285,473	37,895 13%
General Net Income	\$ 3,709	\$ 43,969	\$ (40,260)	-92%	General Net Income	\$ 3,709	\$ 47,200	(43,491) -92%
Water					Water			
Revenue - Water Use Fees	\$190,650	\$ 188,640	\$ 2,010	0%	Revenue - Water Use Fees	\$ 190,650	\$ 188,715	1,935 1%
Revenue - All Other Sources	8,105	2,500	5,605	224%	Revenue - All Other Sources	8,105	8,268	4 -2%
Total Water Revenue	198,755	191,140	7,615		Total Water Revenue	198,755	196,983	1,772 1%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	73,951	71,795	(2,156)	-3%	Salaries, Benefits, PR Tax	73,951	63,797	10,154 16%
Repairs & Maintenance	8,560	6,988	(1,572)	-22%	Repairs & Maintenance	8,560	2,138	6,422 300%
Contracted Services	17,788	16,657	(1,131)	-7%	Contracted Services	17,788	18,666	(878) -5%
Insurance	12,549	10,235	(2,314)	-23%	Insurance	12,549	10,146	2,403 24%
Utilities	10,350	12,950	2,600	20%	Utilities	10,350	12,671	(2,321) -18%
Other Expenses (incl taxes	26,949	30,155	3,206	11%	Other Expenses (incl taxes)	26,949	23,476	3,473 15%
Total Water Expenses	150,147	148,780	(1,367)		Total Water Expenses	150,147	130,894	
Water Net Income	\$ 48,608	\$ 42,360	\$ 6,248	15%	Water Net Income	\$ 48,608	\$ 66,089	\$ (17,481) -26%
Marina					Marina			
Revenue - Moorage/Parking	\$ 63,159	\$ 57,727	\$ 5,432	9%	Revenue - Moorage/Parking	\$ 63,159	\$ 57,067	6,092 11%
Revenue - All Other Sources	15,672	12,360	\$ 3,312	27%	Revenue - All Other Sources	15,672	14,642	1,030 7%
Total Marina Revenue	78,832	70,087	8,745		Total Marina Revenue	78,832	71,709	7,123 10%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	21,101	20,072	(1,029)	-5%	Salaries, Benefits, PR Tax	21,101	15,294	5,807 38%
Repairs & Maintenance	13,171	20,166	6,995	35%	Repairs & Maintenance	13,171	13,290	(119) -1%
Contracted Services	7,358	3,962	(3,396)	-86%	Contracted Services	7,358	2,308	5,050 219%
Insurance	7,832	6,803	(1,029)	-15%	Insurance	7,832	7,179	653 9%
Utilities	7,020	7,800	780	10%	Utilities	7,020	5,944	1,076 18%
Other Expenses (incl taxes	5,869	5,650	(219)	-4%	Other Expenses (incl taxes)	5,869	5,001	868 17%
Total Marina Expenses	62,350	64,453	2,103		Total Marina Expenses	62,350	49,016	13,334 27%
Marina Net Income	\$ 16,481	\$ 5,634	\$ 10,847	193%	Marina Net Income	\$ 16,481	\$ 22,693	\$ (6,212) -27%
Reserve Activity					Reserve Activity			
Routine Reserve Revenue	128,555	128,575	(20)	0%	Routine Reserve Revenue	128,555	124,456	4,099 3%
Bad Debts, Recoveries, Misc	(144)	-	(144)	0%	Bad Debts, Recoveries, Misc	(144)	378	(522) N/A
Reserve Interest - all	2,219	384	1,835	478%	Reserve Interest - all	2,219	2,390	(171) -7%
Net Reserve Income	\$ 130,631	\$ 128,959	\$ 1,672		Net Reserve Income	\$ 130,631	\$ 127,224	\$ 3,407 3%
Cmbnd Net Income/(Loss)	\$ 199,429	\$ 220,921	\$ (21,473)	-10%	Cmbnd Net Income/(Loss)	\$ 199,429	\$ 263,206	\$ (63,777) -24%

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
February 13, 2020
3:30 PM
DRAFT

Committee Reports: The following committee report was submitted to the Board of Trustees: Water. The report is attached to these minutes and incorporated by reference.

Member participation: None

New Business Action Items:

Motion 1: Richard Hilfer moved and Ray Pierson seconded to approve the proposal from Air Flo Heating for the emergency purchase and installation of a new pool heat pump with payment coming from the appropriate reserve fund. Passed – 5/0

Motion 2: George Martin moved and Joel Janetski seconded to accept the donation of the cluster mailboxes from the Postal Service and approve their installation in the Colony, Village and Highlands. Passed – 5/0

Motion 3: Joel Janetski moved and Ray Graves seconded to approve sending two accounts to collections. Passed – 5/0

Motion 4: George Martin moved and Rich Hilfer seconded to approve the transfer of operating funds to reserve funds in the following amounts. Water Operations, \$6247.52 Marina Operations \$10,847.47. Passed – 5/0

Motion 5: George Martin moved and Ray Pierson seconded to approve CP18 as amended. Passed – 5/0

Motion 6: Rich Hilfer moved and Joel Janetski seconded to approve the purchase of Highlands Water Booster Pumps with variable speed controllers with payment coming from the appropriate reserve fund. Passed – 5/0

Motion 7: Ray Graves moved and Ray Pierson seconded to approve the New Charter for Roads and Building Committee. Passed – 5/0

Motion 8: George Martin moved and Joel Janetski seconded to approve the Manager's request for \$2080 for the CAI Annual Conference in June 10 – 13, 2020. Passed – 4/1

Open Board Discussion:

A few members have volunteered to assist the staff in cleaning out old records according to our document retention policy.

George Martin recommended Cape George sponsor a document-shredding event this summer that could be open to our members and coinciding with our office records clean up.

Announcements:

Study Session – March 10, 2020 at 3:00 PM

Board Meeting – March 12, 2020 at 3:30 PM

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
February 13, 2020
3:30 PM
DRAFT

Adjournment: George Martin moved and Rich Hilfer seconded to adjourn the Regular Board Meeting and move to Executive Session at 3:50 pm. Passed - 5/0

Ray Pierson moved and George Martin seconded to adjourn Executive Session back to Regular Session at 4:10 pm. Passed- 5/0.

Rich Hilfer moved and Joel Janetski seconded to adjourn meeting at 4:11 pm. Passed- 5/0.

Submitted by:

Approved by:

Joel Janetski, Secretary

Katie Habegger, President

Committee reports:

**Cape George Water Advisory Committee
Meeting Report February 4 2020**

The meeting was held at 4 PM in the office. Attendees: Patrick Rooney (CG Manager), Richard Hilfer (Board liaison), Jose Escalera (Water Manager), Stewart Pugh, Thad Bickling, Carl Berger, and Chair Marty Gilmore.

The new Highlands booster pumps are recommended for purchase and the Board will discuss next week. Two new pumps will be purchased, pump and piping installation will be done by Cape George staff, and electrical work will be contracted out. Work will be completed in early 2020.

Replacement and testing of the new tank level control system is complete.

Twenty-five CE water meter endpoints (black discs on individual meters that transmit to the meter reader) have been purchased before supplies run out. This should gain us several more years of use from our current meter reader.

The Department of Health has been officially notified that Cape George is switching to a Small Water System Plan. We are expecting official acceptance from DOH this month.

Work has started in support of this year's Level 2 Reserve Study. The most urgent item is to determine whether the Atek filter media needs replacement as scheduled for 2021 in the most recent Reserve Study. Jose will contact the vendor to have them test the media.

Work has started on the water efficiency report.

The next meeting will be Tuesday March 3 2020 at 4 PM in the office.

Rule Under Review

At the February 11, 2020 Study Session the Trustees directed the Manager to publish the proposed changes to Cape George rule MIS04 and form MIS04b, for member comment. The following proposed changes of the affected sections are highlighted or underlined below. Deleted text is indicated by a strike through.

Members wishing to provide comment should do so in writing to the Cape George office by Friday, March 6th or in person at the Study Session on Tuesday, March 10th.

RULES AND REGULATIONS – MISCELLANEOUS

PROCEDURES FOR LEVYING FINES, AND RESPONDING TO A MEMBER WHO FILES A COMPLAINT

I. PROCEDURE FOR LEVYING FINES

1. **Member files complaint with Manager.** Member completes Form MIS04a, Member Complaint Form.
2. **Manager becomes aware of an alleged or apparent violation.** Manager investigates and determines if a violation has occurred.
3. **Manager Sends Notice of Violation and Selects Response:** Manager sends Member a Notice of Violation (Form MIS04b) by regular and certified mail (return receipt requested) that Manager has determined that a violation has occurred. The Notice allows the Manager, in his/her discretion, to select one of three levels of response required of the Member. The three levels of response are: (1) Warning: Penalty to be imposed if violation reoccurs; or (2) Conditional Penalty: Specific penalty to be imposed if Member fails to remedy condition within a set period of time, with appeal rights to the Board; or (3) Unconditional Penalty: Specific penalty imposed with appeal rights to Board.
4. **Factors to be Considered:** In deciding whether to issue a Notice of Violation with a Warning, Conditional Penalty or Unconditional Penalty, the Manager shall consider all relevant factors including the nature and seriousness of the violation, whether the violation is capable of being remedied, whether it is an isolated incident or part of a continuing pattern, whether there is a history of past warnings or violations, whether the violation involved a covenant or rule, the degree of cooperation, the promptness of the response and other relevant circumstances. (Example, a Warning might be appropriate for a first loose dog infraction; a Conditional Penalty might be appropriate if an asphalt driveway should have been but was not laid but still could be; an Unconditional Penalty might be appropriate where a tree was removed without a permit, an instance where it would not be possible to "undo" or correct the violation, or in an instance of a repeat loose dog violation.)
5. **Member Response:** The Notice shall inform the Member that he/she has a right to meet and discuss the matter with the Manager within ten days of the date of the Notice. ~~If a financial penalty has been is to be levied, the Notice shall state that the Member has the right to be heard by meeting with the Manager no later than ten days after the date of the Notice.~~ The Manager has the discretion to (but is not required to) upon good cause, reduce a penalty. The Notice shall also advise the Member that, following the meeting with the Manager, the Member may appeal to the Board of Trustees for relief from the Penalty. To appeal, the Member shall, within 10 days of the Manager meeting, submit a written Request to Appeal (Form MIS04c) to the Board stating the basis for the appeal. The Appeal shall be heard at the next regularly scheduled Board Meeting. After the hearing by the Board, the member will be notified by the Board of the results of the action on the appeal. (Form MIS04d)

NOTICE OF VIOLATION

Ref. # _____



Member's Name:

Date:

Mailing Address:

DESCRIPTION AND DATE OF VIOLATION (include item # from Fine Schedule):

I have determined that THE ABOVE DESCRIBED VIOLATION has occurred. I have considered all relevant factors including the nature and seriousness of the violation, whether the violation is capable of being remedied and whether it is an isolated incident or part of a continuing pattern. I have determined that the violation falls under the category marked below:

WARNING: A violation has occurred but no fine or penalty is imposed at this time. If the violation is repeated, a Notice of Violation will be issued and a fine or other penalty is likely to be imposed.

CONDITIONAL PENALTY: A Violation has occurred. If you fail to take corrective steps within the allowed time, a fine or other penalty is likely to be imposed without further notice.

Corrective steps and time allowed:

UNCONDITIONAL PENALTY: A violation has occurred with the following penalty:
 A Fine the AMOUNT OF \$ _____ as per the Cape George Fine Schedule. **This fine is due and payable within 15 days of the date indicated here:**

Other penalty, as follows:

Corrective action, as follows:

If you disagree that a violation has occurred or if you wish to appeal the levying of the fine or penalty, you may **make an appointment within ten days of the date of this Notice** to meet with the Cape George Manager to discuss it. After the meeting with the Manager, you have ten days to file a "Violation Appeal Form (MIS04c). The Board will consider the Appeal at the next regularly scheduled Board Meeting. The decision of the Board is final.

Manager's signature:

Date:

A Spring Primer!

Pat Rooney - Manager

Spring is just around the corner! Let the fun begin! Since my name is Patrick I am particularly fond of St. Patrick's Day. Regrettably it is on a Tuesday this year so celebration needs constraint. At least until the weekend! St. Patrick's Day always ushers in the spring season for me. As warmer weather arrives we inherently want to get outdoors and improve the appearance of the community, our homes, and work on many projects. We will have plenty of them this spring at Cape George.

Aimee Garrett, our seasonal maintenance employee will be starting earlier this year on March 2nd. This will be helpful as the growing season is beginning. Other projects include the marina basin being partially dredged and a new roof will be installed over the pool area of the clubhouse. The Highlands will be getting new booster pumps to deliver water to each home at the Tank Farm. The annual dredging of the entrance to the marina will take place during the third week of June during low tides.

We ended up with a project we did not plan for in 2020. One of the two heat pumps to the pool stopped working. Due to its age it will need replacement. This is costly at almost \$12,000.00. As some of you already know the central dehumidification system for the pool has been operating only intermittently for the past four months. Diagnosis has been difficult at times. As soon as we fix and repair a part, another seems to fail. We are waiting on a confirmation from the manufacturer to send out a factory trained mechanic/representative to diagnose the problem. Stay tuned.

The Fitness Center was recently visited by a service provider that works on Fitness equipment. Parts have been ordered for several pieces of equipment. The Fitness Center will be out of service for a couple of hours when they return to replace parts and tune-up other equipment. We will send out a notice when it is going to happen.

We will be working with the contractor and concerned community members to resurface the Sports Court this summer. The application failed last year.

The Environmental Committee and volunteers is working on the installation of a new rain garden across from Memorial Park. It should be installed near the end of March. So with this much fun and activity going on I offer you an opportunity to think about running for the Board of Trustees. There are three openings in July. Look for more information in the weeks ahead.

Happy weeding, raking, trimming, blowing, mowing and planting not to mention painting, roofing fencing or other project you may have this spring. Make sure you have your lucky charms with you!

Mark your calendars For the Spring Social Club Luncheon

April 7th at 11:30

Look for details in the
next issue.



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

Soup Supper	Mar 4th– 5:30p
Game Night	Mar 9th—6:30p
St Pat's Dinner	Mar 14th—5:30p
Book Grp	Mar 17th –1p
Music Jam	Mar 18th—7p
Enviro Film Night	Mar 24th—7p
CGU	Mar 26th—7p
Bunco	Mar 31st—5:30p

Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473
 Lad Burgin, Trustee, 650-759-1145

CAPE GEORGE STAFF

Manager - Pat Rooney– 360-385-2208
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177

Cape George Office Hours M-F, 9am-2pm

Building.....	Bill Deckman.....	360-385-9769	Newsletter	Office.....	360-385-1177
Clubhouse Rental	Terri Brown.....	360-385-1177	Nominating.....	to be determined	
Elections	Joyce Skoien.....	360-379-9749	Roads.....	Bill Deckman.....	360-385-9769
Emergency Prep	Thad Bickling.....	360-531-2421	Social Club.....	Cassie Reeves.....	360-344-2174
Environmental.....	Elaine Sullivan	360-344-2207	Swimming Pool	Neil D'Acquisto.....	360-385-7625
	Patricia Dunmire.....	253-332-4779	Water Advisory	Marty Gilmore.....	360-301-3111
Fitness Center	Phyllis Ballough.....	360-344-3706	Welcome.....	Carol Chandler.....	402-981-0405
Harbormaster.....	Ben Fellows	360-301-0241	Workshop.....	Michael LaPointe.....	503-977-1893
Librarians:	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey.....	360-385-1263			
Marina	Marty Bluewater.....	206-790-5705	Clubhouse Phone		360-385-3670
Memorial	Eileen Pierson	360-379-0878	Fitness Center Phone		360-385-3619
	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar

March

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon Marina Com 11 a Water Com 5 p	4 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p Soup Supper 5:30 p	5 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	6 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	7
8	9 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p Enviro Com 9:15a Game Night 6:30p	10 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon Study Session 3 p	11 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	12 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p Board Meeting 3:30 p	13 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	14 St Patrick's Day Dinner 5:30 p 
15	16 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p	17 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon Book Grp 1 p	18 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p Music Jam 7 p	19 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p	20 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Clubhouse Reserved noon to 7p	21
22	23 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p	24 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon Enviro Film Night 7p	25 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30a Open Swimming 1p	26 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Fabric Arts 9a-3:30p CGU 7p	27 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Aerobics 10:30 a Open Swimming 1p Coffee Hour 2p	28
29	30 Lap Swim 5a Pool Exercise 8a Aerobics 10:30 a Lap Swim 10a Duplicate Bridge 11:45 Open Swimming 1p	31 Lap Swim 5a Pool Exercise 8a Lap Swim 10a Open Swimming 1p Marina Work Day 9a-12noon Bunco 5:30				

****The dog group meets at the clubhouse shelter daily at 3pm**

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CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

Newsletter

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(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://www.capegeorge.org)

Vol. 51 No. 9

April 2020



“

The greatness of
a community is most
accurately measured
by the compassionate
actions of its members.

CORETTA SCOTT KING

Now is the best time to call your neighbors and friends, particularly those who may be alone or afraid. Neighbors helping neighbors.

Jefferson Healthcare is running critically low on personal protective equipment. Lots of folks have PPE like this in their home shops or garages: latex gloves, masks, Tyvex suits, hand sanitizer and face shields. If anyone has any of these materials they would like to donate, Carl Berger has volunteered to collect donations from your front porch or driveway and deliver to the hospital. Products need to be usable, but not sterile. Open boxes or packages are accepted.

Carl Berger 702.493.6330 cell

Our New World Order (for Now)

P. J. Rooney, Manager
March 24, 2020

A month ago, we listened to reports about coronavirus 2019 (aka COVID – 19) as we went about our business as usual. On Sunday, March 15th with visions of the forthcoming St. Patrick Day celebrations that would happen on my mind, I stepped into a local watering hole and had two light beers as a primer. Little did I know they would be my last for a while. Wow, talk about taking a time out.

In a period of nine days since then our daily routines changed dramatically. Daily routines give us structure and purpose. Now we are faced with learning new structures and finding new purposes. Many people will adapt easily. For others it will be a difficult transition.

Our community has a significant number of members and residents who are by age in the most vulnerable group. However, I just read an article citing the Jefferson County Director of Health today who indicated of the 11 known coronavirus cases in the County, one person was just hospitalized from this unfortunate group. The person is in their 40's. This tells me the virus has no boundaries.

There is a lot of great information coming from the Federal Government, State Government, County Government and local municipalities. Our office has sent coronavirus information to members who are signed up for our email blasts and posted information on community bulletin Boards. We have collectively immersed ourselves in learning more. If you do not get our email blasts and want to, please see the **“Want to be Connected to Cape George Notices “** information on page 3 of this newsletter.

To beat this virus, we need to follow the rules by staying home when possible, keeping a minimum of six feet apart, and helping neighbors with their needs. And stop buying so much toilet paper! Since Cape George has a water system and operates facilities, Cape George Colony Club is an essential entity. While our office is closed to visitors, the administrative staff remains busy with operations. We are also performing water system monitoring and other outdoor maintenance activity. If you need assistance call or send an email.

The Board of Trustees next Study Session and Board Meeting in April will be held remotely through a service called Zoom. The community will have an opportunity to call in and hear the Board meetings. We will send information to the community on this when it gets closer to the meetings.

A decision has been made to not accept any cash at the office. It is best to send payments by mail or other electronic means. Please do not come to the office to pay. You can use the drop box but remember **“No Cash”**. Our bank is not accepting cash either.

While the clubhouse and workshop remain open, it is for individual use only. You can get a book or puzzle at our community library. Per the Governor's order no groups are allowed. Think of a group as three or more people. Find a good book, take a walk, and binge watch your favorite TV shows while we weather this storm.

NOTES FROM THE PRESIDENT APRIL 2020

At the March meeting of the Board of Trustees, an ad hoc committee was appointed to explore the feasibility of replacing the community's mailboxes with CBU units provided by the postal service. After a thorough review of the various issues involved, the committee will make a recommendation to the Board.

We are actively seeking candidates for the Board of Trustees. Cape George rotates the election of its seven member Board with either two or three members being elected annually. This year we will have three vacancies. If you have participated in one or more of our volunteer committees or social activities, have leadership skills and a desire to give back to our community and help guide its future, please consider serving as a Trustee. Nomination forms are available from the office (please call or email to request) and nominations close May 14th.

These are difficult times. We all regret the necessity to temporarily close our swimming pool and fitness room and cancel events and meetings in our clubhouse, but the health and safety of our community is our highest priority. The restriction on meetings will impact our upcoming monthly Study Sessions and Board Meetings, but we are looking into ways to conduct our "open meetings" electronically.

Katie Habegger, President

Want to be Connected to Cape George Notices?

Join the email list to receive information on what is happening in our community.

To receive email blast notices go to our website home page at www.capegeorge.org

Click the button and enter your email address. You'll get a confirmation email. If you don't see the confirmation email, check your spam. It's that simple to stay up to date on upcoming events as well as any schedule changes.

Cape George Rain Garden (CGRG) Update

submitted by Marta Krissovich on 3/19/2020

Rain Garden (RG) Team – related names are in red in text below, **bolded** denotes ongoing task responsibility:

Primary Workshop Presenter. Erica Guttman, Rain Garden Expert, Author, MA Ecological Restoration - Puget Sound Nearshore focus

From Jefferson County WSU Extension: Bridget Gregg, Master Gardener Coordinator & Bob Simmons, Assoc. Prof.- Water Resources

Liaison between WSU & Cape George Community: Marta Krissovich, WSU Master Gardener & CG Resident.

Cape George Rain Garden Team: Eileen Branscome, Varn Brooks, Lori Cameron, Patty Dunmire, Pat Gulick, Steve McDevitt, Dennis McDaniel, Ruth Ross, Fayla Schwartz, Elaine & Bob Sullivan, & Gina (& Dow) Webber

Main Project Goals: **1.** Reduce stormwater to Discovery Bay. **2.** Build local rain garden design & installation capacity.

Location: CG Colony, across from Memorial Beach, area near street between lower ravine trail & blackberry filled gulley

Size: 25 x 25ft w/ a 3 ft wide berm around 3 sides and a 1.5 ft. wide, wood-chip-covered path outside the berm.

Plants – RG Designed by Erica Guttman. Plant list constructed by Erica & Bridget in consultation with the CGRG Team. Donations were requested from community in the CG Newsletter & Flyers posted on CG bulletin boards:

Acquired so far – all temporarily potted or hilled by Ruth, Patty & Marta. Being cared for by Marta:

Purchased by Ruth Ross CGC w/ personal funds – all bare root: 2 Ocean Spray, 10 Mock Orange, 10 Tall Oregon Grape, 4 Red Flowering Currant. Also 5 Oregon Grape Nervosa that may not be used in RG.

Donation from Lee Davis CG Highlands: 5 bare root Mock Orange.

Offered so far: **Varn &/or Fayla** and, if indicated, Erica will check these plants for appropriateness and notify owners. From Virginia Jennings CG Village – Oregon Grape plus other natives

Eileen B.: can donate a plant, likely a sedge.

Other Plants: to be purchased wholesale by Bridget & Erica with \$1200 Environmental Committee Grant.

Vendor(s) will deliver plants to Erica for care. Delivery covered by a \$400 Marine Resource Committee grant.

Excavation – scheduled for June 24 & 25, 2020. To be done by Donnie under guidance of Bob Simmons.

Includes:

- 1). Digging native soil out of RG site
- 2). Removing grass under berm & pathway
- 3). Altering directing hill so more stormwater runs from lower Colman Dr. to the RG site.
- 4). May also include placing cardboard under berm & pathway areas, building berm & laying wood chips on path. Bob plans to use 1/2 of the excavated native soil in our RG & berm then dispose of the rest in the gulley behind the RG. Per Varn, gulley was left when lower Ravine Trail was filled in so OK to add soil to it. Blackberry problem not addressed.

- A few **CGRG Team volunteers** should attend to learn about & document process w/ photos and to place cardboard.

OTHER NEEDS

2" Drain Rock to line bottom of RG: No donations offered. Bob S. may be able to purchase from Jefferson MRC grant.

Compost will be mixed with native soil at RG (50% native & 50% compost). Bob S. will purchase with CG Board grant.

Cardboard - 75' long x 4.5' wide (under berm & path around 3 sides of RG) x 2-3 layers = ~ 500 sq ft., mostly acquired. Other sources: Post Office, Yesterday's Tractors on Sims & Cnty. Recycle Station. **Steve M.** is storing. **Dennis** will F/U.

Mulch: 7.0 cu. yd. of Arborist Wood Chips (6.0 for RG & 1.0 for Path). **Varn Brooks & Donnie** to ensure 6/25 availability.

Water to RG – NOTE: The move to a late June planting will require more garden monitoring more watering.

Report from **Gina & Dow Webber** - Drainpipe from RG to upper Memorial Park (uMP) appears open & water from MP:

- Grate over pipe on RG side of road lifts off. They put a call into **Donnie** for help with grate at other side.
- The pipe under road is 10-12 inch diam.. They believe its open enough to run a hose or tubing through.
- The water pipe at uMP is a 2-inch fire pipe so they suggest we use the water faucet down the hill toward MP. They will ask **Donnie** to turn water on to that faucet when we are ready for water to the RG.
- They are donating black plastic tubing & connections (cheaper than hose) to run up from faucet, under road to RG.
- They collected info. on a drip line and timer that might work for RG & want to pass that task on. [Any Volunteers?](#)

Concrete Edging: No donations so far. Erica suggests wood chips (above) on path & consider replacing w/ stone later.

Deer & Small Animal Fencing – 100' of 6-8 ft. tall plus 20 posts needed for at-least 1-2 years to protect young plants.:

Offer by **Eileen Branscome** CGC: ~50' of 7' high plastic deer fence & several 20 ft. long heavy duty black metal poles

Offer from **Ted Mills** CGC: 100' of 10' high plastic deer fence plus 5-6 black metal poles.

Decisions: We will use all of Eileen's and part of Ted's fence (cut to 7'). **Eileen** will work with **Varn** to cut her posts.

Rain Garden 2-day Advanced Training Workshop - 2 Tuesdays. Moved to June 23rd & June 30th, from 9 am – 4:30 pm

May need to be rescheduled or restructured if required to prevent spread of COVID-19 safety. [Here's the current](#)

- June 23rd –in the Cape George Clubhouse, with a visit to our rain garden site.
Morning – The What & Why of Rain Gardens. Afternoon – How to Locate & Design Rain Gardens
- June 30th - mostly at the Cape George Rain Garden. Focus will be hands on learning and planting our rain garden
 - ◇ Beginning & end of day &, perhaps, lunch will be in the Cape George Clubhouse
 - ◇ The rest of the day will be at the Cape George Rain Garden site
- Participants (max 40): Open to Cape George Residents (at least 11 interested) and to local landscape professionals.
- Tuition: a commitment to spend 10 hours working in local Rain Gardens, especially the Cape George Rain Garden.
- A Brown Paper Ticket Link will be arranged by **Bridget** & distributed by **Marta** closer to the event.
- Parking passes will be needed for guests. **Kitty** has 8 parking passes. **Marta** will request more for non-CG [guests](#).

If corrections or questions, please contact Marta Krissovich at 360-316-6306 or krissovich@aol.com

Pickleball according to Dink and Lob

Dink and Lob have been enjoying the signs and smells of Spring while "Sheltering" in place at home. The robins are pulling worms, blooms and blossoms are popping out and up and the sun is warming our world.



The Pickleball Court is closed to all players for at least two weeks

"All people in Washington State shall immediately cease participating in all public and private gatherings and multi-person activities for social, spiritual and recreational purposes, regardless of the number of people involved." "This prohibition shall remain in effect until midnight on April 6, 2020, unless extended beyond that date."

(Excerpt from the Governor proclamation 20-25 effective March 25, 2020)

Things to look forward to in the near future:

1. Players with longer hair (barbers and salons are closed)
2. People returning from Mexico and Arizona with darker skin!
3. Re-Re finishing of the court when it is warmer and dryer.
4. End of large group restrictions - A party to celebrate all we have survived and return to lessons and clinics and fun mixers.

Until then, stay safe and healthy, help your neighbors .

questions or concerns contact Pi pibird130@gmail.com



FOR SALE: ZEST TWO OCEAN KAYAK
Lime green with two backrests
Offers accepted.

Contact Sheila at 949-322-3480 or sheilsun@aol.com



Volunteer your time? Cape George Needs You!

It is the time of year when we have to begin thinking about who will be on our Board of Trustees for the coming years. We have seven people who serve on the board. This year three of these positions are up for election. The term is for three years, and trustees may only serve for two consecutive terms.

Please think about whom you would like to see on the Board of Trustees. If you feel that you would like to run for the Board and to serve the community, please download the form from our website: http://www.capegeorge.org/pdf/Form_MISO1e.pdf and return it to the office. If you have a suggestion on whom you would like to see on the Board, call the office or a current trustee.

The people on the Board do very valuable work for us all. We need quality people to run for office. The members must attend 2 meetings a month for discussion and deciding what must be done to keep the Cape George running. There are occasionally other meetings when necessary, and you will be asked to liaison with one of the CG committees that work on special areas of importance.

Please help us to find people for this very important position. Cape George has become a big financial organization. The value of your home and everyone else's home depends on the quality of the candidates.



Many friends and neighbors of Maryl Weir have inquired and we are sorry to confirm, Maryl passed away December 26th.

The Cape George library, located at the back of the Clubhouse, is a community resource. Feel free to browse and borrow—there are no checkout procedures, due dates, or fines. Please return books to the marked return shelf under the window. If you'd like to donate a book or two you've enjoyed, just place it in the return shelf. Because our space is extremely limited we cannot accept a large number of donations at this time. Please don't leave boxes of donated books in the clubhouse unless you check with us first.

Contact Joan Hommel jshommel@gmail.com 360.344.2611 or Jeannie Ramsey jeannieram01@gmail.com 360.385.1263 if you have questions or comments.

BOOK GROUP SELECTION FOR APRIL



“The Rainbow Comes and Goes: A Mother and Son on Life, Love and Loss”

by Anderson Cooper and Gloria Vanderbilt

Though Anderson Cooper has always considered himself close to his mother, his intensely busy career as a journalist for CNN and CBS affords him little time to spend with her. After she suffers a brief but serious illness at the age of ninety-one, they resolve to change their relationship by beginning a year-long conversation unlike any they had ever had before. The result is a correspondence of surprising honesty and depth in which they discuss their lives, the things that matter to them, and what they still want to learn about each other. *The Rainbow Comes and Goes* offers a rare window into their close relationship and fascinating life stories. In these often humorous and moving exchanges, they share their most private thoughts and the hard-earned truths they’ve learned along the way.

Please note: Because of the mandate “stay at home” order our monthly meeting is cancelled.

Enjoy a good read

Deadline for May Newsletter—April 20th

Are you interested in the history of Cape George?

I am looking for volunteers to work together to write the book of our community’s history. We will piece together information and pictures on Cape George of times gone by.

This will be a fun project and we will need all kinds of help - so if you are interested in being part of this please contact me.

Shelley Fye 225sunshinehouse@gmail.com



CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

President Katie Habegger called the meeting to order at 3:30 p.m.

Welcome

In Attendance: Katie Habegger, Joel Janetski, Ray Pierson, George Martin, Ray Graves and Lad Burgin

Action on Minutes: Joel Janetski moved and Lad Burgin seconded to approve the minutes of the Special Board Meeting Minutes dated February 3, 2020. Passed -5/0

Joel Janetski moved and George Martin seconded to approve the Regular Board Meeting Minutes dated February 13, 2020. Passed - 5/0

Membership Report: Joel Janetski

Robert & Debbie Paulson purchased lot 40 Hemlock Dr from RDRC Properties LLC
John & Carol Jardine purchased 61 Saddle Dr from Chris & Satomi Mackay
Joshua & Darbie Beadle purchased 150 Maxwell & lot 32 Maxwell from Grant Spicer
Thomas Rice purchased lot 29-4 S Palmer from Maurice & Judith Sheridan
Sam & Marilyn Melton purchased 411 Ridge Dr from Joel & Janet Gough
Sandra Kish purchased 161 Colman Dr from Christine Mousel

Treasurer's Report: George Martin

As of January 31, 2019

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website.

COMMENTS:

PAST COMENTS:

* There was an adjustment to the Reserves of \$11.48 in December to correct a balance carryover issue from June 2019.

2020 BALANCE SHEET COMMENTS:

None at this time.

2020 REVENUE AND EXPENSE COMMENTS:

None at this time

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
 March 12, 2020
 3:30 PM
DRAFT

TREASURER'S REPORT

As of January 31, 2020

Balance Sheet as of January 31, 20120					
Assets	2020	2019	Liabilities and Fund Balances	2020	2019
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 346,820	\$ 127,410	Accounts Payable & Other Liabilities	\$ 28,429	\$ 20,522
Operating Investment-Savings	99,338	82,299	Unearned Income General/Water/Etc.	82,380	77,884
Petty Cash (2 accounts)	391	*Cmbnd w/Checking	Unearned Income Reserve Assment		14,774
Reserves - General, Water & Marina	1,007,506	990,400	Unearned Income Marina Wait List	1,900	2,200
Routine Reserve Assessment	83,114	15,930	Total Current Liabilities	112,709	115,380
Total Cash & Equivalents	<u>\$ 1,537,169</u>	<u>1,216,039</u>			
Net Accounts Receivable	\$ 22,078	284	FUND BALANCES:		
Total Net Fixed Assets	1,804,075	1,779,253	Fund Balances (Combined)	3,098,658	2,761,054
Total Prepaid & Other Assets	25,850	27,328	Modified Cash Basis Income	177,806	140,321
TOTAL ASSETS	<u>\$ 3,389,173</u>	<u>\$3,022,904</u>	TOTAL LIABILITIES & FUND BALANCE	<u>\$3,389,173</u>	<u>\$ 3,016,755</u>

Summary Revenue and Expense Statements for the periods ended January 31, 2020 and 2019 (Modified Cash Basis)

	2020 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2020 YTD	2019 YTD	Variance	%
General					General			
General Assessment	\$ 79,944	\$ 26,621	53,322	200%	General Assessment	\$ 79,944	\$ 76,792	3,152 4%
Revenue - All Other Sources	887	883.36	4	0%	Revenue - All Other Sources	887	2,137	(1,250) -58%
Total General Revenue	80,831	27,504.61	53,326		Total General Revenue	80,831	78,929	1,902 2%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	14,055	14,094	39	0%	Salaries, Benefits, PR Tax	14,055	12,708	1,347 11%
Repairs & Maintenance	313	1,108	796	72%	Repairs & Maintenance	313	22	291 1322%
Contracted Services	4,981	4,303	(678)	-16%	Contracted Services	4,981	1,648	3,333 202%
Insurance	1,882	1,750	(132)	-8%	Insurance	1,882	1,775	107 6%
Pool Expense+pool utilities	3,590	2,250	-	N/A	Pool Expense, pool utilities	3,590	2,424	1,166 48%
Utilities	1,281	1,038	(244)	-23%	Utilities	1,281	1,325	(44) -3%
Other Expenses (incl taxes)	8,706	2,292	(6,414)	-280%	Other Expenses (incl taxes)	8,706	838	7,868 939%
Total General Expenses	34,807	26,835	(6,633)		Total General Expenses	34,807	20,740	14,067 68%
General Net Income	<u>\$ 46,024</u>	<u>\$ 669</u>	<u>\$ 45,354</u>	6778%	General Net Income	<u>\$ 46,024</u>	<u>\$ 58,189</u>	(12,165) -21%
Water					Water			
Revenue - Water Use Fees	\$49,566	\$ 16,461	\$ 33,105	0%	Revenue - Water Use Fees	\$ 49,566	\$ 47,340	2,226 5%
Revenue - All Other Sources	2,669	2,992	(323)	-11%	Revenue - All Other Sources	2,669	2,497	4 7%
Total Water Revenue	52,235	19,453	32,782		Total Water Revenue	52,235	49,837	2,398 5%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	4,629	5,884	1,255	21%	Salaries, Benefits, PR Tax	4,629	4,691	(62) -1%
Repairs & Maintenance	54	717	663	93%	Repairs & Maintenance	54	102	(48) -47%
Contracted Services	1,543	2,339	797	34%	Contracted Services	1,543	2,057	(514) -25%
Insurance	924	900	(24)	-3%	Insurance	924	871	53 6%
Utilities	1,936	1,008	(928)	-92%	Utilities	1,936	1,127	809 72%
Other Expenses (incl taxes)	7,597	2,037	(5,560)	-273%	Other Expenses(incl taxes)	7,597	1,567	6,030 385%
Total Water Expenses	16,682	12,885	(3,797)		Total Water Expenses	16,682	10,415	6,267
Water Net Income	<u>\$ 35,553</u>	<u>\$ 6,567</u>	<u>\$ 28,985</u>	441%	Water Net Income	<u>\$ 35,553</u>	<u>\$ 39,422</u>	<u>\$ (3,869)</u> -10%

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

<u>Marina</u>					<u>Marina</u>				
Revenue - Moorage/Parking	\$ 57,117	\$ 55,000	\$ 2,117	4%	Revenue - Moorage/Parking	\$ 57,117	\$ 51,690	5,427	10%
Revenue - All Other Sources	10,765	10,900	\$ (135)	-1%	Revenue - All Other Sources	10,765	10,090	675	7%
Total Marina Revenue	67,882	65,900	1,982		Total Marina Revenue	67,882	61,780	6,102	10%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	1,339	1,608	269	17%	Salaries, Benefits, PR Tax	1,339	1,312	27	2%
Repairs & Maintenance	293	156	(137)	-88%	Repairs & Maintenance	293	641	(348)	-54%
Contracted Services	460	598	139	23%	Contracted Services	460	465	(5)	-1%
Insurance	670	600	(70)	-12%	Insurance	670	635	35	6%
Utilities	1,092	750	(342)	-46%	Utilities	1,092	341	751	220%
Other Expenses (incl taxes)	340	1,163	824	71%	Other Expenses(incl taxes)	340	127	213	167%
Total Marina Expenses	4,194	4,876	682		Total Marina Expenses	4,194	3,521	673	19%
Marina Net Income	\$ 63,688	\$ 61,024	\$ 2,664	4%	Marina Net Income	\$ 63,688	\$ 58,259	\$ 5,429	9%
<u>Reserve Activity</u>					<u>Reserve Activity</u>				
Routine Reserve Revenue	32,486	10,684	21,803	204%	Routine Reserve Revenue	32,486	31,776	710	2%
Bad Debts, Recoveries, Misc.	-	-	-	-	Bad Debts, Recoveries, Misc.	-	-	-	N/A
Reserve Interest - all	56	-	56	-	Reserve Interest - all	56	239	(183)	-77%
Net Reserve Income	\$ 32,542	\$ 10,684	\$ 21,858		Net Reserve Income	\$ 32,542	\$ 32,015	\$ 527	2%
Cmbnd Net Income/(Loss)	\$ 177,806	\$ 78,943	\$ 77,059	125%	Cmbnd Net Income/(Loss)	\$ 177,806	\$ 187,885	\$ (10,079)	-5%

Manager Report - March 2020

I wanted to take this opportunity to remind all members about the speed limit. It is **20 MPH**. Now that spring is almost here, it signals greater acceleration for some members and residents in the community. *Watch out for pedestrians and our furry friends.* About our furry friends, a reminder to pick up your pet's pool!

I also wanted to commend those brave souls that drop the top on their convertibles when the temperature is under 50 degrees and threatening rain. That's true spring spirit!

Another reminder is about signage. Business advertising signage is not permitted. Please read Policy PP06.

It's time for owners to work on removal of noxious weeds from your lots. This includes scotch broom and poison hemlock. *Do not cut them!* They must be removed including the root.

Administration

1. We are preparing authorization letters to be mailed to members for the lot mowing program.
2. We have installed two new computers at the office with battery backups systems.
3. Members that have signed up for credit card payments of assessments or ACH in 2019 are reminded they need to change the amount withdrawn whenever there is a change to the assessment amount. This cannot be done by the association or service provider.
4. The Board of Trustees is evaluating the possibility of selling a lot it received in 2005 by quit claim deed.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

Maintenance

1. Our dehumidification system continues to be an ongoing problem. It works intermittently. We are in contact with the manufacturer and working through their process to get assistance on this problem. In
2. the meantime we are using portable dehumidifiers in conjunction with the main system to make sure no damage takes place to the building.
3. The replacement heat pump for the pool is on order and should arrive in a couple of weeks from the manufacturer in Florida.
4. A new sign indicating "NO Turnaround" has been installed at the entrance to Huckleberry.
5. All our new tractor parts have been installed. Good job Donnie!
6. Aimee Garrett, our seasonal assistant grounds employee has started. She will be working a total of 800 hours this year.

Complaints & Reports

1. An owner complained about receiving a private email invitation to an event for a political candidate.
2. Violation Notices have been sent to owners with business advertising signage on their property
3. Several owners engaged in an argument over lighting in the fitness room
4. A hedge violation was remedied in the Village.
5. A complaint by phone was received by the manager from a lot owner about another owner's conduct when their agent was showing the lot.

Committee Reports: The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Water. The reports are attached to these minutes and incorporated by reference.

Information Items: An educational memo from our attorney was distributed to the trustees regarding how a Board "Works Remotely"

Member participation:

Robin Scherting spoke up for fitness room users who do yoga and floor exercise. Their comfort should also be considered in any changes to the environment of the fitness room.

Ben Fellows asked about the new entrance signs. He recommended the lettering be reflective so it could be seen easily at night.

New Business Action Items:

Motion 1: Ray Pierson moved and George Martin seconded to approve the refund of two clubhouse damage deposits. Passed - 5/0

Motion 2: George Martin moved and Ray Graves seconded to appoint an ad hoc committee to explore the feasibility, including costs, for replacing current mailboxes (in the Colony, Village and Highlands) with CBU units received by the Postal Service. Ray Graves and George Martin will represent the Board. Passed - 5/0

Motion 3: Lad Burgin moved and Joel Janetski seconded to approve the changes to FIN01 and FIN17 as submitted. Passed – 5/0

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

Motion 4: Ray Graves moved and Lad Burgin seconded to accept a \$2500. donation from the Social Club for the new entry signage. Passed – 5/0

Motion 5: George Martin moved and Joel Janetski seconded to approve the CP03 Marina Usage and CP03b Marina Slip Sublease Agreement Form as revised, having been submitted for public comment and receiving none. Passed – 5/0

Motion 6: Joel Janetski moved and Lad Burgin seconded to approve the changes to CP18 Snow & Ice Policy. Passed – 5/0

Motion 7: Lad Burgin moved and Ray Pierson seconded to approve the purchase of dredging equipment for the amount of \$15,759.44 plus tax. Passed – 5/0

Motion 8: George Martin moved and Lad Burgin seconded to add a rule on Environmental Controls to CP05 with the approval of the Fitness Committee Chair. The language states what has been common practice but not previously part of the rule. Passed – 5/0

Open Board Discussion:

The Trustees will be recruiting members in the absence of a Nominating Committee, for the three upcoming open board seats. They discussed ways to approach the community and engage volunteers to step forward.

George Martin has organized a shredding event, tentatively scheduled for July 25th at the Fire Station. More details to come.

The Board instructed the manager not to pick up the remaining CBU's donated by the Postal Service until we have recommendations from the newly formed ad hoc committee.

Announcements:

Study Session - April 14, 2020 at 3:00 PM
Board Meeting –April 16, 2020 at 3:30 PM

Adjournment: Lad Burgin moved and Joel Janetski seconded to adjourn the Regular Board Meeting at 4:35 pm. Passed - 5/0

Submitted by:

Approved by:

Joel Janetski, Secretary

Katie Habegger, President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

**ENVIRONMENTAL COMMITTEE MINUTES
CAPE GEORGE CLUBHOUSE
Monday, February 10, 2020, 9:15 am**

ATTENDANCE: Varn Brooks, Lori Cameron, Patty Dunmire, Pat Gulick, Katie Habegger, Marta Krissovich, Norma Lupkes, Dennis McDaniel, Patrick Rooney, Ruth Ross, Robin Scherting, Carol Schlecht, Bob Sullivan, Elaine Sullivan, Gina Webber

I. CALL TO ORDER: Patty Dunmire called the meeting to order at 9:17 am.

II. APPROVAL OF MINUTES: Marta moved and Pat seconded that the minutes from January 2020 be approved as written and the motion passed unanimously.

III. FISCAL REPORT: Current balance is \$2720.00, which includes \$50 for the rain garden. (*These are not funds that belong to Cape George Colony Club, Inc.*) Members were reminded that donation checks to the Environmental Committee should be made out to the Cape George Social Club, with environmental committee noted in the subject line, and given to one of the **co-chairs** to deliver to Cassie Reeves who will endorse them.

IV. OLD BUSINESS

- A. **Rain Garden Update.** Marta, who is heading up the Cape George Rain Garden (CGRG) Team, met with Bridget Gregg, Master Gardener Coordinator, to discuss questions. A workshop will be held on two consecutive Tuesdays (March 24th & March 31st, from 9 am–4:30 pm) at the CG Clubhouse. It will be open to all CG residents and to local landscape professionals (limit of 40 participants) and will be taught by Erica Guttman, an expert on the topic. Tuition for the workshops is a commitment to give 10 hours volunteer work in local rain gardens, especially the CGRG. March 24 will be a full day of training at the clubhouse, with the morning an introduction to rain gardens and the afternoon focused on how to design a rain garden. The second workshop day will focus on planting the CGRG. For more information and to sign up for the workshop, see attached report from Marta Krissovich. Marta, Ruth, and Pat Gulick will go to the Jefferson County Conservation District Native Plant Sale Feb 29 to buy plants. Ruth will also donate some of the plants she has ordered. Dennis McDaniel volunteered his van to help transport plants. After the plant list is finalized, we will be asking the community in March for donations of plants or money to help with the project. The environmental committee will also request a Social Club grant to help with plant costs. The committee thanked Marta for all her hard work on the project.
- B. **Clean Up of Cape George Road:** Patty contacted Bernie Del Valle, who would like to continue to head up this project. Pat Rooney told us that Donnie can pick up the gathered trash at a number of points on Cape George Rd and take it to the landfill. We hope to have the first 2020 road clean up in the late spring and will put a notice in a later newsletter asking for volunteers.
- C. **New Printing Service for Peaks Poster and Protection Island Book.** Bob Sullivan reported that Printery Communications quoted \$290 plus tax for 50 copies of the book and 40 posters. Bob will check next with Coho Printing which has recently opened. Quote from UPS was very high (\$1240)
- D. **April Meeting:** The committee is reminded that the meeting on April 13 will be held in the room above the office because of the Granny's Attic Sale.

V. NEW BUSINESS

- A. **Film Night for March:** The co-chairs will check with Varn to see if Darrell and Lorna Smith could do a film for March.
- Native Plant Courses.** Fayla Schwartz, PhD, a retired college instructor in botany and biology in our community, will be offering her Native Plant ID Class again this spring. The class will be co-sponsored by the Native Plant Society and the Port Townsend Marine Science Center (PTMSC) and will be held at PTMSC (cost \$125). Two one day workshops sponsored by the Native Plant Society (Introduction to Plant Families May 9 taught by Fayla Schwartz [\$20], and Know Your Grasses, taught by Clay Antieau July 17 [\$50]) will also be offered in Port Had

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

lock. For more information and to register, email Olympic@wnps.org. Registration is also available on Eventbrite.

- A. **Future Presentations:** Michael Pilarski, a local expert on permaculture and earth repair, has opened a new public reference library at 10644 Rhody Drive in Port Hadlock in the Ness' Corner Building, containing old and new books covering a wide range of topics: from herbal medicine to climate change, permaculture design to mushroom foraging, native plants to tropical species. The books are available to read inside the building, not for checking out, and the library is open Wednesdays from noon to 8 p.m. and Saturdays from 10 a.m. to 5 p.m. For more information about the library and Pilarski's upcoming workshops, visit friendsofthetrees.net. The committee discussed inviting Michael to give a presentation for us here in CG on permaculture

The meeting was adjourned at 10:15 a.m.
Respectfully submitted by Ruth Ross

Supplemental Report: Cape George Rain Garden (CGRG) 2/10/2020 by Marta Krissovich

RG Site: a 28-32-foot area near street at bottom of Ravine Trail, across from Memorial Beach

WSU RG Team:

Primary Workshop Presenter. Erica Guttman, Rain Garden Expert & Author. She holds a MA in Ecological Restoration with a focus on the Puget Sound Nearshore

From Jefferson County WSU Extension:

Bridget Gregg, Master Gardener Coordinator

Bob Simmons, Assoc. Professor – Water Resources

Cape George Rain Garden Team

Liaison between WSU & Cape George Community: Marta Krissovich, WSU Master Gardener & CG Resident.

Water & Hose:

March, April, & May rains will hopefully reduce watering needs at first

Water access is available at street above Memorial Beach and an existing drainpipe runs under the street between the Ravine Trail & the top of Memorial Beach

Gina & Dow Webber to follow up with Donnie & Pat to see if we can connect to this water access, run a hose through the drainpipe, and what type of hose might be appropriate.

Mulch: 8.4 cu yards arborist wood chips. Marta notified Donnie. Varn Brooks will F/U.

Excavation: Bob Simmons will guide Donnie, Bob checking with Pat Rooney & Donnie re possible 3-27 excavation. Bob requests a few members of RG Team to attend to take photos.

CGRG Workshop & Planting: 2 Tuesdays, March 24th & March 31st, from 9 am–4:30 pm

March 24th – held in the Cape George Clubhouse, with a visit to our rain garden site.

Morning – The What and Why of Rain Gardens

Afternoon – How to Locate & Design Rain Gardens

March 31st held mostly at the Cape George Rain Garden. Focus: planting our rain garden

Starts & ends in the Cape George Clubhouse

The rest will be at the Cape George Rain Garden site

Participants (max 40): open to CG residents and to local landscape professionals.

Tuition: commitment of 10 hours working in local Rain Gardens, especially the CGRG

Signup Genius Link: <https://www.signupgenius.com/go/5080e48aca72da1f49-rain>

Session Title: **Rain Garden 2-day Advanced Training Workshop 3/24 & 3/31**

1/31/20 members of CGRGn Team met with Bridget Gregg at site. Site likely gets ~6 hrs of sun/day except in winter. Team set following priorities for RG plant selection:

1. Facilitates rain garden's function
2. Relatively low cost
3. Native to our area

CAPE GEORGE COLONY CLUB
 BOARD OF TRUSTEES MEETING MINUTES
 March 12, 2020
 3:30 PM
DRAFT

4. Low maintenance, *especially after the first 2 years.*

Also important to consider: deer resistant, *especially after first 2 years*, aesthetically pleasing, wildlife friendly (except destructive ones such as deer).

Questions given to Bridget during the meeting with answers from Bridget, Bob & Erica:

Q: What type of soils will we need - native soil from excavation, Screened Sand, Compost, or...?

A: Bob to arrange delivery of appropriate soil and supervise excavation and soil mixing. He too soil sample and found good drainage.

Q: Is the compost from the County Facility appropriate from rain gardens?

A: Bob prefers organic compost and has sourced from Shold in the past but will check prices.

Q: How best to transport soil/sand/compost from sellers?

A: Bob prefers soil and/or compost be delivered by supplier--more efficient and does not cost very much due to the volume he purchases.

Q: How many plants are needed?

A: Bob sent sample plant lists from other local rain gardens: Flemming Garden, (a similar-sized garden), and the Chetzamoka Garden (about 2/3 size of CGRG)

Row Labels	Chetzamoka	Flemming
4"	70	240
1-gal	95	153
Quart	2	53
2-gal	1	9
1-gal		13
5-gal		3
3-gal	8	1
Plug	200	
(blank)	3	
Grand Total	379	472

Q: What type of assistance can WSU provide with plant selection & garden design?

A: Erica Guttman will visit site & give plant recommendations and help with design. We will also start pricing plants now to get realistic idea of what we can afford

Ideas so far on how & where to obtain plants per the WSU and the CG RG Teams

Bridget Gregg to pursue local plant brokerage business to see if we can buy plants wholesale. They primarily carry ornamentals but have a small line of native plants.

Ask CG residents in next newsletter to donate plants or cash for plants. RG Team could help **with** digging up or dividing plants.

Order from the Kitsap County Conservation District Native Plant Sale ASAP Last Day to Order Feb 29th, 2020 - stock will be limited and perhaps sold out. **Plant pick-up dates:** Friday, March 13, 2020: 1 pm to 6 pm and Saturday, March 14, 2020: 9 am to 1 pm Kitsap County Fairgrounds, Sheep Barn. Dennis McDaniel may be able to help w/ his van

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

March 3, 2020

Marina Committee Meeting

Meeting came to order at 11:10 in the clubhouse. Marty Bluewater, Ben Fellows, Lad Burgin, Paul Serafin, Brian Ritchie, Richard Keller, Tom Cawrse, Stewart Pugh were present.

Ben reported that good progress is being made on dock maintenance. Deteriorated deck board and defective bolts have been replaced on the north docks. Similar work on the south docks is well underway.

The Social Club has purchased 10 PVC clad picnic tables with separate benches and requested our help in assembly. We got started on these this morning.

The estate of Dean Shinn has donated a sailboat in need of serious cleaning to the marina. It has been accepted for the purpose of selling it at the April 27 marina sale. Marty made a good start on pressure washing this morning. Ben reviewed recommendations to the Marian Reserves Plan which is to be included in a March 2020 update. A motion was made, seconded and unanimously passed to recommend the attached revisions for Board consideration.

Plans for the Partial Marina Dredging with a Piranha Dredge were briefly discussed. The tub floats for a new work raft have been delivered and the Piranha Dredge system will be ordered soon. Our current permits allow actual in-water work to begin June 10.

Meeting adjourned at 11:55

Attachments Marina reserve recommendation spreadsheet
 Word document with supporting information

Ben Fellows

Marina reserve update recommendation

March 4, 2020

2.6.1 Concrete launch ramp is presently in good condition. No realistic life estimates. In-water concrete work no longer permitted. Most likely will have to install precast slab positioned by crane.

2.6.3 Re-graveling of roadway is not cost effective. Asphalt paving is recommended.

3.9.1-3 Existing creosoted piling are judged to be in serviceable condition. Jacketing to exclude oxygen to stop marine borers is advised as the best way to prolong useful life. The degree to which the pile life might be extended has not been quantified.

3.9.4-6 The current docks of CCA treated wood were built in the early to mid 1990s and will soon be 30+ years old. By the mid 2020s, the expense and labor to maintain them will exceed our volunteer efforts. Aluminum frame docks with grated decks are recommended. Commercial installed cost is estimated at \$75/sqft or \$750,000. If commercial aluminum framing were completed and installed by CG volunteers the cost is estimated to be about \$500-550,000. Aluminum frame dock life is estimated at greater than 50 years. ACZA treated dock would cost about 10-15% less and might last 35 years. Grated decks will be required in either case. The above costs are based on verbal and written budgetary information from a variety of suppliers.

BTF

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
March 12, 2020
3:30 PM
DRAFT

#	<u>COMPONENT NAME</u> 3/2/2020 btf	Proj \$	MAINT CYCLE	NEXT MAINT	2019	2020
2.6.1	Concrete Boat Ramp - Replace		30	2030		
2.6.2	Gravel - Replace	\$25,000	5	2025		
3.9.1	wood pile jacketing, phase 1, 5 jackets	\$12,000	30	2022	pending permit	
3.9.2	wood pile jacketing, phase 2 10 jackets	\$23,000		2023		
3.9.3	wood pile jacketing phase 3 15 jackets	\$29,000		2024		
3.9.4	Dock replacement, phase 1	\$750,000	40	2026	new permit	
3.9.5A	Dock replacement, phase 2			2027		
3.9.5B	Dock replacement, phase 3			2028		
3.9.6	Dock replacement, phase 4			2029		
3.10.1	Wood Pilings - Replace/Major Repairs	\$155,000	30	2050	new piling/ contractor	
3.10.2	North Gangway - Replace		35	2030		
3.10.3	South Gangway - Replace		35	2035		
3.10.4	Helix Mooring Buoy anchors	\$2,000	10	2025		
3.10.5	Helix Mooring Buoy anchor	\$2,000	10	2025		
3.11.1	Basin - Complete Dredging	\$91,000	?	2045		
3.11.2	Basin - Partial Dredging	\$30,000	20	2020-21		\$30,000
3.11.3	North Sea Wall - Replace		50	46		
3.11.4	South Sea Wall - Replace		50	46		
6.1.1	Cleaning Station - Replace		25	20		
6.1.2	Wood Deck elevated, north and south	\$6,000	20	2025		
16.3.1	Electrical System - Contingency	\$20,000	20	20380		
15.5.1	Marina Water Supply System - Contingency	\$3,000	20	2039		
	Comments					
2.6.1	Currently in good shape. Replacement will require precast slabs, no action date or cost estimated					
2.6.2	recommend asphalt paving of roadway					
3.9.1-3	Pile jacketing recommended for prolonged life					
3.9.4-6	new aluminum frame docks w/frp grate, reuse existing tub floats					



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

All events are cancelled until further notice

Reminder: 2nd quarter assessments are due April 1st

Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473
 Lad Burgin, Trustee, 650-759-1145

CAPE GEORGE STAFF

Manager - Pat Rooney- 360-385-2208
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Roads.....	Bill Deckman.....	360-385-9769
Elections	Joyce Skoien.....	360-379-9749	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep	Thad Bickling.....	360-531-2421	Swimming Pool	Neil D'Acquisto.....	360-385-7625
Environmental.....	Elaine Sullivan	360-344-2207	Water Advisory	Marty Gilmore.....	360-301-3111
	Patricia Dunmire...	253-332-4779	Welcome	Carol Chandler.....	402-981-0405
Fitness Center	Phyllis Ballough....	360-344-3706	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey...	360-385-1263			
Marina	Marty Bluewater.....	206-790-5705	Clubhouse Phone		360-385-3670
Memorial	Eileen Pierson	360-379-0878	Fitness Center Phone		360-385-3619
	Jeannie Ramsey ...	360-385-1263			

Cape George 2020 Calendar

April

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12 	13	14 Study Session 3 p Remote meeting	15	16 Board Meeting 3:30 p Remote meeting	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Cape George Newsletter Advertising

Check out what our customers say:





Highland Olympic

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Vol. 51 No. 10

May 2020

Manager Report—April 2020

It is clear and obvious to all of us the world seemed to change almost overnight. We had to start thinking in totally different ways. By the Governor's order we had to shut down amenities at Cape George. That was just the beginning. The Board will for the first time do meetings via Zoom (a platform that allows internet audio/visual connection like Skype) to comply with social distancing and no group requirements. We do the overwhelming amount of work via our computers.

Overall, we are doing a great job of keeping good distance and staying home as much as possible. We appreciate owners respecting the fact we had to close the office to visitors. We are available by phone and internet.

Administration

1. Quarterly statements for owners with zero balances prior to April 1, 2020 were left out of the statement run and had to be sent after the issue was discovered. All owners should have their statements by now.
2. The Board of Trustees approved waiver of late fees and interest on any owner accounts that are delinquent during April and May.

Maintenance

1. One of two pool heaters was replaced and ready to go into service after the Governor and Board of Trustees lifts the mandatory pool closures in the State.
2. New signage related to the west end of Ridge Drive and Huckleberry concerning no turnarounds

have been added.

3. The pool dehumidifier still needs repair, but it cannot be done at this time due to State restrictions on non-essential work.
4. There is a delay in the bid administration of some reserve projects while vendors are idle due to the Covid – 19 regulations. Delays may cause some projects to be deferred to 2021.
5. AS rats nest caused a horrific smell under the manager's office requiring the floor insulation to be removed. New insulation cannot be installed until after the State Covid-19 regulations are lifted. A hard foam will be the replacement insulation.

Complaints & Reports

1. An owner complained about livestock in the Colony
2. An owner has requested the approval to install a chicken coop in the Village
3. An owner complained about a tree being removed by a neighbor
4. A complaint about a car driving late at night in the Colony was reported. It was determined to be a newspaper delivery service.

Zoom Meeting

Audio only

With video



Marina Update

The Marina, just like most of Cape George is weathering the current distancing situation. There is one slip available for a shallow draft boat not longer that 25 feet. Call Ben Fellows 360 301 0241 if you are interested.

Here is the current status of our slip wait list:

Size	Date of Application	Name (boat length)	Boat Length
Over 29 ft			
	12/18/2013	Mike Thorwick	40'
	1/19/2015	Barb & Roger Maynard	37'
	1/28/2015	Tony Petrillo	36
	6/26/2017	Kevin DeWaay (Dowd) no boat	35'
	7/19/2017	Don Rees	36.6
	7/24/2018	Dow Webber	33
	9/25/2018	Nick Muzik	no boat
	10/22/2018	Charles Arthur	no boat
	10/3/2019	Thomas Cary	33
	10/7/2019	Richard Brookfield	?
20 - 29 ft			
	10/2/2018	Charles Arthur	Wants 28 +
	10/4/2019	Thomas Cary	33
Under 20'			

The 2020 budget includes funds for a partial dredging of the area inside the basin adjacent to the entrance. This area has silted in over the last 30+ years and needs attention. We have purchased a 4" Piranha suction dredge and plan to use it to clean out the shallow area. We have the necessary permits to pump the spoils to the area on the south side of the south parking lot and onto the beach. The pump and associated hoses have arrived. Some additional pipe will be needed too. We plan to put the system together as soon as we can work as a team. Our permits allow us to do this work from June 10 through mid-February and may continue in 2021. During crab season we intend to work on Tuesdays and Wednesdays to minimized conflicts with marina usage.

Please call me if you have questions.

Yours for a good boating year,

Ben Fellows



NOTES FROM THE PRESIDENT

A lot has changed since I wrote my last notes for the April newsletter. Even the small gatherings in our clubhouse and workshop which were initially permitted have had to be cancelled due to the increased restrictions imposed by Governor Inslee. The Board of Trustees held their first Study Session and Board Meeting in April via the internet, using the popular Zoom platform. Members were able to participate in the meeting by telephone, which allows us to continue to conduct our Board business in the open and transparent manner our members are accustomed to. If the Governor's restrictions continue through mid-May, we will again conduct our Board business via Zoom. If that is the case, the office will again send out an e-mail notice prior to the meetings with instructions on participating.

We are grateful for the cooperation of our members in complying with the current restrictions. Although many of us miss being able to exercise in the club facilities such as the pool, the fitness room and the sports court, every day I see walkers enjoying our quiet Cape George roads and chatting to their neighbors from a safe distance. With your continued cooperation, we will get through this and once again be free to travel and get together with our friends and families.

Just as a reminder, the May 14th deadline for Trustee applications is fast approaching. This year there will be three positions on the Board to be filled. We urge you to consider serving. If you have any questions on the election process and the duties of a Trustee, feel free to approach any Board member by phone or e-mail – our contact information is on the capegeorge.org website. The Trustee Nomination form is posted on the website under Documents/Forms/Membership Forms. If you experience any difficulty printing the form, call the office and Terri will be happy to mail you a copy.

Katie Habegger, President

Connect to Cape George

Join our email list to receive information on what is happening in our community.

To receive email blast notices go to our website home page at www.capegeorge.org

Click the  button and enter your email address. You'll get a confirmation email. If you don't see the confirmation email, check your spam. It's that simple to stay up to date on upcoming events as well as any schedule changes.

Pickleball according to Dink and Lob

A COURT A COURT
MY KINGDOM FOR A COURT!!!
NO SURFS - ONLY SERVES
NO KNIGHTS - WE CLOSE AT 7PM
NO CASTLES - NO SADDLES - ONLY PADDLES
NO JESTERS - ONLY PESTERS FROM THE BENCH
NO HERALDS - JUST THE SCORE CALLED LOUDLY
NO VALLEYS TO ROAM - JUST VOLLEYS AND DINKS
THE KINGS AND QUEENS OF PICKLEBALL LAND
PROCLAIM OUR VICTORY OVER VIRUSES AND WILL
RETURN OUR TURFDOM TO GLORY VERY SOON!



(This will include a new surface on the court and a proper party. Until then, stay safe and heathy.)



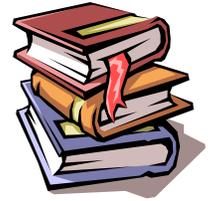
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BOOK GROUP SELECTION FOR MAY



“EXIT WEST”

Pakistani author, Mohsin Hamid has written a compelling story surrounding the issues of emigration and refugees. The story follows a young couple, Saeed and Nadia who live in a city undergoing civil war. When they have to flee, leaving family members behind, they use a system of magical doors which ultimately lead them to Mykonos where they are among many refugees in a tent city. A Greek girl who befriends Nadia helps the young couple go through a newly discovered door which leads to a luxury home in London where Nadia and Saeed settle in the home, claiming it from its owners. As more migrant’s stream into London, inevitable hostilities arise and the immigrants are put to work in exchange for a small plot of land and access to utilities.

Eventually, Nadia and Saeed make their way to California, where having grown apart, the couple splits, going their separate ways, until they meet up again in their native country. Filled both with fantasy and stark reality, the story is relevant in today’s emigrant society.

The book group will meet at 1 pm on Tuesday, May 19 in the Cape George Clubhouse if possible. If not, members will respond with their views of the book via email.

Enjoy a good read



Board of Trustees Election Calendar for 2020

May	14	Close of nominations and announce candidates at May Board meeting
	20	Board Candidate’s Statements due to CG Office for inclusion in June Newsletter
June	3	Mail out election ballots
	9	Meet the Candidates, 2pm, before Board Study Session
July	11	Election Committee counts ballots
	18	Annual Membership Meeting 2:00 pm – announce election results
	18	Special Board Meeting, 3:00 pm – Election of Board Officers



CAROL MAE MAYNARD
January 4, 1932 – March 27, 2020

Long time Cape George resident Carol Maynard passed away at 88 years of age on March 27 due to pneumonia.

Carol and Warren Maynard moved to Cape George and built their retirement home in 1987. The Cape George Community was young and growing, being built and improved by volunteers—a tradition that continues today. Warren and Carol jumped right in...

Carol put her creative and organizational skills to work serving on the Cape George Social Club, contributing homemade crafts and baked goods for spaghetti feeds, salmon barbecues, pie sales, bazaars, Granny's Attic and other fundraising activities. These volunteer activities paid for many community improvements such as the enclosure over the pool, and construction of the new clubhouse.

She sang with the Cape George Choralettes and played bridge with the Cape George Bridge Club.

Carol also served on the Cape George Board of Trustees for 6-7 years including time as treasurer, vice president and helped fill in as president for a half term when needed.

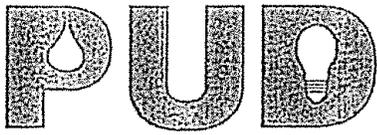
Volunteer activities outside of Cape George included the Port Townsend Museum and the Jefferson County Hospital Auxiliary. Carol and Warren were active in the Port Townsend Presbyterian Church where Carol served as clerk of session for 9 years, sang in the choir, and helped publish the church's 125th Anniversary Cookbook.

Carol was a good mother and loved her many grandchildren. She will be missed by her family and friends who remember her as a creative, smart lady with a quick wit and wry sense of humor. She is survived by her husband, Warren Maynard, son Roger, son Brad, and daughter Lora Moody and many grandchildren and great grandchildren.

Memorial service arrangements will be announced.

Cape George University

As you probably have surmised, our monthly Cape George University presentations have been put on hold due to the social distancing required by the COVID-19 situation. Our first CGU cancellation was in March, a talk by Jeanette Force on Film; then the April presentation by the Chair/Director and an artist involved in the Fund for Women and Girls' annual Wearable Art Show (WAS); and now we must cancel our May presentation by Bill Seri on local hiking options. Of course, we are disappointed that we have not been able to offer the Community these interesting talks, often given by our talented residents here in Cape George. At this point, our next scheduled talk, for June 16, would be a lecture on Protection Island Geology by Marty Bluewater. We hope that will be possible, but do not know yet if it will. We thank those of you who have attended the CGU presentations for your ongoing support. We will keep you posted as to upcoming events when the restrictions for large gatherings is lifted and the Cape George University Committee considers it appropriate to offer the next presentation.



Right-of-Way Vegetation Management Policy

Maintaining adequate vegetation clearance from lines and electric utility equipment is vital to the safe and reliable operation of the electric distribution and transmission system. It is the intent of the Jefferson County Public Utility District (PUD) to maintain proper tree clearance near overhead distribution and transmission lines for safety reasons, to minimize interruptions of electric service, and to provide access for line operations. The PUD will provide cost-effective vegetation management services on a scheduled seven-year maintenance cycle that ensure vegetation clearance from power lines. The PUD is responsible for maintaining tree clearance only on power lines owned by the PUD. Responsibility for tree clearance on customer owned lines belongs to the customer. When the line belongs to the customer, hiring of a professional tree service is recommending to ensure customer safety and prevent damage to electric lines.

PLANTING TREES OR MOVING TREES

Customers should consider the mature canopy size of trees to be planted on their property. No tree shall be planted that will interfere with distribution or transmission lines when fully grown. Trees that will grow taller than fifteen (15) feet shall be planted at least twenty (20) feet away from pole center for single phase distribution lines and thirty (30) feet away from pole center for multiphase distribution lines. If a customer's tree is in violation of the required distance, the customer will receive a Tree Transplanting Notice, from the PUD informing them of the violation allowing them to address the issue.

When planting around pad mount transformers or junction boxes, all vegetation shall be planted at least three (3) feet away from all sides and ten (10) feet away from the access panel. Customers shall not plant trees within ten (10) feet of underground cable.

Trees endangering PUD owned lines may be cut down or pruned by the PUD to eliminate any immediate hazard. Trees less than 8" inches in diameter in rural, forested, and agricultural road right of way corridors will be removed with or without the consent of the property owner.

Trees and brush growing within the right-of-way corridor outside of the home landscape will be removed by the PUD. Right-of-way corridors will be managed to ten (10) feet for single phase distribution, twenty (20) feet for multiphase distribution and forty (40) feet for transmission lines to either side of pole center. Trees outside the right-of-way corridor, which are dead, dying, structurally defective or otherwise pose a danger of falling on lines (hazard trees) will also be removed.

Landscape trees are trees located within an established lawn area or are ornamental specimens growing within the home landscape. Generally, the main trunk of landscape trees should be ten (10) feet or more from the vertical plane of the wires for distribution lines. Landscape trees requiring repetitive pruning or those which are disfigured while achieving necessary clearance may be selected for removal with the property owner's consent.

During maintenance cycle work all trimmings that can be reached will be chipped and removed. When work is necessary because trees have caused a power outage or because trees have died and present a hazard, all debris will be left for disposal by the property owner. Stump removal will not be performed by the PUD. Jefferson County PUD uses no chemical applications to manage trees and brush within the right-of-way corridor.

Jefferson County Public Utility District—Kevin Streett, General Manager-360-385-5800
(copies of the full 4 page brochure are available in the office)

CAPE GEORGE COLONY CLUB
 BOARD OF TRUSTEES MEETING MINUTES
 April 16, 2020
 3:30 PM via Zoom
DRAFT

President Katie Habegger called the meeting to order at 3:30 p.m.

Welcome

Thank you to Lad Burgin for setting up our virtual meetings this month.

In Attendance: Katie Habegger, Richard Hilfer, Joel Janetski, Ray Pierson, George Martin, Ray Graves and Lad Burgin

Action on Minutes: Joel Janetski moved and Lad Burgin seconded to approve the minutes of the Regular Board Meeting dated March 12, 2020. Passed -6/0

Membership Report: Joel Janetski

Richard Peel & Moira Dossi purchased 192 Victoria Loop from James Birdsall

Blair Pruitt & Amanda Jones purchased 141 Victoria Loop from Chuck & Joan Hommel

Drue Hartwell purchased 114 Colman Dr from Christine Mousel

Harold & Jane Hayward purchased lot 11-3 S Rhododendron from Mike & Patricia Caldwell

Treasurer's Report: George Martin

As of February 29, 2019

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website.

COMMENTS: Total expenses are listed for General, Water, Marina and Reserves as the subcategory amounts were not available to be included, as denoted by the *. The Bank of America Visa will be attached to the Community Financials Report as another bank account.

PAST COMENTS: There was an adjustment to the Reserves of \$11.48 in December to correct a balance carryover issue from June 2019.

TREASURER'S REPORT
As of February 29, 2020

Balance Sheet as of February 29, 20120						
Assets	2020	2019		Liabilities and Fund Balances	2020	2019
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 326,403	\$ 249,073		Accounts Payable & Other Liabilities	\$ 25,086	\$ 9,754
Operating Investment-Savings	99,338	82,365		Unearned Income General/Water/Etc.	88,929	76,516
Petty Cash	391	300		Unearned Income Reserve Assment		19,032
Reserves - General, Water & Marina	1,007,522	983,112		Unearned Income Marina Wait List	1,900	2,200
Routine Reserve Assessment	85,484	51,702		Total Current Liabilities	115,915	107,502
Total Cash & Equivalents	\$ 1,519,139	1,366,552				
Net Accounts Receivable	\$ 4,308	2,757		FUND BALANCES:		
Total Net Fixed Assets	1,809,934	1,780,523		Fund Balances (Combined)	3,098,658	2,900,649
Total Prepaid & Other Assets	22,793	16,524		Modified Cash Basis Income	141,601	158,204
TOTAL ASSETS	\$ 3,356,173	\$3,166,356		TOTAL LIABILITIES & FUND BALANCE	\$3,356,173	\$ 3,166,355

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
 April 16, 2020
 3:30 PM via Zoom
DRAFT

Summary Revenue and Expense Statements for the periods ended February 29, 2020 and 2019 (Modified Cash Basis)

	2020 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2020 YTD	2019 YTD	Variance	%	
General									
General Assessment	\$ 79,944	\$ 53,243	26,701	50%	General Assessment	\$ 79,944	\$ 76,792	3,152	4%
Revenue - All Other Sources	2,403	1,766.72	636	36%	Revenue - All Other Sources	2,403	2,793	(390)	-14%
Total General Revenue	82,347	55,009.22	27,337		Total General Revenue	82,347	79,585	2,762	3%
Expenses:									
Salaries, Benefits, PR Tax	25,993	28,188	2,195	8%	Salaries, Benefits, PR Tax	25,993	*	* Data Not Available	
Repairs & Maintenance	935	2,217	1,281	58%	Repairs & Maintenance	935	*		
Contracted Services	9,736	8,606	(1,130)	-13%	Contracted Services	9,736	*		
Insurance	3,764	3,500	(264)	-8%	Insurance	3,764	*		
Pool Expense+pool utilities	6,337	4,500	-	N/A	Pool Expense, pool utilities	6,337	*		
Utilities	2,477	2,075	(402)	-19%	Utilities	2,477	*		
Other Expenses (incl taxes)	10,941	4,583	(6,357)	-139%	Other Expenses (incl taxes)	10,941	*		
Total General Expenses	60,182	53,670	(4,677)		Total General Expenses	60,182	42,073	18,109	43%
General Net Income	\$ 22,164	\$ 1,339	\$ 20,825	1555%	General Net Income	\$ 22,164	\$ 37,512	(15,348)	-41%
Water									
Revenue - Water Use Fees	\$49,566	\$ 32,922	\$ 16,644	0%	Revenue - Water Use Fees	\$ 49,566	\$ 47,340	2,226	5%
Revenue - All Other Sources	2,669	3,483	(814)	-23%	Revenue - All Other Sources	2,669	5,905	4	-55%
Total Water Revenue	52,235	36,405	15,830		Total Water Revenue	52,235	53,245	(1,010)	-2%
Expenses:									
Salaries, Benefits, PR Tax	10,707	11,768	1,060	9%	Salaries, Benefits, PR Tax	10,707	*	* Data Not Available	
Repairs & Maintenance	470	1,433	964	67%	Repairs & Maintenance	470	*		
Contracted Services	4,927	4,678	(248)	-5%	Contracted Services	4,927	*		
Insurance	1,848	1,800	(48)	-3%	Insurance	1,848	*		
Utilities	2,795	2,017	(778)	-39%	Utilities	2,795	*		
Other Expenses (incl taxes)	4,417	4,975	558	11%	Other Expenses (incl taxes)	4,417	*		
Total Water Expenses	25,163	26,671	1,508		Total Water Expenses	25,163	24,429	734	
Water Net Income	\$ 27,072	\$ 9,735	\$ 17,337	178%	Water Net Income	\$ 27,072	\$ 28,816	\$ (1,744)	-6%
Marina									
Revenue - Moorage/Parking	\$ 58,811	\$ 55,000	\$ 3,811	7%	Revenue - Moorage/Parking	\$ 58,811	\$ 56,810	2,001	4%
Revenue - All Other Sources	11,037	10,900	\$ 137	1%	Revenue - All Other Sources	11,037	11,294	(257)	-2%
Total Marina Revenue	69,848	65,900	3,948		Total Marina Revenue	69,848	68,104	1,744	3%
Expenses:									
Salaries, Benefits, PR Tax	3,046	1,608	(1,437)	-89%	Salaries, Benefits, PR Tax	3,046	*	* Data Not Available	
Repairs & Maintenance	804	156	(648)	-416%	Repairs & Maintenance	804	*		
Contracted Services	1,275	598	(676)	-113%	Contracted Services	1,275	*		
Insurance	1,340	600	(740)	-123%	Insurance	1,340	*		
Utilities	1,960	750	(1,210)	-161%	Utilities	1,960	*		
Other Expenses (incl taxes)	1,619	1,163	(456)	-39%	Other Expenses (incl taxes)	1,619	*		
Total Marina Expenses	10,043	4,876	(5,167)		Total Marina Expenses	10,043	8,525	1,518	18%
Marina Net Income	\$ 59,805	\$ 61,024	\$ (1,219)	-2%	Marina Net Income	\$ 59,805	\$ 59,579	\$ 226	0%
Reserve Activity									
Routine Reserve Revenue	32,486	21,367	11,119	52%	Routine Reserve Revenue	32,486	*	* Data Not Available	
Bad Debts, Recoveries, Misc.	-	-	-		Bad Debts, Recoveries, Misc.	-	*		
Reserve Interest - all	73	-	73		Reserve Interest - all	73	*		
Net Reserve Income	\$ 32,559	\$ 21,367	\$ 11,192		Net Reserve Income	\$ 32,559	\$ 32,297	\$ 262	1%
Cmbnd Net Income/(Loss)	\$ 141,601	\$ 93,464	\$ 37,016	52%	Cmbnd Net Income/(Loss)	\$ 141,601	\$ 158,204	\$ (16,603)	-10%

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
April 16, 2020
3:30 PM via Zoom
DRAFT

Managers Report: see page one of newsletter.

Committee Reports: The following committee reports were submitted to the Board of Trustees: Environmental, Rain Garden and Mailbox committees. The reports are attached to these minutes and incorporated by reference.

Information Items: None

Member participation: Diane Tamblyn asked if we could hold a blood drive at the clubhouse. Board members encouraged her to pursue information on how to organize this for our community.

New Business Action Items:

Motion 1: George Martin moved and Lad Burgin seconded to approve the disconnecting of the water service to Lot 62-3 Ridge Drive in the Village per the owner's request thus terminating the water assessment for that lot until such time as the water service is restored. Passed-6/0

Motion 2: Rich Hilfer moved and Ray Pierson seconded to authorize the Manager to issue Clubhouse refunds for cancellations during the Governor's pandemic proclamation. Passed-6/0

Motion 3: Lad Burgin moved and George Martin seconded to approve three Adjustment Due Date letters as submitted at the Study Session dated April 14, 2020. Passed-6/0

Motion 4 Rich Hilfer moved and Lad Burgin seconded to approve transfer of funds Resolution 20-002 from Reserves to Operating Account in the amount of \$29,040.10. Passed-6/0

Motion 5: Ray Graves moved and George Martin seconded to approve the transfer of funds Resolution 20-003 from Reserves to Operating Account in the amount of \$17,631.50. Passed-6/0

Motion 6: Joel Janetski moved and Ray Pierson seconded that the Board of Trustees ratify Resolution #20-001 regarding Board actions taken in response to the COVID-19 pandemic, as detailed in the April 14th Study Session packet. Passed 6/0

Motion 7: Ray Graves moved and Lad Burgin seconded to approve the changes to FIN11. Passed-6/0

Motion 8: Ray Graves moved and Lad Burgin seconded to approve the changes to MIS01. Passed-6/0

Motion 9: George Martin moved and Lad Burgin seconded to approve the modification to CP05 (17. Environmental Controls) as submitted by the Fitness Committee with the following changes: Passed-6/0

17. Environmental Controls -In order to change lighting or ventilation, a user must first ask all other users present if they agree to the change. With affirmation from a majority of users, the user may make the change.

Motion 10: Ray Graves moved and George Martin seconded to approve the contract with the Real Estate Broker to list and sell lot 5-3 on Vancouver Dr for \$45,000. Passed-6/0

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

April 16, 2020
3:30 PM via Zoom

DRAFT

Motion 11: George Martin moved and Lad Burgin seconded to approve the closure of the Bank of America credit card and authorize a new Chase credit card through our JP Morgan Chase Account. The credit limit would be raised to \$5000 and three cards issued with the following limits, Manager - \$3000, Office Administrator - \$1000 and Maintenance Lead - \$1000. Passed—6/0

Open Board Discussion:

Ray Pierson asked about the status of the older Earthworks and Building permits still showing on the website. Follow-up is needed.

Announcements:

Study Session – May 12, 2020 at 3:00 PM

Board Meeting –May 14, 2020 at 3:30 PM

Adjournment: Lad Burgin moved and George Martin seconded to adjourn the Regular Board Meeting at 4:11 pm. Passed - 6/0

Submitted by:

Approved by:

Joel Janetski, Secretary

Katie Habegger, President

Committee reports:

**ENVIRONMENTAL COMMITTEE MINUTES
CAPE GEORGE CLUBHOUSE
Monday, March 9, 2020, 9:15 am**

ATTENDANCE: Elaine Branscome, Varn Brooks, Patty Dunmire, Sue Dunning, Sue Gee, Katie Habegger, Marta Krissoovich, Dennis McDaniel, Patrick Rooney, Ruth Ross, Kitty Rucker, Robin Scherting, Fayla Schwartz, Bob Sullivan, Elaine Sullivan

I. CALL TO ORDER: Patty Dunmire called the meeting to order at 9:20 am.

II. APPROVAL OF MINUTES: Varn moved and Robin seconded that the minutes from February 2020 be approved as written and the motion passed unanimously.

III. FISCAL REPORT: Current balance is \$2720.00. (*These are not funds that belong to Cape George Colony Club, Inc.*)

IV. OLD BUSINESS

Rain Garden Update. Marta presented a report updating the committee. The workshop to train community members and local landscape gardeners is scheduled for March 24 and March 31. Tuition is a commitment to spend 10 hours working in local rain gardens, especially the Cape George rain garden. Excavation by Donnie is scheduled for March 27-28 with planting to occur on March 31 during the second day of the workshop. Donnie met with Bob to discuss channeling water from Coleman to the rain garden, since that is a particular area of concern for run-off. Bob is purchasing rock and compost from the grant. Fencing has been donated by Eileen Branscome and Ted Mills. Need to confirm pipe cutter available in shop. Cardboard is needed. Post office has clean cardboard available.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

April 16, 2020
3:30 PM via Zoom

DRAFT

Dennis McDaniel with follow-up with the post office, and Steve McDevitt will store the cardboard. Wood chips are available at the barn. Will need hose, drip line, timer, etc. Ruth reminded Marta that we will need parking passes for the outside attendees. Kitty has some and we may need to request more depending on the numbers. *[Addendum: The workshop to train community members and local landscape gardeners has been rescheduled for Tuesdays, June 23 and June 30. Tuition is a commitment to spend 10 hours working in local rain gardens, especially the Cape George rain garden. Excavation by Donnie is scheduled for June 24 & 25 with planting to occur on June 30 during the second day of the workshop. Report from Marta is attached for information. Arrangements are being made to hold the purchased plants in pots until they can be put in.]*

- B. **New Printing Service for Peaks Poster and Protection Island Book.** Bob Sullivan reported quotes from 3 printers. The best quote came from Printery Communications (\$178 for 50 books and \$112 for 40 posters for a total of \$290 + tax). Elaine moved and Kitty seconded that we go with Printery Communications, and the motion passed unanimously. The committee thanked Bob for investigating. He will make the order and Cassie will be asked to provide a check. We have about 10 of each available currently.
- C. **Film Nights:** March 24 film on owls with Lorna Smith had been planned. Kitty moved we cancel due to COVID-19 and Marta seconded. The motion passed unanimously.
- D. **Tom Jay Plaque.** Kitty has obtained a price for a 6 x 4 plaque that would fit on the post on the bell stand. The plaque is vinyl, UV stable and weather protected with the information printed on 3 lines. Cost \$20 + tax. Kitty moved and Eileen seconded that Kitty order the plaque and the motion was approved unanimously.
- E. **April Meeting:** The committee is reminded that the meeting on April 13 will be held in the room above the office because of the Granny's Attic Sale. *[Addendum: The Granny's Attic Sale has been cancelled and the committee is cancelling the April meeting in accordance with guidelines not to hold meetings with more than 10 people.]*

V. NEW BUSINESS

- A. **Tree-cutting information from PUD:** Pat Rooney reported that the county commissioners are making a change in policy concerning PUD cutting of trees in their rights of way. They will no longer top trees but will completely remove small trees (8 in diameter and smaller) that will interfere with power transmission lines. Pat will put a notice with the highlights in the newsletter. The full notice will be available to community members in the office.
- B. **Recognizing Community Members Who Help with a Shout Out.** Patty suggested we recognize Donnie and Amy for the work they do for the CG environment. She also suggested that the committee consider recognizing people who do environmental work in the community in some way, which the committee will consider.
- C. **Wildflowers in the community.** A photo/article will be placed in the newsletter asking members not to pick wildflowers in the public areas.

Spring work party. The committee will discuss need for work party at the clubhouse later in the spring.

[Addendum: because of COVID-19, large gatherings of all kinds are being put on hold]

The meeting was adjourned at 10:15 a.m.
Respectfully submitted by Ruth Ross

Cape George Rain Garden (CGRG) Update, submitted by Marta Krissovich on 3/19/2020

Rain Garden (RG) Team – related names are in red in text below, **bolded** denotes ongoing task responsibility:

Primary Workshop Presenter. Erica Guttman, Rain Garden Expert, Author, MA Ecological Restoration - Puget Sound Nearshore focus

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

April 16, 2020
3:30 PM via Zoom

DRAFT

From Jefferson County WSU Extension: Bridget Gregg, Master Gardener Coordinator & Bob Simmons, Assoc. Prof. - Water Resources

Liaison between WSU & Cape George Community: Marta Krissovich, WSU Master Gardener & CG Resident.

Cape George Rain Garden Team: Eileen Branscome, Varn Brooks, Lori Cameron, Patty Dunmire, Pat Gulick, Steve McDevitt,

Dennis McDaniel, Ruth Ross, Fayla Schwartz, Elaine & Bob Sullivan, & Gina (& Dow) Webber

Main Project Goals: 1. Reduce stormwater to Discovery Bay. 2. Build local rain garden design & installation capacity.

Location: CG Colony, across from Memorial Beach, area near street between lower ravine trail & blackberry filled gully

Size: 25 x 25ft w/ a 3 ft wide berm around 3 sides and a 1.5 ft. wide, wood-chip-covered path outside the berm.

Plants – RG Designed by Erica Guttman. Plant list constructed by **Erica & Bridget** in consultation with the CGRG Team

Donations were requested from community in the CG Newsletter & Flyers posted on CG bulletin boards:

Acquired so far – all temporarily potted or hilled by **Ruth, Patty & Marta**. Being cared for by **Marta**:

Purchased by Ruth Ross CGC w/ personal funds – all bare root: 2 Ocean Spray, 10 Mock Orange, 10 Tall Oregon Grape, 4

Red Flowering Currant. Also 5 Oregon Grape Nervosa that may not be used in RG.

Donation from Lee Davis CG Highlands: 5 bare root Mock Orange.

Offered so far: **Varn &/or Fayla** and, if indicated, **Erica** will check these plants for appropriateness and notify owners.

From **Virginia Jennings** CG Village – Oregon Grape plus other natives

Eileen B.: can donate a plant, likely a sedge.

Other Plants: to be purchased wholesale by **Bridget & Erica** with \$1200 Environmental Committee Grant.

Vendor(s) will deliver plants to **Erica** for care. Delivery covered by a \$400 Marine Resource Committee grant.

Excavation – scheduled for June 24 & 25, 2020. To be done by **Donnie** under guidance of **Bob Simmons**. Includes:

- 1). Digging native soil out of RG site
- 2). Removing grass under berm & pathway
- 3). Altering directing hill so more stormwater runs from lower Colman Dr. to the RG site.
- 4). May also include placing cardboard under berm & pathway areas, building berm & laying wood chips on path.

- **Bob** plans to use 1/2 of the excavated native soil in our RG & berm then dispose of the rest in the gully behind the RG.

Per **Varn**, gully was left when lower Ravine Trail was filled in so OK to add soil to it. Blackberry problem not addressed.

- A few **CGRG Team volunteers** should attend to learn about & document process w/ photos and to place cardboard.

OTHER NEEDS

2” Drain Rock to line bottom of RG: No donations offered. **Bob S.** may be able to purchase from Jefferson MRC grant.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
April 16, 2020
3:30 PM via Zoom
DRAFT

Compost will be mixed with native soil at RG (50% native & 50% compost). **Bob S.** will purchase with CG Board grant.

Cardboard - 75' long x 4.5' wide (under berm & path around 3 sides of RG) x 2-3 layers = ~ 500 sq ft., mostly acquired. Other sources: Post Office, Yesterday's Tractors on Sims & Cnty. Recycle Station. **Steve M.** is storing. **Dennis** will F/U.

Mulch: 7.0 cu. yd. of Arborist Wood Chips (6.0 for RG & 1.0 for Path). **Varn Brooks & Donnie** to ensure 6/25 availability.

Water to RG – NOTE: The move to a late June planting will require more garden monitoring more watering.

Report from **Gina & Dow Webber** - Drainpipe from RG to upper Memorial Park (uMP) appears open & water from MP:

- Grate over pipe on RG side of road lifts off. They put a call into **Donnie** for help with grate at other side.
- The pipe under road is 10-12 inch diam.. They believe its open enough to run a hose or tubing through.
- The water pipe at uMP is a 2-inch fire pipe so they suggest we use the water faucet down the hill toward MP. They will ask **Donnie** to turn water on to that faucet when we are ready for water to the RG.
- They are donating black plastic tubing & connections (cheaper than hose) to run up from faucet, under road to RG.
- They collected info. on a drip line and timer that might work for RG & want to pass that task on. [Any Volunteers?](#)

Concrete Edging: No donations so far. Erica suggests wood chips (above) on path & consider replacing w/ stone later.

Deer & Small Animal Fencing – 100' of 6-8 ft. tall plus 20 posts needed for at-least 1-2 years to protect young plants.:

Offer by **Eileen Branscome** CGC: ~50' of 7' high plastic deer fence & several 20 ft. long heavy duty black metal poles

Offer from **Ted Mills** CGC: 100' of 10' high plastic deer fence plus 5-6 black metal poles.

Decisions: We will use all of Eileen's and part of Ted's fence (cut to 7'). **Eileen** will work with **Varn** to cut her posts.

Rain Garden 2-day Advanced Training Workshop - 2 Tuesdays. Moved to June 23rd & June 30th, from 9 am – 4:30 pm

May need to be rescheduled or restructured if required to prevent spread of COVID-19 safety. [Here's the current plan:](#)

June 23rd –in the Cape George Clubhouse, with a visit to our rain garden site.

Morning – The What & Why of Rain Gardens. Afternoon – How to Locate & Design Rain Gardens

June 30th - mostly at the Cape George Rain Garden. Focus will be hands on learning and planting our rain garden

Beginning & end of day &, perhaps, lunch will be in the Cape George Clubhouse

The rest of the day will be at the Cape George Rain Garden site

Participants (max 40): Open to Cape George Residents (at least 11 interested) and to local landscape professionals.

Tuition: a commitment to spend 10 hours working in local Rain Gardens, especially the Cape George Rain Garden.

A Brown Paper Ticket Link will be arranged by **Bridget** & distributed by **Marta** closer to the event.

Parking passes will be needed for guests. **Kitty** has 8 parking passes. **Marta** will request more for non-CG guests.

If corrections or questions, please contact Marta Krissovich at 360-316-6306 or krissovich@aol.com

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
April 16, 2020
3:30 PM via Zoom
DRAFT

MINUTES OF MAILBOX COMMITTEE- April 9, 2020

Introduction: On April 9, 2020 at about 2pm Ray Graves called the Mailbox Committee meeting to order. Because of the coronavirus concerns, the meeting was held via SKYPE. Penny Jensen, Mary Rothschild, Brian Ritchie, George Martin, Barbara Barnhart and Ray Graves were online. Ann Candioto was unable to link in. The presenting issues for the committee, eventually revealed during a lively discussion were:

1. Advise the board on what to do with the fiberglass mailbox banks retrieved by the Manager.
2. Advise the board on a response, if necessary, to the Post Office concerning: (1) lack of organization of the Village and Colony mailboxes- this causes delay to the mail carriers; and (2) the burden to the mail carriers of delivering packages to members' homes.

In addition to those issues, the committee discussed the need to assess the soundness of the Village and Colony mailbox structures, the desire to involve Cape George members in the assessment of those structures, the need for expansion of the structures to accommodate build out and the desirability of reminding Members that Cape George continues to be willing to accommodate additional metal banks of multiple mailboxes that members of adjoining same street properties might like to purchase to replace their single mailboxes. Huckleberry's mailbox unit and structure is new and appears to need nothing further. Although not discussed, the needs of Highland members, with their more individualized service, should be assessed.

In light of the discussion of the foregoing issues, the Committee agreed to make the following recommendations to the Trustees:

1. The retrieved fiberglass mailbox units should not be used or offered to Members for use as mailboxes in the Cape George community. The units should either be returned, or if that is not possible, then the Board should authorize the donation of the units, on a first come, first served basis, to Members for their personal use such as for storage, garden boxes, etc.. If no one wants them, they will need to be disposed of.
2. The specific concerns of the Post Office cannot be addressed until a systematic professional assessment is made of the Colony and Village structures to determine whether the structures may be reasonably repaired or whether they need to be replaced. Committee members and others (see #4, below) will make a cursory review to see if the board might need to authorize hiring a professional carpenter. Any repair or replacement would include the arrangement of the mailboxes to address the needs of the Post Office.
3. Any new construction or a remodel of the structures should allow a reasonable uniform space for each Cape George lot.
4. A notice should be placed in the Newsletter, and repeated for the next few months, seeking volunteers with carpentry skills to assist in the assessment of all existing structures and with any future remodeling or construction of structures.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

April 16, 2020
3:30 PM via Zoom

DRAFT

5. A notice should be placed in the Newsletter, and repeated for the next several months, reminding Members that they may organize same street adjacent neighbors who wish to personally purchase a metal bank of mailboxes. Such purchases should be delayed until the actual dimensions of the available space have been determined by the Committee in connection with the remodeling or reconstruction of the Colony and Village structures and the needs of the Highlands.

The Committee adjourned at about 3:10pm with plans to meet again in a month. Barnhart to prepare Minutes.

1 Several documents had previously been submitted to the Committee by Barnhart including a survey of existing mailboxes; an estimate of the additional requirements to build out (about 15% more for both the Village and the Colony; Highlands not yet determined); an excerpt from the January and May 2005 Newsletters concerning mailboxes as personal property; and a notation that the mailboxes (note: i.e. structures) are not on the General Reserve Schedule with repair/replacement expense to be paid for from General operations as a maintenance item..

Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author's name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Notepad, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473
 Lad Burgin, Trustee, 650-759-1145

CAPE GEORGE STAFF

Manager - Pat Rooney- 360-385-2208
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Roads.....	Bill Deckman.....	360-385-9769
Elections	Joyce Skoien.....	360-379-9749	Social Club.....	Cassie Reeves.....	360-344-2174
Emergency Prep	Thad Bickling.....	360-531-2421	Swimming Pool	Neil D'Acquisto.....	360-385-7625
Environmental.....	Elaine Sullivan	360-344-2207	Water Advisory	Marty Gilmore.....	360-301-3111
	Patricia Dunmire.....	253-332-4779	Welcome	Carol Chandler.....	402-981-0405
Fitness Center	Phyllis Ballough.....	360-344-3706	Workshop.....	Michael LaPointe..	503-977-1893
Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey.....	360-385-1263			
Marina	Marty Bluewater.....	206-790-5705	Clubhouse Phone		360-385-3670
Memorial	Eileen Pierson	360-379-0878	Fitness Center Phone		360-385-3619
	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar

May

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10 	11	12 Study Session 3 p	13	14 Board Meeting 3:30 p	15	16
17	18	19	20	21	22	23
24	25 	26	27	28	29	30
31						

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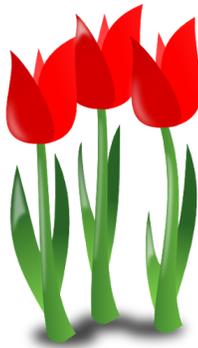
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Submit your copy via email in either Microsoft Word or JPG formats.
Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

Newsletter

61 Cape George Drive
Port Townsend, WA 98368
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://website:capegeorge.org)

Vol. 51 No. 11

June 2020

Meeting New Expectations

By Patrick J. Rooney, CMCA®, AMS®, PCAM® - Manager

Since the middle of March our world has changed dramatically. We now hear about getting back to normal. Will we go back to normal? Scientists, politicians, pundits, and media have spoken about a “new” normal. Since all of us want our lives back we want to know what “new” normal means.

Earlier this month Governor Inslee introduced a four-phase plan for businesses to open. In each phase there are certain businesses or activities that will be allowed to open. Since we are a non-profit corporation in the State of Washington, Cape George Colony Club must adhere to all requirements related to opening facilities. ***But, with the authorization to open comes a long list of requirements to be met.***

The foremost concern of the Trustees is the health and well-being of owners, residents, and employees. This will be paramount in the decision-making process. However, we must also consider our potential liability exposure. Neither the State of Washington nor the Federal Government have legislated any liability protection to businesses and Covid-19 is not an insurable event. This potential liability exposure is concerning for the financial health of the association.

Much as we want the pool, fitness center, clubhouse, sports court, and office to open as before, there are challenges ahead. Before we open any facility at Cape George, the Trustees must approve a plan for each facility. That will be far easier said than done. These additional requirements may be very expensive or cause a delay in opening. Our office will be working with the respective committees on the challenges we face in the weeks ahead. There are changes to the requirements that happen almost weekly. As an example, Phase 1 of the plan was extended to the end of May. We expect more delays from the Governor.

Jefferson County Health has notified us our pool operating permit will not be renewed until after the County DOH has received specific instructions from the State. One of the other large communities in the area has shut down their pool for the year. While fitness centers can open in Phase 2 with many restrictions, people age 65 and over will not be allowed to use these facilities during that phase. As you can see, these are some of the challenges we must work through.

We know that many of our members will be disappointed to learn that it is unlikely we will be able to open our amenities as soon as the Governor’s plan allows. We do believe the office and sports court will be the first facilities to open in early June. We will keep the community informed on the status of our other amenities as plans develop.

Be patient and be safe while we get back to our “new” normal. Enjoy Memorial Day Weekend and remember those members of our Military who have fallen in battle and those who battle Covid-19 today and the many thousands that have lost their lives to this silent killer.

NOTES FROM THE PRESIDENT JUNE 2020

We have survived another month of “stay home” restrictions and our recent internet Study Session and Board Meeting were again held via Zoom. The process has some drawbacks, but it has enabled us to discuss important issues and keep our Members informed during this difficult time. Progress reports were received from the three current ad hoc committees, summarizing progress on the Monument Signs, Mailbox and Records Retention projects.

Work on the new Cape George signs has been delayed due to the COVID-19 restrictions, but it is hoped that the signs will be completed by the end of July. The ad hoc Mailbox committee is still researching ideas and projected costs for improving the community mailbox enclosures, and the interim recommendation is that the old cluster mailbox units donated by the Post Office not be used. Lastly, the Records Retention team reported that they have completed the monumental task of sorting through all the boxes and boxes of old papers stored on the second floor of the office. All files were reviewed and sorted in accordance with Records Retention Policy FIN11. Countless trips were made to the transfer center to recycle mountains of unneeded paper, and twenty seven boxes of sensitive materials no longer required were set aside for shredding. We plan on shredding these during our scheduled public shredding day July 25th. Dozens of three ring binders were emptied of their contents and will be made available to Members. Many thanks to team leader George Martin, his wife Marilee, Susan Keller and Deb Morio for assisting in this huge job.



Boxes of old papers awaiting shredding

INTERIM MAILBOX REPORT

Members of the ad hoc mailbox committee are continuing their review of the soundness of Cape George mailbox structures. As part of our review, we have listened to the concerns and observations of Mr. and Mrs. Sellers (Ernie and Toni) our awesome mail delivery team. From them, we've learned of certain issues to be addressed over the next few months. Before we identify those concerns, we want you to know more about our Ernie/Toni team.

They are serving us through rain and sleet and snow and bitter cold. They are professional, friendly, responsive to requests, diligent and VERY observant. They are very nice people who care about us. They accommodate our package delivery needs; they notice and provide safe keeping for mail that has not been picked up. They notice out of the ordinary cars at empty homes. They inquire if one of us has been "missing". Over the many years of their service to us, they have watched our children grow up, and a few of us grow older. They care for all of us and are a constant set of eyes, witnessing customary as well as unusual occurrences in our community. They are an esteemed part of our Cape George family and deserve our admiration, respect and appreciation. We are fortunate that they are helping us. Thank them.

They had three main suggestions: **First, safety!** By safety, they noted that they experience a disconcerting threat or sense of apprehension or of being at personal risk when we drive our cars up behind them at the Village and Colony mail structures when they are walking up and down the mailbox row delivering the mail. They would feel more secure if we **DO NOT DRIVE IN THE LANE IMMEDIATELY ADJACENT TO THE MAILBOXES WHILE THEY ARE DELIVERING THE MAIL.** We need to stay out of that lane, and we need to not creep up on them with our cars or trucks while they are doing their job for us. Just park across from the mailboxes or wait a few minutes until they are gone. Thank you!

Second, they suggested that the mail could be much better protected from the elements if we added a **real roof** to the Colony and Village structures that is designed to shield the mail from the rain. Take a look at the roof over the mailbox structure at the top of Blue Sky road for an example of what they meant. Finally, they suggested that we improve the actual physical arrangement of the mailboxes so that they are in street order.

The ad hoc committee will consider these suggestions and others as they develop recommendations for the Board's consideration. If you have questions or observations, let us know. Ray Graves, Chairman, George Martin, Board liaison, and Penny Jensen, Ann Candioto, Mary Rothschild, Brian Ritchie and Barbara Barnhart, members.

The Cape George office will reopen Monday, June 1st with the following guidelines:

- *Visitors must wear masks.*
- *No more than two visitors in the lobby at a time.*
- *Social distancing must be followed unless both visitors are from the same household.*
- *Hand sanitizer is available.*

Office hours are 9 am to 2 pm, Monday—Friday

JUNE BOOK GROUP SELECTION



Educated: A Memoir

"Educated" by Tara Westover is the Book Group's next read. A memoir, Tara details being raised in the mountains of Idaho in a survivalist family. Preparing for the end of the world, Tara helped her mother stockpile home-canned foods and salvaged metal in her father's junkyard.

Tara's father distrusted the medical establishment, the government and the education system, so the family never saw a doctor and were home-schooled. Tara's mother was an herbalist and healer so all manner of illnesses, from gashes to concussions, were treated at home.

Tara's older brother became violent and sexually abused her. Another brother went to college and, upon his return to the mountain, persuaded Tara to try to follow in his footsteps. She taught herself enough math, grammar and science to pass the ACT and was admitted to Brigham Young University. There she studied psychology, philosophy and history, learning for the first time about major world events: The Holocaust, the Civil Rights Movement, Women's Suffrage. Her quest for knowledge would take her to England to study at Cambridge University where she earned a Ph.D.

In her struggle for self-invention, Tara wonders if she had traveled too far, if there was still a way home, and how she deals with family loyalty and the grief that comes from severing close family ties.

The book group is scheduled to meet on Tuesday, June 16 at 1 pm in the Cape George Clubhouse.
Group members will be kept up to date as to whether a meeting will take place.

Take part in the August Art Wall

"A moment in time, surviving the Covid-19 quarantine"

I am looking for 50 pictures to hang on an art board. The theme is how you are surviving this strange time, whether you are working from home, home schooling, doing take out from a restaurant, making masks, talking to your grandkids on the computer or creating a garden.

Show me how its working for you. Take a picture or do a drawing, maybe write a poem. Submissions need to be on a 8 1/2 X11 sheet of paper in order to fit on the art board and in by August 1st in order to put it all together by the end of August.

I will take one picture per person but will take more if I have room.
If you need me to help you print a picture please let me know.

For more info. please contact: Shelley Fye 360-344-3064 225sunshinehouse@gmail.com

BOARD OF TRUSTEE ELECTIONS

It is your opportunity to affect the future of the Cape George Community. We have 3 positions on the Board opening this year with 4 candidates hoping to fill those positions.

Our board is made up of 7 members who are elected for a three-year term of office.

The election of new members is staggered so that no more than 3 members are changed in any given year. This offers stability and continuity to the process.

Ballots will be mailed on June 3rd.

Meet the Candidates

Join us Tuesday, June 9th at 2 pm before the Study Session for the opportunity to meet and talk to the candidates.

A link to the online meeting will be sent out via email so you may join us.

On the next few pages you will find information on those who have asked to be considered.

Jane Ludwig—Cape George Board of Trustees Candidate Statement

I am running for a position on the board of trustees because I believe it is important to give back to this community that has provided such a positive place to live and retire. We first experienced the wonderful community of Cape George in the early years of this century! I was living in Nebraska at the time and visiting family who have a home here in Cape George. Carol and I were immediately drawn not only to the beautiful scenery, but also to the warmth and inclusiveness of this community. Even though we were only visiting for a week, the neighbors we met were welcoming and always had a smile & wave. Fast forward to 2013 and many summer visits later at which point we bought a house on South Palmer and now call Cape George our home.

I am a nurse by education and completed my master's degree at Texas Women's University. After practicing & teaching nursing for many years, a colleague and I founded a national disease and demand management business that delivered a variety of health care services via telehealth. Over a 3 year period, the business grew from 2 to 200 employees serving over 1 million people. After merging with a software development company in 2002, the business was eventually acquired by the Walgreens Health and Wellness Division.

My background in health care, higher education, technology and business has provided me with experiences in communication, problem solving, business development, conflict resolution, flexibility and group processes. I have also had an active health care consulting business and served on several boards, including the Nebraska Educational Technology Association, President; Midwest Information Systems Professionals, University of Nebraska Medical Center Nursing Advisory Board, and the Clocktree Telehealth Advisory Board. I believe the skills I have acquired may be of benefit on the Cape George Board of Trustees.

I am a current member of the Social Committee and was a member of the Cape George Revue committee for the 2018 production. Carol and I started the Monthly Acoustic Music Jam which meets the 3rd Wednesday of every month in the clubhouse. We have enjoyed participating in many of the community activities and getting to know our neighbors. As our community continues to grow and change, I believe one of our challenges will be to continue to foster the environment of inclusion, cooperation and keeping the best interests of Cape George at the center of what we do. This will require us to actively reach out to our newcomers, to involve those that have a history in our community and to foster participation in our activities.

Brian Ritchie

Cape George Board of Trustees Candidate Statement

My wife Kathy and I have lived in Cape George since June 1998. My career was in law enforcement. I was a Special Agent with the Office of the Inspector General for the US Department of Health and Human Services. Prior to that I was a Children's Protective Service caseworker.

I was a member of the Cape George board of trustees about 15 years ago. I continue to serve on the board of directors for Dove House, a position I have held for over 20 years. In that capacity I have served as President as well as treasurer.

I believe that I stay well informed about the governing of our Cape George boards and particularly our finances. I am a long-time member of the Marina committee. I also am a member of the emergency preparedness committee.

Over the past 20 years I have seen many changes and advancements in the Cape George community. One of the most critical was the establishment of funded reserve schedules. We have expanded our amenities to include game areas and a superb fitness room. We have maintained our amenities to proper standards, sometimes with substantial but necessary costs.

I continue to marvel at the level of volunteerism in our community. It is critical and defines us in many ways. Some of our social events which continue today go back to the 1960's and we have started new ones like Soup Supper night and Bunco.

One goal as a trustee is to bring a degree of historical perspective to the board. I will be watchful for unnecessary spending as well as unneeded new rules. With that said, I am very much a progressive and am always receptive to new ideas. By nature, I am financially conservative. I take great pride in our community and I wish to use my position to insure that we are well managed and fiscally responsible.

Ruth W. Ross for Cape George Colony Club Board of Trustees

My husband David and I moved to the Cape George Community in May 2017 from the Appalachian Mountain region of Virginia. Our grown son and daughter had settled in Washington a few years earlier and, after quite a few flights out here to see our children and grandchildren, we made the decision to move here permanently. We were very fortunate to find a house in the Cape George Community, where we have enjoyed the gorgeous views and local plants and wildlife and our welcoming caring community. Since we moved here, I have been an

Continued—Ruth W. Ross

active volunteer on the Environmental Committee, for which I serve as the secretary. I am also on the Leadership Team for the Social Club. If I am elected to serve on the Board of Trustees, I hope to continue to serve in these roles.

I have been an avid vegetable and flower gardener for many years and I am a strong supporter of sustainable agriculture and environmental protection. I was a founding member of the Grayson LandCare Organization where I lived in Virginia for over 25 years (www.graysonlandcare.org), a grassroots organization that worked to improve the economy, environment, and community of Southwest Virginia, including founding the first farmers market in Grayson County.

I have a master's degree in classics (yes, Greek and Latin!) from Girton College, Cambridge University, United Kingdom. My professional background is as a psychiatric writer and editor, having served for the past 25 years and continuing to serve as the managing editor of the *Journal of Psychiatric Practice*, as well as working as a supervisor/writer/editor on many other projects in the psychiatric field (including as the science writer for the fourth edition of the *Diagnostic and Statistical Manual of Mental Disorders*, the "bible" of psychiatric diagnosis published in 1994).

I decided to run for the Board of Trustees because I understand that our special community here in Cape George will only work if members come forward and volunteer to serve. I have thoroughly enjoyed all of the new friends and acquaintances I have made here and have been so appreciative of the spirit of help and support that is displayed every day in our community—and especially in the current stressful health crisis we are experiencing.

I would be happy to serve on the Board of Trustees and would do my best to meet the obligations to attend meetings and study and consider issues that come before the Board to try to make the best decisions for our community as a whole. To do that, I would try to reach out to all members of our community and invite them to share their opinions with me so that I could represent them as well as I possibly could. Thank you.

Fayla Schwartz—Cape George Board of Trustees Candidate Statement

I have lived in Cape George for three years. My partner Allegra and I moved here from Seattle, where I taught Biology and Botany at Everett Community College from 1991-2017. At the college, I chaired the Life Sciences department for many years: facilitating meetings, mediating disputes between colleagues, and presiding over difficult decision-making discussions. In addition to chairing the department I was intensely involved in diversity/equity groups on campus, and I served on numerous hiring and tenure review committees. I have been a member of the board of directors of the Washington State Native Plant Society (WNPS) for about 25 years and currently serve as the chairperson of the Olympic Chapter of WNPS. Here at Cape George, I have participated on the Environmental Committee for over two years. All of these experiences have taught me skills in facilitation, problem-solving, listening and collaborative decision making; skills that I think would benefit the Cape George Board of Trustees (BOT).

Living at Cape George has brought me into contact with many people who pursued a variety of professions and who have a variety of experiences and outlooks on life. My two top goals in serving on the BOT are:

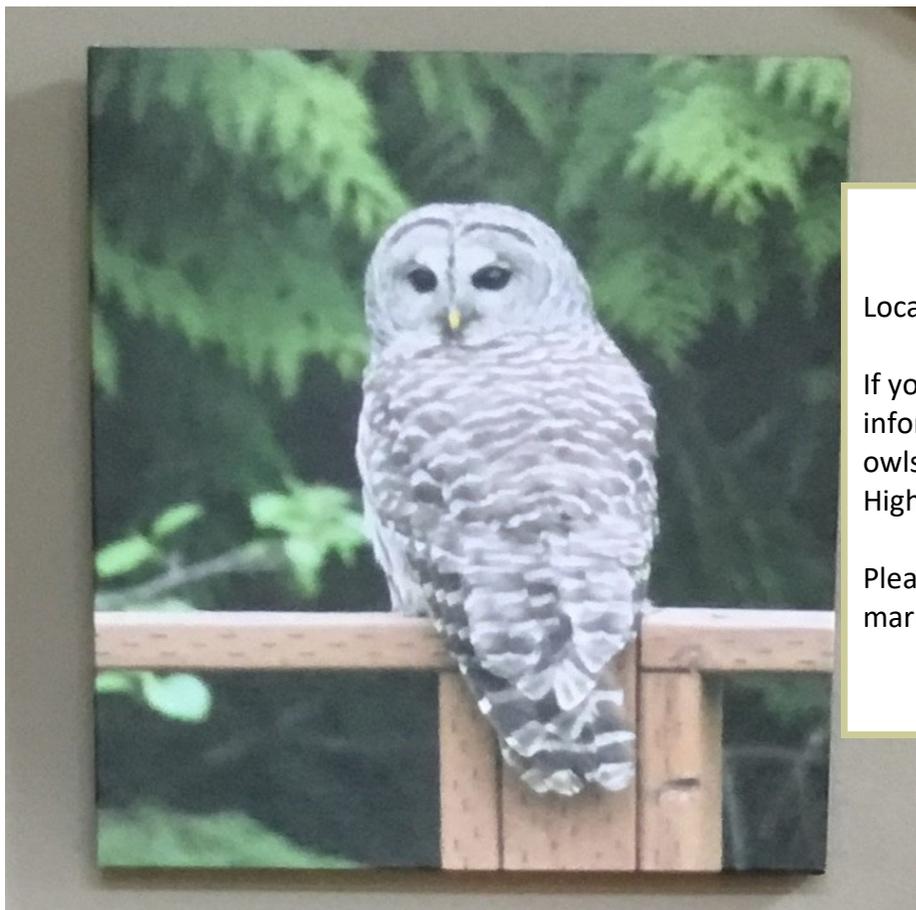
- To bring people together to help each other, respect each other's differences, and live as a community.
- To preserve our very special bay, beach, forest and grassland environment so that it can be enjoyed now and by generations to come.

continued—Fayla Schwartz

These are not goals that can be accomplished in one or two easy steps; they need to be ongoing directions of our community.

During the current Covid-19 quarantine measures, some individuals have been seeking out and assisting people who are in poor health and/or living alone. I would like to see caring actions like this broadened through committee work to more CG members at all times, and perhaps into a network of smaller groups of neighbors who can assist each other in many ways. One of the critical needs I see is transportation to and from Port Townsend for people who are not able to drive. Another is to facilitate more educational and social interactions that bring a variety of people together.

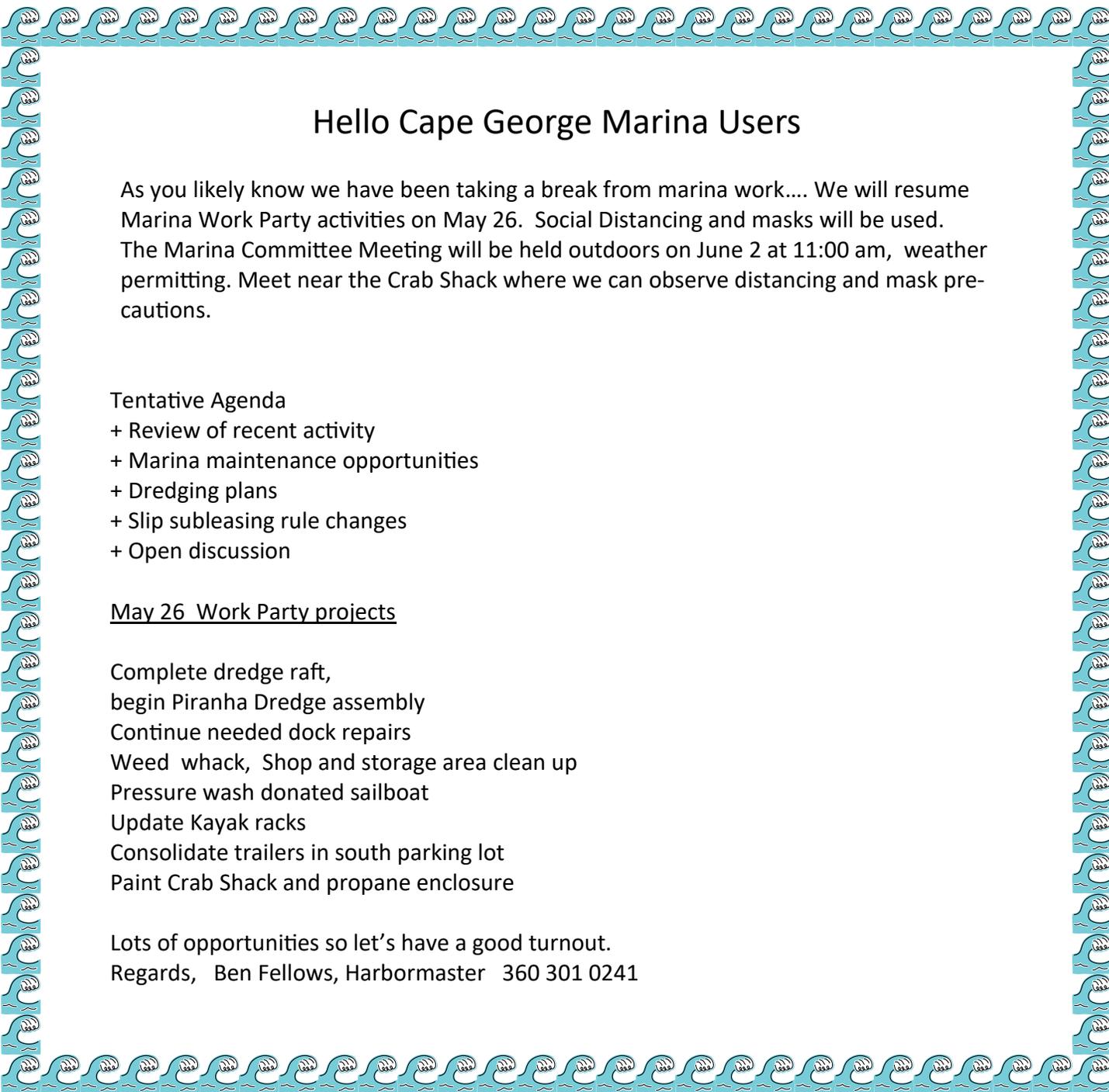
The Environmental Committee has been discussing and/or acting on a number of issues that concern us all—from pulling invasive and toxic weeds to planting a new rain garden and maintaining common areas like the Ravine trail, Memorial Park and the area around the Clubhouse. It is critical that every member of Cape George be aware of these issues – perhaps forming some work groups to maintain our beautiful natural and planted areas. The grounds belong to us all and the Trustees need to assure that our natural surroundings are maintained while listening to the concerns of all members.



Local Barred Owl

If you have any information about nesting owls in the Cape George Highlands.

Please contact Marie,
mariemuma@gmail.com



Hello Cape George Marina Users

As you likely know we have been taking a break from marina work.... We will resume Marina Work Party activities on May 26. Social Distancing and masks will be used. The Marina Committee Meeting will be held outdoors on June 2 at 11:00 am, weather permitting. Meet near the Crab Shack where we can observe distancing and mask precautions.

Tentative Agenda

- + Review of recent activity
- + Marina maintenance opportunities
- + Dredging plans
- + Slip subleasing rule changes
- + Open discussion

May 26 Work Party projects

Complete dredge raft,
begin Piranha Dredge assembly
Continue needed dock repairs
Weed whack, Shop and storage area clean up
Pressure wash donated sailboat
Update Kayak racks
Consolidate trailers in south parking lot
Paint Crab Shack and propane enclosure

Lots of opportunities so let's have a good turnout.

Regards, Ben Fellows, Harbormaster 360 301 0241

FIN03 Policy for Delinquent Accounts and PP01 Livestock & Pets Rules

At the May Study Session the Trustees requested that FIN03 rule and PP01 rule be published for member comment. The purposed updates are the recommendations from the manager. Text added to the proposed rule is highlighted and italicized, deleted text has been stricken. Please provide any comment in writing to office@capegeorge.org by June 5th so it may be added to the next Study Session information packet.

see next 6 pages for proposed changes

POLICY AND PROCEDURES FOR COLLECTION OF DELINQUENT ACCOUNTS, ASSESSMENT OF LATE CHARGES AND FEES AND SUSPENSION OF MEMBER PRIVILEGES

POLICY STATEMENT: It is the Policy of Cape George: (1) to provide timely notice to Members of amounts owing to Cape George; (2) to provide for the fair and orderly collection of funds due from Members; (3) to follow uniform procedures for the prompt collection of all amounts which are delinquent or past due; and (4) to maintain complete and accurate records of all collection efforts. **Section 1**, below, describes general collection guidelines to be followed for the collection of all delinquent Member accounts. **Section 2** describes specific procedures and remedies based on the nature of the underlying debt (i.e. water, marina, general damages).

BACKGROUND: Cape George through its Board of Trustees and employees is obligated to treat all Members equally. To conduct its business of managing common property and enforcing rules, Cape George has the authority to assess and collect funds from Members, to levy fines for rule violations, to impose late charges, to pursue collection efforts and to suspend Member privileges for payment delinquencies. (Cape George covenants, By Laws (Art. III. Sec B (1) and (2)) homeowners' statutes (RCW 64.38.020 et seq.), private marina operations statutes (RCW 88.26.010, .020) and Cape George rules and regulations.)

SECTION ONE: GENERAL COLLECTION GUIDELINES FOR ALL PAST DUE ACCOUNTS:

1.1 Delinquent Account: A Member's account is delinquent if funds owed to Cape George are not paid when due. An account is due and payment is to be made according to the specific terms of the underlying obligation. If the delinquent account is not paid in full within ~~thirty (30) days~~ *twenty one (21) calendar days* of the due date, the Member ~~owing the delinquent account will be a Member Not in Good Standing (see below) and may also be subject to late fees and interest, collection costs, administrative fees and other consequences described below.~~

1.2. Member Not In Good Standing: A member who has a delinquent account with funds more than thirty days past due is a Member Not in Good Standing. The adverse consequences of this status are described in the By Laws (Art. IV, Sec. 5) and include: (i) the suspension of the right to have access to and to use all club amenities including the pool, fitness room, clubhouse, shop, boat storage facilities and marina; and (ii) the suspension of the right to vote in Cape George elections. Key card/fob access to Cape George facilities will be suspended, a Member's boat or boat trailer located at Cape George common facilities may be impounded and may be sold if amounts due for moorage and/or storage are not paid in full and account collection efforts will be pursued including the potential suspension of water service.

1.3. Reinstatement of Member Privileges – Reactivation and Reconnection Fees: A Member Not in Good Standing shall have her/his privileges fully restored when all amounts properly owing are paid in full and related reinstatement fees are paid. Reinstatement fees include a fee of \$25.00 to reactivate a key card or fob and a fee of \$25.00 to restore suspended water service. The Board may, from time to time, change these fees and this section shall be deemed amended to correspond with any such changes.

1.4. Notice to Members of Delinquent Account –Demand Letters and Personal Contact: The Manager shall mail or oversee the mailing of periodic and sequential "demand letters" to each Member whose account is delinquent. The demand letters shall, when practical, be standardized to assure that similarly situated Members are treated equally. The recommended timing and content of the letters are described at Section 2, below. ~~To facilitate prompt collection, the Manager may personally contact or direct staff to personally contact Members with delinquent accounts. The Manager's failure to mail one or more demand letters to a delinquent Member shall not excuse the Members responsibility to pay the delinquent obligation in full nor prevent the reduction in status to a Member Not in Good Standing until such payment is made.~~

1.5 Imposition of \$20 Late Charge – Fines Currently Exempt: With the exception of fines levied for rule violations and balances under \$50.00, the Manager shall charge a late fee of \$20.00 per month for each month that a payment obligation is more than ~~thirty~~ *twenty one (21) calendar days* past due *plus administrative fees.* ~~(By Laws Art. III B-2) No member shall be charged more than \$240.00 for late charges in any calendar year.~~ This section shall be deemed amended should the By Laws subsequently be amended to include fines for rule violations or if the monthly and annual late fee charges are changed.

1.6. Attorney Fees: (1) Article XIV of the By Laws and the homeowners' statute (RCW 64.38.050) provide that the Court may award attorney fees and costs to the prevailing party in litigation to interpret, construe, enforce or void the By Laws *or this policy* or for violation of the statute, respectively. (2) If the By Laws are hereafter amended to provide for the assessment of prelitigation collection costs and prelitigation attorney fees incurred in connection with a delinquent account, the ~~Manager~~ *Treasurer shall maintain a record or have*

a record maintained by the Manager of such fees and costs for each delinquent account and include the same in any claim against a Member for amounts past due.

1.7 Board Approval of Due Date Adjustment For Current Accounts: A Member whose account is current may ask the Manager for a due date adjustment for charges for special and general assessments and water service charges. If the Member account is current, the Manager has the discretion to recommend for Board approval the adjustment of future due dates (from annual, quarterly or trimester to monthly or bimonthly) to accommodate the extenuating circumstances of a Member. An account with a due date adjustment is not a delinquent account and gives rise to no adverse consequences.

1.8 Board Approval of Payment Plans for Delinquent Accounts: The Manager may seek authority from the Board to enter into a written Forbearance Agreement/ Payment Plan ("Plan") with a Member whose account is delinquent. Cape George would "forbear" or hold off on additional collection efforts in exchange for the Member's written acknowledgement of the debt and undertaking to pay off all arrearages over a specific period of time. If approved, the Plan must be in writing, be dated and signed by the Manager and the Member, describe the nature of, due date and amount of the delinquency including late fees, and provide for payment in full within four months of the date of the Plan unless the Board approves a longer term. To encourage the use of Plans, additional late fees shall not accrue for the months the Plan is in effect. If the Member fails to perform according to the terms of the Plan, late fees will be reinstated commencing with the month in which the default occurred and continuing each month thereafter until the amount is either paid in full or a new Plan is approved by the Board. Members on a Plan are not Members in Good Standing until the indebtedness is paid in full.

1.9 Manager's Notice to Member of Right To Seek Board Review of Disputed Accounts: When an account balance is disputed or extenuating circumstances are claimed, the Manager shall provide an aggrieved Member with written notice that the Member may file with the Board a request to appear in executive session to seek review, reconsideration or compromise of any allegation of account delinquency, status as a member Not In Good Standing, decision on a due date adjustment or payment plan or other matter concerning the delinquent account. The Manager and aggrieved Member shall meet in person to seek a resolution of the dispute prior to the Board review. The Board shall meet privately with the Member, consider the claims and provide a final written decision to the member within twenty days after the adjournment of the hearing.

1.10 Manager's Allocation of Partial Payments: When a partial payment is tendered on a delinquent account, the ~~Manager~~ *Treasurer or accounting service* shall *apply payment* in the following order: (1) past due water service bill and reinstatement fee; ~~(2) past due general and special assessment obligations and reactivation fee;~~ (2) *past due fines and late fees.* ~~(3) past due marina and lot mow fees;~~ (3) *claims for damage or reimbursement* ~~(4) past due fines and clubhouse rental fees;~~ (4) *past due general or special assessments* ~~(5) late fees;~~ (5) *past due marina, clubhouse, or lot mow fees.* ~~(6) claims for damages and all other delinquent amounts; and (7) future water and assessment charges.~~ The allocation shall be made without regard to contrary instructions from the Member whose account is delinquent. ~~The descending priority for application of payments recognizes the immediate personal welfare of the member and then prioritizes the needs of the community.~~

1.11 Compromise of Claims to Obtain Payment:

(1) **Manager's Independent Authority:** The Manager has specific authority, consistent with Cape George rule violation enforcement procedures, to reduce or eliminate fines he has levied based on the Cape George fine schedule. (Rule MIS04, Part 1, Section 5)

(2) **Board's Independent Authority:** The Board has authority, in limited circumstances and in order to obtain at least the partial payment of an **existing disputed delinquency**, to reduce charges it has independently set for the use of common property including charges for water, clubhouse rental, lot mow, and marina and for water reconnection and key/fob reactivation fees. The Board may resolve claims for damages based on its business judgment.

(3) **Board's Authority to Settle Pending Litigation:** Because general and special assessments are set *ratified* by the Members and late fees are set in the By Laws by the Members, the Board lacks the initial authority to accept less than what is owed for late fees and delinquent general and special assessments. However, once a civil action has been filed in court, the Board may compromise or settle any legal dispute based on advice of counsel and/or its business judgment after weighing the potential of a financial recovery against the costs and risks of litigation, the likelihood of collecting on a judgment, the cost of diverting staff resources to litigation and the disruption of the community.

1.12 Manager May Contact Third Parties: The Manager may notify third parties of a Member's delinquent account if such efforts are reasonably calculated to facilitate collection of amounts due. Third persons include guardians, trustees, personal representatives, holders of a power of attorney and authorized family

members and friends. If a Member's Cape George real property is for sale, the Manager may notify the listing broker that Cape George has a claim against the Member for monies due. The Manager may release information concerning a Member's indebtedness to Cape George to any Title or escrow company, closing agent or similar entity in order to receive payments from escrowed or other funds of amounts due.

1.13 Charge for NSF Checks: A Member shall be charged \$25. \$30.00, or such additional amount as the Board from time to time may set, for any check which is returned to Cape George for insufficient funds (NSF).

1.14 Maintenance of Records and Reporting Obligation: ~~The Manager~~ *Treasurer shall maintain or have maintained by the manager or accounting service* complete and accurate records of all delinquent Member accounts and related collection efforts. Individual Member files shall contain copies of all correspondence related to delinquent account collection actions. The Manager shall be responsible for periodic reporting to the Board and the Finance Committee concerning collection efforts and the status of delinquent accounts.

1.15 Surcharge for Special Payment Arrangements: To help defray the administrative costs associated with special payment arrangements including due date adjustment and deferred payment arrangements and to ensure that all Members are provided payment equity; the Board shall impose a \$5.00 ~~per quarter~~ surcharge *administrative fee* on each arrangement.

SECTION TWO: COLLECTION PROCEDURES

2.1 Demand Letters Sent for all Delinquent Accounts and Damage Claims: The Manager shall use or oversee the use of sequential demand letters (described below) to elicit payment from Members with delinquent accounts or against whom a claim for damages has been made. While the initial due dates for charges and fees owed to Cape George vary based on the nature of the obligation, the Manager shall use reasonable efforts to apply the collection procedures, below, uniformly for all obligations, unless a specific exception is noted.

In addition to the specifics noted in the succeeding sections, each demand letter shall contain the following information to notify the Member about the indebtedness (hereafter referred to as "the Claim") including: (a) the amount of the debt; (b) the basis for the debt or charge (assessments, lot mow, water); (c) the date the debt was originally due; (d) the amount of accruing late charges.

The Manager shall begin these collection efforts when a payment for amounts owed has not been received within *twenty one (21) calendar days* after the due date.

~~**2.2 Reminder (21 Day) Letter:** If a payment that is due has not been received by the 21st day after the due date the Manager shall cause a Reminder Letter or post card to be mailed by first class mail to each delinquent Member with notice of the Claim (Sec. 2.1, above) and a request for payment in full prior to the expiration of 30 days from the original due date. The letter shall state that a failure to pay in full by the expiration of the 30 days will result in late charges and the loss of use of common facilities and voting rights as a Member Not In Good standing. The letter will encourage the member to contact the office with any questions.~~

~~**2.2 Twenty one Day Notice of Delinquency Letter –** *If Cape George has not received payment after 21 days from the due date, notice will be sent to the owner notifying them they are past due and have been assessed a late fee and applicable notice fee. The owner will be notified that after 30 days their account will be levied an interest charge of 12% per annum until paid. If past due after 30 days, the owner will no longer be a member in good standing. All rights and privileges including voting and use of facilities will be suspended. There will be a \$25 fee to reactivate access fob or access card.*~~

~~**2.3 Thirty Day Notice – Rights Suspended:** If Cape George has not received payment in full from the Member whose account was delinquent within is more than 30 days of the date due past due, the Manager shall cause a **Thirty Day – Rights Suspension letter** to be mailed by first class mail to each delinquent Member. The thirty day letter shall specify the Claim, include a request for immediate payment and notify the Member that the continued delinquency has caused them to be a Member Not In Good Standing. The 30 day letter shall provide a summary statement of the consequences of being a Member Not In Good Standing (see Sec. 1.2) and shall state that rights will be restored when amounts due, including reactivation or others fees, are paid in full. *a notice shall inform the Member they are no longer a member in good standing and of the amount past due including any applicable late fees, fines and interest. Members are encouraged to contact the Manager to make payment arrangements. Accounts 45 day past due may be referred to a collections agency.*~~

~~**Special Water Use Notice:** If the water use payment is delinquent, the Thirty Day Letter shall also include specific notice in **highlighted type** that water service will be cut off if the bill remains unpaid after issuance of a ~~14~~ Day Shut Off Notice.~~

2.4 Sixty Forty Five Day Notice – Possible Referral for Collection: If payment of any delinquency has not been received within ~~60~~ 45 days of the original date due, the Manager shall cause a **Sixty Forty Five Day – Collection Referral letter** to be mailed *or electronically sent by first-class mail to each delinquent member*. The *sixty Forty Five* day Letter shall provide notice of the Claim, a demand for immediate payment and a reminder that status as member Not In Good Standing continues. The letter shall also include a statement that the account is accruing late charges and, that if the Claim remains unpaid, the account may be referred for collection involving the likelihood of increased costs and possible attorney fees payable by the Member. The Member should be encouraged to contact the Manager to arrange for immediate payment or discuss the potential availability of a Payment Plan.

Special Water Use Notice: If the water use payment remains delinquent, the ~~60~~ *Forty Five* Day Letter shall include in bolded and highlighted type specific notice that a **14-Day Water Shut off Notice** will be mailed and posted at the property if payment is not received within **7 days** of the date of the *Sixty Forty Five* Day Letter.

2.5 Water Shut-Off Notice: If payment in full has not been received or if a Payment Plan has not been signed concerning a delinquent water account, and **7 calendar days** have passed from the date of the ~~60~~ *Forty Five Day Letter* ~~day notice~~, the Manager shall *cause to be mailed by first class and certified mail* to the Member whose account is delinquent and shall prominently post on the front door of the Member's house, a **14-Day Water Shut-Off Notice** warning that water will be shut-off at the expiration of 14 calendar days from the date of the Notice unless payment in full is received or a Payment Plan is authorized. If payment is not thereafter timely received or payment arrangements are not made, the Manager shall, without further notice, cause the water to be shut off according to the terms of the Shut off Notice. The Manager shall direct that water service be resumed when the water account and reconnection fee are paid in full or if the Board approves a Payment Plan that allows for water reconnection.

2.6 Post 60 Day Collection Efforts: The Manager shall request direction and authority from the Board to take further action to collect on all accounts which are more than 60 days delinquent. Additional collection efforts may include referring the past due account to a collection agency, to an attorney, continuing to send payment demand letters or authorizing the Manager to pursue a claim for collection or damages directly in Jefferson County District Court or other court of competent jurisdiction.

2.7 Collection of Past Due Moorage, Boat and Trailer Storage Fees and Impound Rights: The Board has the option, as a private marina operator: (a) to pursue claims for amounts past due for moorage and boat and boat trailer storage pursuant to RCW 88.26.010 and 88.26.020; or (b) the Board may direct the Manager to pursue collection efforts consistent with Sections 2.1 through 2.4 and 2.6, above. The specific terms and notice requirements of RCW 88.26.010 and .020, as the same may hereafter be amended, are incorporated herein by this reference. The Manager shall notify the Board when a Member has failed to pay, within 30 days of the due date, charges for moorage, boat or boat trailer storage or when there is good cause to believe that a boat or boat trailer is abandoned. The Manager shall request direction from the Board concerning whether to proceed under the private marina operator statute to impound and sell the vessel or trailer and/or dispose of the abandoned vessel, or to proceed pursuant to Cape George's established collection procedures. The Manager shall pursue collection efforts for other marina related charges (ramp use, guest moorage, dock box and electric fees) as provided at Sections 2.1 through 2.4 and 2.6, above.

This policy is scheduled to be in effect January 1, 2021



LIVESTOCK AND PETS

The covenants and restrictions for Cape George Colony Club include the provision: "Keeping of livestock, pets and poultry shall be subject to the approval of the corporation in writing."

By Board of Trustee action:

1. Livestock and including poultry are permitted in the Highlands only. Livestock is defined pursuant to Washington State Revised Code (RCW 16.36.05 (15)). Keeping Livestock for any business purpose is not permitted.
2. Household pets are defined as dogs and cats. The number of total pets per lot with a home is five (5). If an owner needs an exception, an owner may make a written request to the Board of Trustees. Pets that have a litter are exempt for a period of 60 days from this requirement.
3. Indoor only pets are not subject to the household pet limit. Indoor only pets are defined as birds in cages or other caged pets such as Hamsters and Gerbils or aquarium fish.
4. Household pets are allowed in all areas of Cape George Colony Club without a formal written permit, EXCEPT THAT livestock or household pets or poultry creating a nuisance for neighbors or other residents ~~will not be tolerated and permission to keep~~ **may have said animal may be approval** revoked at any time, upon evidence to the Board that a nuisance situation exists.
5. When dogs are off the owner's property, they shall be on a leash at all times,

EXCEPT FOR THAT area at the bottom of Marine Drive (north of the clubhouse to the south end of the marina) where they can be exercised off leash and under voice control. Owner must be within strict line-of-sight of dog at all times. When other members are in the specific area north of the clubhouse for different activities, (such as picnics or to use the playground) then dog owners must ask them first if it is alright to have the dog(s) off-leash.
6. Any person owning or in charge of any pet which defecates anywhere on Cape George Colony Club common property shall immediately remove the feces and deposit it in a sanitary manner. Any feces disposed in a Club trash can must be in a sealed, nonabsorbent, leak proof container.
7. Pet owners must comply with all applicable State and Jefferson County statutes and regulations dealing with pet ownership. (Please carefully read the rules and regulations published by Jefferson County Animal Services which are available from the County by contacting them at 385-3292.) **or at www.jeffersonco.wa.gov.**

Any violation of this regulation will result in a fine levied against the member involved in accordance with Cape George Colony Club Schedule of Fines.



Photos captured
and
provided by

Chris Huss



Scotch Broom - Weed of the Month

It's that time of year when the roadsides and fields are awash with little yellow flowers. While the pops of color are welcome after a long winters landscape the truth is they are Scotch Broom or Scots Broom, a noxious weed. The peak bloom time is April to June, also the best time to pull them, before they go to seed in late July and August. Plants typically start producing seeds after three years and usually live about 17 years, but can survive as many as 25 years. A single plant can produce over 10,000 seeds per year. Mature plants produce long brown seedpods, which split and eject seeds up to 20 feet away!

How to get rid of them, well it's not a one and done sort of thing. Most infestations require control work several times. It is easiest and best to pull them when they are young and small. Cape George has special tools available to loan to our members for pulling them. For larger bushes, you can cut them about 6 inches above ground and immediately paint the stump with an herbicide. Alternatively, you can spray the plants with an herbicide; use a selective herbicide, one that affects only broadleaved plants. The best time to use foliar spray on broom is in the spring when plants are actively growing - Like now.

Okay, now you have a pile of Scotch Broom you have pulled, what do you do? Either trash or burned them – another good reason to pull them when they are young! Do not put plants in compost or yard waste. Seeds are very tough and can contaminate compost.

Check out the new art wall display at the Clubhouse. **BOATS, BOATS, BOATS** now until August

We have a group of creative Cape George people who enjoy sharing their artwork with you.

THANK YOU to the following artists whose art is on display.

Sylvia Thomas, Eileen Pierson, Ruth Asare, Carol McFarland, Sue Gee, Sue Adrien, Varn Brooks, Karen Lull, Ray Graves, Sue Dunning, Paul Happel, Steve Duniho, Shelley Fye.

Thanks to Carol McFarland for the special Boat Sign.

Opportunity to display is open to all Cape George Residents.

To find out more about the art wall please contact Shelley Fye 360-344-2064 email: 225sunshinehouse@gmail.com



Cape George Art Wall May to August 2020 "Boats, Boats, Boats"

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
May 14, 2020
3:30 PM via Zoom online meeting service
DRAFT

President Katie Habegger called the meeting to order at 3:30 p.m.

Welcome

An Executive Session will be held following this meeting to discuss a legal matter.

We have received five nominations for three open Board of Trustees positions.

In Attendance: Katie Habegger, Richard Hilfer, Joel Janetski, Ray Pierson, George Martin, Ray Graves and Lad Burgin

Action on Minutes: Joel Janetski moved and Ray Pierson seconded to approve the minutes of the Regular Board Meeting dated April 16, 2020. Passed -6/0

Membership Report: Joel Janetski

Colleen Johnson purchased lot 30 S Rhododendron from Hutchinson Living Trust

Michael Bair & Julie Lanza purchased 230 Ridge from Amos & Melva Pickrell

Treasurer's Report: George Martin

As of March 31, 2019

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website.

COMMENTS:

At this point Covid-19 does not appear to be affecting our financial situation other than refunds on clubhouse rentals. That may change when next quarter assessments become due.

PAST COMMENTS:

* There was an adjustment to the Reserves of \$11.48 in December to correct a balance carryover issue from June 2019. The Bank of America Visa will be attached to the Community Financials Report as another bank account.

2020 BALANCE SHEET COMMENTS:

None at this time.

2020 REVENUE AND EXPENSE COMMENTS:

None at this time.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
 May 14, 2020
 3:30 PM via Zoom online meeting service

DRAFT

TREASURER'S REPORT
 As of March 31, 2020

Balance Sheet as of March 31, 20120					
Assets	2020	2019	Liabilities and Fund Balances	2020	2019
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 268,291	\$ 173,640	Accounts Payable & Other Liabilities	\$ 15,343	\$ 12,686
Operating Investment-Savings	79,349	105,309	Unearned Income General/Water/Etc.	103,518	120,751
Petty Cash	561	300	Unearned Income Reserve Assment		24,072
Reserves - General, Water & Marina	1,024,628	1,019,964	Unearned Income Marina Wait List	1,900	2,050
Routine Reserve Assessment	86,206	55,887	Total Current Liabilities	120,761	159,559
Total Cash & Equivalents	\$ 1,459,035	1,355,100			
Net Accounts Receivable	\$ 2,576	1,196	FUND BALANCES:		
Total Net Fixed Assets	1,845,146	1,784,471	Fund Balances (Combined)	3,098,658	2,899,229
Total Prepaid & Other Assets	19,735	13,221	Modified Cash Basis Income	107,072	119,272
TOTAL ASSETS	\$ 3,326,491	\$ 3,153,988 *	TOTAL LIABILITIES & FUND BALANCE	\$ 3,326,491	\$ 3,178,060 *

* 4/31/19 Treasurer Report

Summary Revenue and Expense Statements for the periods ended March 31, 2020 and 2019 (Modified Cash Basis)

	2020 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2020 YTD	2019 YTD	Variance	%
General					General			
General Assessment	\$ 79,944	\$ 79,864	80	0%	General Assessment	\$ 79,944	\$ 76,792	3,152 4%
Revenue - All Other Sources	5,762	2,650	3,112	117%	Revenue - All Other Sources	5,762	4,909	853 17%
Total General Revenue	85,706	82,514	3,192		Total General Revenue	85,706	81,701	4,005 5%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	39,222	42,281	3,059	7%	Salaries, Benefits, PR Tax	39,222	37,731	1,491 4%
Repairs & Maintenance	1,071	3,325	2,254	68%	Repairs & Maintenance	1,071	1,351	(280) -21%
Contracted Services	13,806	12,909	(896)	-7%	Contracted Services	13,806	7,915	5,891 74%
Insurance	5,646	5,250	(396)	-8%	Insurance	5,646	5,326	320 6%
Pool Expense+pool utilities	7,745	6,750	-	N/A	Pool Expense, pool utilities	7,745	8,495	(750) -9%
Utilities	3,313	3,113	(200)	-6%	Utilities	3,313	3,484	(171) -5%
Other Expenses (incl taxes)	15,794	6,875	(8,919)	-130%	Other Expenses (incl taxes)	15,794	4,370	11,424 261%
Total General Expenses	86,596	80,504	(6,098)		Total General Expenses	86,596	68,672	17,924 26%
General Net Income	\$ (891)	\$ 2,010	\$ (2,900)	-144%	General Net Income	\$ (891)	\$ 13,029	(13,920) -107%

Water					Water				
Revenue - Water Use Fees	\$49,566	\$ 49,383	(183)	0%	Revenue - Water Use Fees	\$ 49,566	\$ 47,370	2,186	5%
Revenue - All Other Sources	4,869	3,975	(894)	22%	Revenue - All Other Sources	4,869	5,905	4	-18%
Total Water Revenue	54,435	53,358	(1,077)		Total Water Revenue	54,435	53,275	1,160	2%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	17,107	17,651	545	3%	Salaries, Benefits, PR Tax	17,107	16,493	614	4%
Repairs & Maintenance	2,548	2,150	(398)	-19%	Repairs & Maintenance	2,548	119	2,429	2042%
Contracted Services	6,583	7,018	434	6%	Contracted Services	6,583	6,161	422	7%
Insurance	2,772	2,700	(72)	-3%	Insurance	2,772	2,614	158	6%
Utilities	2,624	3,025	401	13%	Utilities	2,624	2,765	(141)	-5%
Other Expenses (incl taxes)	4,927	7,075	2,148	30%	Other Expenses (incl taxes)	4,927	7,134	(2,208)	-31%
Total Water Expenses	36,560	39,619	3,059		Total Water Expenses	36,560	35,286	1,274	
Water Net Income	\$ 17,875	\$ 13,739	\$ 4,136	30%	Water Net Income	\$ 17,875	\$ 17,989	\$ (114)	-1%

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
May 14, 2020
3:30 PM via Zoom online meeting service

DRAFT

Marina					Marina				
Revenue - Moorage/Parking	\$ 60,511	\$ 65,411	\$ (4,900)	-7%	Revenue - Moorage/Parking	\$ 60,511	\$ 57,019	3,492	6%
Revenue - All Other Sources	11,132	13,225	\$ (2,093)	-16%	Revenue - All Other Sources	11,132	11,612	(480)	-4%
Total Marina Revenue	71,643	78,636	(6,993)		Total Marina Revenue	71,643	68,631	3,012	4%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	4,692	4,825	133	3%	Salaries, Benefits, PR Tax	4,692	4,684	8	0%
Repairs & Maintenance	1,139	468	(672)	-144%	Repairs & Maintenance	1,139	1,010	129	13%
Contracted Services	1,402	1,795	393	22%	Contracted Services	1,402	2,371	(969)	-41%
Insurance	2,010	1,800	(210)	-12%	Insurance	2,010	1,906	104	5%
Utilities	2,570	2,250	(320)	-14%	Utilities	2,570	1,967	603	31%
Other Expenses (incl taxes)	2,313	2,940	627	21%	Other Expenses (incl taxes)	2,313	961	1,352	141%
Total Marina Expenses	14,126	14,078	(48)		Total Marina Expenses	14,126	12,919	1,207	9%
Marina Net Income	\$ 57,517	\$ 64,558	\$ (7,041)	-11%	Marina Net Income	\$ 57,517	\$ 55,712	\$ 1,805	3%
Reserve Activity					Reserve Activity				
Routine Reserve Revenue	32,486	32,051	435	1%	Routine Reserve Revenue	32,486	31,776	710	2%
Bad Debts, Recoveries, Misc.	-	-	-		Bad Debts, Recoveries, Misc.	-	55	(55)	-100%
Reserve Interest - all	85	-	85		Reserve Interest - all	85	711	(626)	-88%
Net Reserve Income	\$ 32,571	\$ 32,051	\$ 520		Net Reserve Income	\$ 32,571	\$ 32,542	\$ 29	0%
Cmbnd Net Income/(Loss)	\$ 107,072	\$ 112,357	\$ (5,271)	-5%	Cmbnd Net Income/(Loss)	\$ 107,072	\$ 119,272	\$ (12,200)	-10%

Manager's Report: Pat Rooney

Governor Inslee has put in place a 4-phase plan for reopening businesses. What does this mean for Cape George? Phase 1 starts today May 5, 2020 and goes for three weeks. Each of the 4 Phases is for a period of three weeks. Phase 1 has little impact on Cape George. You may be happy to hear car wash facilities will be allowed to open and pet walkers can resume their jobs in Phase 1. Fishing & Hunting is now permitted, and parks are open. Phase 2 starts May 27th and will allow the Sports-court to open with no more than five players at a time. Various vendors can start working. Hair salons will be allowed to open. A valve on the pool dehumidifier needs replacement and be re-programmed before the pool can open during Phase 3. Phase 3 starts on or about June 16th. The Fitness Center and pool can open, restaurants will be able to open with limited capacity. The Board, committees, and groups of 50 or less can meet in-person at the clubhouse. Phase 4 starts about July 7th. This final phase is mostly a green light for business as usual for all of us.

Jefferson County is one of 10 Counties permitted by the Governor to request acceleration of the 4-phase plan due to a very low number of cases and deaths from Covid-19 in comparison to many other Counties in Washington. Assuming the County makes their request, this could expedite the 4-phase plan.

Social distancing, masks, and use of sanitizer and hand washing with greater frequency will be the new norm for all of us. We plan on opening the office for visitors in Phase 2 right after Memorial Day with some restrictions.

Administration

1. The office remains closed to visitors. Please contact us by telephone or Internet. You can drop off documents at the drop box located near the steps to the office.
2. The Board of Trustees approved waiver of late fees and interest on any owner accounts that are delinquent during April and May. The Board will discuss an extension at the next Board meeting

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
May 14, 2020
3:30 PM via Zoom online meeting service

DRAFT

Maintenance

1. A proposal for new insulation under the office is needed due to damaged insulation from rodent activity.
2. There is a delay in the bid administration of some reserve projects while vendors are idle due to the Covid – 19 regulations. Delays may cause some projects to be deferred to 2021.
3. A buried backflow preventer valve near Memorial Park will need to be dug up and replaced.
4. Old fluorescent lighting is being replaced in the office, Pool bathrooms and foyer to new LED bulbs
5. New water pumps for the Highlands will likely be installed sometime in June. This will have little to no impact on service.

Complaints & Reports

1. The office received a lighting complaint, a signage complaint, and a lot mowing complaint.
2. A complaint was received regarding livestock in the Colony.
3. A complaint regarding debris left in the right of way was received.
Two owners were found in violation of Building Regulations requiring a Cape George Building Permit.

REMINDER: Before you build anything – Get a CGCC Building permit!

Committee Reports: The following committee reports were submitted to the Board of Trustees: None

Information Items: A member letter submitted at Tuesday's Study Session was forwarded to the Environmental Committee co-chairs for consideration.

Member participation: Janet Thearle inquired about the lot for sale on Vancouver owned by Cape George and inquired about converting it to community property, like Cedar Park in the Village. Further investigation will need to be done on the possibilities.

New Business Action Items:

Motion 1: Ray Pierson moved and George Martin seconded to approve the donation of an adult swing set to be installed on club property in the area of the existing swing set. Installation is to include the posts being set in concrete. Passed – 6/0

Motion 2: George Martin moved and Lad Burgin seconded to approve the amended PP01 Livestock and Pet Policy as presented at the Study Session and to take effect 30 calendar days after publication to the community. Passed – 6/0

Motion 3: George Martin moved and Rich Hilfer seconded to approve the amended FIN03 and FIN03b as presented at the Study Session to take effect Jan 1, 2021, after publication to the community. Passed- 5/1

Motion 4: Lad Burgin moved and Joel Janetski seconded to approve the amended FIN06 as presented in the Study Session Packet. Passed – 6/0

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
May 14, 2020
3:30 PM via Zoom online meeting service

DRAFT

Motion 5: Rich Hilfer moved and Ray Pierson seconded to approve the proposed changes to PP06 Sign & Flag Policy. Passed – 6/0

Motion 6: George Martin moved and Ray Pierson seconded to approve the Business Insurance Policy with the current deductibles. Passed – 6/0

Motion 7: George Martin moved and Ray Pierson seconded to approve a member's request for refund of rampage and storage fees, as they will not be returning to Cape George due to the current Covid-19 situation. Passed – 6/0

Open Board Discussion: Katie Habegger presented a member request to borrow a piece of equipment from the fitness room to strengthen up before surgery. The Fitness Committee Chair has not yet given an opinion. More information is requested before answering.

Announcements:

Study Session -June 9, 2020 at 3:00 PM

Board Meeting –June 11, 2020 at 3:30 PM

Adjournment: Lad Burgin moved and George Martin seconded to adjourn the Regular Board Meeting and move to Executive Session at 4:07 pm. Passed - 6/0

Rich Hilfer moved and Lad Burgin seconded to adjourn Executive Session and move to Regular Board Meeting at 4:49 pm. Passed - 6/0

Adjournment: Lad Burgin moved and George Martin seconded to adjourn Regular Board Meeting at 4:50 pm. Passed -6/0.

Submitted by:

Approved by:

Joel Janetski, Secretary

Katie Habegger, President

Committee reports: None submitted

3rd quarter assessments are due July 1st



Photo provided by Chris Huss

EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473
 Lad Burgin, Trustee, 650-759-1145

CAPE GEORGE STAFF

Manager - Pat Rooney- 360-385-2208
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building & Roads	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Social Club.....	Cassie Reeves.....	360-344-2174
Elections	Joyce Skoien.....	360-379-9749	Swimming Pool	Neil D'Acquisto.....	360-385-7625
Emergency Prep	Thad Bickling.....	360-531-2421	Water Advisory	Marty Gilmore.....	360-301-3111
Environmental.....	Elaine Sullivan	360-344-2207	Welcome	Carol Chandler.....	402-981-0405
	Patricia Dunmire.....	253-332-4779	Workshop.....	Michael LaPointe.....	503-977-1893
Fitness Center	Phyllis Ballough.....	360-344-3706			
Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Joan Hommel.....	360-344-2611	Clubhouse Phone		360-385-3670
	Jeannie Ramsey.....	360-385-1263	Fitness Center Phone		360-385-3619
Marina	Marty Bluewater.....	206-790-5705			
Memorial	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar

June

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2 Marina Com. 11 am in the parking lot	3 Mail Ballots	4	5	6
7	8	9 Meet the Candidates 2 pm Study Session 3 p	10	11 Board Meeting 3:30 p	12	13
14	15	16	17	18	19	20 Summer Begins 
21	22	23	24	25	26	27
28	29	30				

**The dog group meets at the clubhouse shelter daily at 3pm

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Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org



Newsletter

61 Cape George Drive
Port Townsend, WA 98368
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://www.capegeorge.org)

Vol. 51 No. 12

July 2020

June Manager Report - Pat Rooney

Jefferson County is in Phase 2 of its business re-opening plan, our office is now open. Our hours are 9:00 AM to 2:00 PM Monday thru Friday except Holidays. You are required to wear a mask and no more than two visitors can be in the office at any time.

The Sport court is now open also. Reservations must be made in advance for use. You can make a reservation at <https://teamup.com/ksz6gdzb1edwn6wwg5>. There are restrictions on use that must be followed.

The Jefferson County Health Dept. has not issued an operating permit for any pools this year. They are waiting on guidance to be developed for pool openings in phase 3. The Fitness Committee is reviewing the requirements to open the fitness center. The strict regulation may mean the Fitness Center will have to open later when some of the restrictions are lifted. We are looking at the regulations for groups to start using the Clubhouse in phase 3. As these amenities open, we will inform the community.

Administration:

1. The Board of Trustees approved waiver of late fees and interest on any owner accounts that are delinquent is extended by the Governor's Proclamation 20-51 to June 17th. Any imposed fines will not be posted to member accounts until after June 17th.
2. Ballots for election of Trustees has been mailed to the membership. There are four nominees and three positions to be filled.

3. A new telephone directory will be available at the end of July. If you would like to be added or have changes to your information, please submit to the office.

Maintenance:

1. The first mow of vacant lots that are part of the lot mow program has taken place. The next mow will happen at the end of this month. Lot mowing does not include any weed trimming or edging. Any obstacles in a lot means mowing will go around the obstacle.
2. There is a delay in the bid administration of some reserve projects while vendors are idle due to the Covid – 19 regulations. Delays may cause some projects to be deferred to 2021.
3. New water pumps for the Highlands will be installed sometime in June or July. This will have little to no impact on service.
4. The Board of Trustee approved rain garden across from Memorial Park will be worked on later this month.

Complaints & Reports:

1. A complaint was received regarding livestock in the Village.
2. A complaint was received about a member using and parking an RV illegally.
3. A complaint about a lot needing mowing was received.
4. A complaint about noxious weeds on a vacant lot was received.

NOTES FROM THE PRESIDENT JULY 2020

Our “Meet the Candidates” forum was held via Zoom prior to the June Study Session, and we were pleased that almost thirty members participated, many of whom stayed on line for the Study Session. It is clear that virtual meetings have become a popular way for members to keep themselves informed and make themselves heard by the Board. It was suggested that future Board sessions continue to be available via the internet, even after regular in-person meetings are allowed to resume in the Clubhouse. We are looking into the most cost-effective way to make this happen.

Trustee Ray Pierson decided to step down from the Board after over seven years of service. His wise counsel and in-depth knowledge of the history of Cape George has been a tremendous asset to the Board, and he will be greatly missed. The Trustees voted to appoint Richard Hilfer to fill the remaining year of Ray’s term of office.

Many members were dismayed to learn that the Board intended to sell the woodland lot on Vancouver Drive which was quit-claimed to Cape George eighteen years ago. From a financial perspective, the decision to sell made sense, but after hearing the strong negative reaction from our membership, the Board has unanimously decided to terminate the broker listing and allow the property to remain as Cape George open space. Thank you for your input.

We have four great candidates for the three vacant Trustee positions. Remember to cast your vote by July 9th.

Katie Habegger, President



10-23

Ballots Due July 9th by 2 pm

A letter to all Cape George Colony Club Members and Residents

From the Board of Trustees

June 25, 2020

After the Board of Trustees sent its June 19th notice to the community addressing the recent notification of a Covid -19 diagnosis in the community, many concerned members addressed critical comments toward the Board's response. We the Trustees appreciated hearing the feedback from concerned members. Some members believed the Trustees had not provided enough information. Others believed the Trustees had provided too much information and risked violating the privacy of some members.

Other members believed the Trustees did not respond quickly enough to provide information the membership might use to protect themselves. For the record, the Trustees became aware of the Covid -diagnosis on Monday morning, June 15th. Notice was sent to the community that afternoon. A community volunteer had been made aware of the Covid – 19 diagnosis the evening of June 13th and sent the manager an email. That email was not seen or read until Monday morning, June 15th.

Moving forward, we ask all our members and volunteers if they become aware of a Covid -19 case in the community to immediately contact the Manager or Board President by telephone particularly if it is in the evening or weekend. These contact numbers are on the Cape George Website and published monthly in the community newsletter.

We remain committed to the health and well-being of our members, residents, and employees. As members of the community ourselves, we face the same concerns as you and fully understand the tremendous anxiety this has placed on our 65 and older members especially with underlying health issues. We recognize this is also a concern and uncertainty for members that are younger with families or have underlying health issues. We are facing something together without a road map that is unprecedented in modern times, yet we have great confidence in mitigating the spread of this virus through social distancing and use of masks. We have hope that a vaccine will soon produce the relief we all need from this virus.

Each individual member and resident has the responsibility to determine the risk they are willing to take when interacting with others. We believe each member and resident needs to take very seriously their obligation to protect others. The Trustees do not have the authority to control the conduct of individual members. We advise each member to stay clear of any person(s) who are not following social distancing or masking.

The Governor has just ordered all of Washington State citizens to wear a mask when in a public space whether indoors or outdoors when social distancing is not possible. We believe members should consider masks even when social distancing is possible.

Our Manager and we as Trustees, do not possess public health expertise. For this reason, we rely on the judgement of the local Health Department to assess any potential exposure to Covid – 19 in the community and whom may be advised to quarantine. We will continue to work with the Health Department regarding any Covid – 19 cases now or that may happen in the future. We are again providing this link with information on Covid – 19 exposure.

<https://www.doh.wa.gov/portals/1/documents/1600/coronavirus/covidexposed.pdf>

The Trustees have an obligation to maintain the privacy of individual Cape George members that have

contracted Covid – 19 or been possibly exposed to it. We will make sure the Health Department Contact Tracer receives all available information known to the Trustees and Manager so the Tracer can evaluate whom may need to be contacted and recommended to quarantine.

As a matter of good news, we previously reported four members of the community were recommended to quarantine by the Health Department. The quarantine period is now over and the four members of our community have tested negative.

Through email and social media, a large segment of the community is aware of the persons involved with this event. The Trustees will not comment on the health status of our member and neighbor who has Covid -19 and will leave it to the family to determine what information if any is shared with the community by whatever means they choose.

The Trustees are evaluating volunteer work activity. The Trustees have suspended the volunteer dredging work project while the project is under review for safety. The Trustees will evaluate each volunteer project to determine safety and to ensure all requirements are met on a case by case basis.

The Board has also determined it will not open any amenities during Phase 3. While Phase 3 allows the pool and fitness centers to open, the requirements set forth are not economically feasible and would present a risk to our community. The Trustees will evaluate the possible opening of amenities once the requirements are known for Phase 4.

In closing, we will continue to provide advice by sending the community links to information from Jefferson County and Washington State. The link below provides information on Phase 3 in Jefferson County.

<https://www.co.jefferson.wa.us/1464/Phase-Transitions>

We the Trustees and Cape George Employees are keeping each of you in our hearts and minds as we attempt to navigate through this difficult period.

Thank you.



The Salmon BBQ
has been cancelled
for this year.



Get Connected to Cape George

Join our email list to receive information on what is happening in our community. To receive email blast notices go to our website home page at www.capegeorge.org Click the button to subscribe and enter your email address. It's that simple. Stay up to date on upcoming events as well as any notices.

Cape George Shred Event

July 25, 9am until Noon @ Cape George Volunteer Fire Station

Now that you have spent these last few months sheltering at home, it is time to get rid of all that paper you have sorted and need shredded! Cape George Colony Club is pleased to announce a Shred Event this coming July.

We will be collecting your bags and boxes of papers to be shredded at the Cape George Volunteer Fire Station on Saturday July 25 from 9 am until noon.

There will be direction signs posted to facilitate smooth arrival and departure keeping you and our volunteers safe.

This is a free event but we are asking for donations to offset the cost to our community. Any excess money collected will be given to the local food banks. We are asking for a donation of \$5 (or 3 cans of food for the food bank) per 2 grocery bags or 1 banker's box of shred material. Note that commercial shredding can cost up to \$3 a pound and a full grocery bag can weigh 15 pounds. There will be a limit of 12 bags or 6 banker boxes.

If you haven't sorted paper yet, now is the time to begin!

Volunteers are needed to help direct traffic and unload cars.

Contact Information:

George Martin george.w.martin@gmail.com (509)336-9914



A Reminder About Signage

By Pat Rooney, General Manager

Cape George has sign regulations known as PP06. There are several types of signage that are not permitted. The most common sign not permitted is business signage. If you are building on a lot, please make sure the builder and other contractors do not put up business signage on the lot. The same for contractors that do work in or outside your home. Home business signage is also prohibited.

The policy indicates political signage for elections is *requested* to not be installed on private property until thirty (30) days before the primary election date and removed 72 hours after termination of the candidacy.

Have a happy summer and be safe!

JULY BOOK GROUP SELECTION

THE BOOK OF DUST : La Belle Sauvage



The Cape George Book Group has chosen the first in a trilogy of novels, *The Book of Dust: La Belle Sauvage* by Philip Pullman.

During a summer of incessant rain in Oxford, England, our young protagonist, a boy who notices everything, while being unnoticed himself becomes a spy.

Malcolm's father triunes an inn on the bank of the Thames where Malcolm routinely overhears news, gossip, and the occasional scandal. One day, he finds a secret message inquiring about a dangerous material called Dust, and the spy it was intended for finds Malcolm.

When the spy asks Malcolm to keep his eyes open, he sees suspicious characters everywhere. Each character is asking about the same thing, a baby named Lyra. Lyra draws people in like magnets, and Malcom will brace any danger to bring her to safety.

Assuming we are in phase 3 of opening our county, the book group will meet at 1 pm on Tuesday, July 21 in the Cape George Clubhouse. Everyone is invited to attend. The community will receive meeting updates via an email blast from the Cape George office.

Take part in the August Art Wall

"A moment in time, surviving the Covid-19 quarantine"

I am looking for 50 pictures to hang on an art board. The theme is how you are surviving this strange time, whether you are working from home, home schooling, doing take out from a restaurant, making masks, talking to your grandkids on the computer or creating a garden.

Show me how its working for you. Take a picture or do a drawing, maybe write a poem. Submissions need to be on a 8 1/2 X11 sheet of paper in order to fit on the art board and in by August 1st in order to put it all together by the end of August.

I will take one picture per person but will take more if I have room.
If you need me to help you print a picture please let me know.

For more info. please contact: Shelley Fye 360-344-3064 225sunshinehouse@gmail.com

Cape George Trapping Efforts for the Asian Giant Hornet



Here are the top eight things to know about trapping for Asian giant hornets:

You can help trap for Asian giant hornets. WSDA is especially looking for people in Whatcom, Skagit, Island, San Juan, **Jefferson**, and Clallam counties to trap for Asian giant hornets.

1. **Trapping is a commitment.** If you participate in trapping, it will require that you check traps and change the bait once per week for 17 weeks (if you start in July) or up to 34 weeks (if you start in April). You'll also need to purchase the materials for the trap and bait, as well as mail any specimens you collect to WSDA.
2. **The best time to trap is from July through October.** The most likely time to catch Asian giant hornets is from July through October - when colonies are established, and workers are out foraging. Traps can be hung as early as April if attempting to trap queens, but since there are significantly fewer queens than workers, catching a queen is not likely.
3. **You could get stung.** Trapping for Asian giant hornets could increase your chances of being stung by one. While Asian giant hornets do not typically bother people, they will sting if they feel threatened. Do not trap for Asian giant hornets if you are allergic to bee or wasp stings. The venom of the Asian giant hornet is more toxic than that of local bees and wasps.
4. **Hornet traps from the store will not work.** Hornet traps currently on the market in the United States will not work for Asian giant hornets because their holes are too small. WSDA has researched numerous trapping options and has provided [instructions on how to make and monitor homemade traps](#) that will be effective for Asian giant hornets.
5. **Reporting your trap location and catches is particularly important.** Knowing where hornet traps are located and promptly reporting any Asian giant hornet catches will be critical to WSDA's ability to find and remove Asian giant hornet nests. Failing to do so could thwart WSDA's attempts to locate Asian giant hornets in Washington.
6. **Do not approach or attempt to remove an Asian giant hornet nest.** When trapping, you could come across an Asian giant hornet nest. They typically nest in the ground. Take care when placing traps and if you locate one, do not approach it. Contact WSDA immediately at 1-800-443-6684. WSDA has obtained special equipment for the removal of Asian giant hornet nests.
7. **Beekeepers are helping WSDA evaluate experimental spring "sap traps."** Volunteers from the Mt. Baker Beekeeper Association are working with WSDA to test an experimental "sap trap" which uses tree sap as the bait to attract Asian giant hornets. This experimental trap is for use in the spring when queens emerge.



WSDA Hornet Info: <https://agr.wa.gov/departments/insects-pests-and-weeds/insects/hornets/trapping>

WSDA Trapping Info: <https://agr.wa.gov/departments/insects-pests-and-weeds/insects/hornets>

Facebook Group: 'Asian Giant Hornet Watch'

I am in no way affiliated with WA State Dept of Agriculture (WSDA), other than a registered volunteer trap keeper here in Cape George. Please refer to above sites for detailed/updated WSDA information.

HOWEVER!!! I have a trap in my yard and if you need help constructing one, I would be happy to help.

Email: collettecarpenter@comcast.net



Out of
Quarantine

Game on!

In Mid-March, a strange little sign appeared on the net at the Sport Court....

By order of the Governor of the State of Washington..... Our court went quiet. As a new and deadly virus took over our lives including the closure of most of our amenities here at Cape George, a sadness fell over the Pickleball players.

The feelings of loss were expressed by many: disappointment, missing friends, missing laughter and friendships, missing exercise, good energy and friendly competition, a wonderful outdoor sport for seniors, and on and on!

So, what did these "banished " players do from Mid-March until June 1? Many walked our streets - 6ft a part - some days there were more people with their dogs than cars! Many read books, cleaned cupboards, watched birds nesting and raising their young, occasionally a lone player could be found sitting on the bench at the court trying to visualize that perfect shot!

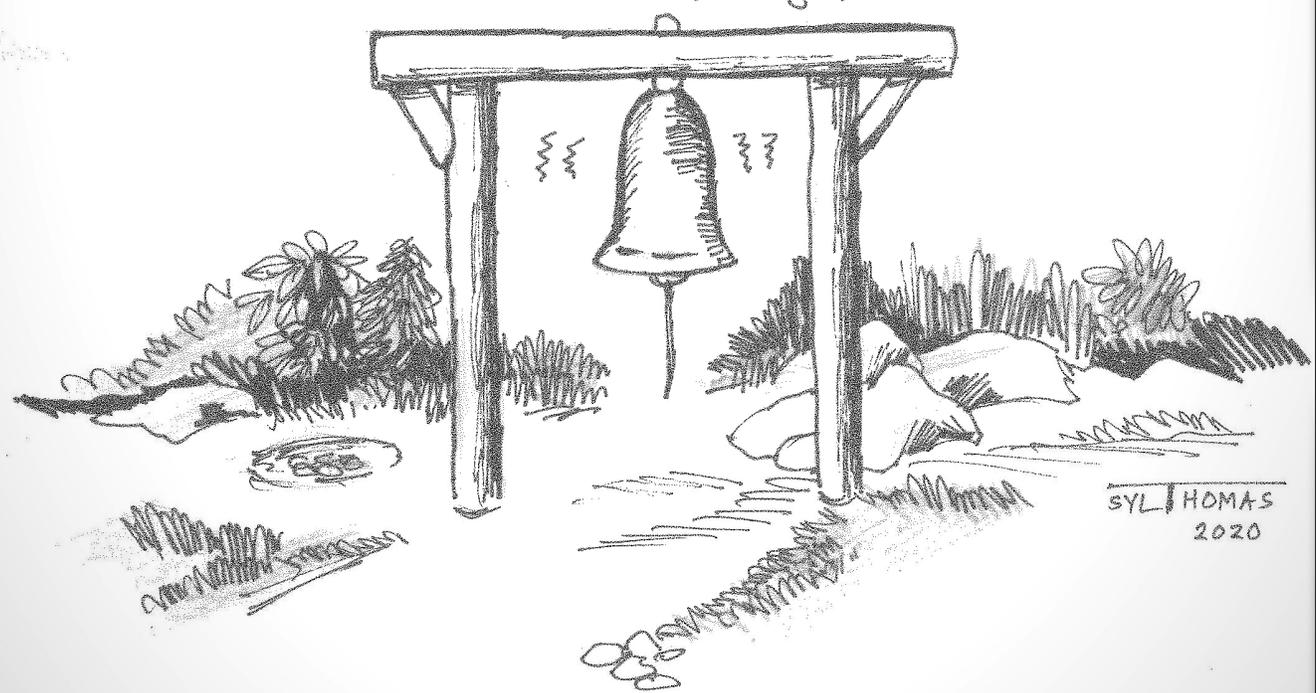
Finally, on June 1, the sign came down and players returned! A new set of rules and guidelines were put in place after approval from the board and laughter returned!! The number of players allowed at the court is smaller and special sanitation of balls and other equipment is required. Masks are suggested when playing with those not from your household and the usual hugs, high-fives and end of the game rituals are foregone. Skill practice has taken over competitive play for now.

We look forward to less rules, a newly resurfaced court and the party that was cancelled!! Stay Tuned -Pickleball will overcome and live on!!

Masked & Happy!



AND PROTECT US AND AVOID CLOSE CONTACT
 WITH OTHERS.
 AVOID CONTACT WITH PEOPLE WHO ARE SICK
 OR WHEN YOU ARE SICK. WASH YOUR HANDS
 WITH SOAP AND WATER FOR 20 SECONDS.
 ALWAYS WEAR YOUR MASK WHEN GOING
 INTO PUBLIC PLACES.
 COVER YOUR MOUTH AND NOSE WITH A TISSUE
 OR SLEEVE WHEN COUGHING OR SNEEZING.
 STAY HOME WHEN YOU ARE SICK.
 AVOID TOUCHING YOUR MOUTH, NOSE
 OR EYES.
 WASH YOUR HANDS OFTEN, SCRUB WITH SOAP
 AND WATER FOR 20 SECONDS.
 ALWAYS WEAR YOUR MASK WHEN GOING
 INTO PUBLIC PLACES.
 COVER YOUR MOUTH AND NOSE WITH A TISSUE
 OR SLEEVE WHEN COUGHING OR SNEEZING.
 STAY HOME WHEN YOU ARE SICK.
 AVOID CONTACT WITH PEOPLE WHO ARE SICK
 OR WHEN YOU ARE SICK. WASH YOUR HANDS
 WITH SOAP AND WATER FOR 20 SECONDS.
 ALWAYS WEAR YOUR MASK WHEN GOING
 INTO PUBLIC PLACES.



SYLVIA THOMAS
2020

IF BELLS COULD TALK....

submitted by Sylvia Thomas

Septic Care -Disinfecting wipes & other toxins

In an effort to prevent the virus from spreading, many families are using higher than normal amounts of disinfectants like bleach in the laundry, and flushing disinfecting wipes down the toilet. These chemicals are toxic to the microbiology and treatment in the septic tank. In high enough concentrations, this will result in poor quality effluent leaving the septic tank, which will accelerate clogging of the leach field.

We all have enough to worry about with the health and economic impacts of the Coronavirus. A septic system backup or leach field failure right now on top of everything else would be disastrous. Septic owners should be mindful that every septic system has a finite capacity. If your system is stressed or overloaded beyond its capacity, you could end up with a messy, costly failure.

Septic care checklist

So what can you do to reduce the stress on your septic system and prevent overloading it? Following are some recommended strategies that can help reduce the risk.

- **Never flush personal wipes or disinfecting wipes down the toilet.** Dispose of wipes in the solid waste instead.
- **Minimize the amount of bleach** used in the laundry. Try to keep it to under 1 Cup (250mL) per day if possible.
- Use **liquid laundry detergent** instead of powder. Powder detergents often don't dissolve very well, and can travel through the septic tank and clog up the leach field lines.
- Use **regular, good old fashioned soap for hand washing**. There is no need to use soap containing harsh anti-bacterial agents which are toxic to the microbes in your septic system. Regular soap does the same job and doesn't stress or destroy the good bacteria your tank needs. Use hand sanitizer after washing your hands, as it does not need to be flushed down the drain.
- Reconsider if you need to wash your clothes after **every** outing . If you went for a walk and didn't come within 30 feet of another human being and didn't touch any public surfaces (like crosswalk buttons, ATM machines), then it is highly unlikely that your clothes have become contaminated.
- When you do need to wash your clothes, try to save them up until you have a **larger load** rather than doing many small washes.
- Take **showers** instead of having a bath, which uses more water.
- If you have **chemical products in your toilet tank** (like those chemical disinfection pucks which turn the water blue), stop using them.
- If your kitchen has a **garbage disposal try not to use it**, as these increase the loading of organic waste to your septic system considerably.
- Fix **leaky plumbing fixtures immediately, especially toilet flappers** that can allow hundreds of gallons of extra water to leak into your septic system.
- Keep solids out. Cigarettes, left over medications, feminine hygiene products, tissues, kitty litter, and other solid items should go into the trash, not your septic system. Left over medications could kill bacteria in your tank.
- If you have not had your septic tank pumped in several years, contact a septic service company (they are considered an essential service) and arrange to get it done.

While there is no guarantee that following the above practices will prevent you from becoming the victim of a septic disaster, they will at least help to reduce your risk.

PP01 Livestock & Pets Rule

At the June Study Session the Trustees requested PP01 rule be published for member comment. Text added to the proposed rule is italicized and underlined, deleted text has been stricken.

Please provide any comment in writing to office@capegeorge.org by July 9th to be included in the next Study Session information packet.

PP01—LIVESTOCK AND PETS

The covenants and restrictions for Cape George Colony Club include the provision: "Keeping of livestock, pets and poultry shall be subject to the approval of the corporation in writing."

1. Livestock including poultry are permitted in the Highlands only. Livestock is defined pursuant to Washington State Revised Code (RCW16.36.05 (15)). Keeping livestock for any business purpose is not permitted.
2. Household pets are defined as dogs and cats. The number of total pets per lot with a home is Five (5). If an owner needs as exception, an owner may make a written request to the Board of Trustees. Pets that have a litter are exempt for a period of 120 days from this requirement.
3. Indoor only pets are not subject to the household pet limit.
4. Household pets are allowed in all areas of Cape George Colony Club without a formal written permit, EXCEPT THAT livestock or household pets or poultry creating a nuisance for neighbors or other residents may have approval revoked at any time, upon evidence to the Board that a nuisance situation exists.
5. When dogs are off the owner's property, they shall be on a leash at all times, EXCEPT FOR THAT area at the bottom of Marine Drive (north of the clubhouse to the south end of the marina) where they can be exercised off leash and under voice control. Owner must be within strict line-of-sight of dog at all times. When other members are in the specific area north of the clubhouse for different activities, (such as picnics or to use the playground) then dog owners must ask them first if it is alright to have the dog(s) off-leash.
6. Any person owning or in charge of any pet which defecates anywhere on Cape George Colony Club common property shall immediately remove the feces and deposit it in a sanitary manner. Any feces disposed in a Club trash can must be in a sealed, nonabsorbent, leak proof container.
7. Pet owners must comply with all applicable State and Jefferson County statutes and regulations dealing with pet ownership. (Please carefully read the rules and regulations published by Jefferson County Animal Services which are available from the County)

Any violation of this regulation will result in a fine levied against the member involved in accordance with Cape George Colony Club Schedule of Fines.

PP02 Maintenance of Property

At the June Study Session the Trustees requested PP02 rule be published for member comment. Text added to the proposed rule is italicized and underlined, deleted text has been stricken.

Please provide any comment in writing to office@capegeorge.org by July 9th to be included in the next Study Session information packet.

MAINTENANCE OF PROPERTY

All lots or residences at Cape George shall be maintained ~~so as~~ to not significantly detract from other properties. Property owners shall be responsible for removing and controlling Poison Hemlock (*Conium maculatum*), Giant Hogweed (*Heracleum mantegazzianum*), Scotch Broom (*Cytisus scoparius*), Tansy Ragwort (*Senecio jacobaea*) (~~From~~ per Jefferson County Noxious Weed Control Board).

Empty lots shall have all wild grasses and weeds mowed at least three times per year, ~~once prior to April 20th, once prior to Memorial Day weekend and once prior to August 7th.~~ Once by Memorial Day, once in the summer, and once near Labor Day. Owners participating in the Cape George Colony Club vacant lot mowing program will have their lots mowed by an independent contractor at owner's expense. Mowing dates will be determined by the General Manager based on weather; environment, & growth factors pursuant to the timeline established above. Additional mowing, as needed, shall be done to reduce natural broadcast propagation of unwanted seeds and to reduce the hazard from fire as determined by the General Manager.

Failure to maintain property as provided, shall constitute a nonconforming condition per the Building and Property Regulations – Maintenance Obligations and, without further notice to owner, result in the ~~Club~~ General Manager issuing a notice of violation and arranging for a third party to correct the violation at the owners expense. The ~~Club~~ General Manager will ~~bill~~ invoice the owner for said service.

Approved by Board of Trustees on ~~December 16, 2010.~~

It's time to update the community phone directory

Please email any additions or changes to office@capegeorge.org

CAPE GEORGE COLONY CLUB
 BOARD OF TRUSTEES MEETING MINUTES
 June 11, 2020
 3:30 PM via Zoom online meeting service
DRAFT

President Katie Habegger called the meeting to order at 3:30 p.m.

Welcome

An Executive Session will be held following this meeting to discuss legal matters.

In Attendance: Katie Habegger, Richard Hilfer, Joel Janetski, Ray Graves, George Martin and Lad Burgin

Action on Minutes: Joel Janetski moved and Lad Burgin seconded to approve the minutes of the Regular Board Meeting dated May 14, 2020. Passed -5/0

Membership Report: Joel Janetski

Rialto Aransas Realty Inc purchased 51 Maple Dr from Dean Shinn Estate
 Elizabeth Srere purchased 220 Colman from Revive Realty LLC
 Andrea Feight purchased 120 Maple Dr from Lorrene Huselton

Treasurer's Report: George Martin

As of April 30, 2019

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website.

COMMENTS:

At this point waiting to see how the current Covid-19 situation will affect next quarter assessment payments.

PAST COMENTS:

*At this point Covid-19 does not appear to be affecting our financial situation other than refunds on clubhouse rentals.

That may chance when next quarter assessments become due.

CAPE GEORGE COLONY CLUB					
<i>Balance Sheet as of March 31, 2019 and 2018</i>					
Assets	2019	2018	Liabilities and Fund Balances	2019	2018
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 173,640	\$ 179,349	Accounts Payable & Other Liabilities	\$ 12,686	\$ 14,224
Operating Investment-Savings	105,309	82,054	Unearned Income General/Water/Etc.	120,751	92,771
Petty Cash (2 accounts)	300	600	Unearned Income Reserve Assment	24,072	23,225
Reserves - General, Water & Marina	1,019,964	891,213	Unearned Income Marina Wait List	2,050	1,650
Routine Reserve Assessment	55,887	54,626	Total Current Liabilities	159,559	131,870
Total Cash & Equivalents	1,355,100	1,207,842			
Net Accounts Receivable	1,196	1,524	FUND BALANCES:		
Total Net Fixed Assets	1,784,471	1,783,598	Fund Balances (Combined)	2,899,229	2,761,054
Total Prepaid & Other Assets	13,221	15,224	Modified Cash Basis Income	119,272	115,264
TOTAL ASSETS	\$3,153,988	\$3,008,188	TOTAL LIABILITIES & FUND BALANCE	\$ 3,178,060	\$ 3,008,188

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
 June 11, 2020
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DRAFT

Summary Revenue and Expense Statements for the periods ended April 30, 2020 and 2019 (Modified Cash Basis)

	2020 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2020 YTD	2019 YTD	Variance	%
General					General			
General Assessment	\$ 159,807	\$ 106,485	53,322	50%	General Assessment	\$ 159,807	\$ 153,584	6,223 4%
Revenue - All Other Sources	8,063	7,367	696	9%	Revenue - All Other Sources	8,063	5,920	2,143 36%
Total General Revenue	167,870	113,852	54,019		Total General Revenue	167,870	159,504	8,366 5%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	51,769	56,375	4,606	8%	Salaries, Benefits, PR Tax	51,769	50,434	1,335 3%
Repairs & Maintenance	2,555	4,433	1,878	42%	Repairs & Maintenance	2,555	1,617	938 58%
Contracted Services	18,508	17,212	(1,295)	-8%	Contracted Services	18,508	11,003	7,505 68%
Insurance	7,528	7,000	(528)	-8%	Insurance	7,528	7,101	427 6%
Pool Expense+pool utilities	10,614	9,000	-	N/A	Pool Expense, pool utilities	10,614	10,383	231 2%
Utilities	4,717	4,150	(567)	-14%	Utilities	4,717	4,665	52 1%
Other Expenses (incl taxes)	16,082	9,517	(6,565)	-69%	Other Expenses (incl taxes)	16,082	4,916	11,166 227%
Total General Expenses	111,772	107,689	(2,470)		Total General Expenses	111,772	90,119	21,653 24%
General Net Income	\$ 56,098	\$ 6,163	\$ 49,935	810%	General Net Income	\$ 56,098	\$ 69,385	(13,287) -19%
Water					Water			
Revenue - Water Use Fees	\$98,856	\$ 65,844	\$33,012	50%	Revenue - Water Use Fees	\$ 98,856	\$ 94,980	3,876 4%
Revenue - All Other Sources	4,869	4,467	(402)	9%	Revenue - All Other Sources	4,869	7,005	4 -30%
Total Water Revenue	103,725	70,311	32,610		Total Water Revenue	103,725	101,985	1,740 2%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	23,699	23,535	(164)	-1%	Salaries, Benefits, PR Tax	23,699	22,879	820 4%
Repairs & Maintenance	2,594	2,867	273	10%	Repairs & Maintenance	2,594	172	2,422 1408%
Contracted Services	9,225	9,357	131	1%	Contracted Services	9,225	7,228	1,997 28%
Insurance	3,696	3,600	(96)	-3%	Insurance	3,696	3,486	210 6%
Utilities	3,470	4,033	563	14%	Utilities	3,470	3,805	(335) -9%
Other Expenses (incl taxes)	6,619	10,112	3,494	35%	Other Expenses(incl taxes)	6,619	10,462	(3,843) -37%
Total Water Expenses	49,303	53,504	4,201		Total Water Expenses	49,303	48,032	1,271
Water Net Income	\$ 54,422	\$ 16,807	\$ 37,615	224%	Water Net Income	\$ 54,422	\$ 53,953	\$ 469 1%
Marina					Marina			
Revenue - Moorage/Parking	\$ 60,511	\$ 65,411	\$ (4,900)	-7%	Revenue - Moorage/Parking	\$ 60,511	\$ 59,679	832 1%
Revenue - All Other Sources	11,235	13,325	\$ (2,090)	-16%	Revenue - All Other Sources	11,235	12,460	(1,225) -10%
Total Marina Revenue	71,746	78,736	(6,990)		Total Marina Revenue	71,746	72,139	(393) -1%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	7,861	6,434	(1,427)	-22%	Salaries, Benefits, PR Tax	7,861	6,509	1,352 21%
Repairs & Maintenance	1,189	2,623	1,434	55%	Repairs & Maintenance	1,189	1,044	145 14%
Contracted Services	1,638	2,394	756	32%	Contracted Services	1,638	2,528	(890) -35%
Insurance	2,681	2,400	(281)	-12%	Insurance	2,681	2,541	140 5%
Utilities	3,314	3,000	(314)	-10%	Utilities	3,314	2,803	511 18%
Other Expenses (incl taxes)	2,313	3,353	1,040	31%	Other Expenses(incl taxes)	2,313	1,015	1,298 128%
Total Marina Expenses	18,996	20,204	1,209		Total Marina Expenses	18,996	16,440	2,556 16%
Marina Net Income	\$ 52,751	\$ 58,532	\$ (5,781)	-10%	Marina Net Income	\$ 52,751	\$ 55,699	\$ (2,948) -5%
Reserve Activity					Reserve Activity			
Routine Reserve Revenue	65,057	42,735	22,322	52%	Routine Reserve Revenue	65,057	63,552	1,505 2%
Bad Debts, Recoveries, Misc.	-	-	-		Bad Debts, Recoveries, Misc.	-	55	(55) -100%
Reserve Interest - all	1,439	-	1,439		Reserve Interest - all	1,439	904	535 59%
Net Reserve Income	\$ 66,496	\$ 42,735	\$ 23,762		Net Reserve Income	\$ 66,496	\$ 64,511	\$ 1,985 3%
Cmbnd Net Income/(Loss)	\$ 229,767	\$ 124,235	\$ 83,208	85%	Cmbnd Net Income/(Loss)	\$ 229,767	\$ 243,548	\$ (13,781) -6%

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 11, 2020
3:30 PM via Zoom online meeting service

DRAFT

Committee Reports: The following committee reports were submitted to the Board of Trustees: Mailbox Ad-Hoc, Marina, and Water. The reports are attached to these minutes and incorporated by reference.

New Business Action Items:

Motion 1: Ray Graves moved and George Martin seconded to approve the appointment of Rich Hilfer to fulfill the remainder of Ray Pierson term as trustee. Passed - 4/0 with 1 abstention

Motion 2: George Martin moved and Lad Burgin seconded to approve the amended PP02 Maintenance of Property presented at the Study Session, to become effective 30 calendar days after publication to the community. Passed – 5/0

Motion 3: Lad Burgin moved and Ray Graves seconded to approve the renewal of D & O and Umbrella Insurance for 2020 with the premium amounts of \$3,299.00 and \$3606.00. Passed – 5/0

Motion 4: Joel Janetski moved and George Martin seconded to approve the job description and title of the position of "manager" for Cape George Colony Club be changed to "General Manager" to be consistent with HOA Community Association Management standards and with similar positions at local HOAs. Passed – 5/0

Motion 5: George Martin moved to approve the amended PP02 Livestock and Pet Policy presented at the Study Session. To become effective 30 calendar days after publication to the community. Motion is postponed allowing for publication and community comment.

Motion 6: Ray Graves moved and George Martin seconded to approve the mail carrier safety lanes for the Colony and Village as recommended by the Mailbox Ad-Hoc Committee. Passed – 5/0

Motion 7: Rich Hilfer moved and George Martin seconded to authorize the owners of 420 Dennis to rebuild using the existing foundation constructed in 1980 pursuant to Jefferson County and Cape George building permits (which foundation extends approximately 33 inches into the Cape George right-of-way for Dennis Blvd.) without obtaining a Cape George variance, provided the new residence otherwise complies with the Cape George Building and Property Regulations. Passed - 4/1

Open Board Discussion:

Several members have asked if future meetings of the Board could continue with an online format even after the gathering restrictions have lifted for Covid-19. The manager and trustees are exploring options on how to make that happen either by live broadcast or recording.

George Martin is organizing a shredding event for Cape George in late July. Event details on how to participate will be in the next newsletter.

Announcements:

Study Session – July 14, 2020– 3:00 pm

Board Meeting & Hearing – July 16, 2020 – 3:15 pm

Annual Meeting – July 18, 2020 at 2:00 pm

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 11, 2020
3:30 PM via Zoom online meeting service

DRAFT

Adjournment: Lad Burgin moved and George Martin seconded to adjourn the Regular Board Meeting and move to Executive Session at 4:13 pm. Passed - 5/0

Lad Burgin moved and George Martin seconded to adjourn Executive Session and return to Regular Session at 4:45 pm. Passed - 5/0.

Adjournment: Lad Burgin moved and Rich Hilfer seconded to adjourn Regular Session at 4:46 pm. Passed - 5/0.

Submitted by:

Approved by:

Joel Janetski, Secretary

Katie Habegger, President

Committee reports:

MINUTES: MAILBOX COMMITTEE 6/8/20

Discussion of disposal of institutional mailboxes purchased in error. George Martin volunteered to get facts on:

Return to Post Office? Cost to transport?

Will the Dump take them? At what cost?

Offer them to Cape George residents to be refurbished as mailboxes or for other, private uses.

How to structure the giveaway?

Discussion of the number and condition of mailbox structures in the Highlands. Do residents there want to refurbish? Mary Rothschild volunteered to question people she knows in the Highlands.

Suggestion by Ann Candioto that our next meeting be held at the actual site (sites) of the mailboxes. Ray Graves suggested members who have thought the existing structure is repairable be invited.

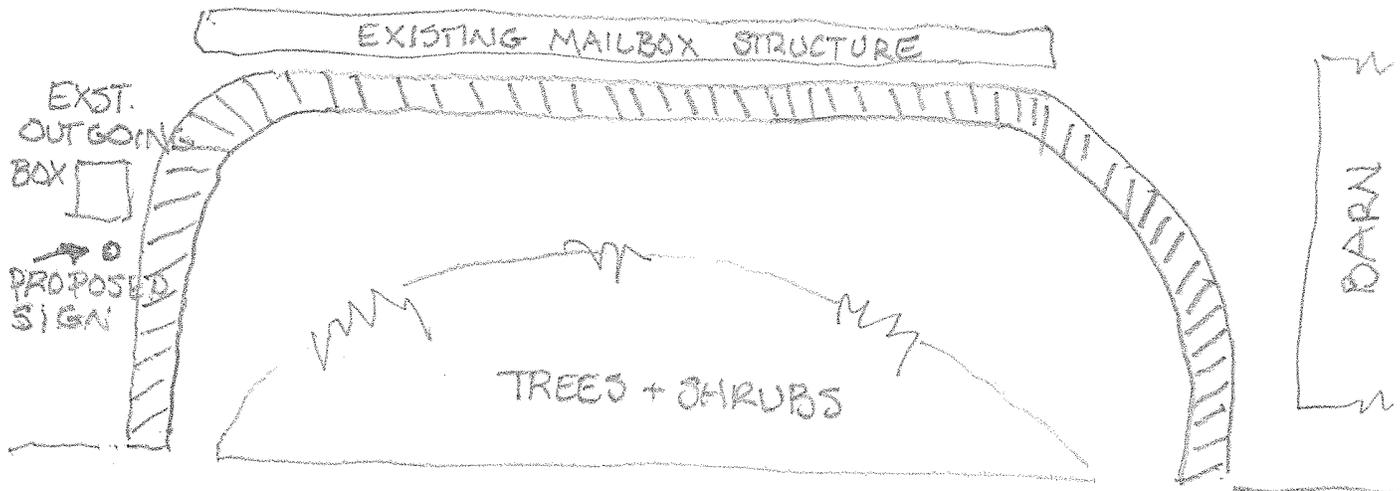
The idea, discussed in an informal way by members of the committee and our carriers, that we have safety concerns. We would like to see the entire lane adjacent to the mailbox structure be striped, somewhat like a crosswalk, and a permanent sign crafted and installed saying "Striped Lane Closed During Mail Delivery".

We agreed that we can ask the Board to work toward these safety measures right away. Ray will include this in his report.

Ongoing concerns for the assessment of and the repair or replacement of existing mailbox structures will be taken up when we can meet in person and request the thoughts and advice of volunteer former contractors.

Ann Candioto

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 11, 2020
3:30 PM via Zoom online meeting service
DRAFT



Concept for striped safety lane. I believe it would best be done on the diagonal, in white, so as to resemble a cross walk, which it in fact is, when multiple cars and people are present.

Mailbox Committee Notes -6/8/2020

Discussion:

1. How to dispose of the mailboxes picked up by our Manager. We had agreed at our last meeting, that we would dispose of the mailboxes and that they were not available for members to use as mailboxes. Discussion was that members should have the opportunity to decide if a street would like to get together to utilize the boxes. George will check with the USPS to see if they will take them back.
2. Mary will check with Karen Krug re: Huckleberry post box needs. She will also survey residents in the Highlands re: their post box needs.
3. We reported that our Mail delivery people had 3 issues with our current situation:
Safety...residents should not drive into delivery area nor behind the delivery people.
Rain...the roof over the boxes need replacing. Mail gets wet. (Penny submitted pics on how Blue Sky residents have a roof over their boxes.) Some boxes are out of sequence.
Postmaster? How to manage large packages
4. Committee recommends that we draw yellow road stripes in front of the mailboxes to keep members out of the way until mail delivered. We should also put up a sign saying please don't cross this line until mail delivered. This is a safety issue and a liability issue for Cape George.
5. One of the next steps is coming up with a design for what we want to do. It's recommended that we get some bids to proceed. We also need to identify a volunteer work force to do the work.

Submitted by Penny Jensen

Minutes, June 2, 2020 Marina Committee meeting

Meeting was held outdoors at the flagpole gazebo and masks were wore. The meeting was called to order by the Harbormaster. The following signed the attendance roster.

Tom Cawrse
Brian Ritchie
Mike Lapointe
Marty Bluewater
Mike Heckinger
Bob Tilley
Stanley Kropf
Chuck Hommel
Jim Bodkin
Paul Serafin
Gary Nelson
Lad Burgin
Dick Poole
Dow Webber
Bill Dunning
Geoff McMichael
Don Reese
Ross Anderson

The list of projects needing attention was reviewed.

Complete dredge raft, Begin Piranha Dredge assembly. Continue needed dock repairs, Weed whack, Shop and storage area clean up, Pressure wash donated sailboat. Update Kayak racks consolidate trailers in south parking lot and Paint Crab Shack and propane enclosure.

Dredging operation plans were discussed. Brian Ritchie has volunteered to supply gasoline for the Tuesday and Wednesday dredge work parties. A flag will be displayed to warn incoming boaters that the entrance channel is blocked by the dredge barge and signs will be posted at the gates advising that dredging is planned for each Tuesday and Wednesday form June 16 to October 1. Dredging will be targeted for 9 am to 1 pm but the time may be adjusted to suit the tides.

Outside channel excavation is scheduled for June 22-24.

The zinc anodes welded to the steel sea walls will the replace the hanging aluminum anodes. This is not expected to influence protective zinc on boats in the marina.

Not motions were made at the meeting. Adjourned at 12 noon.
Ben Fellows, Harbormaster

Cape George Water Advisory Committee Meeting Report June 2, 2020

The meeting was held at 4 PM on Zoom. Present: Board Liaison Richard Hilfer, Water Manager Jose Escalera, Thad Bickling, Carl Berger, and Chair Marty Gilmore.

The Highland booster pump replacement project has been delayed by the coronavirus lock-down. Now that we are in Phase 2 of the reopening, work can resume. Pumps have been delivered. American Electric will be contacted this week to schedule electrical work. Jose is working with Hadlock Building Supply to obtain threaded pipe. Installation schedule will be finalized soon.

The chlorine pump failed and was replaced by the spare, and a new spare pump was ordered. It is important to Cape George water quality that we have a spare chlorine pump available for quick replacement.

An agitator was purchased for the permanganate barrel to provide more efficient mixing. Once it is installed and working, a similar agitator will be ordered to improve chlorine mixing.

The Committee continues to review upcoming projects in preparation for the 2020 reserve study. In the current reserve study, the water filter system media is scheduled for replacement in 2021. After discussion with the vendor, we recommend that work be moved to 2025. Pump #6 is scheduled for replacement in 2023 at a cost of \$18,610; this is likely too low and we are obtaining an updated estimate. Carl Berger developed a detailed estimate for tank replacement to be used in the Reserve study. The on-site visit of the Reserve Study group has not yet been re-scheduled.

The Water Manager has resumed work on the water efficiency study and expects it to be completed this month

The next meeting will be Tuesday, July 7 at 4 PM, location to be determined.

Cape George has a Rain Garden and Call for Maintenance Assistants!!



Photo – our own Donnie, digging concrete, many rocks and a little soil.

By the time you read this, installation of our rain garden will be complete. It is located across from Memorial Beach near the lower ravine trail. It is approximately 625 square feet. The bottom (Zone 1) of the garden is 2 feet below grade then slopes up from there. There's a path around 3 sides of the garden for maintenance and observation and 7-foot tall deer fencing around the garden. We hope to be able to remove the fencing in 1-2 years after the plants are tough enough to withstand some pressure from deer, rabbits and other animals.

This project took over a year to plan and execute. It also required a team of experts from WSU Extension and a village of volunteers & supporters from Cape George Colony Club (CGCC).

Rain gardens are designed to take storm-water runoff and remove contaminants via plantings and soil mixed specifically for each site. This decontaminated, "filtered" water goes into ground water or into nearby open waters such as Discovery Bay. Most of the runoff going into our rain garden will come from Colman Drive and enter our garden via an underground culvert. In the unlikely event that rainfall plus storm-water runoff exceeds the capacity of our rain garden, the overflow will go into the gully in front of the garden and join runoff already coming from the ravine area.

A project like this requires expertise, energy, enthusiasm, and money. WSU Extension provided rain garden experts. Amazing energy and enthusiasm came from many Cape George volunteers and supporters. Our garden was financed by grants from the Jefferson County Marine Resource Committee, the Cape George Board of Trustees, the Cape George Environmental Committee (EC), and directly from some Cape George residents. For more please see below and see Cape George Newsletters from Dec. 2019 through May 2020.

The WSU Team chose the rain garden site in consultation with CG community leaders, tested its soil, determined the type of soil amendments and rock needed, designed water inflow and overflow systems, carefully created

three distinct functional garden zones, provided preliminary plant lists, guided plant selections, and guided Donnie and Amy as they excavated the site and took excess soil away. They also provided education on rain gardens to CGCC and to landscape/water professionals to increase local rain garden knowledge and design/installation expertise. Plants were mostly selected by the CG Rain Garden Task Force with guidance from Erica Guttman, rain garden expert, and Bridget Gregg, Master Gardener Coordinator.

Ideally, the garden would have been installed in March. Due to COVID-19 it was delayed and meant that several RG Task Force members had to procure some bare-root plants, pot them up and nurture them for months. Originally, garden installation (creating functional levels, planting plants and laying mulch) was to be done by a small army of volunteers, mostly from Cape George, under the guidance of our WSU experts. To ensure COVID-19 safety practices, our experts (Erica, Bob and Bridget) plus 2 other WSU staff members installed the garden on their own – WOW!! In addition, to COVID-19 delays, excavation took longer due to massive numbers of rocks that probably washed down the ravine and even big chunks of concrete – THANK YOU Donnie and Aimee!!!

This project truly did take a village. In addition to plant selection and nurturing, the Rain Garden Task Force (with support from Environmental Committee leadership and other EC members) collected, stored and prepared cardboard; installed 10-11' posts and 7' tall deer fencing; designed, configured and set up garden irrigation; and created a path around the garden with layers of cardboard and wood chips. Many community members donated plants, fencing and irrigations materials, personal funds and much more to this effort. They include Eileen Branscome, Lee Davis, Marty Gilmore, Virginia Jennings, Ted Mills, and Ruth Ross.

MAINTAINENCE ASSISTANCE OPPORTUNITIES: Our RG was designed to be pretty self-sufficient once well established in 1-2 years. Steve McDevitt graciously volunteered to coordinate its care during the time. Assistants can do just a little every once in a while, or more on a routine basis. If you can help at all PLEASE EMAIL Steve at Joan-Steve@Earthlink.net or CALL him at 347-607-1094.

Rain Garden (RG) Team Members:

From WSU:

Erica Guttman, Rain Garden Expert, Author, MA Ecological Restoration - Puget Sound Nearshore focus.

Bridget Gregg, Master Gardener Coordinator & Bob Simmons, Assoc. Prof.- Water Resources both from Jefferson County

CG Rain Garden Task Force of the CG Environmental Committee: Eileen Branscome, Varn Brooks, Lori Cameron, Patty Dunmire, Marty Gilmore, Pat Gulick, Steve McDevitt, Dennis McDaniel, Ruth Ross, Fayla Schwartz, Elaine & Bob Sullivan, and Gina & Dow Webber

Other Cape George: Pat Rooney, CG Manager; Kitty Rucker, past Environmental Committee Chair.
Respectfully Submitted by Marta Krissovich, WSU Master Gardener, CG Resident & RG Liaison between WSU & Cape George Community.



**You are invited to
the Annual Membership Meeting
Saturday, July 18th
At 2 pm**

In the Clubhouse or via Zoom -Meeting details will be emailed soon

JEAN PENNINGTON

90 YEARS YOUNG

**YOUR CAPE GEORGE FRIENDS AND NEIGHBORS
WISH YOU A VERY HAPPY BIRTHDAY!**

Jean is one of our long-time residents
If you see a sweet white haired lady
on Victoria Loop plucking dandelions in her yard
wave and wish her "Happy Birthday"



Walt Burrows

**Turns 90 this month
Walt has been a member here for 32 years
Happy Birthday Walt**

Paid advertisements



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

Board of Trustees

Katie Habegger, President, 360- 385-1606 - Rich Hilfer, Vice-President, 360-379-0492
 George Martin, Treasurer, 509-336-9914 - Joel Janetski, Secretary, 801-319-0542
 Ray Pierson, Trustee, 360-379-0878 - Ray Graves, Trustee, 425-344-4473
 Lad Burgin, Trustee, 650-759-1145

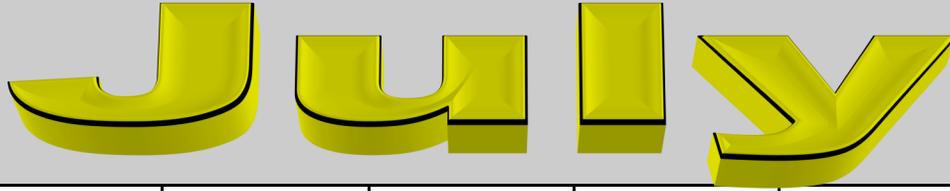
CAPE GEORGE STAFF

General Manager - Pat Rooney– 360-385-2208
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building & Roads	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Social Club.....	Cassie Reeves.....	360-344-2174
Elections	Joyce Skoien.....	360-379-9749	Swimming Pool	Neil D'Acquisto.....	360-385-7625
Emergency Prep	Thad Bickling.....	360-531-2421	Water Advisory	Marty Gilmore.....	360-301-3111
Environmental.....	Elaine Sullivan	360-344-2207	Welcome	Carol Chandler.....	402-981-0405
	Patricia Dunmire.....	253-332-4779	Workshop.....	Michael LaPointe.....	503-977-1893
Fitness Center	Phyllis Ballough.....	360-344-3706			
Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Joan Hommel.....	360-344-2611	Clubhouse Phone		360-385-3670
	Jeannie Ramsey.....	360-385-1263	Fitness Center Phone		360-385-3619
Marina	Marty Bluewater.....	206-790-5705			
Memorial	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar



SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4  Happy 4th
5	6	7 Marina Com 11 a Water Com 4p	8	9 Last day To turn in ballots	10	11
12	13	14 Study Session 3 p	15	16 Board Meeting 3:30 p	17	18 Annual Membership Meeting 2 p
19	20	21 Book Group 1 p	22	23	24	25
26	27	28	29	30	31	

****The dog group meets at the clubhouse shelter daily at 3pm**

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Submit your copy via email in either Microsoft Word or JPG formats.
Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org



CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

Newsletter

61 Cape George Drive
Port Townsend, WA 98368
(360) 385-1177

email: office@capegeorge.org

website: capegeorge.org

Vol. 52 No. 1

August 2020

Manager Report -July 2020

As previously reported, the community has learned it has two known coronavirus cases. This event is a strong reminder of the importance of social distancing and the use of masks. The Governor has delayed counties from entering phase 3 since there is an increase in Covid 19 cases in the State. Both the State and Jefferson County Dept. of Public Health strongly recommend persons age 65 and over to stay home as much as possible.

By the Governor's Proclamation, all businesses must require you to wear a mask in order for you to receive service. That includes the Cape George office. We appreciate the vast majority of members and visitors having their masks on.

Decisions with respect to the community must be made both in compliance with requirements and for the long haul. Dr. Locke, the Director of Jefferson County Public Health anticipates the County will be in phase 3 for a long time once the Governor grants authority for the County to do so. Our mindset needs to morph from temporary inconvenience to a new way of life for the foreseeable future. It is about individual responsibility. There is only one new fashion design for 2020. Masks! Masks! Masks!

Administration

The July Study Session, Board Meeting and Annual Meeting will be held online via Zoom Meetings. You will be notified how you can participate by phone.

Ballots are being counted on July 9th to determine the new Trustees. The results will be announced at the Annual Meeting.

Maintenance

The 2nd mow of vacant lots that are part of the lot mow program has taken place.

A leak underground at the south end of the Marina was repaired. The Water Manager supervised the work.

The Board of Trustee approved rain garden across from Memorial Park has been installed across from Memorial park.

Lighting in the office has been converted to LED.

There continues to be a problem with the pool dehumidification system. It shuts down when the pool temperature is above 80 degrees. We are coordinating a visit by a factory representative from Wisconsin.

The fitness room and office carpets have been cleaned. Re-surfacing of the sports court is tentatively scheduled for August.

Complaints & Reports

A complaint was received regarding a mold smell coming from a lot

A complaint was received about a burn pile

A complaint regarding making cash payments at the office was made.

A complaint about amenities not being open was made by three members.

New Community Phone Directories are now available at the office.

NOTES FROM THE PRESIDENT

Upon the completion of the Annual Meeting, the terms of Trustees Katie Habegger and Joel Janetski came to an end. I want to thank them for their service.

Katie was a Trustee for six years. She served as Secretary, as Vice President and as President for the last three years. During that time, she presided over the search for and hiring of two managers, navigated Cape George through the new reality at the start of a global pandemic, and lead the Board's response to the customary issues, complaints and disputes which arise in a community like Cape George.

For the last two years, Joel was our association's Secretary, with the responsibility for preparing our meeting minutes and conducting our elections.

I also want to recognize and thank former Trustee Ray Pierson who resigned earlier this year after over seven years on the Board.

The 2020-21 Trustees are already discussing the Board's priorities for the coming year. As we have become more accustomed to Zoom-type remote meetings, we are exploring recording the Board's study sessions and meetings, and then posting the recordings online for the convenience of the membership.

In addition, the Board will be considering whether and to what extent Cape George's pool and fitness room should be reopened during Washington's phased reopening process. So far, this has been a challenge and I anticipate it will continue to be so. Our Pool and Fitness Committees will be making recommendations as to how we can open these amenities consistent with Washington's public health directives, the association's budgetary restrictions and reasonable care for the safety of our membership.

Finally, the new Board has adjusted the schedule for its monthly study sessions and meetings to the fourth week of the month. This adjustment will allow the Board to have the most current financial data available during its discussions.

Rich Hilfer, President

Volunteers Needed for Library

Jeannie Ramsey and Joan Hommel will retire from maintaining the Cape George library in September. The library is a popular resource that needs a bit of periodic organization and tidying up, so we are seeking some new volunteers who can help out. If you are willing, please contact Jeannie or Joan.

Jeannie Ramsey	360.385.1263	jeannieram01@gmail.com
Joan Hommel	360.344.2611	jshommel@gmail.com

Welcome Home Bill



Bill is home! Our long time, beloved resident, Bill Dunning, was diagnosed with Covid-19 and spent 32 days in the hospital. He was on mechanical ventilation for 20 of those days, but recovered so quickly after that he bypassed the nursing home and came directly home on July 20th! Cape George welcomed him home with a parade of friends and neighbors down Ridge and Fir Streets. Wonderful to have you back Bill!

(Printed with consent of the Dunning family)

CLUBHOUSE ART WALL

The August art wall, "COVID-19 and Cape George" will be postponed until August, 2021. This will give me time to collect more info and maybe by next year we will be able to use the clubhouse and more people will see the display. Please send your pictures, artwork, poems, writing about how you made it through this time.

LOOKING AHEAD

In November - "Celebrating the Season" your artwork can be a collage of any size. Let's see how you celebrate. Maybe it is Christmas, winter solstice or just cozy time with family. I have lots of ideas, so please call me if you need help.

JAN., 2021 - Due Jan. 12th - "Cats and Dogs". This will be a fun one and will include a lot of families. I hope to get 50 photos of your current pets. One photo per family, so if you have more than one pet, get them in the same photo. Either 8x10 or 8 1/2x11 will work. No need for frames as they will go up the same way the childhood photos did. I think portraits would be best. Everyone can participate as the community loves looking at the art wall.

Thank you,

Shelley Fye 360-344-2064 225sunshinehouse@gmail.com

A New Beginning

By Pat Rooney, General Manager

In case you did not attend the Annual Meeting on Saturday, July 18th or Board Special Meeting afterward, we have three new Trustees and some new officers. Congratulations to Fayla Schwartz, Jane Ludwig and Ruth Ross as new members of the Board of Trustees.

The officers for the next year are:

Rich Hilfer	President
Ray Graves	Vice President
Jane Ludwig	Secretary
George Martin	Treasurer

The Board of Trustees immediately went to work after the Annual Meeting to organize moving forward. The Board reviewed their duties and obligations regarding the Conflict of Interest Policy and the Code of Conduct Policy. The determined the four officers and the General Manager will be signatories on banking accounts. The Board assigned liaisons to each Committee.

A big change is the dates for the monthly Board meetings and Study sessions. Starting in August the meetings will take place in the 4th week of each month except for November, December, and February 2021 when it will be held the 3rd week of those months. The Study Sessions will now be on a Monday's at 3:00 PM and Thursday's at 3:00 PM, for Board meetings.

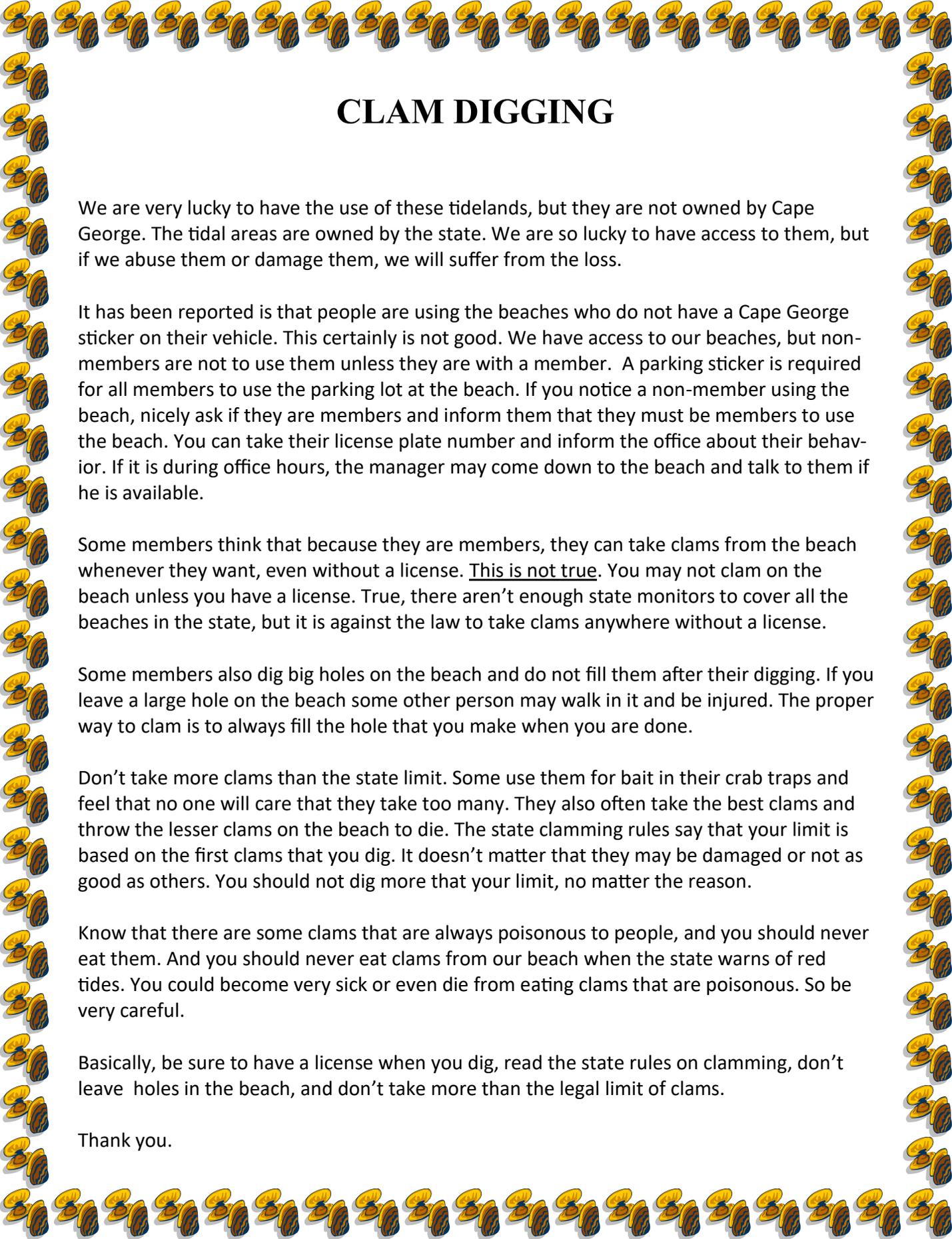
If you wish to contact any Trustee, you will find their contact information on the page adjacent to the monthly calendar in this newsletter.

The Board of Trustees and the Staff wish to thank Ray Pierson and Joel Janetski for their service to the community as now former members of the Board of Trustees.

A special thanks also goes to Katie Habegger who served for six years on the Board of Trustees. She spent the last three years as Board President (think CEO) during challenging times. Katie was presented with an award for her service at the Annual Meeting. Katie received her award afterward at the Cape George Office.

Congratulations to Katie!
Have a great summer now that it has arrived!





CLAM DIGGING

We are very lucky to have the use of these tidelands, but they are not owned by Cape George. The tidal areas are owned by the state. We are so lucky to have access to them, but if we abuse them or damage them, we will suffer from the loss.

It has been reported is that people are using the beaches who do not have a Cape George sticker on their vehicle. This certainly is not good. We have access to our beaches, but non-members are not to use them unless they are with a member. A parking sticker is required for all members to use the parking lot at the beach. If you notice a non-member using the beach, nicely ask if they are members and inform them that they must be members to use the beach. You can take their license plate number and inform the office about their behavior. If it is during office hours, the manager may come down to the beach and talk to them if he is available.

Some members think that because they are members, they can take clams from the beach whenever they want, even without a license. This is not true. You may not clam on the beach unless you have a license. True, there aren't enough state monitors to cover all the beaches in the state, but it is against the law to take clams anywhere without a license.

Some members also dig big holes on the beach and do not fill them after their digging. If you leave a large hole on the beach some other person may walk in it and be injured. The proper way to clam is to always fill the hole that you make when you are done.

Don't take more clams than the state limit. Some use them for bait in their crab traps and feel that no one will care that they take too many. They also often take the best clams and throw the lesser clams on the beach to die. The state clamming rules say that your limit is based on the first clams that you dig. It doesn't matter that they may be damaged or not as good as others. You should not dig more that your limit, no matter the reason.

Know that there are some clams that are always poisonous to people, and you should never eat them. And you should never eat clams from our beach when the state warns of red tides. You could become very sick or even die from eating clams that are poisonous. So be very careful.

Basically, be sure to have a license when you dig, read the state rules on clamming, don't leave holes in the beach, and don't take more than the legal limit of clams.

Thank you.

THE UNDERGROUND RAILROAD IS AUGUST BOOK CHOICE



A fitting read for this moment in time is “The Underground Railroad” by Colson Whitehead. Not just a metaphor, the underground railroad in this novel is real, with tracks, with trains and engineers. Cora is a young slave on a Georgia cotton plantation who is an outcast to her fellow slaves. When Caesar, a newly arrived slave from Virginia encourages Cora to escape with him, she does and encounters a life that is as harrowing as the one she left behind.

Whitehead is masterful at recreating the terrors of the antebellum era as he weaves the gripping tale of one woman’s will to escape the horrors of bondage.

If we are in phase 3 of the COVID 19 pandemic, the book group will meet on Tuesday, August 18 at 1 pm in the Cape George Clubhouse. Further notifications will appear in an email blast.

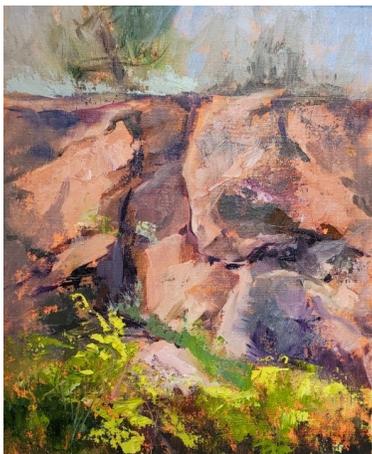
OPEN Art STUDIO

Saturday August 22nd & Sunday August 23rd
10 to 4 pm

403 Sunset Blvd

All new work by *Jinx Bryant* and *Linda Tilley*

Masks required and only 2 guests inside the studio at a time.
Many pieces of art will be displayed outside with social distancing enacted.
Hand sanitizer available and gloves if desired.



We will do everything to make this a safe and enjoyable event.

Come see what we have been doing this past year.



Letter from Member:

This is Laura Gallo and Larry Coupe at 134 San Juan Drive. We would like make a couple of comments we would like added to the next news letter if possible.

1. As frequent walkers, as well as drivers, we have noticed that many other pedestrians/walkers, are not adhering to the rule that they should walk facing traffic. There are many reasons for this but the primary reason is for safety—for both the pedestrians and the driver. Facing traffic you see the vehicle rather than relying on hearing. As the majority of community members are of retirement age and hearing loss is well documented in the older population, it reinforces the need for them to see oncoming traffic. Please, please walk facing traffic!
2. As an addendum to the first one, there are several larger walking groups. They tend to walk on both sides of the road and often don't even move very far off to the side of the road, making passing them hazardous. I understand social distancing but please consider doing vertical distancing rather than horizontal, meaning walk on the same side of the road. It makes it so much safer to pass with them on one side of the road rather than between. Again this makes it much safer for everyone on the road.
3. Given the increase amount of walking we are doing we are noticing more and more dog poop on the sides of the roads, most often on lots not built on. This is very rude and disrespectful of the dog owners who do this. Please be considerate of you fellow community members and clean up after your pet!

Sincerely,
Laura and Larry

Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author's name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Notepad, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.

PP06 Sign & Flag Rule

At the July Study Session the Trustees requested PP06 Signs & Flag rule be published for member comment. Text added to the proposed rule is italicized and underlined, deleted text has been stricken.

Members wishing to provide comment should do so in writing to the Cape George office by August 19th or in person at the Study Session on Monday, August 24

SIGN & FLAG REGULATIONS

Purpose: This regulation recognizes the need to protect the safety and welfare of the people and the need to maintain an attractive appearance in the community. The type, size, location and number of signs and flags are controlled herein.

Prohibited Signs:

- Abandoned signs
- Billboards
- Business advertising signs
- Illuminated or moving signs
- Signs which create a traffic hazard
- Signs attached to utility poles or traffic signs

The Board of Trustees reserve the right to order a sign removed if it is determined to be highly offensive or uses foul language.

Total Allowable Sign Area: Each lot shall be allowed one temporary sign not to exceed three square feet in sign area. Top of sign can be no more than 5 feet from the ground. Exceptions to this setback requirement may be approved by the General Manager based on unique terrain requirements.

Location: No sign may be placed within the road right of way (approximately 15 feet from pavement edge) nor within any Cape George Colony Club community owned property.

Exemptions:

- Traffic and public signs authorized by the Board of Trustees
- Flags of the United States, State or foreign nation flown according to proper Protocol. Any illumination must not cause traffic hazards or interfere with other members.
- Decorative garden flags or sports team flags in accordance with total allowable sign area.
- House number signs
- Legal notices required by law.
- Real estate signs which advertise direction to an open house, which must be removed at the end of the open house and no later than 48 hours after being placed.
- Community event signs, to be removed after the event.
- Garage and yard sale signs which must be removed at the end of the sale.
- Private party type signs which must be removed within 24 hours after being placed.
- Small signs of a non-objectionable type consistent with the Cape George community, i.e. "Cats Crossing."
- Signs posted by building or landscape contractors on a lot while their work is being performed. Signs must be removed within 45 days of the completion of the work.

Permits: Permits are not required but the Board of Trustees authorizes the General Manager to remove non-conforming signs at his discretion after informing sign owners and requesting sign removal.

(Sign & Flag Rule continued.)

Political Campaign Signs: It is *requested* that political campaign signs on private property be displayed no earlier than 30 days before election and removed 72 hours after termination of the candidacy or election.

Approved by Board of Trustees, October 14, 2004

Reaffirmed by Board of Trustees on May 14, 2019.

Approved by Board of Trustees, May 14, 2020

SEALS

Every year, we see baby seals on the beach. It's a wonder of the area in which we live, but please leave them alone. Please do not try to rescue the babies. If you move them or touch them, the mother may not take them back.

Sometimes a baby seal will swim out to your boat and with those big eyes will plead with you to pay attention to them. Just ignore them, mama is watching you.

Nature is an amazing thing. It doesn't need our help to take care of the babies. By trying to rescue the babies you do more harm than good. So if you see a live seal on the beach stay away and keep dogs on a leash.

If the animal is injured or dead please report it to the Marine Mammal Stranding Network at the Port Townsend Marine Science Center at this number 360-385-5582 EXT 103
They have a network of people to help the animals, some even live in Cape George!

Follow this link for more information on the Marine Mammal Science Network
<https://ptmsc.org/programs/investigate/citizen-science/marine-mammal-stranding-network-and-necropsy-program>

To report a injured animal on the beach
call: 360-385-5582 ext 103



CAPE GEORGE COLONY CLUB
 BOARD OF TRUSTEES MEETING MINUTES
 July 16, 2020
 3:30 PM via Zoom online meeting service
DRAFT

President Katie Habegger called the hearing to order at 3:15 p.m.

A member filed an appeal regarding fines imposed for constructing a shed without a building permit, continued building after issuance of a stop work order, installing chickens after the prior request to the Board to have the chickens was denied and failure to remove those chickens by June 16th as instructed by the General Manager. Rich Hilfer moved and George Martin seconded to deny the appeal to waive the imposed fines. Passed - 5/0

President Katie Habegger called the regular meeting to order at 3:37 p.m.

Welcome

An Executive Session will be held following this meeting.

In Attendance: Katie Habegger, Richard Hilfer, Joel Janetski, Ray Graves, George Martin and Lad Burgin

Action on Minutes: Joel Janetski moved and Lad Burgin seconded to approve the minutes of the Regular Board Meeting dated June 11, 2020. Passed -5/0

Membership Report: Joel Janetski

Mark & Diane Kochendorfer purchased 191 S Palmer from Bonnie Blossom & Leta Ford

Diana Luckevich purchased 161 S Palmer Dr from Dwayne Blondin

Lyndsay Fluharty & Tache Bentley purchased 23 Magnolia from the Spear Trust

Christopher Beall & Helen Fanucci purchased 181 Huckleberry Pl from Linda Mackie

Peter & Mary Jean Ewing purchased 431 Sunset Blvd from Robert & Julie Kalar

Steve King purchased lot 9-1 Victoria Loop from Lisa Stoutmoose

Treasurer's Report: George Martin

As of May 31, 2020					
<i>Balance Sheet as of May 31, 2020</i>					
Assets	2020	2019	Liabilities and Fund Balances	2020	2019
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 343,201	\$ 190,046	Accounts Payable & Other Liabilities	\$ 15,117	\$ 16,200
Operating Investment-Savings	79,352	105,369	Unearned Income General/Water/Etc.	62,176	53,179
Petty Cash	561	299	Unearned Income Reserve Assment	-	13,119
Reserves - General, Water & Marina	981,282	1,003,217	Unearned Income Marina Wait List	1,900	1,850
Routine Reserve Assessment	95,979	64,967	Total Current Liabilities	79,193	84,348
Total Cash & Equivalents	\$ 1,500,374	1,363,898			
Net Accounts Receivable	\$ 7,267	10,448	FUND BALANCES:		
Total Net Fixed Assets	1,845,168	1,796,202	Fund Balances (Combined)	3,098,658	2,899,229
Total Prepaid & Other Assets	15,720	10,516	Modified Cash Basis Income	190,678	200,486
TOTAL ASSETS	\$ 3,368,528	\$ 3,181,063	TOTAL LIABILITIES & FUND BALANCE	\$ 3,368,528	\$ 3,184,063

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
 July 16, 2020
 3:30 PM via Zoom online meeting service

DRAFT

Summary Revenue and Expense Statements for the periods ended May 31, 2020 and 2019 (Modified Cash Basis)

	2020 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2020 YTD	2019 YTD	Variance	%	
General					General				
General Assessment	\$ 159,951	\$ 133,106	26,845	20%	General Assessment	\$ 159,951	\$ 153,584	6,367	4%
Revenue - All Other Sources	12,184	12,083	101	1%	Revenue - All Other Sources	12,184	9,845	2,339	24%
Total General Revenue	172,135	145,190	26,946		Total General Revenue	172,135	163,429	8,706	5%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	67,768	70,469	2,701	4%	Salaries, Benefits, PR Tax	67,768	64,440	3,328	5%
Repairs & Maintenance	2,925	5,542	2,617	47%	Repairs & Maintenance	2,925	2,597	328	13%
Contracted Services	25,775	21,515	(4,259)	-20%	Contracted Services	25,775	16,432	9,343	57%
Insurance	9,410	8,750	(660)	-8%	Insurance	9,410	7,101	2,309	33%
Pool Expense+pool utilities	12,306	11,250	-	N/A	Pool Expense, pool utilities	12,306	8,695	3,611	42%
Utilities	5,393	5,188	(205)	-4%	Utilities	5,393	5,871	(478)	-8%
Other Expenses (incl taxes)	16,976	11,808	(5,168)	-44%	Other Expenses (incl taxes)	16,976	13,052	3,924	30%
Total General Expenses	140,552	134,523	(4,974)		Total General Expenses	140,552	118,188	22,364	19%
General Net Income	\$ 31,583	\$ 10,667	\$ 20,917	196%	General Net Income	\$ 31,583	\$ 45,241	(13,658)	-30%
Water					Water				
Revenue - Water Use Fees	\$98,856	\$ 82,305	\$16,551	20%	Revenue - Water Use Fees	\$ 98,856	\$ 94,980	3,876	4%
Revenue - All Other Sources	4,869	4,958	89	-2%	Revenue - All Other Sources	4,869	7,575	4	-36%
Total Water Revenue	103,725	87,263	16,640		Total Water Revenue	103,725	102,555	1,170	1%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	29,322	29,419	97	0%	Salaries, Benefits, PR Tax	29,322	29,007	315	1%
Repairs & Maintenance	2,679	3,583	904	25%	Repairs & Maintenance	2,679	932	1,747	187%
Contracted Services	11,438	11,696	258	2%	Contracted Services	11,438	8,626	2,812	33%
Insurance	4,620	4,500	(120)	-3%	Insurance	4,620	6,133	(1,513)	-25%
Utilities	4,494	5,042	548	11%	Utilities	4,494	4,714	(220)	-5%
Other Expenses (incl taxes)	8,800	12,150	3,350	28%	Other Expenses (incl taxes)	8,800	10,836	(2,036)	-19%
Total Water Expenses	61,353	66,390	5,037		Total Water Expenses	61,353	60,248	1,105	
Water Net Income	\$ 42,372	\$ 20,874	\$ 21,499	103%	Water Net Income	\$ 42,372	\$ 42,307	\$ 65	0%
Marina					Marina				
Revenue - Moorage/Parking	\$ 61,805	\$ 65,411	\$ (3,606)	-6%	Revenue - Moorage/Parking	\$ 61,805	\$ 59,679	2,126	4%
Revenue - All Other Sources	11,571	13,525	(1,954)	-14%	Revenue - All Other Sources	11,571	12,492	(921)	-7%
Total Marina Revenue	73,376	78,936	(5,560)		Total Marina Revenue	73,376	72,171	1,205	2%
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	9,467	8,042	(1,424)	-18%	Salaries, Benefits, PR Tax	9,467	8,259	1,208	15%
Repairs & Maintenance	1,559	4,779	3,221	67%	Repairs & Maintenance	1,559	1,044	515	49%
Contracted Services	2,446	2,992	546	18%	Contracted Services	2,446	2,708	(262)	-10%
Insurance	3,489	3,000	(489)	-16%	Insurance	3,489	3,176	313	10%
Utilities	3,886	3,750	(136)	-4%	Utilities	3,886	3,346	540	16%
Other Expenses (incl taxes)	2,313	3,767	1,454	39%	Other Expenses (incl taxes)	2,313	1,234	1,079	87%
Total Marina Expenses	23,159	26,330	3,171		Total Marina Expenses	23,159	19,767	3,392	17%
Marina Net Income	\$ 50,217	\$ 52,606	\$ (2,388)	-5%	Marina Net Income	\$ 50,217	\$ 52,404	\$ (2,187)	-4%
Reserve Activity					Reserve Activity				
Routine Reserve Revenue	65,057	53,418	11,638	22%	Routine Reserve Revenue	65,057	63,552	1,505	2%
Bad Debts, Recoveries, Misc.	-	-	-		Bad Debts, Recoveries, Misc.	-	(188)	188	-100%
Reserve Interest - all	1,448	-	1,448		Reserve Interest - all	1,448	88	1,360	1545%
Net Reserve Income	\$ 66,505	\$ 53,418	\$ 13,086		Net Reserve Income	\$ 66,505	\$ 63,452	\$ 3,053	5%
Cmbnd Net Income/(Loss)	\$ 190,678	\$ 137,564	\$ 41,475	39%	Cmbnd Net Income/(Loss)	\$ 190,678	\$ 203,404	\$ (12,726)	-6%
Cmbnd Net Income/(Loss)	\$ -	\$ (1)	\$ 26,173	-100%	Cmbnd Net Income/(Loss)	\$ -	\$ -	\$ -	#DIV/0!

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 16, 2020
3:30 PM via Zoom online meeting service

DRAFT

Committee Reports: The following committee reports were submitted to the Board of Trustees: Environmental, and Water. The reports are attached to these minutes and incorporated by reference.

Information Items: The manager was directed to follow up on the real estate offer of an amenity only lot.

Member participation: None

New Business Action Items:

Motion 1: Lad Burgin moved and Ray Graves seconded to accept the towing contract from All City Towing and authorize the annual payment of \$140.00. Passed - 5/0

Motion 2: Lad Burgin moved and George Martin seconded that the list of persons with authority to issue parking violations be updated to include only Board Members, the General Manager, and the Harbormaster. Passed - 5/0

Motion 3: George Martin moved and Lad Burgin seconded to approve the amended PP03 Burning Permit Form as discussed at the Study Session and presented, to include notification of developed adjacent lot owners, and the office 24 hours prior to the burn. Passed - 5/0

Motion 4: Lad Burgin moved and Ray Graves seconded approve the volunteer dredging plan submitted by the Harbormaster and authorize the resumption of dredging. Passed - 5/0

Motion 5: George Martin moved and Lad Burgin seconded approve the financial audit report for the year ending December 2019, by Newman Certified Public Accountant, PC as presented to the Board at the July 14 Study Session. Passed - 5/0

Motion 6: Rich Hilfer postponed the motion on changes to signage policy PP06 until published in the newsletter for community comment.

Motion 7: Lad Burgin moved and George Martin seconded to ratify the Covid-19 Board Letter to the community dated June 25, 2020. Passed - 5/0

Motion 8: George Martin moved and Ray Graves seconded to approve the Pet & Livestock rule PP01 after receiving no additional community comment. Passed - 5/0

Open Board Discussion: The trustee have asked the volunteers working on the dredging project to use a daily sign-in sheet and take temperatures before starting work. George Martin reminded everyone the shredding event for Cape George is July 25th. Volunteers to direct traffic are still needed.

Announcements:

Study Session – August - to be determined
Board Meeting - August - to be determined

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 16, 2020
3:30 PM via Zoom online meeting service

DRAFT

Adjournment: Joel Janetski moved and George Martin seconded to adjourn the Regular Board Meeting and move to Executive Session at 3:49 pm. Passed - 5/0

Adjournment: Lad Burgin moved and George Martin seconded to adjourn the Executive Session and move to Regular Board Meeting at 4:22 pm. Passed – 5/0

Motion 9: Lad Burgin moved and George Martin seconded to instruct the General Manager to write two letters:
1) To a member to remove yard waste from a hillside on his property to reduce a fire hazard.
2) Instructing our attorney to send a letter to a member who is in violation of section 4.2 of the Building and Property Regulations and PP01 Livestock and Pets. Passed – 5/0

Adjournment: Lad Burgin moved and Ray Graves seconded to adjourn the Regular Board Meeting at 4:24 pm. Passed—5/0

Submitted by:

Approved by:

Joel Janetski, Secretary

Katie Habegger, President

Committee reports:

**ENVIRONMENTAL COMMITTEE MINUTES
ZOOM ONLINE MEETING
Monday, June 8, 2020, 9:15 am**

ATTENDANCE: Lori Cameron, Patty Dunmire, Pat Gulick, Katie Habegger, Marta Krissovich, Patrick Rooney, Ruth Ross, Robin Scherting, Elaine Sullivan, Gina Webber, Anne Jimenez, Fayla Schwartz, Eileen Branscome, Sue Dunning, Jo Blair, Janet Thearle

I. CALL TO ORDER: Elaine called the meeting to order at 9:15 am.

II. APPROVAL OF MINUTES: Fayla moved and Gina seconded that the minutes from January 2020 be approved as written and the motion passed unanimously.

III. FISCAL REPORT: Prior balance \$2,720.00. Current balance \$2,572.00 reflecting expenditure in April of \$27.74 for Tom Jay Plaque and \$319.52 for reprinting Mountain Map and Protection Island booklet for fundraising, and \$200 donation to the Rain Garden. *(These are not funds that belong to Cape George Colony Club, Inc.)*

IV. OLD BUSINESS

- A. **Rain Garden Update.** Online courses on rain garden design and maintenance will be held June 9 and 16. Excavation will take place June 17-18 and planting on June 22-23, Ordered plants will be delivered to Marta's house. Team members who have been babysitting plants that were potted earlier will deliver them on June 22. Marta will submit an article on the rain garden installation to the newsletter [See July newsletter] Follow-up report from Marta attached to these minutes.
- B. **V. NEW BUSINESS**
- C. **Plaque at Memorial Park:** Patty reported that polishing doesn't work anymore and that it needs to be treated. Jack Schwartz and Varn Brooks will take the plaque in for work and then set it up again. Cost will be approximately \$170 plus tax. Patty moved and Ruth seconded that the committee cover the cost and the motion passed unanimously
- D. **Approval of Annual Report.** Robin moved and Fayla seconded that we accept the report as prepared, which was approved unanimously. It will be submitted to our manager.
- E. **Secretary.** Robin moved and Gina seconded that the committee note that Ruth Ross serves as our recording secretary and the motion was unanimously approved.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
July 16, 2020
3:30 PM via Zoom online meeting service
DRAFT

- F. **Lot for sale on Vancouver Dr.** The committee discussed the lot owned by the Cape George community and member requests that it not be sold but converted to part of the CB common area. Katie reported that the board is seriously considering this.
- G. **Invasive plants.** The committee discussed the need to try to control invasive plants in the community, especially in the common areas. Plants of particular concern are poison hemlock and English ivy. The committee will do further research to identify options that could be undertaken by the community or done by hired professionals and will also look into potential grant support for such efforts. Sue Dunning noted that the English Ivy should be professionally removed and noted that the Northwest Straits Foundation may have mini-grants available to help with shoreline restoration projects.
- H. **Board elections.** Robin encouraged everyone to vote in the board election.
- I. **Support for student scholarships.** Janet Thearle asked if the environmental committee could become a 501C nonprofit and offer a student scholarship. Manager Pat Rooney noted that the committee would then become a separate stand-alone foundation which might lead to inherent conflicts of interest. Jo Blair suggested that the committee consider partnering with an existing nonprofit in the community that does this type of initiative such as the Land Trust. The committee will take this under consideration.

The meeting was adjourned at 10:15 a.m.
Respectfully submitted by Ruth Ross

Cape George Rain Garden update and Call for Volunteers - 6/30/20

Our Rain Garden (RG) is mostly installed. Please see the rain garden article in the July Cape George Newsletter. Many of you have given time, supplies and money to help get us this far but there is still some work to do.

Please consider volunteering to help with tasks in blue below, especially if you haven't had a chance to help out before this.

Here's items still needed with my Best Guess of the steps, tools and volunteers needed (COVID style)

RG CULVERTS – Donnie & Bob Simmons plan to complete the following next week:

Overflow culvert from RG to gully that parallels street: approximately 75% complete.

Inflow culvert from above RG at street to RG, requires removing fence post at corner closest to where Ravine trail meets the street

FENCE POSTS: Current posts were installed by Lori Cameron, Marty Gilmore & Marta, and Gina & Dow Webber – THANKS!!

Two will need to be installed once culverts are completed. This involves replacing the post removed for inflow culvert construction & installing a new post between the inflow & overflow culverts. Requires a post pounder (there's 1 in the Workshop & maybe a ladder plus *1 set of 2 persons who, ideally, live together.*

DEER FENCING - needs to be more permanently installed once culverts are completed. This involves:

Pulling the fencing tight and placing 2-3 zip ties* / post until entry "gate" is reached – *1-2 sets of 2 persons who, ideally, live together are needed*

Pushing a landscape staple* thru bottom of fence then into ground approximately every 3-5 feet – *1-2 persons are needed*

If the fencing is still loose after installing zip ties and landscape staples a wire* will need to be run through the top of the fencing and pulled tight. This may require a ladder and a ratchet tensioner* which are available - *2 persons who, ideally, live together are needed*

*Marta has the zip ties and landscape staples and will buy the wire and, if needed, obtain the tensioner

GRASS ENCROACHMENT CONTROL: A 6-12 foot barrier of cardboard and wood chips was installed outside the fence to reduce grass encroachment and allow a string trimmer to be used. Approximately 1 square foot of grass outside the fence near the overflow culvert still needs to be removed or smothered – *1 person is needed to do this*

Left Over Materials

Those still at the site:

Rocks are expected to be used while completing the inflow and overflow culverts but some might be left over.

Pile of remaining soil needs a home – it is 50% Top Soil and 50% Compost

Pile of wood chips

Pile of excess cardboard, will be picked up by Steve McDevitt – thanks Steve!

Extra Plants (currently in Marta's driveway) – approximately 30 are left over. Some were donated by Ruth so can go back to her if she desires. The rest can be: 1. saved to replace RG plants that don't make it (Erica Guttman's suggestion) but they would require care, 2. planted on community property, 3. sold/given to members or 4. ??

RG MAINTENANCE ASSISTANCE OPPORTUNITIES: Our RG was designed to be pretty self-sufficient once well established in 1-2 years. Steve McDevitt graciously volunteered to coordinate its care during the time. *Assistants are needed:* they can do just a little every once in a while, or more on a routine basis. If you can help at all PLEASE EMAIL Steve at Joan_Steve@Earthlink.net or CALL him at 347-607-1094. **Maintenance includes:**

WATERING

Water hook up was completed by Gina & Dow Webber w/ some assistance from Steve McDevitt & Marty Gilmore – Thanks to you all!

When he has time, Donnie will install a valve at the faucet so a watering timer can be added to the system.

In the meantime, water will have to be manually turned on & off 2-3 times / week until fall & winter rains come – *can you help w/ this?*

WEED REMOVAL: approximately 3" of wood chip mulch was installed around plants to reduce weeds & water evaporation and feed the soil.

Despite this, some weeds are bound to find their way in. *We need a volunteer to help with weeding.*

OTHER: to be determined by Steve McDevitt.

Respectfully Submitted, Marta Krissovich, Rain Garden Liaison

Cape George Water Advisory Committee Meeting Report July 7, 2020

The meeting was held at 4 PM on Zoom. Present: Board Liaison Richard Hilfer, General Manager Patrick Rooney, Thad Bickling, Stew Pugh, Carl Berger, and Chair Marty Gilmore. Water Manager Jose Escalera called in earlier in the day to report.

The water section of the Reserve Study was updated and Jose and Marty toured the tank farm with two representatives from Reserve Consultants. We will have their written recommendations later this month for our review. We hope to have a better estimate later this month for the replacement cost of Pump 6; the updated estimate can then be used in the Reserve Study.

The Highland booster pump replacement project has been delayed by the coronavirus lock-down. Pumps are on site, and the installation schedule will be finalized soon.

The water efficiency study was completed, and the system water losses are higher than we would like. Leaking and failed valves were recently replaced on Victoria Loop and in the Marina; this should help reduce losses. Other system valves and standpipes will be reviewed to determine if any are leaking, and meter calibration will be checked. We do not have a schedule of all system valves and standpipes; this would be useful to have.

The Confidence Report has been completed and will be distributed to members.

Patrick and Jose will review the status of the backflow surveys received earlier this year.

Leaks reported in April: 12 leaks, 101 meters with no or low flow < 30 gpd
546 connections

Monthly Averages per connection for all connections.

Jan 72 gpd

Feb 74 gpd

Mar 83 gpd

April 110 gpd

The next meeting will be Tuesday, August 4 at 4 PM, location to be determined but most likely on Zoom.

CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING MINUTES

July 18, 2020

Immediately following the Annual Membership Meeting via ZOOM

DRAFT

The meeting was called to order by Vice President, Rich Hilfer, at 2:13 pm, following the Annual Membership Meeting.

Welcome

The purpose of the meeting is to elect new board officers, approve the board calendar and assign committee liaisons.

In Attendance: Richard Hilfer, George Martin, Ray Graves, Lad Burgin, Jane Ludwig, Ruth Ross and Fayla Schwartz

Election of Officers:

Motion 1: Ray Graves moved and Lad Burgin seconded to elect Richard Hilfer as President. Passed - 6/0

Motion 2: George Martin moved and Rich Hilfer seconded to elect Ray Graves as Vice President. Passed – 6/0

Motion 3: Lad Burgin moved and George Martin seconded to elect Jane Ludwig as Secretary. Passed – 6/0

George Martin agreed to remain Treasurer for the final year of his term.

Motion 4: Lad Burgin moved and Ruth Ross seconded to approve the changes of meeting days and times. Study Session and Board Meetings have changed to the 4th week of the month with Study Sessions on Monday at 3pm and Board Meetings on Thursdays at 3 pm. Passed - 6/0

Motion 5: The board postponed approval of the 2020-2021 Board Calendar. Dates and times for Study Session and Board Meetings are being changed. The updated calendar will be on the August agenda for approval.

Motion 6: George Martin moved and Richard Hilfer seconded to approve the blackout dates for the Clubhouse. Passed – 6/0

Motion 7: Rich Hilfer moved and Ray Graves seconded to approve the new Board liaisons and/or members as read. Passed - 6/0

Election--Jane Ludwig
Emergency Preparedness – Ray Graves
Environmental – Ruth Ross
Fitness – Ruth Ross
Marina – Lad Burgin
Pool – Fayla Schwartz
Roads & Building – George Martin & Ray Graves
Water – Richard Hilfer
Workshop –George Martin

Motion 8: Lad Burgin moved and George Martin seconded to approve the list of Banking Signatories with the addition of the newly elected officers and the General Manager. Passed – 6/0

The Trustees were asked to stop by the office next week to sign the FIN10 Conflict of Interest Policy form, and the MIS09 Trustee Code of Conduct form, which will be maintained for our records. (All signatures were obtained by July 21, 2020)

Adjournment: George Martin moved and Lad Burgin seconded to adjourn the Special Board Meeting at 3:03pm. Passed - 6/0

Submitted by: Jane Ludwig, Secretary

Approved by: Rich Hilfer, President

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Stay up to date on upcoming events as well as any community notices.

EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

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Rich Hilfer, President, 360-379-0492—Ray Graves, Vice President, 425-344-4473
George Martin, Treasurer, 509-336-9914 - Jane Ludwig, Secretary, 402-981-5655
Ruth Ross, Trustee, 276-768-8035—Lad Burgin, Trustee, 650-759-1145
Fayla Schwartz, Trustee, 206-883-2176

CAPE GEORGE STAFF

General Manager - Pat Rooney— 360-385-2208
Office Administrator - Terri Brown - 360-385-1177
Maintenance Manager - Donnie Weathersby - 360-385-1177
Seasonal Maintenance—Aimee Garrett

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building & Roads	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Social Club.....	Cassie Reeves.....	360-344-2174
Elections	Joyce Skoien.....	360-379-9749	Swimming Pool	Neil D'Acquisto.....	360-385-7625
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Environmental.....	Elaine Sullivan	360-344-2207	Welcome.....	Carol Chandler.....	402-981-0405
	Patricia Dunmire.....	253-332-4779	Workshop.....	Michael LaPointe.....	503-977-1893
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Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Joan Hommel.....	360-344-2611			
	Jeannie Ramsey.....	360-385-1263	Clubhouse Phone		360-385-3670
Marina.....	Marty Bluewater	206-790-5705	Fitness Center Phone		360-385-3619
Memorial	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar

August

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4 Marina Com 11a Via Zoom Water Com 4p	5	6	7	8
9	10	11	12	13	14	15
16	17	18 Book Group 1 p	19	20	21	22
23	24 Study Session 3 p Via Zoom	25	26	27 Board Meeting 3 p Via Zoom	28	29
30	31					

**The dog group meets at the clubhouse shelter daily at 3pm

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Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org



Newsletter

61 Cape George Drive
Port Townsend, WA 98368
(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://website:capegeorge.org)

Vol. 52 No. 2

September 2020

Manager Report August 2020

Covid-19 has greatly interrupted the normal course of many people's lives. Each of us go about our daily routine with caution as we wear facial coverings and social distancing. It has become a new norm in society. We evaluate the places we go to whether it is the grocery store, restaurant, or casino. Each of us evaluate the risk. This same evaluation takes place right here at Cape George. Whether a member of the community will visit the marina, hiking trail, or the office is a decision they evaluate. This necessity to evaluate your every move can become increasingly agitating. When you can no longer do the things you love to do, it is depressing and can foment irritation.

This is a good time to suggest to the community the need to focus on compassion and exercise greater flexibility. I recently had the great misfortune of having to be involved in an argument between residents. Maintaining composure and being civil is a goal we should all strive for and exercise. If you see a violation of the community regulations notify us. We have procedures to follow that in part help maintain the peace. And right now, we all need a big dose of peace.

Administration

The office will be closed for normal business the week of August 31st through September 4th. The Office Administrator will be out of the office. The front desk will not have volunteers due to Covid-19 concerns. Please complete any normal business you have by August 28th or wait until September 8th when the office opens. The General Manager will be available for genuine emergencies.

The office is closed Monday, September 7th for Labor Day. The new Reserve Studies will be posted on the Cape George Website once they are finalized.

Maintenance

The final lot mow of vacant lots that are part of the lot mow program will take place the week of August 24th. A broken water meter was replaced on a San Juan Drive lot in the colony.

The pool dehumidification system is being diagnosed by a factory representative on Tuesday, August 25th so repairs can be made.

The sports court resurfacing project is in progress. It should be completed before Labor Day.

Complaints & Reports

A complaint was received vehicles parked on the Marina Drive hill without stickers or passes.

A complaint was received about a person using the crab shack without a mask.

A complaint was received about vehicles speeding on North Palmer.

A complaint about Tansy Ragwort growth in the right of way on Saddle Drive.

Note: Since the August Board meeting is scheduled after the newsletter publication date, the draft of the August Board meeting minutes will be available online only.

Beginning in October the newsletter will be published the first week of the month and will again include the meeting minutes draft.

NOTES FROM THE PRESIDENT—Rich Hilfer

In August, the Cape George Trustees decided to address the association's poison hemlock problem. Poison hemlock is a Class B noxious weed in Jefferson County and must be controlled on all properties where it grows. Poison hemlock is toxic to touch and can cause severe symptoms in humans and animals when ingested. At Cape George, poison hemlock has increased considerably over the last 10-15 years to the point where it poses a risk to our members and their pets.

For years, Environmental Committee volunteers have tried to pull poison hemlock but severe skin reactions have now prevented our members from doing more of this work. At the Committee's recommendation, the Trustees authorized retaining Peninsula Environmental Group to help bring this noxious weed under better control. The current plan is a three year program consisting of manually removing seed heads in the summer and applying an herbicide during the winter. This approach is necessary to kill the roots of existing plants and prevent seeds from spreading. Appropriate safety measures will be taken when this work is being performed.

Cape George Harbormaster Ben Fellows has advised us he will be resigning by the end of the year. Under our rules, the Harbormaster has both considerable responsibility and authority. Ben has done a good job for us in that position. I want to thank him for his diligence and dedication.

Cape George has established three reserve funds (General, Water and Marina) to fund major maintenance, repair and replacement of our association's common property likely to occur within 30 years. These reserves are funded by our annual reserve assessments. To assess the adequacy of the reserve funds, state law requires a reserve study. The current versions of our reserve studies are posted on the Cape George website. A reserve study must be updated every three years by a reserve study professional after a visual site inspection.

Cape George's three reserve studies were updated this year and we have received the initial drafts of those updates. The updated reserve studies indicate that at current reserve funding levels Cape George's reserve funds are either at a moderate risk or a high risk of a special assessment over the next five years. The Trustees will be considering what measures should be taken to address these risks.

Finally, Cape George members are reminded that masks are required when using marina facilities. There have lately been some incidents arising when a member uses the marina facilities without wearing a mask. If necessary, the association will take appropriate steps to enforce this requirement..

4th quarter assessments are due October 1st

Thank You Weeders!



The Environmental Committee is tackling noxious weeds in our Community! Varn Brooks and Fayla Schwartz are providing their expertise on weeds to pull and how. On July 23rd, weeders -- Patty Dunmire, Gina Webber, Ruth Ross, Elaine Sullivan and Varn Brooks pulled English Ivy along Marina Drive. On July 30th, weeders pictured here -- Ruth Ross, Elaine Sullivan, Lori Cameron, Varn Brooks and Katie Habegger -- pulled Scot's broom, thistle, St. John's wort and knapweed around the beach and playground areas.

CLUBHOUSE ART WALL—LOOKING AHEAD

In November - "Celebrating the Season" your artwork can be a collage of any size. Let's see how you celebrate. Maybe it is Christmas, winter solstice or just cozy time with family. I have lots of ideas, so please call me if you need help.

JAN., 2021 - Due Jan. 12th - "Cats and Dogs". This will be a fun one and will include a lot of families. I hope to get 50 photos of your current pets. One photo per family, so if you have more than one pet, get them in the same photo. Either 8x10 or 8 1/2x11 will work. No need for frames as they will go up the same way the childhood photos did. I think portraits would be best. Everyone can participate as the community loves looking at the art wall.

Thank you,

Shelley Fye 360-344-2064 225sunshinehouse@gmail.com

Avast! The Cape George Yacht Club!

OK, just what we needed during a pandemic – a new club. But here it is, an idea that salty Cape Georgers have been talking about for years – the Cape George Yacht Club.

The good news: We're keeping it simple. There will be no meetings, no membership fees, no officers and, most important, no yachts.

But we do have the one thing every yacht club needs: a burgee. For you landlubbers, a burgee is a flag, usually triangular, identifying its owner as a bona fide yachtsperson. Here it is:



And you can have one! \$10 each. Proceeds go to the Marina memorial fund, which also sponsors the annual (until this year) marina sale and the Waterfront Festival.

Limited supply, and they're going fast. See Kris Easterday or Ross Anderson

Deadline for October Newsletter is Sept 25th

For Sale: 26-foot fiberglass sloop at Cape George Marina

Sturdily built English sloop with standing headroom, full set of aging sails, 8-hp four-stroke Yamaha outboard, V-berth and two quarter births, roomy cockpit. Ready to sail. Comes with cheap \$50-month moorage for Cape George members. \$1800 or best offer. See at SE corner of the marina or call Ross Anderson at 360-531-1390.



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Poison Hemlock Control

This week (week of August 24), there will be a crew working to remove seed heads from Poison Hemlock (*Conium maculatum*) plants on the slope near the playground by the clubhouse and along the road to the marina. Poison hemlock is a Class B noxious weed in Jefferson County and must be controlled on all properties where it grows. Poison hemlock is toxic to touch and can cause severe symptoms in humans and other animals when ingested. At Cape George, the poison hemlock population has increased considerably over the last 10-15 years to its present state where it endangers adults, children, and pets.

Volunteers from the Environmental Committee have tried in the past to pull poison hemlock, but severe skin reactions have prevented Cape George members from doing any more of this work. At the request of the Environmental Committee, the Board of Trustees has hired Peninsula Environmental Group to help us control this noxious weed. They have proposed a 3 year program consisting of manually removing seed heads and disposing of them at the dump each summer (2020-2022) and applying foliar herbicide in January only (2021-2023). Residents will be notified when each treatment will be conducted, and areas receiving herbicide will be roped off. This two-pronged approach is necessary to kill the roots of existing plants and prevent seeds from spreading to sprout additional plants. The Trustees have agreed that this approach is well worth its cost.

If you have questions about the poison hemlock treatment, please see the contractor's website: <https://peninsulaenvironmental.com>, or contact one of the following Environmental Committee members:

Fayla Schwartz, faylas1032@gmail.com

Ruth Ross, ross@ls.net

Varn Brooks, turnstoneoriginals@gmail.com



Pool Committee Begins Deliberations on How to Reopen the Pool

Armed with the latest directives from the Governor about swimming pools and with actual operating guidelines from already reopened swimming pools, Cape George's Pool Committee members are debating options and drafting procedures on how we can safely reopen our swimming pool. These drafts will be presented to the Board of Trustees for their consideration. Bring your can-do thoughts to the attention of the Pool Committee as we go through this process and work with the Board.

Rocky D'Acquisto, Pool Committee Chairman, rock@pointwilson.com

Cape George Shred Event



R-L: George Martin, Marilee Martin, Rick Keller, Susan Keller, Katie Habegger, Laurie Owen, Phil Shipman

On Saturday, July 25, Cape George hosted its first shred event at the Cape George Volunteer Fire Station. With the help of volunteers, Katie Habegger, Laurie Owen, Rick and Susan Keller, Philip Shipman, George and Marilee Martin, we unloaded forty cars of their shredding materials. In the process collection over \$400 to help fund the event and two full banker boxes of food that was donated to the Port Townsend Food Bank. In addition, we were able to shred 37 banker boxes of Cape George documents from many years of storage in the office. A big thank you to Donnie, Aimee, and Patrick Rooney for hauling them from the office to the fire station the day before. Thank you all who helped make the event successful. We will consider hosting again and inviting the surrounding communities to participate so we can gather even more for the food bank.



Royce was the representative from Shred-it. In the center picture he is watching the paper being shredded as it is dumped into the truck.



‘THE TESTAMENTS’ IS SEPTEMBER BOOK

Margaret Atwood’s sequel to *The Handmaid’s Tale* is a fascinating story taking place 15 years later and follows three women in the dystopian town of Gilead. Aunt Lydia returns, more powerful than ever; Agnes, who rejects marriage from a very young age, and Daisy, a young Canadian girl, who is being raised by over-protective parents and who is repulsed by Gilead are the main protagonists. Filled with gut-punches from the men of Gilead as well as from each other, the novel looks at how women who are forced to be too close, hurt one another. Not as dark, and much more fun than her previous book, “*The Testaments*” offers more humor with more characters with whom to interact.

The book group will meet on Tuesday, September 15 at 1 pm via Zoom unless COVID 19 guidelines allow meetings in person.

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Temporary Guest Parking
Passes are required for
visiting family and friends
invited to our community
beaches, parks or marina.

Guest passes are
Available at the office.

Notice of Hearing on Request for Variance

Date: September 21, 2020

Time: 2:45 pm

Place: Via Zoom Meeting

Lot Location: 61 Saddle Dr, Highlands

Lot Owner: John & Carol Jardine

Variance Requested: Build above the 17' height restriction to 22'

Reason: Allow for a tall enough pole building to store boat.

The variance file is maintained in the office for community review. Written responses to the variance request are included in the Study Session Information packet which is available in the office and on www.capegeorge.org preceding the Variance Hearing.

Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author's name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Notepad, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

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Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Dianne Tamblyn....	425-417-5300			
	Tom Ramsey.....	360-385-1263	Clubhouse Phone		360-385-3670
Marina.....			Fitness Center Phone		360-385-3619
Memorial	Jeannie Ramsey ..	360-385-1263			

Cape George 2020 Calendar

September

SUN	MON	TUE	WED	THU	FRI	SAT
	8/31 Office Closed	1 Office Closed Water Com 4p via Zoom	2 Office Closed	3 Office Closed Marina Com 11 a via Zoom	4 Office Closed	5
6	7 	8	9	10	11	12
13	14 Enviro Com 9:15a via Zoom	15 Book Group 1 p via Zoom	16	17	18	19
20	21 Study Session 3 p via Zoom	22	23	24 Board Meeting 3 p via Zoom	25	26
27	28	29	30	10/1 Assessments due	10/2	10/3

**The dog group meets at the clubhouse shelter daily at 3pm

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Newsletter

61 Cape George Drive
Port Townsend, WA 98368
(360) 385-1177

email: office@capegeorge.org

website: capegeorge.org

Vol. 52 No. 3

October 2020

Manager Report - September

The political season is upon us. It is a good opportunity to remind members and residents that signage may only be posted on your lot. Signage is not permitted to be installed in the right-of-way.

Our smokey conditions have severely impacted air quality and visibility. Please be cautious when traveling on Cape George Roads. We still have pedestrian walkers and pets that walk their owners.

When possible, please ask your guests and contractors to not park in the right-of-way in front of another residence.

Its time to start thinking about fall and winter preparations around your home as Cape George works on community area preparation.

Administration

1. Budget work for 2021 has begun. The Board is working on the new 2020 Reserve Study Draft. After review and adjustments are made it will become available to the community on the Cape George Website for review and comment.
2. 4th Quarter Assessment Statements have been mailed. If you have questions about your balance, please read the letter on the back of the statement. It may help answer questions you may have.
3. 177 Water related questionnaires have been mailed to owners regarding any additional water features they have added that may have had a Backflow Preventer Valve installed.

4. Annual reminder letters to owners with backflow preventer valves to have their annual test as required by law performed.

Maintenance

1. The final lot mow of vacant lots that are part of the lot mow program is now complete.
2. The pool dehumidifier is being worked on the week of September 21st.
3. Preparation for changes to the irrigation water system at memorial park are being made.
4. The sports court resurfacing project is finished. It appears to be a successful application!

Complaints & Reports

1. A concern was received about parking in the right-of-way
2. An inquiry regarding a previous complaint on Dennis Blvd. was received.
3. Last month it was reported a person was using the crab shack without a mask. This person is medically cleared to not wear a mask.
4. A complaint was received about the draft reserve study availability.

Deadline for November Newsletter is Oct 25th

NOTES FROM THE PRESIDENT—Rich Hilfer

The Trustees recently received a petition to allow chickens and ducks in the Village. This petition was supported by a number of Village residents.

The original covenants for the Village provide the “keeping of livestock, pets and poultry shall be subject to the approval” of the association. In that regard, Cape George has long had a rule providing “livestock including poultry are permitted in the Highlands only.”

While the Trustees will consider this petition, our members should be reminded that several years ago a member sought permission to have chickens in the Colony. The Board sought community opinion on the issue. The response was quite negative toward allowing chickens.

The association’s 2021 operating budget is now being prepared. It will soon be reviewed by the Trustees. After the Trustees approve the proposed budget, it will be submitted to the membership for a ratification vote.

In addition to the operating budget, the Trustees have also been reviewing the status of our reserve accounts for the major repair or replacement of our infrastructure. Our reserve accounts include items of a non-recurring nature anticipated to cost in excess of \$3,000.

To recap, Cape George has established three reserve funds (General, Water and Marina) to fund major maintenance, repair and replacement of our association's common property likely to occur within 30 years. These reserves are funded by our annual reserve assessments. To assess the adequacy of the reserve funds, state law requires a reserve study. The 2018 versions of our reserve studies are posted on the Cape George website. A reserve study must be updated every three years by a reserve study professional after a visual site inspection.

Cape George’s three reserve studies were updated this year and we have received the initial drafts of those updates. The Trustees recently met via Zoom with the reserve study consultants who updated our three studies in order to educate ourselves, to assist us in suggesting any changes or additions and to discuss funding options.

The draft General reserve study indicates the account will be 41% funded in 2021 with our current funding plan. The study places the account at a moderate risk of a special assessment over the next four years and at high risk in 2025.

The Water study states the account will be at 31% funded in 2021 and at moderate risk of special assessment over the next five years.

The Marina study finds the account at 8% funded to begin 2021 and at high risk of a special assessment over the next five years. It suggests the account will go to -1% funded in 2025.

While special assessments do occur, the Trustees believe our association should take reasonable steps to avoid them, especially when they are foreseeable. Cape George members should also be concerned about the risk of special assessments. Cape George is required to issue a report each year on the status of reserve funds. Our reserve consultants advised the Trustees that both lenders and buyers have become more sophisticated over time about these reserve reports. The consultants stated banks and buyers prefer to see reserve funds at 70% to 80% funded. So lower funding percentages could have a negative impact on every member’s real estate values.

The Trustees will be discussing how to deal with these funding issues.



Flu shots October 14th

***Safeway Pharmacy can not supply enough vaccine for the event -
call them directly for an appointment.**



“The Business of Blood”

Local author, Kerrigan Byrne will join the Cape George Book Group to discuss her mystery, “The Business of Blood” at the October 20 meeting. Set in the very neighborhood of the infamous, Jack the Ripper, Fiona Mahoney’s job is to clean up the crime scene after a murder. As a killer (Is it The Ripper returned)? wreaks havoc in the London suburbs, Fiona finds herself the target of the murderer. Despite the gruesome nature of the story, Kerrigan’s writing style and sense of humor makes this story a page-turner, Byrne is perhaps better known for her romance novels, but this book, the first in a series of mysteries should propel her name as a master of mystery writing.

The book group members are excited to be able to host our own Cape George author.

The book group will meet via Zoom on Tuesday, October 20th at 1 pm
unless COVID 19 guidelines allow attendance in the clubhouse.

Recipe for Resurfacing Our Court



First get a man with a very noisy dust- blowing grinder. Then spread a generous dollop or slurry to smooth and level the surface. Test for moisture for several days.



Apply a **thick** coat of the black bonding stuff from the big barrel and wait several more days



Apply the desired colors with your biggest squeegee - **green** on main court and **red** on the outer court. Let that dry and add another coat as needed.

Measure out the lines with your best chalk-line snapper, then use the double tape applying tool to outline for the paint. Get out the white paint and brush it on while bending over - not kneeling!



Add the net to the finished court - stand back and admire your finished labor of 22 days! (Some work and lots of Rest)

Hope everyone will enjoy and take good care of our resurfaced Sport Court!

Pickle-Ball at Cape George Oct.2020

**How to Vote in Cape George
“Make Sure Your Voice is Heard”**

After our last election, it has become apparent we need to address how we vote. One of the most important issues is the age of our election committee.

OUR EYES ARE NOT AS GOOD AS THEY USED TO BE.



Therefore, we need your help when you fill out the back of the return envelope.

First: You need to fill it out or don't turn it in. We cannot open the envelope if it is not fully completed.

Second: Make sure your signature is legible. If you can't do that, at least PRINT your name carefully. Again, if we cannot make out the signature and printed name (we all look at it and ask Terri) then the ballot cannot be certified against our voter list. Thus it cannot be opened.

Third: This one is a pretty recent requirement. If you have your home in a Trust, then you MUST sign it as a Trustee. Spell it out or abbreviate it – we accept both forms. Otherwise, we again cannot open it.

Fourth: If you have your property listed as a business, foundation, etc., make sure you indicate/sign it correctly. This allows us to find your property in our voter list.

If we all follow the above requirements our election committee will be very happy and your vote will be counted!

Remember this certification is a requirement in all elections in our country. You might be wasting your time voting if you don't take your signature/printed name seriously here and elsewhere.

Joyce Skoien, Election Chair

CAPE GEORGE COLONY CLUB
 BOARD OF TRUSTEES MEETING MINUTES
 September 24, 2020
 3:00 PM via Zoom online meeting service
DRAFT

The regular Board meeting was called to order by President, Rich Hilfer, at 3:00

Welcome

There will be an Executive Session at the end of this meeting.

In Attendance: Rich Hilfer, George Martin, Lad Burgin, Jane Ludwig, Ruth Ross and Fayla Schwartz

Action on Minutes:

Jane Ludwig moved, and Lad Burgin seconded to approve the minutes of the Regular Board Meeting dated August 27, 2020. Passed - 5/0

Jane Ludwig moved, and Lad Burgin seconded to approve the minutes of the Special Board Meeting dated September 14, 2020. Passed - 5/0

Membership Report: Jane Ludwig

Kathleen McCormick purchased 420 S Palmer from Richard & Linda Damon
 Martin & Christine Lorecki purchased lot 13-5 Saddle Dr from Doris Hardyman
 Stephen Suarez purchased lot 25-4 Maple Dr from John & Marilyn Campbell
 Will & Jane Peoples purchased 280 Ridge Dr from Dale & Linda Erickson
 Stanley & Deborah Russell purchased 181 Sunset Blvd from Purple Dawgs Trust

Treasurer's Report: George Martin

TREASURER'S REPORT					
As of August 31 , 2020					
<i>Balance Sheet as of August 31, 20120</i>					
Assets	2020	2019	Liabilities and Fund Balances	2020	2019
Cash and Cash Equivalents:			Current Liabilities:		
Operations Checking	\$ 280,741	\$ 142,223	Accounts Payable & Other Liabilities	\$ 26,165	\$ 19,682
Operating Investment-Savings	100,006	105,390	Unearned Income General/Water/Etc.	36,811	39,259
Petty Cash	561	300	Unearned Income Reserve Assment	-	-
Reserves - General, Water & Marina	981,298	1,006,279	Unearned Income Marina Wait List	1,900	2,000
Routine Reserve Assessment	101,972	71,854	Total Current Liabilities	64,876	60,941
Total Cash & Equivalents	<u>\$ 1,464,577</u>	<u>1,326,046</u>			
Net Accounts Receivable	\$ 7,051	10,281	FUND BALANCES:		
Total Net Fixed Assets	1,854,182	1,803,583	Fund Balances (Combined)	3,098,658	2,899,229
Total Prepaid & Other Assets	43,207	35,368	Modified Cash Basis Income	205,483	215,108
TOTAL ASSETS	<u>\$ 3,369,017</u>	<u>\$ 3,175,278</u>	TOTAL LIABILITIES & FUND BALANCE	<u>\$ 3,369,017</u>	<u>\$ 3,175,278</u>

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
September 24, 2020
3:00 PM via Zoom online meeting service

DRAFT

Summary Revenue and Expense Statements for the periods ended August 31, 2020 and 2019 (Modified Cash Basis)

	2020 Year to Date				COMPARATIVE			
	Actual	Budget	Variance	%	2020 YTD	2019 YTD	Variance	%
General					General			
General Assessment	\$ 239,815	\$ 212,970	26,845	13%	General Assessment	\$ 239,815	\$ 230,140	9,675 4%
Revenue - All Other Sources	20,278	18,567	1,711	9%	Revenue - All Other Sources	20,278	18,850	1,428 8%
Total General Revenue	260,093	231,537	28,556		Total General Revenue	260,093	248,990	11,102 4%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	108,824	112,751	3,927	3%	Salaries, Benefits, PR Tax	108,824	102,683	6,141 6%
Repairs & Maintenance	4,297	8,867	4,570	52%	Repairs & Maintenance	4,297	4,551	(254) -6%
Contracted Services	52,643	34,425	(18,218)	-53%	Contracted Services	52,643	42,142	10,501 25%
Insurance	15,554	14,000	(1,554)	-11%	Insurance	15,554	12,641	2,913 23%
Pool Expense+pool utilities	16,057	18,000	-	N/A	Pool Expense, pool utilities	16,057	21,650	(5,593) -26%
Utilities	4,802	5,133	331	6%	Utilities	4,802	9,051	(4,248) -47%
Other Expenses (incl taxes)	28,652	21,850	(6,802)	-31%	Other Expenses (incl taxes)	28,652	22,713	5,940 26%
Total General Expenses	230,828	215,026	(17,746)		Total General Expenses	230,828	215,430	15,398 7%
General Net Income	\$ 29,264	\$ 16,511	\$ 12,754	77%	General Net Income	\$ 29,264	\$ 33,560	(4,296) -13%
Water					Water			
Revenue - Water Use Fees	\$148,332	\$ 131,688	\$16,644	13%	Revenue - Water Use Fees	\$ 148,332	\$ 142,895	5,438 4%
Revenue - All Other Sources	4,869	6,433	1,564	-24%	Revenue - All Other Sources	4,869	8,105	4 -40%
Total Water Revenue	153,201	138,121	18,208		Total Water Revenue	153,201	151,000	2,202 1%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	51,360	47,070	(4,290)	-9%	Salaries, Benefits, PR Tax	51,360	48,902	2,458 5%
Repairs & Maintenance	3,797	5,733	1,937	34%	Repairs & Maintenance	3,797	4,346	(549) -13%
Contracted Services	19,636	18,713	(922)	-5%	Contracted Services	19,636	14,479	5,157 36%
Insurance	7,267	7,200	(67)	-1%	Insurance	7,267	8,853	(1,586) -18%
Utilities	8,002	8,067	65	1%	Utilities	8,002	7,259	743 10%
Other Expenses (incl taxes)	14,696	18,865	4,169	22%	Other Expenses(incl taxes)	14,696	15,888	(1,193) -8%
Total Water Expenses	104,757	105,648	891		Total Water Expenses	104,757	99,726	5,030
Water Net Income	\$ 48,444	\$ 32,473	\$ 15,971	49%	Water Net Income	\$ 48,444	\$ 51,273	\$ (2,829) -6%
Marina					Marina			
Revenue - Moorage/Parking	\$ 63,029	\$ 65,411	\$ (2,382)	-4%	Revenue - Moorage/Parking	\$ 63,029	\$ 62,799	229 0%
Revenue - All Other Sources	14,250	14,150	100	1%	Revenue - All Other Sources	14,250	14,501	(251) -2%
Total Marina Revenue	77,279	79,561	(2,282)		Total Marina Revenue	77,279	77,300	(21) 0%
Expenses:					Expenses:			
Salaries, Benefits, PR Tax	16,560	12,867	(3,693)	-29%	Salaries, Benefits, PR Tax	16,560	13,944	2,617 19%
Repairs & Maintenance	12,194	19,247	7,052	37%	Repairs & Maintenance	12,194	12,905	(710) -6%
Contracted Services	3,842	4,787	946	20%	Contracted Services	3,842	3,714	128 3%
Insurance	5,417	4,800	(617)	-13%	Insurance	5,417	5,152	265 5%
Utilities	5,144	6,000	856	14%	Utilities	5,144	5,651	(507) -9%
Other Expenses (incl taxes)	5,440	5,207	(233)	-4%	Other Expenses(incl taxes)	5,440	3,297	2,143 65%
Total Marina Expenses	48,597	52,908	4,311		Total Marina Expenses	48,597	44,662	3,935 9%
Marina Net Income	\$ 28,682	\$ 26,653	\$ 2,029	8%	Marina Net Income	\$ 28,682	\$ 32,638	\$ (3,957) -12%
Reserve Activity					Reserve Activity			
Routine Reserve Revenue	97,627	85,469	12,158	14%	Routine Reserve Revenue	97,627	96,799	828 1%
Bad Debts, Recoveries, Misc.	-	-	-	-	Bad Debts, Recoveries, Misc.	-	(133)	133 -100%
Reserve Interest - all	1,466	-	1,466	-	Reserve Interest - all	1,466	970	496 51%
Net Reserve Income	\$ 99,093	\$ 85,469	\$ 13,624		Net Reserve Income	\$ 99,093	\$ 97,637	\$ 1,456 1%
Cmbnd Net Income/(Loss)	\$ 205,483	\$ 161,105	\$ 32,220	28%	Cmbnd Net Income/(Loss)	\$ 205,483	\$ 215,108	\$ (9,625) -4%

Note - Interest income has been properly categorized in Reserve Activity as is the standard Cape George practice.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
September 24, 2020
3:00 PM via Zoom online meeting service

DRAFT

Committee Reports: The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Water Advisory. The reports are attached to these minutes and incorporated by reference.

Information Items: A request was made to allow a Salish Rescue boat to be moored in the marina. Lad Burgin and Penny Jensen will gather more detail and present them at the October Study Session.

Member participation: None

New Business Action Items:

Motion 1: Lad Burgin moved, and George Martin seconded to approve the variance request by John and Carol Jardine at 61 Saddle Dr, Highlands to build above the height restriction of 17ft to 22ft. Passed - 5/0

Motion 2: Jane Ludwig moved, and George Martin seconded to change the title of Form CP06a to Form CP12a. This aligns the form with the R&R CP12 "Parking & Storage on Club Common Property". Passed – 5/0

Motion 3: Jane Ludwig moved, and Lad Burgin seconded to add the following Forms related to R&R CP12, Parking Warning Ticket Instructions as Form CP12b.1, Parking Violation Ticket as Form CP12b.2, and Vehicle Towing Form as Form CP12c. Passed – 5/0

Motion 4: George Martin moved, and Jane Ludwig seconded to approve the revision of EMP 04 Paid Vacation, changing the Maximum Accrual Carryover hours as presented at the Sept Study Session. (Exempt: 60/80/80 to 120/160/200, Non-Exempt: 40/60/80 to 120/160/200) Passed - 5/0

Motion 5: Fayla Schwartz moved, and George Martin seconded to approve the amendment to PP03 (Outdoor Burning): "Members must notify the Office and owners with developed adjacent lots 24 hours in advance of a burn." Passed - 5/0

Motion 6: Rich Hilfer moved, and Lad Burgin seconded to approve changes of MIS06 from .10 to .20 per photocopy for members. Passed – 5/0

Motion 7: Lad Burgin moved, and Ruth Ross seconded to approve Resolution 20-003 for Pool Heater and Poison Hemlock Projects. Passed - 5/0

Motion 8: Lad Burgin moved, and George Martin seconded to authorize the purchase of a Driver Feedback sign with Solar Panel from Traffic Calm Systems in the amount of \$1815.00. Passed - 5/0

Motion 9: Ruth Ross moved, and George Martin seconded to permit guest use of the Cape George pickleball court if accompanied by a Cape George member. Members are asked to please record the full names of guests on the online reservation form in case contact tracing is needed. Passed - 5/0

Motion 10: Ruth Ross moved, and George Martin seconded to amend the wording on Resolution 20-003 from \$520.00 from the Social Club to Environmental Committee. Passed- 5/0

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
September 24, 2020
3:00 PM via Zoom online meeting service
DRAFT

Open Board Discussion: Rich Hilfer advised the trustees to prepare and circulate their questions prior to the Reserve Meeting on September 30th.

George Martin spoke to John Fleming, a septic designer and neighbor about how best to correct the tree root issues at the office septic drainfield. The service call from Shold Excavating showed tree roots have infiltrated the drainfield piping and reduced the flow. Additional consulting regarding our options will continue in the coming weeks.

Announcements:

- Special Board Meeting on reserves – September 30, 2020 at 3:00 PM via Zoom
- Special Board Meeting to approve 2021 budget – October 15, 2020 at 3:00 PM via Zoom
- Study Session – October 26, 2020 at 3:00 PM via Zoom
- Board Meeting – October 29, 2020 at 3:00 PM via Zoom

Adjournment: Lad Burgin moved, and Rich Hilfer seconded to adjourn the Regular Board Meeting and move to Executive Session at 3:34 pm. Passed - 5/0

Lad Burgin moved, and George Martin seconded to return to the Regular Board Meeting at 4:35 pm. Passed - 5/0

Motion 11: Jane Ludwig moved, and George Martin seconded to deny a member's proposal to rewrite PP01- Live-stock and Pets, and to notify the member of the decision and rationale in writing. Passed -5/0

Adjournment: Lad Burgin moved, and Fayla Schwartz seconded to adjourn the Regular Board Meeting at 4:37 pm. Passed - 5/0

Submitted by:

Approved by:

Jane Ludwig, Secretary

Rich Hilfer, President

**ENVIRONMENTAL COMMITTEE MINUTES
ZOOM ONLINE MEETING**

Monday, August 10, 2020, 9:15 am

ATTENDANCE: Varn Brooks, Lori Cameron, Patty Dunmire, Sue Dunning, Pat Gulick, Katie Habegger, Marta Krissovich, Patrick Rooney, Ruth Ross, Kitty Rucker, Fayla Schwartz

I. CALL TO ORDER: Patty called the meeting to order at 9:25 am.

II. APPROVAL OF MINUTES: Marta moved and Pat seconded that the minutes from July 2020 be approved as written and the motion passed unanimously.

III. FISCAL REPORT: Current balance is \$1,338.64, reflecting expenditure of \$925.75 for rain garden plants and a \$25.00 donation. *(These are not funds that belong to Cape George Colony Club, Inc.)*

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
September 24, 2020
3:00 PM via Zoom online meeting service
DRAFT

IV. Old Business

A. Noxious weeds

1. Two weed-pulling events were held in July

- a. On July 23, a work party pulled/cut ivy off the crab apple trees by the road over the playground
- b. On July 30, a work party pulled weeds off the berm by the clubhouse
- c. The committee supports having additional weeding parties in August and Patty will set up a schedule for those. The committee also discussed the possibility of offering to pull noxious weeds on private lots in the community for a donation. Sue Dunning will identify properties in the village where this service might be needed.

2. Poison Hemlock

- a. Varn provided tour for Patty, Ruth, and Gina of the most problematic areas near the marina, clubhouse, and playground
- b. Ruth has arranged for John Bornsworth, Board-Certified Master Arborist and owner of Peninsula Environmental Group in Port Angeles to visit on August 12 to meet with Pat, Varn, Fayla, and one of the committee's officers to survey the problem and provide a plan and estimated cost for dealing with the poison hemlock at the marina, clubhouse, and playground.

B. Intertidal surveys recap: Online training done July 17; Kinzie Beach survey done July 21; Cape George done July 22. Members can view photos of sea star monitoring and the 2 intertidal surveys at <https://www.instagram.com/stories/highlights/17876416318720335>.

C. Volunteers are needed to work on a notebook with recommendations for beneficial plantings that could be held in the clubhouse. A digital version might also be prepared that could be provided to community members, especially new CG residents.

D. Rain garden

- 1. Volunteer opportunities: rocks and unused fence posts need to be removed, ongoing weeding is needed; mulch needs to be spread around the outside of the garden; fence needs to be finished with staples into ground, area needs to be tidied. Varn will arrange to move the unneeded rocks (perhaps to the end of the berm), remove old tarps, and put in the staples (which Marta will get to him). Patty volunteered to help.
- 2. Sign for the rain garden: Ruth will work with Bob Simmons to get the graphic ready with the correct acknowledgements and to make a mock-up that we can show the Board of Trustees re size and placement of the sign for their approval.

E. Cape George common area volunteer list is included with July minutes. Committee discussed need for more volunteers; and issues raised by Varn about common area maintenance and safety.

V. New Business

A. Fund raising ideas: the plants that were not needed for the rain garden and that have been potted and cared for by a number of committee members will be offered for sale to CG members online to raise funds to help with costs of Poison Hemlock control if the board approves that proposal. *[Addendum: Marta and Fayla*

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
September 24, 2020
3:00 PM via Zoom online meeting service

DRAFT

handled the sale of these plants, which was very successful with \$520 raised.] The committee discussed fund-raising ideas for this fall, because we will not be able to hold our traditional Halloween party fundraiser. Ideas discussed included a raffle and an online auction. The committee will review ideas in more detail at the next meeting.

- B. The committee thanked Katie Habegger for her years of service as Board Liaison to the Environmental Committee.
- C. The committee welcomed Ruth Ross, who was recently elected to the CG Board of Trustees and has taken over as Board Liaison from Katie.

The meeting was adjourned at 10:35 a.m.

Respectfully submitted by Ruth Ross

Marina Committee meeting minutes September 3, 2020 11 am

The meeting was held via ZOOM with Lad Burgin as the host. Other attendees were Mike LaPointe, Bill Dunning, Craig Muma, Gary Rossow, Bob Schlentner, Penny Jensen and Ben Fellows. Marina activities were updated by Ben.

Marty Blue water has resigned as Marina Committee chair. Thank you for your services.

Ben has announced he will resign this fall as Harbormaster. Nominations for both positions will be on the October Committee agenda. If you are interested in either position, we would like to hear from you.

Aluminum anodes have been installed on the seawall. The plan is to monitor their rate of consumption by weighing them from time to time. A 3+ year life is anticipated.

Dredging continues. Suction head fouling from small debris such as seaweed and wood pieces is often an issue. We continue to try new schemes to deal with this.

Mark Thayer is involved with the Salish Rescue group and reported that the group would like to position a rescue inflatable/RIB in our marina to facilitate more rapid response to mariners in distress in our area. Bart Blinder has offered the loan of his slip, E6 through June 1, 2021. A motion was made and seconded that this be allowed subject to review by the Board of Trustees. Slip availability beyond June 1, 2021 is subject to space availability. The motion was unanimously approved.

At its August 27 meeting the Board discussed clarifying the Guest moorage policy. Lad said the desire of the Board is to pass Guest moorage fees to the slip holder and to charge the slip holder a \$25 administration fee. A motion was made, seconded and unanimously approved to concur with this policy and to request that the Board waive the admin fee as it is larger than the per night moorage fee. It is also requested that the Board provide language for a rule change.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
September 24, 2020
3:00 PM via Zoom online meeting service

DRAFT

Announcement: The Marina Sale Fund has purchased 3 strand nylon line in two sizes. We acquired 1200 feet of 5/8" line and 1200 feet of 7/16" line. It is available to marina users for marina/boat use and is offered for sale on an 'on your honor' basis. The 5/8 line is \$0.20/ foot and the 7/16 line is \$0.10/foot. Please help yourself and pay Ben Fellows for reimbursement of the Sale Fund. There is a hot knife line cutter behind the wood lathe. Let's go into winter with good mooring lines.

Meeting was adjourned at noon. Thanks, Lad, for the ZOOM hosting. Ben Fellows, Harbor Master

**Cape George Water Advisory Committee
Meeting Report September 1, 2020**

The meeting was held at 4 PM on Zoom. Present: Board Liaison Richard Hilfer, General Manager Pat Rooney, Water Manager Jose Escalera, Carl Berger, Stew Pugh, and Chair Marty Gilmore.

Jose received a quote for turn-key installation of the Highlands booster pumps. He has requested changes from the vendor. He will distribute the first quote to the committee tomorrow. When he receives the revised quote he will also distribute it and this committee will review the revised quote, reconvene, and make a recommendation to the Board.

The quote for Highlands booster pump installation includes an estimate for Pump 6 replacement; this estimate is for use in the Reserve Study, not for immediate work.

The committee voted to recommend a \$1/month increase in the water delivery fee to cover increased water system costs; this is an increase of 3.2%.

The new rain garden near Memorial Park is being watered to help establish the new plants. When the rain garden is watered, so is the rest of the Memorial Park. The current installation was reviewed and will be changed. A tee and valve will be added after the meter to allow the rain garden to be watered separately, and a backflow preventer will be added to bring the installation into compliance with current code.

Patrick and Jose will meet Friday to review the status of backflow surveys received earlier this year. Last year's surveys covered about one-third of the Community. Surveys for the next third of the Community will be sent later this year.

The next meeting will be Tuesday, October 6 at 4 PM on Zoom.

Notice of Hearing on Request for Variance

Date: October 26, 2020

Time: 2:45 pm

Place: Via Zoom Meeting

Lot Location: 86 S Rhododendron Dr—lot 34 division 3

Lot Owner: Allison & Thomas Warren

Variance Requested: A 20' setback from street right of way due to ground contour restrictions.

Reason: To line up with existing houses on the street

The variance file is maintained in the office for community review. Written responses to the variance request are included in the Study Session Information packet which is available in the office and on www.capegeorge.org preceding the Variance Hearing.

Parking Decals are required for all Cape George members using our facilities and beaches.

Temporary Guest Parking Passes are required for visiting family and friends invited to our community beaches, parks or marina.

Guest passes are
Available at the office.

Get Connected to Cape George

Join our email list to receive information on what is happening in our community.

To receive email blast notices—go to our home page at www.capegeorge.org

Click the button and enter your email address. It's that simple.

Stay up to date on upcoming events as well as any community notices.



EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

Board of Trustees

Rich Hilfer, President, 360-379-0492—Ray Graves, Vice President, 425-344-4473
 George Martin, Treasurer, 509-336-9914 - Jane Ludwig, Secretary, 402-981-5655
 Ruth Ross, Trustee, 276-768-8035—Lad Burgin, Trustee, 650-759-1145
 Fayla Schwartz, Trustee, 206-883-2176

CAPE GEORGE STAFF

General Manager - Pat Rooney – 360-385-2208 (direct line)
 Office Administrator - Terri Brown - 360-385-1177
 Maintenance Manager - Donnie Weathersby - 360-385-1177
 Seasonal Maintenance—Aimee Garrett

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building & Roads	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Social Club.....	Cassie Reeves.....	360-344-2174
Elections	Joyce Skoien.....	360-379-9749	Swimming Pool	Neil D'Acquisto.....	360-385-7625
Emergency Prep	Thad Bickling.....	360-531-2421	Water Advisory	Marty Gilmore.....	360-301-3111
Environmental.....	Elaine Sullivan	360-344-2207	Welcome.....	Carol Chandler.....	402-981-0405
	Patricia Dunmire.....	253-332-4779	Workshop.....	Michael LaPointe.....	503-977-1893
Fitness Center	Phyllis Ballough.....	360-344-3706			
Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Dianne Tamblyn.....	425-417-5300			
	Tom Ramsey.....	360-385-1263	Clubhouse Phone		360-385-3670
Marina.....			Fitness Center Phone		360-385-3619
Memorial	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar

October

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6 Water Com 4p via Zoom	7	8 Marina Com 11 a via Zoom	9	10
11	12 Enviro Com 9:15a via Zoom	13	14	15 Special Board Meeting 3 pm Via Zoom	16	17
18	19	20 Book Group 1 p via Zoom	21	22	23	24
25	26 Variance Hearing 2:45 pm & Study Session 3 p via Zoom	27	28	29 Board Meeting 3 p via Zoom	30	31 

****The dog group meets at the clubhouse shelter daily at 3pm**

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Submit your copy via email in either Microsoft Word or JPG formats.
Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org



Newsletter

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(360) 385-1177

[email: office@capegeorge.org](mailto:office@capegeorge.org)

[website: capegeorge.org](http://website:capegeorge.org)

Vol. 52 No. 4

November 2020

Manager Report—October 2020

Fall has arrived. We are on our last mowing tasks of the year. With our mowing operations soon completed, our seasonal employee Aimee Garrett will be leaving us at the end of the month. Aimee will be back with us possibly as early as mid-February 2021.

We are getting ready to order ice melt material and will be installing the snow-plow next month. It's time to make sure your irrigation systems are drained and hose bib covers installed. I'm sure the community gardeners and growers will take care of their plants. I just moved our strawberry plant to our garage for the winter.

Some good news is the Governor has authorized the opening of HOA pools. Board President Rich Hilfer has written about it in the newsletter that is coming out the first week of November. His article provides more information.

As a reminder, pets off leash at the designated off leash area north of the Clubhouse still require the member to have control of their pet.

Administration

1. Reminder notices have been sent to members that have not yet paid the 4th quarter assessment
2. Thanks to the many members that have returned their Water Survey and remind members with backflow preventer valves to get their valve inspected. As a water system owner/provider, Cape George must make sure these annual inspections take place.
3. The weather station is now back online.

Maintenance

1. Final common area mowing is taking place right now and should be done by the end of the month.
2. The pool dehumidifier is partially working but another service will take place on November 24th.
3. New pump installation replacement for the Highlands has commenced. This project is scheduled to be complete in November.
4. Modification to the Memorial Park Irrigation system will establish a separate hose bib for the rain garden so the irrigation system does not need to be on when being watered. Replacement of the Backflow preventer Valve is taking place also. This will be finished in November.

Complaints & Reports

1. The Board of Trustees authorized the purchase of an electronic speed sign that will inform motorists of their speed while driving in Cape George. This unit will be moved throughout the community to remind motorists that 20 MPH is the official speed limit at Cape George.
2. A complaint about a hedge and business was reported.
3. Two reports of lot trespassing and one common area trespass had been reported to the office.
4. A complaint concerning the removal of a building was received.
5. A complaint regarding speeding and reckless driving was received.

ALL POLITICAL SIGNS MUST BE REMOVED BY SATURDAY, NOV 7TH

NOTES FROM THE PRESIDENT—Rich Hilfer

On October 6, the state issued COVID-19 reopening requirements for public and private water recreation facilities. This new guidance will allow Cape George to begin planning the reopening of our swimming pool. The Pool Committee is creating a plan to submit to the county for approval. If the county approves, the pool will be allowed to open on a limited basis. It is likely the plan will involve restricted operating hours, a set number of sessions requiring reservations for use, a limit on the number of persons present in the pool during each session and the presence of volunteer monitors to ensure compliance with the reopening plan. The association will keep the membership advised on this process.

One complicating factor in reopening the pool is the continuing problem we have been experiencing with the dehumidification system. After multiple attempts to address this issue, the system keeps shutting down. Cape George has made arrangements for a technician to confer with the manufacturer during the next attempt to remedy the problem. However, this may not occur until late November.

Some Trustees have expressed concerns about the wording and/or application of the Cape George hedge regulation and how it relates to other provisions of our regulations. (Please refer to the Building and Property Regulations 2.8, 3.2 and 7.1 for the text.) It is likely that an ad hoc committee will be reviewing the matter and making recommendations.

However, any change to these provisions would require approval of the Cape George membership as these regulations are part of the association's Bylaws. Until any such changes are approved, the Trustees have a duty to enforce the regulation as written. Several enforcement actions have recently been taken and the hedge violations either have been or soon will be remedied.

In October, the Trustees approved the revised drafts of our three 2021 reserve studies. Those studies are now on the Cape George website. I recommend every member review them. The studies set forth in both summary and detailed form the status of Cape George's ability to pay for major repairs and replacements over the next 30 years as well as the risks of special assessments in the future.

In preparing the 2021 budget, the picture painted by the three studies weighed heavily on the Trustees. The consensus was it was better to start addressing these issues now rather than later. And that conclusion is reflected in the budget that will be presented to the membership for a ratification vote.

You will soon receive the detailed budget information as well as a ballot to either ratify or reject the 2021 budget. To summarize, while the General Assessment for operating will remain the same as 2020 and the Water Fee will increase by only \$12 per year, the annual Reserve Assessment will see a significant increase. This would result in an annual payment of \$1,154 per lot, with water, a 9.76% increase over 2020.

DREDGING THE MARINA

You may have noticed activity on Tuesday and Wednesday in the marina. Volunteers on a platform move a large four-inch diameter hose up and down while a noisy pump draws water and sand through the system and deposits it on the far side of the marina. These hardy volunteers are dredging sand that has been deposited over the past thirty years out of the marina. This will deepen the channel to close to its original depth. Thank you marina volunteers, without your help there would be no marina.

Bill McFarland originally brought this to our attention a few years ago as an alternative to bringing a commercial dredger into the marina. Harbor Master Ben Fellows did a cost analysis of commercially dredging the marina and found that it is very expensive to bring in a commercial dredge. The alternative is a portable dredge that they are now using. The board and members approved the use of marina reserve funds to make this happen. Ben says when we are through with this operation, we will sell the dredge and recoup some of the cost of the dredge.

The Dredge is made by Piranha Pump and can be found on the web at Piranhapumps.com. Piranha says it has a production rate of 10-40 cubic yards per hour. The marina volunteers have made modifications to the operation to make it easier to handle the dredge pipe and nozzle by making a lift system that raises and lowers the hose and dredge head into and out of the water. We have some former engineers and some very smart and talented volunteers that tweak the equipment to make it function to its full capacity. "We are constantly working to make the system better and more efficient" said Ben Fellows.

Volunteers practice safe distancing and wear protective masks while working at the marina. If you are bored at home come on down to the marina on Tuesday morning at 9:00am – 12:00 we will find something interesting for you to do. If you want entertainment stop at the gazebo above the marina and watch the work and enjoy the wonderful world we live in at Cape George.





GREAT NEWS!!!! Governor Inslee has given HOAs the ability to open their POOLS!!! Well, hold on!!...I know this is exciting!! Before we can open however, we must submit “safe opening” plans to our Board and Jefferson County Health Department for their approvals.

Your Pool Committee has been hard at work and is finalizing these plans as required by our Health Department. It is of paramount importance that we keep our Members safe and we can stay open. Thus there will be changes on how we go about this. Please bear with us. We’ve got to start somewhere. More info to follow.

WHAT WE NEED NOW-MONITORS! MONITORS check in swimmers, etc. Monitors will be able to swim on the day they volunteer. This is one of the perks of the job! Training re “safe opening” will be provided.

WE MUST HAVE VOLUNTEERS TO OPEN!

Contact Penny Jensen, poodlerower@gmail.com.
Or call 360 385 0242. Thank you!!

“BOSSYPANTS” IS COMEDIC AUTOBIOGRAPHY

Comedian, Tina Fey has written an autobiographical novel that has been chosen by the Book Group to discuss at their Tuesday, November 17 meeting.

Fey, famous for her comedy sketches, transfers her humor to book form, filling it with stories of her life that are often laugh-out-loud hilarious. In addition to the stories, many of her trademark one-liners are included. While, certainly not compelling, thought-provoking or great literature, “Bossypants” may be just the read as our pandemic=isolation continues.

The Book group continues to meet via Zoom at 1 pm. Everyone is invited to tune in November 17th. Please let Jeannie Ramsey know if you would like to be included in the Zoom discussion. jeannieram01@gmail.com.



Hello Cape Georgers!

A couple of reminders or if you're new to Cape George some info about our community library at the clubhouse!

We have an assortment of fiction and nonfiction books for anyone to borrow, jigsaw puzzles too! Please return books to the rack by the window, we will refile on the shelves. If you happen to have metal book ends to donate please leave them on the round table for us.

We welcome donations with a few “rules” – we do not take the following types of books: NO cookbooks, self-help books, magazines (you can take these to the mailbox bins to share) or coffee table books. Also, if you donate puzzles please make sure they have all their pieces.

If you have any questions or comments please feel free to either give one of us a phone call or leave a note on the table in the library and be sure and leave your name and phone number so we can respond to you.

Happy reading!

Dianne Tamblyn and Tom Ramsey
Cape George Librarians

One more VOTE...

Time to cast your ballot on the
2021 Cape George budget

Ballots must be returned by
November 12th, @ 2pm



Make sure your vote counts—We cannot open the envelope if it is not legible or incomplete.

PRINT your name carefully to be identified against our voter list.
If you have your property in a Trust, then you MUST sign it as a Trustee.
Spell it out or abbreviate it – we accept both forms.
If your property listed as a business, foundation, etc., make sure you indicate/sign it correctly. Instructions are printed on the ballot.

Any ballot delivered to the office either by mail or drop box after 2 pm, November 12th will NOT be counted.

Clubhouse Art Wall

If you have created some Christmas or Winter artwork that we could display on the art wall please give me a call or show up at noon, on Nov. 19th, when we will be hanging up the display. (Please wear a mask)

Due to Covid-19 the Cat and Dog display planned for January 12th will be postponed to a later date. Instead I would like to fill the wall with cheerful artwork that you or your children have created. Let me know what you have, or bring it to the clubhouse on Jan.12th at noon when I will be hanging the art. This art display will stay on the wall till we are able to gather at the clubhouse again. Everyone is welcome to contribute.

Thank you, Shelley Fye 225sunshinehouse@gmail.com 360-344-2064

CAPE GEORGE COLONY CLUB
 BOARD OF TRUSTEES MEETING MINUTES
 October 29, 2020
 3:00 PM via Zoom
DRAFT

The regular Board meeting was called to order by President, Rich Hilfer, at 3:06
 Welcome

In Attendance: Rich Hilfer, George Martin, Lad Burgin, Jane Ludwig, Ruth Ross, Ray Graves and Fayla Schwartz

Action on Minutes:

Jane Ludwig moved, and George Martin seconded to approve the minutes of the Regular Board Meeting dated September 24, 2020, Special Board Meeting dated September 30, 2020 with amendment to increase the budget line from 15,000 to 25,000 on motion 4, Special Board Meeting dated October 20, 2020 and Special Meeting dated October 26, 2020. Passed - 6/0

Membership Report: Jane Ludwig

Jamie Coleman purchased lot 18-3 Spruce Dr from the Zoellick's
 Valerie Horvath and Scott Ludwig purchased lot 11-2 Sunset from the Purple Dawgs Trust
 Robert & April Brown purchased 170 Hemlock from Merrill Coulson
 Jay & Julia Towne purchased 213 San Juan Dr from Philip & Sharon Baumgaertner

Treasurer's Report: George Martin

TREASURER'S REPORT						
As of September 30, 2020						
	<i>Balance Sheet as of September 30, 20120</i>					
Assets	2020	2019		Liabilities and Fund Balances	2020	2019
Cash and Cash Equivalents:				Current Liabilities:		
Operations Checking	\$ 276,593	\$ 132,032		Accounts Payable & Other Liabilities	\$ 22,609	\$ 14,041
Operating Investment-Savings	100,007	99,326		Unearned Income General/Water/Etc.	93,330	62,270
Petty Cash	561	300		Unearned Income Reserve Assment	-	-
Reserves - General, Water & Marina	981,304	1,006,293		Unearned Income Marina Wait List	1,900	2,000
Routine Reserve Assessment	102,607	72,739		Total Current Liabilities	117,839	78,311
Total Cash & Equivalents	<u>\$ 1,461,072</u>	<u>1,310,689</u>				
Net Accounts Receivable	\$ 3,255	5,450		FUND BALANCES:		
Total Net Fixed Assets	1,748,514	1,804,075		Fund Balances (Combined)	2,971,943	2,899,229
Total Prepaid & Other Assets	33,030	31,892		Modified Cash Basis Income	156,090	174,567
TOTAL ASSETS	<u>\$ 3,245,872</u>	<u>\$ 3,152,106</u>		TOTAL LIABILITIES & FUND BALANCE	<u>\$ 3,245,872</u>	<u>\$ 3,152,106</u>

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
October 29, 2020
3:00 PM via Zoom
DRAFT

Summary Revenue and Expense Statements for the periods ended August 31, 2020 and 2019 (Modified Cash Basis)

	2020 Year to Date				COMPARATIVE				
	Actual	Budget	Variance	%	2020 YTD	2019 YTD	Variance	%	
General									
General Assessment	\$ 237,745	\$ 239,591	(1,847)	-1%	General Assessment	\$ 237,745	\$ 230,140	7,605	3%
Revenue - All Other Sources	19,080	19,450	(371)	-2%	Revenue - All Other Sources	19,080	19,651	(572)	-3%
Total General Revenue	256,824	259,041	(2,217)		Total General Revenue	256,824	249,791	7,033	3%
Expenses:									
Salaries, Benefits, PR Tax	120,180	126,844	6,665	5%	Salaries, Benefits, PR Tax	120,180	115,461	4,719	4%
Repairs & Maintenance	6,241	19,475	13,234	68%	Repairs & Maintenance	6,241	5,752	489	9%
Contracted Services	72,237	38,728	(33,509)	-87%	Contracted Services	72,237	47,611	24,626	52%
Insurance	11,622	15,750	4,128	26%	Insurance	11,622	14,523	(2,901)	-20%
Pool Expense+pool utilities	18,554	20,250	1,696	8%	Pool Expense, pool utilities	18,554	24,568	(6,014)	-24%
Utilities	4,827	5,775	948	16%	Utilities	4,827	9,759	(4,931)	-51%
Other Expenses (incl taxes)	26,353	24,538	(1,815)	-7%	Other Expenses (incl taxes)	26,353	23,962	2,391	10%
Total General Expenses	260,013	251,360	(8,653)		Total General Expenses	260,013	241,636	18,377	8%
General Net Income	\$ (3,189)	\$ 7,682	\$ (10,871)	-142%	General Net Income	\$ (3,189)	\$ 8,156	(11,344)	-139%
Water									
Revenue - Water Use Fees	\$ 148,332	\$ 148,149	\$ 183	0%	Revenue - Water Use Fees	\$ 148,332	\$ 142,895	5,438	4%
Revenue - All Other Sources	4,869	6,925	2,056	-30%	Revenue - All Other Sources	4,869	8,105	4	-40%
Total Water Revenue	153,201	155,074	2,239		Total Water Revenue	153,201	151,000	2,202	1%
Expenses:									
Salaries, Benefits, PR Tax	58,104	52,954	(5,150)	-10%	Salaries, Benefits, PR Tax	58,104	55,668	2,435	4%
Repairs & Maintenance	4,136	6,450	2,314	36%	Repairs & Maintenance	4,136	5,351	(1,215)	-23%
Contracted Services	20,666	21,053	386	2%	Contracted Services	20,666	14,539	6,128	42%
Insurance	8,191	8,100	(91)	-1%	Insurance	8,191	9,777	(1,586)	-16%
Utilities	9,466	9,075	(391)	-4%	Utilities	9,466	8,576	890	10%
Other Expenses (incl taxes)	16,630	20,965	4,335	21%	Other Expenses (incl taxes)	16,630	16,770	(140)	-1%
Total Water Expenses	117,193	118,596	1,403		Total Water Expenses	117,193	110,681	6,512	
Water Net Income	\$ 36,008	\$ 36,478	\$ (469)	-1%	Water Net Income	\$ 36,008	\$ 40,318	\$ (4,310)	-11%
Marina									
Revenue - Moorage/Parking	\$ 63,029	\$ 65,411	\$ (2,382)	-4%	Revenue - Moorage/Parking	\$ 63,029	\$ 63,039	(11)	0%
Revenue - All Other Sources	14,132	14,250	(118)	-1%	Revenue - All Other Sources	14,132	14,892	(759)	-5%
Total Marina Revenue	77,161	79,661	(2,500)		Total Marina Revenue	77,161	77,931	(770)	-1%
Expenses:									
Salaries, Benefits, PR Tax	18,655	14,476	(4,179)	-29%	Salaries, Benefits, PR Tax	18,655	15,877	2,778	17%
Repairs & Maintenance	12,194	19,403	7,208	37%	Repairs & Maintenance	12,194	12,959	(765)	-6%
Contracted Services	4,214	5,386	1,172	22%	Contracted Services	4,214	4,859	(645)	-13%
Insurance	6,087	5,400	(687)	-13%	Insurance	6,087	5,822	265	5%
Utilities	5,460	6,750	1,290	19%	Utilities	5,460	5,975	(515)	-9%
Other Expenses (incl taxes)	7,276	5,820	(1,456)	-25%	Other Expenses (incl taxes)	7,276	3,999	3,277	82%
Total Marina Expenses	53,885	57,234	3,349		Total Marina Expenses	53,885	49,490	4,395	9%
Marina Net Income	\$ 23,276	\$ 22,427	\$ 849	4%	Marina Net Income	\$ 23,276	\$ 28,441	\$ (5,165)	-18%
Reserve Activity									
Routine Reserve Revenue	97,627	96,153	1,474	2%	Routine Reserve Revenue	97,627	96,799	828	1%
Bad Debts, Recoveries, Misc.	895	-	895		Bad Debts, Recoveries, Misc.	895	(133)	1,028	-774%
Reserve Interest - all	1,473	-	1,473		Reserve Interest - all	1,473	985	488	49%
Net Reserve Income	\$ 99,995	\$ 96,153	\$ 3,842		Net Reserve Income	\$ 99,995	\$ 97,652	\$ 2,343	2%
Cmbnd Net Income/(Loss)	\$ 156,090	\$ 162,738	\$ (8,123)	-4%	Cmbnd Net Income/(Loss)	\$ 156,090	\$ 174,567	\$ (18,476)	-11%

Note - Interest income has been properly categorized in Reserve Activity as is the standard Cape George practice.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

October 29, 2020

3:00 PM via Zoom

DRAFT

Committee Reports: The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Water Advisory. The reports are attached to these minutes and incorporated by reference.

Information Items: The owners of 86 South Rhododendron Drive requested a 20-foot setback from the street right-of-way due to the lot's ground contour at a Variance Hearing held October 26th. At the result of the hearing, it was determined by a majority of the Trustees that a recommendation would be made to deny the variance request and a motion to that effect would be made at the October meeting.

Member participation: None

New Business Action Items:

Motion 1: Lad Burgin moved, and George Martin seconded that in light of the recommendation from the building committee to deny the variance and objections from three members that the request for a setback variance by Thomas and Allison Warren be denied. Passed - 6/0

Motion 2: Lad Burgin moved, and Jane Ludwig seconded that Jim Bodkin be appointed to the Chairperson of the Marina Committee. Passed - 6/0

Motion 3: Lad Burgin moved, and Ray Graves seconded that Mark Thayer be appointed Harbor Master effective November 5, 2020. Passed – 6/0

Motion 4: Lad Burgin moved, and Rich Hilfer seconded that the recommendation of the Marina Committee to park up to 6 boat trailers behind the barn be approved. Failed - 0/6

Motion 5: George Martin moved, and Lad Burgin seconded to renew the Workshop and Clubhouse flood insurance policies for the next year at the current coverage levels. Passed - 6/0

Motion 6: Rich Hilfer moved, and Lad Burgin seconded to approve the contract with Precision Tree Service to fell 6 identified trees. Passed – 6/0

Motion 7: George Martin moved, and Fayla Schwartz seconded to approve the revised CP18 Snow & Ice Control policy amending the Level One and Level Two roads to be effective 30 calendar days after publication to the community. Passed - 6/0

Motion 8: Ruth Ross moved, and George Martin seconded to approve the design of the sign for the Rain Garden created for us by Bob Simmons, the Water Resources Specialist of the WSU Jefferson County Extension. I also move that the Board send its thanks to the Cape George Environmental Committee for their work to create the Rain Garden, in particular to Marta Krissovich, the Rain Garden Team Leader, and Stephen McDevitt who is in charge of keeping the garden watered and weeded. Passed - 6/0

Motion 9: Lad Burgin moved, and Ray Graves seconded that in pursuant to Rule CP03, Section 1, Paragraph 7 which restricts marina use and moorage to members, the proposal from Salish Rescue to station a rescue vessel in the marina be disapproved. Passed - 6/0

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

October 29, 2020

3:00 PM via Zoom

DRAFT

Open Board Discussion: Rich Hilfer asked the trustees to prepare subjects, structure and guidelines for a proposed ad hoc committee on trees and hedges for the November 16th meeting.

Jane Ludwig asked about the delay in posting of several members' dues at Community Financials. A handful of members who mailed their payment directly to Community Financials around October 8th still show their accounts as unpaid and received "friendly reminders" from the office. Community Financials is working with the bank to locate these payments. Members identified with the missing payments will not be penalized in their community standing.

Ray Graves asked direction to rally help with the sign installation project as several of the volunteers are dealing with physical issues which are delaying the project moving forward. An email blast will be sent to recruit volunteers.

George Martin asked if a group of 5 could make reservations at the clubhouse. The manager will double check for any recent County changes of Covid restrictions regarding groups and update signage at the clubhouse. The Board will address the question at the next meeting.

Announcements:

Budget Ratification Meeting – Monday, November 16, 2020 at 2:30 PM via Zoom

Study Session – November 16, 2020 at 3:00 PM via Zoom

Board Meeting – November 19, 2020 at 3:00 PM via Zoom

Adjournment: Lad Burgin moved, and George Martin seconded to adjourn the Regular Board Meeting at 4:09 pm.
Passed - 6/0

Submitted by:

Approved by:

Jane Ludwig, Secretary

Rich Hilfer, President

ENVIRONMENTAL COMMITTEE MINUTES
ZOOM ONLINE MEETING
Monday, October 12, 2020, 9:15 am

ATTENDANCE: Varn Brooks, Lori Cameron, Patty Dunmire, Sue Dunning, Anne Jimenez, Marta Krissovich, Patrick Rooney, Ruth Ross, Kitty Rucker, Robin Scherting, Elaine Sullivan, Gina Webber

I. CALL TO ORDER: Patty called the meeting to order at 9:22 am.

II. APPROVAL OF MINUTES: Robin moved and Kitty seconded that the minutes from September 2020 be approved as written and the motion passed unanimously.

III. FISCAL REPORT: Current balance is \$1338.64, reflecting the \$520 received from the sale of plants that was donated to Cape George Community for the Noxious Weed Control project. *(These are not funds that belong to Cape*

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

October 29, 2020

3:00 PM via Zoom

DRAFT

George Colony Club, Inc.)

IV. OLD BUSINESS

Fund Raising

Given the restrictions on activities due to COVID-19, the committee will put off further work on fund raising ideas until 2021.

Weeding Opportunities: Elaine will organize a weeding party to remove the invasive Herb Robert from the entrance to the ravine.

Water System at Memorial Park: the irrigation system serving Memorial Park is being separated from the line to water the rain garden, with a new hose bib being installed. The backflow preventer valve is also being replaced.

Rain Garden Sign: Bob Simmons will add a text box to the sign graphic acknowledging the Cape George Board of Trustees and Environmental Committee and send Ruth a revised file to present at the next board meeting.

V. NEW BUSINESS

Common Areas: Varn Brooks provided a letter re common areas in Cape George and a useful map showing some key common areas in the neighborhood (see attached documents). He suggested the committee work on developing proposed wording for the community rules and regulations concerning maintenance and monitoring of common areas. He specifically recommended that we address the issue of alterations made to common property without appropriate approval, the need to control/remove invasive plants on common property, and hazard mitigation, especially related to fire, but also with regard to potential landslides, dangerous trees, erosion control, and surface runoff and drainage. The committee discussed these issues in detail and it was agreed that Varn Brooks, Ruth Ross (the committee's secretary and liaison to the Board of Trustees), and general manager Pat Rooney would research what is currently in our community documents with regard to common areas and come back to the committee with some recommendations. It was also agreed that the committee would prepare a newsletter article on fire risk mitigation for spring 2021.

Letter of Support for Grant Request for Marine Mammal Stranding Network (MMSN). The committee confirmed its previous email approval for sending a letter to the Port Townsend Marine Science Center in support of their grant request for additional resources to train volunteers for the MMSN.

The meeting was adjourned at 10:25 a.m.

Respectfully submitted by Ruth Ross

Marina Minutes October

The meeting was held on Zoom with Lad Burgin hosting. The meeting began at 11 am, October 8, 2020

The following participated by Zoom, Pat Rooney, Lad Burgin, Jim Bodkin, Paul Serafin, Mike Heckinger, Gary Rossow, Geoff McMichael, Bob Schlentner and Ben Fellows. Mark Thayer and Mike Hinojos and Stewart Pugh participated via telephone.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

October 29, 2020

3:00 PM via Zoom

DRAFT

Announcements

The south parking lot is 100% full. A three person wait list has been created. Discussions are underway with Pat Rooney about parking up to 6 boats behind the barn.

Mooring line is still available. \$0.10/ft for 7/16" and \$0.20/ft for 5/8". Please contact the Harbor Master if you want some.

CGYC pennants are still available at \$10 each.

Please contact Kris Easterday or Penny Jensen for yours.

Business items

A motion was made by Gary Rossow and seconded by Lad Burgin to recommend James Bodkin for Marina Committee Chair. Motion was unanimously passed.

A motion was made by Gary Rossow and seconded by Mike Hinojos to recommend Mark Thayer for Harbor Master. Motion passed unanimously.

Lad Burgin indicated the Board would consider these recommendations at its October meeting.

Ben reported that the 4" diameter suction head on the Piranha Dredges has been upgraded to an 8" diameter head of our own design and construction. The new head was used on September 29 with greatly reduced plugging.

Ben Fellows, Harbor Master

**Cape George Water Advisory Committee
Meeting Report October 6, 2020**

The meeting was held at 4 PM on Zoom. Present: Board Liaison Richard Hilfer, General Manager Pat Rooney, Water Manager Jose Escalera, Carl Berger, Stew Pugh, and Chair Marty Gilmore.

Installation of the new Highlands Booster pumps is underway. One of the old pumps has been deenergized and disassembly has started. Final parts, gaskets, and bolt sets, should be in this week and the first new pump ready to start up and run next week. The pump will be run for several days to ensure that installation was successful before the second pump is installed.

We received a quote for Pump 6 replacement from Gresham Pump and Drilling; the estimated price to supply and install the pump is \$23,315, tax included. This information will be provided to Reserve Consultants.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

October 29, 2020

3:00 PM via Zoom

DRAFT

The draft reserve study includes replacement of 25% of the main asbestos cement piping in five-year intervals beginning in 2035. However, recent pipe samples obtained during modifications show that the main piping is in good shape, and it is known that this piping material lasts a very long time. The committee voted to recommend to the Board that the interval be increased to eight years from five, so that 25% of the mains are replaced in 2035, 2043, 2051, and 2058. If the Board agrees, this information will be provided to Reserve Consultants.

Donnie has two properties to check on backflows from the 2019 surveys. The owners may be out of town. The backflow test notices went to all members with backflow preventers that we know of. None have been reported as completed. 178 surveys have been sent to members in phase two of the surveys. The office has received 59 back.

Work is underway to install a tee and valve so that the new rain garden can be watered separately from Memorial Park.

August water use and leakage:

546 connections

35 leaks

61 connections < 30 gpd, includes vacant lot connections

Average usage 190 gpd/connection

September water use and leakage:

547 connections

31 leaks

60 connections < 30 gpd, includes vacant lot connections

Average usage 153 gpd/connection.

There was one Tamper alarm; this is being investigated. There was one zero flow reading from an occupied house; this was due to a meter installed backwards. The meter is now installed correctly, and other zero flow meters will be investigated.

The next meeting will be Tuesday, November 3 (Election Day!) at 4 PM on Zoom.

SNOW AND ICE CONTROL POLICIES

At the October Board Meeting the Trustees requested that changes to the Snow & Ice Policies—CP18 be published for member comment. Text added to the proposed rule is highlighted and italicized, deleted text has been stricken.

Please provide any comment in writing to office@capegeorge.org by November 12th so it may be added to the next Study Session information packet.

Snow and Ice control operations within Cape George Colony Club are considered a normal part of our road maintenance; however, it requires a balance between the level of service and the resources available to perform the service. Owners, tenants, and guests play a key role in determining use of community roads in part based on their vehicle type, tires, and driving skills. Road conditions cannot be guaranteed for suitable travel as the environment changes constantly. *Cape George Colony Club assumes no liability related to the use of privately owned vehicles or other personal property on community roads.*

The basic philosophy governing Cape George Snow and Ice-Control Policy is that, except during blizzard conditions, main roads will be plowed and/or sanded and/or ice - melt applied to assist the accommodation of traffic. Other less traveled roads will be opened as manpower permits. Exceptions: Cape George Colony Club will not provide snow and ice control during the nighttime hours except in dire emergencies such as assisting first responders. Specific Cape George Colony Snow and Ice Control Policies are as follows:

1. The various levels of service, the roadways that fall within that level and the degree of service that will be devoted to snow and ice control operations on each level, are identified below.

- ▲ A. **LEVEL ONE ROADS:** Level One roads will be plowed and sanded or ice-melt. Plowing and sanding or ice-melt operations will normally be carried out between the hours of 7:00 AM and dusk. Saddle Drive, Marine View Dr, Ridge Drive, lower Dennis Blvd. Cape George Drive, Huckleberry Place, Quinault Lp (hill), Queets Pl, Dungeness Pl, Sequim Pl, Colman (hill), N. Rhododendron, S. Rhododendron Dr, Victoria Lp, Marine Dr.
- B. **LEVEL TWO ROADS:** Level Two roads include: Alder, Pine, Spruce, Maple, Colman Loop, Ridge Dr, Dennis Blvd (upper) Quinault Lp (top), E. Rhododendron Dr, San Juan Dr, Vancouver Dr, W. Vancouver Dr, Vancouver Dr, Colman Pl, Marine View Place, Quinault Loop, Victoria Loop, Sunset Blvd, N. & S Rhododendron, N. & S. Palmer, Marina Drive, Huckleberry Pl Johnson and Maxwell Avenues. These roads will be plowed and/or sanded and/or ice-melt applied after the Level One roads are completed.
- C. **LEVEL THREE ROADS:** Level Three roads are the remaining Cape George roads that are not included in Level One and Level Two above. Level Three roads will be plowed and/or sanded and/or ice-melt applied after the resource requirements for Level One and Level Two roads are met. Plowing and sanding/ice-melt operations on Level Three roads will normally terminate by 1:30 PM when the maintenance employee is scheduled to go home.
- D. **MAILBOX LOCATIONS:** Mailbox areas will be plowed based on what level of road they are located on. Sanding or Ice melt will be applied after level one and two roads are completed.

2. As noted earlier, in the event that blizzard conditions exist with high winds, extremely low visibility, etc. Cape George Colony will not attempt to provide any snow and ice control services for any of the above levels of service until after the blizzard conditions have ended. Please see section 1, A & C for time periods.

3. Cape George Colony normally will spread sand or ice-melt only on steep hills, curves and intersections, and will not spread sand or ice-melt continuously along roadways.

Cape George Member Letter Section

Cape George Colony Club encourages its members to become involved in providing opinions on topics of current interest. Each monthly newsletter will include space to permit these opinions to be published. The following guidelines should be adhered to by anyone interested in submitting text for print.

1. Write on topics of current interest related to the Cape George community.
2. Make one main point.
3. Length of letters - 300 word maximum. (This is approximately a half page in our newsletter)
4. Letters that are factually inaccurate will not be printed.
5. The Cape George newsletter is not interested in furthering a personal dispute. No personal attacks will be printed.
6. Include your full name, address and phone number. All published letters will include the author's name. We will not print anonymous letters.
7. Opinion letters are to be submitted in a digital format – MS Word, Notepad, Email, etc.
8. Re-read your letter. Check for grammar and spelling mistakes. If possible, ask another person to read your letter for accuracy and clarity.
9. We reserve the right to accept, reject or edit any letter based on an editorial review by the Cape George Manager and one Trustee.
10. No writer will be published more than once every 90 days.



Get Connected to Cape George

Join our email list to receive information on what is happening in our community. To receive email blast notices—go to our home page at www.capegeorge.org Click the subscribe button and enter your email address. It's that simple.

**Parking Decals
are required for all
Cape George members
using our facilities and
beaches.**

EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

Board of Trustees

Rich Hilfer, President, 360-379-0492—Ray Graves, Vice President, 425-344-4473
George Martin, Treasurer, 509-336-9914 - Jane Ludwig, Secretary, 402-981-5655
Ruth Ross, Trustee, 276-768-8035—Lad Burgin, Trustee, 650-759-1145
Fayla Schwartz, Trustee, 206-883-2176

CAPE GEORGE STAFF

General Manager - Pat Rooney – 360-385-2208 (direct line)
Office Administrator - Terri Brown - 360-385-1177
Maintenance Manager - Donnie Weathersby - 360-385-1177
Seasonal Maintenance—Aimee Garrett

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building & Roads	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Social Club.....	Cassie Reeves.....	360-344-2174
Elections	Joyce Skoien.....	360-379-9749	Swimming Pool	Neil D'Acquisto.....	360-385-7625
Emergency Prep	Thad Bickling.....	360-531-2421	Water Advisory	Marty Gilmore.....	360-301-3111
Environmental.....	Elaine Sullivan	360-344-2207	Welcome.....	Carol Chandler.....	402-981-0405
	Patricia Dunmire.....	253-332-4779	Workshop.....	Michael LaPointe.....	503-977-1893
Fitness Center	Phyllis Ballough.....	360-344-3706			
Harbormaster.....	Ben Fellows	360-301-0241			
Librarians:	Dianne Tamblyn.....	425-417-5300			
	Tom Ramsey.....	360-385-1263	Clubhouse Phone		360-385-3670
Marina.....			Fitness Center Phone		360-385-3619
Memorial	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar

November

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 Water Com 4p via Zoom	4	5 Marina Com 11 a via Zoom	6	7
8	9 Enviro Com 9:15a via Zoom	10	11 	12 Last day to vote!	13 Count Ballots	14
15	16 Ratify Budget 2:30 pm Study Session 3 p via Zoom	17 Book Group 1 p via Zoom	18	19 Board Meeting 3 p via Zoom	20	21
22	23	24	25	26 	27	28
29	30					

****The dog group meets at the clubhouse shelter daily at 3pm**

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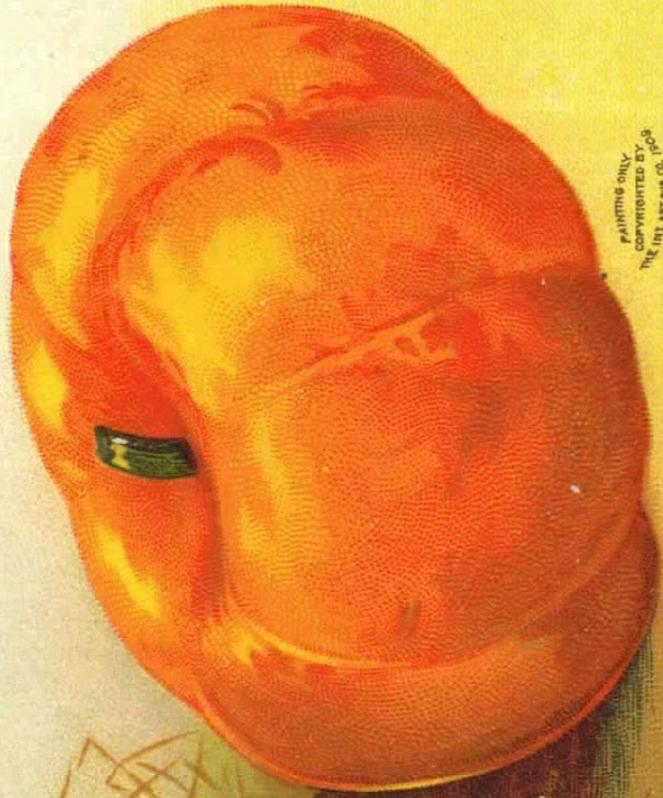
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Payment is due in advance and must be received in the office by the 25th of the month to be in the next issue.

Submit your copy via email in either Microsoft Word or JPG formats.
Mary Maltby 360- 385-3110 or Terri Brown office@capegeorge.org

WISHING YOU A HAPPY
THANKSGIVING.



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CAPE GEORGE COLONY CLUB - PORT TOWNSEND, WA

Newsletter

61 Cape George Drive
Port Townsend, WA 98368
(360) 385-1177

email: office@capegeorge.org

website: capegeorge.org

Vol. 52 No. 5

December 2020

Manager Report—

Now that the elections are over, it is time to remove political signage. Please see signage policy PP06 at our website. With winter fast approaching we have been working on winterization of our facilities. I urge members to do the same with their homes and other ancillary buildings.

Thanksgiving will be a blessing with an unusual twist as it is the time of year for families to gather. It will be challenging during the Covid 19 environment. It does present new opportunities by having online gatherings with relatives far away.

Happy Thanksgiving to you and your families!

Administration

Once the 2021 budget is ratified, our office will be working with our accounting firm on setting up statements to be mailed to members.

If your payment for the 4th quarter has not cleared your bank, please contact our office for assistance.

As you may have heard the pool is opening under certain restrictions. Thanks to the volunteers who are being trained to be monitors for the pool. Safety first!

If you have not heard, we have a new Chairperson of the Marina Committee. He is Jim Bodkin. We have a new Harbormaster, Mark Thayer. I look forward to working with these new Marina leaders.

Maintenance

The pool dehumidifier is partially working but another service will take place on November 24th.

New pump installation replacement for the Highlands has commenced. This project is scheduled to be complete in November. We have been waiting on gaskets and flanges.

Modification to the Memorial Park Irrigation system will establish a separate hose bib for the rain garden so the irrigation system does not need to be on when being watered. Replacement of the Backflow preventer Valve is taking place also. This will be finished in November.

A new small trailer has been ordered to hold the new Traffic sign that will let members and guests know the speed they are going to remind them that 20 MPH is our limit.

Complaints & Reports

A complaint about a hedge was reported. The owner has been notified of the violation.

A member inquired about derelict vehicles.

Three members were fined for violations of the building regulations. Permits have significant importance. You are strongly advised to get proper permits before taking any action on your lot.

Deadline for January 2021 Newsletter is December 27th

NOTES FROM THE PRESIDENT—Rich Hilfer

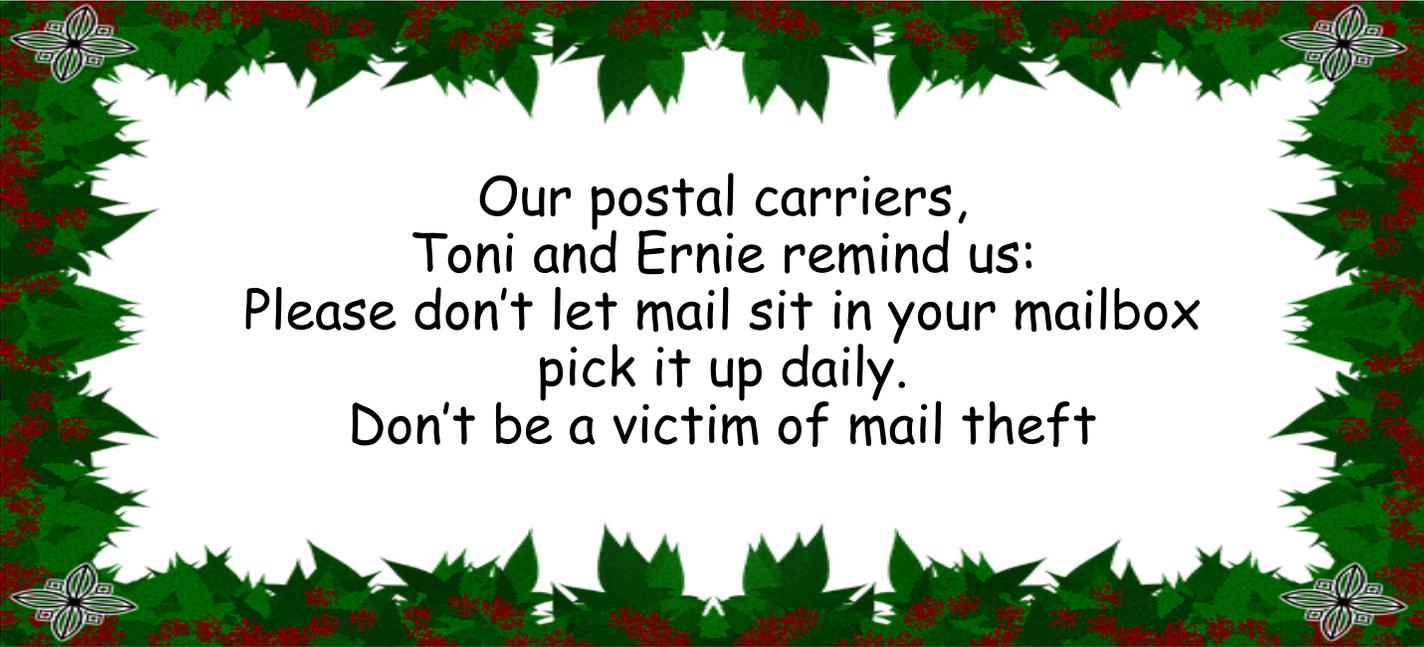
The Cape George swimming pool is now open on a limited basis. Members must make a reservation to use the pool at specified times and a number of restrictions have been imposed. Further information is available on the association website, where you can also make a reservation. The reopening of the pool was complicated by the fact the state issued new COVID restrictions just before the scheduled reopening date. After making an inquiry of state and local health officials, it was determined the pool could be reopened.

Further complicating the pool reopening is the status of the dehumidification system. This is an expensive piece of equipment which was installed not that long ago. Now it keeps shutting down. The manufacturer does not repair the system. For that, we must go to local companies qualified to do such work. Two such companies have informed Cape George they are no longer willing to work on our equipment and it may be difficult to find another local company willing and qualified to work on our system. Cape George is communicating with the manufacturer to explore our options.

In November, the Trustees approved the broad outline of a committee to review the Cape George hedge regulation and its application. The membership of that committee is now being finalized. It is likely the committee will consist of not more than seven voting members including not more than three Trustees. The committee will be reviewing Building and Property Regulations 2.8, 3.2 and 7.1; how those three provisions relate to each other; and how the hedge regulation is enforced. At the conclusion of its work, a recommendation may be made to the Trustees. Any change to the Building and Property Regulations must be approved by a vote of the membership. It is anticipated the committee will begin its work in January.

The Jefferson County PUD has informed Cape George that it is willing to string fiber cable to a utility pole near the Clubhouse. This would result in much better internet service in the Clubhouse/Marina area. It may also give us the ability to support security systems at the Clubhouse and Marina, something which has been discussed in the past. This work would not be done until sometime in 2021 as the PUD currently has three large fiber projects underway.

Finally, the Trustees have approved a new Marina website. Check it out at capegeorgemarina.wordpress.com.



Our postal carriers,
Toni and Ernie remind us:
Please don't let mail sit in your mailbox
pick it up daily.
Don't be a victim of mail theft

Update on your Marina: New leaders and opportunities

The Board of Trustees has approved a new harbormaster and marina chair, as recommended by marina members, and they are beginning to take a fresh look at marina operations and long-term planning.

Mark Thayer has taken over the unpaid role of harbormaster, relieving Ben Fellows. Mark is a semi-retired industrial engineer often seen sailing and crabbing from his small, home-built sloop.

Jim Bodkin takes over as unpaid marina chair. Jim is a retired biologist who studied sea otters and coastal marine ecosystems from California to Russia. He is currently working on a study to return sea otters to the Oregon coast.

The Cape George Marina is a small harbor with space for about 70 boats, most of them under 30 feet. Moorage is available solely to Cape George members, and boatowners pay their own way year-to-year with moorage fees and volunteer labor. Volunteers traditionally meet on Tuesdays to maintain the docks and surroundings, and have made significant improvements such as the replacement of the dock floats, a project that took several years and cost a small fraction of what a contractor would have charged.

But the marina faces both ongoing and major upcoming projects that offer new opportunities for community members to get involved on their own schedules and with their specific skills and desires.

Mark and Jim plan to improve communications with a marina website, www.capegeorgemarina.wordpress.com. They also hope to involve more boatowners and the broader community in maintaining and improving the marina. Mark can be reached by email at capegeorgeharbormaster@gmail.com.



Happy Holidays!



Dink reminded me that it has been quite a while since He and his sister Lob have shared their thoughts with the community!

We all waited anxiously through the spring and much of the summer for the court to be re-surfaced! Finally, it happened and then we had to "apply to play". With the help of our G.M. and our Board the rules were set and approved! YEA on that day!!

We "hung in there" and dusted off our paddles and grabbed our wipes and masks and got back on the court.

Like the Postal service we play in the cold, the rain, the wind and soon the snow! We love the game and the friends we make and keep and the break it gives us from the current tragic state of our country and the world!

We, Dink & Lob offer some thanks-giving thoughts and some Holiday wishes! Thankful for where we live surrounded by natures beauty and peace (especially the birds out our windows)!

Thankful for our neighbors and friends who look out for each other and fill our streets with more walkers and their dogs than cars!

Our season wishes include: Many rain-free above 40-degree days on the court! The perfect diagonal dink and the down the line backhand that zips past the opponent and the oh so perfect Lob recovery! We look forward to our New Year with hope and belief in healthier lives for all! Let's everyone come to the net with LOVE!



Have you heard? The pool is open!

Some things you need to know:

By reservations only

Limited to 4 members plus the monitor

Available Monday, Wednesday & Friday

1 hour sessions: at either 7:45 am, 10 am, 2 pm, or 4 pm

Dress ahead, the changing rooms are closed

No kiddy pool yet

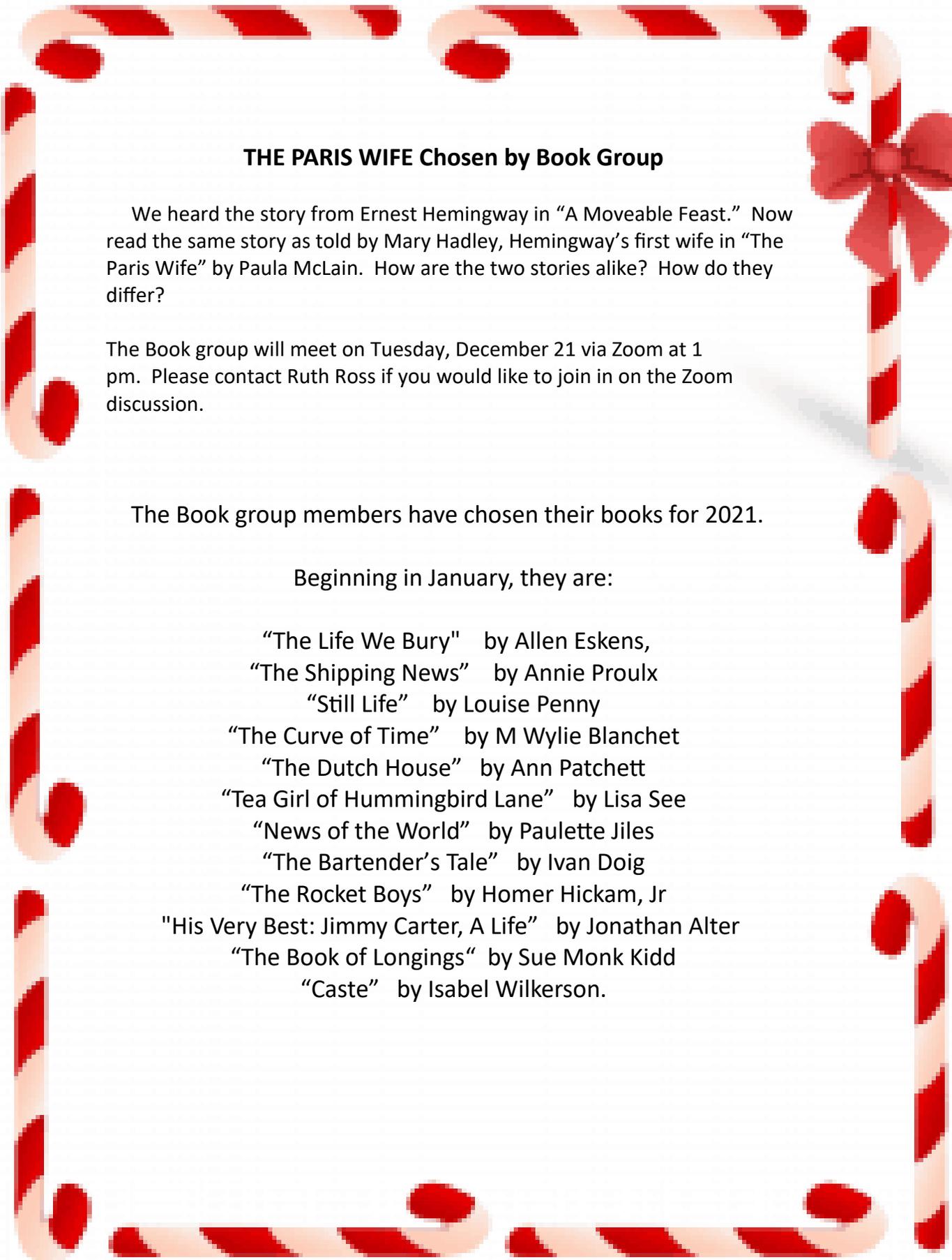
See all the information and the calendar for reservations on
our website home page. www.capegeorge.org

New to Cape George or new to you?

Permits are required to add a shed, greenhouse or fence, cut down trees, burn branches and to build or remove any kind of structure.

The permits are free—the fines are not.

Not sure if your project needs a permit? Be safe—not sorry, call the office.



THE PARIS WIFE Chosen by Book Group

We heard the story from Ernest Hemingway in “A Moveable Feast.” Now read the same story as told by Mary Hadley, Hemingway’s first wife in “The Paris Wife” by Paula McLain. How are the two stories alike? How do they differ?

The Book group will meet on Tuesday, December 21 via Zoom at 1 pm. Please contact Ruth Ross if you would like to join in on the Zoom discussion.

The Book group members have chosen their books for 2021.

Beginning in January, they are:

- “The Life We Bury” by Allen Eskens,
- “The Shipping News” by Annie Proulx
- “Still Life” by Louise Penny
- “The Curve of Time” by M Wylie Blanchet
- “The Dutch House” by Ann Patchett
- “Tea Girl of Hummingbird Lane” by Lisa See
- “News of the World” by Paulette Jiles
- “The Bartender’s Tale” by Ivan Doig
- “The Rocket Boys” by Homer Hickam, Jr
- “His Very Best: Jimmy Carter, A Life” by Jonathan Alter
- “The Book of Longings” by Sue Monk Kidd
- “Caste” by Isabel Wilkerson.

CAPE GEORGE COLONY CLUB
Budget Ratification Meeting Minutes
November 16, 2020
Via ZOOM
DRAFT

The meeting was called to order by President, Rich Hilfer, at 2:33 pm.

Trustees in Attendance: Richard Hilfer, George Martin, Lad Burgin, Ruth Ross, Ray Graves, Jane Ludwig and Fayla Schwartz

The Election Committee, including the Board Secretary, met on November 13, 2020 at 9:00am in the Cape George Clubhouse to count appropriately submitted Member ballots for the election of the 2021 Budget and Reserve Projects.

Election Results are as follows:

A total of 276 ballots were received and five (5) of those could not be counted, one (1) envelope was not signed, one (1) trust account was not properly identified, two (2) were members not in good standing and one (1) name was not listed as a member.

There were 271 total votes counted. The voting results are:

Measure	Item	Votes Cast	Approval	Disapproval
1	2021 Operating budget	271	241	30
2	2021 Reserve projects	271	192	78

President, Rich Hilfer announced, as we comply with Article 8 of the Cape George By-laws, the budget is ratified.

Adjournment: Lad Burgin moved, and George Martin seconded to adjourn the Ratification Meeting at 2:49 pm. Passed - 6/0

Submitted by:

Approved by:

Jane Ludwig, Secretary

Rich Hilfer, President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
November 19, 2020
3:00 PM via Zoom
DRAFT

The Board meeting was called to order by President, Rich Hilfer, at 3:02

Welcome

There will be an Executive Session at the end of this meeting to discuss personnel matters.

In Attendance: Rich Hilfer, George Martin, Lad Burgin, Jane Ludwig, Ruth Ross, Ray Graves and Fayla Schwartz

Action on Minutes:

Jane Ludwig moved, and George Martin seconded to approve the minutes of:

Special Board Meeting dated October 26, 2020

Regular Board Meeting dated October 29, 2020

Special Board Meeting dated November 12, 2020 - Passed - 6/0

Membership Report: Jane Ludwig

Randy & Guistina Eberl purchased lot 38-3 Hemlock Dr from Jackie Levin

John & Alyne Galm purchased 10 Dennis Blvd from Kathleen McCormick

Robert Jones Jr purchased lot 52-4 Pine Dr from Dorothy Major Estate

Michael Hale purchased lot 16-7 Saddle Dr from Mat & Marla Tullio

Tim Beckstrom & Christine Castigilano purchased 370 Dennis from Hervey Hicks Estate

Treasurer's Report: George Martin

George Martin presented abbreviated verbal treasurer's report and will submit a completed report once all the data is available. Month end reports were not ready from Community Financials in time for this meeting.

Committee Reports: The following committee reports were submitted to the Board of Trustees: Environmental, Marina and Water Advisory. The reports are attached to these minutes and incorporated by reference.

Information Items: Manager, Patrick Rooney requested help with the list of Reserve Projects for 2020 and 2021. Some of the information gathering can be done by committee members.

We will start the implementation of Microsoft 365 at the office on December 1st. New email addresses for trustees will follow.

Member participation: none

New Business Action Items:

Motion 1: Lad Burgin moved, and Ruth Ross seconded to approve Resolution 20-004 which authorizes the creation and use of a separate website for the Marina under the supervision of the Harbormaster. Passed - 6/0

Motion 2: Fayla Schwartz moved, and Lad Burgin seconded to approve the opening of the pool in accordance with the November 18th confirmation from the Jefferson County Dept. of Health and the WA State Dept. of Health. Passed - 5/0/1

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
November 19, 2020
3:00 PM via Zoom
DRAFT

Open Board Discussion: A discussion was held on the status of recruiting volunteers for the Ad-Hoc Committee on Hedge Policy Review. Three members from the Board, one from the Roads & Building Committee, one from Environmental Committee and two from community members will comprise the new committee. As we are awaiting nominations for the committee members, Rich Hilfer appointed Jane Ludwig as facilitator to keep the committee formation moving forward. This will be a non-voting position in the committee.

Announcements:

Study Session – December 14, 2020 at 3:00 PM via Zoom
Board Meeting – December 17, 2020 at 3:00 PM via Zoom

Adjournment: Lad Burgin moved, and George Martin seconded to enter Executive Session at 3:59 pm.
Passed - 6/0

Lad Burgin moved and George Martin seconded to return to Regular Session at 4:37 pm. Passed-6/0

Motion 3: Rich Hilfer moved and George Martin seconded to approve employee bonuses totaling \$2,800.00 as recommended by the General Manager, payable as part of the December 10th payroll. Passed-6/0.

Lad Burgin moved and Fayla Schwartz seconded to adjourn at 4:41 pm. Passed-6/0

Submitted by:

Approved by:

Jane Ludwig, Secretary

Rich Hilfer, President

**ENVIRONMENTAL COMMITTEE MINUTES
ZOOM ONLINE MEETING
Monday, September 14, 2020, 9:15 am**

ATTENDANCE: Lori Cameron, Patty Dunmire, Sue Dunning, Marta Krissovich, Patrick Rooney, Ruth Ross, Kitty Rucker, Fayla Schwartz, Elaine Sullivan, Gina Webber

I. CALL TO ORDER: Patty called the meeting to order at 9:17 am.

II. APPROVAL OF MINUTES: Marta moved and Fayla seconded that the minutes from August 2020 be approved as written and the motion passed unanimously.

III. FISCAL REPORT: Current balance is \$1,858.64, reflecting \$520 received from the sale of plants. (*These are not funds that belong to Cape George Colony Club, Inc.*)

IV. OLD BUSINESS

Noxious Weeds

Proposal from Peninsula Environmental Group to undertake a 3-year program to control poison

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

November 19, 2020

3:00 PM via Zoom

DRAFT

hemlock was presented to the board and approved in August. The initial stage of the project scheduled for 2020 has been completed with seed heads removed from the hemlock around the clubhouse, marina, and playground area. The Cape George Board authorized payment for this work. Notices about the plant sale had indicated that the money would be used to help defray the cost of the hemlock removal. Elaine moved and Lori seconded that the \$520 be given to the Cape George Community for this purpose, and the motion was unanimously approved. Patty will ask Cassie to generate a check. The committee was also informed by Pat Rooney, our General Manager, that the \$600 that the Board had approved for rain garden materials (soil etc) had not been spent. Ruth moved and Fayla seconded the motion that we ask the Board to put that money toward the cost of the hemlock removal, and that motion was unanimously approved. The committee asked Ruth, as our board liaison, to present these decisions to the Board at their next study session

Rain Garden

1. **Sign:** the template for the sign supplied by Bob Simmons, the WSU extension rain garden expert, includes acknowledgment for WSU and partners who contributed to the grant. The committee considered what wording we should ask Bob to insert at the bottom of the sign concerning the role of Cape George and everyone approved Marta's suggestion "Cape George Board of Trustees and Environmental Committee, June 2020." Ruth will contact Bob and ask him to add this text box to the bottom of the sign. Ruth will then present the final version of the sign to the Board for their approval.
2. **Weeding:** members of the committee expressed interest in weeding the rain garden but asked for guidance about what to remove. Marta and Fayla will visit the garden and take pictures to guide potential weeders.

Plant Information/Resolution Notebook: Volunteers still needed to work on a notebook with recommendations for beneficial plantings.

Fund Raising : Because it will not be possible to hold our usual Halloween party/fundraiser this year because of COVID-19, the committee discussed ideas such as an online auction, spring plant sale, or donation drive. Robin Scherting had indicated that she would be willing to help with an auction and Marta volunteered to research information on possible online tools that can be used for this purpose.

[Addendum: after further research and consideration, it has been decided to put these ideas on hold until 2021, given the difficulty of organizing these efforts in the current situation]

V. NEW BUSINESS

Plant photos. The committee thanked Fayla for sending out the monthly photos of flowers blooming around Cape George. Everyone has really enjoyed them and found them very educational. Fayla informed the committee that she still needs to do pictures for February and March to complete the cycle.

Flowers of Cape George Book: The committee asked Fayla if she would be willing to let us create a book from the photo series that could be printed and sold as a fundraiser, like the print of the Olympic mountains and the booklet on Protection Island. Fayla kindly agreed and we will work on this project in the spring when the series is completed. Everyone agreed that this would make a wonderful fundraising project and would be a welcome resource for the community.

The meeting was adjourned at 10:20 a.m.
Respectfully submitted by Ruth Ross

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
November 19, 2020
3:00 PM via Zoom
DRAFT

Marina Committee Meeting 5 Nov 2020 (via Zoom)

Participants, J. Bodkin, L. Burgin, P. Rooney, B. Fellows, C. Muma, M. Thayer, J. Hanks, S. Pugh, B. Ritchie, Paul S.

Welcome - Ben

Introduction to Jim Bodkin and Mark Thayer as your new Marina Committee Chair and Harbor Master.

Agenda items:

1) The south lot is full at 30. A no fee wait list have be established for the Reserve and Open parking. Discussed the need for a requirement for demonstrating occupancy of trailer/boat parking. Tabled discussion for one month to consider options/needs.

2) Board decision on overflow boat parking behind the barn. Motion denied by Board in consideration of fairness to all CG resident storage needs

3) Committee meeting frequency. Agreed to continue monthly meetings via Zoom with a desire to integrate zoom and in person meetings as in person meetings are approved. Will require improved internet capabilities at clubhouse.

Agreed to hold Committee meeting to the 'First Thursday following the first Tuesday' of each month as long as the meetings are held via ZOOM?

4. Permit update. Garry Rossow provided overview of pending permit applications. Approvals expected

Round Robin comments:

Ross Anderson will work with Mark and Jim on improving communications with CG community

John Hanks commented on the value and possible return of the Marina sale, the Waterfront Festival, and the Regatta, as soon as safely possible.

Jim will send inquiry to Marina Committee regarding volunteers needed to make sure road and ramp gates are secured each evening. A new spring is needed on north ramp gate.

Adjourn Next meeting Thursday 3 Dec, 11 am via Zoom

**Cape George Water Advisory Committee
Meeting Report November 3, 2020**

The meeting was held at 4 PM on Zoom. Present: General Manager Pat Rooney, Water Manager Jose Escalera, Carl Berger, Stew Pugh, Thad Bickling, and Chair Marty Gilmore.

The first of the new Highlands Booster pumps is installed and running. Final parts, gaskets and bolt sets, should be in this week for the second pump.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

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DRAFT

Work continues to install a tee and valve so that the new rain garden can be watered separately from Memorial Park. This installation includes a new backflow preventer.

A solenoid has failed in the water filtration unit. The vendor, Azek, is sending a replacement for installation by Cape George.

Of the 56 known backflow preventer valves in Cape George, 51 have completed inspection and 2 have been replaced after failing inspection. The current survey includes 172 lots and 85 responses have been received.

September water use and leakage:

547 connections

31 leaks

60 connections < 30 gpd, includes vacant lot connections

Average usage 153 gpd/connection. Two broken house water mains raised this average.

The next meeting will be Tuesday, December 1 at 4 PM on Zoom.



**Parking Decals
are required for all
Cape George members
using our facilities and
beaches.**

EVENT RECAP

See articles in this newsletter for details about these events and see calendar on next page for a listing of our many ongoing events.

Upcoming Events

**All events are cancelled
until further notice**

Board of Trustees

Rich Hilfer, President, 360-379-0492—Ray Graves, Vice President, 425-344-4473
George Martin, Treasurer, 509-336-9914 - Jane Ludwig, Secretary, 402-981-5655
Ruth Ross, Trustee, 276-768-8035—Lad Burgin, Trustee, 650-759-1145
Fayla Schwartz, Trustee, 206-883-2176

CAPE GEORGE STAFF

General Manager - Pat Rooney – 360-385-2208 (direct line)
Office Administrator - Terri Brown - 360-385-1177
Maintenance Manager - Donnie Weathersby - 360-385-1177
Seasonal Maintenance—Aimee Garrett

Cape George Office Hours M-F, 9am-2pm

Art Wall	Shelley Fye.....	360-344-2064	Newsletter	Office.....	360-385-1177
Building & Roads	Bill Deckman.....	360-385-9769	Nominating.....	to be determined	
Clubhouse Rental	Terri Brown.....	360-385-1177	Social Club.....	Cassie Reeves.....	360-344-2174
Elections	Joyce Skoien.....	360-379-9749	Swimming Pool	Neil D'Acquisto.....	360-385-7625
Emergency Prep	Thad Bickling.....	360-531-2421	Water Advisory	Marty Gilmore.....	360-301-3111
Environmental.....	Elaine Sullivan	360-344-2207	Welcome.....	Carol Chandler.....	402-981-0405
	Patricia Dunmire.....	253-332-4779	Workshop.....	Michael LaPointe.....	503-977-1893
Fitness Center	Phyllis Ballough.....	360-344-3706			
Harbormaster.....	Mark Thayer	360-302-6873	Clubhouse Phone		360-385-3670
Librarians:	Dianne Tamblyn.....	425-417-5300	Fitness Center Phone		360-385-3619
	Tom Ramsey.....	360-385-1263			
Marina.....	Jim Bodkin.....	646-957-4719			
Memorial	Jeannie Ramsey	360-385-1263			

Cape George 2020 Calendar

December

SUN	MON	TUE	WED	THU	FRI	SAT
		1 Water Com 4p via Zoom	2	3 Marina Com 11 a via Zoom	4	5
6	7 Enviro Com 9:15a via Zoom	8	9	10	11	12
13	14 Study Session 3 p via Zoom	15	16	17 Board Meeting 3 p via Zoom	18	19
20	21 Book Group 1 p via Zoom	22	23	24	25 Merry Christmas 	26
27	28	29	30	31 	Jan 1 Happier New Year!	Jan 2

****The dog group meets at the clubhouse shelter daily at 3pm**

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